MINUTES

OF

PUTNAM COUNTY COMMISSION

MAY 18, 2020

Prepared by:

Wayne Nabors
Putnam County Clerk
121 S Dixie Avenue
Cookeville, TN 38501

STATE OF TENNESSEE

COUNTY OF PUTNAM

BE IT REMEMBERED: that on May 18, 2020 there was a regular meeting of the Putnam County Board of Commissioners.

There were present and presiding, the Chairman Ben Rodgers, and the County Clerk, Wayne Nabors.

The Sheriff, Eddie Farris called the meeting to order.

The Chairman, Ben Rodgers led the Invocation.

The Chairman, Ben Rodgers led the Pledge to the Flag of the United States of America.

The Chairman asked the Commissioners to signify their presence at the meeting and the following were present:

PRESENT:

Jonathan A D Williams	A J Donadio
Kevin Christopher	Grover Bennett Jr.
Sam Sandlin	Danny Holmes
Jim Martin	Ben Rodgers
Jerry Ford	Jimmy Neal
Jordan Iwanyszyn	Dale Moss
Theresa Tayes	Kim Bradford
Jerry Roberson	Joe Iwanyszyn
Cindy Adams	Darren Wilson
Terry Randolph	Kathy Dunn
Chris Cassetty	Cathy Reel
Adam Johnson	Mike Atwood

The Clerk announced that twenty-four (24) were present and zero (0) absent. Therefore, the Clerk declared a quorum.

MOTION RE: APRROVE THE AGENDA

Commissioner Cindy Adams moved and Commissioner Kim Bradford seconded the motion to approve the Agenda of the May 18, 2020 Meeting of the Putnam County Board of Commissioners.

(SEE ATTACHED)

PUTNAM COUNTY
BOARD OF COMMISSIONERS

Regular Monthly Session
Monday, May 18, 2020

Presiding: Honorable Ben Rodgers
Commission Chairman

1. Call to Order - Sheriff Eddie Farris

2. Invocation ***District 9***

3. Pledge to the Flag of the United States of America ***District 9***

4. Roll Call - County Clerk Wayne Nabors

5. Approval of the Agenda

6. Approval of the Minutes of Previous Meeting

7. Unfinished Business and Action Thereon by the Board

A. Report of Standing Committees

1. Planning Committee

2. Fiscal Review Committee

3. Nominating Committee

B. Report of Special Committees

C. Other Unfinished Business

8. Quarterly Reports and Action Thereon by the Board

A. Road Fund - Randy Jones, Road Supervisor

B. School Funds - Corby King, Director of Schools

C. County General Fund, Debt Service Fund, and Solid Waste Sanitation Fund, Parks and Recreation Fund, and the Self Insurance Fund - Randy Porter, County Mayor.

9. New Business and Action Thereon by the Board

A. Report of Standing Committees

1. **Planning Committee**

2. **Fiscal Review Committee**

   a. Recommends approval of the budget amendments to the General Purpose School Fund.

   b. Recommends approval of the budget amendments to the Road Department Fund.

   c. Recommends approval of the budget amendments to the County General Fund.

3. **Nominating Committee**

B. Report of Special Committees

C. Resolutions

D. Election of Notaries

E. Other New Business

1. Recognize cash flow analysis and monthly budget to Actual Report for the General Purpose School Fund.

2. Acknowledgment of the appointment of Grover Bennett Jr. to the Cookeville Boat Dock Utility District Board for a 4 year term to expire May 2024.
   Requires no Action

3. Ratification of Randy Porter's reappointments to the Insurance Committee for 2 year terms expiring May 2022 as follows:
   Chris Cassetty
   Tommy Copeland
   Ben Rodgers

4. Hear a report from the Audit Committee

10. Announcements and Statements

1. Reminder that next month's Full Commission will be Monday, June 29, 2020, with Committee meetings being the Monday before.

11. Adjourn

The Chairman asked for discussion on the motion to approve the Agenda of the May 18, 2020 Meeting of the Putnam County Board of Commissioners. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

MOTION RE: APPROVE MINUTES OF THE PREVIOUS MEETING

Commissioner Cindy Adams moved and Commissioner Jimmy Neal seconded the motion to approve the Minutes of the April 20, 2020 Meeting.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion to approve the Minutes of the April 20, 2020 Meeting. The motion carried.

UNFINISHED BUSINESS AND ACTION THEREON BY THE BOARD

REPORT OF STANDING COMMITTEES:

PLANNING COMMITTEE: No unfinished business.

FISCAL REVIEW COMMITTEE: No unfinished business.

NOMINATING COMMITTEE: No unfinished business.

REPORT OF SPECIAL COMMITTEES: None

OTHER UNFINISHED BUSINESS: None

QUARTERLY REPORTS AND ACTION THEREON BY THE BOARD:

MOTION RE: QUARTERLY REPORTS AND ACTION THEREON BY THE BOARD

QUARTERLY REPORT FOR THE ROAD FUND – RANDY JONES, SUPERVISOR

QUARTERLY REPORT FOR THE SCHOOL FUNDS – CORBY KING, DIRECTOR OF SCHOOLS

QUARTERLY REPORT FOR THE COUNTY GENERAL FUND, DEBT SERVICE FUND, SOLID WASTE SANITATION FUND, PARKS AND RECREATION FUND AND THE SELF-INSURANCE FUND – RANDY PORTER, COUNTY MAYOR

Commissioner Jim Martin moved and Commissioner Kim Bradford seconded the motion to approve the Quarterly Reports for Road Fund, School Funds, County General Fund, Debt Service Fund, Solid Waste Sanitation Fund, Parks and Recreation Fund and Self Insurance Fund.

(SEE ATTACHED)

Department of Education
Putnam County

Mr. Corby King, Director of Schools

Board of Education
Dawn Fry, Chair
Celeste Gammon, Vice-Chair

1400 East Spring Street
Cookeville, Tennessee 38506-4313
Phone (931) 526-9777
FAX (931) 372-0391

Board Members
Kim Cravens
Jerry Maynard
David McCormick
Lynn McHenry

May 5, 2020

Honorable Commissioners
Putnam County Courthouse
Cookeville, TN 38501

Honorable Commissioners:

Please consider approval of the following Quarterly Reports for the quarter ended March 31, 2020:

141 – General Purpose School Fund
142 – Federal Projects Fund
143 – Central Cafeteria Fund
146 – Extended School Program Fund

Sincerely,

Mark McReynolds
Putnam County Board of Education

PUTNAM COUNTY BOARD OF EDUCATION
FUND 141 - GENERAL PURPOSE SCHOOL FUND
BUDGET TO ACTUAL QUARTERLY REPORT AS OF MARCH 2020

		2019-2020 Budget	Actual Jul-Sept 2019	Actual Oct-Dec 2019	Actual Jan-Mar 2020	Actual Apr-Jun 2020	Total Year to Date
Revenues:							
40000	Local Revenue	34,208,655	3,076,708	11,876,891	13,376,680	-	28,330,280
41000	Licenses and Permits	6,000	1,615	1,368	1,292	-	4,275
43000	Charges for Current Services	263,350	36,545	83,083	65,072	-	184,700
44000	Other Local Revenue	31,700	5,439	17,175	8,370	-	30,984
46000	State of Tennessee	57,771,473	10,912,515	17,052,434	17,361,477	-	45,326,426
47000	Federal Thru State	912,832	47,106	265,421	161,779	-	474,306
48000	Donations/Other	72,150	7,545	69,524	14,544	-	91,613
49000	Other Sources	900,000	102,717	206,668	168,042	-	477,427
	TOTAL	94,166,160	14,190,191	29,572,562	31,157,257	-	74,920,010
Encumbrances / Expenditures:							
71100	Regular Education	45,398,230	8,388,230	11,690,491	10,910,407	-	30,989,128
71150	Alternative Education	774,246	134,100	191,524	191,037	-	516,662
71200	Special Education	9,271,805	1,604,127	2,293,900	2,276,955	-	6,174,982
71300	Vocational Education	1,683,687	253,939	367,643	351,989	-	973,571
71600	Adult Education	577,896	115,470	126,965	126,081	-	368,516
72110	Attendance	298,162	118,093	60,974	59,669	-	238,735
72120	Health Services	1,094,033	207,174	263,301	267,054	-	737,529
72130	Other Student Services	3,337,364	539,900	645,552	719,856	-	1,905,308
72210	Regular Ed. Support	2,960,323	648,757	681,356	690,144	-	2,020,257
72215	Alternative Ed. Support	135,420	30,333	33,322	33,327	-	96,982
72220	Special Ed. Support	1,770,921	345,926	409,851	428,987	-	1,184,764
72230	Vocational Ed. Support	93,986	22,647	21,840	22,200	-	66,687
72250	Technology	1,525,525	448,338	272,088	454,514	-	1,174,940
72260	Adult Ed. Support	185,994	39,018	46,268	51,521	-	136,807
72310	Board of Education	1,840,336	675,165	474,775	373,981	-	1,523,922
72320	Office of the Director	155,341	38,012	37,382	42,278	-	117,673
72410	Office of Principal	6,572,303	1,220,433	1,626,218	1,644,985	-	4,491,636
72510	Fiscal Services	901,741	279,983	195,945	203,477	-	679,405
72520	Human Services/Personnel	242,788	66,613	57,516	56,102	-	180,231
72610	Operation of Plant	7,095,242	1,439,337	1,874,202	1,633,169	-	4,946,708
72620	Maintenance of Plant	2,099,781	701,367	304,367	392,811	-	1,398,545
72710	Transportation	3,522,735	623,309	958,741	869,639	-	2,451,689
73100	Food Services	474,812	104,054	105,282	103,531	-	312,867
73300	Community Services	782,432	64,391	220,214	188,549	-	473,154
73400	Early Childhood Education	1,871,057	338,048	459,492	463,426	-	1,260,966
76100	Regular Capital Outlay	-	-	-	-	-	-
99100	Operating Transfers	-	37,772	(2,687)	(16,112)	-	18,973
	TOTAL	94,666,160	18,484,538	23,416,522	22,539,576	-	64,440,635

PUTNAM COUNTY BOARD OF EDUCATION
FUND 142 - SCHOOL FEDERAL PROJECTS FUND
BUDGET TO ACTUAL QUARTERLY REPORT AS OF MARCH 2020

		2019-2020 Budget	Actual Jul-Sept 2019	Actual Oct-Dec 2019	Actual Jan-Mar 2020	Actual Apr-Jun 2020	Total Year to Date
Revenues:							
46000	State of Tennessee	25,719	-	3,148	-	-	3,148
47000	Federal Thru State	9,010,906	1,414,221	1,926,615	1,814,439	-	5,155,275
49000	Other Sources	301,050	138,559	159,908	186,230	-	484,697
	TOTAL	9,337,675	1,552,780	2,089,671	2,000,669	-	5,643,120
Encumbrances / Expenditures:							
71100	Regular Instruction Program	2,851,579	294,212	725,226	601,263	-	1,620,701
71200	Special Education Program	2,593,349	433,126	590,630	599,435	-	1,623,191
71300	Vocational Education Program	218,637	98,427	25,869	39,565	-	163,860
72130	Other Student Support	86,579	24,732	12,086	7,106	-	43,924
72210	Regular Instruction Program	2,013,576	493,346	414,636	377,259	-	1,285,241
72220	Special Education Program	411,455	86,285	102,495	84,373	-	273,152
72230	Vocational Education Program	-	-	-	-	-	
72410	Office of the Principal	-	-	-	-	-	
72710	Transportation	24,984	1,731	2,731	3,188	-	7,650
73100	Food Service	-	-	-	-	-	
73300	Community Services	280,860	19,992	49,603	37,748	-	107,343
99100	Operating Transfers	856,656	138,559	159,908	253,643	-	552,110
	TOTAL	9,337,675	1,590,409	2,083,184	2,003,580	-	5,677,173

PUTNAM COUNTY BOARD OF EDUCATION
FUND 143 - CENTRAL CAFETERIA FUND
BUDGET TO ACTUAL QUARTERLY REPORT AS OF MARCH 2020

		2019-2020 Budget	Actual Jul-Sept 2019	Actual Oct-Dec 2019	Actual Jan-Mar 2020	Actual Apr-Jun 2020	Total Year to Date
Revenues:							
43000	Charges for Current Services	1,150,000	210,084	466,814	380,628	-	1,057,526
44000	Other Local Revenue	-	13,685	2,685	4,777	-	21,147
46500	State of Tennessee	50,000	-	-	52,769	-	52,769
47100	Federal Thru State	6,200,000	606,143	1,742,037	1,461,554	-	3,809,734
	TOTAL	7,400,000	829,912	2,211,536	1,899,728	-	4,941,176
Encumbrances / Expenditures:							
73100	Food Services	7,150,000	1,415,016	1,605,921	1,564,033	-	4,584,970
99100	Operating Transfers	250,000	154,078	155,307	101,619	-	411,004
	TOTAL	7,400,000	1,569,094	1,761,228	1,665,652	-	4,995,974

PUTNAM COUNTY BOARD OF EDUCATION
FUND 146 - EXTENDED SCHOOL PROGRAM FUND
BUDGET TO ACTUAL QUARTERLY REPORT AS OF MARCH 2020

		2019-2020 Budget	Actual Jul-Sept 2019	Actual Oct-Dec 2019	Actual Jan-Mar 2020	Actual Apr-Jun 2020	Total Year to Date
Revenues:							
43000	Charges for Current Services	1,368,870	304,702	332,142	313,235	-	950,078
	TOTAL	1,368,870	304,702	332,142	313,235	-	950,078
Encumbrances / Expenditures:							
73300	Community Services	1,368,870	319,077	286,902	309,257	-	915,236
	TOTAL	1,368,870	319,077	286,902	309,257	-	915,236

PUTNAM COUNTY HIGHWAY DEPARTMENT
QUARTERLY REPORT
JANUARY, FEBRUARY, MARCH 2020

131- ROAD FUND

REVENUE

CODE NUMBER AND DESCRIPTION	ESTIMATED	AMENDMENT	1st. QTR.	2nd. QTR.	3rd. QTR.	TOTALS	UN-REALIZED
40000.110 - 43000.320 LOCAL TAX	2,358,587	-	21,135	2,231,578	1,211,653	2,252,712	105,875
44000.130 - 44000.560 OTHER LOCAL	2,000		950	166	-	1,116	884
44000.520 - 44000.560 OTHER LOCAL	-	-	-	-	6,944	6,944	(6,944)
46000.410 - 46000.930 STATE TAX	3,498,076	321,913	518,246	2,429,014	1,448,889	2,947,260	872,729
49800. OTHER SOURCES TRANSFER IN	-	-	-	-		-	-
TOTAL ESTIMATED REVENUE	5,858,663	321,913	540,331	4,667,701	2,667,486	5,208,032	972,544
FUND BALANCE JULY 1, 2019	832,983						
EXPENDITURES							
CODE NUMBER AND DESCRIPTION	ESTIMATED	AMENDMENT	1st. QTR.	2nd. QTR.	3rd. QTR.	TOTALS	UN-ENCUMB
61000 - ADMINISTRATION	383,553	2,446	98,789	169,079	87,507	267,868	118,131
62000 - ROAD CONST. & MAINT.	3,490,750	65,000	752,797	905,470	513,647	2,171,913	1,383,837
63100 - OPERATION OF EQUIPMENT	406,500	60,000	78,978	110,109	98,738	287,925	178,575
65000 - OTHER CHARGES	249,450	-	156,788	31,748	35,477	224,013	25,437
68000 - CAPITAL OUTLAY	1,064,922	321,913	19,635	979,052	765,202	998,686	388,149
TOTAL EXPENDITURES	5,595,175	449,359	1,106,987	1,342,749	1,500,571	3,950,405	2,094,129

SUMITTED BY: Randy Jones

RANDY JONES, ROAD SUPERVISOR

COUNTY GENERAL BUDGET 2019-2020
Statement of Revenues and Expenditures
Period ending March 31, 2020

REVENUES:		ORIGINAL BUDGET	AMENDED BUDGET	REC'D THRU 3-31-2020
40000	Local Taxes	19,327,612.00	19,327,612.00	18,237,861.78
41000	Licenses and Permits	517,000.00	517,000.00	495,246.35
42000	Fines, Forfeitures and Penalties	492,750.00	492,750.00	314,730.53
43000	Charges for Current Service	4,559,000.00	4,559,000.00	3,879,136.99
44000	Other Local Revenue	2,328,000.00	2,375,974.00	1,387,537.56
45000	Fees Received from County Officials	4,175,000.00	4,175,000.00	3,170,752.29
46000	State of Tennessee	5,811,461.00	5,926,793.00	3,238,353.62
47000	Federal Government	392,486.00	420,692.00	52,094.99
48000	Other Governments and Citizens Groups	628,600.00	628,600.00	281,742.48
49000	Other Sources	0	0	0
TOTAL REVENUES		**38,231,909.00**	**38,423,421.00**	**31,057,456.59**
Fund Balance June 2019		**14,697,628**		

EXPENDITURES:		ORIGINAL BUDGET	AMENDED BUDGET	THROUGH 3-31-2020
51000	General Administration	4,460,899.00	4,460,899.00	4,190,616.56
52000	Finance	1,797,243.00	1,810,743.00	1,649,698.73
53000	Administration of Justice	2,794,073.00	2,920,040.00	2,638,324.07
54000	Public Safety	13,665,147.00	13,764,353.00	12,110,043.00
55000	Public Health & Welfare	6,840,380.00	6,840,380.00	6,710,249.49
56000	Social, Cultural & Recreational Services	612,534.00	612,534.00	972,020.08
57000	Agriculture & Natural Resources	320,150.00	320,150.00	212,567.37
58000	Other Operations	9,916,921.00	9,937,132.00	1,586,437.59
91000	Transfers Out (Drug Control Fund)	151,000.00	198,974.00	198,974.00
TOTAL EXPENDITURES		**40,558,347.00**	**40,865,205.00**	**30,268,930.89**

DEBT SERVICE BUDGET - 2019-2020
Statement of Revenues and Expenditures
Period ending March 31, 2020

REVENUES:		ORIGINAL BUDGET	AMENDED BUDGET	REC'D THRU 3-31-2020
40000	Local Taxes	18,119,897.00	18,119,897.00	16,861,165.77
44000	Other Local Revenues	0.00	0.00	61.71
TOTAL REVENUES		**18,119,897.00**	**18,119,897.00**	**16,861,227.48**
Fund Balance June 2019		**14,733,960**		

EXPENDITURES:		ORIGINAL BUDGET	AMENDED BUDGET	PAID & ENCUMBERED THROUGH 3-31-2020
82000	Education Debt	11,566,385.00	11,566,385.00	11,500,778.10
90000	Public Safety Projects	2,110,713.00	2,110,713.00	2,108,260.48
99100	Transfers Out	6,150,000.00	6,150,000.00	1,300,000.00
TOTAL EXPENDITURES		**19,827,098.00**	**19,827,098.00**	**14,909,038.58**

SOLID WASTE/SANITATION BUDGET - 2019-2020
Statement of Revenues and Expenditures
Period ending March 31, 2020

REVENUES:		ORIGINAL BUDGET	AMENDED BUDGET	REC'D THRU 3-31-2020
40000	Local Taxes	3,146,052.00	3,146,052.00	3,123,941.87
43000	Charges for Current Service	1,440,000.00	1,440,000.00	1,076,056.21
44000	Other Local Revenues	150,000.00	150,000.00	71,054.10
46000	State of Tennessee	622,790.00	622,790.00	119,240.70
47000	Federal Government	0	0	0
TOTAL REVENUES		**5,358,842.00**	**5,358,842.00**	**4,390,292.88**
Fund Balance June 2019		**968,405**		

EXPENDITURES:		ORIGINAL BUDGET	AMENDED BUDGET	PAID & ENCUMBERED THROUGH 3-31-2020
55000	Public Health and Welfare	5,682,196.00	5,748,265.00	2,933,225.57
TOTAL EXPENDITURES		**5,682,196.00**	**5,748,265.00**	**2,933,225.57**

Parks and Recreation 2019-2020
Statement of Revenues and Expenditures
Period ending March 31, 2020

REVENUES:		ORIGINAL BUDGET	AMENDED BUDGET	REC'D THRU 3-31-2020
40000	Local Taxes	998,456.00	998,456.00	906,907.93
43000	Charges for Current Services	55,000.00	55,000.00	15,294.65
44000	Other Local Revenues	60,000.00	60,000.00	49,124.46
46000	State of Tennessee	0.00	20,000.00	*20,000.00*
TOTAL REVENUES		**1,113,456.00**	**1,133,456.00**	**991,327.04**

Fund Balance June 2019 **444,352**

EXPENDITURES:		ORIGINAL BUDGET	AMENDED BUDGET	PAID & ENCUMBERED THROUGH 3-31-2020
56000	Social Cultural & Recreational	1,278,508.00	1,298,508.00	317,330.70
TOTAL EXPENDITURES		**1,278,508.00**	**1,298,508.00**	**317,330.70**

PUTNAM COUNTY SELF INSURANCE FUND
FUND BALANCE SUMMARY FOR 2019 - 2020
As of March 31, 2020

Fund Balance as of December 31, 2019			52,494.34
PLUS: Departmental Deposits		6,322.00	
Interest		5,899.26	
		12,221.26	
LESS: Liability Claims		31,642.74	
Work Comp Claims		55,000.00	
Medical Records		0.00	
Claim Adjuster Fees		0.00	
Legal Fees		82,379.51	
Court Reporter & Court Costs		0.00	
Insurance		29,346.00	
Miscellaneous		0.00	
WC Fees to PMA Insurance Group		364,832.60	
Management fee		0.00	
Liability Reserve Increase		0.00	
(Decrease) this period		-53,443.00	
Work Comp Reserve Increase		0.00	
(Decrease) this period		-586,163.00	
		-76,405.15	
Ending Fund Balance as of March 31, 2020			**141,120.75**
CASH SUMMARY			
==========			
Checking balance (9715) as of 03/31/2020		41,190.27	
Checking balance (4324) as of 03/31/2020		507,517.58	
Certificate of Deposit as of 03/31/2020		753,116.25	
Outstanding items:			
CK 2086		-1.00	
CK 3106		-311.25	
CK 3184		-4,954.10	
Ending Cash Balance as of March 31, 2020			**1,296,557.75**
Less: Open Liability Claim Reserves as of 03/31/2020			-395,333.00
Open Work Comp Claim Reserves as of 03/31/2020			-760,104.00
Ending Fund Balance as of March 31, 2020			**141,120.75**

Number of Open Liability Claims as of March 31, 2020	13
Number of Open Work Comp Claims as of March 31, 2020	48

This report was prepared by McGriff Insurance Services on 04.27/2020

The Chairman asked for discussion on the motion to approve the Quarterly Reports for Road Fund, School Funds, County General Fund, Debt Service Fund, Solid Waste Sanitation Fund, Parks and Recreation Fund and Self Insurance Fund. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

NEW BUSINESS AND ACTION THEREON BY THE BOARD

REPORT OF STANDING COMMITTEES

PLANNING COMMITTEE: No Business for this Meeting

FISCAL REVIEW COMMITTEE:

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE GENERAL PURPOSE SCHOOL FUND

Commissioner Mike Atwood moved and Commissioner Cindy Adams seconded the motion to approve the Budget Amendments to the General Purpose School Fund.

(SEE ATTACHED)

Department of Education
Putnam County

Mr. Corby King, Director of Schools

Board of Education
Dawn Fry, Chair
Celeste Gammon, Vice-Chair

1400 East Spring Street
Cookeville, Tennessee 38506-4313
Phone (931) 526-9777
FAX (931) 372-0391

Board Members
Kim Cravens
Jerry Maynard
David McCormick
Lynn McHenry

May 5, 2020

Honorable Commissioners
Putnam County Courthouse
Cookeville, TN 38501

Honorable Commissioners:

Please consider approval of the following budget amendments to the General-Purpose School Fund, as submitted.

Sincerely,

Mark McReynolds
Putnam County Board of Education

Enclosures:

- To reallocate Student Services budget to provide supplies for Physical Education and Homebound education.
- To adjust budget to account for various insurance and personnel changes.
- To adjust Special Education budget in order to purchase Speech testing kits and protocols for Students with disabilities.

Putnam County Budget Amendment / **Line Item Transfer** Authorization Form

Department: Student Services

DATE: 7-May-20

Item #	Account #	Account Description	Current Approved Amount	Increase	Decrease	Requested Approval Amount
	Revenue			Increase	Decrease	
			-			-
						-
		Total Revenue	-			-
	Expenditures					
				Decrease	Increase	
2	141 E 72120 355 02000	Funds for PE classrooms and supplies/equipment for homebound students	-	2,500.00		2,500.00
3	141 E 72120 524 02000	Funds for PE classrooms and supplies/equipment for homebound students	-	4,155.00		10,445.00
4	141 E 72120 599 02000	Funds for PE classrooms and supplies/equipment for homebound students		2,000.00		1,440.00
5	141 E 72120 790 02000	Funds for PE classrooms and supplies/equipment for homebound students		46.00		1,754.00
6	141 E 72120 499 02000	Funds for PE classrooms and supplies/equipment for homebound students			8,701.00	13,101.00
						-
		Total Expenditures	-	8,701.00	8,701.00	
						-
						-
		Total Revenue less Total Expenditures	-	-	8,701.00	-

Explan: Moving funds from various accounts to one account where we can use funds to purchase supplies for PE classrooms and for home bound students

Requested by: Melanie Russell
Supervisor

Recommended for Approval:
Official / Department Head

Reviewed by: Nancy McKay
Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval — No Recommendation — Date:

Action by County Commission: Approval — Non-Approval — Date:

4/29

Putnam County ***Budget Amendment*** / Line Item Transfer Authorization Form

Department: Finance

19-00094

DATE: 7-May-20

Item #	Account #	Account Description	Current Approved Amount	Decrease	Increase	Requested Approval Amount
1	141 E 71100 116 000 00000 000	TEACHERS	28,498,860.87	37,000.00		28,461,860.87
2	141 E 71100 195 000 00000 000	CERTIFIED SUBSTITUTE TEACHERS	220,000.00	9,500.00		210,500.00
3	141 E 71100 198 000 00000 000	NON-CERTIFIED SUBSTITUTE TEACH	320,000.00	17,500.00		302,500.00
4	141 E 71100 201 000 00000 000	SOCIAL SECURITY	1,826,651.16	13,000.00		1,813,651.16
5	141 E 71100 207 000 00000 000	MEDICAL INSURANCE	5,597,585.59		40,000.00	5,637,585.59
6	141 E 71100 212 000 00000 000	EMPLOYER MEDICARE LIABILITY	449,949.89	6,500.00		443,449.89
7	141 E 72120 199 000 00000 000	OTHER PER DIEM & FEES	1,440.00		100.00	1,540.00
8	141 E 72130 207 000 02100 000	MEDICAL INSURANCE	18,357.37		100.00	18,457.37
9	141 E 72130 217 000 02100 000	RET HYBRID STABILIZATION	300.00		100.00	400.00
10	141 E 72210 105 000 00000 000	SUPERVISOR/DIRECTOR	519,202.87	7,000.00		512,202.87
11	141 E 72210 117 000 00000 000	CAREER LADDER PROGRAM	14,000.00		1,000.00	15,000.00
12	141 E 72210 162 000 00000 000	CLERICAL PERSONNEL	144,281.23		1,000.00	145,281.23
13	141 E 72210 163 000 02141 000	AIDES	1,969.80		100.00	2,069.80
14	141 E 72210 208 000 02141 000	DENTAL INSURANCE	10.68		100.00	110.68
15	141 E 72210 217 000 00000 000	RET HYBRID STABILIZATION	1,600.00		200.00	1,800.00
16	141 E 72220 207 000 00000 000	MEDICAL INSURANCE	199,745.94		25,000.00	224,745.94
17	141 E 72220 208 000 00000 000	DENTAL INSURANCE	2,861.83		500.00	3,361.83
18	141 E 72320 101 000 00000 000	COUNTY OFFICIAL/ADMINISTRATIVE	109,120.00		2,500.00	111,620.00
19	141 E 72320 204 000 00000 000	STATE RETIREMENT	11,599.46		500.00	12,099.46
20	141 E 72510 162 000 00000 000	CLERICAL PERSONNEL	34,472.52		1,000.00	35,472.52
21	141 E 72510 204 000 00000 000	STATE RETIREMENT	37,346.61		300.00	37,646.61
22	141 E 72710 142 000 00000 000	MECHANIC(S)	148,491.20		25,000.00	173,491.20
23	141 E 72710 146 000 00000 000	BUS DRIVERS	938,281.08	20,000.00		918,281.08
24	141 E 72710 146 000 01605 000	BUS DRIVERS	270,658.49	7,000.00		263,658.49
25	141 E 72710 162 000 00000 000	CLERICAL PERSONNEL	21,403.20		100.00	21,503.20
26	141 E 72710 169 000 00000 000	PART TIME PERSONNEL	30,260.34		5,000.00	35,260.34
27	141 E 72710 189 000 00000 000	OTHER SALARIES & WAGES	-		5,000.00	5,000.00
28	141 E 72710 189 000 01605 000	OTHER SALARIES & WAGES	286,699.63	8,100.00		278,599.63
29	141 E 72710 207 000 00000 000	MEDICAL INSURANCE	218,563.20		7,000.00	225,563.20
30	141 E 73100 105 000 00000 000	SUPERVISOR/DIRECTOR	63,709.20		1,000.00	64,709.20
31	141 E 73100 162 000 00000 000	CLERICAL PERSONNEL	117,208.00		2,500.00	119,708.00
32	141 E 73100 167 000 00000 000	MAINTENANCE PERSONNEL	132,475.20	3,500.00		128,975.20
33	141 E 73100 207 000 00000 000	MEDICAL INSURANCE	70,870.40		5,000.00	75,870.40
34	141 E 73400 207 000 02005 000	MEDICAL INSURANCE	264,034.39		6,000.00	270,034.39
		Total	**40,572,010.15**	**129,100.00**	**129,100.00**	**40,572,010.15**

Explanation: To adjust budget to account for various insurance and personnel changes

Requested by: _____ *Supervisor*

Recommended for Approval: _____ *Official / Department Head*

Reviewed by: _____ *Chief Financial Officer*

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: _____

Action by County Commission: Approval Non-Approval Date: _____

Putnam County_ Budget Amendment_ / **Line Item Transfer** Authorization Form

Department: Special Education

DATE: MAY 2020

Item #	Fund #	Account #	Account Description	Current Approved Amount	Decrease	Increase	Requested Approval Amount
1	141	72220-355	Travel	33,275.00	5,000.00		28,275.00
2	141	72220-499	Other Supplies	24,100.00		4,900.00	29,000.00
3	141	72220-208	Dental	2,986.83		100.00	3,086.83
							-
							-
							-
							-
							-
							-
					5,000.00	5,000.00	

Explanation: Spring clean-up and to purchase Speech testing kits and protocals for SWD

Requested by Sheri Roberson
Sheri Roberson Supervisor

Recommended for Approval:
Assistant Director

Reviewed by: Mark McCright
Finance Director

Official / Department Head

Action by Fiscal Review Committ ***None Required***

Action by County Commission: ***None Required***

The Chairman asked for discussion on the motion to approve the Budget Amendments to the General Purpose School Fund. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Jonathan A D Williams
Kevin Christopher
Sam Sandlin
Jim Martin
Jerry Ford
Jordan Iwanyszyn
Theresa Tayes
Jerry Roberson
Cindy Adams
Terry Randolph
Chris Cassetty
Adam Johnson
A J Donadio
Grover Bennett Jr.
Danny Holmes
Ben Rodgers
Jimmy Neal
Dale Moss
Kim Bradford
Joe Iwanyszyn
Darren Wilson
Kathy Dunn
Cathy Reel
Mike Atwood

The Clerk announced that twenty-four (24) voted for, zero (0) voted against, zero (0) abstained, and zero (0) absent. The motion carried.

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF THE BUDGET AMENDMENTS TO THE ROAD DEPARTMENT FUND

Commissioner Mike Atwood moved and Commissioner Jimmy Neal seconded the motion to approve the Budget Amendments to the Road Department Fund.

(SEE ATTACHED)

Putnam County Highway Department
Budget Amendment/Line Item Transfer Authorization Form May, 2020
Commission Meeting

ROAD FUND:131

Item	Account	Description	Decrease Fund Balance	Increase Revenue	Increase Expenditures	Approved Expenditures	Total Expenditiures	Expended Expenditures	Account Balance
1	39000	Fund Balance	57,000	57,000	-	-	-	-	-
2	62000.409	Crushed Stone	-	-	30,000	130,000	160,000	122,654	37,346
3	63100.336	Maint/Repair Ser.			12,000	25,000	37,000	20,465	16,535
4	68000.714	Hwy. Equipment	-	-	15,000	395,115	410,115	140,390	269,725
		Totals	**57,000**	**57,000**	**57,000**	**550,115**	**607,115**	**283,509**	**323,606**

Submitted by: _____

Putnam County Road Supervisor

The Chairman asked for discussion on the motion to approve the Budget Amendments to the Road Department Fund. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Jonathan A D Williams
Kevin Christopher
Sam Sandlin
Jim Martin
Jerry Ford
Jordan Iwanyszyn
Theresa Tayes
Jerry Roberson
Cindy Adams
Terry Randolph
Chris Cassetty
Adam Johnson
A J Donadio
Grover Bennett Jr.
Danny Holmes
Ben Rodgers
Jimmy Neal
Dale Moss
Kim Bradford
Joe Iwanyszyn
Darren Wilson
Kathy Dunn
Cathy Reel
Mike Atwood

The Clerk announced that twenty-four (24) voted for, zero (0) voted against, zero (0) abstained, and zero (0) absent. The motion carried.

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF THE BUDGET AMENDMENTS TO THE COUNTY GENERAL FUND

Commissioner Mike Atwood moved and Commissioner Terry Randolph seconded the motion to approve the Budget Amendments to the County General Fund.

(SEE ATTACHED)

BUDGET AMENDMENT
COUNTY GENERAL FUND

May-20

COUNTY GENERAL EXPENDITURES		Debit	Credit	
51500 Election Commission				
101	County Official		4,300	*Additional benefits due outgoing registrar*
53330 Drug Court				
499	Other Supplies & Materials		3,000	*See Memo from Julie Chambers*
53600 District Attorney				
105	Supervisor/Director		1,717	
307	Communication	1,000		*See Memo from*
355	Travel	717		*DA Office*
54310 County Fire				
169	Part Time Personnel		4,754	*Per Memo from*
187	Overtime	5,334		*Fire Chief*
189	Other Salaries		5,334	
199	Other Per Diem	4,754		
55130 Ambulance Service				
133	Paraprofessionals	150,000		*See Memo from*
169	Part Time		95,000	*T. Copeland*
187	Overtime		55,000	
55190 Infectious Disease				
413	Drugs & Medical Supplies		30,000	*COVID-19*
COUNTY GENERAL RESERVE				
34690	Reserve for Employee Benefits	4,300		
COUNTY GENERAL FUND BALNCE				
39000	Undesignated	30,000		
COUNTY GENERAL REVENUES				
46220	Drug Control Grants	3,000		
	TOTAL	**199,105**	**199,105**	

RECOVERY COURTS
13TH JUDICIAL DISTRICT

Recovery Court · Veterans Treatment Court
Honorable Judge Gary McKenzie
18 North Madison Avenue, Suite 100
Cookeville, TN 38501
931.372.1003 (Phone) · 931.528.1206 (Fax)

May 11, 2020

Debby Francis
Manager of Accounts/Budgets
300 East Spring St. RM. 8
Cookeville, TN 38501

RE: Amendment to FY 19-20 Budget

Dear Ms. Francis,

The 13th Judicial District Recovery Courts is requesting an amendment to its fiscal year 2019-2020 budget. This amendment is as follows:

1) Add an additional $3,000 to line item 499 (Other Supplies and Materials)

This amendment is in response to additional funding that was received from our state department.

Please find attached a Revised FY 19-20 Budget Summary attached to this letter.

Should you have any questions about this amendment or the funding please feel free to contact me anytime.

Sincerely,

Julie Chambers
Recovery Courts Director

TENNESSEE DEPARTMENT OF MENTAL HEALTH AND SUBSTANCE ABUSE SERVICES

VENDOR AUTHORIZATION FORM

AUTHORIZATION PERIOD

Begin: July 1, 2019	End: June 30, 2020

STATE INFORMATION

Program:	Criminal Justice Enhancement - Federal (CJEF)		
Program Contact:	Ellen Abbott, Director of Criminal Justice Services, Division of Substance Abuse Services		
Program Code:	340276		
Edison Delegation ID	62141	CDFA#	N/A

VENDOR INFORMATION

Vendor:	13th Judicial District Drug Court		
Communications sent to the following address:	300 East Spring St, Room 2, Cookeville TN 38501		
Remit address if different from above:			
Phone:	931-372-0483	Authorization Email:	jchambers@putnamcountytn.gov
Edison Vendor ID:	0000000039		

AUTHORIZATION/REIMBURSEMENT DETAIL

Service Authorized	Units Authorized	Unit Cost	Amount Authorized
See Terms and Conditions – Exhibit 1			
		TOTAL AMOUNT AUTHORIZED :	$3,000.00

Additional pricing terms attached: ☒ YES ☐ NO

Vendor Authorization Terms & Conditions attached: ☒ YES ☐ NO

This instrument only amends the reimbursement detail of previously executed Terms & Conditions: ☐ YES

AUTHORIZATION & ACCEPTANCE

Vendor Acceptance: (signature with printed name, title, date)	State Authorization: (signature with printed name, title, date)
Randy Porter County Mayor	
Name, Title 2-24-2020 Date	Taryn Sloss, Assistant Commissioner 2/25/20 Date

STATE OF TENNESSEE
THIRTEENTH JUDICIAL DISTRICT

BRYANT C. DUNAWAY
DISTRICT ATTORNEY GENERAL
1519A East Spring Street
Cookeville, Tennessee 38506
931-528-5015
Fax: 931-528-9359

Putnam County, Cookeville
Cumberland County, Crossville
White County, Sparta
Overton County, Livingston
DeKalb County, Smithville
Clay County, Celina
Pickett County, Byrdstown

Crossville Office
112 Fourth Street
Crossville, TN 38555
931-484-8732
Fax 931-484-0177

Livingston Office
1920 Bradford-Hicks Drive
Livingston, TN 38570
931-823-1224
Fax 931-823-4303

May 12, 2020

Renee Howell
Program Manager
William Snodgrass Tennessee Tower
312 Rosa Parks Avenue, 18th Floor
Nashville, TN 37243-1102

RE: Salary recalculation for Contract 39033

Dear Ms. Howell:

Per our phone conversation, it is necessary to pull funding from line items 307 and 355 in order to compensate for a miscalculation of the disbursement of salary and benefits for contract number 39033.

Therefore, $1,000.00 will be taken from line item 307-communication, i.e., $250.00 for each invoice March through June; and $716.92 will be taken from line item 355-travel, i.e., $179.23 each invoice March through June, in order to compensate the miscalculation of the disbursement of salary and benefits.

Thank you for your time and attention to this matter. If you have anything further to add to this, please do not hesitate to contact me.

Sincerely yours,

Angel R. Sircy
Administrative Assistant to
District Attorney General
Bryant C. Dunaway

as
Enclosure

Putnam County

Putnam County Fire Department

Fire Chief Thomas Brown
700 County Services Drive
Cookeville, Tennessee 38501
Phone: 931-528-1200 Fax: 931-528-7913
tbrown@putnamcountytn.gov

05/04/2020
RE: Budget Amendment

The Fire Department request moving to move $4753.73 from 54310-199 to 54310-169 and $5333.84 from 54310-187 to 54310-189

Sincerely,

Chief Thomas Brown
Cell 931-979-1153

PUTNAM COUNTY EMERGENCY MEDICAL SERVICES

700 County Services Drive
Cookeville, TN 38501
Phone (931) 528-1555

Tommy Copeland, CCP
Chief
tcopeland@putnamcountytn.gov
Direct (931)525-2103
Fax (931)520-8404

Darren Ford, CCP
Deputy Chief
dford@putnamcountytn.gov
Direct: 931-525-2112
Fax: 931-372-0295

Budget Amendment Requests

May 4th, 2020

Putnam County EMS would like to make the following amendments to the budget:

From 55130-133
To 55130-169
$95,000

From 55130-133
To 55130-187
$55,000

This money is included in full-time. This is to cover employees that have been out on work comp, military leave or open positions that have been filled by part-time employees. **No new money.**

Respectfully submitted,

Tommy Copeland

Tommy Copeland, CCP
Chief

The Chairman asked for discussion on the motion to approve the Budget Amendments to the County General Fund. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Jonathan A D Williams
Kevin Christopher
Sam Sandlin
Jim Martin
Jerry Ford
Jordan Iwanyszyn
Theresa Tayes
Jerry Roberson
Cindy Adams
Terry Randolph
Chris Cassetty
Adam Johnson
A J Donadio
Grover Bennett Jr.
Danny Holmes
Ben Rodgers
Jimmy Neal
Dale Moss
Kim Bradford
Joe Iwanyszyn
Darren Wilson
Kathy Dunn
Cathy Reel
Mike Atwood

The Clerk announced that twenty-four (24) voted for, zero (0) voted against, zero (0) abstained, and zero (0) absent. The motion carried.

NOMINATING COMMITTEE: None

REPORT OF SPECIAL COMMITTEES: None

RESOLUTIONS: None

ELECTION OF NOTARIES:

MOTION RE: APPROVE THE ELECTION OF NOTARIES

Commissioner Kim Bradford moved and Commissioner Kathy Dunn seconded the motion to approve the Election of Notaries.

(SEE ATTACHED)

PUTNAM COUNTY CLERK
WAYNE NABORS COUNTY CLERK
P.O. BOX 220
COOKEVILLE TN 38503
Telephone 931-526-7106
Fax 931-372-8201

Notaries to be elected May 18,2020

ELAYNE AOKI
TERESA ANN BILBREY
GORDON A BYARS
KEVIN CHRISTOPHER
BRINDA C COPELAND
KIM HITE
DESSA HIX
LAUREN HUGHES
REGINA C JACKSON
BEN A KILGROW
RICHARD LARNERD
HANNAH MARTIN
HEATHER J MCAFEE
BRITTANY D MILLER
MARGARET L NOLAND
EMILY POLSON
JOHN J SCHINKAI JR
BRENDA G SPAIN
JAMES E THOMPSON
KEITH THURMAN
STACY L WILLIS
JENNIFER WRIGHT
BROOKLYN YOUNG

The Chairman asked for discussion on the motion to approve the Election of Notaries. There was none.

The Chairman asked the Commissioners to vote on the motion to approve the Election of Notaries. The Commissioners voted as follows:

FOR:

Jonathan A D Williams
Kevin Christopher
Sam Sandlin
Jim Martin
Jerry Ford
Jordan Iwanyszyn
Theresa Tayes
Jerry Roberson
Cindy Adams
Terry Randolph
Chris Cassetty
Adam Johnson
A J Donadio
Grover Bennett Jr.
Danny Holmes
Ben Rodgers
Jimmy Neal
Dale Moss
Kim Bradford
Joe Iwanyszyn
Darren Wilson
Kathy Dunn
Cathy Reel
Mike Atwood

The Clerk announced that twenty-four (24) voted for, zero (0) voted against, zero (0) abstained, and zero (0) absent. The motion carried.

OTHER NEW BUSINESS:

RECOGNIZE CASH FLOW ANALYSIS AND MONTHLY BUDGET TO ACTUAL REPORT FOR THE GENERAL PURPOSE SCHOOL FUND

No action required, for minutes only.

(SEE ATTACHED)

Department of Education
Putnam County

Mr. Corby King, Director of Schools

Board of Education
Dawn Fry, Chair
Celeste Gammon, Vice-Chair

1400 East Spring Street
Cookeville, Tennessee 38506-4313
Phone (931) 526-9777
FAX (931) 372-0391

Board Members
Kim Cravens
Jerry Maynard
David McCormick
Lynn McHenry

May 5, 2020

Honorable Commissioners
Putnam County Courthouse
Cookeville, TN 38501

Honorable Commissioners:

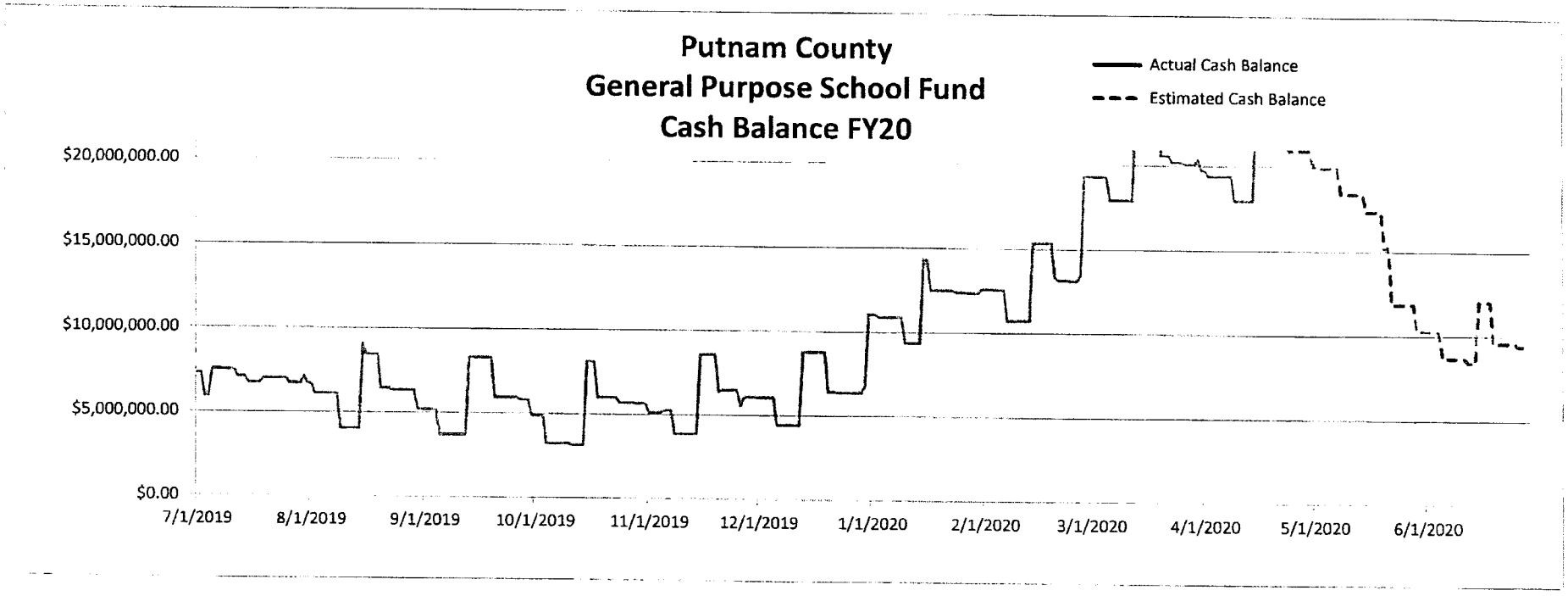
Please see attached Cash Flow Analysis and Monthly Budget to Actual Report for the General Purpose School Fund (141) for year FY20.

Sincerely,

Mark McReynolds
Putnam County Board of Education

Enclosures:

- General Purpose School Fund Cash Flow Analysis for year FY20 as of May 1, 2020.
- Monthly Budget to Actual Report as of March 31, 2020.



7/1/2019	$ 7,299,789.49	2/1/2020	$ 12,586,727.44
8/1/2019	$ 6,700,662.70	3/1/2020	$ 19,319,791.70
9/1/2019	$ 5,198,740.43	4/1/2020	$ 19,747,236.35
10/1/2019	$ 4,902,415.95	5/1/2020	$ 19,941,688.14
11/1/2019	$ 5,143,615.87	6/1/2020	$.
12/1/2019	$ 6,056,941.49	7/1/2020	$.
1/1/2020	$ 11,044,044.89		

PUTNAM COUNTY BOARD OF EDUCATION
FUND 141 - GENERAL PURPOSE SCHOOL FUND
MONTHLY BUDGET TO ACTUAL REPORT

		2019-2020 Budget	Actual Jul 2019	Actual Aug 2019	Actual Sep 2019	Actual Oct 2019	Actual Nov 2019	Actual Dec 2019	Actual January 2020	Actual February 2020	Actual March 2020	Total Year to Date
Revenues:												
40000	Local Revenue	34,208,655	101,263	1,503,273	1,472,172	2,161,274	2,751,574	6,964,043	2,919,832	8,536,025	1,920,823	28,330,280
41000	Licenses and Permits	6,000	589	361	665	675	694	-	741	266	285	4,275
43000	Charges-Current Services	263,350	1,235	21,284	14,025	36,010	13,226	33,848	29,384	10,657	25,031	184,700
44000	Other Local Revenue	31,700	665	2,299	2,475	2,440	3,110	11,625	2,447	3,377	2,546	30,984
46000	State of Tennessee	57,771,473	-	5,441,714	5,470,801	5,844,593	5,619,678	5,588,163	5,994,994	5,839,456	5,527,028	45,326,426
47000	Federal Thru State	912,832	-	15,292	31,814	50,359	165,982	49,080	52,375	51,341	58,062	474,306
48000	Donations/Other	72,150	-	2,771	4,775	2,775	62,976	3,773	2,812	2,811	8,921	91,613
49000	Other Sources	900,000	-	51,361	51,356	51,361	52,584	102,723	-	116,153	51,889	477,427
	TOTAL	94,166,160	103,753	7,038,356	7,048,083	8,149,486	8,669,823	12,753,253	9,002,584	14,560,086	7,594,586	74,920,010
Expenditures:												
71100	Regular Education	45,398,230	568,292	4,178,092	3,641,847	3,651,444	4,313,701	3,725,346	3,679,093	3,638,853	3,592,461	30,989,128
71150	Alternative Education	774,246	8,034	63,084	62,982	62,879	65,033	63,612	63,747	63,646	63,644	516,662
71200	Special Education	9,271,805	113,850	737,725	752,552	752,698	776,491	764,711	762,376	760,068	754,511	6,174,982
71300	Vocational Education	1,683,687	21,921	114,467	117,550	128,851	123,071	115,722	118,495	117,712	115,781	973,571
71600	Adult Education	577,896	29,534	42,426	43,511	42,279	41,051	43,635	42,168	42,297	41,616	368,516
72110	Attendance	298,162	19,213	79,805	19,075	19,024	22,875	19,075	19,459	20,338	19,872	238,735
72120	Health Services	1,094,033	21,608	96,579	88,987	89,239	87,542	86,519	91,689	85,208	90,157	737,529
72130	Other Student Services	3,337,364	34,128	258,242	247,530	204,444	234,289	206,818	225,107	261,799	232,949	1,905,308
72210	Regular Ed. Support	2,960,323	113,739	325,987	209,031	218,783	218,972	243,600	245,506	229,134	215,505	2,020,257
72215	Alternative Ed. Support	135,420	8,118	11,107	11,107	11,107	11,107	11,107	11,109	11,109	11,109	96,982
72220	Special Ed. Support	1,770,921	62,480	138,410	145,036	134,766	138,098	136,987	147,753	141,913	139,321	1,184,764
72230	Vocational Ed. Support	93,986	8,380	7,084	7,184	7,084	7,453	7,303	7,553	7,336	7,310	66,687
72250	Technology	1,525,525	67,504	290,889	89,945	87,187	90,012	94,889	91,344	275,366	87,805	1,174,940
72260	Adult Ed. Support	185,994	12,639	12,813	13,566	13,176	18,853	14,239	25,171	12,640	13,710	136,807
72310	Board of Education	1,840,336	532,933	85,542	56,690	91,660	106,605	276,510	119,922	188,640	65,419	1,523,922
72320	Office of the Director	155,341	13,280	12,563	12,170	11,800	12,555	13,028	12,281	19,354	10,643	117,673
72410	Office of Principal	6,572,303	150,535	536,089	533,809	536,870	549,502	539,846	543,337	560,136	541,511	4,491,636
72510	Fiscal Services	901,741	87,461	127,684	64,838	65,218	66,286	64,440	69,365	69,726	64,387	679,405
72520	Human Services/Personnel	242,788	19,751	17,948	28,914	19,946	19,499	18,071	19,367	18,567	18,167	180,231
72610	Operation of Plant	7,095,242	491,930	616,537	330,871	820,471	579,141	474,589	540,904	536,768	555,497	4,946,708
72620	Maintenance of Plant	2,099,781	136,275	206,433	358,659	12,373	168,364	123,630	146,550	138,841	107,420	1,398,545
72710	Transportation	3,522,735	107,573	265,000	250,736	243,666	275,548	439,527	277,690	357,546	234,404	2,451,689
73100	Food Services	474,812	34,686	34,682	34,686	35,909	34,686	34,687	33,055	35,215	35,261	312,867
73300	Community Services	782,432	13,905	12,372	38,114	88,320	63,237	68,658	57,390	77,533	53,625	473,154
73400	Early Childhood Education	1,871,057	28,938	165,480	143,630	142,791	173,117	143,585	147,350	170,562	145,514	1,260,966
76100	Regular Capital Outlay	-	-	-	-	-	-	-	-	-	-	-
99100	Operating Transfers	-	-	36,796	976	(12,754)	9,337	730	196	(1,922)	(14,385)	18,973
	TOTAL	94,666,160	2,706,707	8,473,837	7,303,994	7,479,232	8,206,425	7,730,865	7,497,978	7,838,384	7,203,214	64,440,635

ACKNOWLEDGMENT OF THE APPOINTMENT OF GROVER BENNETT JR. TO THE COOKEVILLE BOAT DOCK UTILITY DISTRICT BOARD FOR A 4 YEAR TERM TO EXPIRE MAY 2024. (REQUIRES NO ACTION)

(SEE ATTACHED)

RANDY
PORTER
COUNTY EXECUTIVE

May 6, 2020

Shawn Fry
165 East Spring St
Cookeville, TN 38501

RE: Cookeville Boat Dock Utility District

Dear Shawn:

Please accept this letter as my reappointment of Grover Bennett, Jr. to the Cookeville Boat Dock Utility District Board. My only stipulation is that the Board member agrees to work with me on any matters that may come up concerning the district and to work together to make the water district the best it can be for the citizens of the County. Mr. Bennett has agreed to do this.

If you have any questions, please free to contact me.

Sincerely,

Randy Porter
County Executive

Putnam County Executive • 300 E. Spring St., Room 8 • Cookeville, TN 38501
PHONE: (931) 526-2161 • FAX: (931) 528-1300 • rporter@putnamcountytn.gov

MOTION RE: APPROVE THE RATIFICATION OF RANDY PORTER'S REAPPOINTMENTS TO THE INSURANCE COMMITTEE FOR 2 YEAR TERMS EXPIRING MAY 2022 AS FOLLOWS: CHRIS CASSETTY
TOMMY COPELAND
BEN RODGERS

Commissioner Jordan Iwanyszyn moved and Commissioner Jimmy Neal seconded the motion to approve the ratification of Randy Porter's reappointments of Chris Cassetty, Tommy Copeland, and Ben Rodgers to the Insurance Committee for 2 year terms expiring May 2022.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

HEAR A REPORT FROM THE AUDIT COMMITTEE

County Mayor, Randy Porter gives report from Audit Committee.

(SEE ATTACHED)

Putnam County, Tennessee

Report of County Audit Committee

February 21, 2020

The Putnam County audit committee met at 10:00 a.m. in the conference room on the main floor of the Putnam County Courthouse. The following were in attendance:

Committee Members: Bob Duncan; Ben Rodgers; Mike Atwood and Sam Sandlin. Also in attendance were Randy Porter, County Mayor; Steve Reeder and Anita Scarlett from the Comptroller's office; Corey King and Mark McReynolds from the Putnam County School System and Jim Herrin from the Herald-Citizen.

Absent were committee members Jim Martin, William Clark and Danny Brooks. The committee noted that this was at least the second consecutive year that Clark and Brooks had not attended.

Upon a motion by Ben Rodgers, seconded by Mike Atwood; Bob Duncan was elected Chairman. Upon a motion by Mike Atwood, seconded by Sam Sandlin, Ben Rodgers was elected Vice-Chairman.

Steve Reeder, audit manager, informed the committee that the Comptroller's office had completed their examination of the financial statements for the year ended June 30, 2019 and had issued an unqualified opinion and that the audit had NO FINDINGS.

The committee noted that this was the third consecutive year that the County had received an audit with no findings and an unqualified opinion. The committee commended all county officials for the excellent audit and encourages them to continue their efforts for a fourth audit with no findings.

The committee inquired of the representatives from the Comptroller's office if there were any new governmental accounting standards which the County and the committee should be aware of that might effect the audit for the June 30, 2020 fiscal year. They responded that there were none.

There being no further business, the meeting adjourned by 10:25 a.m.

Submitted by:

Bob Duncan, Chairman

ANNOUNCEMENTS AND STATEMENTS

Reminder that next month's Full Commission will be Monday, June 29, 2020, with Committee meetings being the Monday before.

MOTION RE: ADJOURN

Commissioner Kim Bradford moved and Commissioner Jimmy Neal seconded the motion to adjourn.

The Chairman asked for discussion on the motion. There was none.

The meeting adjourned.

PLANNING COMMITTEE MEETING

TO: **Putnam County Board of Commissioners**

FROM: **Randy Porter, County Mayor**

DATE: **May 13, 2020**

RE: **Planning Committee Agenda**

Listed below are items to be considered by the County's Planning Committee on Monday, May 18, 2020, IMMEDIATELY AFTER FISCAL REVIEW COMMITTEE MEETING.

1. Any business that needs to be reviewed by the Planning Committee.

Jordon Swanson - Dunn - Adjourn - [illegible]

Note: No Nominating Committee meeting for this month

Attendance Roll Call

Roll Call and Voting Record

PUTNAM COUNTY COMMISSION, PUTNAM COUNTY, TENN.
Wayne Nabors, County Clerk
PLANNING

ITEM:	5-18-20	Aye	Nay	Abstain						Absent	Present
DIST.	COMMISSIONER										
1ST	KEVIN CHRISTOPHER - 415-418-9605 545 Douglas St. Cookeville, 38501										✓
2ND	SAM SANDLIN - 267-5838 1080 Interstate Dr. Cookeville, 38501										✓
3RD	JORDAN IWANYSZYN – 644-2827 436 Wedgewood St., Cookeville, 38501										✓
4TH	THERESA TAYES - 544-8298 12579 Monterey Hwy, Monterey, 38574										✓
5TH	TERRY RANDOLPH - 260-9999 3509 Tolbert Dr., Cookeville, 38506										✓
6TH	ADAM JOHNSON - 854-6134 440 W. Stevens St., Cookeville, 38501										✓
7TH	GROVER N. BENNETT JR - 510-8083 1866 S. Allen Rd., Baxter, 38544										✓
8TH	DANNY HOLMES – 260-3273 217 Highland Ave, Baxter, 38544										✓
9TH	DALE MOSS - 260-6646 820 Hawkins Crawford Rd, Cookeville, 38501										✓
10TH	KIM BRADFORD – 252-4679 2184 N. Pine Hill Road, Cookeville, 38501										✓
11TH	KATHY DUNN - 265-4575 2513 Candyland Cir., Cookeville, 38506										✓
12TH	CATHY REEL – 261-3175 2418 Pinehill Road, Algood, 38506										✓
	DO ANY OF YOU WISH TO CHANGE YOUR VOTE?										
	TOTAL										12

12 Present

Wayne Nabors
County Clerk

FISCAL REVIEW COMMITTEE

TO: **Putnam County Board of Commissioners**

FROM: **Randy Porter, County Mayor**

DATE: **May 13, 2020**

RE: **Fiscal Review Committee Agenda**

Listed below are items to be considered by the County's Fiscal Review Committee on Monday, May 18, 2020, at 5:30 PM in the County Commission Chambers at the Courthouse.

1. Consider budget amendments to the General Purpose School Fund. Adams - Ford
2. Consider budget amendments to the Road Department Fund. Adams - Donadio
3. Consider budget amendments to the County General Fund. Wilson - Donadio
4. Any questions concerning quarterly reports.
5. Any other business that needs to be reviewed by the Fiscal Review Committee.

Adjourned By Ch. Atwood

Note: No Nominating Committee meeting for this month

Attendance Roll Call

Roll Call and Voting Record

PUTNAM COUNTY COMMISSION, PUTNAM COUNTY, TENN.
Wayne Nabors, County Clerk
FISCAL REVIEW

ITEM: 5-18-20		Aye	Nay	Abstain						Absent	Present
DIST.	COMMISSIONER										
1ST	JONATHAN A.D. WILLIAMS - 239-2698 561 Rockwell Dr. Cookeville, 38506										✓
2ND	JIM MARTIN – 319-9376 1430 Jamestown Court, Cookeville, 38501										✓
3RD	JERRY FORD – 284-8296 2228 Massa Avenue, Cookeville, 38501										✓
4TH	JERRY ROBERSON – 349-6431 8799 Monterey Hwy, Monterey 38574										✓
5TH	CINDY ADAMS – 303-8525 909 Riverbend Dr., Cookeville, 38506										✓
6TH	CHRIS CASSETTY -- 260-6851 317 Ridgedale Dr., Cookeville, TN 38501										✓
7TH	ANDREW (AJ) DONADIO - 854-6231 910 Franklin Ct., Cookeville, 38506										✓
8TH	BEN RODGERS – 510-6902 1655 Turkey Hollow Rd, Baxter, 38544										✓
9TH	JIMMY NEAL – 260-0143 204 W MINSTER DR, Baxter, 38544										✓
10TH	JOE IWANYSZYN - 260-9671 2061 Foster Circle, Cookeville, 38501										✓
11TH	DARREN WILSON - 260-5599 820 Cindy Dr., Cookeville, 38506										✓
12TH	MIKE ATWOOD – 783-0123 1002 Plantation Drive N., Cookeville, 38506										✓
	DO ANY OF YOU WISH TO CHANGE YOUR VOTE? TOTAL										12

All 12 Present
Wayne Nabors
County Clerk