

STATE OF TENNESSEE

COUNTY OF PUTNAM

BE IT REMEMBERED: that on April 18, 2016 there was a regular meeting of the Putnam County Board of Commissioners.

There were present and presiding the Chairman, Daryl Blair and County Clerk, Wayne Nabors.

Major Jim Eldridge of the Sheriff's Department called the meeting to order.

The Chairman, Daryl Blair recognized Brother Lynn McHenry of the Baxter Church of Christ for the Invocation.

The Chairman, Daryl Blair recognized County Commissioner, Danny Holmes to lead the Pledge to the Flag of the United States of America.

The Chairman asked the Commissioners to signify their presence at the meeting and the following were present:

PRESENT

Tom Short
Jordan Iwanyszyn
Jerry Ford
Jerry Roberson
Larry Bennett
Cindy Adams
Reggie Shanks
Larry Redwine
Mike Medley

Ben Rodgers
Danny Holmes
Benton Young
Daryl Blair
Tony Honeycutt
Kim Bradford
Jim Martin
Scott Stevens
Marsha Bowman
Donny Buttram
Cathy Reel

ABSENT:

Scott Ebersole
Bobby Williams
Chris Savage

Mike Atwood

The Clerk announced that twenty (20) were present, and four (4) absent. Therefore, the Chairman declared a quorum.

MOTION RE: APPROVE AGENDA

Commissioner Mike Medley moved and Commissioner Benton Young seconded the motion to approve the Agenda of the April 18, 2016 Meeting of the Putnam County Commission.

(SEE ATTACHED)

AGENDA PUTNAM COUNTY BOARD OF COMMISSIONERS

Monthly Awards will be presented at 5:45 PM

**Regular Monthly Session
Monday, April 18, 2016 6:00PM**

**Presiding: Honorable Daryl Blair
Commission Chairman**

- 1. Call to Order - Sheriff Eddie Farris**
- 2. Invocation** *District 8*
- 3. Pledge to the Flag of the United States of America** *District 8*
- 4. Roll Call - County Clerk Wayne Nabors**
- 5. Approval of the Agenda**
- 6. Approval of the Minutes of Previous Meeting**
- 7. Unfinished Business and Action Thereon by the Board**
 - A. Report of Standing Committees**
 - 1. Planning Committee**
 - 2. Fiscal Review Committee**
 - 3. Nominating Committee**
 - B. Report of Special Committees**
 - C. Other Unfinished Business**
- 8. New Business and Action Thereon by the Board**
 - A. Report of Standing Committees**
 - 1. Planning Committee**
 - a. Recommends approval to transfer the following vehicle from the Building Codes Department to the Putnam County Vehicle Maintenance Department:
2002 GMC Truck VIN#1GTCS145928187472

- b. Recommends approval to declare the following vehicle as surplus and to sell on govdeals.com:
1987 GMC Truck VIN#1GTDR14H8H728638

2. Fiscal Review Committee

- a. Recommends approval of budget amendments to the County General Fund in the amount of \$68,668.
- b. Recommends approval of budget amendments to the Road Department Fund in the amount of \$44,000.
- c. Recommends approval of a budget amendment to the Industrial/Economic Development Fund in the amount of \$5,000.
- d. Recommends approval of a budget amendment to the General Purpose School Fund as presented.
- e. Recommends approval of a budget amendment to the Central Cafeteria Fund as presented.
- f. Recommends approval for the Sheriff's Department to apply for a Governor's Highway Safety Grant in the amount of \$5,000.

3. Nominating Committee

- a. Recommends the following appointments to the County Tax Equalization Board:

Kyle Bradley (East)	
Ronnie Lafever (South)	2 year terms to expire
Gary Bush (North)	April 2018
Arlene Bush (West)	
Chris Holloway - Alternate	
- b. Recommends approval of the appointment of Sullivan Smith MD as Medical Examiner. 2 year term to expire April 2018

B. Report of Special Committees

C. Resolutions

D. Election of Notaries

E. Other New Business

- a. Approval of County Officials Bonds as follows:

<u>Official</u>	<u>Bond Amount</u>
Jerry Boyd Director of Schools	\$100,000

9. Announcements and Statements

10. Adjourn

The Chairman asked for discussion on the motion to approve the Agenda of the April 18, 2016 Meeting of the Putnam County Commission. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

MOTION RE: APPROVE MINUTES OF THE PREVIOUS MEETING

Commissioner Jordan Iwanyszyn moved and Commissioner Benton Young seconded the motion to approve the Minutes of the March 21, 2016 meeting of the Putnam County Board of Commissioners.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion to approve the Minutes of the March 21, 2016 Meeting. The motion carried.

UNFINISHED BUSINESS AND ACTION THEREOF BY THE BOARD

REPORT OF STANDING COMMITTEES

PLANNING COMMITTEE: None

FISCAL REVIEW COMMITTEE: None

NOMINATING COMMITTEE: None

REPORT OF SPECIAL COMMITTEES: None

OTHER UNFINISHED BUSINESS: None

NEW BUSINESS AND ACTION THEREON BY THE BOARD

REPORT OF STANDING COMMITTEES

PLANNING COMMITTEE

MOTION RE: PLANNING COMMITTEE RECOMMENDS APPROVAL TO TRANSFER THE FOLLOWING VEHICLE FROM THE BUILDING CODES DEPARTMENT TO THE PUTNAM COUNTY VEHICLE MAINTENANCE DEPARTMENT:

2002 GMC TRUCK VIN # 1GTCS145928187472

Commissioner Jordan Iwanyszyn moved and Commissioner Donny Buttram seconded the motion to recommend approval to transfer the following vehicle from the Building Codes Department to the Putnam County Vehicle Maintenance Department:

2002 GMC Truck VIN # 1GTCS145928187472

(SEE ATTACHED)

Putnam County Building Codes Department

270 Carlen Ave.
Cookeville, TN 38501
Email: putnamcodes@putnamco.org

Phone 931-526-2285
Fax 931-526-2257

TO: Honorable County Commission

From: Stephen Parker

Subject: 02 GMC Truck Transfer

Request to consider the following vehicle to be transferred to the Putnam County Vehicle Maintenance Department, 02 GMC pick-up truck Vin#1GTCS145928187472.

Thank you
Stephen Parker-Director
Putnam County Building Codes



The Chairman asked for discussion on the motion to approve transferring the following vehicle from the Building Codes Department to the Putnam County Vehicle Maintenance Department: 2002 GMC Truck VIN# 1GTCS145928187472. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

**MOTION RE: PLANNING COMMITTEE RECOMMENDS APPROVAL TO DECLARE THE FOLLOWING VEHICLE AS SURPLUS AND TO SELL ON GOVDEALS.COM:
1987 GMC TRUCK VIN # 1GTDR14H8H728638**

Commissioner Jordan Iwanyszyn moved and Commissioner Larry Redwine seconded the motion to approve to declare the following vehicle as surplus and sell on govdeals.com:

1987 GMC Truck VIN # 1GTDR14H8H728638

(SEE ATTACHED)

Dennis McBroom, *Director*
Jerry Dobbs, *Assistant Director*

PUTNAM COUNTY
MAINTENANCE DEPT.
TENNESSEE

Phone: 931-526-7256
Fax: 931-528-1334

270 Carlen Drive
Cookeville, Tennessee 38501

To: Honorable County Commission

From: Dennis McBroom

Request to consider the following vehicle as a surplus, a 1987 GMC pick-up truck
VIN#1GTDR14H8HF728638 to be sold on govdeals.com.

Thank you



Dennis McBroom
Maintenance Director
Putnam County Maintenance Department

The Chairman asked for discussion on the motion to approve the following vehicle as surplus and to sell on govdeals.com: 1987 GMC Truck VIN# 1GTDR14H8H728638. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

FISCAL REVIEW COMMITTEE:

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE COUNTY GENERAL FUND IN THE AMOUNT OF \$68,668

Commissioner Jim Martin moved and Commissioner Mike Medley seconded the motion to approve the Budget Amendments to the County General Fund in the amount of \$68,668.

(SEE ATTACHED)

BUDGET AMENDMENT SUMMARY FOR COUNTY GENERAL

April 2016

<u>County General Expenditure</u>	<u>Debit</u>	<u>Credit</u>
51500 <u>Election Commission</u>		
169 Part Time		2,943 <i>See memo from Debbie Steidl</i>
187 Overtime	2,943	
53920 <u>Courtroom Security</u>		
196 In Service Training		4,375 <i>See memo from Marcia Borys</i>
54610 <u>Coroner</u>		
199 Other Per Diem		3,000 <i>See memo from Tommy</i>
399 Other Contracted Services		30,000 <i>Coperland</i>
58900 <u>Miscellaneous</u>		
715 Land		28,350 <i>Hulon Ferrell Road</i> <i>Previously approved</i>
 <u>County General Fund Balance</u>		
#39000 Fund Balance	65,725	
	\$68,668	\$68,668

Debby Francis

From: Debbie Steidl <dsteidl@mail.putnamco.org>
Sent: Wednesday, April 06, 2016 3:02 PM
To: Debby Francis
Cc: Randy Porter
Subject: Request to Move Money

Debby Francis, Randy Porter and Fiscal Review Committee:

I would like to move \$2943.89 from line item #51500-187 (Over time Pay) to line item #51500-169 (Part time Personnel). Our work load has become so much heavier, we need more hours for part time staff.

I would be happy to answer any questions.

Debbie Steidl
Administrator of Elections

Debby Francis

From: Marcia Borys <mborys@putnamco.org>
Sent: Thursday, April 07, 2016 8:46 AM
To: debby@putnamcountyttn.gov
Subject: Money for Court Officer Training

Please transfer \$4,375 from fund balance (per Randy) to the sheriff's inservice training budget (101-53920-196) to cover the cost of the 40 hours required training by P.O.S.T. for the 7 courtroom officers.

Marcia

**PUTNAM COUNTY MEDICAL EXAMINER
PUTNAM COUNTY CORONER**

700 County Services Drive
Cookeville, TN 38501
Phone (931) 528-1555

Dr. Sullivan K. Smith
Medical Examiner
sksmith@crmchealth.org

Tommy Copeland, CCP
Coroner
tcopeland@putnamcountyttn.gov
Direct (931)525-2103
Fax (931)520-8404

Darren Ford, CCP
Deputy Coroner
dford@putnamcountyttn.gov
Direct (931) 525-2112
Fax (931) 372-0295

4/6/2016

54610-199
Other Per Diem and Fees
Request \$3,000

This is the line item from which Dr. Smith is paid for signing death certificates and the Coroner and Deputy Coroners are paid for death scene investigations. This number is totally driven by the number of deaths per year and is difficult to predict. This is a new money request.

54610-399
Other Contracted Services
Request \$30,000

This is the line item from which Forensic Medical in Nashville is paid for performing autopsy services for Putnam County. This number is driven by the number of suspicious deaths in the community per year and is difficult to predict. This is a new money request.


Tommy Copeland CCP
Director PCEMS
Coroner

Rob Clarke, CCP, Deputy Coroner rclarke@putnamcountyttn.gov	Kim Montgomery, CCP, Deputy Coroner kmontgomery@putnamcountyttn.gov	Danny Heady, Paramedic, Deputy Coroner dheady@putnamcountyttn.gov
Mary Stoltz, RN, MSN, Deputy Coroner mstoltz@crmchealth.org		Darrell Tucker, Paramedic, Deputy Coroner dtucker@putnamcountyttn.gov

The Chairman asked for discussion on the motion to approve the Budget Amendments to the County General Fund in the amount of \$68,668. The Commissioners discussed the motion.

The Chairman asked for a vote on the motion. The Commissioners voted as follows:

FOR:

Tom Short
Jordan Iwanyszyn
Jerry Ford
Jerry Roberson
Larry Bennett
Cindy Adams
Reggie Shanks
Larry Redwine
Mike Medley

Ben Rodgers
Danny Holmes
Benton Young
Daryl Blair
Tony Honeycutt
Kim Bradford
Jim Martin
Scott Stevens
Marsha Bowman
Donny Buttram
Cathy Reel

ABSENT:

Scott Ebersole
Bobby Williams
Chris Savage

Mike Atwood

The Clerk announced that twenty (20) voted for, zero (0) voted against, zero (0) abstained, and four (4) absent. The motion carried.

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE ROAD DEPARTMENT FUND IN THE AMOUNT OF \$44,000

Commissioner Jim Martin moved and Commissioner Kim Bradford seconded the motion to approve the Budget Amendments to the Road Department Fund in the amount of \$44,000.

(SEE ATTACHED)

**Budget Amendment/Line Item Transfer Authorization Form
Road Department April, 2016 Commission Meeting**

FUND : 131

Item	Account	Description	Decrease		Increase		Approved Expenditures	Increase Expenditures	Requested	Expended	Balance
			Fund Balance	Revenue	Revenue	Expenditures					
1	39000	Fund Balance	44,000	44,000	-	-	-	-	-	-	-
2	62000.404	Hot Mix	-	-	40,000	10,000	40,000	10,000	50,000	33,566	16,434
3	63100.336	Repair Services	-	-	18,000	10,000	18,000	10,000	28,000	11,839	16,161
4	63100.418	Repair Parts	-	-	55,000	20,000	55,000	20,000	75,000	48,490	26,510
5	65000.510	Trustee's Commission	-	-	52,000	4,000	52,000	4,000	56,000	44,482	11,518
		Totals	44,000	44,000	165,000	44,000	165,000	44,000	209,000	138,377	70,623


 Submitted | Randy Jones, Road Supervisor

Explanation: Increasing line items to cover unexpected cost.

Action by Fiscal Review Committee:

No Recommendation:

Action by County Commission:

Not Approved:

The Chairman asked for discussion on the motion to approve the Budget Amendments to the Road Department Fund in the amount of \$44,000. There was none.

The Chairman asked for the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Tom Short
Jordan Iwanyszyn
Jerry Ford
Jerry Roberson
Larry Bennett
Cindy Adams
Reggie Shanks
Larry Redwine
Mike Medley

Ben Rodgers
Danny Holmes
Benton Young
Daryl Blair
Tony Honeycutt
Kim Bradford
Jim Martin
Scott Stevens
Marsha Bowman
Donny Buttram
Cathy Reel

ABSENT:

Scott Ebersole
Bobby Williams
Chris Savage

Mike Atwood

The Clerk announced that twenty (20) voted for, zero (0) voted against, zero (0) abstained, and four (4) absent. The motion carried.

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF A BUDGET AMENDMENT TO THE INDUSTRIAL / ECONOMIC DEVELOPMENT FUND IN THE AMOUNT OF \$5,000

Commissioner Jim Martin moved and Commissioner Kim Bradford seconded the motion to approve a Budget Amendment to the Industrial / Economic Development Fund in the amount of \$5,000.

(SEE ATTACHED)

BUDGET AMENDMENT SUMMARY FOR INDUSTRIAL/ECONOMIC DEV.

April 2016

	<u>Debit</u>	<u>Credit</u>
<u>#119 Fund Expenditure</u>		
<u>51710 Development</u>		
321 Engineering Fees		5,000 <i>Used for subdivision lots R. Rinks</i>
<u>Fund Balance</u>		
39000 Fund Balance	5,000	
	5,000	5,000

The Chairman asked for discussion on the motion approve a Budget Amendment to the Industrial / Economic Development Fund in the amount of \$5,000. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Tom Short
Jordan Iwanyszyn
Jerry Ford
Jerry Roberson
Larry Bennett
Cindy Adams
Reggie Shanks
Larry Redwine
Mike Medley

Ben Rodgers
Danny Holmes
Benton Young
Daryl Blair
Tony Honeycutt
Kim Bradford
Jim Martin
Scott Stevens
Marsha Bowman
Donny Buttram
Cathy Reel

ABSENT:

Scott Ebersole
Bobby Williams
Chris Savage

Mike Atwood

The Clerk announced that twenty (20) voted for, zero (0) voted against, zero (0) abstained, and four (4) absent. The motion carried.

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF A BUDGET AMENDMENT TO THE GENERAL PURPOSE SCHOOL FUND AS PRESENTED

Commissioner Jim Martin moved and Commissioner Tony Honeycutt seconded the motion to approve a Budget Amendment to the General Purpose School Fund as presented.

(SEE ATTACHED)

Department of Education

Putnam County

Mr. Jerry Boyd, Director of Schools

Board of Education

Dawn Fry, Chair
Kim Cravens, Vice-Chair

1400 East Spring Street
Cookeville, Tennessee 38506-4313
Phone (931) 526-9777
FAX (931) 372-0391

Board Members

Eric Brown
Celeste Gammon
Jerry Maynard
David McCormick

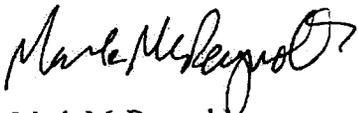
April 5, 2016

Honorable Commissioners
Putnam County Courthouse
Cookeville, TN 38501

Honorable Commissioners:

Please consider approval of a budget amendment to the General Purpose School Fund, as submitted.

Sincerely,



Mark McReynolds
Putnam County Board of Education

Enclosures:

- To budget for a donation from the Rotary Club designated for purchase of computers at White Plains Academy.

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Finance

DATE: 7-Apr-16

Item #	Account #	Account Description	Current Approved Amount	Increase	Decrease	Requested Approval Amount
1	141 R 48610 000 00000 000	Other Federal Revenue through the State	434.00	944.00		1,378.00
3	141 E 72210 790 000 01501 000	Equipment Expense	-		944.00	944.00
			434.00	944.00	944.00	2,322.00

Explanation: To budget for a donation from Rotary Club designated for purchase of computers for White Plains Academy.

Requested by: _____ Recommended for Approval: _____
 Supervisor Mark McLaughlin Official / Department Head

Reviewed by: _____
 Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: _____

Action by County Commission: Approval Non-Approval Date: _____

The Chairman asked for discussion on the motion to approve a Budget Amendment to the General Purpose School Fund as presented. There was no discussion.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Tom Short
Jordan Iwanyszyn
Jerry Ford
Jerry Roberson
Larry Bennett
Cindy Adams
Reggie Shanks
Larry Redwine
Mike Medley

Ben Rodgers
Danny Holmes
Benton Young
Daryl Blair
Tony Honeycutt
Kim Bradford
Jim Martin
Scott Stevens
Marsha Bowman
Donny Buttram
Cathy Reel

ABSENT:

Scott Ebersole
Bobby Williams
Chris Savage

Mike Atwood

The Clerk announced that twenty (20) voted for, zero (0) voted against, zero (0) abstained, and four (4) absent. The motion carried.

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF A BUDGET AMENDMENT TO THE CENTRAL CAFETERIA FUND AS PRESENTED

Commissioner Jim Martin moved and Commissioner Jerry Ford seconded the motion to approve a Budget Amendment to the Central Cafeteria Fund as presented.

(SEE ATTACHED)

Department of Education Putnam County

Mr. Jerry Boyd, Director of Schools

Board of Education

Dawn Fry, Chair
Kim Cravens, Vice-Chair

1400 East Spring Street
Cookeville, Tennessee 38506-4313
Phone (931) 526-9777
FAX (931) 372-0391

Board Members

Eric Brown
Celeste Gammon
Jerry Maynard
David McCormick

April 5, 2016

Honorable Commissioners
Putnam County Courthouse
Cookeville, TN 38501

Honorable Commissioners:

Please consider approval of a budget amendment to the Central Cafeteria Fund, as submitted.

Sincerely,



Mark McReynolds
Putnam County Board of Education

Enclosures:

- To budget for additional revenue projections for the New Super Snack Program.

Putnam County **Budget Amendment** / Line Item Transfer Authorization Form

Department: Food Services DATE: 7-Apr-16

Item #	Account #	Account Description	Current Approved Amount	Increase / Decrease	Requested Approval Amount
1	143 R 47590 000 00000 000	Other Federal Revenue through the State	-	Increase 20,000.00	20,000.00
3	143 E 73100 422 00000 000	Food Supplies Expense	2,250,000.00	Increase 20,000.00	2,270,000.00
			2,250,000.00	20,000.00	2,290,000.00

Explanation: To budget for additional revenue projections for the New Super Snack Program

Requested by: _____ Recommended for Approval: _____
 Supervisor Marta McFarland Official / Department Head
 Chief Financial Officer
 Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: _____
 Action by County Commission: Approval Non-Approval Date: _____

The Chairman asked for discussion on the motion to approve the Budget Amendment to the Central Cafeteria Fund as presented. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Tom Short
Jordan Iwanyszyn
Jerry Ford
Jerry Roberson
Larry Bennett
Cindy Adams
Reggie Shanks
Larry Redwine
Mike Medley

Ben Rodgers
Danny Holmes
Benton Young
Daryl Blair
Tony Honeycutt
Kim Bradford
Jim Martin
Scott Stevens
Marsha Bowman
Donny Buttram
Cathy Reel

ABSENT:

Scott Ebersole
Bobby Williams
Chris Savage

Mike Atwood

The Clerk announced that twenty (20) voted for, zero (0) voted against, zero (0) abstained, and four (4) absent. The motion carried.

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL FOR THE SHERIFF'S DEPARTMENT TO APPLY FOR A GOVERNOR'S HIGHWAY SAFETY GRANT IN THE AMOUNT OF \$5,000

Commissioner Jim Martin moved and Commissioner Jordan Iwanyszyn seconded the motion to approve the Sheriff's Department to apply for a Governor's Highway Safety Grant in the amount of \$5,000.

(SEE ATTACHED)



Putnam County Justice Center
421 East Spring Street • Cookeville, TN 38501
Phone: 931.528.8484 • Fax: 931.528.7043

Honorable County Commissioners:

Please review the information provided which is a grant application funding opportunity that we would like to submit an application for during the month of April, 2016.

Governor's Highway Safety Office
GHSO High Visibility

Funds being sought: \$5,000.00

Grant has no required match - GHSO grant applications for 2016/2017 funded requests will be approved and disbursed in October, 2016.

Grant proposal is to support enforcement and education programs. The submitted request is for equipment related to the traffic enforcement related initiatives.

Thank you for your consideration,

Sheriff Eddie Farris

The Chairman asked for discussion on the motion to approve the Sheriff's Department to apply for a Governor's Highway Safety Grant in the amount of \$5,000. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

NOMINATING COMMITTEE:

MOTION RE: NOMINATING COMMITTEE RECOMMENDS THE FOLLOWING APPOINTMENTS TO THE COUNTY TAX EQUALIZATION BOARD:

**KYLE BRADLEY (EAST)
RONNIE LAFEVER (SOUTH)
GARY BUSH (NORTH)
ARLENE BUSH (WEST)
CHRIS HOLLOWAY (ALTERNATE)**

2 YEAR TERMS TO EXPIRE APRIL 2018

Commissioner Cathy Reel moved and Commissioner Donny Buttram seconded the motion to approve the appointments to the County Tax Equalization Board of: Kyle Bradley (East); Ronnie Lafever (South); Gary Bush (North); Arlene Bush (West) and Chris Holloway (Alternate).

(SEE ATTACHED)



Putnam Co. Courthouse
300 East Spring St., Room 1
Cookeville, TN 38501

Office: 931-528-8428 • Fax: 931-520-0468

www.putnamcountyttn.gov/assessorofproperty

Honorable Commissioners,

Please consider the following people as members of the 2016 County Board of Equalization:

Ronnie Lafever (South)

Gary Bush (North)

Arlene Bush (West)

Kyle Bradley (East)

Please consider Chris Holloway as an alternate. T.C.A § 67-1-104 (d) allows the use of alternates in case a member of the board is unable to attend.

Thank you,

Steve T. Pierce

The Chairman asked for discussion on the appointments to the County Tax Equalization Board of Kyle Bradley, Ronnie Lafever, Gary Bush, Arlene Bush, and Chris Holloway (alternate). The Commissioners discussed the motion.

The Chairman asked for a voice vote on the motion. The motion carried.

MOTION RE: NOMINATING COMMITTEE RECOMMENDS APPROVAL OF THE APPOINTMENT OF SULLIVAN SMITH MD AS MEDICAL EXAMINER (2 YEAR TERM TO EXPIRE APRIL 2018)

Commissioner Cathy Reel moved and Commissioner Kim Bradford seconded the motion to approve the appointment of Sullivan Smith MD as Medical Examiner for a 2 year term to expire April 2018.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

REPORT OF SPECIAL COMMITTEES: None

RESOLUTIONS: None

MOTION RE: ELECTION OF NOTARIES

Commissioner Donny Buttram moved and Commissioner Kim Bradford seconded the motion to approve the Election of Notaries.

(SEE ATTACHED)

PUTNAM COUNTY CLERK
WAYNE NABORS COUNTY CLERK
P.O. BOX 220
COOKEVILLE TN 38503
Telephone 931-526-7106
Fax 931-372-8201

Notaries to be elected April 18,2016

JAMIE L ASHBURN
RACHEL D BUSSELL
ANGIE D BYERS
MONTANA CHAMBERS
DORIS J GIVENS
JUDY A JENNINGS
CRYSTAL D MABERRY

ANDREA REAGAN
NANCY M RECTOR
DIANA REICH
AMBER TICE
CHARLIE TRISDALE
SUZANNE WOODS

The Chairman asked for discussion on the Election of Notaries. There was none.

The Chairman asked the Commissioners to vote on the Election of Notaries. The Commissioners voted as follows:

FOR:

Tom Short
Jordan Iwanyszyn
Jerry Ford
Jerry Roberson
Larry Bennett
Cindy Adams
Reggie Shanks
Larry Redwine
Mike Medley

Ben Rodgers
Danny Holmes
Benton Young
Daryl Blair
Tony Honeycutt
Kim Bradford
Jim Martin
Scott Stevens
Marsha Bowman
Donny Buttram
Cathy Reel

ABSENT:

Scott Ebersole
Bobby Williams
Chris Savage

Mike Atwood

The Clerk announced that twenty (20) voted for, zero (0) voted against, zero (0) abstained, and four (4) absent. The motion carried.

OTHER NEW BUSINESS:

MOTION RE: APPROVAL OF COUNTY OFFICIAL BONDS AS FOLLOWS:

<u>OFFICIAL</u>	<u>BOND AMOUNT</u>
JERRY BOYD - DIRECTOR OF SCHOOLS	\$100,000

Commissioner Donny Buttram moved and Commissioner Benton Young seconded the motion to approve the County Official Bond of Jerry Boyd, Director of Schools in the amount of \$100,000.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

ANNOUNCEMENTS AND STATEMENTS: None

EMPLOYEE OF THE MONTH: None

**CITIZEN OF THE MONTH: MATT BRIDGES
JAMES RUNYON
(SEE ATTACHED)**

Reel, Cathy

From: Randy Porter <rporter@putnamcountyttn.gov>
Sent: Saturday, March 12, 2016 1:57 PM
To: Reel, Cathy; Kim Bradford; Wayne Nabors; Cindy Adams
Subject: Awards Committee

**** APRIL CITIZENS OF THE MONTH * 2016 ***

There were two citizens that rescued a mom and her two kids from an apt fire back in February. I got the names:

Matt Bridges 615-681-7844
James Runyon 931-510-1193

They both live at the apt complex at 3400 Dodson Branch Road that caught fire. Tom Brown had submitted the names to be citizen of the month. He also thought it would be nice to have the firemen there that worked the scene if you agree to honor the two individuals above.

and sheriff's deputies

The reason I'm emailing this is there are multiple committee meetings scheduled between 4:30pm and 5:30pm and in case I didn't make it on time for your meeting you would have this information.

Thanks

Randy

Randy Porter
Putnam County Executive
300 E Spring St. Room 8
Cookeville, TN 38501
931-526-2161

ADJOURN:

Commissioner Mike Medley moved and Commissioner Jordan Iwanyszyn seconded the motion to Adjourn.

The Chairman asked for a voice vote on the motion to Adjourn. The motion carried.

PLANNING COMMITTEE

TO: Putnam County Board of Commissioners

FROM: Randy Porter, County Executive

DATE: April 6, 2016

RE: Planning Committee Agenda

Listed below are items to be considered by the County's Planning Committee on Monday, April 11, 2016 at 6:00 PM in the County Commission Chambers at the Courthouse.

1. Consider request from Putnam County Building Codes to transfer vehicle GMC 2002 Truck to Putnam County Vehicle Maintenance Dept.
2. Consider request from Putnam County Maintenance Director to declare 1987 GMC truck as surplus and to be sold on govdeals.com.
3. Any other business that needs to be reviewed by the Planning Committee.

PLANNING COMMITTEE

MINUTES

April 11, 2016

Prepared by Deborah Francis

Scott Stevens	Present	Danny Holmes	Present
Tom Short	Present	Tony Honeycutt	Present
Reggie Shanks	Present	Donny Buttram	Present
Larry Bennett	Present	Benton Young	Present
Bobby Williams	Present	Jordan Iwanyszyn	Present
Mike Atwood	Present	Larry Redwine	Present

Item #1 *Vehicle Transfer*

Motion: **Recommends approval to transfer the following vehicle from the Building Codes Department to the Putnam County Vehicle Maintenance Department:**

2002 GMC VIN#1GTCS145928187472

Made By: Young
Seconded: Honeycutt

VOICE VOTE

APPROVED

Item #2 *Surplus vehicle from Maintenance Department*

Motion: **Recommends approval to declare the following vehicle as surplus and for it to be sold on govdeals.com:**

1987 GMC Truck VIN#1GTDR14H8H728638

Made By: Holmes
Seconded: Honeycutt

VOICE VOTE

APPROVED

Item #3 *Any other business*

NONE

ADJOURNED

FISCAL REVIEW AGENDA

TO: Putnam County Board of Commissioners

FROM: Randy Porter, County Executive

DATE: April 6, 2016

RE: Fiscal Review Committee Agenda

Listed below are items to be considered by the County's Fiscal Review Committee on April 11, 2016 at 5:30 PM in the County Commission Chambers at the Courthouse.

1. Consider budget amendments to the County General Fund.
2. Consider budget amendments to the Road Department Fund.
3. Consider budget amendment to the Industrial/Economic Development Fund.
4. Consider budget amendments to the General Purpose School Fund.
5. Consider budget amendments to the Central Cafeteria Fund.
5. Discuss grant opportunity for the Sheriff's Department.
6. Any other business that needs to be reviewed by the Fiscal Review Committee.

Item #6 **Grant opportunity for the Sheriff's Department**

Motion: **Recommends approval for the Sheriff's Department to apply
for a Governor's Highway Safety Grant in the amount of \$5,000.**

Made By: Medley

VOICE VOTE

APPROVED

Seconded: Blair

Item #7 **Any other business**

NONE

ADJOURNED

NOMINATING COMMITTEE

TO: Putnam County Board of Commissioners

FROM: Randy Porter, County Executive

DATE: April 6, 2016

RE: Nominating Committee Agenda

Listed below are items to be considered by the Nominating Committee on Monday April 11, 2016 AFTER THE PLANNING COMMITTEE MEETING. OR AFTER FISCAL REVIEW IF TIME ALLOWS.

1. Consider appointments to the County Tax Equalization Board.

Current Members

Kyle Bradley - East	2 year terms to expire
Perry Nash - South	April 2018
Gary Bush - North	
Arlene Bush -West	<i>See memo from Assessor</i>
Chris Holloway - Alternate	

2. Consider appointment to the Medical Examiner.

Current Member - Sullivan Smith MD

2 year term to expire
April 2018

3. Any other business that needs to be reviewed by the Nominating Committee.