MINUTES
OF
PUTNAM COUNTY COMMISSION
MAY 20, 2019

Prepared by: Wayne Nabors
Putnam County Clerk
121 S Dixie Avenue
Cookeville, TN 38501
STATE OF TENNESSEE

COUNTY OF PUTNAM

BE IT REMEMBERED: that on May 20, 2019 there was a regular meeting of the Putnam County Board of Commissioners.

There were present and presiding, the Chairman, Ben Rodgers and the County Clerk, Wayne Nabors.

Putnam County Sheriff’s Department Major Jim Eldridge called the meeting to order.

The Chairman, Ben Rodgers recognized Frank Rogers, Pastor of the Double Springs Community Church for the Invocation.

The Chairman, Ben Rodgers recognized Commissioner Jimmy Neal to lead the Pledge to the Flag of the United States of America.

The Chairman asked the Commissioners to signify their presence at the meeting and the following were present:

PRESENT:

Kevin Christopher
Sam Sandlin
Jim Martin
Jerry Ford
Jordan Iwanyszyn
Theresa Tayes
Jerry Roberson
Cindy Adams
Terry Randolph
Chris Cassetty
Adam Johnson

A J Donadio
Grover N Bennett Jr.
Danny Holmes
Ben Rodgers
Jimmy Neal
Dale Moss
Kim Bradford
Darren Wilson
Kathy Dunn
Cathy Reel
Mike Atwood

ABSENT:

Jonathan A D Williams
Joe Iwanyszyn

The Clerk announced that twenty-two (22) were present and two (2) absent. Therefore, the Chairman declared a quorum.
MOTION RE:  APPROVE THE AGENDA

MOTION RE:  AMEND TO ADD TO AGENDA ITEM 7D PRESENTATION OF STATE AUDIT RESOLUTION BY SENATOR PAUL BAILEY

Commissioner A J Donadio moved and Commissioner Grover Bennett Jr. seconded the motion to amend the agenda and add Item 7D – Presentation of State Audit Resolution by Senator Paul Bailey.

The Chairman asked for discussion on the motion to amend the Agenda. There was none.

The Chairman asked for a voice vote on the motion to Amend the Agenda. The motion carried.

Commissioner Kim Bradford moved and Commissioner Jimmy Neal seconded the motion to approve the Agenda as amended of the May 20, 2019 Meeting of the Putnam County Board of Commissioners.

(SEE ATTACHED)
AGENDA
PUTNAM COUNTY
BOARD OF COMMISSIONERS

Monthly Awards will be presented at 5:45 PM

Regular Monthly Session
Monday, May 20, 2019 6:00PM

Presiding: Honorable Ben Rodgers
Commission Chairman

1. Call to Order - Sheriff Eddie Farris

2. Invocation District 9

3. Pledge to the Flag of the United States of America District 9

4. Roll Call - County Clerk Wayne Nabors

5. Approval of the Agenda

6. Approval of the Minutes of Previous Meeting

7. Unfinished Business and Action Thereon by the Board

A. Report of Standing Committees

1. Planning Committee

2. Fiscal Review Committee

3. Nominating Committee

B. Report of Special Committees

C. Other Unfinished Business

1. Ratification of the Private Chapter #4, which states the title of "County Executive" in Putnam County shall be redesignated as "County Mayor".

8. Quarterly Reports and Action Thereon by the Board

a. Road Fund - Randy Jones, Supervisor

b. School Funds - Jerry Boyd, Director of Schools

c. County General Fund, Debt Service Fund, Solid Waste Sanitation Fund, Self Insurance Fund, and Parks & Recreation Fund - Randy Porter, County Mayor
9. New Business and Action Thereon by the Board

A. Report of Standing Committees

1. Planning Committee

   a. Recommends approval for the speed limit for a section of Pleasant Ridge Road to be set at 45 MPH.

   b. Consider a recommendation to form a committee to study a resolution adopting regulations governing the permitting process for short-term rental properties.

   c. Recommends approval of a Resolution to transfer a tract of land from the Upper Cumberland Regional Airport to the Tennessee Department of Transportation.

   d. Recommends approval for the Maintenance Department to declare the following items as surplus, and sell via Internet/Public Auction:

      1999 GMC 4X4        VIN# 1GTK14V7YE241631
      1997 GMS 1500        VIN# 26TFC14H5K1539370
      2003 Ford F150      VIN# 1FTRF18WX3NA81584
      1996 Ford F150      VIN# 2FTEF15N4TCA34946
      2000 Ford Expedition VIN# 1FMPU16L21LA53241
      2006 Ford Crown Vic. VIN# 2FAHP71W28X124216
      Kut Kwick Slope Master SM(24)-0196 Mower
      1993 Ford New Holland Backhoe 555D

   e. Recommends approval for the Maintenance Department to transfer a 1995 GMC truck to the Board of Education Transportation Department.

2. Fiscal Review Committee

   a. Recommends approval of budget amendments to the County General Fund.

   b. Recommends approval of budget amendments to the General Purpose School Fund.

   c. Recommends approval of budget amendments to the Debt Service Fund.

   d. Recommends approval of a Resolution to preclude bidding at a Delinquent Tax Sale.  Map 041C Group H Parcel 016.00 Owner HD Homes, LLC

   e. Recommends approval for the Sheriff's Department to apply for the following grants:

      Walmart Foundation  $1,500
      Bulletproof Vest     $11,400
      Partnership

   f. Recommends approval to continue the County Health Insurance Plan with Blue Cross/Blue Shield with a 5.93% increase.

   g. Consider approval to pay the increase on the employee's share of the Health Insurance Plan.

      THIS COMES WITHOUT RECOMMENDATION
h. Recommends approval of the recommendation from the County Corrections Committee to start Phase II of the Jail Addition Study in an amount not to exceed $260,000, to be taken from the County General Fund balance. 

Amendment presented for approval

3. Nominating Committee

B. Report of Special Committees

C. Resolutions

D. Election of Notaries

E. Other New Business

1. Recognize Cash Flow Analysis for the General Purpose School Fund.
   
   No action required

   
   Requires no action, but needs to be incorporated into the minutes

3. Acknowledgment of the appointment of Donald Davis Jr. to the Bangham Utility District Board with term to expire April 2023.
   
   Requires no action, but needs to be incorporated into the minutes

10. Announcements and Statements

11. Adjourn
The Chairman asked for discussion on the motion to approve the Agenda as amended for the May 20, 2019 Meeting of the Putnam County Board of Commissioners. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

MOTION RE: APPROVE MINUTES OF THE PREVIOUS MEETING

Commissioner Kim Bradford moved and Commissioner Theresa Tayes seconded the motion to approve the Minutes of the April 15, 2019 Meeting.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion to approve the Minutes of the April 15, 2019 Meeting. The motion carried.

UNFINISHED BUSINESS AND ACTION THEREON BY THE BOARD

REPORT OF STANDING COMMITTEES:

PLANNING COMMITTEE: No unfinished business.

FISCAL REVIEW COMMITTEE: No unfinished business.

NOMINATING COMMITTEE: No unfinished business.

REPORT OF SPECIAL COMMITTEES: None

OTHER UNFINISHED BUSINESS:

MOTION RE: APPROVAL OF RATIFICATION OF THE PRIVATE CHAPTER #4, WHICH STATES THE TITLE OF “COUNTY EXECUTIVE” IN PUTNAM COUNTY SHALL BE REDESIGNATED AS “COUNTY MAYOR”

Commissioner Jordan Iwanyszyn moved and Commissioner Kathy Dunn seconded the motion to approve the Ratification of the Private Chapter #4, which states the Title of “County Executive” in Putnam County shall be redesignated as “County Mayor”.

(SEE ATTACHED)
To all to whom these Presents shall come, Greeting:

I, Tre Hargett, Secretary of State of the State of Tennessee, do hereby certify that the annexed is a true copy of:

Private Chapter No. 4
House Bill No. 1503
Senate Bill No. 1513
111th General Assembly

the original of which is now on file and a matter of record in this office. In Testimony Whereof, I have hereunto subscribed my official signature and by order of the Governor affixed the Great Seal of Tennessee at the Department in the City of Nashville, this 7th day of May, A.D. 2019.

Tre Hargett, Secretary of State
State of Tennessee

PRIVATE CHAPTER NO. 4

HOUSE BILL NO. 1503

By Representatives Williams, Cameron Sexton

Substituted for: Senate Bill No. 1513

By Senator Bailey

AN ACT to amend Chapter 126 of the Private Acts of 2004; and any other acts amendatory thereto, relative to the county executive of Putnam County.

BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF TENNESSEE:

SECTION 1. Section 1 of Chapter 126 of the Private Acts of 2004, and any other acts amendatory thereto, is amended by deleting the section in its entirety and substituting instead the following:

Section 1. Pursuant to Tennessee Code Annotated, Section 5-6-101, the title of "county executive" in Putnam County shall be redesignated as "county mayor".

SECTION 2. This act shall have no effect unless it is approved by a two-thirds (2/3) vote of the legislative body of Putnam County. Its approval or nonapproval shall be proclaimed by the presiding officer of the legislative body and certified to the secretary of state.

SECTION 3. For the purpose of approving or rejecting the provisions of this act, it shall be effective upon becoming a law, the public welfare requiring it. For all other purposes, it shall become effective as provided in Section 2.
HOUSE BILL NO. 1503

PASSED: April 15, 2019

GLEN CASADA, SPEAKER
HOUSE OF REPRESENTATIVES

RANDY MCNALLY
SPEAKER OF THE SENATE

APPROVED this 30th day of April 2019

BILL LEE, GOVERNOR
NOTICE TO SECRETARY OF STATE
OF RATIFICATION OF PRIVATE ACT

SECRETARY OF STATE
Division of Publications
312 Rosa L. Parks Avenue
Eighth Floor
William R. Snodgrass Tennessee Tower
Nashville, TN 37243

Private Chapter No. 4, which is House (Senate or House)
Bill No. 1503 of the 111th General Assembly, (please choose one):

☑ Passed
☐ Failed
☐ No Action Taken

The vote took place on 05-20-2019, and the results were as follows:

22 Votes For
0 Votes Against
2 Abstention
(please list number of votes)

[Signature]
Presiding Officer of the Local Legislative Body

[Signature]
County or City

05-21-2019
Date (mm/dd/yyyy)

SS-7032 (Rev. 02/19)
NOTICE TO
LOCAL LEGISLATIVE BODY OF
LEGISLATIVE ACTION ON
PRIVATE ACT

Private Chapter No. 4, which is House (Senate or House)
Bill No. 1503, of the 111th General Assembly, was passed on April 30, 2019.

SECRETARY OF STATE

by: [Signature]
Division of Publications
312 Rosa L. Parks Avenue
Eighth Floor
William R. Snodgrass Tennessee Tower
Nashville, TN 37243

Pursuant to T.C.A. §§ 8-3-201 and 8-3-202, the attached is being provided by the Secretary of State. A two-thirds majority of the local legislative body is required for approval. The presiding officer shall complete the attached form, certify within 30 days of action, and return to the Secretary of State, Publications Division at the given address. In the absence of a deadline in the act, failure to approve by December 1 of the year of passage by the General Assembly will render the act null and void. TO GUARANTEE PROPER AND TIMELY DELIVERY OF YOUR DOCUMENTS TO THE SECRETARY OF STATE, PUBLICATIONS DIVISION, A COURIER DELIVERY SERVICE IS RECOMMENDED. (Examples: Overnight Postal, Express Postal, Federal Express, etc.)

cc: State Senator Paul Bailey
    State Representative Ryan Williams
    State Representative Cameron Sexton
The Chairman asked for discussion on the motion to approve the Ratification of the Private Chapter #4, which states the title of “County Executive” in Putnam County shall be redesignated as “County Mayor”. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Kevin Christopher
Sam Sandlin
Jim Martin
Jerry Ford
Jordan Iwanyszyn
Theresa Tayes
Jerry Roberson
Cindy Adams
Terry Randolph
Chris Cassetty
Adam Johnson
A J Donadio
Grover N Bennett Jr.
Danny Holmes
Ben Rodgers
Jimmy Neal
Dale Moss
Kim Bradford
Darren Wilson
Kathy Dunn
Cathy Reel
Mike Atwood

ABSENT:

Jonathan A D Williams
Joe Iwanyszyn

The Clerk announced that twenty-two (22) voted for, zero (0) voted against, zero (0) abstained, and two (2) absent. The motion carried.

PRESENTATION OF STATE AUDIT RESOLUTION BY SENATOR PAUL BAILEY

Senator Paul Bailey gives State Audit Resolution Presentation.
QUARTERLY REPORTS AND ACTION THEREON BY THE BOARD

MOTION RE: QUARTERLY REPORTS AND ACTION THEREON BY THE BOARD

QUARTERLY REPORT FOR THE ROAD FUND – RANDY JONES, SUPERVISOR

QUARTERLY REPORT FOR THE SCHOOL FUNDS – JERRY BOYD, DIRECTOR OF SCHOOLS

QUARTERLY REPORT FOR THE COUNTY GENERAL FUND, DEBT SERVICE FUND, SOLID WASTE SANITATION FUND, SELF INSURANCE FUND, AND PARKS AND RECREATION FUND – RANDY PORTER, COUNTY MAYOR

Commissioner Jim Martin moved and Commissioner Jerry Ford seconded the motion to approve the Quarterly Reports for the Road Fund, School Funds, County General Fund, Debt Service Fund, Solid Waste Sanitation Fund, Self Insurance Fund, and Parks and Recreation Fund.

(SEE ATTACHED)
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<th>2019 Revenue</th>
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**Fund Balance July 1, 2018**

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**January, February, and March, 2019**

Quarterly Report
Putnam County Highway Department
May 6, 2019

Honorable Commissioners
Putnam County Courthouse
Cookeville, TN 38501

Please consider approval of the following Quarterly Reports for the quarter ended March 30, 2019:

141 - General Purpose School Fund
142 - Federal Projects Fund
143 - Central Cafeteria Fund
146 - Extended School Program Fund

Sincerely,

Mark McReynolds
Putnam County Board of Education
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Encumbrances: 6,198,588

Revenues:

- 6,674,700
- 1,693,200
- 690,000
- 690,000
- 384,550
- 192,000
- 34,947
- 12,546
- 52

 Quarterm Report for the Quarter Ending March 2019
 Fund 141 - General Purpose School Fund
 Putnam County Board of Education
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<td>4 983</td>
<td>763 502</td>
<td>1 301 189</td>
<td>9.988</td>
<td>0</td>
</tr>
<tr>
<td>6/30/2028</td>
<td>3 000 958</td>
<td>1 288 456</td>
<td>3 48 500</td>
<td>1 106 423</td>
<td>1 486</td>
</tr>
<tr>
<td>9/30/2028</td>
<td>763 502</td>
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<tr>
<td>12/31/2028</td>
<td>4 983</td>
<td>763 502</td>
<td>1 301 189</td>
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<td>3/31/2029</td>
<td>3 000 958</td>
<td>1 288 456</td>
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<td>6/30/2029</td>
<td>763 502</td>
<td>1 301 189</td>
<td>9.988</td>
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<td>9/30/2029</td>
<td>4 983</td>
<td>763 502</td>
<td>1 301 189</td>
<td>9.988</td>
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</tr>
<tr>
<td>12/31/2029</td>
<td>3 000 958</td>
<td>1 288 456</td>
<td>3 48 500</td>
<td>1 106 423</td>
<td>1 486</td>
</tr>
</tbody>
</table>

Revenues:
- State of Tennessee: 46,000
- Federal Grants: 47,000
- Other Sources: 49,000

Expenditures:
- Operating Transfers: 99,100
- General Services: 73,000
- Food Service: 73,000
- Transportation: 72,170
- Office of the Principal: 72,410
- Vocational Education Program: 72,330
- Regular Education Program: 72,220
- Other Student Support: 72,130
- Special Education Program: 71,300
- Regular Education Program: 71,100
- Vocational Education Program: 71,100

Quarterly Report for the Quarter Ending March 2019
Fund 142 - School Federal Programs Fund
Putnam County Board of Education
<table>
<thead>
<tr>
<th>Year to Date</th>
<th>Actual</th>
<th>Actual</th>
<th>Actual</th>
<th>Actual</th>
<th>Budget 2019</th>
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<td>4.483.688</td>
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<td>387.937</td>
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</table>

Revenues:
- Federal Tuition
- State of Tennessee
- Other Local Revenue
- Changes for Current Services

Quarterly Report for the Quarter Ending March 2019
Putnam County Board of Education
Fund 143 - Central Cafeteria Fund
Operating Transfers: 99100
Food Services: 73100
<table>
<thead>
<tr>
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<td>250.429</td>
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<td>250.429</td>
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<td></td>
<td>1.130.338</td>
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<tr>
<td>840.340</td>
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<td>265.954</td>
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<td>260.087</td>
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<td>260.087</td>
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<td></td>
<td></td>
<td>1.130.338</td>
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</tr>
</tbody>
</table>

**TOTAL**

**Revenues**

**Expenditures / Encumbrances**

**43000 Charges for Current Services**

**Budget**

**2018-2019**

**PUTNAM COUNTY BOARD OF EDUCATION**

**QUARTERLY REPORT FOR THE QUARTER ENDING MARCH 2019**

**FUND 146 - EXTENDED SCHOOL PROGRAM FUND**
<table>
<thead>
<tr>
<th>Date</th>
<th>Original Budget</th>
<th>Amended Budget</th>
<th>Through 3-1-2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>27.3’19</td>
<td>6543.94</td>
<td>6543.94</td>
<td>6543.94</td>
</tr>
<tr>
<td>39.1’19</td>
<td>9423.62</td>
<td>9423.62</td>
<td>9423.62</td>
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<tr>
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<td>310350.00</td>
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<tr>
<td>50.1’19</td>
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</tr>
<tr>
<td>633311.00</td>
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<tr>
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<td>22703445.00</td>
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<tr>
<td>1’19</td>
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<td>1750868.00</td>
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</tr>
<tr>
<td>4’19</td>
<td>434633.00</td>
<td>434633.00</td>
<td>434633.00</td>
</tr>
</tbody>
</table>

**Total Expenditures:**

- Transfers Out (including Fund)
- General Administration
- Finance
- Administration of Justice
- Public Safety
- Public Health & Welfare
- Social Services & Recreation Services
- Agriculture & Natural Resources
- Other Operations

**Amended Budget:**

- 39.3’19
  - 6543.94
  - 9423.62
  - 310350.00
  - 609232.00
  - 122249660.00
  - 22703445.00
  - 1750868.00
  - 434633.00

**Original Budget:**

- 39.3’19
  - 6543.94
  - 9423.62
  - 310350.00
  - 609232.00
  - 122249660.00
  - 22703445.00
  - 1750868.00
  - 434633.00

**Expenditures:**

- 16.03.14

**Fund Balance June 2018**

<table>
<thead>
<tr>
<th>Date</th>
<th>Original Budget</th>
<th>Amended Budget</th>
<th>Through 3-1-2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>27.6’19</td>
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<td>0.00</td>
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<tr>
<td>32.2’19</td>
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<tr>
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<td>1610835.95</td>
<td>1610835.95</td>
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<tr>
<td>34.3’19</td>
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<tr>
<td>39.0’19</td>
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<td>4181065.00</td>
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<td>31.0’19</td>
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<tr>
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<tr>
<td>34.3’19</td>
<td>17594681.72</td>
<td>17594681.72</td>
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</tr>
</tbody>
</table>

**Total Revenues:**

- Other Sources
- Federal Government
- State of Tennessee
- Fees Reserved from County Officials
- Other Local Revenues
- Charges for Local Service
- licenses & Permits
- Local Taxes

**Revenues:**

- 32.2’19
  - 0.00
  - 522590.00
  - 1610835.95
  - 596815.00
  - 4181065.00
  - 17966522.00
  - 43286930.00
  - 17594681.72
  - 17594681.72

**Statement of Revenues and Expenditures:**

**County General Budget 2018-2019**
Statement of Revenues and Expenditures
Parks and Recreation 2018-2019

Period Ending March 31, 2019

TOTAL REVENUES

REVENUES:

Local Taxes
4,000

Changes for Current Services
4,000

Other Local Revenues
4,000

TOTAL EXPENDITURES

Expenditures:

Fund Balance June 2018
385,422

ORIGINAL BUDGET

1,080,520.00

65,000.00
0
60,000.00
0
75,200.00
0

RECD THRU 3-31-2019

AMENDED BUDGET

937,112.36

510,125.00
176,933.00
86,468.22

AMENDED BUDGET

1,236,624.00

1,236,624.00

1,236,624.00

TOTAL EXPENDITURES

Social Cultural & Recreational
56,000
<table>
<thead>
<tr>
<th>Period Ending March 31, 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Statement of Revenues and Expenditures</strong></td>
</tr>
<tr>
<td>Debt Service Budget - 2018-2019</td>
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</tbody>
</table>

**Total Revenues**

| 17'14,18,865.00 |
|-----------------
| 17'14,18,865.00 |
| 15'665,163.37 |
| 15'665,163.37 |

**Total Expenditures**

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<td>1,863,172.00</td>
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<td>10'449,433.00</td>
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**Fund Balance June 2018**

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<th>12'555,312</th>
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**Expenditures**

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**Revenues**

<table>
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**Original Budget**

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**Amended Budget**

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**Through 3-31-2019**

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**Paid & Encumbered**

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<tbody>
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**Statement of Revenues and Expenditures**

**Solid Waste/Sanitation Budget - 2018-2019**

**Period Ending March 31, 2019**

**Expenditures:**

- Total Expenditures: $660,000

**Revenues:**

- Total Revenues: $4,730,000
PUTNAM COUNTY SELF INSURANCE FUND
FUND BALANCE SUMMARY FOR 2018 - 2019
As of March 31, 2019

Fund Balance as of December 31, 2018 870,695.45

PLUS:  
Departmental Deposits 68,005.00
Interest 6,250.93
74,255.93

LESS:  
Liability Claims 9,790.76
Work Comp Claims 218,458.61
Medical Records 0.00
Claim Adjuster Fees 0.00
Legal Fees 65,855.16
Court Reporter & Court Costs 948.00
Insurance 49,804.00
Miscellaneous 5,545.00
WC Fees to PMA Insurance Group 9,648.00
Management fee 0.00
Liability Reserve Increase 71,948.00
(Decrease) this period 0.00
Work Comp Reserve Increase 0.00
(Decrease) this period -59,919.00
372,078.53

Ending Fund Balance as of March 31, 2019 572,872.85

CASH SUMMARY

Checking balance (9715) as of 03/31/2019 57,718.80
Checking balance (4324) as of 03/31/2019 911,139.11
Certificate of Deposit as of 03/31/2019 836,049.42

Outstanding items:

| CK 2086 | -1.00 |
| CK 3004 | -300.00 |
| CK 3014 | -7,008.57 |
| CK 3020 | -25,699.00 |
| Adjustment for check order | 461.09 |

Ending Cash Balance as of March 31, 2019 1,772,359.85

Less:  
Open Liability Claim Reserves as of 03/31/2019 -272,174.00
Open Work Comp Claim Reserves as of 03/31/2019 -927,313.00

Ending Fund Balance as of March 31, 2019 572,872.85

Number of Open Liability Claims as of March 31, 2019 10
Number of Open Work Comp Claims as of March 31, 2019 49

This report was prepared by McGriff Insurance Services on 04/12/2019
TO: CHAIRMAN OF THE SPEED LIMIT STUDY COMMITTEE  
PUTNAM COUNTY PLANNING COMMITTEE  
RE: REQUEST FOR SPEED LIMIT REVIEW  
DATE: 4.4.2019

We, the undersigned property owners, residing on said road (Must be 18 years of age or older and only one signature per residence) of the Pleasant Ridge (Road, Lane, Other) do hereby request the Speed Limit Committee review traffic conditions on our road between Phillips Mountain (Road, Lane, Other) and Broad Valley (Road, Lane, Other) and feel there is sufficient traffic congestion to warrant speed limit reduction below 55 MPH.

Note: For consideration, this petition must be signed by 75% of the addresses on said road.

Reason for changing speed limit: limited visibility many curvies and drop-offs with no guardrails

SIGNATURE ADDRESS TELEPHONE

[Signatures and addresses listed in the document]
The Chairman asked for discussion on the motion to approve the Quarterly Reports for the Road Fund, School Funds, County General Fund, Debt Service Fund, Solid Waste Sanitation Fund, Self Insurance Fund, and Parks and Recreation Fund. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

NEW BUSINESS AND ACTION THEREON BY THE BOARD

REPORT OF STANDING COMMITTEES

PLANNING COMMITTEE:

MOTION RE: PLANNING COMMITTEE RECOMMENDS APPROVAL FOR THE SPEED LIMIT FOR A SECTION OF PLEASANT RIDGE ROAD TO BE SET AT 45 MPH

Commissioner Cathy Reel moved and Commissioner Kim Bradford seconded the motion to approve the speed limit for a section of Pleasant Ridge Road to be set at 45 mph.

(SEE ATTACHED)
The Chairman asked for discussion on the motion to approve the speed limit for a section of Pleasant Ridge Road to be set at 45 mph. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

**MOTIN RE: PLANNING COMMITTEE RECOMMENDS TO CONSIDER A RECOMMENDATION TO FORM A COMMITTEE TO STUDY A RESOLUTION ADOPTING REGULATIONS GOVERNING THE PERMITTING PROCESS FOR SHORT-TERM RENTAL PROPERTIES**

Commissioner Kim Bradford moved and Commissioner Jimmy Neal seconded the motion to consider a recommendation to form a committee to study a resolution adopting regulations governing the permitting process for short-term rental properties.

*(SEE ATTACHED)*
PUTNAM COUNTY, TENNESSEE
RESOLUTION ADOPTING REGULATIONS
GOVERNING THE PERMITTING PROCESS
FOR SHORT TERM RENTAL PROPERTIES

WHEREAS, with the rise of the sharing economy, Putnam County, Tennessee and other
governmental entities across the State of Tennessee have seen a growth in the popularity of
residential properties known as Short Term Rental Properties; and

WHEREAS, the purpose of this resolution is to adopt a process for the permitting of Short
Term Rental Properties within the confines of Putnam County, Tennessee; and

WHEREAS, Tennessee Code Annotated Section 13-7-604 authorizes counties to institute
a permitting or application process for properties as short-term rental units, including such terms as
AirBnB, Vacation Rental by Owner, HomeAway, RentalHomes.com, VacationRentals.com,
TripAdvisor, and/or any individual or company involved in the rental of a residential dwelling that
is rented wholly or partially for a fee for a period of less than thirty (30) continuous days and does
not include a hotel as defined in Tennessee Code Annotated Section 68-14-302 or a bed and
breakfast establishment or a bed and breakfast homestay as those terms are defined in Tennessee
Code Annotated Section 68-14-502; and

WHEREAS, there is a need in Putnam County for the regulation and permitting of short-
term rental properties to regulate the operation of Short Term Rental Properties within Putnam
County, Tennessee, to impose minimum safety requirements and provide for the collection of
applicable taxes, including hotel occupancy privilege tax as permitted by the Private Acts of Putnam
County, Tennessee, Private Acts of 1979, Chapter 118, as amended by Private Acts of 2003, Chapter
3, and Private Acts of 2016, Chapter 47; and

WHEREAS, the regulation set out herein is intended to address this need.

NOW THEREFORE, BE IT RESOLVED by the Board of County Commissioners of
Putnam County, Tennessee, meeting in regular session on the ___ day of ________________,
2019, in Cookeville, Tennessee, that the following regulations be adopted:

Regulations Governing the Permitting of
Short Term Rental Properties

SECTION 1. Purpose.

Putnam County, Tennessee has determined that regulation and permitting of Short
Term Rental Properties is necessary in order to protect the health, safety, and welfare
of the public, as well as to promote the public interest by regulating the methods of
operation of Short Term Rental Properties within Putnam County. To meet this end, Putnam County has determined that all persons or entities that desire to operate Short Term Rental Properties within Putnam County, Tennessee must be issued a permit pursuant to the requirements of this regulation.

SECTION 2. Definitions.

(a) Short Term Rental Property. A residential dwelling unit, a portion of a residential dwelling unit, or any other structure or space that is occupied, used and/or advertised for rent for transient occupancy by guests for less than thirty (30) continuous days. The term Short Term Rental Property includes such terms as AirBnB, Vacation Rental By Owner (VRBO), HomeAway, RentalHomes.com, VacationRentals.com, TripAdvisor, and/or any individual or company involved in the rental of residential dwelling units for transient occupancy by guests. Residential dwelling units rented to the same occupant for thirty (30) or more continuous days, boarding houses, motels, hotels as defined in Tennessee Code Annotated, Section 68-14-302, or a bed and breakfast establishment or a bed and breakfast homestay as those terms are defined in Tennessee Code Annotated, Section 68-14-502, shall not be considered Short Term Rental Properties.

(b) Residential Dwelling. A cabin, house, or structure used or designed to be used as an abode or home of a person, family, or household, and includes a single-family dwelling, a portion of a single-family dwelling, or an individual residential dwelling in a multi-dwelling building, such as an apartment building, condominium, cooperative, or timeshare; and

(c) Provider. Any person engaged in renting a Short Term Rental Property and includes an owner of a residential unit that is made available through a vacation lodging service as that term is defined in Tennessee Code Annotated, Section 62-13-104.

(d) Transient. Means any person who exercises occupancy or is entitled to occupancy for any Short Term Rental Property for a period of less than thirty (30) continuous days.

(e) Owner Occupied. Means the owner of the property permanently resides in the Short Term Rental Property or in the principal residential unit with which the Short Term Rental Property is associated on the same lot, and occupies the Short Term Rental Property or principal residential unit a minimum of 243 days each calendar year.

SECTION 3. Permit and Business License Required.

The following shall apply to all Short Term Rental Properties:
(a) A Short Term Rental Permit shall be obtained from the Putnam County Trustee's Office by the owner of the property on which the Short Term Rental Property is to be located prior to the operation or advertisement for operation of a Short Term Rental Property.

(b) A Short Term Rental Property Permit Fee of $50.00 shall be submitted to the Putnam County Trustee's Office along with a completed permit application and all other required documentation.

(c) A Short Term Rental Permit shall expire one (1) year from the date of issuance and may be renewed by the Putnam County Trustee's Office for additional one (1) year periods upon the payment of a $50.00 renewal fee per year and the resubmittal of an application and required information.

(d) Prior to the issuance or renewal of a Short Term Rental Property permit, a Business License shall be obtained from the Putnam County Clerk's Office.

(e) A Short Term Rental Property Permit shall be nontransferrable.

(f) A Short Term Rental Property Permit shall be revoked by the Putnam County Codes and Planning Department for three (3) or more codes violations in any 12 consecutive month period. A property shall not be eligible to reapply for a Short Term Rental Property Permit for a period of twelve (12) consecutive months following revocation.

(g) The penalty for operating a short term rental property without a permit shall be a fine up to fifty dollars ($50.00). Each day of operation without a permit shall constitute a separate offense. Pursuant to Tennessee Code Annotated Sections 5-1-121 and 5-1-123, such penalties may be assessed by the General Sessions Court of Putnam County in exercise of its powers to enforce these regulations. Action to pursue such penalties in the General Sessions Court shall be instituted at the request of the Putnam County Trustee by the County Attorney or other legal counsel designated by the County Legislative Body.

SECTION 4. Application.

The following information shall be provided with the Short Term Rental Permit Application:

(a) Name, phone number, mailing address and email address of the property owner.

(b) Name, phone number, mailing address and email address of the person or entity responsible for maintenance of the Short Term Rental Property (if different from the property owner).

(c) Basic floor plan of the Short Term Rental Property, including all rooms with wall, doors, windows, smoke detectors, and carbon monoxide detectors identified for each floor of the Short Term Rental Property.

(d) Proof of insurance (fire, hazard and liability) shall be submitted annually to the Putnam County Trustee’s Office and shall remain in effect for the length of the operation of the Short Term Rental Property. The minimum liability coverage limit shall be $1,000,000 per occurrence.
(e) Proof of notification to adjacent property owners.
(f) Two forms of identification showing proof of residence, including a current Tennessee driver's license, any other State of Tennessee issued identification card, a Putnam County voter registration card, a pay stub, work badge or ID, IRS W2 form, or bank statement. Utility bills are not proof of residence.
(g) Proof of payment of all taxes due, including property taxes and, for permit renewals, all applicable room occupancy, and sales taxes required by State Law or County Private Act.
(h) A Homeowner's Association statement that the applicant has confirmed that operating the Short Term Rental Property would not violate any Homeowners' Association agreement or bylaws, Condominium Agreement, Covenants, Codes and Restrictions or any other agreement governing or limiting the use of the proposed Short Term Rental Property.
(i) A notarized Affidavit confirming that all information provided in and with the application is true and correct.
(j) A Life Safety Compliance verification form certifying that the Short Term Rental Property has the required smoke detectors, carbon monoxide detectors, fire extinguishers, and a second means of egress from all sleeping rooms.
(k) A copy of a current Putnam County business tax license.

SECTION 5. Standards for Operation.

The following standards shall apply for the operation of a Short Term Rental Property:

(a) The Short Term Rental Property owner shall not receive any compensation or remuneration to permit occupancy of a Short Term Rental Property for a period of less than twenty-four (24) hours.

(b) The Short Term Rental Property owner shall maintain a guest log which shall include the number of guests and the dates they occupied the property.

(c) The property owner shall be responsible for the collection and remittance of any applicable local or state room or sales taxes required by state law or the Private Acts of Putnam County, Tennessee, specifically the Private Acts of 1979 Chapter 118, as amended by the Private Acts of 2003, Chapter 3 and the Private Acts of 2016, Chapter 47.

(d) A copy of the Short Term Rental Permit shall be posted in a conspicuous place within the dwelling unit.

(e) Maximum occupancy. No more than two (2) adults and two (2) minor dependent children per sleeping room shall be permitted. The maximum occupancy shall be conspicuously posted within the Short Term Rental Property.

(f) If the Short Term Rental Property is not owner-occupied, the property owner shall cause to be posted within the unit the name, phone number, mailing address and email address of the person or entity responsible for maintenance of the Short Term Rental Property.
(g) The preparation of food in any sleeping room is prohibited.
(h) Off-street parking shall be provided at a rate of 1.25 spaces per bedroom/sleeping room.
(i) Smoke detectors shall be provided in each sleeping room, immediately outside the sleeping rooms and on each floor of the structure, including basements. The smoke detectors shall be hard wired and interconnected and have battery backups.
(j) Carbon monoxide alarms shall be provided within 15 feet of the door of all bedrooms.
(k) A five (5) pound ABC fire extinguisher shall be provided and the fire extinguisher shall have a third party certification tag.
(l) Each sleeping room shall have an operable second means of egress.
(m) No person or entity shall operate a Short Term Rental Property or advertise a residential property for use as a Short Term Rental Property without the owner of the property having first obtained a Short Term Rental permit issued by Putnam County.

SECTION 6. Effective Date.

After passage of this regulation, the county clerk shall cause this regulation to be published in a newspaper of general circulation within the county. This regulation shall become effective sixty (60) days after its passage, the public welfare requiring it.

SECTION 7. Severability and Conflict with Other Resolutions.

(a) If any provision of this regulation or the application thereof to any person or circumstance shall be held to be invalid or unconstitutional by any court of competent jurisdiction, such invalidity shall not affect the other provisions or applications of this regulation which can be given effect without the invalid provision or application, and to that end, the provisions of this regulation are declared to be severable.
(b) All resolutions of the board of County Commissioners of Putnam County, Tennessee, which are in conflict with this regulation, are hereby repealed.

This resolution was adopted by the Putnam County Legislative Body on the ____ day of _____________, 2019.

Approved: 

Attested: 

______________________________  ________________________________
County Executive                County Clerk
The Chairman asked for discussion on the motion to consider a recommendation to form a committee to study a resolution adopting regulations governing the permitting process for short-term rental properties. The Commissioners discussed the motion.

MOTION RE: AMEND MOTION TO ADOPT RESOLUTION AND CHAIRMAN BEN RODGERS APPOINT A COMMITTEE TO IMPROVE THE WORDING FOR ADMINISTERING CORRECTLY AND WILL BE Brought BACK THROUGH PLANNING COMMITTEE AND BACK TO THE COMMISSION WITH THE FINAL DRAFTING

Commissioner San Sandlin moved and Commissioner Jordan Iwanyszyn seconded the motion to amend the original motion to adopt resolution and Chairman Ben Rodgers appoint a committee to improve the wording for administrating correctly and will be brought back through Planning Committee and back to the Commission with the final drafting.

The Commissioners discussed the amended motion.

Chad Gilbert speaks to the Commission.

Nate Maxwell speaks to the Commission.

The Chairman asked the Commissioners to vote on the amended motion. The Commissioners voted as follows:

FOR:

Kevin Christopher
Sam Sandlin
Jim Martin
Jordan Iwanyszyn
Cindy Adams
Terry Randolph
Chris Cassetty

Danny Holmes
Ben Rodgers
Jimmy Neal
Dale Moss
Mike Atwood

AGAINST:

Jerry Ford
Theresa Tayes
Jerry Roberson
Adam Johnson

A J Donadio
Grover Bennett Jr.
Kim Bradford
Darren Wilson
Kathy Dunn
Cathy Reel

ABSENT:

Jonathan A D Williams
Joe Iwanyszyn
The Clerk announced that twelve (12) voted for, ten (10) voted against, zero (0) abstained, and two (2) absent. The motion failed.

The Chairman asked the Commissioners for a voice vote on the original motion to form a committee to study a resolution adopting regulations governing the permitting process for short-term rental properties. The motion carried.

Study Committee was appointed by Chairman Ben Rodgers:
Cathy Dunn – Chairman
Sam Sandlin
Grover Bennett Jr.
Jordan Iwanyszyn
Kim Bradford

**MOTION RE: PLANNING COMMITTEE RECOMMENDS APPROVAL OF A RESOLUTION TO TRANSFER A TRACT OF LAND FROM THE UPPER CUMBERLAND REGIONAL AIRPORT TO THE TENNESSEE DEPARTMENT OF TRANSPORTATION**

Commissioner Jordan Iwanyszyn moved and Commissioner A J Donadio seconded the motion to approve a Resolution to Transfer a Tract of Land from the Upper Cumberland Regional Airport to the Tennessee Department of Transportation.

(SEE ATTACHED)
Resolution to transfer tract from Upper Cumberland Regional Airport to Tennessee Dept of Transportation

WHEREAS, the Upper Cumberland Regional Airport is equally owned by the cities of Sparta and Cookeville along with White and Putnam counties in Tennessee; and

WHEREAS, the Upper Cumberland Regional Airport Board has approved the gifting of approximately 1600 square feet of parcel 009 001.09, to the Tennessee Department of Transportation, as shown in attachment, to facilitate improvements of Airport Road; and

WHEREAS, The Agreement to Establish the Upper Cumberland Regional Airport requires that the disposal of any real estate must be approved by all four governmental entities; and

WHEREAS, it is the best interest of the airport, community, and to the respective covenants.

NOW, THEREFORE, BE IT RESOLVED by the Putnam County Legislative Body meeting in regular session that the Upper Cumberland Regional Airport Board chairperson is hereby authorized to gift approximately 1600 square feet of parcel 009 001.09, to the Tennessee Department of Transportation.

Passed and Approved on this the 20th day of May, 2019

Randy Porter                                     Wayne Nabors
County Mayor                                   County Clerk

[County Seal]
The chairman asked for discussion on the motion to approve a Resolution to Transfer a Tract of Land from the Upper Cumberland Regional Airport to the Tennessee Department of Transportation. The Commissioners discussed the motion.

The Chairman asked for a voice vote on the motion. The motion carried.

MOTION RE: PLANNING COMMITTEE RECOMMENDS APPROVAL FOR THE MAINTENANCE DEPARTMENT TO DECLARE THE FOLLOWING ITEMS AS SURPLUS, AND SELL VIA INTERNET / PUBLIC AUCTION:

- 1999 GMC 4X4   VIN# 1GTK14V7YE241631
- 1987 GMS 1500   VIN# 26TFC14H5K1539370
- 2003 FORD F150  VIN# 1FTRF18WX3NA81584
- 1996 FORD F150  VIN# 2FTEF15N4TCA34986
- 2000 FORD EXPEDITION VIN# 1FMPU16L21LA53241
- 2006 FORD CROWN VIC VIN# 2FAHP71W26X124216
- KUT KWICK SLOPE MASTER SM (24)-0196 MOWER
- 1993 FORD NEW HOLLAND BACKHOE 555D

Commissioner Cathy Reel moved and Commissioner Kim Bradford seconded the motion to approve the Maintenance Department to declare the following items as surplus, and sell via internet / public auction:

- 1999 GMC 4X4   VIN# 1GTK14V7YE241631
- 1987 GMS 1500   VIN# 26TFC14H5K1539370
- 2003 Ford F150  VIN# 1FTRF18WX3NA81584
- 1996 Ford F150  VIN# 2FTEF15N4TCA34986
- 2000 Ford Expedition VIN# 1FMPU16L21LA53241
- 2006 Ford Crown Vic VIN# 2FAHP71W26X124216
- Kut Kwick Slope Master SM (24)-0196 Mower

(SEE ATTACHED)
To: Honorable County Commission

From: Dennis McBroom

Subject: Vehicles and Equipment

Request that the following vehicles and equipment be declared surplus and to be sold via internet/public auction.

- 1999 GMC 4x4 VIN# 1GTK14V7YE241631
- 1987 GMS 1500 VIN# 26TFC14H5K1539370
- 2003 Ford F150 4x4 Vin# 1FTRF18WX3NA81584
- 1996 Ford F150 VIN# 2FTEF15N4TCA34986
- 2000 Ford Expedition VIN# 1FMPU16L21LA53241
- 2006 Ford Crown Vic VIN# 2FAHP71W26X124216
- Kut Kwick Slope Master SM(24)-0196 Mower
- 1993 Ford New Holland Backhoe 555D

Thank you,

Dennis McBroom
Director
Putnam County Maintenance Department
The Chairman asked for discussion on the motion to approve the Maintenance Department to declare the following items as surplus, and sell via internet / public auction:

- 1999 GMC 4X4 VIN# 1GTK14V7YE241631
- 1987 GMS 1500 VIN# 26TFC14H5K1539370
- 2003 Ford F150 VIN# 1FTRF18WX3NA81584
- 1996 Ford F150 VIN# 2FTEF15N4TCA34986
- 2000 Ford Expedition VIN# 1FMPU16L21LA53241
- 2006 Ford Crown Vic VIN# 2FAHP71W26X124216
- Kut Kwick Slope Master SM (24)-0196 Mower
- 1993 Ford New Holland Backhoe 555D

There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

**MOTION RE: PLANNING COMMITTEE RECOMMENDS APPROVAL FOR THE MAINTENANCE DEPARTMENT TO TRANSFER A 1995 GMC TRUCK TO THE BOARD OF EDUCATION TRANSPORTATION DEPARTMENT**

Commissioner Cathy Reel moved and Commissioner A J Donadio seconded the motion to approve the Maintenance Department to transfer a 1995 GMC truck to the Board of Education Transportation Department.

(SEE ATTACHED)
To: Honorable County Commission
From: Dennis McBroom
Subject: Vehicle Transfer

Request that the following vehicle be transferred from Putnam County Maintenance Department to Board of Education Transportation Department

- 1995 GMC VIN# 1GTEC14H25Z551001

Thank you,

Dennis McBroom
Director
Putnam County Maintenance Department
The Chairman asked for discussion on the motion to approve the Maintenance Department to transfer a 1995 GMC truck to the Board of Education Transportation Department. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

**FISCAL REVIEW COMMITTEE:**

**MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE COUNTY GENERAL FUND**

Commissioner Mike Atwood moved and Commissioner Kim Bradford seconded the motion to approve the Budget Amendments to the County General Fund.

(SEE ATTACHED)
<table>
<thead>
<tr>
<th>County General Expenditures</th>
<th>Debit</th>
<th>Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>51750 Codes Department</strong></td>
<td></td>
<td>See Memo from</td>
</tr>
<tr>
<td>399 Contracted Services</td>
<td></td>
<td>15,000 Codes Department</td>
</tr>
<tr>
<td><strong>51800 County Buildings</strong></td>
<td></td>
<td>See Memo from</td>
</tr>
<tr>
<td>169 Part Time</td>
<td>3,600</td>
<td>3,600 Maintenance Department</td>
</tr>
<tr>
<td>187 Overtime</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>55130 Ambulance Service</strong></td>
<td></td>
<td>See Memo from</td>
</tr>
<tr>
<td>133 Paraprofessionals</td>
<td>76,000</td>
<td>49,250 EMS Director</td>
</tr>
<tr>
<td>169 Part Time</td>
<td></td>
<td>34,000</td>
</tr>
<tr>
<td>187 Overtime</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>55190 Other Public Health</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>196 Inservice</td>
<td>7,250</td>
<td></td>
</tr>
<tr>
<td><strong>County General Revenue</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>41530 Electrical Permits</td>
<td></td>
<td>15,000</td>
</tr>
</tbody>
</table>

| Total                                         | 101,850 | 101,850         |
Date: 05/03/2019

TO: County Commission

Building Codes Department is requesting a budget amendment to account #45130 – in the amount of $15,000 due to increase of electrical permits. This money is sent to the State of Tennessee for permit fees.

Total Amount = $15,000 transfer to account #51750-399 for electrical permits

Thank you
Theresa Tayes
Office Manager Building Codes Department
To: Honorable County Commission

From: Dennis McBroom

Subject: Overtime salaries to complete fiscal year

Requesting the following budget amendments:

- $3,600 transferred to 51800-187-Overtime Pay from 51800-169-Part-Time Personnel

If you have any questions or concerns please feel free to give me a call.

Thank you,

Dennis McBroom
Director
Putnam County Maintenance Dept.
Budget Amendment Requests

May 8th, 2016

From 55190-196
To: 55130-169
$7,250

This money has been included in the budget for some years to pay CPR instructors and support the CPR/AED program. **No new money.**

From 55130-133
To 55130-169
$42,000

From 55130-133
To 55130-187
$34,000

This money is included in full-time. This is to cover employees that have been out of work comp or open positions that have been filled by part-time employees. **No new money.**

Respectfully submitted,

Tommy Copeland, CCP
Chief
The Chairman asked for discussion on the motion to approve Budget Amendments to the County General Fund. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Kevin Christopher
Sam Sandlin
Jim Martin
Jerry Ford
Jordan Iwanyszyn
Theresa Tayes
Jerry Roberson
Cindy Adams
Terry Randolph
Chris Cassetty
Adam Johnson

A J Donadio
Grover N Bennett Jr.
Danny Holmes
Ben Rodgers
Jimmy Neal
Dale Moss
Kim Bradford
Darren Wilson
Kathy Dunn
Cathy Reel
Mike Atwood

ABSENT:

Jonathan A D Williams

Joe Iwanyszyn

The Clerk announced that twenty-two (22) voted for, zero (0) voted against, zero (0) abstained, and two (2) absent. The motion carried.

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE GENERAL PURPOSE SCHOOL FUND

Commissioner Mike Atwood moved and Commissioner Kim Bradford seconded the motion to approve the Budget Amendments to the General Purpose School Fund.
May 6, 2019

Honorable Commissioners
Putnam County Courthouse
Cookeville, TN 38501

Honorable Commissioners:

Please consider approval of the following budget amendments to the General Purpose School Fund, as submitted.

Sincerely,

Mark McReynolds
Putnam County Board of Education

Enclosures:

- To budget for extended learning revenue received for camps.
- To move monies to help improve the CTE Programs in Putnam County.
- To move monies to help utilize the CTE-Work Based Learning funds more effectively according to program needs.
- To adjust budget for Lottery Education Afterschool Program grant.
<table>
<thead>
<tr>
<th>Department: CTE Work Based Learning Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>Item #</td>
</tr>
<tr>
<td>-------</td>
</tr>
<tr>
<td>1</td>
</tr>
<tr>
<td>2</td>
</tr>
<tr>
<td>3</td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
</tbody>
</table>
The Chairman asked for discussion on the motion to approve Budget Amendments to the General Purpose School Fund. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Kevin Christopher
Sam Sandlin
Jim Martin
Jerry Ford
Jordan Iwanyszyn
Theresa Tayes
Jerry Roberson
Cindy Adams
Terry Randolph
Chris Cassetty
Adam Johnson

A J Donadio
Grover N Bennett Jr.
Danny Holmes
Ben Rodgers
Jimmy Neal
Dale Moss
Kim Bradford
Darren Wilson
Kathy Dunn
Cathy Reel
Mike Atwood

ABSENT:

Jonathan A D Williams
Joe Iwanyszyn

The Clerk announced that twenty-two (22) voted for, zero (0) voted against, zero (0) abstained, and two (2) absent. The motion carried.

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE DEBT SERVICE FUND

Commissioner Mike Atwood moved and Commissioner Kim Bradford seconded the motion to approve the Budget Amendments to the Debt Service Fund.

(SEE ATTACHED)
### Debt Service Fund

<table>
<thead>
<tr>
<th>Debit</th>
<th>Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>99100 Transfers Out</strong></td>
<td>15,000</td>
</tr>
<tr>
<td>590 Transfers to other Funds</td>
<td></td>
</tr>
<tr>
<td>590 Road Fund</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Debit</th>
<th>Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Debt Service Revenue</strong></td>
<td></td>
</tr>
<tr>
<td>40210 Local Option Sales Tax</td>
<td>15,000</td>
</tr>
</tbody>
</table>

**TOTAL**

<table>
<thead>
<tr>
<th>Debit</th>
<th>Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>15,000</td>
<td>15,000</td>
</tr>
</tbody>
</table>

**Note:**

In Budget Committee last year, they approved to move $15,000 in excess sales tax from Debt Service to the Road Department fund to cover difference in penny rate change and new pay raises. This amendment will move the money. The Road Department will amend their budget later to bring money in to their budget.
Motion by Duncan, Second by Savage to approve 119 Economic Development fund budget as proposed. Motion passed

Motion by Duncan, Second by Savage to approve 121 Special Purpose fund budget as proposed. Motion passed

Motion by Atwood, Second by Young to approve 123 Parks and Recreation fund budget as proposed. Motion passed

Motion by Young, Second by Medley to approve 128 Veterans Building Fund as proposed. Motion passed

Motion by Medley, Second by Young to approve Planning Commission members getting $50 per diem per meeting. Motion passed

Motion by Savage, Second by Young to approve 359 Community Development fund as amended. Motion passed

Motion by Savage and Second by Young to move $15,000 in excess sales tax from debt service fund to Road fund to cover difference in penny rate change and new pay raises. Motion passed. Medley abstained

Motion by Young, Second by Morphew to approve 131 Road Department fund as proposed. Motion passed. Medley abstained

Motion by Young, Second by Duncan to approve 101 County General Fund except for Sheriff and Elections.

Motion by Atwood, Second by Medley to approve Election's budget with change on election workers line item due to approving poll pads.

Next meeting will be Thursday, June 28th at 6:30pm

Meeting adjourned
The Chairman asked for discussion on the motion to approve Budget Amendments to the Debt Service Fund. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Kevin Christopher
Sam Sandlin
Jim Martin
Jerry Ford
Jordan Iwanyszyn
Theresa Tayes
Jerry Roberson
Cindy Adams
Terry Randolph
Chris Cassetty
Adam Johnson

A J Donadio
Grover N Bennett Jr.
Danny Holmes
Ben Rodgers
Jimmy Neal
Dale Moss
Kim Bradford
Darren Wilson
Kathy Dunn
Cathy Reel
Mike Atwood

ABSENT:

Jonathan A D Williams
Joe Iwanyszyn

The Clerk announced that twenty-two (22) voted for, zero (0) voted against, zero (0) abstained, and two (2) absent. The motion carried.

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF A RESOLUTION TO PRECLUDE BIDDING AT A DELINQUENT TAX SALE (MAP 041C GROUP H PARCEL 016.00 OWNER HD HOMES, LLC

Commissioner Mike Atwood moved and Commissioner Jim Martin seconded the motion to approve the Resolution to Preclude Bidding at a Delinquent Tax Sale.

(SEE ATTACHED)
RESOLUTION TO PRECLUDE BIDDING
AT DELINQUENT TAX SALE

WHEREAS, Tennessee Code Annotated, Section 67-5-2506, authorizes the county legislative bodies to determine that no bid should be made on behalf of Putnam County for parcels on which taxes are owing due to a determination that the below named property is a common area and is underwater.

NOW, THEREFORE, BE IT RESOLVED by the County Legislative body of Putnam County, Tennessee that:

Section 1. No bid of any delinquent tax sale should be made on behalf of Putnam County on the following properties:

<table>
<thead>
<tr>
<th>Map</th>
<th>Group</th>
<th>Parcel</th>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>041C</td>
<td>H</td>
<td>016.00</td>
<td>Property known as Haven Lane Owner: HD Homes, LLC</td>
</tr>
</tbody>
</table>

Section 2. This resolution shall be effective upon its passage and approval, the public welfare requiring it.

Adopted this 20th day of May, 2019.

Randy Porter, County Executive

Wayne Nabors, County Clerk
The Chairman asked for discussion on the motion to approve a Resolution to Preclude Bidding at a Delinquent Tax Sale. The Commissioners discussed the motion.

The Chairman asked for a voice vote on the motion. The motion carried.

**MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL FOR THE SHERIFF’S DEPARTMENT TO APPLY FOR THE FOLLOWING GRANTS:**

- WALMART FOUNDATION $1,500
- BULLETPROOF VEST PARTNERSHIP $11,400

Commissioner Mike Atwood moved and Commissioner Jordan Iwanyszyn seconded the motion to approve the Sheriff’s Department to apply for the following grants:

- Walmart Foundation $1,500
- Bulletproof Vest Partnership $11,400

Commissioner Mike Atwood moved and Commissioner Jordan Iwanyszyn seconded the motion to approve the Sheriff’s Department to apply for grants from the Walmart Foundation $1,500 and Bulletproof Vest Partnership $11,400.

(SEE ATTACHED)
May 1, 2019

Honorable County Commissioners:

Please review the information below which is a grant application funding opportunity that we would like to submit an application for during the month of May 2019.

Walmart Foundation

Sam’s Club Community Grant  Funds being sought $1,500

Grant has no required match. Once the application is reviewed and approved by the Foundation, the grant funding would be disbursed after July 15, 2019. The funding requested in this grant will be used to support training efforts for the Citizen’s Academy, Reserve Deputy and SCAN programs.

USDOJ

Bulletproof Vest Partnership  Funds being sought $11,400

Grant is a reimbursement grant for up to 50% of the cost of bulletproof vests for new hires and replacement of existing vests which are required to be replaced every 5 years.

Thank you for your consideration,

[Signature]

Sheriff Eddie Farris
The Chairman asked for discussion on the motion to approve the Sheriff's Department to apply for grants from the Walmart Foundation and Bulletproof Vest Partnership. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

**MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL TO CONTINUE THE COUNTY HEALTH INSURANCE PLAN WITH BLUE CROSS / BLUE SHIELD WITH A 5.93% INCREASE**

Commissioner Mike Atwood moved and Commissioner Jim Martin seconded the motion to approve to continue the County Health Insurance Plan with Blue Cross / Blue Shield with a 5.93% increase.

(SEE ATTACHED)
## Putnam County Health Insurance Increase for 2019-2020 Fiscal Year

<table>
<thead>
<tr>
<th>Plan</th>
<th>Coverage</th>
<th>Employee</th>
<th>County</th>
<th>Total Monthly Premium</th>
</tr>
</thead>
<tbody>
<tr>
<td>Option #1</td>
<td>Ind.</td>
<td>$49.23</td>
<td>$550.11</td>
<td>$599.34</td>
</tr>
<tr>
<td>S Network</td>
<td>2 Person</td>
<td>$299.91</td>
<td>$899.49</td>
<td>$1,199.40</td>
</tr>
<tr>
<td></td>
<td>Family</td>
<td>$406.65</td>
<td>$1,257.59</td>
<td>$1,664.24</td>
</tr>
<tr>
<td>Option #2</td>
<td>Ind.</td>
<td>$65.72</td>
<td>$546.90</td>
<td>$612.62</td>
</tr>
<tr>
<td>S Network</td>
<td>2 Person</td>
<td>$336.98</td>
<td>$889.01</td>
<td>$1,225.99</td>
</tr>
<tr>
<td></td>
<td>Family</td>
<td>$455.98</td>
<td>$1,245.17</td>
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</tr>
<tr>
<td>Option #3</td>
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<td>$22.46</td>
<td>$543.13</td>
<td>$565.59</td>
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<tr>
<td>S Network</td>
<td>2 Person</td>
<td>$250.38</td>
<td>$881.45</td>
<td>$1,131.83</td>
</tr>
<tr>
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<td>Family</td>
<td>$338.85</td>
<td>$1,231.63</td>
<td>$1,570.48</td>
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<tr>
<td>Option #4</td>
<td>Ind.</td>
<td>$0.00</td>
<td>$435.59</td>
<td>$435.59</td>
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<tr>
<td>S Network</td>
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<td>$124.18</td>
<td>$747.39</td>
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<td>Family</td>
<td>$140.02</td>
<td>$1,069.29</td>
<td>$1,209.31</td>
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### Employee paying 5.93% also

<table>
<thead>
<tr>
<th>Plan</th>
<th>Coverage</th>
<th>Employee</th>
<th>County</th>
<th>Total Monthly Premium</th>
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<tr>
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<td>$612.62</td>
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<td></td>
<td>Family</td>
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<td>$1,218.13</td>
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<td>$265.23</td>
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<td>$435.59</td>
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<tr>
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<tr>
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<td>Family</td>
<td>$148.32</td>
<td>$1,060.99</td>
<td>$1,209.31</td>
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</table>

### Increase to Employee (monthly)

<table>
<thead>
<tr>
<th>Plan</th>
<th>Coverage</th>
<th>Employee</th>
<th>County</th>
</tr>
</thead>
<tbody>
<tr>
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<td>$2.92</td>
<td>$17.79</td>
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<tr>
<td></td>
<td>Family</td>
<td>$8.30</td>
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</tr>
</tbody>
</table>

### Comparison

- Current Budget before increase: $3,748,647
- Employee pays 5.93% also: $3,968,882
- County pays full increase: $4,021,104
- Difference between employee paying increase and not paying: $52,222
The Chairman asked for discussion on the motion to approve continuing the County Health Insurance Plan with Blue Cross / Blue Shield with a 5.93% increase. The Commissioners discussed the motion.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Kevin Christopher  A J Donadio
Sam Sandlin        Grover N Bennett Jr.
Jim Martin         Danny Holmes
Jerry Ford         Ben Rodgers
Jordan Iwanyszyn   Jimmy Neal
Theresa Tayes      Dale Moss
Jerry Roberson     Kim Bradford
Cindy Adams        Darren Wilson
Terry Randolph     Kathy Dunn
Chris Cassetty     Cathy Reel
Adam Johnson       Mike Atwood

ABSENT:

Jonathan A D Williams  Joe Iwanyszyn

The Clerk announced that twenty-two (22) voted for, zero (0) voted against, zero (0) abstained, and two (2) absent. The motion carried.

MOTION RE: FISCAL REVIEW COMMITTEE TO CONSIDER APPROVAL TO PAY THE INCREASE ON THE EMPLOYEE’S SHARE OF THE HEALTH INSURANCE PLAN (THIS COMES WITHOUT RECOMMENDATION)

Commissioner Mike Atwood moved and Commissioner Kim Bradford seconded the motion to approve to pay the increase on the employee’s share of the Health Insurance Plan.
The Chairman asked for discussion on the motion to approve to pay the increase on the employee’s share of the Health Insurance Plan. The Commissioners discussed the motion.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Kevin Christopher
Sam Sandlin
Jim Martin
Jerry Ford
Jordan Iwanyszyn
Theresa Tayes
Jerry Roberson
Cindy Adams
Chris Cassetty
Adam Johnson

A J Donadio
Grover N Bennett Jr.
Danny Holmes
Ben Rodgers
Jimmy Neal
Dale Moss
Kim Bradford
Darren Wilson
Kathy Dunn
Cathy Reel
Mike Atwood

AGAINST:

Terry Randolph

ABSENT:

Jonathan A D Williams
Joe Iwanyszyn

The Clerk announced that twenty-one (21) voted for, one (1) voted against, zero (0) abstained, and two (2) absent. The motion carried.

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF THE RECOMMENDATION FROM THE COUNTY CORRECTIONS COMMITTEE TO START PHASE II OF THE JAIL ADDITION STUDY IN AN AMOUNT NOT TO EXCEED $280,000, TO BE TAKEN FROM THE COUNTY GENERAL FUND BALANCE (AMENDMENT PRESENTED FOR APPROVAL)

Commissioner Mike Atwood moved and Commissioner A J Donadio seconded the motion to approve the recommendation from the County Corrections Committee to start Phase II of the Jail Addition Study in an amount not to exceed $280,000, to be taken from the County General Fund Balance.

(SEE ATTACHED)
# BUDGET AMENDMENT SUMMARY
**COUNTY GENERAL FUND**

<table>
<thead>
<tr>
<th>County General Expenditures</th>
<th>Debit</th>
<th>Credit</th>
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<tr>
<td>54210 Jail</td>
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<td></td>
</tr>
<tr>
<td>399 Contracted Services</td>
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<td>280,000</td>
</tr>
<tr>
<td>County General</td>
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<td></td>
</tr>
<tr>
<td>39000 Fund Balance</td>
<td>280,000</td>
<td>280,000</td>
</tr>
</tbody>
</table>

Total: 280,000 280,000

**Note:** As per recommendation by Fiscal Review Committee for Phase II Jail Addition Study
RE: PROPOSAL FOR SCHEMATIC DESIGN AT THE JUSTICE CENTER

Mr. Porter,

This proposal is provided in accordance of information that was discussed on May 1, 2019 CCP meeting.

Accordingly, Cope Architecture and our engineering team will provide schematic design drawings to assist Bell Construction with preliminary pricing. The components that were approved is a jail expansion of 600 beds and 200 beds shelled in and ancillary type spaces, the addition of 3 courtrooms and ancillary spaces in the detached area of the courts parking area, and general renovations and upgrades to the existing facility. As indicated in my Tuesday, April 30th email, the following are the basic services we will provide:

1. Assist the County in obtaining a GEO Subsurface study.
2. Assist the County in obtaining a boundary, topo and utilities survey.
3. Prepare CAD drawings of floor plans, exterior elevations, sections thru the building once the survey is complete. Modifications as necessary to fit site conditions and per consultant's issues if any.
4. Assist in developing phasing/options if necessary.
5. Work with Bell (construction consultant) and other consultants to develop the most effective systems for structure, HVAC and site options.
6. Meet with Bell to assist in their development of construction cost estimates.
7. Presentations to CCP and County Commission.
8. The timeframe for SD is 6-8 months depending on the schedule and approvals by the county for GEO and surveying, as we need those components completed prior to designing to avoid any backups, and Bell will require 4-6 weeks for pricing and interaction with subs.

The cost to provide the schematic design documentation will be:
   • For the jail area: $192,000 (includes cost for geo and survey)
   • For the courts area: $76,000
   • For the existing facility renovations: $11,300
   • Reimbursables for minor incidentals such as travel and printing will be in addition to the fees.

Upon County Commissions approval of this proposal, we will submit an AIA B151 contract, which will be for full services, however, it will indicate that we are only approved at this time for schematic design. Upon the completion of schematic design, the contract can be modified according to construction costs and how the County wishes to proceed.

Please call with questions or comments. If none, we will attend the County Commission meeting on May 20th when this will be discussed.

Sincerely,

[Signature]

O. Grant Tharp
The Chairman asked for discussion on the motion to approve the recommendation from the County Corrections Committee to start Phase II of the Jail Addition Study in an amount not to exceed $280,000, to be taken from the County General Fund Balance. The Commissioners discussed the motion.

MOTION RE: AMEND THE MOTION TO REQUEST A REPORT FROM COUNTY MAYOR, RANDY PORTER ON ANY ALTERNATIVE SITES PLUS A SUMMARY ON ANY EFFORTS OR CURRENT EFFORTS TO INVESTIGATE ALTERNATIVE SIGHTS

Commissioner Kevin Christopher moved and Commissioner Jordan Iwanyszyn seconded the motion to amend to request a report from County Mayor, Randy Porter on any alternative sites plus a summary on any efforts or current efforts to investigate alternative sites.

The Chairman asked for discussion on the amended motion. The Commissioners discussed the motion.

Commissioner Kevin Christopher withdrew his amendment.

The Chairman asked the Commissioners to vote on the original motion. The Commissioners voted as follows:

FOR:

Kevin Christopher  
Sam Sandlin  
Jim Martin  
Jerry Ford  
Jordan Iwanyszyn  
Theresa Tayes  
Jerry Roberson  
Cindy Adams  
Terry Randolph  
Chris Cassety  
Adam Johnson  
A J Donadio  
Danny Holmes  
Ben Rodgers  
Jimmy Neal  
Dale Moss  
Kim Bradford  
Darren Wilson  
Kathy Dunn  
Cathy Reel  
Mike Atwood

AGAINST:

Grover Bennett Jr.

ABSENT:

Jonathan A D Williams  
Joe Iwanyszyn

The Clerk announced that twenty-one (21) voted for, one (1) voted against, zero (0) abstained, and two (2) absent. The motion carried.
NOMINATING COMMITTEE: None

REPORT OF SPECIAL COMMITTEES: None

ELECTION OF NOTARIES:

MOTION RE: APPROVE THE ELECTION OF NOTARIES

Commissioner Kim Bradford moved and Commissioner Darren Wilson seconded the motion to approve the Election of Notaries.

(SEE ATTACHED)
Notaries to be elected May 20, 2019

| ERIKA C AGEE       | JODI M PREIS         |
| JULIE L ASHBURN    | KEVIN M PRESLEY      |
| ANDREW R BINKLEY   | DANIEL H RADER IV    |
| MARY CRAIGHEAD     | CATIE A RENFROW      |
| CHRISTINA M DENARDO| CHARLOTTE A SANDERS  |
| RYAN HARPE         | LARRY SCOTT          |
| CAROLYN HARRIS     | ERICA J SCOTT        |
| VICTORIA HAYS      | DONNA SIMPSON        |
| KRISTINE HOLLAND   | KATHERINE SMITH      |
| BARBARA B JONES    | SANDRA A SWEARENGIN  |
| KAREN J KENNEDY    | JENNIE R SZILVESZTER |
| LYDIA L KEY        | SAM TAYS             |
| CARRIE KINCAID     | BETH TAYS            |
| DAVID KNEILING     | SARA TUNGATE DORRIS  |
| ALDA C LEVENDOSKY  | KENNETH WELLS        |
| CARRIE K MASSA     | TINA WOOLBRIGHT      |
| DONNA M MATSON     |                    |
| TONYA R MCCRARY    |                    |
May 6, 2019

Honorable Commissioners
Putnam County Courthouse
Cookeville, TN 38501

Honorable Commissioners:

Please see attached Cash Flow Analysis for the General Purpose School Fund (141) for year FY19.

Sincerely,

Mark McReynolds
Putnam County Board of Education

Enclosures:

- General Purpose School Fund Cash Flow Analysis for year FY19 as of May 1, 2019.
<table>
<thead>
<tr>
<th>Date</th>
<th>Actual Cash Balance</th>
<th>Date</th>
<th>Estimated Cash Balance</th>
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<tbody>
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<tr>
<td>8/1/2018</td>
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<tr>
<td>9/1/2018</td>
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<tr>
<td>10/1/2018</td>
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<tr>
<td>11/1/2018</td>
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<tr>
<td>12/31/2018</td>
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<tr>
<td>1/1/2019</td>
<td>$10,701,179.33</td>
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</tr>
</tbody>
</table>
The Chairman asked for discussion on the motion to approve the Election of Notaries. There was none.

The Chairman asked the Commissioners to vote on the motion to approve the Election of Notaries. The Commissioners voted as follows:

FOR:

Kevin Christopher
Sam Sandlin
Jim Martin
Jerry Ford
Jordan Iwanyszyn
Theresa Tayes
Jerry Roberson
Cindy Adams
Terry Randolph
Chris Cassetty
Adam Johnson

A J Donadio
Grover N Bennett Jr.
Danny Holmes
Ben Rodgers
Jimmy Neal
Dale Moss
Kim Bradford
Darren Wilson
Kathy Dunn
Cathy Reel
Mike Atwood

ABSENT:

Jonathan A D Williams

Joe Iwanyszyn

The Clerk announced that twenty-two (22) voted for, zero (0) voted against, zero (0) abstained, and two (2) absent. The motion carried.

OTHER NEW BUSINESS:

RECOGNIZE CASH FLOW ANALYSIS FOR THE GENERAL PURPOSE SCHOOL FUND

No action required

(SEE ATTACHED)
ACKNOWLEDGMENT OF THE APPOINTMENT OF LYNN MCHENRY TO THE DOUGLE SPRINGS UTILITY DISTRICT BOARD WITH TERM TO EXPIRE APRIL 2023

Requires no action, but needs to be incorporated into the minutes.

(SEE ATTACHED)
April 11, 2019

Double Springs Utility District
Attn: Angie Byers
2677 W. Broad St
Cookeville, TN 38501

RE: District Board Appointment

Dear Angie:

Please accept this letter as my appointment of Lynn McHenry to the Double Springs Utility District Board.

If you have any questions, please free to contact me.

Sincerely,

[Signature]
Randy Porter
County Executive
ACKNOWLEDGMENT OF THE APPOINTMENT OF DONALD DAVIS JR. TO THE
BANGHAM UTILITY DISTRICT BOARD WITH TERM TO EXPIRE APRIL 2023

Requires no action, but needs to be incorporated into the minutes.

(SEE ATTACHED)
April 26, 2019

Bangham Utility District
Attn: Marty Woolbright
3694 Hilham Rd
Cookeville, TN 38506

RE: District Board Appointment

Dear Marty

Please accept this letter as my re-appointment of Donald Davis, Jr. to the Bangham Utility District Board.

If you have any questions, please free to contact me.

Sincerely,

[Signature]

Randy Porter
County Executive
ANNOUNCEMENTS AND STATEMENTS:

EMPLOYEE OF MONTH: STEPHANIE BOYD – PUTNAM COUNTY SCHOOL SYSTEM

SPECIAL RECOGNITION OF MONTH: COOKEVILLE FFA CHAPTER

(SEE ATTACHED)
EMPLOYEE OF THE MONTH FOR MAY 2019

STEPHANIE BOYD
PUTNAM COUNTY SCHOOL SYSTEM

SPECIAL RECOGNITION FOR MAY 2019

COOKEVILLE FFA CHAPTER
MOTION RE:  ADJOURN

Commissioner A J Donadio moved and Commissioner Jerry Ford seconded the motion to Adjoin.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.
Listed below are items to be considered by the County’s Planning Committee on Monday, May 13, 2019, IMMEDIATELY AFTER FISCAL REVIEW COMMITTEE MEETING.

1. Consider speed limit request for Pleasant Ridge Road.
   *Road Committee meeting at 5:00 for consideration*

2. Consider a Resolution adopting regulations governing the permitting process for short term rental properties.

3. Consider a Resolution to transfer a tract from Upper Cumberland Regional Airport to the Tennessee Department of Transportation.

4. Consider request from the Maintenance Department to declare certain vehicles and equipment as surplus and to be sold via Internet/Public auction.

5. Consider request from the Maintenance Department to transfer a 1995 GMC truck to the Board of Education Transportation Department.

6. Any other business that needs to be reviewed by the Planning Committee.
PLANNING COMMITTEE
MINUTES
May 13, 2019
Prepared by Deborah Francis

Kevin Christopher     Absent     Danny Holmes     Present
Sam Sandlin           Present    Dale Moss        Present
Theresa Tayes         Present    Kim Bradford     Present
Terry Randolph        Present    Kathy Dunn       Present
Adam Johnson          Present    Jordan Iwanyszyn Present
Grover Bennett        Present    Cathy Reel       Present

Item #1    Pleasant Ridge Road

Motion:     Recommends approval for the speed limit for Pleasant Ridge Road be set at 45 MPH.

Made By:    Bradford
Seconded:   Dunn

VOICE VOTE    APPROVED

Item #2    Resolution for permitting process for short term rental properties
After much discussion the following motion was made:

Motion:     Recommends approval to form a committee to study adopting regulations governing the permitting process for short term rental properties.

Made By:    Moss
Seconded:   Dunn

VOICE VOTE    APPROVED

Item #3    Resolution to transfer a tract from Upper Cumberland Regional Airport to the Tennessee Dept. of Transportation.

Motion:     Recommends approval of a Resolution to transfer a tract from the Upper Cumberland Regional Airport to the Tennessee Department of Transportation.

Made By:    Bradford
Seconded:   Iwanyszyn

VOICE VOTE    APPROVED

Item #4    Surplus items from Maintenance Department

Motion:     Recommends approval for the Maintenance Department to declare the following items as surplus and sell via Internet/Public Auction:

1999 GMC 4X4       VIN# 1GTK14V7YE241631
1987 GMS 1500       VIN# 26TFC14H5K1539370
2003 Ford F150     VIN# 1FTRF18WX3NA81584
1996 Ford F150     VIN# 2FTEF15N4TCA34986
2000 Ford Expedition VIN# 1FMFU16L21LA53241
Item #5  Vehicle Transfer

Motion:  Recommends approval for the Maintenance Department to transfer a 1995 GMC truck to the Board of Education Transportation Department.

Made By:  Iwanyszyn
Seconded:  Dunn

Item #6  Any other business

NONE

ADJOURNED
FISCAL REVIEW COMMITTEE

TO: Putnam County Board of Commissioners

FROM: Randy Porter, County Executive

DATE: May 8, 2019

RE: Fiscal Review Committee Agenda

Listed below are items to be considered by the County’s Fiscal Review Committee on Monday, May 13, 2019, at 5:30 PM in the County Commission Chambers at the Courthouse.

1. Consider budget amendments to the County General Fund.

2. Consider budget amendments to the General Purpose School Fund.

3. Consider budget amendment to the Debt Service Fund.

4. Any questions concerning quarterly reports.

5. Consider Resolution to preclude bidding at Delinquent Tax Sale.

6. Consider grant opportunities for the Sheriff's Office.

7. Discuss Jail Medical Cost Study.

8. Discuss Insurance Committee recommendation concerning Blue Cross/Blue Shield Health Insurance increase of 5.93%.

9. Consider approving the recommendation from the County Corrections Committee to start Phase II of the Jail Addition Study in an amount not to exceed $280,000 to be taken from County General fund balance.

10. Any other business that needs to be reviewed by the Fiscal Review Committee.
FISCAL REVIEW COMMITTEE
MINUTES
May 13, 2019
Prepared by Deborah Francis

ROLL CALL

Jonathan Williams    Present    Andrew Donadio    Present
Jim Martin          Present    Ben Rodgers        Present
Jerry Ford          Present    Jimmy Neal         Present
Jerry Roberson      Present    Darren Wilson      Present
Cindy Adams         Present    Joe Iwanyszyn    Present
Chris Cassetty      Present    Mike Atwood       Present

Item #1  County General Budget Amendments

Motion:  Recommends approval of budget amendments to the County General Fund.

Made By:  Adams  VOICE VOTE  APPROVED
Seconded:  Ford

Item #2  Amendments to the General Purpose School Fund.

Motion:  Recommends approval of budget amendments to the General Purpose School Fund.

Made By:  Cassetty  VOICE VOTE  APPROVED
Seconded:  Ford

Item #3  Amendments to Debt Service Fund

Motion:  Recommends approval of budget amendments to the Debt Service Fund.

Made By:  Adams  VOICE VOTE  APPROVED
Seconded:  Wilson

Item #4  Quarterly Reports

NO MOTIONS MADE

Item #5  Resolution precluding Delinquent property tax

Motion:  Recommends approval of a Resolution to preclude bidding at a Delinquent Tax Sale.

Map 041C Group H Parcel016.00 Owner HD Homes, LLC

Made By:  Williams  VOICE VOTE  APPROVED
Seconded:  Cassetty
Item #6  Sheriff Dept Grant opportunities

Motion: Recommends approval for the Sheriff's Department to apply for the following grant opportunities:

- Walmart Foundation $1,500
- Bulletproof Vest Partnership $11,400

Made By: Martin  VOICE VOTE  APPROVED
Seconded: Donadio

Item #7  Jail Medical Cost Study
County Mayor Randy Porter gave his presentation about the cost of hiring medical personnel for the Jail. He recommends to stay with the current vendor and continue to observe costs at this time.

NO MOTIONS MADE

Item #8  Employee health insurance

Two motions were made

Motion: Recommends approval to continue coverage for county employees with Blue Cross/Blue Shield Insurance Company.

Made By: Williams  VOICE VOTE  APPROVED
Seconded: Donadio

Motion: Recommends to send to Full Commission WITHOUT RECOMMENDATION, approval to pay the increase on the employee insurance.

Made By: Martin  VOICE VOTE  APPROVED
Seconded: Ford

Item #9  Consider approving recommendation from County Corrections Committee to start Phase II of the Jail Addition Study.

Motion: Recommends approval of the recommendation from the County Corrections Committee to start Phase II of the Jail Addition Study in an amount not to exceed $280,000 to be taken from the County General Fund.

Made By: Neal  VOICE VOTE  APPROVED
Seconded: Ford

Item #10  Any other business

NONE

ADJOURNED