

MINUTES
OF
PUTNAM COUNTY COMMISSION
FEBRUARY 21, 2017

Prepared by:

Wayne Nabors
Putnam County Clerk
121 S Dixie Avenue
Cookeville, TN 38501

STATE OF TENNESSEE

COUNTY OF PUTNAM

BE IT REMEMBERED: that on February 21, 2017 there was a regular meeting of the Putnam County Board of Commissioners.

There were present and presiding the Chairman Mike Atwood, and County Clerk, Wayne Nabors.

Major Jim Eldridge of the Putnam County Sheriff's Department called the meeting to order.

The Chairman recognized County Clerk, Wayne Nabors for the Invocation.

The Chairman recognized Commissioner Reggie Shanks to lead the Pledge to the Flag of the United States of America.

The Chairman asked the Commissioners to signify their presence at the meeting and the following were present.

PRESENT:

Tom Short
Jordan Iwanyszyn
Jerry Ford
Larry Bennett
Cindy Adams
Bobby Williams
Reggie Shanks
Larry Redwine
Mike Medley

Ben Rodgers
Danny Holmes
Benton Young
Daryl Blair
Tony Honeycutt
Kim Bradford
Scott Stevens
Marsha Bowman
Donny Buttram
Mike Atwood
Cathy Reel

ABSENT:

Scott Ebersole
Jerry Roberson
Chris Savage

Jim Martin

The Clerk announced that twenty (20) were present and four (4) absent. Therefore, the Chairman declared a quorum.

MOTION RE: APPROVE AGENDA

Commissioner Daryl Blair moved and Commissioner Larry Bennett seconded the motion to approve the Agenda for the February 21, 2017 Meeting of the Putnam County Board of Commissioners.

(SEE ATTACHED)

Please note that the Commission will be meeting on Tuesday, February 21, 2017 due to President's Day being on Monday.

AGENDA PUTNAM COUNTY BOARD OF COMMISSIONERS

Monthly Awards will be presented at 5:45 PM

**Regular Monthly Session
Tuesday, February 21, 2017 6:00PM**

**Presiding: Honorable Mike Atwood
Commission Chairman**

- 1. Call to Order - Sheriff Eddie Farris**
- 2. Invocation** *District 6*
- 3. Pledge to the Flag of the United States of America** *District 6*
- 4. Roll Call - County Clerk Wayne Nabors**
- 5. Approval of the Agenda**
- 6. Approval of the Minutes of Previous Meeting**
- 7. Unfinished Business and Action Thereon by the Board**
 - A. Report of Standing Committees**
 1. Planning Committee
 2. Fiscal Review Committee
 3. Nominating Committee
 - B. Report of Special Committees**
 - C. Other Unfinished Business**
- 8. Quarterly Reports and Action Thereon by the Board**
 - A. Road Fund - Randy Jones, Supervisor
 - B. School Funds - Jerry Boyd, Director of Schools
 - C. County General Fund, Debt Service Fund, Solid Waste Sanitation Fund, Self Insurance Fund, and Parks & Recreation Fund - Randy Porter, County Executive
- 9. New Business and Action Thereon by the Board**

A. Report of Standing Committees

1. Planning Committee

- a. Recommends approval of the list from the Sheriff's Department declaring surplus property and approval to sell via Internet auction.
- b. Recommends approval to name the Poplar Grove Bridge the "Billy Joe (Red) Lamb Bridge" and that before naming any other bridges criteria be established.
- c. Recommends approval of a new Public Records Policy for Putnam County that includes recent changes in Tennessee Code Annotated. This policy will replace the old policy. County Executive Randy Porter will fill in appropriate information about pricing and etc.

2. Fiscal Review Committee

- a. Recommends approval of budget amendments to the County General Fund.
- b. Recommends approval of the Budget Calendar for Fiscal Year 2017-2018.
- c. Recommends approval to postpone the resolution favoring the Improve Act.
- d. Recommends approval to begin the Mill Creek Flood cleanup with funding from budget amendments in the General Fund of \$250,000 from TVA-State Revenue Sharing as a transfer to Road Department Fund. There will also be funding of \$200,000 coming from the Capital Projects Fund. The Road Department will spend a minimum of \$500,000 from their budget.
Appropriate amendments are enclosed
- e. Recommends approval of the appointment of Jeffrey G. Jones as the delinquent tax attorney for the 2015 real and personal property taxes by Trustee Freddie Nelson.
- f. Recommends approval of the final change order for the Rails for Trails and to authorize the County Executive to sign all documents required to close out the project.

3. Nominating Committee

B. Report of Special Committees

C. Resolutions

1. Resolution naming Poplar Grove Bridge the "Billy Joe (Red) Lamb Bridge".

D. Election of Notaries

E. Other New Business

1. Debt Obligation Report CT0253 for \$44,260,000.00 General Obligation School Bonds, Series 2017. (Refunding)
Comptroller's Office requires that this report be in the minutes of the County Commission meeting. No approval required.
2. Recognize Cash Flow Analysis for the General Purpose School Fund.
No action required

10. Announcements and Statements

11. Adjourn

The Chairman asked for discussion on the motion to approve the Agenda for the February 21, 2017 Meeting of the Putnam County Board of Commissioners. There was none.

The Chairman asked for a voice vote on the motion to approve the Agenda. The motion carried.

MOTION RE: APPROVE MINUTES

Commissioner Daryl Blair moved and Commissioner Larry Bennett seconded the motion to approve the Minutes of the January 17, 2017 Meeting of the Putnam County Board of Commissioners.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion to approve the Minutes of the January 17, 2017 Meeting. The motion carried.

UNFINISHED BUSINESS AND ACTION THEREOF BY THE BOARD

REPORT OF STANDING COMMITTEES

PLANNING COMMITTEE: No unfinished business.

FISCAL REVIEW COMMITTEE: No unfinished business.

NOMINATING COMMITTEE: No unfinished business.

REPORT OF SPECIAL COMMITTEES: None

OTHER UNFINISHED BUSINESS: None

MOTION RE: QUARTERLY REPORTS AND ACTION THEREON BY THE BOARD

QUARTERLY REPORT FOR THE ROAD FUND – RANDY JONES, SUPERVISOR

QUARTERLY REPORT FOR THE SCHOOL FUNDS – JERRY BOYD, DIRECTOR OF SCHOOLS

QUATERLY REPORT FOR THE COUNTY GENERAL FUND, DEBT SERVICE FUND, SOLID WASTE SANITATION FUND, SELF INSURANCE FUND, AND PARKS & RECREATION FUND – RANDY PORTER, COUNTY EXECUTIVE

(SEE ATTACHED)

**PUTNAM COUNTY HIGHWAY DEPARTMENT
 QUARTERLY REPORT**

OCTOBER, NOVEMBER, AND DECEMBER, 2016


RANDY JONES, ROAD SUPERVISOR

**131- ROAD FUND
 REVENUE**

CODE NUMBER & DESCRIPTION	ESTIMATED	AMENDMENT	1st. QUARTER	2nd. Quarter	TOTALS	UN-REALIZED
40000.110 - 43000.320 LOCAL TAX	1,953,652		20,077	808,241	828,318	1,125,334
44000.130 - 44000.560 OTHER LOCAL	2,100		448	800	1,248	852
46000.410 - 46000.930 STATE TAX	2,700,754		402,293	559,124	961,417	1,739,337
TOTAL REVENUE	4,656,506		422,818	1,368,165	1,790,983	2,865,523
FUND BALANCE JULY 1, 2016		872,632				
AMENDMEND FROM FUND BALANCE		75,000				

EXPENDITURES

CODE NUMBER AND DESCRIPTION	ESTIMATED	AMENDMENT	1st. QUARTER	2nd. Quarter	TOTALS	UN-EMCUMBERED
61000 - ADMINISTRATION	317,597		90,161	77,554	167,715	149,882
62000 - ROAD CONST. & MAINT.	2,958,921		380,743	648,609	1,029,352	1,929,569
63100 - OPERATION OF EQUIPMENT	295,951		56,453	76,585	133,038	162,913
65000 - OTHER CHARGES	219,502		151,783	23,784	175,567	43,935
68000 - CAPITAL OUTLAY	858,950	75,000	26,360	32,000	58,360	875,590
TOTAL EXPENDITURES	4,650,921	75,000	705,500	858,532	1,564,032	3,161,889

Department of Education

Putnam County

Mr. Jerry Boyd, Director of Schools

Board of Education
Kim Cravens, Chair
Dawn Fry, Vice-Chair

1400 East Spring Street
Cookeville, Tennessee 38506-4313
Phone (931) 526-9777
FAX (931) 372-0391

Board Members
Celeste Gammon
Jerry Maynard
David McCormick
Lynn McHenry

February 6, 2017

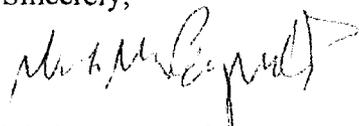
Honorable Commissioners
Putnam County Courthouse
Cookeville, TN 38501

Honorable Commissioners:

Please consider approval of the following Quarterly Reports for the quarter ended December 31, 2016:

- 141 – General Purpose School Fund
- 142 – Federal Projects Fund
- 143 – Central Cafeteria Fund
- 146 – Extended School Program Fund

Sincerely,



Mark McReynolds
Putnam County Board of Education

**PUTNAM COUNTY BOARD OF EDUCATION
FUND 141 - GENERAL PURPOSE SCHOOL FUND
QUARTERLY REPORT FOR THE QUARTER ENDING DECEMBER 2016**

	2016-2017 Budget	Actual Jul-Sept 2016	Actual Oct-Dec 2016	Actual Jan-Mar 2017	Actual Apr-Jun 2017	Total Year to Date
Revenues:						
40000 Local Revenue	31,659,632	3,038,098	10,565,947	-	-	13,604,044
41000 Licenses and Permits	5,000	1,824	1,805	-	-	3,629
43000 Charges for Current Services	280,332	31,846	65,880	-	-	97,726
44000 Other Local Revenue	115,200	9,070	5,893	-	-	14,963
46000 State of Tennessee	49,038,134	9,251,648	14,493,464	-	-	23,745,111
47000 Federal Thru State	759,129	20,920	312,350	-	-	333,270
48000 Donations/Other	573,163	42,202	10,380	-	-	52,582
49000 Other Sources	700,000	85,851	145,367	-	-	231,218
	<u>83,130,590</u>	<u>12,481,458</u>	<u>25,601,086</u>	-	-	<u>38,082,544</u>
Encumbrances / Expenditures:						
71100 Regular Education	40,735,365	7,686,638	9,615,580	-	-	17,302,218
71150 Alternative Education	622,634	109,992	151,480	-	-	261,472
71200 Special Education	8,266,348	1,461,277	1,944,166	-	-	3,405,444
71300 Vocational Education	1,322,625	229,332	325,612	-	-	554,944
71600 Adult Education	555,204	121,531	141,508	-	-	263,039
72110 Attendance	260,851	105,219	51,595	-	-	156,814
72120 Health Services	1,218,860	231,612	274,007	-	-	505,618
72130 Other Student Services	2,562,334	426,632	652,723	-	-	1,079,354
72210 Regular Ed. Support	2,520,909	635,602	623,118	-	-	1,258,720
72215 Alternative Ed. Support	107,432	28,987	30,783	-	-	59,770
72220 Special Ed. Support	1,131,986	192,621	233,890	-	-	426,511
72230 Vocational Ed. Support	93,573	16,424	23,705	-	-	40,129
72260 Adult Ed. Support	130,190	39,094	36,991	-	-	76,085
72310 Board of Education	1,503,976	715,604	399,468	-	-	1,115,072
72320 Office of the Director	141,073	39,276	35,171	-	-	74,447
72410 Office of Principal	6,268,806	1,172,441	1,486,344	-	-	2,658,785
72510 Fiscal Services	724,077	238,140	150,118	-	-	388,258
72520 Human Services/Personnel	231,560	67,703	50,366	-	-	118,069
72610 Operation of Plant	6,306,093	1,758,625	1,466,647	-	-	3,225,271
72620 Maintenance of Plant	2,413,777	721,411	608,971	-	-	1,330,382
72710 Transportation	3,412,881	582,097	704,148	-	-	1,286,245
72810 Central & Other Support	800,817	218,695	192,255	-	-	410,950
73100 Food Services	360,649	90,616	86,614	-	-	177,229
73300 Community Services	479,867	38,572	161,059	-	-	199,631
73400 Early Childhood Education	1,871,070	355,595	436,125	-	-	791,720
91300 Education Capital Projects	-	-	-	-	-	-
99100 Operating Transfers	-	-	31,060	-	-	31,060
TOTAL	<u>84,042,957</u>	<u>17,283,734</u>	<u>19,913,504</u>	-	-	<u>37,197,238</u>

**PUTNAM COUNTY BOARD OF EDUCATION
 FUND 142 - SCHOOL FEDERAL PROJECTS FUND
 QUARTERLY REPORT FOR THE QUARTER ENDING DECEMBER 2016**

	2016-2017 Budget	Actual Jul-Sept 2016	Actual Oct-Dec 2016	Actual Jan-Mar 2017	Actual Apr-Jun 2017	Total Year to Date
Revenues:						
46000 State of Tennessee	-	-	-	-	-	-
47000 Federal Thru State	9,109,807	1,926,505	1,888,628	-	-	3,815,133
49000 Other Sources	202,240	44,134	40,255	-	-	84,389
	<u>9,312,047</u>	<u>1,970,639</u>	<u>1,928,883</u>	<u>-</u>	<u>-</u>	<u>3,899,522</u>
Encumbrances / Expenditures:						
71100 Regular Instruction Program	3,304,912	390,813	1,224,094	-	-	1,614,907
71200 Special Education Program	2,522,377	496,582	506,027	-	-	1,002,609
71300 Vocational Education Program	299,294	11,869	13,978	-	-	25,847
72130 Other Student Support	210,661	13,234	33,290	-	-	46,524
72210 Regular Instruction Program	1,493,544	195,143	451,360	-	-	646,503
72220 Special Education Program	394,767	94,830	87,492	-	-	182,322
72230 Vocational Education Program	9,210	2,519	2,215	-	-	4,734
72410 Office of the Principal	-	-	-	-	-	-
72710 Transportation	23,360	1,696	4,250	-	-	5,946
73300 Community Services	588,120	33,653	195,840	-	-	229,493
99100 Operating Transfers	465,801	44,134	40,255	-	-	84,389
	<u>9,312,047</u>	<u>1,284,473</u>	<u>2,558,801</u>	<u>-</u>	<u>-</u>	<u>3,843,274</u>

PUTNAM COUNTY BOARD OF EDUCATION
FUND 143 - CENTRAL CAFETERIA FUND
QUARTERLY REPORT FOR THE QUARTER ENDING DECEMBER 2016

	2016-2017	Actual				Total Year to Date
	Budget	Jul-Sept 2016	Oct-Dec 2016	Jan-Mar 2017	Apr-Jun 2017	
Revenues:						
43000 Charges for Current Services	870,100	205,931	357,582	-	-	563,514
44000 Other Local Revenue	44,000	6,649	10,775	-	-	17,424
46500 State of Tennessee	50,000	-	-	-	-	-
47100 Federal Thru State	5,354,426	668,365	1,287,103	-	-	1,955,468
	<u>6,318,526</u>	<u>880,946</u>	<u>1,655,461</u>	<u>-</u>	<u>-</u>	<u>2,536,406</u>
Encumbrances / Expenditures:						
73100 Food Services	5,817,776	1,248,651	1,480,466	-	-	2,729,117
99100 Operating Transfers	500,750	85,851	145,367	-	-	231,218
TOTAL	<u>6,318,526</u>	<u>1,334,502</u>	<u>1,625,833</u>	<u>-</u>	<u>-</u>	<u>2,960,335</u>

PUTNAM COUNTY BOARD OF EDUCATION
 FUND 146 - EXTENDED SCHOOL PROGRAM FUND
 QUARTERLY REPORT FOR THE QUARTER ENDING DECEMBER 2016

	2016-2017 Budget	Actual Jul-Sept 2016	Actual Oct-Dec 2016	Actual Jan-Mar 2017	Actual Apr-Jun 2017	Total Year to Date
Revenues:						
43000 Charges for Current Services	935,809	253,020	223,257	-	-	476,277
	935,809	253,020	223,257	-	-	476,277
Encumbrances / Expenditures:						
73300 Community Services	935,809	230,583	209,086	-	-	439,669
	935,809	230,583	209,086	-	-	439,669
TOTAL	935,809	230,583	209,086	-	-	439,669

COUNTY GENERAL BUDGET 2016-2017
Statement of Revenues and Expenditures
Period ending December 2016

	<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>REC'D THRU 12-31-2016</u>
REVENUES:			
40000 Local Taxes	15,217,479.00	15,217,479.00	6,324,581.51
41000 Licenses and Permits	450,000.00	450,000.00	256,659.65
42000 Fines, Forfeitures and Penalties	502,500.00	502,500.00	211,961.39
43000 Charges for Current Service	4,102,500.00	4,132,500.00	2,087,445.64
44000 Other Local Revenue	1,630,000.00	1,634,005.00	623,160.20
45000 Fees Received from County Officials	3,910,000.00	3,910,000.00	1,706,160.64
46000 State of Tennessee	4,959,537.00	5,062,277.00	1,538,235.28
47000 Federal Government	595,687.00	941,437.00	344,032.04
48000 Other Governments and Citizens Groups	467,500.00	467,500.00	190,189.50
49000 Other Sources	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL REVENUES	31,835,203.00	32,307,698.00	13,282,425.75
Fund Balance - June 2015	10,666,526		
EXPENDITURES:			
51000 General Administration	4,313,819.00	4,317,154.00	2,699,373.56
52000 Finance	1,617,682.00	1,640,340.00	1,044,840.32
53000 Administration of Justice	2,475,889.00	2,517,723.00	1,619,697.34
54000 Public Safety	9,727,062.00	9,736,067.00	6,139,047.38
55000 Public Health & Welfare	6,025,396.00	6,095,296.00	4,029,148.67
56000 Social, Cultural & Recreational Services	568,128.00	568,128.00	587,918.98
57000 Agriculture & Natural Resources	271,251.00	744,219.00	490,661.41
58000 Other Operations	8,671,440.00	8,682,940.00	964,950.45
91000 Transfers Out (Drug Control Fund)	50,000.00	50,000.00	50,000.00
TOTAL EXPENDITURES	33,720,667.00	34,351,867.00	17,625,638.11

ORIGINAL BUDGET

AMENDED BUDGET

PAID & ENCUMBERED THROUGH 12-30-2016

DEBT SERVICE BUDGET - 2016-2017
Statement of Revenues and Expenditures
Period Ending December 2016

	<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>REC'D THRU 12-31-2016</u>
REVENUES:			
40000 Local Taxes	15,499,911.00	15,499,911.00	7,049,300.52
44000 Other Local Revenues	0.00	0.00	215.25
49000 Other Sources (Transfers In)	361,000.00	361,000.00	0.00
TOTAL REVENUES	<u>15,860,911.00</u>	<u>15,860,911.00</u>	<u>7,049,515.77</u>
Fund Balance - June 2015	9,150,336		
EXPENDITURES:	<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>PAID & ENCUMBERED THROUGH 12-31-2016</u>
82000 Education Debt	12,800,100.00	12,800,100.00	2,773,482.36
90000 Public Safety Projects	1,280,632.00	1,280,632.00	440,318.75
99100 Transfers Out	3,500,000.00	3,500,000.00	3,500,000.00
TOTAL EXPENDITURES	<u>17,580,732.00</u>	<u>17,580,732.00</u>	<u>6,713,801.11</u>

SOLID WASTESANITATION BUDGET - 2016-2017
Statement of Revenues and Expenditures
Period Ending December 31, 2016

	<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>REC'D THRU 12-31-2016</u>
REVENUES:			
40000	Local Taxes	2,893,676.00	1,273,104.40
43000	Charges for Current Service	940,000.00	61,937.80
44000	Other Local Revenues	200,000.00	98,741.30
46000	State of Tennessee	<u>87,400.00</u>	<u>139,530.31</u>
TOTAL REVENUES	4,121,076.00	4,121,076.00	1,573,313.81
Fund Balance June 2015	933,623		
EXPENDITURES:	<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>PAID & ENCUMBERED THROUGH 12-31-2016</u>
55000	Public Health and Welfare	4,613,110.00	1,402,902.90
TOTAL EXPENDITURES	4,613,110.00	4,613,110.00	1,402,902.90

Parks and Recreation 2016-2017
Statement of Revenues and Expenditures
Period Ending December 30, 2016

REVENUES:	<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>REC'D THRU 12-31-2016</u>
40000 Local Taxes	918,928.00	918,928.00	398,159.18
43000 Charges for Current Services	70,000.00	70,000.00	18,213.20
44000 Other Local Revenues	55,000.00	55,000.00	17,321.90
TOTAL REVENUES	<u>1,043,928.00</u>	<u>1,043,928.00</u>	<u>433,694.28</u>
Fund Balance - June 2015			
	244,318		
EXPENDITURES:	<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>PAID & ENCUMBERED THROUGH 12-31-2016</u>
56000 Social Cultural & Recreational	1,159,475.00	1,159,475.00	228,571.37
TOTAL EXPENDITURES	<u>1,159,475.00</u>	<u>1,159,475.00</u>	<u>228,571.37</u>

PUTNAM COUNTY SELF INSURANCE FUND
 FUND BALANCE SUMMARY FOR 2016 - 2017
 As of December 31, 2016

Fund Balance as of September 30, 2016		647,325.59
PLUS: Departmental Deposits	161,650.50	
Interest	2,195.27	
	163,845.77	
LESS: Liability Claims	8,153.68	
Work Comp Claims	0.00	
Medical Records	0.00	
Claim Adjuster Fees	0.00	
Legal Fees	35,502.54	
Court Reporter & Court Costs	0.00	
Insurance	92,592.00	
Miscellaneous	105,389.95	
WC Fees to PMA Insurance Group	8,700.00	
CapRisk Consulting		
Management fee		
Liability Reserve Increase	27,798.00	
(Decrease) this period	0.00	
Work Comp Reserve Increase	0.00	
(Decrease) this period	-56,747.00	
	221,389.17	
Ending Fund Balance as of December 31, 2016		589,782.19

CASH SUMMARY

=====		
Checking balance (9715) as of 12/31/2016	93,327.36	
Checking balance (4324) as of 12/31/2016	177,525.23	
Certificate of Deposit as of 12/31/2016	1,597,286.70	
Outstanding items:		
CK 2086	-1.00	
CK 2729	-1,625.60	
Deposit not posted	65,237.50	
Ending Cash Balance as of December 31, 2016		1,931,750.19
Less: Open Liability Claim Reserves as of 12/31/2016		-241,090.00
Open Work Comp Claim Reserves as of 12/31/2016		-1,100,878.00
Ending Fund Balance as of December 31, 2016		589,782.19

Number of Open Liability Claims as of September 30, 2016	9
Number of Open Work Comp Claims as of September 30, 2016	58

This report was prepared by BB&T Legge Insurance on 01/19/2017

The Chairman asked for discussion on the approval of the Quarterly Reports for the Road Fund – Randy Jones, Supervisor; School Funds – Jerry Boyd, Director of Schools; and County General Fund, Debt Service Fund, Solid Waste Sanitation Fund, Self Insurance Fund, and Parks & Recreation Fund – Randy Porter, County Executive. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

NEW BUSINESS AND ACTION THEREON BY THE BOARD

REPORT OF STANDING COMMITTEES

PLANNING COMMITTEE:

MOTION RE: PLANNING COMMITTEE RECOMMENDS APPROVAL OF THE LIST FROM THE SHERIFF'S DEPARTMENT DECLARING SURPLUS PROPERTY AND APPROVAL TO SELL VIA INTERNET AUCTION

Commissioner Donny Buttram moved and Commissioner Kim Bradford seconded the motion to approve the list provided by the Sheriff's Department declaring surplus property and approval to sell via Internet Auction.

(SEE ATTACHED)



Putnam County Justice Center
421 East Spring Street • Cookeville, TN 38501
Phone: 931.528.8484 • Fax: 931.528.7043

February 1, 2017

Putnam County Sheriff's Office requests to declare the following vehicles as surplus items to be sold via internet public auction.

- | | |
|------------------------------------|---------------------------|
| 1) 2009 Ford Crown Victoria | #2FAHP71V09X133458 |
| 107642 miles – total loss | White |
| 2) 2006 Ford Crown Victoria | #2FAHP71WX6X124285 |
| 188455 miles | White |
| 3) 2004 Ford Crown Victoria | #2FAHP71W04X124566 |
| 183195 miles | White |
| 4) 2004 Ford Excursion | #1FMNU41L3YEB90011 |
| 192241 miles | White |
| 5) 2006 Dodge Durango | #1D4HB38P36F185797 |
| 220800 miles | Black |
| 6) 2006 Dodge Durango | #1D4HB38P46F186053 |
| 201417 miles | White |

7) 2008 Dodge Durango	#1D8HB38N28F148286
195495 miles	Black
8) 2001 Ford F-150	#1FTPF17L61NB40416
170321 miles	White
9) 2006 Dodge Durango	#1D4HB38P66F185793
188533 miles	Silver
10) 2006 Dodge Durango	#1D8HB38P47F565490
170688 miles	White
11) 2008 Ford Crown Victoria	#2FAFP71V48X141441
187782 miles	White
12) 2005 Ford van	#1FB5531L55HB17373
178483 miles	White
13) 2000 GMC van	#1GKDM19W5YB519973
170354 miles	Red
14) 2005 GMC van	#1GAHG39U651223420
151112 miles	Burgundy
15) 1998 GMC truck	#1GCGK24J5WZ234386
195671 miles	White

Thank you for your consideration,

Sheriff Eddie Farris

Sheriff Eddie Farris

The Chairman asked for discussion on the motion to approve the list provided by the Sheriff's Department declaring surplus property and approval to sell via Internet Auction. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

MOTION RE: PLANNING COMMITTEE RECOMMENDS APPROVAL TO NAME THE POPLAR GROVE BRIDGE THE "BILLY JOE (RED) LAMB BRIDGE" AND THAT BEFORE NAMING ANY OTHER BRIDGES CRITERIA BE ESTABLISHED

Commissioner Jordan Iwanyszyn moved and Commissioner Larry Bennett seconded the motion to approve naming the Poplar Grove Bridge the "Billy Joe (Red) Lamb Bridge" and that before naming any other bridges criteria be established.

The Chairman asked for discussion on the motion. The Commissioners discussed the motion.

MOTION RE: AMEND THE MOTION TO FIRST ESTABLISH A COMMITTEE OF 5 MEMBERS TO BE APPOINTED BY THE CHAIRMAN TO CONSIDER THE CRITERIA FOR NAMING THIS BRIDGE AND ANY FUTURE BRIDGES

Commissioner Mike Medley moved and Commissioner Kim Bradford seconded the motion to amend to first establish a committee of 5 members to be appointed by the Chairman to consider the criteria for naming this bridge and any future bridges.

The Chairman asked for discussion on the amended motion. The Commissioners discussed the motion as amended.

The Chairman asked for a vote on the motion as amended to first establish a committee of 5 members to be appointed by the Chairman to consider the criteria for naming this bridge and any future bridges. The Commissioners voted as follows:

FOR:

Tom Short
Cindy Adams
Reggie Shanks
Larry Redwine
Mike Medley

Kim Bradford

AGAINST:

Jordan Iwanyszyn
Jerry Ford
Larry Bennett
Bobby Williams

Ben Rodgers
Danny Holmes
Benton Young
Daryl Blair
Tony Honeycutt
Scott Stevens
Marsha Bowman
Donny Buttram
Mike Atwood
Cathy Reel

ABSENT:

Scott Ebersole
Jerry Roberson
Chris Savage

Jim Martin

The Clerk announced that six (6) voted for, fourteen (14) voted against, zero (0) abstained, and four (4) absent. The amended motion failed.

The Chairman asked the Commissioners to vote on the original motion to approve to name the Poplar Grove Bridge the "Billy Joe (Red) Lamb Bridge" and that before naming any other bridges criteria be established. The motion carried.

MOTION RE: THE PLANNING COMMITTEE RECOMMENDS APPROVAL OF A NEW PUBLIC RECORDS POLICY FOR PUTNAM COUNTY THAT INCLUDES RECENT CHANGES IN TENNESSEE CODE ANNOTATED. THIS POLICY WILL REPLACE THE OLD POLICY. COUNTY EXECUTIVE RANDY PORTER WILL FILL IN THE APPROPRIATE INFORMATION ABOUT PRICING AND ETC.

Commissioner Tom Short moved and Commissioner Daryl Blair seconded the motion to approve a New Public Records Policy for Putnam County that includes recent changes in Tennessee Code Annotated. This Policy will replace the Old Policy. County Executive, Randy Porter will fill in the appropriate information about pricing and etc.

(SEE ATTACHED)

AMENDED PUBLIC RECORDS POLICY

DRAFT

**FOR
PUTNAM COUNTY, TENNESSEE**

Pursuant to Tenn. Code Ann. § 10-7-503(g), the following Public Records Policy for [Name of Governmental Entity] is hereby adopted by Putnam County, Tennessee to provide economical and efficient access to public records as provided under the Tennessee Public Records Act ("TPRA") in Tenn. Code Ann. § 10-7-501, et seq.

The TPRA provides that all state, county and municipal records shall, at all times during business hours, which for public hospitals shall be during the business hours of their administrative offices, be open for personal inspection by any citizen of this state, and those in charge of the records shall not refuse such right of inspection to any citizen, unless otherwise provided by state law. See Tenn. Code Ann. § 10-7-503(a)(2)(A). Accordingly, the public records of [Name of Governmental Entity] are presumed to be open for inspection unless otherwise provided by law.

Personnel of Putnam County, Tennessee shall timely and efficiently provide access and assistance to persons requesting to view or receive copies of public records. No provisions of this Policy shall be used to hinder access to open public records. However, the integrity and organization of public records, as well as the efficient and safe operation of Putnam County, Tennessee, shall be protected as provided by current law. Concerns about this Policy should be addressed to the Public Records Request Coordinator for Putnam County, Tennessee or to the Tennessee Office of Open Records Counsel ("OORC").

This Policy is available for inspection and duplication in the office of the Putnam County Executive. This Policy is posted online at www.putnamcountyttn.gov. This Policy shall be reviewed every two years.

This Policy shall be applied consistently throughout the various offices, departments, and/or divisions of Putnam County, Tennessee.

I. Definitions:

- A. Records Custodian: The office, official or employee lawfully responsible for the direct custody and care of a public record. See Tenn. Code Ann. § 10-7-503(a)(1)(C). The records custodian is not necessarily the original preparer or receiver of the record.
- B. Public Records: All documents, papers, letters, maps, books, photographs, microfilms, electronic data processing files and output, films, sound recordings, or other material, regardless of physical form or characteristics, made or received pursuant to law or

ordinance or in connection with the transaction of official business by any governmental agency. See Tenn. Code Ann. § 10-7-503(a)(1)(A).

- C. Public Records Request Coordinator. The individual, or individuals, designated in Section III, A.3 of this Policy who has, or have, the responsibility to ensure public record requests are routed to the appropriate records custodian and are fulfilled in accordance with the TPRA. See Tenn. Code Ann. § 10-7-503(a)(1)(B). The Public Records Request Coordinator may also be a records custodian.
- D. Requestor. A person seeking access to a public record, whether it is for inspection or duplication.

II. Requesting Access to Public Records

- A. Public record requests shall be made to the Public Records Request Coordinator ("PRRC") or his/her designee [or via online submission] in order to ensure public record requests are routed to the appropriate records custodian and fulfilled in a timely manner.
- B. Requests for inspection only cannot be required to be made in writing. The PRRC should request a mailing [or email] address from the requestor for providing any written communication required under the TPRA.
- C. Requests for inspection may be made using the attached Form at Putnam County Executive, Putnam County Courthouse, 300 E. Spring Street, Room 8, Cookeville, TN 38501 or by phone at 931-526-2101.
- D. Requests for copies, or requests for inspection and copies, may be made using the attached Form at Putnam County Executive, Putnam County Courthouse, 300 E. Spring St., Room 8, Cookeville, TN 38501, or by phone at 931-526-2010 [*If a form is required for copies, ensure it is attached to the policy as this is now required by Tenn. Code Ann. § 10-7-503(g).*]
- E. Proof of Tennessee citizenship by presentation of a valid Tennessee driver's license (or alternative acceptable form of ID) is required as a condition to inspect or receive copies of public records.
- F. There are several documents, including but not limited to County Commission documentation, Assessor of Property documentation, etc. online at www.putnamcountyttn.gov

III. Responding to Public Records Requests

A. Public Record Request Coordinator

1. The PRRC shall review public record requests and make an initial determination of the following:
 - a. Evidence of Tennessee citizenship is required;

- b. If the records requested are described with sufficient specificity to identify them; and
 - c. If the Governmental Entity is the custodian of the records.
 - 2. The PRRC shall acknowledge receipt of the request and take any of the following appropriate action(s):
 - a. Advise the requestor of this Policy and the elections made regarding:
 - i. Proof of Tennessee citizenship;
 - ii. Form(s) required for copies;
 - iii. Fees (and labor threshold and waivers, if applicable); and
 - iv. Aggregation of multiple or frequent requests.
 - b. If appropriate, deny the request in writing, providing the appropriate ground such as one of the following:
 - i. The requestor is not, or has not presented evidence of being, a Tennessee citizen (*if proof of citizenship is required*).
 - ii. The request lacks specificity. (Offer to assist in clarification)
 - iii. An exemption makes the record not subject to disclosure under the TPRA. (Provide the exemption in written denial)
 - iv. The Governmental Entity is not the custodian of the requested records.
 - v. The records do not exist.
 - c. If appropriate, contact the requestor to see if the request can be narrowed.
 - d. Forward the records request to the appropriate records custodian in Putnam County, Tennessee.
 - e. If requested records are in the custody of a different governmental entity, and the PRRC knows the correct governmental entity, advise the requestor of the correct governmental entity and PRRC for that entity if known.
- 3. The designated PRRC(s) is(are):
 - a. Name or title: County Executive for Putnam County, Tennessee.
 - b. Contact information:

300 E. Spring Street, Rm. 8, Cookeville, TN 38501
Phone: 931-526-2161/Fax No. 931-528-1300

4. [The PRRC(s) shall report to the governing authority on an annual basis about the Governmental Entity's compliance with the TPRA pursuant to this Policy and shall make recommendations, if any, for improvement or changes to this Policy.]

B. Records Custodian

1. Upon receiving a public records request, a records custodian shall promptly make requested public records available in accordance with Tenn. Code Ann. § 10-7-503. If the records custodian is uncertain that an applicable exemption applies, the custodian may consult with the PRRC, counsel, or the OORC.
2. If not practicable to promptly provide requested records because additional time is necessary to determine whether the requested records exist; to search for, retrieve, or otherwise gain access to records; to determine whether the records are open; to redact records; or for other similar reasons, then a records custodian shall, within seven (7) business days from the records custodian's receipt of the request, send the requestor a completed Public Records Request Response Form which is attached as Form , based on the form developed by the OORC.
3. If a records custodian denies a public record request, he or she shall deny the request in writing as provided in Section III.A.2.b using the Public Records Request Response Form.
4. If a records custodian reasonably determines production of records should be segmented because the records request is for a large volume of records, or additional time is necessary to prepare the records for access, the records custodian shall use the Public Records Request Response Form to notify the requestor that production of the records will be in segments and that a records production schedule will be provided as expeditiously as practicable. If appropriate, the records custodian should contact the requestor to see if the request can be narrowed.
5. If a records custodian discovers records responsive to a records request were omitted, the records custodian should contact the requestor concerning the omission and produce the records as quickly as practicable.

C. Redaction

1. If a record contains confidential information or information that is not open for public inspection, the records custodian shall prepare a redacted copy prior to providing access. If questions arise concerning redaction, the records custodian should coordinate with counsel or other appropriate parties regarding review and redaction of records. The records custodian and the PRRC may also consult with the OORC [(if the Governmental Entity is a state agency) or with the Office of Attorney General and Reporter].
2. Whenever a redacted record is provided, a records custodian should provide the requestor with the basis for redaction. The basis given for redaction shall be general in nature and not disclose confidential information.

IV. Inspection of Records

- A. There shall be no charge for inspection of open public records. *[If a law expressly requires an inspection charge, describe.]*
- B. The location for inspection of records within the offices of [Name of Governmental Entity] should be determined by either the PRRC or the records custodian.
- C. Under reasonable circumstances, the PRRC or a records custodian may require an appointment for inspection or may require inspection of records at an alternate location. *[If an appointment is needed, or hours for inspection are less than the full business hours, describe it here].*

V. Copies of Records

- A. A records custodian shall promptly respond to a public record request for copies in the most economic and efficient manner practicable.
- B. Copies will be available for pickup at a location specified by the records custodian *[or indicate here]*.
- C. Upon payment for postage, copies will be delivered to the requestor's home address by the United States Postal Service. Additional permitted means of delivery is via email
- D. A requestor will [not] be allowed to make copies of records with personal equipment. *[Indicate under what circumstances, if any, the Governmental Entity will permit requestors to make their own copies or provide their own storage devices.]*

VI. Fees and Charges and Procedures for Billing and Payment

- A. Fees and charges for copies of public records should not be used to hinder access to public records.
- B. Records custodians shall provide requestors with an itemized estimate of the charges using the approved Form prior to producing copies of records and may require pre-payment of such charges before producing requested records.
- C. When fees for copies and labor do not exceed \$_____, the fees may be waived. *[Requests for waivers for fees above \$_____ must be presented to _____, who is authorized to determine if such waiver is in the best interest of Putnam County, Tennessee, and for the public good.]**[Fees associated with aggregated records requests will not be waived].*
- D. Fees and charges for copies are as follows *(if higher than the amounts authorized by the OORC Schedule of Reasonable Charges, documentation should be attached)*:
 - 1. \$0.15 per page for letter- and legal-size black and white copies.
 - 2. \$0.50 per page for letter- and legal-size color copies.

3. Other:_____.

4. Labor when time exceeds___ hours.

5. If an outside vendor is used, the actual costs assessed by the vendor.

E. [No duplication costs will be charged for requests for less than [\$/# of pages.]

F. Payment is to be made in cash payable to [_____] presented to the records custodian.

G. Payment in advance will be required when costs are estimated to exceed \$20.00.

I. Aggregation of Frequent and Multiple Requests

1. Putnam County, Tennessee will not aggregate record requests in accordance with the Frequent and Multiple Request Policy promulgated by the OORC when more than (4) requests are received within a calendar month (either from a single individual or a group of individuals deemed working in concert).

2. [If aggregating]:

a. The level at which records requests will be aggregated is (whether by agency, entity, department, office or otherwise).

b. The PRRC is responsible for making the determination that a group of individuals are working in concert. The PRRC or the records custodian must inform the individuals that they have been deemed to be working in concert and that they have the right to appeal the decision to the OORC.

c. Routinely released and readily accessible records excluded from aggregation include, but are not limited to: (list records).

PUBLIC RECORD REQUEST RESPONSE FORM

Putnam County Executive
Putnam County Courthouse
300 East Spring Street, Room 8
Cookeville, TN 38501

[Date]

[Requestor's Name and Contact Information]:

In response to your records request received on [Date Request Received], our office is taking the action(s)¹ indicated below:

The public record(s) responsive to your request will be made available for inspection:

Location: _____

Date & Time: _____

Copies of public record(s) responsive to your request are:

Attached;

Available for pickup at the following location:

_____ ; or

Being delivered via: USPS First-Class Mail Electronically Other: _____.

Your request is denied on the following grounds:

Your request was not sufficiently detailed to enable identification of the specific requested record(s).
You need to provide additional information to identify the requested record(s).

No such record(s) exists or this office does not maintain record(s) responsive to your request.

No proof of Tennessee citizenship was presented with your request. Your request will be reconsidered upon presentation of an adequate form of identification.

You are not a Tennessee citizen.

You have not paid the estimated copying/production fees.

The following state, federal, or other applicable law prohibits disclosure of the requested records:

_____.

It is not practicable for the records you requested to be made promptly available for inspection and/or copying because:

It has not yet been determined that records responsive to your request exist; or

The office is still in the process of retrieving, reviewing, and/or redacting the requested records.

The time reasonably necessary to produce the record(s) or information and/or to make a determination of a proper response to your request is: _____.

If you have any additional questions regarding your record request, please contact the Putnam County Executive at 931-526-2101

Sincerely,

Putnam County, Tennessee

By: _____

Title: _____

ⁱ Note, Tenn. Code Ann. § 10-7-504(a)(20)(C) permits charging for redaction of private records of a utility.

The Chairman asked for discussion on the motion to approve a New Public Records Policy for Putnam County that included recent changes in Tennessee Code Annotated. This Policy will replace the Old Policy. County Executive, Randy Porter will fill in the appropriate information about pricing and etc. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

FISCAL REVIEW COMMITTEE

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE COUNTY GENERAL FUND

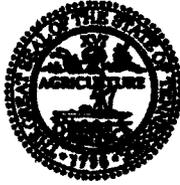
Commissioner Benton Young moved and Commissioner Daryl Blair seconded the motion to approve Budget Amendments to the County General Fund.

(SEE ATTACHED)

BUDGET AMENDMENT SUMMARY FOR COUNTY GENERAL

February 2017

<u>County General Expenditure</u>	<u>Debit</u>	<u>Credit</u>
53330 Drug Court		
105 Director		600 <i>Grant from the State for Veterans Drug Court</i>
399 Other Contracted Services	600	<i>See letter from Julie Chambers</i>
189 Other Salaries		11,848
Benefits		2,725
307 Communications		1,725
351 Rent		2,610
355 Travel		5,300
435 Office Supplies		4,292
599 Other Charges		1,500
53600 District Attorney General		
103 Assistant		19,160
189 Other Salaries & Wages	13,686	<i>Amendment to the VOCA Grant for</i>
Benefits		1,733 <i>the District Attorney General's Office</i>
355 Travel	1,000	
53700 Judicial Commissioners		
169 Part Time		800 <i>To cover illness per</i>
196 In Service Training	800	<i>Dee Talkington</i>
54110 Sheriff's Department		
708 Communication		19,041 <i>See Letter From Sheriff</i>
County General Revenue		
44540 Sale of Property	19,041	
46220 Drug Court Grant	30,000	
46980 Other State Grants	6,207	
	\$71,334	\$71,334



**13th Judicial District Recovery Courts
DRUG COURT · VETERANS TREATMENT COURT**

**Seth Norman
Presiding Drug Court Judge**

**18 North Madison Ave. Suite 115
Cookeville, TN 38501
P (931)372-1003
F (931)528-1206**

January 23, 2017

**Debby Francis
Manager of Account/Budgets
300 East Spring St. Rm. 8
Cookeville, TN 38501**

RE: Budget Amendment

Mrs. Francis,

The 13th Judicial District is requesting a budget amendment to its 2016-2017 budget. The Recovery Courts have received a state contract for our Veterans Treatment Court Program with the Department of Mental Health and Substance Abuse Agency in the amount of \$30,000. Please see the attached budget summary on how we have budgeted this money for the Veterans Treatment Court. Our main use for this money is hiring a full-time case manager for the courts.

Also, when the 2016-2017 budget was submitted we failed to include the \$600 (plus benefits) increase in the Recovery Court Director's salary. We have moved money from Line Item #399 to Line Item #105 to account for this increase. Please see the attached budget summary to reflect the amendments we are requesting.

Should you have any questions, please feel free to contact the Recovery Courts Director, Julie Chambers, at 931-372-1003.

Sincerely,

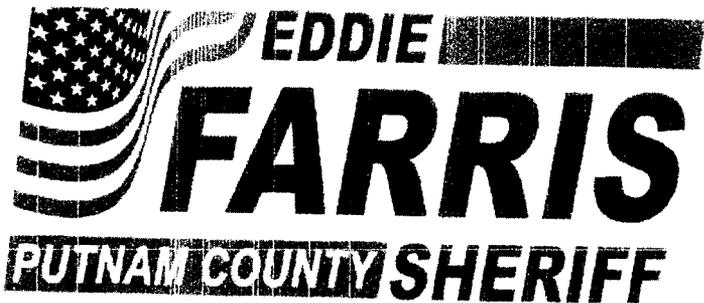
**Seth Norman
13th Judicial District Recovery Courts Judge**

Putnam County, Tennessee
 13th Judicial District Recovery Courts
 Statement of Proposed Expenditures
 For the Fiscal Year Ending June 30, 2017

County General Fund

Account Number		Original Estimated 2016-2017	VTC Estimated 2017	Amended Estimated 2016-2017
53330	<u>Drug Court</u>			
105	Director/Supervisor Salaries	51,200	0	51,800
	Benefits & Taxes	17,560	0	19,700
189	Others Salaries and Wages	0	11,848	11,848
	Benefits & Taxes	0	2,725	2,725
307	Communications	4,080	1,725	5,805
351	Rent	10,800	2,610	13,410
355	Travel	4,760	5,300	10,060
399	Other Contracted Services	32,200	0	29,460
425	Fuel	2,000	0	2,000
435	Office Supplies	4,747	4,292	9,039
499	Other Supplies & Materials	25,000	0	25,000
599	Other Charges	9,400	1,500	10,900
719	Equipment	1,416	0	1,416
	TOTAL DRUG COURT	163,163	30,000	193,163

****All county funds in this budget are forfeited to the state unless used by the county for rehabilitation.****



Putnam County Justice Center
421 East Spring Street • Cookeville, TN 38501
Phone: 931.528.8484 • Fax: 931.528.7043

DATE: February 1, 2017

**TO: Fiscal Review Committee - Honorable County
Commissioners**

SUBJECT: Budget Item Transfer Requests

Please allow this to serve as my request to transfer the following monies:

Transfer a total of \$19,041 from 101 - 44540 Sale of Property to line item 101 - 54110 -708 Communication Equipment.

Thanking you in advance,

Sheriff Eddie Farris

Sheriff Eddie Farris

The Chairman asked for discussion on the motion to approve Budget Amendments to the County General Fund. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Tom Short
Jordan Iwanyszyn
Jerry Ford
Larry Bennett
Cindy Adams
Bobby Williams
Reggie Shanks
Larry Redwine
Mike Medley

Ben Rodgers
Danny Holmes
Benton Young
Daryl Blair
Tony Honeycutt
Kim Bradford
Scott Stevens
Marsha Bowman
Donny Buttram
Mike Atwood
Cathy Reel

ABSENT:

Scott Ebersole
Jerry Roberson
Chris Savage

Jim Martin

The Clerk announced that twenty (20) voted for, zero (0) voted against, zero (0) abstained, and four (4) absent. The motion carried.

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF THE BUDGET CALENDAR FOR FISCAL YEAR 2017-2018

Commissioner Daryl Blair moved and Commissioner Kim Bradford seconded the motion to approve the Budget Calendar for Fiscal Year 2017-2018.

(SEE ATTACHED)

PROPOSED BUDGET CALENDAR FOR
 FISCAL YEAR 2017-2018
 Putnam County, Tennessee

<u>Dates for 2017</u>	<u>Responsibility</u>	<u>Actions to be Taken</u>
January	County Executive	Appoint Budget Committee
January	Manager of Accts/Budgets	Budget Request Letters out to Departments
March 15th	Department Heads	Submit Draft Budgets to County Executive
March -April	County Executive	Meet with Department Heads on draft budgets
March 13th	Budget Committee	Organization meeting to elect officers with presentation from County Executive
March 31st	Elected Officials Non Profit Agencies Road Department Other Misc. Funds	Deadline for submitting budget requests for FY 2017-2018
March - April	Mgr. of Accts/Budgets County Executive	Assembles information for presentation to the Budget Committee members
April 24th	Mgr. of Accts/Budgets	Budget Books Presented
May, June	Budget Committee	Review info presented in Budget books and meet and develop recommendations for preliminary budget
May	Board of Education	Deadline for submitting budget requests for FY 2017-2018
June 23rd	All Departments and Offices	Last day to get Purchase Orders for 2016-2017
June	Assessor of Property	Submit estimate of Per Penny Rate
July 5 - 10	Mgr. of Accts./Budgets	Close FY 2016-2017 budget year and determine estimated revenue, expenses and fund balances
July 6- 17	Budget Committee	Review fund balances and begin to finalize budget recommendations to go to Full Commission
No Later than July 21st	Mgr. of Accts./Budgets	Publishes proposed budget in newspaper:
July 24th	Mgr. of Accts./Budgets	Sends proposed budget copies to County Commissioners
July 31st	County Commission	Consider 2017-2018 Budget

This schedule is subject to change if necessary

The Chairman asked for discussion on the motion to approve the Budget Calendar for Fiscal Year 2017-2018. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL TO POSTPONE THE RESOLUTION FAVORING THE IMPROVE ACT

Commissioner Jordan Iwanyszyn moved and Commissioner Kim Bradford seconded the motion to approve to postpone the Resolution Favoring the Improve Act.

(SEE ATTACHED)

**A RESOLUTION
TO URGE PASSAGE OF THE IMPROVE ACT BY THE TENNESSEE GENERAL ASSEMBLY**

WHEREAS, the continued lack of funding for county highway projects has reached a critical point in Tennessee as state gasoline/fuel tax collections remain consistently stagnant; and

WHEREAS, at the state level, the Administration has identified more than a \$10 billion backlog of needed transportation projects; and

WHEREAS, as a part of the overall Tennessee transportation system, county roads and bridges are essential to the state's economic and community development success, the safe and efficient transportation of school children and the provision of emergency services to our taxpayers; and

WHEREAS, while the vast majority of vehicle trips in Tennessee begin and end on a road maintained by a local government, county highway departments are continuing to scale back or cancel resurfacing projects and reduce staffing until additional revenues become available; and

WHEREAS, in response to this critical need for additional transportation revenue, Governor Haslam has proposed the IMPROVE Act, which would increase the tax on gasoline by \$0.07 cents and the tax on diesel fuel by \$0.12 cents, which, in combination with other miscellaneous fees and surcharges, results in an additional \$296 million dollars annually for the Department of Transportation and an additional \$78 million dollars annually to counties, providing highway departments with much needed resources to more adequately address their current and future infrastructure needs; and

WHEREAS, while making essential investments in transportation infrastructure, the IMPROVE Act balances the burden on taxpayers by also providing for cuts to franchise and excise taxes, grocery taxes and the Hall Income Tax; and

WHEREAS, the County Legislative Body of _____ County, Tennessee believes the IMPROVE Act provides an adequate, multi-faceted funding solution for Tennessee's transportation needs and provides tax relief for citizens and businesses which will allow Tennessee's economy to remain strong and continue to grow.

NOW, THEREFORE BE IT RESOLVED by the county legislative body of _____ County meeting in session at _____, Tennessee, on the __ day of _____, 2017, that the Tennessee General Assembly is strongly urged to pass the IMPROVE Act in order to more adequately fund the state's transportation infrastructure needs.

BE IT FURTHER RESOLVED, that the County Clerk shall mail a copy of this resolution to the legislative delegation representing this county and to the Tennessee County Services Association.

Adopted this ____ day of _____, 2017.

APPROVED: _____
County Mayor

ATTEST: _____
County Clerk



BILL HASLAM
GOVERNOR
STATE OF TENNESSEE

FOR IMMEDIATE RELEASE:
Wednesday, January 18, 2017

CONTACT: Jennifer Donnals
OFFICE: (615) 741-3763

HASLAM UNVEILS COMPREHENSIVE TAX CUT, TRANSPORTATION PROPOSAL
IMPROVE Act is the first piece of the governor's NextTennessee legislative agenda

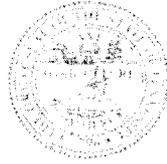
NASHVILLE – Joined by mayors from across the state and leaders in the manufacturing and trucking industries, Tennessee Gov. Bill Haslam today announced a comprehensive and strategic plan to cut taxes on food and manufacturing while updating how the state provides Tennesseans the safe and reliable transportation network needed to support future job growth.

The IMPROVE Act, “Improving Manufacturing, Public Roads and Opportunities for a Vibrant Economy,” is the first piece of Haslam’s NextTennessee legislative plan, policy proposals aimed at building and sustaining economic growth and the state’s competitiveness for the next generation of Tennesseans.

“Under the conservative fiscal leadership of the General Assembly and this administration, state government is smaller, \$500 million in recurring costs have been cut out of the state’s operating budget, and together we’ve cut taxes by \$270 million annually,” Haslam said. “Because we are a smaller, less tax reliant state government, it is time to build on the vision of what the future of Tennessee looks like and requires. This proposal is the next step in the conversation about how we’re going to position the state to address expected growth, maintain Tennessee’s economic momentum and remain competitive as we continue recruiting high quality jobs.”

The IMPROVE Act cuts the sales tax on groceries another .50 percent (\$55 million) to 4.5 percent, making a total cut to the sales tax on food of 1 percent, or \$101 million, during Haslam’s administration; makes Tennessee’s franchise and excise tax on manufacturing businesses more competitive by allowing companies to go to a “single weighted sales factor” (\$113 million); and cuts the Hall income tax 1.5 percent this year with a commitment to cut it another 1.5 percent next year (3 percent, \$102 million) – a tax that is statutorily required to be eliminated by 2022 but without a specific schedule to do so. IMPROVE cuts taxes by an estimated \$270 million annually, bringing the total number of cuts made and proposed since 2011 to \$540 million annually, roughly nine times more than any other administration.

The IMPROVE Act also includes a balanced and equitable transportation plan that keeps Tennessee a pay-as-you-go state and its roads debt free. Tennessee last addressed how it funds its roads and bridges in 1989 when it raised its fixed tax rate to 21.4 cents per gallon, creating a transportation network that spurred the economic growth the state has seen during the last three decades. Due to inflation, increases in construction costs and the cost of land and better gas



BILL HASLAM
GOVERNOR
STATE OF TENNESSEE

mileage, the state comptroller estimates that 21.4 cents in 1989 is now worth approximately 11 cents a gallon.

In July 2015, Haslam launched a statewide discussion on the state's transportation and infrastructure needs. In November 2015, he put out a list of projects already approved by the General Assembly but lacking funding, in addition to project needs heard during the 15 meetings across the state.

The IMPROVE Act increases the road user fee by 7 cents for a gallon of gas and 12 cents for a gallon of diesel and increases car registration fees by \$5 for the average passenger vehicle. It places an annual road user fee on electric vehicles and increases charges on vehicles using alternative fuels. The proposal also includes a 3 percent charge on rental cars and changes the state's open container law to allow the Tennessee Department of Transportation flexibility to use \$18 million in existing federal dollars on roads. Fuel taxes would be indexed – but also capped – to the Consumer Price Index in order to keep up with the rate of inflation.

The IMPROVE Act would bring in \$278 million in new dollars to the state for projects while limiting the impact on the average Tennessee motorist to approximately \$4 a month. All funds would go toward transportation, including the 2 percent typically reverted to the General Fund, to provide funding for 962 projects across all 95 counties plus an additional \$39 million to cities and \$78 million to counties. The legislation would also allow municipalities, only if approved by local voters through referendum, to impose a surcharge on their sales tax rate that would be solely dedicated to public transit projects.

The governor also announced that his FY 2017-2018 budget proposal would use surplus one-time funds to finish repaying the Highway Fund by transferring \$120 million from the General Fund.

“We’ve lowered the cost of government and experienced revenue growth so we’re lowering the cost of food and bringing business taxes on manufacturers more in line with our neighbors. At the same time we have to ensure we have a transportation network that is not only highly ranked but also debt-free, just like it was given to us,” Haslam added. “Together these proposed tax cuts and investments will move the state forward and position the next Tennessee for continued growth, prosperity and opportunity for our children and grandchildren.”

Additional pieces of the governor's NextTennessee plan will be announced in the coming weeks. Haslam is scheduled to deliver his annual State of the State address on January 30.

###

LAUDERDALE COUNTY	195,647.21	523,538.30	719,185.51
LAWRENCE COUNTY	226,200.59	605,297.01	831,497.60
LEWIS COUNTY	158,218.86	423,382.64	581,601.50
LINCOLN COUNTY	213,033.13	570,061.81	783,094.94
LOUDON COUNTY	181,832.98	486,572.39	668,405.37
MACON COUNTY	169,874.10	454,571.26	624,445.36
MADISON COUNTY	265,665.26	710,901.71	976,566.97
MARION COUNTY	199,734.29	534,475.02	734,209.31
MARSHALL COUNTY	185,629.34	496,731.19	682,360.53
MAURY COUNTY	258,375.55	691,394.96	949,770.51
MCMINN COUNTY	210,817.25	564,132.27	774,949.52
MCNAIRY COUNTY	205,651.92	550,310.21	755,962.13
MEIGS COUNTY	146,675.21	392,492.65	539,167.86
MONROE COUNTY	230,734.63	617,429.79	848,164.42
MONTGOMERY COUNTY	325,267.60	870,393.43	1,195,661.03
MOORE COUNTY	133,668.12	357,686.57	491,354.69
MORGAN COUNTY	197,339.96	528,067.97	725,407.93
OBION COUNTY	208,514.37	557,969.93	766,484.30
OVERTON COUNTY	185,960.30	497,616.80	683,577.10
PERRY COUNTY	171,793.30	459,706.89	631,500.19
PICKETT COUNTY	136,971.38	366,525.86	503,497.24
POLK COUNTY	181,820.35	486,538.59	668,358.94
PUTNAM COUNTY	223,855.91	599,022.80	822,878.71
RHEA COUNTY	179,029.22	479,069.71	658,098.93
ROANE COUNTY	203,534.17	544,643.24	748,177.41
ROBERTSON COUNTY	228,592.11	611,696.55	840,288.66
RUTHERFORD COUNTY	411,067.58	1,099,988.18	1,511,055.76
SCOTT COUNTY	198,829.15	532,052.94	730,882.09
SEQUATCHIE COUNTY	157,790.34	422,235.96	580,026.30
SEVIER COUNTY	263,142.54	704,151.10	967,293.64
SHELBY COUNTY	984,778.81	2,635,199.43	3,619,978.24
SMITH COUNTY	168,197.85	450,085.72	618,283.57
STEWART COUNTY	181,853.89	486,628.32	668,482.21
SULLIVAN COUNTY	296,073.45	792,271.92	1,088,345.37
SUMNER COUNTY	314,206.50	840,794.69	1,155,001.19
TIPTON COUNTY	221,923.73	593,852.43	815,776.16
TROUSDALE COUNTY	132,997.87	355,893.02	488,890.89
UNICOI COUNTY	151,002.73	404,072.78	555,075.51
UNION COUNTY	156,561.47	418,947.57	575,509.04
VAN BUREN COUNTY	151,658.04	405,826.33	557,484.37
WARREN COUNTY	200,810.35	537,354.50	738,164.85
WASHINGTON COUNTY	256,565.95	686,552.60	943,118.55
WAYNE COUNTY	220,484.54	590,001.26	810,485.80
WEAKLEY COUNTY	215,709.09	577,222.48	792,931.57
WHITE COUNTY	181,892.52	486,731.69	668,624.21
WILLIAMSON COUNTY	339,879.56	909,494.00	1,249,373.56
WILSON COUNTY	280,597.65	750,859.74	1,031,457.39
TOTAL	21,230,000.04	56,810,000.04	78,040,000.08

Source: Governor's Office, 01-18-2017

The Chairman asked for discussion on the motion to approve to postpone the Resolution Favoring the Improve Act. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL TO BEGIN THE MILL CREEK FLOOD CLEANUP WITH FUNDING FROM BUDGET AMENDMENTS IN THE GENERAL FUND OF \$250,000 FROM TVA-STATE REVENUE SHARING AS A TRANSFER TO ROAD DEPARTMENT FUND. THERE WILL ALSO BE FUNDING OF \$200,000 COMING FROM THE CAPITAL PROJECTS FUND. THE ROAD DEPARTMENT WILL SPEND A MINIMUM OF \$500,000 FROM THEIR BUDGET. (APPROPRIATE AMENDMENTS ARE ENCLOSED)

Commissioner Benton Young moved and Commissioner Tony Honeycutt seconded the motion to approve to begin the Mill Creek Flood Cleanup with funding from budget amendments in the General Fund of \$250,000 from TVA-State Revenue Sharing as a transfer to Road Department Fund. There will also be funding of \$200,000 coming from the Capital Projects Fund. The Road Department will spend a minimum of \$500,000 from their budget. (Appropriate amendments are enclosed)

(SEE ATTACHED)

**BUDGET AMENDMENT
COUNTY GENERAL**

February 2017

As Recommended by Fiscal Review

<u>County General Expenditure</u>		<u>Debit</u>	<u>Credit</u>
99100	Transfer Out		
590	Transfer to Other Funds To Highway Fund		250,000
 <u>County General Fund Balance</u>			
39000	Fund Balance	250,000	
	Total	\$250,000	\$250,000

As per Fiscal Review Committee

*Amendment for State Revenue Sharing-TVA funds to be
used for the Mill Creek Flood cleanup*

**PUTNAM COUNTY HIGHWAY DEPARTMENT
BUDGET AMENDMENT/LINE ITEM TRANSFER REQUEST
AUTHORIZATION FOR,
FEBRUARY, 2017**

131 - Road Fund

Item #	Account Code	Description	Increase Revenue	Increase Expenditures	Approved Expenditures	Requested	Expended	Account Balance
1	49800	Transfer In	* 450,000					
2	62000.399	Contracted Services		450,000	850,000	1,300,000	90,257	1,209,743
Totals			450,000	450,000	850,000	1,300,000	90,257	1,209,743

Explanation: Parcel cost of repair to Mill Creek Road

Submitted by: *Randy Jones*
Randy Jones, Putnam County Road Supervisor

*Note \$200,000 from Cap. Proj
\$250,000 General Fund
TVA State Revenue
Sharyng*

** \$450,000*

Action by Fiscal Review Committee: No Recommendation

Action by Commission Not Approved

The Chairman asked for discussion on the motion to approve to begin the Mill Creek Flood Cleanup with funding from budget amendments in the General Fund of \$250,000 from TVA-State Revenue Sharing as a transfer to Road Department Fund. There will also be funding of \$200,000 coming from the Capital Projects Fund. The Road Department will spend a minimum of \$500,000 from their budget. (Appropriate amendments are enclosed.) The Commissioners discussed the motion.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Tom Short
Jordan Iwanyszyn
Jerry Ford
Larry Bennett
Cindy Adams
Bobby Williams
Reggie Shanks
Larry Redwine
Mike Medley

Ben Rodgers
Danny Holmes
Benton Young
Daryl Blair
Tony Honeycutt
Kim Bradford
Scott Stevens
Marsha Bowman
Donny Buttram
Mike Atwood
Cathy Reel

ABSENT:

Scott Ebersole
Jerry Roberson
Chris Savage

Jim Martin

The Clerk announced that twenty (20) voted for, zero (0) voted against, zero (0) abstained, and four (4) absent. The motion carried.

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF THE APPOINTMENT OF JEFFREY G JONES AS THE DELINQUENT TAX ATTORNEY FOR THE 2015 REAL AND PERSONAL PROPERTY TAXES BY TRUSTEE FREDDIE NELSON

Commissioner Jordan Iwanyszyn moved and Commissioner Larry Bennett seconded the motion to recommend approval of the appointment of Jeffrey G. Jones as the Delinquent Tax Attorney for the 2015 Real and Personal Property Taxes by Trustee, Freddie Nelson.

(SEE ATTACHED)



Putnam County Trustee

Putnam County Courthouse

300 E. Spring St., Room 2

Cookeville, TN 38501

(931) 526-8845

Fax (931) 525-6393

fnelson@putnamco.org

January 31, 2017

TO: Honorable Randy Porter, County Executive
Honorable Putnam County Commissioners

FROM: Freddie G. Nelson, Putnam County Trustee

I Freddie Nelson, Trustee of Putnam County make the following appointment:

Jeffrey G. Jones, delinquent tax attorney for the 2015 real and personal property taxes (TCA 67-5-2404). We have negotiated and arrived at a 10% fee for the collection of these taxes.

This is a formal request submitted to the County Executive for approval subject to the approval of the Putnam County Commission.

Sincerely,

Freddie G. Nelson
Trustee

Copy; Jeffery G. Jones, Attorney

The Chairman asked for discussion on the motion to approve the appointment of Jeffrey G. Jones as the Delinquent Tax Attorney for the 2015 Real and Personal Property Taxes by Trustee, Freddie Nelson. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF THE FINAL CHANGE ORDER FOR THE RAILS FOR TRAILS AND TO AUTHORIZE THE COUNTY EXECUTIVE TO SIGN ALL DOCUMENTS REQUIRED TO CLOSE OUT THE PROJECT

Commissioner Kim Bradford moved and Commissioner Benton Young seconded the motion to approve the final change order for the Rails for Trails and to authorize the County Executive to sign all documents required to close out the project.

(SEE ATTACHED)

Rails with Trails CEI Supplement Requests

Factors causing extra CEI cost:

The addition of chain link fence as a barrier by Nashville Eastern Railroad where the trail was less than 18' from the nearest rail. These locations had to be identified and quantities determined. Shrubs were deleted in these locations. Coordination with the supplying nursery was necessary. Since the contract guaranteed a certain number of shrubs were to be used, alternate locations for the shrubs were identified.

Several redesigns in the field were necessary due to field conditions. These included relocating the trail, hand rail additions, wetland avoidance, grade changes, drainage modifications, etc. Other redesigns were to make the trail more user friendly and less expensive.

Weather, site conditions and other factors, such as the addition of the chain link fencing, lengthened the project time to complete. Although the contract was completed within the contract time, it was anticipated to be completed earlier.

During construction there were many areas needing to be undercut. These had to be investigated and a repair decided on.

In response to factors delaying the project, the contractor was working on multiple locations at the same time. A single inspector was able to cover this most of the time, but occasionally another inspector was required so all required inspection work required by TDOT could be accomplished.

Several existing drainage structures on railroad right of way were discovered to be failing. Ragan Smith worked with the railroad and the contractor to design repairs.

Original CEI contract amount - \$229,487.37

Requested supplement for extra work - \$54,765.89

Construction contract amount - \$1,826,632.85

Total CEI contract with supplement - \$284,253.16 (15.6% of the construction contract)

Phase 2 Supplement Request

Because the shrubs planted as part of the project will take longer to establish than the time allotted for the project, TDOT has extended the project time until November 1, 2017, only to allow for the establishment of the shrubs. TDOT will call this Phase 2 of the project. Per TDOT rules, CEI will be required for this phase.

This supplement will cover the inspection of the shrubs to determine if any replanting is required during the establishment period, including final establishment.

Also include is any additional required correspondence, notices, advertisement, final summary change order and delivery of final project records to the city.

It is highly likely a project such as this will be audited by the Federal Highway Administration. This supplement will also include any preparation required for the audit, transport of project files to Cookeville for the audit, and participation in the audit as required.

Phase 2 supplement request - \$8,901.96

Total CEI contract with Phase 1 and 2 supplement requests - \$292,155.22 (16.1% of the construction contract)

15% - 20% is normal for this size project. Some of the items included are actually design and not usually included in CEI services

Total for both supplements - \$63,667.85

20% of Total - \$12,733.57

**Amount each government would be responsible
for (1/3 of total) - \$4,244.53 (no new funds, this amount is already budgeted)**

The Chairman asked for discussion on the motion to approve the final change order for the Rails for Trails and to authorize the County Executive to sign all documents required to close out the project. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

NOMINATING COMMITTEE: None

REPORT OF SPECIAL COMMITTEES: None

RESOLUTIONS:

MOTION RE: APPROVE THE RESOLUTION NAMING POPLAR GROVE BRIDGE THE "BILLY JOE (RED) LAMB BRIDGE"

Commissioner Jordan Iwanyszyn moved and Commissioner Bobby Williams seconded the motion to approve the Resolution Naming Poplar Grove Bridge the "Billy Joe (Red) Lamb Bridge".

(SEE ATTACHED)

RESOLUTION

WHEREAS, **BILLY JOE (RED) LAMB** was an outstanding citizen of Putnam County, Tennessee, having been elected and served as Road Supervisor of Putnam County, Tennessee from 1990 until his death in 2010, and

WHEREAS, **RED LAMB** contributed to the growth of Putnam County while improving the quality of life for the citizens of Putnam County by always demonstrating exemplary skills in listening to others and providing a calm voice of resolve even through the most difficult discussions, and

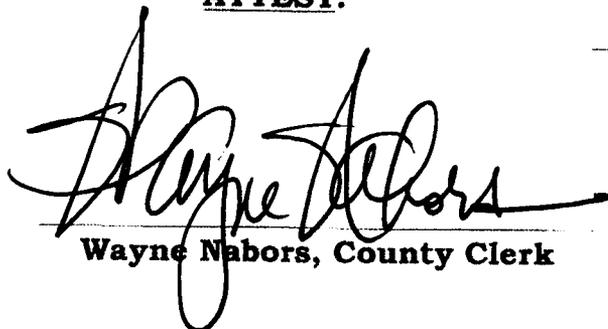
WHEREAS, **RED LAMB** excelled in his elected duties as Road Supervisor of Putnam County by always having a keen eye for the building, repairing and maintaining the entire road system of approximately 717 miles of roads in Putnam County, and

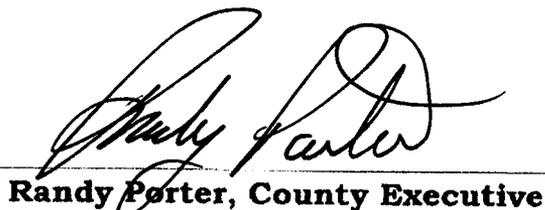
WHEREAS, **RED LAMB** contributed many hours to the entire beginning process of the massive project of replacing the Poplar Grove Bridge on Poplar Grove Road in Putnam County.

NOW, THEREFORE BE IT RESOLVED, that in honor of Road Supervisor Billy Joe (Red) Lamb for his service, dedication and commitment to the Putnam County Road Department, that said Poplar Grove Bridge located on Poplar Grove Road in Putnam County, Tennessee, be hereby named and forever bear the name as the **BILLY JOE (RED) LAMB BRIDGE**.

RESOLVED AND APPROVED this 21st day of February, 2017 at the regular session of the Putnam County Board of Commissioners and a copy of this Resolution be spread upon the minutes of this County Commission.

ATTEST:


Wayne Nabors, County Clerk


Randy Porter, County Executive



The Chairman asked for discussion on the motion to approve the Resolution Naming Poplar Grove Bridge the "Billy Joe (Red) Lamb Bridge". There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

MOTION RE: APPROVE THE ELECTION OF NOTARIES

Commissioner Mike Medley moved and Commissioner Benton Young seconded the motion to approve the Election of Notaries.

(SEE ATTACHED)

PUTNAM COUNTY CLERK
WAYNE NABORS COUNTY CLERK
P.O. BOX 220
COOKEVILLE TN 38503
Telephone 931-526-7106
Fax 931-372-8201

Notaries to be elected February 21, 2017

BETH ALLEN	MICHELE HOLDER
JAYNE R BARNS	CYNTHIA R IRWIN
MARY RAMSEY BENNETT	JENNIFER KAY KIRBY
ROBYN D BLAIR	CINDY LANGLEY
WILMA J BROWN	BREEANNE LAWSON
PHYLISS J BURTON	JACK LEWIS
WILLIAM ANDREW CAMPBELL	JAMIE S LEWIS
NANETTE CARR	BETTY J MORRISSEY
MARY LYNN COLE	CHARLES C PRITCHARD
ERIN CURRIER	RONDA A RADER
DONALD R DICK	DARLA JEAN RICHARDSON
LINDA SHELTON DYER	WAYNE ROBERTS
WILLIAM S DYER	MARY ANNE D RUSH
ROBERT ELWOOD ERVIN	DORIS JO SLAGLE
MIRANDA FARLEY	GENETTA SOUTH
SANDRA GAIL FOWLER	BARBARA TUCKER
STEPHANIE HAWKINS	JENNA WAKEFIELD
MELODY HICKS	MICHELLE D YOUNG

The Chairman asked for discussion on the motion to approve the Election of Notaries. There was none.

The Chairman asked the Commissioners to vote on the motion to approve the Election of Notaries. The Commissioners voted as follows:

FOR:

Tom Short
Jordan Iwanyszyn
Jerry Ford
Larry Bennett
Cindy Adams
Bobby Williams
Reggie Shanks
Larry Redwine
Mike Medley

Ben Rodgers
Danny Holmes
Benton Young
Daryl Blair
Tony Honeycutt
Kim Bradford
Scott Stevens
Marsha Bowman
Donny Buttram
Mike Atwood
Cathy Reel

ABSENT:

Scott Ebersole
Jerry Roberson
Chris Savage

Jim Martin

The Clerk announced that twenty (20) voted for, zero (0) voted against, zero (0) abstained, and four (4) absent. The motion carried.

OTHER NEW BUSINESS

**DEBT OBLIGATION REPORT CT0253 FOR \$44,260,000.00 GENERAL OBLIGATION SCHOOL BONDS, SERIES 2017 (REFUNDING)
(COMPTROLLER'S OFFICE REQUIRES THAT THIS REPORT BE IN THE MINUTES OF THE COUNTY COMMISSION MEETING. NO ACTION REQUIRED)**

(SEE ATTACHED)

REPORT ON DEBT OBLIGATION
(Pursuant to Tennessee Code Annotated Section 9-21-151)

1. Public Entity:
 Name: Putnam County, Tennessee
 Address: 300 East Spring Street, Room 8
Cookeville, Tennessee 38501
 Debt Issue Name: General Obligation School Refunding Bonds, Series 2017
 If disclosing initially for a program, attach the form specified for updates, indicating the frequency required.

2. Face Amount: \$ 44,260,000.00
 Net Premium: \$ 7,359,913.90

3. Interest Cost: 2.35 % Tax-exempt Taxable
 TIC NIC
 Variable: Index _____ plus _____ basis points; or
 Variable: Remarketing Agent _____
 Other: _____

4. Debt Obligation:
 TRAN RAN CON
 BAN CRAN GAN
 Bond Loan Agreement Capital Lease
 If any of the notes listed above are issued pursuant to Title 9, Chapter 21, enclose a copy of the executed note with the filing with the Office of State and Local Finance ("OSLF").

5. Ratings:
 Unrated
 Moody's Aa2 Standard & Poor's _____ Fitch _____

6. Purpose:

		BRIEF DESCRIPTION
<input type="checkbox"/> General Government	_____ %	_____
<input type="checkbox"/> Education	_____ %	_____
<input type="checkbox"/> Utilities	_____ %	_____
<input type="checkbox"/> Other	_____ %	_____
<input checked="" type="checkbox"/> Refunding/Renewal	<u>100.00</u> %	<u>General Obligation School Bonds, Series 2007</u>

7. Security:
 General Obligation General Obligation + Revenue/Tax
 Revenue Tax Increment Financing (TIF)
 Annual Appropriation (Capital Lease Only) Other (Describe): _____

8. Type of Sale:
 Competitive Public Sale Interfund Loan _____
 Negotiated Sale Loan Program _____
 Informal Bid

9. Date:
 Dated Date: 02/17/2017 Issue/Closing Date: 02/17/2017

REPORT ON DEBT OBLIGATION

(Pursuant to Tennessee Code Annotated Section 9-21-151)

10. Maturity Dates, Amounts and Interest Rates *:

Year	Amount	Interest Rate	Year	Amount	Interest Rate
2018	\$ 540,000.00	4.0000 %		\$	%
2019	\$ 1,000,000.00	5.0000 %		\$	%
2020	\$ 2,045,000.00	5.0000 %		\$	%
2021	\$ 4,920,000.00	5.0000 %		\$	%
2022	\$ 5,015,000.00	5.0000 %		\$	%
2023	\$ 5,000,000.00	5.0000 %		\$	%
2024	\$ 5,490,000.00	5.0000 %		\$	%
2025	\$ 5,480,000.00	5.0000 %		\$	%
2026	\$ 5,470,000.00	5.0000 %		\$	%
2027	\$ 5,460,000.00	5.0000 %		\$	%
2028	\$ 3,840,000.00	4.0000 %		\$	%

If more space is needed, attach an additional sheet.

If (1) the debt has a final maturity of 31 or more years from the date of issuance, (2) principal repayment is delayed for two or more years, or (3) debt service payments are not level throughout the retirement period, then a cumulative repayment schedule (grouped in 5 year increments out to 30 years) including this and all other entity debt secured by the same source **MUST BE PREPARED AND ATTACHED**. For purposes of this form, debt secured by an ad valorem tax pledge and debt secured by a dual ad valorem tax and revenue pledge are secured by the same source. Also, debt secured by the same revenue stream, no matter what lien level, is considered secured by the same source. See attached schedule for Cumulative Debt Table.

* This section is not applicable to the Initial Report for a Borrowing Program.

11. Cost of Issuance and Professionals:

No costs or professionals

	AMOUNT (Round to nearest \$)	FIRM NAME
Financial Advisor Fees	\$ 52,500	Raymond James & Associates, Inc.
Legal Fees	\$ 0	
Bond Counsel	\$ 45,000	Bass, Berry & Sims PLC
Issuer's Counsel	\$	
Trustee's Counsel	\$ 0	
Bank Counsel	\$ 0	
Disclosure Counsel	\$ 0	
Paying Agent Fees	\$ 650	U.S. Bank National Association
Registrar Fees	\$ 0	
Trustee Fees	\$ 400	U.S. Bank National Association
Remarketing Agent Fees	\$ 0	
Liquidity Fees	\$ 0	
Rating Agency Fees	\$ 27,000	Moody's Investors Service
Credit Enhancement Fees	\$ 0	
Bank Closing Costs	\$ 0	
Underwriter's Discount <u>0.277%</u>		
Take Down	\$ 122,423	JP Morgan Securities LLC
Management Fee	\$ 0	
Risk Premium	\$ 0	
Underwriter's Counsel	\$ 0	
Other expenses	\$ 0	
Printing and Advertising Fees	\$ 1,500	IPreo
Issuer/Administrator Program Fees	\$ 0	
Real Estate Fees	\$ 0	
Sponsorship/Referral Fee	\$ 0	
Other Costs	\$ 0	
TOTAL COSTS	\$ 249,473	

REPORT ON DEBT OBLIGATION

(Pursuant to Tennessee Code Annotated Section 9-21-151)

12. Recurring Costs:

No Recurring Costs

	AMOUNT (Basis points/\$)	FIRM NAME (If different from #11)
Remarketing Agent		
Paying Agent / Registrar	400	U.S. Bank National Association
Trustee		
Liquidity / Credit Enhancement		
Escrow Agent		
Sponsorship / Program / Admin		
Other		

13. Disclosure Document / Official Statement:

None Prepared

EMMA link http://emma.msrb.org/ER1029293-ER806735-ER1207876.pdf or

Copy attached

14. Continuing Disclosure Obligations:

Is there an existing continuing disclosure obligation related to the security for this debt? Yes No

Is there a continuing disclosure obligation agreement related to this debt? Yes No

If yes to either question, date that disclosure is due Annually, June 30

Name and title of person responsible for compliance Randy Porter, County Executive

15. Written Debt Management Policy:

Governing Body's approval date of the current version of the written debt management policy 12/19/2016

Is the debt obligation in compliance with and clearly authorized under the policy? Yes No

16. Written Derivative Management Policy:

No derivative

Governing Body's approval date of the current version of the written derivative management policy _____

Date of Letter of Compliance for derivative _____

Is the derivative in compliance with and clearly authorized under the policy? Yes No

17. Submission of Report:

To the Governing Body: on 02/15/2017 and presented at public meeting held on 02/21/2017

Copy to Director to OSLF: on _____ either by:

Mail to: 505 Deaderick Street, Suite 1600
James K. Polk State Office Building
Nashville, TN 37243-1402

OR Email to: StateAndLocalFinance.PublicDebtForm@cot.tn.gov

18. Signatures:

	AUTHORIZED REPRESENTATIVE	PREPARER
Name	<u>Randy Porter</u>	<u>Karen S. Neal</u>
Title	<u>County Executive</u>	<u>Member</u>
Firm		<u>Bass, Berry & Sims PLC</u>
Email	<u>rporter@putnamcountyttn.gov</u>	<u>kneal@bassberry.com</u>
Date	<u>02/17/2017</u>	<u>02/17/2017</u>

SCHEDULE TO QUESTION NO. 10

CUMULATIVE DEBT TABLE

This Issue		
Year	Cumulative Principal	% Total
1	\$ 44,260,000.00	0%
5	\$ 34,895,000.00	21%
10	\$ 8,440,000.00	81%
15	\$ -	100%
20	\$ -	

Total Debt Outstanding		
Year	Cumulative Principal	% Total
1	\$ 141,025,000	0%
5	\$ 101,360,000	28%
10	\$ 50,555,000	64%
15	\$ 10,735,000	100%
20	\$ -	100%

**RECOGNIZE CASH FLOW ANALYSIS FOR THE GENERAL PURPOSE SCHOOL
FUND (NO ACTION REQUIRED)**

(SEE ATTACHED)

Department of Education Putnam County

Mr. Jerry Boyd, Director of Schools

Board of Education
Kim Cravens, Chair
Dawn Fry, Vice-Chair

1400 East Spring Street
Cookeville, Tennessee 38506-4313
Phone (931) 526-9777
FAX (931) 372-0391

Board Members
Celeste Gammon
Jerry Maynard
David McCormick
Lynn McHenry

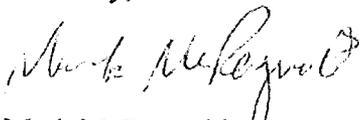
February 6, 2017

Honorable Commissioners
Putnam County Courthouse
Cookeville, TN 38501

Honorable Commissioners:

Please see attached Cash Flow Analysis for the General Purpose School Fund (141) for year FY17.

Sincerely,

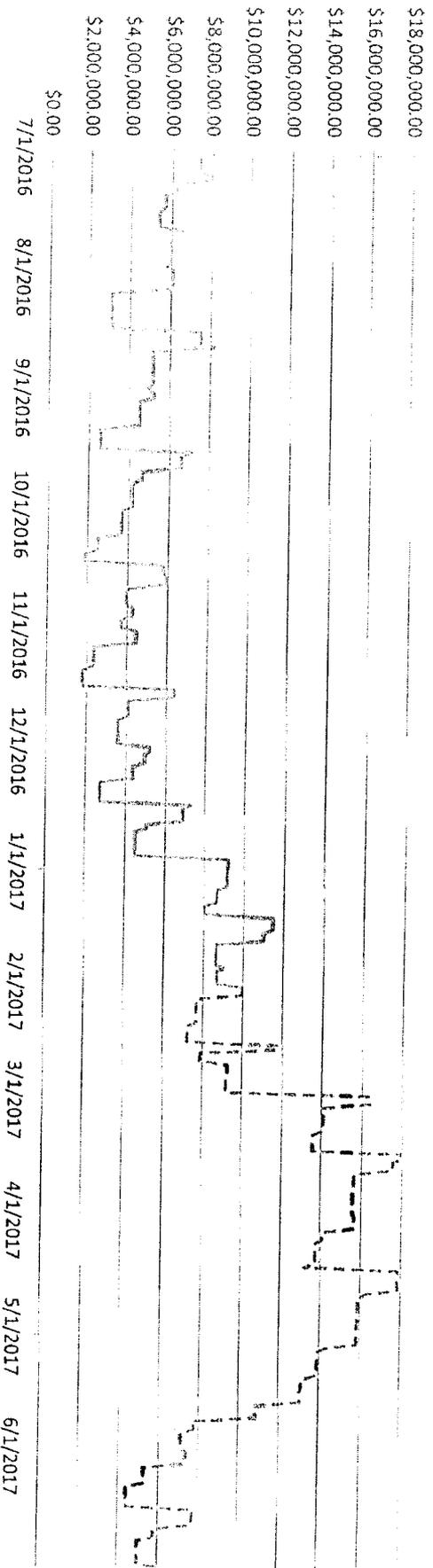


Mark McReynolds
Putnam County Board of Education

Enclosures:

- General Purpose School Fund Cash Flow Analysis for year FY17 as of February 1, 2017.

**Putnam County
General Purpose School Fund
Cash Balance FY17**



Date	Actual Cash Balance	Estimated Cash Balance
7/1/2016	\$ 7,373,825.41	
8/1/2016	\$ 6,073,149.62	
9/1/2016	\$ 5,178,374.11	
10/1/2016	\$ 3,675,566.41	
11/1/2016	\$ 4,446,280.21	
12/1/2016	\$ 5,186,746.98	
1/1/2017	\$ 9,234,967.43	
2/1/2017		\$ 9,967,154.63

III
C.B.
2/2/17

ANNOUNCEMENTS AND STATEMENTS

EMPLOYEES OF THE MONTH: COURT OFFICER SECURITY TEAM FOR PUTNAM COUNTY:

TEAM LEADER:	MAJOR GREG WHITTAKER
SUPERVISOR:	SGT. ERIC HALL
COURT OFFICERS:	PAUL JACKSON
	JIM GOOLSBY
	DOYLE MCCLAIN
	GARY BYERS
	BEN PRITCHARD
	ROY CRAVENS
	PAT STICKLER
	STEVE MACKIE
	MARK WEBB
	RAYMOND TALLENT
	BRUCE LAMB
	ROBERT ERRICK
	TIM GOTHARD

(SEE ATTACHED)

Court Security Officer Recognition

Greg Bowman [gbowman@putnamco.org]

Sent: Friday, February 03, 2017 3:53 PM

To: Wayne Nabors

Cc: sheriff@putnamcountytg.gov; Marcia Borys [mborys@putnamco.org]; linda.reeder@tncourts.gov

Wayne,

Please recognize the Court Officer Security Team for Putnam County under the authority of Sheriff Eddie Farris. This team provides a safe and secure working environment under difficult circumstances.

Team Leader: Major Greg Whittaker

Supervisor: Sgt. Eric Hall

Court Officers: Paul Jackson
Jim Goolsby
Doyle McClain
Gary Byers
Ben Pritchard
Roy Cravens
Pat Stickler
Steve Mackie
Mark Webb
Raymond Tallent
Bruce Lamb
Robert Errick
Tim Gothard

Thank you,

Greg

EMPLOYEE'S OF THE MONTH
— FOR —
FEBRUARY 2017

MOTION RE: ADJOURN

Commissioner Mike Medley moved and Commissioner Daryl Blair seconded the motion to adjourn. The motion passed.

TO: Putnam County Board of Commissioners

FROM: Randy Porter, County Executive

DATE: February 8, 2017

RE: Planning Committee Agenda

Listed below are items to be considered by the County's Planning Committee on Monday, February 13, 2017 IMMEDIATELY AFTER FISCAL REVIEW COMMITTEE MEETING.

1. Consider approval of list from the Sheriff's Department declaring surplus property and items to be sold via Internet auction.
2. Discuss naming the Poplar Grove Bridge.
3. Consider approval of new Public Records Policy for Putnam County as required by a change in TCA. The new policy will replace our existing policy.
4. Any other business that needs to be reviewed by the Planning Committee.

NOTE: NO NOMINATING COMMITTEE BUSINESS THIS MONTH.

TO: Putnam County Board of Commissioners

FROM: Randy Porter, County Executive

DATE: February 8, 2017

RE: Fiscal Review Committee Agenda

Listed below are items to be considered by the County's Fiscal Review Committee on February 13, 2017 at 5:30 PM in the County Commission Chambers at the Courthouse.

1. Consider budget amendment to the County General Fund.
2. Consider approval of the Budget Calendar for Fiscal Year 2017-2018.
3. Discuss Resolution concerning the Improve Act as presented by Road Supervisor Randy Jones.
4. Discuss with Randy Jones, the bid to repair Millcreek Road Flood Damage.
5. Consider approval of the appointment of Jeffrey G. Jones as the delinquent tax attorney for the 2015 real and personal property taxes by Trustee Freddie Nelson.
6. Discuss any questions concerning quarterly reports.
7. Discuss final change order for the Rails for Trails and to authorize the County Executive to sign all documents required to close out the project.
8. Any other business that needs to be reviewed by the Fiscal Review Committee.

NOTE: NO BUSINESS FOR NOMINATING THIS MONTH

Item #5 ***Delinquent tax attorney appointment***

Motion: **Recommends approval of the appointment of Jeffrey G. Jones as the delinquent tax attorney for the 2015 real and personal property taxes by Trustee Freddie Nelson.**

Made By: **Rodgers**
Seconded: **Bradford**

VOICE VOTE

APPROVED

Item #6 ***Quarterly Reports***
No questions

Item #7 ***Final change order for Rails for Trails***

Motion: **Recommends approval of the final change order for the Rails for Trails and to authorize the County Executive to sign all documents required to close out the project.**

Made By: **Blair**
Seconded: **Bradford**

VOICE VOTE

APPROVED