

MINUTES
OF
PUTNAM COUNTY COMMISSION
JANUARY 22, 2017

Prepared by:

Wayne Nabors
Putnam County Clerk
121 S Dixie Avenue
Cookeville, TN 38501

STATE OF TENNESSEE

COUNTY OF PUTNAM

BE IT REMEMBERED: that on January 22, 2018 there was a regular meeting of the Putnam County Board of Commissioners.

There were present and presiding the Chairman Mike Atwood, and County Clerk, Wayne Nabors.

Major Jim Eldridge of the Putnam County Sheriff's Department called the meeting to order.

The Chairman recognized County Clerk, Wayne Nabors for the Invocation.

The Chairman recognized Commissioner Bobby Williams to lead the Pledge to the Flag of the United States of America.

The Chairman asked the Commissioners to signify their presence at the meeting and the following were present.

PRESENT:

Scott Ebersole	Ben Rodgers
Tom Short	Danny Holmes
Jordan Iwnayszyn	Benton Young
Jerry Ford	Jimmy Neal
Jerry Roberson	Danny Morphew
Larry Bennett	Kim Bradford
Bobby Williams	Bob Duncan
Chris Savage	Marsha Bowman
Chris Cassetty	Donny Buttram
Larry Redwine	Mike Atwood
Mike Medley	Cathy Reel

ABSENT:

Cindy Adams	Jim Martin
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The Clerk announced that twenty-two (22) were present and two (2) absent. Therefore, the Chairman declared a quorum.

MOTION RE: APPROVE AGENDA

Commissioner Jordan Iwanyszyn moved and Commissioner Jerry Ford seconded the motion to approve the Agenda for the January 22, 2018 Meeting of the Putnam County Board of Commissioners.

(SEE ATTACHED)

**The Commission will be meeting on Tuesday, January 16, 2018
due to Martin Luther King's Birthday on Monday**

**AGENDA
PUTNAM COUNTY
BOARD OF COMMISSIONERS**

Monthly Awards will be presented at 5:45 PM

**Regular Monthly Session
Tuesday, January 16, 2018 6:00PM**

**Presiding: Honorable Mike Atwood
Commission Chairman**

- 1. Call to Order - Sheriff Eddie Farris**
- 2. Invocation** *District 5*
- 3. Pledge to the Flag of the United States of America** *District 5*
- 4. Roll Call - County Clerk Wayne Nabors**
- 5. Approval of the Agenda**
- 6. Approval of the Minutes of Previous Meeting**
- 7. Unfinished Business and Action Thereon by the Board**
 - A. Report of Standing Committees**
 1. Planning Committee
 2. Fiscal Review Committee
 3. Nominating Committee
 - B. Report of Special Committees**
 - C. Other Unfinished Business**
- 8. New Business and Action Thereon by the Board**

A. Report of Standing Committees

1. Planning Committee

2. Fiscal Review Committee

- a. Recommends approval of budget amendments to the County General Fund.
- b. Recommends approval of budget amendments to the General Purpose School Fund.
- c. Recommends approval of budget amendment to the Drug Control Fund.
- d. Recommends approval of a resolution to allow Regional Airport employees to be under the Tennessee Consolidated Retirement System.
- e. Recommends approval of a resolution to apply to the Tennessee Department of Economic and Community Development Block Grant Funds.
- f. Recommends approval for the Board of Education to enter into an agreement with Excel Energy Group to provide energy efficient upgrades to all school facilities over five years old.
- g. Recommends approval for the Solid Waste Department to apply for an Education and Outreach grant in the amount of \$42,465 which requires a 30% match.

3. Nominating Committee

- a. Recommends that the following be appointed to the Agriculture Extension Committee for 2 year terms to expire January 2020.
 - Charlene Moss
 - Danny Holmes
 - Kim Bradford
 - Mel Maxwell
- b. Recommends approval that Kathryn Wisinger be appointed to the Library Board to fill the unexpired term of Joe Albrecht with term expiring June 2019.
- c. Recommends to consider one of the following to fill the unexpired term on the Delinquent Property Tax Committee with term to expire October 2020:
 - Jerry Ford
 - Jimmy Neal

B. Report of Special Committees

C. Resolutions

D. Election of Notaries

E. Other New Business

- 1. Ratification of County Executive Randy Porter's selection of the Budget Committee. *List to be provided at meeting*

The Chairman asked for discussion on the motion to approve the Agenda for the January 22, 2018 Meeting of the Putnam County Board of Commissioners. There was none.

The Chairman asked for a voice vote on the motion to approve the Agenda. The motion carried.

MOTION RE: APPROVE MINUTES

Commissioner Benton Young moved and Commissioner Kim Bradford seconded the motion to approve the Minutes of the December 18, 2017 Meeting of the Putnam County Board of Commissioners.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion to approve the Minutes of the December 18, 2017 Meeting. The motion carried.

UNFINISHED BUSINESS AND ACTION THEREOF BY THE BOARD

REPORT OF STANDING COMMITTEES

PLANNING COMMITTEE: No unfinished business.

FISCAL REVIEW COMMITTEE: No unfinished business.

NOMINATING COMMITTEE: No unfinished business.

REPORT OF SPECIAL COMMITTEES: None

OTHER UNFINISHED BUSINESS: None.

NEW BUSINESS AND ACTION THEREON BY THE BOARD

REPORT OF STANDING COMMITTEES

PLANNING COMMITTEE: NONE

FISCAL REVIEW COMMITTEE

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE COUNTY GENERAL FUND

Commissioner Chris Savage moved and Commissioner Scott Ebersole seconded the motion to approve Budget Amendments to the County General Fund.

(SEE ATTACHED)

BUDGET AMENDMENT COUNTY GENERAL FUND

January 2018

<u>COUNTY GENERAL EXPENDITURES</u>	<u>Debit</u>	<u>Credit</u>
53920 <u>Courtroom Security</u>		
790 Other Equipment		49,450 <i>Grant from AOC</i>
54110 <u>Sheriff's Department</u>		
187 Overtime		22,908 <i>Per memo from Sheriff</i>
334 Maintenance Agreements		649
401 Animal Food		2,500
716 Law Enforcement Equipment		4,351
718 Motor Vehicles		34,724
99100 <u>Transfer to other Funds</u>		
590 Transfer Out - Drug Control Fund		79,925 <i>Per Sheriff</i>
<u>COUNTY GENERAL RESERVE</u>		
34520 Courtroom Security Reserve	20,695	<i>Match Requirement and Cameras for Courtrooms</i>
<u>COUNTY GENERAL REVENUE</u>		
44540 Sale of Property	117,149	<i>Sheriff Sale</i>
46290 Public Safety Grant	5,000	<i>Highway Safety Grant</i>
46980 Other State Grants-Courtroom Security	28,755	<i>Courtroom Security Grant</i>
47250 Law Enforcement Grants	6,023	<i>O/T Reimbursement</i>
47990 Other Federal Revenue	16,885	<i>O/T Reimbursement</i>
Total	\$194,507	\$194,507



Putnam County Justice Center
421 East Spring Street • Cookeville, TN 38501
Phone: 931.528.8484 • Fax: 931.528.7043

DATE: January 1, 2018

**TO: Fiscal Review Committee - Honorable County
Commissioners**

SUBJECT: Budget Item Transfer Request

Please allow this to serve as my request to transfer the following monies:

Transfer a total of \$79,925.00 from 101 - 44540 Sale of Property (Receipt #432 and 514) to line item 122 - 44540 Sale of Property.

Transfer a total of \$37,224.00 from 101 - 44540 Sale of Property (Receipt #097, 171, 333, 368, 492, 572, 629, and 630) to line item 101 - 54110 - 401 Animal Food & Supplies for \$2,500.00; and, to line item 101 - 54110 - 718 Motor Vehicles for \$34,724.00.

Transfer a total of \$6,023.00 from 101 - 47250 Law Enforcement Grants to line item 101 - 54110 - 187 Overtime Pay. This is a transfer of monies received for overtime reimbursements to the Sheriff's Office by federal agencies.

Transfer a total of \$16,885.00 from 101 - 47990 Other Direct Federal Revenue to line item 101 - 54110 - 187 Overtime Pay. This is a transfer of monies received for overtime reimbursements to the Sheriff's Office by federal agencies.

Thanking you in advance,

Sheriff Eddie Farris

Sheriff Eddie Farris



Putnam County Justice Center
421 East Spring Street • Cookeville, TN 38501
Phone: 931.528.8484 • Fax: 931.528.7043

DATE: January 1, 2018

TO: Fiscal Review Committee - Honorable County Commissioners

SUBJECT: Budget Items Transfer Request

Please allow this to serve as my request to transfer the following:

Transfer a total of \$5,000.00 from 101- 46290 Other Public Safety Grants to line item 101 - 54110 – 334 Maintenance Agreements for \$ 649.00; and, 101 – 54110 – 716 Law Enforcement Equipment for \$4,351.00.

This request is necessary for the Sheriff's Office to receive awarded grant monies from the following: the Tennessee Governor's Highway Safety Office Grant.

Thanking you in advance,

Sheriff Eddie Farris

Sheriff Eddie Farris

The Chairman asked for discussion on the motion to approve Budget Amendments to the County General Fund. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Scott Ebersole
Tom Short
Jordan Iwnayszyn
Jerry Ford
Jerry Roberson
Larry Bennett
Bobby Williams
Chris Savage
Chris Cassetty
Larry Redwine
Mike Medley

Ben Rodgers
Danny Holmes
Benton Young
Jimmy Neal
Danny Morpew
Kim Bradford
Bob Duncan
Marsha Bowman
Donny Buttram
Mike Atwood
Cathy Reel

ABSENT:

Cindy Adams

Jim Martin

The Clerk announced that twenty two (22) voted for, zero (0) voted against, zero (0) abstained, and two (2) absent. The motion carried.

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE GENERAL PURPOSE SCHOOL FUND

Commissioner Chris Savage moved and Commissioner Kim Bradford seconded the motion to approve the Budget Amendments to the General Purpose School Fund.

(SEE ATTACHED)

Department of Education

Putnam County

Mr. Jerry Boyd, Director of Schools

Board of Education
Kim Cravens, Chair
Dawn Fry, Vice-Chair

1400 East Spring Street
Cookeville, Tennessee 38506-4313
Phone (931) 526-9777
FAX (931) 372-0391

Board Members
Celeste Gammon
Jerry Maynard
David McCormick
Lynn McHenry

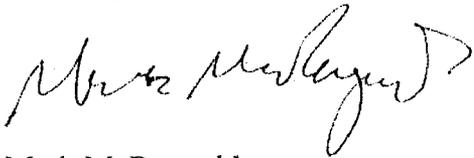
January 3, 2018

Honorable Commissioners
Putnam County Courthouse
Cookeville, TN 38501

Honorable Commissioners:

Please consider approval of the following budget amendments to the General Purpose School, as submitted.

Sincerely,



Mark McReynolds
Putnam County Board of Education

Enclosures:

- To budget for substitute teachers for the Tobacco Prevention Grant.

The Chairman asked for discussion on the motion to approve the Budget Amendments to the General Purpose School Fund. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Scott Ebersole
Tom Short
Jordan Iwnayszyn
Jerry Ford
Jerry Roberson
Larry Bennett
Bobby Williams
Chris Savage
Chris Cassetty
Larry Redwine
Mike Medley

Ben Rodgers
Danny Holmes
Benton Young
Jimmy Neal
Danny Morphey
Kim Bradford
Bob Duncan
Marsha Bowman
Donny Buttram
Mike Atwood
Cathy Reel

ABSENT:

Cindy Adams

Jim Martin

The Clerk announced that twenty two (22) voted for, zero (0) voted against, zero (0) abstained, and two (2) absent. The motion carried.

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENT TO THE DRUG CONTROL FUND

Commissioner Chris Savage moved and Commissioner Kim Bradford seconded the motion to approve the Budget Amendment to the Drug Control Fund.

(SEE ATTACHED)

BUDGET AMENDMENT SUMMARY

DRUG CONTROL FUND

January 2018

<u>Drug Control Revenue</u>		<u>Debit</u>	<u>Credit</u>
49800	Transfer In -From County General	79,925	
<u>Drug Control Fund Balance</u>			
39000	Fund Balance		79,925
		\$79,925	\$79,925

The Chairman asked for discussion on the motion to approve the Budget Amendment to the Drug Control Fund. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Scott Ebersole
Tom Short
Jordan Iwnayszyn
Jerry Ford
Jerry Roberson
Larry Bennett
Bobby Williams
Chris Savage
Chris Cassetty
Larry Redwine
Mike Medley

Ben Rodgers
Danny Holmes
Benton Young
Jimmy Neal
Danny Morphey
Kim Bradford
Bob Duncan
Marsha Bowman
Donny Buttram
Mike Atwood
Cathy Reel

ABSENT:

Cindy Adams

Jim Martin

The Clerk announced that twenty two (22) voted for, zero (0) voted against, zero (0) abstained, and two (2) absent. The motion carried.

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF A RESOLUTION TO ALLOW REGIONAL AIRPORT EMPLOYEES TO BE UNDER THE TENNESSEE CONSOLIDATED RETIREMENT SYSTEM

Commissioner Chris Savage moved and Commissioner Chris Cassetty seconded the motion to approve a Resolution to Allow Regional Airport Employees to be Under the Tennessee Consolidated Retirement System.

(SEE ATTACHED)

Tennessee Consolidated Retirement System

(Upper Cumberland Regional Airport – Putnam County)

A RESOLUTION to authorize a joint venture’s participation in the Tennessee Consolidated Retirement System in accordance with Tennessee Code Annotated Title 8, Chapters 34 – 37

WHEREAS, Tennessee Code Annotated, Section 8-35-201 provides that any governing body of a joint venture between one or more political subdivisions of this State may by resolution authorize the employees of the joint venture to participate in the Tennessee Consolidated Retirement System (“TCRS”) subject to the approval of the TCRS Board of Trustees; provided that each political subdivision of the State which is represented in the joint venture passes a resolution guaranteeing the payment of its prorated share of any outstanding liability so incurred by the participation; and

WHEREAS, the Board of Directors of the Upper Cumberland Regional Airport (“Joint Venture”) has passed a resolution authorizing its employees to become members of TCRS under the provisions of state law, and under the following terms and conditions:

A. TYPE PLAN. (CHECK BOX 1 OR BOX 2 OR BOX 3 OR BOX 4). The Joint Venture adopts the following type plan:

- (1) Regular Defined Benefit Plan
- (2) Alternate Defined Benefit Plan
- (3) Local Government Hybrid Plan *(If this Plan is chosen, the Joint Venture MUST also maintain a defined contribution plan on behalf of its employees and pass the attached resolution that describes the type of defined contribution plan the Joint Venture will adopt. The defined contribution plan could provide for employer contributions of 0% to up to 7% of its employees’ salaries).*
- (4) State Employee and Teacher Hybrid Plan *(If this Plan is chosen, the Joint Venture MUST also maintain a defined contribution plan on behalf of its employees whereby the Joint Venture makes a mandatory employer contribution on behalf of each of its employees participating in the Hybrid Plan equal to 5% of the respective employee’s salary subject to the cost controls and unfunded liability controls of the Hybrid Plan. The Joint Venture must also pass the attached resolution that describes the type of defined contribution plan the Joint Venture will adopt).*

B. EMPLOYEE CONTRIBUTIONS. (CHECK BOX 1 OR BOX 2 OR BOX 3 - IF THE STATE EMPLOYEE AND TEACHER HYBRID PLAN IS SELECTED ABOVE, NO EMPLOYEE CONTRIBUTIONS MAY BE ASSUMED AND BOX 1 MUST BE CHECKED). The Employees shall contribute:

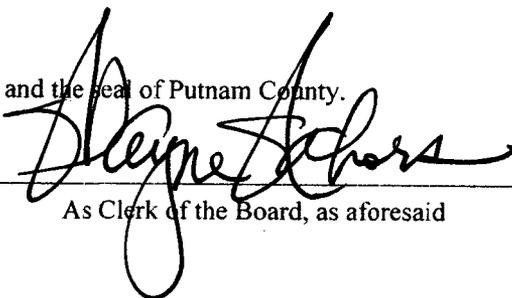
- (1) 5% of the employees’ earnable compensation.
- (2) 2.5% of the employees’ earnable compensation.
- (3) 0% of the employees’ earnable compensation.

Employee and Teacher Hybrid Plan is adopted by the Joint Venture for such employee. If either the Local Government Hybrid Plan or the State Employee and Teacher Hybrid Plan is adopted by the Joint Venture, the Joint Venture or the Political Subdivision may make employer contributions to the defined contribution plan component of that Plan and to any one or more additional tax deferred compensation or retirement plans on behalf of such employee provided that the total combined employer contributions to such plans on behalf of the employee does not exceed 7% of the employee's salary.

STATE OF TENNESSEE
COUNTY OF PUTNAM

I, WAYNE NABORS, clerk of the Putnam County Commission of Putnam County, Tennessee do hereby certify that this is a true and exact copy of the foregoing Resolution that was approved and adopted in accordance with applicable law at a meeting held on the 22nd day of JANUARY, 2018 the original of which is on file in this office.

IN WITNESS WHEREOF, I have hereunto set my hand, and the seal of Putnam County.



As Clerk of the Board, as aforesaid

Seal

The Chairman asked for discussion on the motion to approve a Resolution to Allow Regional Airport Employees to be Under the Tennessee Consolidated Retirement System. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF A RESOLUTION TO APPLY TO THE TENNESSEE DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS

Commissioner Chris Savage moved and Commissioner Jordan Iwanyszyn seconded the motion to approve a Resolution to Apply to the Tennessee Department of Economic and Community Development for Community Development Block Grant Funds.

(SEE ATTACHED)

RESOLUTION NO. _____

A RESOLUTION TO APPLY TO THE TENNESSEE DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS

WHEREAS, Putnam County, Tennessee, is eligible for grant funds under the Community Development Block Grant (CDBG) Program administered by the Tennessee Department of Economic and Community Development; and

WHEREAS, Putnam County seeks to improve Community Livability through the expansion of fire protection services; and

WHEREAS, fire protection projects are eligible activities under the Community Development Block Grant Program; and

WHEREAS, Putnam County, Tennessee, is eligible for a maximum grant of three hundred fifteen thousand dollars (\$315,000.00) under the Community Development Block Grant Community Livability category, including the Three Star bonus; and

WHEREAS, Putnam County has agreed to pay the required 15% of the total project cost, plus any additional funding required to complete the project beyond the grant amount.

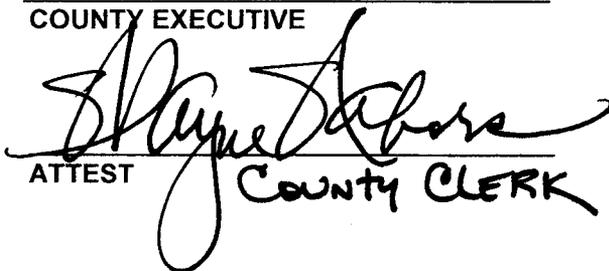
NOW, THEREFORE BE IT RESOLVED, by the County Commission that:

1. The County Executive be authorized and directed to:
 - A. Execute and submit an application for Community Development Block Grant funds to the Tennessee Department of Economic and Community Development in order to provide adequate fire protection for the community.
 - B. Enter into the necessary agreements with the Tennessee Department of Economic and Community Development to receive and administer said grant funds.
 - C. Execute necessary agreements for Administrative services without further action by the Commission, contingent upon approval by the funding agencies.
2. The Upper Cumberland Development District shall prepare all necessary documents for the completion of said application for the proposed project at no charge to Putnam County. Should said CDBG grant application be approved, UCDD shall be engaged to perform all administrative services for said project.

DULY PASSED AND ADOPTED this the 22nd day of January 2018, the public welfare requiring it.

COUNTY EXECUTIVE

ATTEST


COUNTY CLERK

1-22-18
DATE

The Chairman asked for discussion on the motion to approve a Resolution to Apply to the Tennessee Department of Economic and Community Development for Community Development Block Grant Funds. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL FOR THE BOARD OF EDUCATION TO ENTER INTO AN AGREEMENT WITH EXCEL ENERGY GROUP TO PROVIDE ENERGY EFFICIENT UPGRADES TO ALL SCHOOL FACILITIES OVER FIVE YEARS OLD

Commissioner Ben Rodgers moved and Commissioner Kim Bradford seconded the motion to approve for the Board of Education to enter into an agreement with Excel Energy Group to provide energy efficient upgrades to all school facilities over five years old.

(SEE ATTACHED)

Department of Education

Putnam County

Mr. Jerry Boyd, Director of Schools

Board of Education
Kim Cravens, Chair
Dawn Fry, Vice-Chair

1400 East Spring Street
Cookeville, Tennessee 38506-4313
Phone (931) 526-9777
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Board Members
Celeste Gammon
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Lynn McHenry

January 3, 2018

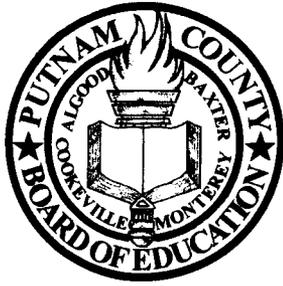
Honorable Commissioners
Putnam County Courthouse
Cookeville, TN 38501

Honorable Commissioners:

Please consider approval for the Putnam County Board of Education to enter into an agreement with Excel Energy Group to provide energy efficient upgrade to all school facilities over 5 years old. Excel Energy Group will arrange proposed financing with Tennessee Energy Efficiency School Initiative Loan Program with an estimated 1% interest rate over six years. Excel Energy Group guarantees project will generate enough savings to make payments for the project. Projected energy savings are estimated to produce a positive cash flow in utility cost of \$77,673 per year.

Sincerely,

Mark McReynolds
Putnam County Board of Education



Putnam County School System

1400 E. Spring Street
Cookeville, TN 38506-4313
Ph: (931) 526-9777 | Fax: (931) 528-6942
www.pcsstn.com

Jerry S. Boyd
Director of Schools

ENGAGE INSP^{IRE} ACHIEVE

January 22, 2018

ENERGY EFFICIENT LED LIGHTING UPGRADE PROJECT OVERVIEW

The Putnam County Board of Education has evaluated and selected a proposal from Excel Energy Group -- Nashville, Tennessee/Russellville, Arkansas, for energy efficiency upgrades of the lighting system in all of its school maintained buildings with state of the art LED light fixtures through a program offered by Excel Energy Group, Inc. and TVA. Excel is a national leader in energy efficient lighting upgrades for educational facilities. Over the past 24 years, Excel has upgraded over 1,600 other school systems in the United States with this program.

Throughout the upgrade project, the District takes no financial risk and Excel provides a turnkey installation including 100% of the engineering design, LED materials, and installation labor to the District's satisfaction, as well as in accordance with all State standards. Excel secures TVA incentive moneys, provides 100% financing of the balance of the project cost through the Tennessee's Energy Efficient Schools Initiative 1% loan program, and guarantees the District will pay 100% of the lighting upgrade loan payments through savings generated from the upgrade. The District will not be increasing or altering its budget in any way, but simply using already budgeted dollars in the most efficient manner.

The scope of the Putnam County School System project will include the replacement or retrofit of the District's 23,500 fixtures with state of the art LED lighting, new LED gym lighting and new LED wall packs and all pole lights on the outside of the buildings. All rooms with four or more fixtures will be controlled with occupancy sensors to turn them off when the room is unoccupied. Athletic field lighting and auditoriums with specialized production lighting are excluded. All work is performed after regular school hours and on weekends so that no school activity is disrupted. The project duration of the installation is estimated to be approximately 12-15 weeks.

Benefits include: long term improvements in lighting quality, minimizes material purchases, reduces maintenance resources on lighting (freeing time for other maintenance needs), Energy Star buildings, 100% paid for from free incentives* and savings from electricity expenses.

****Incentive funds are time sensitive as they have been stated by TVA to be discontinued on all projects not completed by July 1, 2018.***

The Putnam County Board of Education unanimously approved the project proposal on January 4, 2018. The Board's attorney has reviewed the proposed contract. My request, based on

support of the Board and the recommendation of the Putnam County Fiscal Review Committee on January 8 2018, is full consideration and approval of the LED lighting upgrade proposal for the Putnam County School System schools and other identified facilities by the Putnam County Commission.

LED Project Total Cost and Annual Savings

SCOPE	Initial Cost	Estimated TVA Incentive	Net Cost	Energy & Demand Savings	Maint. Savings	Annual Labor Savings	Total Savings	Annual Payment	Cash Flow	Payback Period (Years)
Lighting	\$2,528,565	(\$186,445)	\$2,342,120	\$434,549	\$46,290	\$0.00	\$480,829	(\$403,156)	\$77,673	4.9

Energy Efficient School Initiative Low Interest (1%) Loan Amortization Table: 6 Year Term

Payment Number (6 years x 2 payments Per Year)	Total Payment	Principal	Interest
1	\$201,577.91	\$189,867.31	\$11,710.60
2	\$201,577.91	\$190,816.64	\$10,761.26
3	\$201,577.91	\$191,770.73	\$9,807.18
4	\$201,577.91	\$192,729.58	\$8,848.33
5	\$201,577.91	\$193,693.23	\$7,884.68
6	\$201,577.91	\$194,661.69	\$6,916.21
7	\$201,577.91	\$195,635.00	\$5,942.90
8	\$201,577.91	\$196,613.18	\$4,964.73
9	\$201,577.91	\$197,596.24	\$3,981.66
10	\$201,577.91	\$198,584.22	\$2,993.68
11	\$201,577.91	\$199,577.15	\$2,000.76
12	\$201,577.91	\$200,575.03	\$1,002.88
Total	\$2,418,934.88	\$2,342,120.00	\$76,814.88

TOTAL SCOPE OF WORK

- Total Cost of Project: \$2,342,120.00
- Total Expenditure with 1% loan interest to term: \$2,418,934.88
- Guaranteed Annual Loan Payment: \$403,156.00
- 10 Year Warranty on Interior fixtures/Hardware; 5 Year on Exterior Fixtures/Hardware
- 21 Facilities (of total 24; excludes UES, UMS, and MHS)
- 2.1 Million Square Feet
- 23,500 Fixtures replaced and/or retrofit
- Athletic Field Lighting NOT included
- Installation period: 12-15 weeks; after regular school hours and weekends

The Chairman asked for discussion on the motion to approve for the Board of Education to enter into an agreement with Excel Energy Group to provide energy efficient upgrades to all school facilities over five years old. The Commissioners discussed the motion.

The Chairman asked for a voice vote on the motion. The motion carried.

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL FOR THE SOLID WASTE DEPARTMENT TO APPLY FOR AN EDUCATION AND OUTREACH GRANT IN THE AMOUNT OF \$42,465 WHICH REQUIRES A 30% MATCH

Commissioner Scott Ebersole moved and Commissioner Jordan Iwanyszyn seconded the motion to approve for the Solid Waste Department to apply for an Education and Outreach Grant in the amount of \$42,465 which requires a 30% match.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

NOMINATING COMMITTEE:

**MOTION RE: NOMINATING COMMITTEE RECOMMENDS THAT THE FOLLOWING BE APPOINTED TO THE AGRICULTURE EXTENSION COMMITTEE FOR 2 YEAR TERMS TO EXPIRE JANUARY 2020: CHARLENE MOSS
DANNY HOLMES
KIM BRADFORD
MEL MAXWELL**

Commissioner Cathy Reel moved and Commissioner Ben Rodgers seconded the motion approve the following be appointed to the Agriculture Extension Committee for 2 year terms to expire January 2020: Charlene Moss, Danny Holmes, Kim Bradford, and Mel Maxwell.

(SEE ATTACHED)

January 3, 2018

Debbie Francis
Accounts Manager
300 E. Spring St. Rm. 4
Cookeville, TN 38501

Dear Debbie:

The following are the Agriculture Committee list of nominees for election:

We would like to nominate Charlene Moss for her first term.
Her appointment will end 1/2020.

We would like to nominate Danny Holmes for his first term.
His appointment will end 1/2020.

Mel Maxwell is up for re-election for his third two year term.
His appointment will end 1/2020.

Kim Bradford is up for re-election for her second two year term.
Her appointment will end 1/2020.

The remaining (Alton Freeman, Angie Glascock, and Ben Rodgers) are good for this year.

Thank you for your assistance.

Sincerely,



Michelle Parrott
County Director

CC: Randy Porter

The Chairman asked for discussion on the motion to approve the following be appointed to the Agriculture Extension Committee for 2 year terms to expire January 2020: Charlene Moss, Danny Holmes, Kim Bradford, and Mel Maxwell. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

MOTION RE: NOMINATING COMMITTEE RECOMMENDS APPROVAL THAT KATHRYN WISINGER BE APPOINTED TO THE LIBRARY BOARD TO FILL THE UNEXPIRED TERM OF JOE ALBRECHT WITH TERM EXPIRING JUNE 2019

Commissioner Cathy Reel moved and Commissioner Kim Bradford seconded the motion to approve that Kathryn Wisinger be appointed to the Library Board to fill the unexpired term of Joe Albrecht with term expiring June 2019.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

MOTION RE: NOMINATING COMMITTEE RECOMMENDS JERRY FORD TO FILL THE UNEXPIRED TERM ON THE DELINQUENT PROPERTY TAX COMMITTEE WITH TERM TO EXPIRE OCTOBER 2020:

Commissioner Cathy Reel moved and Commissioner Kim Bradford seconded the motion for Jerry Ford to fill the unexpired term on the Delinquent Property Tax Committee with term to expire October 2020.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

REPORT OF SPECIAL COMMITTEES: None

RESOLUTIONS:

RESOLUTION TO HONOR REGGIE SHANKS

(SEE ATTACHED)

RESOLUTION

WHEREAS, REGGIE SHANKS was an outstanding citizen of Putnam County, having been elected to serve on its County Legislative Body as County Commissioner of the Sixth District for 49 years, and

WHEREAS, MR. SHANKS contributed to the growth of Putnam County while improving the quality of life for the citizens of Putnam County always having a sense of caring and respect for others, and

WHEREAS, WE his fellow colleagues, wish to express our deep sorrow at the untimely death of our esteemed colleague who faithfully served this Legislative Body on many committees and as Chairman during his dedicated tenure in office.

NOW, THEREFORE BE IT RESOLVED that we do hereby give formal expression of our grievous loss in the death of REGGIE SHANKS and do hereby record in the official minutes the passing from this life of one who was esteemed by his associates, loved by his family, and respected by all.

NOW, THEREFORE BE IT FURTHER RESOLVED that this Resolution be presented to his family at the January 16, 2018 regular session of the Putnam County Board of Commissioners to be approved by said body as a token of our thanks for his hard work and contributions to the Commission, and that a copy of this Resolution be spread upon the minutes of this County Commission.



Wayne Nabors
County Clerk of Putnam County



Mike Atwood, Chairman
Putnam County Board of Commissioners





Randy Porter
County Executive of Putnam County

MOTION RE: APPROVE THE ELECTION OF NOTARIES

Commissioner Benton Young moved and Commissioner Kim Bradford seconded the motion to approve the Election of Notaries.

(SEE ATTACHED)

PUTNAM COUNTY CLERK
WAYNE NABORS COUNTY CLERK
P.O. BOX 220
COOKEVILLE TN 38503
Telephone 931-526-7106
Fax 931-372-8201

Notaries to be elected January 22, 2018

JEFFREY M BASS
DONNA S BOWMAN
SHERRIE CANNON
WILLIAM F CLARK
AUDREY CLARK
KIM DANIELS
JULIE HARP
TAMMI D HILL
JENNA L JOHNSON

CHRISTY KINNARD
HOLLY M LEDBETTER
ANGEL LEWIS
KRISTYN ANN LONG
LINDA SCANTLAND
MARK SIMPSON
GEORGE J TOLLISON
KENNY WALKER

The Chairman asked for discussion on the motion to approve the Election of Notaries. There was none.

The Chairman asked the Commissioners to vote on the motion to approve the Election of Notaries. The Commissioners voted as follows:

FOR:

Scott Ebersole
Tom Short
Jordan Iwnayszyn
Jerry Ford
Jerry Roberson
Larry Bennett
Bobby Williams
Chris Savage
Chris Cassetty
Larry Redwine
Mike Medley

Ben Rodgers
Danny Holmes
Benton Young
Jimmy Neal
Danny Morphey
Kim Bradford
Bob Duncan
Marsha Bowman
Donny Buttram
Mike Atwood
Cathy Reel

ABSENT:

Cindy Adams

Jim Martin

The Clerk announced that twenty two (22) voted for, zero (0) voted against, zero (0) abstained, and two (2) absent. The motion carried.

OTHER NEW BUSINESS

MOTION RE: APPROVE THE RATIFICATION OF COUNTY EXECUTIVE RANDY PORTER'S SELECTION OF THE BUDGET COMMITTEE: MIKE ATWOOD, BOB DUNCAN, JERRY FORD, JIM MARTIN, MIKE MEDLEY, DANNY MORPHEW, BEN RODGERS, CHRIS SAVAGE, AND BENTON YOUNG

Commissioner Mike Medley moved and Commissioner Kim Bradford seconded the motion to approve the Ratification of County Executive Randy Porter's selection of the Budget Committee: Mike Atwood, Bob Duncan, Jerry Ford, Jim Martin, Mike Medley, Danny Morphey, Ben Rodgers, Chris Savage, and Benton Young.

(SEE ATTACHED)

Budget Committee for Fiscal Year 2018-2019

Mike Atwood

Bob Duncan

Jerry Ford

Jim Martin

Mike Medley

Danny Morphey

Ben Rodgers

Chris Savage

Benton Young

The Chairman asked for discussion on the motion to approve the Ratification of County Executive Randy Porter's selection of the Budget Committee: Mike Atwood, Bob Duncan, Jerry Ford, Jim Martin, Mike Medley, Danny Morphey, Ben Rodgers, Chris Savage, and Benton Young. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

MOTION RE: APPROVE THE RATIFICATION OF COUNTY EXECUTIVE RANDY PORTER'S APPOINTMENTS TO THE PAYSACLE COMMITTEE AS FOLLOWS:

**BOB DUNCAN
DANNY HOLMES
JIM MARTIN
BEN RODGERS**

Commissioner Benton Young moved and Commissioner Kim Bradford seconded the motion to approve the Ratification of County Executive Randy Porter's appointments to the Payscale Committee as follows: Bob Duncan, Danny Holmes, Jim Martin, and Ben Rodgers.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

**MOTION RE: APPROVE THE RATIFICATION OF COUNTY EXECUTIVE RANDY PORTER'S REAPPOINTMENTS TO THE HEALTH AND SAFETY STANDARDS BOARD FOR FOUR YEAR TERMS AS FOLLOWS: MEL MAXWELL
MYRNA ESTES**

TERMS EXPIRE 2022

Commissioner Kim Bradford moved and Commissioner Cathy Reel seconded the motion to approve the Ratification of County Executive Randy Porter's reappointments to the Health and Safety Standards Board for four year terms as follows: Mel Maxwell and Myrna Estes. Terms expire 2022.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

RECOGNIZE CASH FLOW ANALYSIS FOR THE GENERAL PURPOSE SCHOOL FUND (NO ACTION REQUIRED)

(SEE ATTACHED)

Department of Education

Putnam County

Mr. Jerry Boyd, Director of Schools

Board of Education
Kim Cravens, Chair
Dawn Fry, Vice-Chair

1400 East Spring Street
Cookeville, Tennessee 38506-4313
Phone (931) 526-9777
FAX (931) 372-0391

Board Members
Celeste Gammon
Jerry Maynard
David McCormick
Lynn McHenry

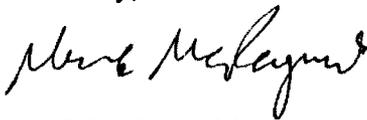
January 3, 2018

Honorable Commissioners
Putnam County Courthouse
Cookeville, TN 38501

Honorable Commissioners:

Please see attached Cash Flow Analysis for the General Purpose School Fund (141) for year FY18.

Sincerely,



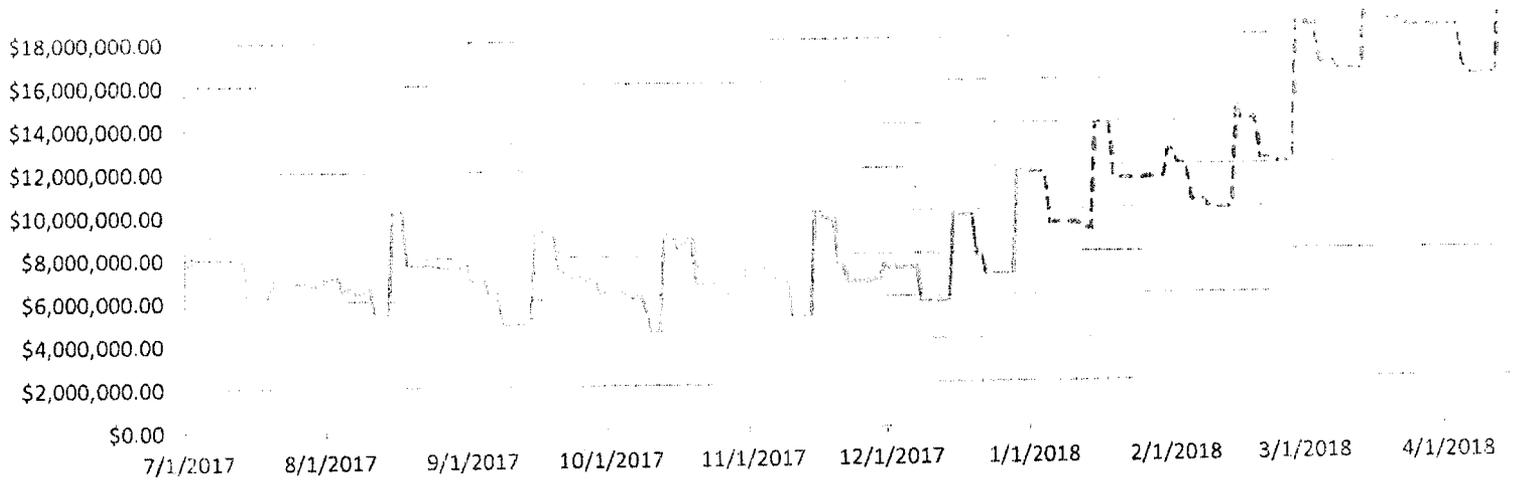
Mark McReynolds
Putnam County Board of Education

Enclosures:

- General Purpose School Fund Cash Flow Analysis for year FY17 as of January 1, 2018.

Putnam County General Purpose School Fund Cash Balance FY18

— Actual Cash Balance
- - - Estimated Cash Balance



7/1/2017	\$ 7,795,094.85
8/1/2017	\$ 6,233,584.09
9/1/2017	\$ 6,893,755.80
10/1/2017	\$ 6,363,062.45
11/1/2017	\$ 7,609,577.47
12/1/2017	\$ 7,395,550.63
1/1/2018	\$ 11,724,251.85

ANNOUNCEMENTS AND STATEMENTS

EMPLOYEE OF THE MONTH: None

**CITIZENS OF THE MONTH: STEVE MEDLIN
RALPH MILLS**

**SPECIAL RECOGNITION: UPPERMAN MIDDLE SCHOOL FOOTBALL TEAM AND
COACH GREG PHILLIPS, JR – THE MIDDLE SCHOOL FOOTBALL CONFERENCE
CHAMPIONS FOR 2017**

(SEE ATTACHED)

ADJOURN

CITIZENS OF THE MONTH

FOR JANUARY 2018

**STEVE MEDLIN
RALPH MILLS**

SPECIAL RECOGNITION AWARD

FOR JANUARY 2018

**UPPERMAN MIDDLE SCHOOL FOOTBALL TEAM
AND COACH GREG PHILLIPS, JR.**

**THE MIDDLE SCHOOL FOOTBALL CONFERENCE
CHAMPIONS FOR 2017**

MOTION RE: ADJOURN

Commissioner Mike Medley moved and Commissioner Donny Buttram seconded the motion to adjourn.

The motion passed.

PLANNING COMMITTEE MEETING

TO: Putnam County Board of Commissioners

FROM: Randy Porter, County Executive

DATE: January 3, 2018

RE: Planning Committee Agenda

Listed below are items to be considered by the County's Planning Committee on Monday, January 8, 2018 IMMEDIATELY AFTER FISCAL REVIEW COMMITTEE MEETING.

1. Appoint 1 member to serve on the Road Committee to replace Tony Honeycutt's unexpired term.
2. Any other business that needs to be reviewed by the Planning Committee.

PLANNING COMMITTEE MINUTES

January 8, 2018

Prepared by Deborah Francis

Bob Duncan	Absent	Danny Holmes	Present
Tom Short	Present	Danny Morphew	Present
Chris Cassetty	Present	Donny Buttram	Present
Larry Bennett	Present	Jimmy Neal	Present
Bobby Williams	Present	Jordan Iwanyszyn	Present
Mike Atwood	Present	Larry Redwine	Present

Item #1 ***Road Committee appointment'***

Motion: **Recommends that Larry Redwine fill the unexpired term of Tony Honeycutt on the Road Committee.**

NOMINATIONS CEASED

APPROVED

Item #2 ***Any business that needs to be reviewed by the Planning Committee.***

NONE

ADJOURNED

FISCAL REVIEW COMMITTEE

TO: Putnam County Board of Commissioners

FROM: Randy Porter, County Executive

DATE: January 3, 2018

RE: Fiscal Review Committee Agenda

Listed below are items to be considered by the County's Fiscal Review Committee on January 8, 2018 at 5:30 PM in the County Commission Chambers at the Courthouse.

1. Consider budget amendments to the County General Fund.
2. Consider budget amendments for the General Purpose School Fund.
3. Consider budget amendment to the Drug Control Fund.
4. Consider a resolution to allow Regional Airport employees to be under the Tennessee Consolidated Retirement System.
5. Consider a resolution to apply to the Tennessee Department of Economic and Community Development for Community Development Block Grant Funds.
6. Consider request from the Board of Education to enter into an agreement with Excel Energy Group to provide energy efficient upgrades to all school facilities over five years old. *This is pending approval of School Board at their meeting on January 4th*
7. Consider approval for the Solid Waste Department to apply for an Education and Outreach Grant in the amount of \$42,465. *(requires 30% match)*
8. Any other business that needs to be considered by the Fiscal Review Committee.

**FISCAL REVIEW COMMITTEE
MINUTES**

January 8, 2018

Prepared by Deborah Francis

ROLL CALL

Jim Martin	Absent	Benton Young	Present
Jerry Ford	Present	Kim Bradford	Present
Scott Ebersole	Present	Marsha Bowman	Present
Cindy Adams	Present	Cathy Reel	Present
Mike Medley	Present	Ben Rodgers	Present
Jerry Roberson	Present	Chris Savage	Present

Item #1 Budget Amendment for County General Fund

Motion: Recommends approval of budget amendments to the County General Fund.

Made By: Medley VOICE VOTE APPROVED
Seconded: Bradford

Item #2 Budget Amendments to the General Purpose School Fund.

Motion: Recommends approval of budget amendments to the General Purpose School Fund.

Made By: Medley VOICE VOTE APPROVED
Seconded: Bradford

Item #3 Budget Amendments to the Drug Control Fund

Motion: Recommends approval of budget amendments to the Drug Control Fund.

Made By: Medley VOICE VOTE APPROVED
Seconded: Bowman

Item #4 TCRS resolution to include Regional Airport employees

Motion: Recommends approval of a resolution to allow Regional Airport employees to be under the Tennessee Consolidated Retirement System.

Made By: Medley VOICE VOTE APPROVED
Seconded: Bradford

Item #5 CDBG Resolution

Motion: Recommends approval of a resolution to apply to the Tennessee Department of Economic and Community Development Block Grant Funds.

Made By: Bradford VOICE VOTE APPROVED
Seconded: Medley

NOMINATING COMMITTEE

TO: Putnam County Board of Commissioners

FROM: Randy Porter, County Executive

DATE: January 3, 2018

RE: Nominating Committee Agenda

Listed below are items to be considered by the Nominating Committee on Monday January 8, 2018 AFTER THE PLANNING COMMITTEE MEETING.

1. Consider appointments to the Agriculture Extension Board for 2 year terms to expire January 2020.

Charlene Moss
Danny Holmes
Mel Maxwell
Kim Bradford

2. Consider Library Board request for Kathryn Wisinger to fill the unexpired term of Joe Albrecht, with the term to expire June 2019.
3. Consider appointment to replace Tony Honeycutt on the Delinquent Property Tax Committee with term to expire October 2020.
4. Any other business that needs to be considered by the Nominating Committee.