MINUTES
OF
PUTNAM COUNTY COMMISSION
FEBRUARY 21, 2017

Prepared by: Wayne Nabors
Putnam County Clerk
121 S Dixie Avenue
Cookeville, TN 38501
STATE OF TENNESSEE

COUNTY OF PUTNAM

BE IT REMEMBERED: that on February 21, 2017 there was a regular meeting of the Putnam County Board of Commissioners.

There were present and presiding the Chairman Mike Atwood, and County Clerk, Wayne Nabors.

Major Jim Eldridge of the Putnam County Sheriff’s Department called the meeting to order.

The Chairman recognized County Clerk, Wayne Nabors for the Invocation.

The Chairman recognized Commissioner Reggie Shanks to lead the Pledge to the Flag of the United States of America.

The Chairman asked the Commissioners to signify their presence at the meeting and the following were present.

PRESENT:

Tom Short          Ben Rodgers
Jordan Iwanyszyn   Danny Holmes
Jerry Ford         Benton Young
Larry Bennett      Daryl Blair
Cindy Adams        Tony Honeycutt
Bobby Williams     Kim Bradford
Reggie Shanks      Scott Stevens
Larry Redwine      Marsha Bowman
Mike Medley        Donny Buttram
                   Mike Atwood
                   Cathy Reel

ABSENT:

Scott Ebersole     Jim Martin
Jerry Roberson
Chris Savage

The Clerk announced that twenty (20) were present and four (4) absent. Therefore, the Chairman declared a quorum.

MOTION RE: APPROVE AGENDA

Commissioner Daryl Blair moved and Commissioner Larry Bennett seconded the motion to approve the Agenda for the February 21, 2017 Meeting of the Putnam County Board of Commissioners.

(SEE ATTACHED)
Please note that the Commission will be meeting on Tuesday, February 21, 2017 due to President’s Day being on Monday.

AGENDA
PUTNAM COUNTY
BOARD OF COMMISSIONERS

Monthly Awards will be presented at 5:45 PM

Regular Monthly Session
Tuesday, February 21, 2017 6:00PM

Presiding: Honorable Mike Atwood
Commission Chairman

1. Call to Order - Sheriff Eddie Farris

2. Invocation District 6

3. Pledge to the Flag of the United States of America District 6

4. Roll Call - County Clerk Wayne Nabors

5. Approval of the Agenda

6. Approval of the Minutes of Previous Meeting

7. Unfinished Business and Action Thereon by the Board
   A. Report of Standing Committees
      1. Planning Committee
      2. Fiscal Review Committee
      3. Nominating Committee
   B. Report of Special Committees
   C. Other Unfinished Business

8. Quarterly Reports and Action Thereon by the Board
   A. Road Fund - Randy Jones, Supervisor
   B. School Funds - Jerry Boyd, Director of Schools
   C. County General Fund, Debt Service Fund, Solid Waste Sanitation Fund,
      Self Insurance Fund, and Parks & Recreation Fund - Randy Porter, County Executive

9. New Business and Action Thereon by the Board
A. Report of Standing Committees

1. Planning Committee
   a. Recommends approval of the list from the Sheriff's Department declaring surplus property and approval to sell via Internet auction.
   
   b. Recommends approval to name the Poplar Grove Bridge the "Billy Joe (Red) Lamb Bridge" and that before naming any other bridges criteria be established.
   
   c. Recommends approval of a new Public Records Policy for Putnam County that includes recent changes in Tennessee Code Annotated. This policy will replace the old policy. County Executive Randy Porter will fill in appropriate information about pricing and etc.

2. Fiscal Review Committee
   a. Recommends approval of budget amendments to the County General Fund.
   
   b. Recommends approval of the Budget Calendar for Fiscal Year 2017-2018.
   
   c. Recommends approval to postpone the resolution favoring the Improve Act.
   
   d. Recommends approval to begin the Mill Creek Flood cleanup with funding from budget amendments in the General Fund of $250,000 from TVA-State Revenue Sharing as a transfer to Road Department Fund. There will also be funding of $200,000 coming from the Capital Projects Fund. The Road Department will spend a minimum of $500,000 from their budget.
      
      Appropriate amendments are enclosed

   e. Recommends approval of the appointment of Jeffrey G. Jones as the delinquent tax attorney for the 2015 real and personal property taxes by Trustee Freddie Nelson.

   f. Recommends approval of the final change order for the Rails for Trails and to authorize the County Executive to sign all documents required to close out the project.

3. Nominating Committee

B. Report of Special Committees

C. Resolutions
   1. Resolution naming Poplar Grove Bridge the "Billy Joe (Red) Lamb Bridge".

D. Election of Notaries

E. Other New Business
   1. Debt Obligation Report CT0253 for $44,260,000.00 General Obligation School Bonds, Series 2017. (Refunding)
      Comptroller's Office requires that this report be in the minutes of the County Commission meeting. No approval required.

   2. Recognize Cash Flow Analysis for the General Purpose School Fund.
      No action required

10. Announcements and Statements

11. Adjourn
The Chairman asked for discussion on the motion to approve the Agenda for the February 21, 2017 Meeting of the Putnam County Board of Commissioners. There was none.

The Chairman asked for a voice vote on the motion to approve the Agenda. The motion carried.

MOTION RE: APPROVE MINUTES

Commissioner Daryl Blair moved and Commissioner Larry Bennett seconded the motion to approve the Minutes of the January 17, 2017 Meeting of the Putnam County Board of Commissioners.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion to approve the Minutes of the January 17, 2017 Meeting. The motion carried.

UNFINISHED BUSINESS AND ACTION THEREOF BY THE BOARD

REPORT OF STANDING COMMITTEES

PLANNING COMMITTEE: No unfinished business.

FISCAL REVIEW COMMITTEE: No unfinished business.

NOMINATING COMMITTEE: No unfinished business.

REPORT OF SPECIAL COMMITTEES: None

OTHER UNFINISHED BUSINESS: None

MOTION RE: QUARTERLY REPORTS AND ACTION THEREON BY THE BOARD

QUARTERLY REPORT FOR THE ROAD FUND – RANDY JONES, SUPERVISOR

QUARTERLY REPORT FOR THE SCHOOL FUNDS – JERRY BOYD, DIRECTOR OF SCHOOLS

QUARTERLY REPORT FOR THE COUNTY GENERAL FUND, DEBT SERVICE FUND, SOLID WASTE SANITATION FUND, SELF INSURANCE FUND, AND PARKS & RECREATION FUND – RANDY PORTER, COUNTY EXECUTIVE

(SEE ATTACHED)
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<th>2nd Quarter</th>
<th>3rd Quarter</th>
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Randy Jones, Road Supervisor

October, November, and December, 2016
Quarterly Report
Putnam County Highway Department
February 6, 2017

Honorable Commissioners
Putnam County Courthouse
Cookeville, TN 38501

Honorable Commissioners:

Please consider approval of the following Quarterly Reports for the quarter ended December 31, 2016:

141 – General Purpose School Fund
142 – Federal Projects Fund
143 – Central Cafeteria Fund
146 – Extended School Program Fund

Sincerely,

[Signature]

Mark McReynolds
Putnam County Board of Education
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**Encumbrances / Expenditures:**

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**Revenue:**

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**Quarterly Report for the Quarter Ending December 2016**

**Fund 41: General Purpose School Fund**

**Putnam County Board of Education**
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<th>Jul-Sep 2017</th>
<th>Oct-Dec 2016</th>
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Encumbrances / Expenditures:
- Operating Transfers
- Community Services
- Transportation
- Office of the Principal
- Vocational Education Program
- Special Education Program
- Regular Instruction Program
- Other Student Support
- Vocational Education Program
- Special Education Program
- Regular Instruction Program

Total
991,000
73,000
72,110
72,410
72,720
72,220
72,220
72,220
72,300
71,000
71,000
71,000
4,900
4,700
4,700
4,600

Revenues:
State of Tennessee
Federal Income Tax
Federal Grants
Other Sources
Budget 2016-2017
2016-2017
2016-2017
2016-2017

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**Quarterly Report for the Quarter Ending December 2016**

**Putnam County Board of Education**

**Fund 142 - Central Cafeteria Fund**

**Expenditures:**
- Operating Transfers
- Food Services
- Federal Thru State
- State of Tennessee
- Other Local Revenue
- Charges for Current Services

**Revenues:**
- 47100 Federal Thru State
- 46500 State of Tennessee
- 44000 Other Local Revenue
- 43000 Charges for Current Services
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<th>Category</th>
<th>Original Budget</th>
<th>Amended Budget</th>
<th>Paid &amp; Encumbered</th>
<th>Through 12-30-2016</th>
<th>Expenditures - June 2015</th>
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<td>Administration of Justice</td>
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<td>Grants from County Officers</td>
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<td>Fines, Penalties, etc.</td>
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<td>Local Taxes</td>
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<tr>
<td><strong>Total Revenues</strong></td>
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<td><strong>Revenues</strong></td>
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</table>

Period ending December 2016
Statement of Revenues and Expenditures
County General Budget 2016-2017
Total Expenditures:

9,499,911.00
4,400,000.00
4,400,000.00
9,910.00
8,200.00

Expenses:

9,150,336

Fund Balance - June 2015

Total Revenues:

0.00
4,000.00
4,000.00
4,000.00

Revenues:

Statement of Revenues and Expenditures - 2016-2017
TOTAL EXPENDITURES

FROM 1-2022-00
1-4613.110.00
4-9613.110.00
PUBLIC HEALTH AND WELFARE
1-5600.00
6-4600.00
9-5600.00

EXPENDITURES:

REVENUES:

Fund Balance June 2015

933,623

TOTAL REVENUES

1-573,313.81
3,606,30.11
36,741.30
6,197,80
1,273,104.40

1-574,076.00
4-121,076.00
6-74,000.00
200,000.00
940,000.00
940,000.00
2,883,76.50

REVENUES:

Perod Ending December 31, 2016
STATEMENT OF REVENUES AND EXPENDITURES
SOLID WASTE/RECYCLING BUDGET - 2016-2017

AUGMENTED BUDGET

ORIGINAL BUDGET

AMENDED BUDGET

RECEIVED THROUGH 1-2022-00

5600.00
6-5600.00
6-5600.00
6-5600.00
6-5600.00
6-5600.00
6-5600.00

5-4600.00
6-4600.00
6-4600.00
6-4600.00
6-4600.00
6-4600.00
6-4600.00

REVENUES:
| Date       | Original Budget | Amended Budget | Period Ending December 30, 2016
|------------|-----------------|----------------|-------------------------------------
| 1/169.475.00 | 1/169.475.00    |                |
| 1/449.75.00  | 1/449.75.00     |                |
| 2/169.475.00 | 1/169.475.00    |                |
| 4/13.392.00  | 1/449.75.00     |                |
| 6/500.00     | 10/000.00       |                |
| 7/16.48.00   | 6/500.00        |                |
| 8/1.495.18   | 11/000.00       |                |
| 3/169.475.00 | 11/000.00       |                |
| 4/13.392.00  | 1/449.75.00     |                |
| 6/500.00     | 10/000.00       |                |

**TOTAL EXPENDITURES**
- Social Services: 660,000
- Other Local Revenues: 40,000

**EXPENDITURES:**
- Fund Balance - June 2015: 244.31

**REVENUES:**
- Charges for Current Services: 4,000
- Local Taxes: 4,000

Statement of Revenues and Expenditures
Parks and Recreation 2016-2017
PUTNAM COUNTY SELF INSURANCE FUND
FUND BALANCE SUMMARY FOR 2016 - 2017
As of December 31, 2016

Fund Balance as of September 30, 2016 647,325.59

PLUS: Departmental Deposits 161,650.50
     Interest 2,195.27
           163,845.77

LESS: Liability Claims 8,153.68
      Work Comp Claims 0.00
      Medical Records 0.00
      Claim Adjuster Fees 0.00
      Legal Fees 35,502.54
      Court Reporter & Court Costs 0.00
      Insurance 92,592.00
      Miscellaneous 105,389.95
      WC Fees to PMA Insurance Group 8,700.00
      CapRisk Consulting 0.00
      Management fee 0.00
      Liability Reserve Increase 27,798.00
      (Decrease) this period 0.00
      Work Comp Reserve Increase 0.00
      (Decrease) this period -56,747.00
                        221,389.17

Ending Fund Balance as of December 31, 2016 589,782.19

CASH SUMMARY

Checking balance (9715) as of 12/31/2016 93,327.36
Checking balance (4324) as of 12/31/2016 177,525.23
Certificate of Deposit as of 12/31/2016 1,597,286.70

Outstanding items:
   CK 2086 -1.00
   CK 2729 -1,625.60
   Deposit not posted 65,237.50

Ending Cash Balance as of December 31, 2016 1,931,750.19

Less: Open Liability Claim Reserves as of 12/31/2016 -241,090.00
     Open Work Comp Claim Reserves as of 12/31/2016 -1,100,878.00

Ending Fund Balance as of December 31, 2016 589,782.19

Number of Open Liability Claims as of September 30, 2016 9
Number of Open Work Comp Claims as of September 30, 2016 58

This report was prepared by BB&T Legge Insurance on 01/19/2017
The Chairman asked for discussion on the approval of the Quarterly Reports for the Road Fund – Randy Jones, Supervisor; School Funds – Jerry Boyd, Director of Schools; and County General Fund, Debt Service Fund, Solid Waste Sanitation Fund, Self Insurance Fund, and Parks & Recreation Fund – Randy Porter, County Executive. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

NEW BUSINESS AND ACTION THEREON BY THE BOARD

REPORT OF STANDING COMMITTEES

PLANNING COMMITTEE:

MOTION RE: PLANNING COMMITTEE RECOMMENDS APPROVAL OF THE LIST FROM THE SHERIFF'S DEPARTMENT DECLARING SURPLUS PROPERTY AND APPROVAL TO SELL VIA INTERNET AUCTION

Commissioner Donny Buttram moved and Commissioner Kim Bradford seconded the motion to approve the list provided by the Sheriff's Department declaring surplus property and approval to sell via Internet Auction.

(SEE ATTACHED)
February 1, 2017

Putnam County Sheriff's Office requests to declare the following vehicles as surplus items to be sold via internet public auction.

1) 2009 Ford Crown Victoria  #2FAHP71V09X133458
    107642 miles – total loss  White

2) 2006 Ford Crown Victoria  #2FAHP71WX6X124285
    188455 miles  White

3) 2004 Ford Crown Victoria  #2FAHP71W04X124566
    183195 miles  White

4) 2004 Ford Excursion  #1FMNU41L3YEB90011
    192241 miles  White

5) 2006 Dodge Durango  #1D4HB38P36F185797
    220800 miles  Black

6) 2006 Dodge Durango  #1D4HB38P46F186053
    201417 miles  White
7) 2008 Dodge Durango | #1D8HB38N28F148286
195495 miles | Black
8) 2001 Ford F-150 | #1FTPFL7L61NB40416
170321 miles | White
9) 2006 Dodge Durango | #1D4HB38P66F185793
188533 miles | Silver
10) 2006 Dodge Durango | #1D8HB38P47F565490
170688 miles | White
11) 2008 Ford Crown Victoria | #2FAFP7V48X141441
187782 miles | White
12) 2005 Ford van | #1FB5531L55HB17373
178483 miles | White
13) 2000 GMC van | #1GKDM19W5YB519973
170354 miles | Red
14) 2005 GMC van | #1GAHG39U651223420
151112 miles | Burgundy
15) 1998 GMC truck | #1GCGK24J5WZ234386
195671 miles | White

Thank you for your consideration,

Sheriff Eddie Farris
The Chairman asked for discussion on the motion to approve the list provided by the Sheriff's Department declaring surplus property and approval to sell via Internet Auction. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

**MOTION RE: PLANNING COMMITTEE RECOMMENDS APPROVAL TO NAME THE POPULAR GROVE BRIDGE THE “BILLY JOE (RED) LAMB BRIDGE” AND THAT BEFORE NAMING ANY OTHER BRIDGES CRITERIA BE ESTABLISHED**

Commissioner Jordan Iwanyszyn moved and Commissioner Larry Bennett seconded the motion to approve naming the Poplar Grove Bridge the “Billy Joe (Red) Lamb Bridge” and that before naming any other bridges criteria be established.

The Chairman asked for discussion on the motion. The Commissioners discussed the motion.

**MOTION RE: AMEND THE MOTION TO FIRST ESTABLISH A COMMITTEE OF 5 MEMBERS TO BE APPOINTED BY THE CHAIRMAN TO CONSIDER THE CRITERIA FOR NAMING THIS BRIDGE AND ANY FUTURE BRIDGES**

Commissioner Mike Medley moved and Commissioner Kim Bradford seconded the motion to amend to first establish a committee of 5 members to be appointed by the Chairman to consider the criteria for naming this bridge and any future bridges.

The Chairman asked for discussion on the amended motion. The Commissioners discussed the motion as amended.
The Chairman asked for a vote on the motion as amended to first establish a committee of 5 members to be appointed by the Chairman to consider the criteria for naming this bridge and any future bridges. The Commissioners voted as follows:

FOR:

Tom Short
Cindy Adams
Reggie Shanks
Larry Redwine
Mike Medley

Kim Bradford

AGAINST:

Jordan Iwanykzyn
Jerry Ford
Larry Bennett
Bobby Williams

Ben Rodgers
Danny Holmes
Benton Young
Daryl Blair
Tony Honeycutt
Scott Stevens
Marsha Bowman
Donny Buttram
Mike Atwood
Cathy Reel

ABSENT:

Scott Ebersole
Jerry Roberson
Chris Savage

Jim Martin

The Clerk announced that six (6) voted for, fourteen (14) voted against, zero (0) abstained, and four (4) absent. The amended motion failed.

The Chairman asked the Commissioners to vote on the original motion to approve to name the Poplar Grove Bridge the “Billy Joe (Red) Lamb Bridge” and that before naming any other bridges criteria be established. The motion carried.

MOTION RE: THE PLANNING COMMITTEE RECOMMENDS APPROVAL OF A NEW PUBLIC RECORDS POLICY FOR PUTNAM COUNTY THAT INCLUDES RECENT CHANGES IN TENNESSEE CODE ANNOTATED. THIS POLICY WILL REPLACE THE OLD POLICY. COUNTY EXECUTIVE RANDY PORTER WILL FILL IN THE APPROPRIATE INFORMATION ABOUT PRICING AND ETC.

Commissioner Tom Short moved and Commissioner Daryl Blair seconded the motion to approve a New Public Records Policy for Putnam County that includes recent changes in Tennessee Code Annotated. This Policy will replace the Old Policy. County Executive, Randy Porter will fill in the appropriate information about pricing and etc. (SEE ATTACHED)
AMENDED PUBLIC RECORDS POLICY
FOR
PUTNAM COUNTY, TENNESSEE

Pursuant to Tenn. Code Ann. § 10-7-503(g), the following Public Records Policy for [Name of Governmental Entity] is hereby adopted by Putnam County, Tennessee to provide economical and efficient access to public records as provided under the Tennessee Public Records Act ("TPRA") in Tenn. Code Ann. § 10-7-501, et seq.

The TPRA provides that all state, county and municipal records shall, at all times during business hours, which for public hospitals shall be during the business hours of their administrative offices, be open for personal inspection by any citizen of this state, and those in charge of the records shall not refuse such right of inspection to any citizen, unless otherwise provided by state law. See Tenn. Code Ann. § 10-7-503(a)(2)(A). Accordingly, the public records of [Name of Governmental Entity] are presumed to be open for inspection unless otherwise provided by law.

Personnel of Putnam County, Tennessee shall timely and efficiently provide access and assistance to persons requesting to view or receive copies of public records. No provisions of this Policy shall be used to hinder access to open public records. However, the integrity and organization of public records, as well as the efficient and safe operation of Putnam County, Tennessee, shall be protected as provided by current law. Concerns about this Policy should be addressed to the Public Records Request Coordinator for Putnam County, Tennessee or to the Tennessee Office of Open Records Counsel ("OORC").

This Policy is available for inspection and duplication in the office of the Putnam County Executive. This Policy is posted online at www.putnamcountyttn.gov. This Policy shall be reviewed every two years.

This Policy shall be applied consistently throughout the various offices, departments, and/or divisions of Putnam County, Tennessee.

I. Definitions:

A. **Records Custodian:** The office, official or employee lawfully responsible for the direct custody and care of a public record. See Tenn. Code Ann. § 10-7-503(a)(1)(C). The records custodian is not necessarily the original preparer or receiver of the record.

B. **Public Records:** All documents, papers, letters, maps, books, photographs, microfilms, electronic data processing files and output, films, sound recordings, or other material, regardless of physical form or characteristics, made or received pursuant to law or
ordinance or in connection with the transaction of official business by any governmental agency. See Tenn. Code Ann. § 10-7-503(a)(1)(A).

C. **Public Records Request Coordinator:** The individual, or individuals, designated in Section III, A.3 of this Policy who has, or have, the responsibility to ensure public record requests are routed to the appropriate records custodian and are fulfilled in accordance with the TPRA. See Tenn. Code Ann. § 10-7-503(a)(1)(B). The Public Records Request Coordinator may also be a records custodian.

D. **Requestor:** A person seeking access to a public record, whether it is for inspection or duplication.

### II. Requesting Access to Public Records

A. Public record requests shall be made to the Public Records Request Coordinator ("PRRC") or his/her designee [or via online submission] in order to ensure public record requests are routed to the appropriate records custodian and fulfilled in a timely manner.

B. Requests for inspection only cannot be required to be made in writing. The PRRC should request a mailing [or email] address from the requestor for providing any written communication required under the TPRA.

C. Requests for inspection may be made using the attached Form at Putnam County Executive, Putnam County Courthouse, 300 E. Spring Street, Room 8, Cookeville, TN 38501 or by phone at 931-526-2101.

D. Requests for copies, or requests for inspection and copies, may be made using the attached Form at Putnam County Executive, Putnam County Courthouse, 300 E. Spring St., Room 8, Cookeville, TN 38501, or by phone at 931-526-2010 [If a form is required for copies, ensure it is attached to the policy as this is now required by Tenn. Code Ann. § 10-7-503(g).]

E. Proof of Tennessee citizenship by presentation of a valid Tennessee driver's license (or alternative acceptable form of ID) is required as a condition to inspect or receive copies of public records.

F. There are several documents, including but not limited to County Commission documentation, Assessor of Property documentation, etc. online at [www.putnamcountyttn.gov](http://www.putnamcountyttn.gov)

### III. Responding to Public Records Requests

A. **Public Record Request Coordinator**

1. The PRRC shall review public record requests and make an initial determination of the following:

   a. Evidence of Tennessee citizenship is required;
b. If the records requested are described with sufficient specificity to identify them; and

c. If the Governmental Entity is the custodian of the records.

2. The PRRC shall acknowledge receipt of the request and take any of the following appropriate action(s):

a. Advise the requestor of this Policy and the elections made regarding:
   i. Proof of Tennessee citizenship;
   ii. Form(s) required for copies;
   iii. Fees (and labor threshold and waivers, if applicable); and
   iv. Aggregation of multiple or frequent requests.

b. If appropriate, deny the request in writing, providing the appropriate ground such as one of the following:
   i. The requestor is not, or has not presented evidence of being, a Tennessee citizen (if proof of citizenship is required).
   ii. The request lacks specificity. (Offer to assist in clarification)
   iii. An exemption makes the record not subject to disclosure under the TPRA. (Provide the exemption in written denial)
   iv. The Governmental Entity is not the custodian of the requested records.
   v. The records do not exist.

c. If appropriate, contact the requestor to see if the request can be narrowed.

d. Forward the records request to the appropriate records custodian in Putnam County, Tennessee.

e. If requested records are in the custody of a different governmental entity, and the PRRC knows the correct governmental entity, advise the requestor of the correct governmental entity and PRRC for that entity if known.

3. The designated PRRC(s) is(are):

a. Name or title: County Executive for Putnam County, Tennessee.

b. Contact information:

   300 E. Spring Street, Rm. 8, Cookeville, TN 38501
   Phone: 931-526-2161/Fax No. 931-528-1300
4. [The PRRC(s) shall report to the governing authority on an annual basis about the Governmental Entity's compliance with the TPRA pursuant to this Policy and shall make recommendations, if any, for improvement or changes to this Policy.]

B. Records Custodian

1. Upon receiving a public records request, a records custodian shall promptly make requested public records available in accordance with Tenn. Code Ann. § 10-7-503. If the records custodian is uncertain that an applicable exemption applies, the custodian may consult with the PRRC, counsel, or the OORC.

2. If not practicable to promptly provide requested records because additional time is necessary to determine whether the requested records exist; to search for, retrieve, or otherwise gain access to records; to determine whether the records are open; to redact records; or for other similar reasons, then a records custodian shall, within seven (7) business days from the records custodian's receipt of the request, send the requestor a completed Public Records Request Response Form which is attached as Form , based on the form developed by the OORC.

3. If a records custodian denies a public record request, he or she shall deny the request in writing as provided in Section III.A.2.b using the Public Records Request Response Form.

4. If a records custodian reasonably determines production of records should be segmented because the records request is for a large volume of records, or additional time is necessary to prepare the records for access, the records custodian shall use the Public Records Request Response Form to notify the requestor that production of the records will be in segments and that a records production schedule will be provided as expeditiously as practicable. If appropriate, the records custodian should contact the requestor to see if the request can be narrowed.

5. If a records custodian discovers records responsive to a records request were omitted, the records custodian should contact the requestor concerning the omission and produce the records as quickly as practicable.

C. Redaction

1. If a record contains confidential information or information that is not open for public inspection, the records custodian shall prepare a redacted copy prior to providing access. If questions arise concerning redaction, the records custodian should coordinate with counsel or other appropriate parties regarding review and redaction of records. The records custodian and the PRRC may also consult with the OORC [(if the Governmental Entity is a state agency) or with the Office of Attorney General and Reporter].

2. Whenever a redacted record is provided, a records custodian should provide the requestor with the basis for redaction. The basis given for redaction shall be general in nature and not disclose confidential information.
IV. Inspection of Records

A. There shall be no charge for inspection of open public records. [*If a law expressly requires an inspection charge, describe.*]

B. The location for inspection of records within the offices of [Name of Governmental Entity] should be determined by either the PRRC or the records custodian.

C. Under reasonable circumstances, the PRRC or a records custodian may require an appointment for inspection or may require inspection of records at an alternate location. [*If an appointment is needed, or hours for inspection are less than the full business hours, describe it here.*]

V. Copies of Records

A. A records custodian shall promptly respond to a public record request for copies in the most economic and efficient manner practicable.

B. Copies will be available for pickup at a location specified by the records custodian [*or indicate here*].

C. Upon payment for postage, copies will be delivered to the requestor’s home address by the United States Postal Service. Additional permitted means of delivery is via email.

D. A requestor will [not] be allowed to make copies of records with personal equipment. [*Indicate under what circumstances, if any, the Governmental Entity will permit requestors to make their own copies or provide their own storage devices.*]

VI. Fees and Charges and Procedures for Billing and Payment

A. Fees and charges for copies of public records should not be used to hinder access to public records.

B. Records custodians shall provide requestors with an itemized estimate of the charges using the approved Form prior to producing copies of records and may require pre-payment of such charges before producing requested records.

C. When fees for copies and labor do not exceed $______, the fees may be waived. [Requests for waivers for fees above $______ must be presented to ________________, who is authorized to determine if such waiver is in the best interest of Putnam County, Tennessee, and for the public good.][Fees associated with aggregated records requests will not be waived].

D. Fees and charges for copies are as follows (if higher than the amounts authorized by the OORC Schedule of Reasonable Charges, documentation should be attached):

1. $0.15 per page for letter- and legal-size black and white copies.

2. $0.50 per page for letter- and legal-size color copies.
3. Other: ____________________________________________________________.

4. Labor when time exceeds___ hours.

5. If an outside vendor is used, the actual costs assessed by the vendor.

E. [No duplication costs will be charged for requests for less than [$][# of pages].]

F. Payment is to be made in cash payable to [___] presented to the records custodian.

G. Payment in advance will be required when costs are estimated to exceed $20.00.

I. Aggregation of Frequent and Multiple Requests

1. Putnam County, Tennessee will not aggregate record requests in accordance with the Frequent and Multiple Request Policy promulgated by the OORC when more than (4) requests are received within a calendar month (either from a single individual or a group of individuals deemed working in concert).

2. [If aggregating]:

   a. The level at which records requests will be aggregated is (whether by agency, entity, department, office or otherwise).

   b. The PRRC is responsible for making the determination that a group of individuals are working in concert. The PRRC or the records custodian must inform the individuals that they have been deemed to be working in concert and that they have the right to appeal the decision to the OORC.

   c. Routinely released and readily accessible records excluded from aggregation include, but are not limited to: (list records).
PUBLIC RECORDS REQUEST FORM

The Tennessee Public Records Act (TPRA) grants Tennessee citizens the right to access open public records that exist at the time of the request. The TPRA does not require records custodians to compile information or create or recreate records that do not exist.

To: Putnam County, Tennessee
Putnam County Executive
Putnam County Courthouse
300 E. Spring St., Rom 8
Cookeville, TN 38501

From:

Is the requestor a Tennessee citizen? □ Yes □ No

Request: □ Inspection (The TPRA does not permit fees or require a written request for inspection only.)

□ Copy/Duplicate

If costs for copies are assessed, the requestor has a right to receive an estimate. Do you wish to waive your right to an estimate and agree to pay copying and duplication costs in an amount not to exceed $________________? If so, initial here:______________.

Delivery preference: □ On-Site Pick-Up □ USPS First-Class Mail
□ Electronic □ Other: ________________________________

Records Requested:

Provide a detailed description of the record(s) requested, including: (1) type of record; (2) timeframe or dates for the records sought; and (3) subject matter or key words related to the records. Under the TPRA, record requests must be sufficiently detailed to enable a governmental entity to identify the specific records sought. As such, your record request must provide enough detail to enable the records custodian responding to the request to identify the specific records you are seeking.

__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________

__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________

__________________________________________________________________________

Signature of Requestor and Date Submitted

Signature of Public Records Request Coordinator and Date Received
PUBLIC RECORD REQUEST RESPONSE FORM
Putnam County Executive
Putnam County Courthouse
300 East Spring Street, Room 8
Cookeville, TN 38501

[Date]

[Requestor’s Name and Contact Information]:

In response to your records request received on [Date Request Received], our office is taking the action(s) indicated below:

☐ The public record(s) responsive to your request will be made available for inspection:
   Location: _____________________________________________
   Date & Time: ________________________________________

☐ Copies of public record(s) responsive to your request are:
   ☐ Attached;
   ☐ Available for pickup at the following location:
     ___________________________________________________; or
   ☐ Being delivered via: ☐ USPS First-Class Mail ☐ Electronically ☐ Other:__________________

☐ Your request is denied on the following grounds:
   ☐ Your request was not sufficiently detailed to enable identification of the specific requested record(s).
   ☐ You need to provide additional information to identify the requested record(s).
   ☐ No such record(s) exists or this office does not maintain record(s) responsive to your request.
   ☐ No proof of Tennessee citizenship was presented with your request. Your request will be reconsidered upon presentation of an adequate form of identification.
   ☐ You are not a Tennessee citizen.
   ☐ You have not paid the estimated copying/production fees.
   ☐ The following state, federal, or other applicable law prohibits disclosure of the requested records:
     ____________________________________________________

☐ It is not practicable for the records you requested to be made promptly available for inspection and/or copying because:
   ☐ It has not yet been determined that records responsive to your request exist; or
   ☐ The office is still in the process of retrieving, reviewing, and/or redacting the requested records.

   The time reasonably necessary to produce the record(s) or information and/or to make a determination of a proper response to your request is:________________________

If you have any additional questions regarding your record request, please contact the Putnam County Executive at 931-526-2101

Sincerely,
Putnam County, Tennessee
By: __________________________
Title: ________________________
¹ Note, Tenn. Code Ann. § 10-7-504(a)(20)(C) permits charging for redaction of private records of a utility.
The Chairman asked for discussion on the motion to approve a New Public Records Policy for Putnam County that included recent changes in Tennessee Code Annotated. This Policy will replace the Old Policy. County Executive, Randy Porter will fill in the appropriate information about pricing and etc. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

FISCAL REVIEW COMMITTEE

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE COUNTY GENERAL FUND

Commissioner Benton Young moved and Commissioner Daryl Blair seconded the motion to approve Budget Amendments to the County General Fund.

(SEE ATTACHED)
## County General Expenditure

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Debit</th>
<th>Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>53330</td>
<td>Drug Court</td>
<td></td>
<td></td>
</tr>
<tr>
<td>105</td>
<td>Director</td>
<td></td>
<td>600 Grant from the State for Veterans DrugCourt†</td>
</tr>
<tr>
<td>399</td>
<td>Other Contracted Services</td>
<td></td>
<td>See letter from Julie Chambers</td>
</tr>
<tr>
<td>189</td>
<td>Other Salaries</td>
<td></td>
<td>11,848</td>
</tr>
<tr>
<td></td>
<td>Benefits</td>
<td></td>
<td>2,725</td>
</tr>
<tr>
<td>307</td>
<td>Communications</td>
<td></td>
<td>1,725</td>
</tr>
<tr>
<td>351</td>
<td>Rent</td>
<td></td>
<td>2,610</td>
</tr>
<tr>
<td>355</td>
<td>Travel</td>
<td></td>
<td>5,300</td>
</tr>
<tr>
<td>435</td>
<td>Office Supplies</td>
<td></td>
<td>4,292</td>
</tr>
<tr>
<td>599</td>
<td>Other Charges</td>
<td></td>
<td>1,500</td>
</tr>
<tr>
<td>53600</td>
<td>District Attorney General</td>
<td></td>
<td></td>
</tr>
<tr>
<td>103</td>
<td>Assistant</td>
<td></td>
<td>19,160</td>
</tr>
<tr>
<td>189</td>
<td>Other Salaries &amp; Wages</td>
<td>13,686</td>
<td>Amendment to the VOCA Grant for the District Attorney General's Office</td>
</tr>
<tr>
<td></td>
<td>Benefits</td>
<td></td>
<td>1,733</td>
</tr>
<tr>
<td>355</td>
<td>Travel</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>1,000</td>
</tr>
<tr>
<td>53700</td>
<td>Judicial Commissioners</td>
<td></td>
<td></td>
</tr>
<tr>
<td>169</td>
<td>Part Time</td>
<td></td>
<td>800 To cover illness per Dee Talkington</td>
</tr>
<tr>
<td>196</td>
<td>In Service Training</td>
<td></td>
<td></td>
</tr>
<tr>
<td>54110</td>
<td>Sheriff's Department</td>
<td></td>
<td>19,041 See Letter From Sheriff</td>
</tr>
<tr>
<td>708</td>
<td>Communication</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

## County General Revenue

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Debit</th>
</tr>
</thead>
<tbody>
<tr>
<td>44540</td>
<td>Sale of Property</td>
<td>19,041</td>
</tr>
<tr>
<td>46220</td>
<td>Drug Court Grant</td>
<td>30,000</td>
</tr>
<tr>
<td>46980</td>
<td>Other State Grants</td>
<td>6,207</td>
</tr>
</tbody>
</table>

**Total:** $71,334 $71,334
January 23, 2017

Debby Francis
Manager of Account/Budgets
300 East Spring St. Rm. 8
Cookeville, TN 38501

RE: Budget Amendment

Mrs. Francis,

The 13th Judicial District is requesting a budget amendment to its 2016-2017 budget. The Recovery Courts have received a state contract for our Veterans Treatment Court Program with the Department of Mental Health and Substance Abuse Agency in the amount of $30,000. Please see the attached budget summary on how we have budgeted this money for the Veterans Treatment Court. Our main use for this money is hiring a full-time case manager for the courts.

Also, when the 2016-2017 budget was submitted we failed to include the $600 (plus benefits) increase in the Recovery Court Director’s salary. We have moved money from Line Item #399 to Line Item #105 to account for this increase. Please see the attached budget summary to reflect the amendments we are requesting.

Should you have any questions, please feel free to contact the Recovery Courts Director, Julie Chambers, at 931-373-1003.

Sincerely,

[Signature]

Seth Norman
13th Judicial District Recovery Courts Judge
Putnam County, Tennessee
13th Judicial District Recovery Courts
Statement of Proposed Expenditures
For the Fiscal Year Ending June 30, 2017

**County General Fund**

<table>
<thead>
<tr>
<th>Account Number</th>
<th>Original Estimated 2016-2017</th>
<th>VTC Estimated 2017</th>
<th>Amended Estimated 2016-2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>53330 Drug Court</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>105 Director/Supervisor Salaries</td>
<td>51,200</td>
<td>0</td>
<td>51,800</td>
</tr>
<tr>
<td>189 Benefits &amp; Taxes</td>
<td>17,560</td>
<td>0</td>
<td>19,700</td>
</tr>
<tr>
<td>189 Others Salaries and Wages</td>
<td>0</td>
<td>11,848</td>
<td>11,848</td>
</tr>
<tr>
<td>307 Benefits &amp; Taxes</td>
<td>0</td>
<td>2,725</td>
<td>2,725</td>
</tr>
<tr>
<td>307 Communications</td>
<td>4,080</td>
<td>1,725</td>
<td>5,805</td>
</tr>
<tr>
<td>351 Rent</td>
<td>10,800</td>
<td>2,610</td>
<td>13,410</td>
</tr>
<tr>
<td>355 Travel</td>
<td>4,760</td>
<td>5,300</td>
<td>10,060</td>
</tr>
<tr>
<td>399 Other Contracted Services</td>
<td>32,200</td>
<td>0</td>
<td>29,460</td>
</tr>
<tr>
<td>425 Fuel</td>
<td>2,000</td>
<td>0</td>
<td>2,000</td>
</tr>
<tr>
<td>435 Office Supplies</td>
<td>4,747</td>
<td>4,292</td>
<td>9,039</td>
</tr>
<tr>
<td>499 Other Supplies &amp; Materials</td>
<td>25,000</td>
<td>0</td>
<td>25,000</td>
</tr>
<tr>
<td>599 Other Charges</td>
<td>9,400</td>
<td>1,500</td>
<td>10,900</td>
</tr>
<tr>
<td>719 Equipment</td>
<td>1,416</td>
<td>0</td>
<td>1,416</td>
</tr>
</tbody>
</table>

**TOTAL DRUG COURT**

163,163                         30,000                         193,163

**All county funds in this budget are forfeited to the state unless used by the county for rehabilitation.**
DATE: February 1, 2017

TO: Fiscal Review Committee - Honorable County Commissioners

SUBJECT: Budget Item Transfer Requests

Please allow this to serve as my request to transfer the following monies:

Transfer a total of $19,041 from 101 - 44540 Sale of Property to line item 101 - 54110 -708 Communication Equipment.

Thanking you in advance,

Sheriff Eddie Farris
The Chairman asked for discussion on the motion to approve Budget Amendments to the County General Fund. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

**FOR:**

Tom Short          Ben Rodgers
Jordan Iwanyszyn    Danny Holmes
Jerry Ford          Benton Young
Larry Bennett       Daryl Blair
Cindy Adams         Tony Honeycutt
Bobby Williams      Kim Bradford
Reggie Shanks       Scott Stevens
Larry Redwine       Marsha Bowman
Mike Medley         Donny Buttram
                      Mike Atwood
                      Cathy Reel

**ABSENT:**

Scott Ebersole      Jim Martin
Jerry Roberson
Chris Savage

The Clerk announced that twenty (20) voted for, zero (0) voted against, zero (0) abstained, and four (4) absent. The motion carried.

**MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF THE BUDGET CALENDAR FOR FISCAL YEAR 2017-2018**

Commissioner Daryl Blair moved and Commissioner Kim Bradford seconded the motion to approve the Budget Calendar for Fiscal Year 2017-2018.

(SEE ATTACHED)
## Proposed Budget Calendar for Fiscal Year 2017-2018

**Putnam County, Tennessee**

<table>
<thead>
<tr>
<th>Dates for 2017</th>
<th>Responsibility</th>
<th>Actions to be Taken</th>
</tr>
</thead>
<tbody>
<tr>
<td>January</td>
<td>County Executive</td>
<td>Appoint Budget Committee</td>
</tr>
<tr>
<td>January</td>
<td>Manager of Accts/Budgets</td>
<td>Budget Request Letters out to Departments</td>
</tr>
<tr>
<td>March 15th</td>
<td>Department Heads</td>
<td>Submit Draft Budgets to County Executive</td>
</tr>
<tr>
<td>March - April</td>
<td>County Executive</td>
<td>Meet with Department Heads on draft budgets</td>
</tr>
<tr>
<td>March 13th</td>
<td>Budget Committee</td>
<td>Organization meeting to elect officers with presentation from County Executive</td>
</tr>
<tr>
<td>March 31st</td>
<td>Elected Officials</td>
<td>Deadline for submitting budget requests for FY 2017-2018</td>
</tr>
<tr>
<td></td>
<td>Non Profit Agencies</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Road Department</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Other Misc. Funds</td>
<td></td>
</tr>
<tr>
<td>March - April</td>
<td>Mgr. of Accts/Budgets</td>
<td>Assembles information for presentation to the Budget Committee members</td>
</tr>
<tr>
<td></td>
<td>County Executive</td>
<td></td>
</tr>
<tr>
<td>April 24th</td>
<td>Mgr. of Accts/Budgets</td>
<td>Budget Books Presented</td>
</tr>
<tr>
<td>May, June</td>
<td>Budget Committee</td>
<td>Review info presented in Budget books and meet and develop recommendations for preliminary budget</td>
</tr>
<tr>
<td>May</td>
<td>Board of Education</td>
<td>Deadline for submitting budget requests for FY 2017-2018</td>
</tr>
<tr>
<td>June 23rd</td>
<td>All Departments and Offices</td>
<td>Last day to get Purchase Orders for 2016-2017</td>
</tr>
<tr>
<td>June</td>
<td>Assessor of Property</td>
<td>Submit estimate of Per Penny Rate</td>
</tr>
<tr>
<td>July 5 - 10</td>
<td>Mgr. of Accts./Budgets</td>
<td>Close FY 2016-2017 budget year and determine estimated revenue, expenses and fund balances</td>
</tr>
<tr>
<td>July 6-17</td>
<td>Budget Committee</td>
<td>Review fund balances and begin to finalize budget recommendations to go to Full Commission</td>
</tr>
<tr>
<td>No Later than July 21st</td>
<td>Mgr. of Accts./Budgets</td>
<td>Publishes proposed budget in newspaper:</td>
</tr>
<tr>
<td>July 24th</td>
<td>Mgr. of Accts./Budgets</td>
<td>Sends proposed budget copies to County Commissioners</td>
</tr>
<tr>
<td>July 31st</td>
<td>County Commission</td>
<td>Consider 2017-2018 Budget</td>
</tr>
</tbody>
</table>

This schedule is subject to change if necessary
The Chairman asked for discussion on the motion to approve the Budget Calendar for Fiscal Year 2017-2018. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

**MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL TO POSTPONE THE RESOLUTION FAVORING THE IMPROVE ACT**

Commissioner Jordan Iwanyszyn moved and Commissioner Kim Bradford seconded the motion to approve to postpone the Resolution Favoring the Improve Act.

(SEE ATTACHED)
A RESOLUTION
TO URGE PASSAGE OF THE IMPROVE ACT BY THE TENNESSEE GENERAL ASSEMBLY

WHEREAS, the continued lack of funding for county highway projects has reached a critical point in Tennessee as state gasoline/fuel tax collections remain consistently stagnant; and

WHEREAS, at the state level, the Administration has identified more than a $10 billion backlog of needed transportation projects; and

WHEREAS, as a part of the overall Tennessee transportation system, county roads and bridges are essential to the state's economic and community development success, the safe and efficient transportation of school children and the provision of emergency services to our taxpayers; and

WHEREAS, while the vast majority of vehicle trips in Tennessee begin and end on a road maintained by a local government, county highway departments are continuing to scale back or cancel resurfacing projects and reduce staffing until additional revenues become available; and

WHEREAS, in response to this critical need for additional transportation revenue, Governor Haslam has proposed the IMPROVE Act, which would increase the tax on gasoline by $0.07 cents and the tax on diesel fuel by $0.12 cents, which, in combination with other miscellaneous fees and surcharges, results in an additional $296 million dollars annually for the Department of Transportation and an additional $78 million dollars annually to counties, providing highway departments with much needed resources to more adequately address their current and future infrastructure needs; and

WHEREAS, while making essential investments in transportation infrastructure, the IMPROVE Act balances the burden on taxpayers by also providing for cuts to franchise and excise taxes, grocery taxes and the Hall Income Tax; and

WHEREAS, the County Legislative Body of __________ County, Tennessee believes the IMPROVE Act provides an adequate, multi-faceted funding solution for Tennessee's transportation needs and provides tax relief for citizens and businesses which will allow Tennessee's economy to remain strong and continue to grow.

NOW, THEREFORE BE IT RESOLVED by the county legislative body of __________ County meeting in session at __________, Tennessee, on the __ day of __________, 2017, that the Tennessee General Assembly is strongly urged to pass the IMPROVE Act in order to more adequately fund the state's transportation infrastructure needs.
BE IT FURTHER RESOLVED, that the County Clerk shall mail a copy of this resolution to the legislative delegation representing this county and to the Tennessee County Services Association.

Adopted this ____ day of ____________, 2017.

APPROVED: __________________________  ATTEST: __________________________
County Mayor                        County Clerk
FOR IMMEDIATE RELEASE:  
Wednesday, January 18, 2017

CONTACT: Jennifer Donnals  
OFFICE: (615) 741-3763

HASLAM UNVEILS COMPREHENSIVE TAX CUT, TRANSPORTATION PROPOSAL

"IMPROVE Act is the first piece of the governor’s NextTennessee legislative agenda"

NASHVILLE – Joined by mayors from across the state and leaders in the manufacturing and trucking industries, Tennessee Gov. Bill Haslam today announced a comprehensive and strategic plan to cut taxes on food and manufacturing while updating how the state provides Tennesseans the safe and reliable transportation network needed to support future job growth.

The IMPROVE Act, “Improving Manufacturing, Public Roads and Opportunities for a Vibrant Economy,” is the first piece of Haslam’s NextTennessee legislative plan, policy proposals aimed at building and sustaining economic growth and the state’s competitiveness for the next generation of Tennesseans.

"Under the conservative fiscal leadership of the General Assembly and this administration, state government is smaller, $500 million in recurring costs have been cut out of the state’s operating budget, and together we’ve cut taxes by $270 million annually,” Haslam said. “Because we are a smaller, less tax reliant state government, it is time to build on the vision of what the future of Tennessee looks like and requires. This proposal is the next step in the conversation about how we’re going to position the state to address expected growth, maintain Tennessee’s economic momentum and remain competitive as we continue recruiting high quality jobs.”

The IMPROVE Act cuts the sales tax on groceries another .50 percent ($55 million) to 4.5 percent, making a total cut to the sales tax on food of 1 percent, or $101 million, during Haslam’s administration; makes Tennessee’s franchise and excise tax on manufacturing businesses more competitive by allowing companies to go to a “single weighted sales factor” ($113 million); and cuts the Hall income tax 1.5 percent this year with a commitment to cut it another 1.5 percent next year (3 percent, $102 million) – a tax that is statutorily required to be eliminated by 2022 but without a specific schedule to do so. IMPROVE cuts taxes by an estimated $270 million annually, bringing the total number of cuts made and proposed since 2011 to $540 million annually, roughly nine times more than any other administration.

The IMPROVE Act also includes a balanced and equitable transportation plan that keeps Tennessee a pay-as-you-go state and its roads debt free. Tennessee last addressed how it funds its roads and bridges in 1989 when it raised its fixed tax rate to 21.4 cents per gallon, creating a transportation network that spurred the economic growth the state has seen during the last three decades. Due to inflation, increases in construction costs and the cost of land and better gas
mileage, the state comptroller estimates that 21.4 cents in 1989 is now worth approximately 11 cents a gallon.

In July 2015, Haslam launched a statewide discussion on the state’s transportation and infrastructure needs. In November 2015, he put out a list of projects already approved by the General Assembly but lacking funding, in addition to project needs heard during the 15 meetings across the state.

The IMPROVE Act increases the road user fee by 7 cents for a gallon of gas and 12 cents for a gallon of diesel and increases car registration fees by $5 for the average passenger vehicle. It places an annual road user fee on electric vehicles and increases charges on vehicles using alternative fuels. The proposal also includes a 3 percent charge on rental cars and changes the state’s open container law to allow the Tennessee Department of Transportation flexibility to use $18 million in existing federal dollars on roads. Fuel taxes would be indexed – but also capped – to the Consumer Price Index in order to keep up with the rate of inflation.

The IMPROVE Act would bring in $278 million in new dollars to the state for projects while limiting the impact on the average Tennessee motorist to approximately $4 a month. All funds would go toward transportation, including the 2 percent typically reverted to the General Fund, to provide funding for 962 projects across all 95 counties plus an additional $39 million to cities and $78 million to counties. The legislation would also allow municipalities, only if approved by local voters through referendum, to impose a surcharge on their sales tax rate that would be solely dedicated to public transit projects.

The governor also announced that his FY 2017-2018 budget proposal would use surplus one-time funds to finish repaying the Highway Fund by transferring $120 million from the General Fund.

“We’ve lowered the cost of government and experienced revenue growth so we’re lowering the cost of food and bringing business taxes on manufacturers more in line with our neighbors. At the same time we have to ensure we have a transportation network that is not only highly ranked but also debt-free, just like it was given to us,” Haslam added. “Together these proposed tax cuts and investments will move the state forward and position the next Tennessee for continued growth, prosperity and opportunity for our children and grandchildren.”

Additional pieces of the governor’s NextTennessee plan will be announced in the coming weeks. Haslam is scheduled to deliver his annual State of the State address on January 30.

###
<table>
<thead>
<tr>
<th>County</th>
<th>Rainfall 1</th>
<th>Rainfall 2</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>LAUDERDALE COUNTY</td>
<td>195,647.21</td>
<td>523,538.30</td>
<td>719,185.51</td>
</tr>
<tr>
<td>LAWRENCE COUNTY</td>
<td>226,200.59</td>
<td>605,297.01</td>
<td>831,497.60</td>
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<tr>
<td>LEWIS COUNTY</td>
<td>158,218.86</td>
<td>423,382.64</td>
<td>581,601.50</td>
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<td>LINCOLN COUNTY</td>
<td>213,033.13</td>
<td>570,061.81</td>
<td>783,094.94</td>
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<td>LOUDON COUNTY</td>
<td>181,832.98</td>
<td>486,572.39</td>
<td>668,405.37</td>
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<td>MACON COUNTY</td>
<td>169,874.10</td>
<td>454,571.26</td>
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<td>MADISON COUNTY</td>
<td>265,665.26</td>
<td>710,901.71</td>
<td>976,566.97</td>
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<td>MARION COUNTY</td>
<td>199,734.29</td>
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<td>MARSHALL COUNTY</td>
<td>185,629.34</td>
<td>496,731.19</td>
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<tr>
<td>MAURY COUNTY</td>
<td>258,375.55</td>
<td>691,394.96</td>
<td>949,770.51</td>
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<tr>
<td>MCMINN COUNTY</td>
<td>210,817.25</td>
<td>564,132.27</td>
<td>774,949.52</td>
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<td>MCNAIRY COUNTY</td>
<td>205,651.92</td>
<td>550,310.21</td>
<td>755,962.13</td>
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<td>MEIGS COUNTY</td>
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<td>392,492.65</td>
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<td>MONROE COUNTY</td>
<td>230,734.63</td>
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<td>MONTGOMERY COUNTY</td>
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<td>870,393.43</td>
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<td>MOORE COUNTY</td>
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<tr>
<td>MORGAN COUNTY</td>
<td>197,339.96</td>
<td>528,067.97</td>
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<td>OBION COUNTY</td>
<td>208,514.37</td>
<td>557,969.93</td>
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<tr>
<td>OVERTON COUNTY</td>
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<td>683,577.10</td>
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<td>PERRY COUNTY</td>
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<td>459,706.89</td>
<td>631,500.19</td>
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<tr>
<td>PICKETT COUNTY</td>
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<td>366,525.86</td>
<td>503,497.24</td>
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<tr>
<td>POLK COUNTY</td>
<td>181,820.35</td>
<td>486,538.59</td>
<td>668,358.94</td>
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<tr>
<td>PUTNAM COUNTY</td>
<td>223,855.22</td>
<td>599,022.80</td>
<td>822,878.71</td>
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<tr>
<td>RHEA COUNTY</td>
<td>179,029.22</td>
<td>479,069.71</td>
<td>658,098.93</td>
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<tr>
<td>ROANE COUNTY</td>
<td>203,534.17</td>
<td>544,643.24</td>
<td>748,177.41</td>
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<tr>
<td>ROBERTSON COUNTY</td>
<td>228,582.11</td>
<td>611,696.55</td>
<td>840,288.66</td>
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<tr>
<td>RUTHERFORD COUNTY</td>
<td>411,067.58</td>
<td>1,099,988.18</td>
<td>1,511,055.76</td>
</tr>
<tr>
<td>SCOTT COUNTY</td>
<td>198,829.15</td>
<td>532,052.94</td>
<td>730,882.09</td>
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<td>580,026.30</td>
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<tr>
<td>SEVIER COUNTY</td>
<td>263,142.54</td>
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<td>SHELBY COUNTY</td>
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<td>2,635,199.43</td>
<td>3,619,978.24</td>
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<td>168,197.85</td>
<td>450,085.72</td>
<td>618,283.57</td>
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<tr>
<td>STEWART COUNTY</td>
<td>181,853.89</td>
<td>486,628.32</td>
<td>668,482.21</td>
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<tr>
<td>SULLIVAN COUNTY</td>
<td>296,073.45</td>
<td>792,271.92</td>
<td>1,088,345.37</td>
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<tr>
<td>SUMNER COUNTY</td>
<td>314,206.50</td>
<td>840,794.69</td>
<td>1,155,001.19</td>
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<tr>
<td>TIPTON COUNTY</td>
<td>221,923.73</td>
<td>593,852.43</td>
<td>815,776.16</td>
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<tr>
<td>TROUSDALE COUNTY</td>
<td>132,997.87</td>
<td>355,893.02</td>
<td>488,890.89</td>
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<td>UNICOI COUNTY</td>
<td>151,002.73</td>
<td>404,072.78</td>
<td>555,075.51</td>
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<td>156,561.47</td>
<td>418,947.57</td>
<td>575,509.04</td>
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<tr>
<td>VAN BUREN COUNTY</td>
<td>151,658.04</td>
<td>405,826.33</td>
<td>557,484.37</td>
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<tr>
<td>WARREN COUNTY</td>
<td>200,810.35</td>
<td>537,354.50</td>
<td>738,164.85</td>
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<td>WASHINGTON COUNTY</td>
<td>256,565.95</td>
<td>686,552.60</td>
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<td>WILLIAMSON COUNTY</td>
<td>339,879.56</td>
<td>909,494.00</td>
<td>1,249,373.56</td>
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<td>280,597.65</td>
<td>750,859.74</td>
<td>1,031,457.39</td>
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</tbody>
</table>

**Total**                    | **21,230,000.04** | **56,810,000.04** | **78,040,000.08**

*Source: Governor's Office, 01-18-2017*
The Chairman asked for discussion on the motion to approve to postpone the Resolution Favoring the Improve Act. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

**MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL TO BEGIN THE MILL CREEK FLOOD CLEANUP WITH FUNDING FROM BUDGET AMENDMENTS IN THE GENERAL FUND OF $250,000 FROM TVA-STATE REVENUE SHARING AS A TRANSFER TO ROAD DEPARTMENT FUND. THERE WILL ALSO BE FUNDING OF $200,000 COMING FROM THE CAPITAL PROJECTS FUND. THE ROAD DEPARTMENT WILL SPEND A MINIMUM OF $500,000 FROM THEIR BUDGET. (APPROPRIATE AMENDMENTS ARE ENCLOSED)**

Commissioner Benton Young moved and Commissioner Tony Honeycutt seconded the motion to approve to begin the Mill Creek Flood Cleanup with funding from budget amendments in the General Fund of $250,000 from TVA-State Revenue Sharing as a transfer to Road Department Fund. There will also be funding of $200,000 coming from the Capital Projects Fund. The Road Department will spend a minimum of $500,000 from their budget. (Appropriate amendments are enclosed)
## BUDGET AMENDMENT
### COUNTY GENERAL

February 2017
As Recommended by Fiscal Review

<table>
<thead>
<tr>
<th>County General Expenditure</th>
<th>Debit</th>
<th>Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>99100</td>
<td>Transfer Out</td>
<td></td>
</tr>
<tr>
<td>590</td>
<td>Transfer to Other Funds</td>
<td>$250,000</td>
</tr>
<tr>
<td></td>
<td>To Highway Fund</td>
<td></td>
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</table>

<table>
<thead>
<tr>
<th>County General Fund Balance</th>
<th>Debit</th>
<th>Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>39000</td>
<td>Fund Balance</td>
<td>$250,000</td>
</tr>
<tr>
<td></td>
<td>Total</td>
<td>$250,000</td>
</tr>
</tbody>
</table>

As per Fiscal Review Committee
Amendment for State Revenue Sharing-TVA funds to be used for the Mill Creek Flood cleanup
February 2017
Authorization Letter
Budget Amendment/Line Item Transfer Request
Putnam County Highway Department

Not Approved

No Recommendation

$1,758,700

Shooting
TFA State Funding
$250,000 Annual Fund

No $2,000,000 Prom LG FY

Action by Commission

Action by Fiscal Review Committee:

Submitted by:

Randy Jones, Putnam County Road Superintendent

Explanation: Parcel Cost of Repair to Mill Creek Road

<table>
<thead>
<tr>
<th>Item #</th>
<th>Account Code</th>
<th>Description</th>
<th>Transfer in</th>
<th>Controllable Services</th>
<th>Increase</th>
<th>Totals</th>
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</thead>
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<tr>
<td>1</td>
<td>49800.00</td>
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<td></td>
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<td>4,9800</td>
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<td></td>
<td></td>
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<td></td>
<td>62000</td>
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</tbody>
</table>

103 - Road Fund
The Chairman asked for discussion on the motion to approve to begin the Mill Creek Flood Cleanup with funding from budget amendments in the General Fund of $250,000 from TVA-State Revenue Sharing as a transfer to Road Department Fund. There will also be funding of $200,000 coming from the Capital Projects Fund. The Road Department will spend a minimum of $500,000 from their budget. (Appropriate amendments are enclosed.) The Commissioners discussed the motion.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Tom Short           Ben Rodgers
Jordan Iwanyszyn    Danny Holmes
Jerry Ford           Benton Young
Larry Bennett        Daryl Blair
Cindy Adams          Tony Honeycutt
Bobby Williams       Kim Bradford
Reggie Shanks        Scott Stevens
Larry Redwine        Marsha Bowman
Mike Medley          Donny Buttram
                      Mike Atwood
                      Cathy Reel

ABSENT:

Scott Ebersole          Jim Martin
Jerry Roberson
Chris Savage

The Clerk announced that twenty (20) voted for, zero (0) voted against, zero (0) abstained, and four (4) absent. The motion carried.

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF THE APPOINTMENT OF JEFFREY G JONES AS THE DELINQUENT TAX ATTORNEY FOR THE 2015 REAL AND PERSONAL PROPERTY TAXES BY TRUSTEE FREDDIE NELSON

Commissioner Jordan Iwanyszyn moved and Commissioner Larry Bennett seconded the motion to recommend approval of the appointment of Jeffrey G. Jones as the Delinquent Tax Attorney for the 2015 Real and Personal Property Taxes by Trustee, Freddie Nelson.

(SEE ATTACHED)
January 31, 2017

TO: Honorable Randy Porter, County Executive
   Honorable Putnam County Commissioners

FROM: Freddie G. Nelson, Putnam County Trustee

I Freddie Nelson, Trustee of Putnam County make the following appointment:

Jeffrey G. Jones, delinquent tax attorney for the 2015 real and personal property taxes (TCA 67-5-2404). We have negotiated and arrived at a 10% fee for the collection of these taxes.

This is a formal request submitted to the County Executive for approval subject to the approval of the Putnam County Commission.

Sincerely,

Freddie G. Nelson
Trustee

Copy: Jeffery G. Jones, Attorney
The Chairman asked for discussion on the motion to approve the appointment of Jeffrey G. Jones as the Delinquent Tax Attorney for the 2015 Real and Personal Property Taxes by Trustee, Freddie Nelson. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

**MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF THE FINAL CHANGE ORDER FOR THE RAILS FOR TRAILS AND TO AUTHORIZE THE COUNTY EXECUTIVE TO SIGN ALL DOCUMENTS REQUIRED TO CLOSE OUT THE PROJECT**

Commissioner Kim Bradford moved and Commissioner Benton Young seconded the motion to approve the final change order for the Rails for Trails and to authorize the County Executive to sign all documents required to close out the project.

(SEE ATTACHED)
Rails with Trails CEI Supplement Requests

Factors causing extra CEI cost:

The addition of chain link fence as a barrier by Nashville Eastern Railroad where the trail was less than 18’ from the nearest rail. These locations had to be identified and quantities determined. Shrubs were deleted in these locations. Coordination with the supplying nursery was necessary. Since the contract guaranteed a certain number of shrubs were to be used, alternate locations for the shrubs were identified.

Several redesigns in the field were necessary due to field conditions. These included relocating the trail, hand rail additions, wetland avoidance, grade changes, drainage modifications, etc. Other redesigns were to make the trail more user friendly and less expensive.

Weather, site conditions and other factors, such as the addition of the chain link fencing, lengthened the project time to complete. Although the contract was completed within the contract time, it was anticipated to be completed earlier.

During construction there were many areas needing to be undercut. These had to be investigated and a repair decided on.

In response to factors delaying the project, the contractor was working on multiple locations at the same time. A single inspector was able to cover this most of the time, but occasionally another inspector was required so all required inspection work required by TDOT could be accomplished.

Several existing drainage structures on railroad right of way were discovered to be failing. Ragan Smith worked with the railroad and the contractor to design repairs.
Original CEI contract amount - $229,487.37
Requested supplement for extra work - $54,765.89
Construction contract amount - $1,826,632.85
Total CEI contract with supplement - $284,253.16 (15.6% of the construction contract)

Phase 2 Supplement Request

Because the shrubs planted as part of the project will take longer to establish than the time allotted for the project, TDOT has extended the project time until November 1, 2017, only to allow for the establishment of the shrubs. TDOT will call this Phase 2 of the project. Per TDOT rules, CEI will be required for this phase.

This supplement will cover the inspection of the shrubs to determine if any replanting is required during the establishment period, including final establishment.

Also include is any additional required correspondence, notices, advertisement, final summary change order and delivery of final project records to the city.

It is highly likely a project such as this will be audited by the Federal Highway Administration. This supplement will also include any preparation required for the audit, transport of project files to Cookeville for the audit, and participation in the audit as required.

Phase 2 supplement request - $8,901.96
Total CEI contract with Phase 1 and 2 supplement requests - $292,155.22 (16.1% of the construction contract)
15% - 20% is normal for this size project. Some of the items included are actually design and not usually included in CEI services
Total for both supplements - $63,667.85

20% of Total - $12,733.57

Amount each government would be responsible for (1/3 of total) - $4,244.53 (no new funds, this amount is already budgeted)
The Chairman asked for discussion on the motion to approve the final change order for the Rails for Trails and to authorize the County Executive to sign all documents required to close out the project. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

**NOMINATING COMMITTEE:** None

**REPORT OF SPECIAL COMMITTEES:** None

**RESOLUTIONS:**

**MOTION RE: APPROVE THE RESOLUTION NAMING POPLAR GROVE BRIDGE THE "BILLY JOE (RED) LAMB BRIDGE"**

Commissioner Jordan Iwanyszyn moved and Commissioner Bobby Williams seconded the motion to approve the Resolution Naming Poplar Grove Bridge the “Billy Joe (Red) Lamb Bridge”.

(SEE ATTACHED)
RESOLUTION

WHEREAS, BILLY JOE (RED) LAMB was an outstanding citizen of Putnam County, Tennessee, having been elected and served as Road Supervisor of Putnam County, Tennessee from 1990 until his death in 2010, and

WHEREAS, RED LAMB contributed to the growth of Putnam County while improving the quality of life for the citizens of Putnam County by always demonstrating exemplary skills in listening to others and providing a calm voice of resolve even through the most difficult discussions, and

WHEREAS, RED LAMB excelled in his elected duties as Road Supervisor of Putnam County by always having a keen eye for the building, repairing and maintaining the entire road system of approximately 717 miles of roads in Putnam County, and

WHEREAS, RED LAMB contributed many hours to the entire beginning process of the massive project of replacing the Poplar Grove Bridge on Poplar Grove Road in Putnam County.

NOW, THEREFORE BE IT RESOLVED, that in honor of Road Supervisor Billy Joe (Red) Lamb for his service, dedication and commitment to the Putnam County Road Department, that said Poplar Grove Bridge located on Poplar Grove Road in Putnam County, Tennessee, be hereby named and forever bear the name as the BILLY JOE (RED) LAMB BRIDGE.

RESOLVED AND APPROVED this 21st day of February, 2017 at the regular session of the Putnam County Board of Commissioners and a copy of this Resolution be spread upon the minutes of this County Commission.

ATTEST:

Randy Porter, County Executive

Wayne Nabors, County Clerk
The Chairman asked for discussion on the motion to approve the Resolution Naming Poplar Grove Bridge the "Billy Joe (Red) Lamb Bridge". There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

MOTION RE: APPROVE THE ELECTION OF NOTARIES

Commissioner Mike Medley moved and Commissioner Benton Young seconded the motion to approve the Election of Notaries.

(SEE ATTACHED)
Notaries to be elected February 21, 2017

BETH ALLEN
JAYNE R BARNES
MARY RAMSEY BENNETT
ROBYN D BLAIR
WILMA J BROWN
PHYLISS J BURTON
WILLIAM ANDREW CAMPBELL
NANETTE CARR
MARY LYNN COLE
ERIN CURRIER
DONALD R DICK
LINDA SHELTON DYER
WILLIAM S DYER
ROBERT ELWOOD ERVIN
MIRANDA FARLEY
SANDRA GAIL FOWLER
STEPHANIE HAWKINS
MELODY HICKS

MICHELE HOLDER
CYNTHIA R IRWIN
JENNIFER KAY KIRBY
CINDY LANGLEY
BREEANNE LAWSON
JACK LEWIS
JAMIE S LEWIS
BETTY J MORRISSEY
CHARLES C PRITCHARD
RONDA A RADER
DARLA JEAN RICHARDSON
WAYNE ROBERTS
MARY ANNE D RUSH
DORIS JO SLAGLE
GENETTA SOUTH
BARBARA TUCKER
JENNA WAKEFIELD
MICHELLE D YOUNG
The Chairman asked for discussion on the motion to approve the Election of Notaries. There was none.

The Chairman asked the Commissioners to vote on the motion to approve the Election of Notaries. The Commissioners voted as follows:

FOR:

Tom Short
Jordan Iwanyszyn
Jerry Ford
Larry Bennett
Cindy Adams
Bobby Williams
Reggie Shanks
Larry Redwine
Mike Medley

Ben Rodgers
Danny Holmes
Benton Young
Daryl Blair
Tony Honeycutt
Kim Bradford
Scott Stevens
Marsha Bowman
Donny Buttram
Mike Atwood

ABSENT:

Scott Ebersole
Jerry Roberson
Chris Savage
Jim Martin

The Clerk announced that twenty (20) voted for, zero (0) voted against, zero (0) abstained, and four (4) absent. The motion carried.

OTHER NEW BUSINESS

DEBT OBLIGATION REPORT CT0253 FOR $44,260,000.00 GENERAL OBLIGATION SCHOOL BONDS, SERIES 2017 (REFUNDING)
(COMPTROLLER’S OFFICE REQUIRES THAT THIS REPORT BE IN THE MINUTES OF THE COUNTY COMMISSION MEETING. NO ACTION REQUIRED)

(SEE ATTACHED)
# REPORT ON DEBT OBLIGATION
(Pursuant to Tennessee Code Annotated Section 9-21-151)

## 1. Public Entity:
**Name:** Putnam County, Tennessee  
**Address:** 300 East Spring Street, Room 8  
Cookeville, Tennessee 38501  
**Debt Issue Name:** General Obligation School Refunding Bonds, Series 2017  
If disclosing initially for a program, attach the form specified for updates, indicating the frequency required.

## 2. Face Amount:
- **$44,260,000.00**
- **Net Premium:** $7,359,913.90

## 3. Interest Cost:
- **2.35%**  
- Tax-exempt  
- [ ] Taxable
  - [ ] TIC  
  - [ ] NIC  
  - [ ] Variable: Index plus _____ basis points; or  
  - [ ] Variable: Remarketing Agent
  - [ ] Other:

## 4. Debt Obligation:
- [ ] TRAN  
- [ ] RAN  
- [ ] CON  
- [ ] BAN  
- [ ] CRAN  
- [ ] SAN  
- [ ] Bond  
- [ ] Loan Agreement  
- [ ] Capital Lease
  If any of the notes listed above are issued pursuant to Title 9, Chapter 23, enclose a copy of the executed note with the filing with the Office of State and Local Finance ("OSLF").

## 5. Ratings:
- [ ] Unrated  
- Moody’s Aa2  
- Standard & Poor’s  
- Fitch

## 6. Purpose:
- General Government  
- Education  
- Utilities  
- Other  
- Refunding/Renewal  

<table>
<thead>
<tr>
<th>BRIEF DESCRIPTION</th>
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<tbody>
<tr>
<td>100.00%</td>
</tr>
<tr>
<td>General Obligation School Bonds, Series 2007</td>
</tr>
</tbody>
</table>

## 7. Security:
- [ ] General Obligation  
- [ ] General Obligation + Revenue/Tax  
- [ ] Revenue  
- [ ] Tax Increment Financing (TIF)  
- [ ] Annual Appropriation (Capital Lease Only)  
- [ ] Other (Describe):______________________________________________

## 8. Type of Sale:
- [ ] Competitive Public Sale  
- [ ] Interfund Loan  
- [ ] Negotiated Sale  
- [ ] Loan Program  
- [ ] Informal Bid

## 9. Date:
- **Dated Date:** 02/17/2017  
- **Issue/Closing Date:** 02/17/2017
### 10. Maturity Dates, Amounts and Interest Rates *:

<table>
<thead>
<tr>
<th>Year</th>
<th>Amount</th>
<th>Interest Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018</td>
<td>$540,000.00</td>
<td>4.0000 %</td>
</tr>
<tr>
<td>2019</td>
<td>$1,000,000.00</td>
<td>5.0000 %</td>
</tr>
<tr>
<td>2020</td>
<td>$2,045,000.00</td>
<td>5.0000 %</td>
</tr>
<tr>
<td>2021</td>
<td>$4,920,000.00</td>
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<td>2022</td>
<td>$5,015,000.00</td>
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<td>2023</td>
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<td>2024</td>
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<td>2026</td>
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<td>5.0000 %</td>
</tr>
<tr>
<td>2027</td>
<td>$5,460,000.00</td>
<td>5.0000 %</td>
</tr>
<tr>
<td>2028</td>
<td>$3,840,000.00</td>
<td>4.0000 %</td>
</tr>
</tbody>
</table>

If more space is needed, attach an additional sheet.

If (1) the debt has a final maturity of 31 or more years from the date of issuance, (2) principal repayment is delayed for two or more years, or (3) debt service payments are not level throughout the retirement period, then a cumulative repayment schedule (grouped in 5 year increments out to 30 years) including this and all other entities secured by the same source MUST BE PREPARED AND ATTACHED. For purposes of this form, debt secured by an ad valorem tax pledge and debt secured by a dual ad valorem tax and revenue pledge are secured by the same source. Also, debt secured by the same revenue stream, no matter what lien level, is considered secured by the same source. See attached schedule for Cumulative Debt Table.

* This section is not applicable to the Initial Report for a Borrowing Program.

### 11. Cost of Issuance and Professionals:

<table>
<thead>
<tr>
<th>AMOUNT</th>
<th>FIRM NAME</th>
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</thead>
<tbody>
<tr>
<td>$52,500</td>
<td>Raymond James &amp; Associates, Inc.</td>
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<tr>
<td>$45,000</td>
<td>Bass, Berry &amp; Sims PLC</td>
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<tr>
<td>$400</td>
<td>U.S. Bank National Association</td>
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<tr>
<td>$27,000</td>
<td>Moody's Investors Service</td>
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<tr>
<td>$122,423</td>
<td>JP Morgan Securities LLC</td>
</tr>
<tr>
<td>$1,500</td>
<td>IPreo</td>
</tr>
<tr>
<td>$0</td>
<td>Total Costs</td>
</tr>
</tbody>
</table>

(All amounts are rounded to nearest $)
REPORT ON DEBT OBLIGATION
(Pursuant to Tennessee Code Annotated Section 9-21-151)

12. Recurring Costs:

☐ No Recurring Costs

<table>
<thead>
<tr>
<th>AMOUNT</th>
<th>FIRM NAME</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Remarking Agent
Paying Agent / Registrar
Trustee
Liquidity / Credit Enhancement
Escrow Agent
Sponsorship / Program / Admin
Other


☐ None Prepared
☐ EMMA link
☐ Copy attached

http://emma.msrb.org/ER1029293-ER806735-ER1207876.pdf or

14. Continuing Disclosure Obligations:

Is there an existing continuing disclosure obligation related to the security for this debt? ☑ Yes ☐ No

Is there a continuing disclosure obligation agreement related to this debt? ☑ Yes ☐ No

If yes to either question, date that disclosure is due: Annually, June 30

Name and title of person responsible for compliance: Randy Porter, County Executive

15. Written Debt Management Policy:

Governing Body's approval date of the current version of the written debt management policy: 12/19/2016

Is the debt obligation in compliance with and clearly authorized under the policy? ☑ Yes ☐ No

16. Written Derivative Management Policy:

☑ No derivative

Governing Body's approval date of the current version of the written derivative management policy:

Date of Letter of Compliance for derivative:

Is the derivative in compliance with and clearly authorized under the policy? ☐ Yes ☑ No

17. Submission of Report:

To the Governing Body: on 2/1/2017 and presented at public meeting held on 2/2/2017

Copy to Director to OSLF: on ☑ either by:

☑ Mail to: 505 Deaderick Street, Suite 1600, James K. Polk State Office Building, Nashville, TN 37243-1007
☐ Email to: StateAndLocalFinance.PublicDebtForms@cor.tn.gov

18. Signatures:

☑ AUTHORIZED REPRESENTATIVE

☐ PREPARER

Name
Randy Porter

Karen S. Neal

Title
County Executive

Member

Firm
Bass, Berry & Sims PLC

Email
rporter@putnamcountytn.gov

kneal@bassberry.com

Date
02/17/2017

02/17/2017
SCHEDULE TO QUESTION NO. 10

CUMULATIVE DEBT TABLE

<table>
<thead>
<tr>
<th>Year</th>
<th>Cumulative Principal</th>
<th>% Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
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</tr>
<tr>
<td>5</td>
<td>$34,895,000.00</td>
<td>21%</td>
</tr>
<tr>
<td>10</td>
<td>$8,440,000.00</td>
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<tr>
<td>15</td>
<td>$</td>
<td>100%</td>
</tr>
<tr>
<td>20</td>
<td>$</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Year</th>
<th>Cumulative Principal</th>
<th>% Total</th>
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<tbody>
<tr>
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<td>5</td>
<td>$101,360,000</td>
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<tr>
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<td>$50,555,000</td>
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<tr>
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<td>100%</td>
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<tr>
<td>20</td>
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RECOGNIZE CASH FLOW ANALYSIS FOR THE GENERAL PURPOSE SCHOOL FUND (NO ACTION REQUIRED)

(SEE ATTACHED)
February 6, 2017

Honorable Commissioners
Putnam County Courthouse
Cookeville, TN 38501

Honorable Commissioners:

Please see attached Cash Flow Analysis for the General Purpose School Fund (141) for year FY17.

Sincerely,

Mark McReynolds
Putnam County Board of Education

Enclosures:

- General Purpose School Fund Cash Flow Analysis for year FY17 as of February 1, 2017.
Cash Balance FY17
General Purpose School Fund
Putnam County
ANNOUNCEMENTS AND STATEMENTS

EMPLOYEES OF THE MONTH: COURT OFFICER SECURITY TEAM FOR PUTNAM COUNTY:

TEAM LEADER: MAJOR GREG WHITTAKER
SUPERVISOR: SGT. ERIC HALL
COURT OFFICERS: PAUL JACKSON
JIM GOOLSBY
DOYLE MCCLAIN
GARY BYERS
BEN PRITCHARD
ROY CRAVENS
PAT STICKLER
STEVE MACKIE
MARK WEBB
RAYMOND TALLENT
BRUCE LAMB
ROBERT ERRICK
TIM GOTHARD

(SEE ATTACHED)
Court Security Officer Recognition
Greg Bowman [gbowman@putnamco.org]
Sent: Friday, February 03, 2017 3:53 PM
To: Wayne Nabors
Cc: sheriff@putnamcountytn.gov; Marcia Borys [mborys@putnamco.org]; linda.reeder@tncourts.gov

Wayne,

Please recognize the Court Officer Security Team for Putnam County under the authority of Sheriff Eddie Farris. This team provides a safe and secure working environment under difficult circumstances.

Team Leader: Major Greg Whittaker
Supervisor: Sgt. Eric Hall

Court Officers: Paul Jackson
Jim Goolsby
Doyle McClain
Gary Byers
Ben Pritchard
Roy Cravens
Pat Stickler
Steve Mackie
Mark Webb
Raymond Tallent
Bruce Lamb
Robert Errick
Tim Gothard

Thank you,

Greg

Employee's Of The Month
February For 2017
MOTION RE: ADJOURN

Commissioner Mike Medley moved and Commissioner Daryl Blair seconded the motion to adjourn. The motion passed.
TO: Putnam County Board of Commissioners  
FROM: Randy Porter, County Executive  
DATE: February 8, 2017  
RE: Planning Committee Agenda  

Listed below are items to be considered by the County's Planning Committee on Monday, February 13, 2017 IMMEDIATELY AFTER FISCAL REVIEW COMMITTEE MEETING.

1. Consider approval of list from the Sheriff's Department declaring surplus property and items to be sold via Internet auction.

2. Discuss naming the Poplar Grove Bridge.

3. Consider approval of new Public Records Policy for Putnam County as required by a change in TCA. The new policy will replace our existing policy.

4. Any other business that needs to be reviewed by the Planning Committee.

NOTE: NO NOMINATING COMMITTEE BUSINESS THIS MONTH.
PLANNING COMMITTEE
MINUTES
February 13, 2017
Prepared by Deborah Francis

Scott Stevens  Present  Danny Holmes  Present
Tom Short  Present  Tony Honeycutt  Present
Reggie Shanks  Present  Donny Buttram  Present
Larry Bennett  Present  Benton Young  Absent
Bobby Williams  Present  Jordan Iwanyszyn  Present
Mike Atwood  Present  Larry Redwine  Present

Item #1  Surplus property for Sheriff’s Department

Motion: Recommends approval of the list from the Sheriff’s Department declaring surplus property and approval to sell via Internet auction.

Made By: Holmes  Seconded: Honeycutt  VOICE VOTE  APPROVED

Item #2  Discussion of name of Poplar Grove Bridge

Motion: Recommends approval to name the Poplar Grove Bridge the “Billy Joe (Red) Lamb Bridge” and that before naming any other bridges that criteria be established.

Made By: Short  Seconded: Honeycutt  VOICE VOTE  APPROVED

Item #3  New Public Records Policy

Motion: Recommends approval of a new Public Records Policy for Putnam County that includes recent changes in Tennessee Code Annotated. This policy will replace the old Policy. County Executive Randy Porter will fill in appropriate information about pricing and etc.

Made By: Short  Seconded: Young  VOICE VOTE  APPROVED

Item #4  Any other business

NONE

ADJOURNED
TO: Putnam County Board of Commissioners

FROM: Randy Porter, County Executive

DATE: February 8, 2017

RE: Fiscal Review Committee Agenda

Listed below are items to be considered by the County’s Fiscal Review Committee on February 13, 2017 at 5:30 PM in the County Commission Chambers at the Courthouse.

1. Consider budget amendment to the County General Fund.

2. Consider approval of the Budget Calendar for Fiscal Year 2017-2018.

3. Discuss Resolution concerning the Improve Act as presented by Road Supervisor Randy Jones.

4. Discuss with Randy Jones, the bid to repair Millcreek Road Flood Damage.

5. Consider approval of the appointment of Jeffrey G. Jones as the delinquent tax attorney for the 2015 real and personal property taxes by Trustee Freddie Nelson.

6. Discuss any questions concerning quarterly reports.

7. Discuss final change order for the Rails for Trails and to authorize the County Executive to sign all documents required to close out the project.

8. Any other business that needs to be reviewed by the Fiscal Review Committee.

NOTE: NO BUSINESS FOR NOMINATING THIS MONTH
FISCAL REVIEW COMMITTEE
MINUTES
February 13, 2017
Prepared by Deborah Francis

ROLL CALL

Jim Martin Absent  Daryl Blair Present
Jerry Ford Present  Kim Bradford Present
Scott Ebersole Present  Marsha Bowman Present
Cindy Adams Present  Cathy Reel Present
Mike Medley Present  Ben Rodgers Present
Jerry Roberson Present  Chris Savage Present

Item #1  Budget amendments to the County General Fund

Motion:  Recommends approval of budget amendments to the County General Fund.

Made By:  Blair
Seconded:  Bradford

VOICE VOTE  APPROVED

Item #2  Budget Calendar

Motion:  Recommends approval of the Budget Calendar for Fiscal Year 2017-2018.

Made By:  Blair
Seconded:  Rodgers

VOICE VOTE  APPROVED

Item #3  Resolution concerning the Improve Act
Increase in Gas Tax - State

Motion:  Recommends postponing the resolution on the Improve Act.

Made By:  Bradford
Seconded:  Bowman

VOICE VOTE  APPROVED

Item #4  Millcreek Road flood damage

Randy Jones told the Committee that he had one bid come in on this project in an amount of $1,477,000. He asked the Committee for suggestions on funding as he only had around $500,000 in his budget that he could use for this project in this fiscal year. County Executive Randy Porter gave the Committee his recommendation.

Motion:  Recommends approval to begin the Mill Creek Flood cleanup with funding from budget amendments in the County General Fund of $250,000 from TVA-State Revenue Sharing as a transfer to Road Department Fund. There will also be funding of $200,000 coming from the Capital Projects Fund. The Road Department will spend $500,000 from their budget.

Made By:  Medley
Seconded:  Blair

VOICE VOTE  APPROVED
Item #5  Delinquent tax attorney appointment

Motion:  Recommends approval of the appointment of Jeffrey G. Jones as the delinquent tax attorney for the 2015 real and personal property taxes by Trustee Freddie Nelson.

Made By: Rodgers  VOICE VOTE  APPROVED
Seconded: Bradford

Item #6  Quarterly Reports
No questions

Item #7  Final change order for Rails for Trails

Motion:  Recommends approval of the final change order for the Rails for Trails and to authorize the County Executive to sign all documents required to close out the project.

Made By: Blair  VOICE VOTE  APPROVED
Seconded: Bradford