

MINUTES
OF
PUTNAM COUNTY COMMISSION
MAY 20, 2019

Prepared by:

**Wayne Nabors
Putnam County Clerk
121 S Dixie Avenue
Cookeville, TN 38501**

STATE OF TENNESSEE

COUNTY OF PUTNAM

BE IT REMEMBERED: that on May 20, 2019 there was a regular meeting of the Putnam County Board of Commissioners.

There were present and presiding, the Chairman, Ben Rodgers and the County Clerk, Wayne Nabors.

Putnam County Sheriff's Department Major Jim Eldridge called the meeting to order.

The Chairman, Ben Rodgers recognized Frank Rogers, Pastor of the Double Springs Community Church for the Invocation.

The Chairman, Ben Rodgers recognized Commissioner Jimmy Neal to lead the Pledge to the Flag of the United States of America.

The Chairman asked the Commissioners to signify their presence at the meeting and the following were present:

PRESENT:

Kevin Christopher	A J Donadio
Sam Sandlin	Grover N Bennett Jr.
Jim Martin	Danny Holmes
Jerry Ford	Ben Rodgers
Jordan Iwanyszyn	Jimmy Neal
Theresa Tayes	Dale Moss
Jerry Roberson	Kim Bradford
Cindy Adams	Darren Wilson
Terry Randolph	Kathy Dunn
Chris Cassetty	Cathy Reel
Adam Johnson	Mike Atwood

ABSENT:

Jonathan A D Williams	Joe Iwanyszyn
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The Clerk announced that twenty-two (22) were present and two (2) absent. Therefore, the Chairman declared a quorum.

MOTION RE: APPROVE THE AGENDA

**MOTION RE: AMEND TO ADD TO AGENDA ITEM 7D PRESENTATION OF STATE
AUDIT RESOLUTION BY SENATOR PAUL BAILEY**

Commissioner A J Donadio moved and Commissioner Grover Bennett Jr. seconded the motion to amend the agenda and add Item 7D – Presentation of State Audit Resolution by Senator Paul Bailey.

The Chairman asked for discussion on the motion to amend the Agenda. There was none.

The Chairman asked for a voice vote on the motion to Amend the Agenda. The motion carried.

Commissioner Kim Bradford moved and Commissioner Jimmy Neal seconded the motion to approve the Agenda as amended of the May 20, 2019 Meeting of the Putnam County Board of Commissioners.

(SEE ATTACHED)

AGENDA PUTNAM COUNTY BOARD OF COMMISSIONERS

Monthly Awards will be presented at 5:45 PM

**Regular Monthly Session
Monday, May 20, 2019 6:00PM**

**Presiding: Honorable Ben Rodgers
Commission Chairman**

- 1. Call to Order - Sheriff Eddie Farris**
- 2. Invocation** *District 9*
- 3. Pledge to the Flag of the United States of America** *District 9*
- 4. Roll Call - County Clerk Wayne Nabors**
- 5. Approval of the Agenda**
- 6. Approval of the Minutes of Previous Meeting**
- 7. Unfinished Business and Action Thereon by the Board**
 - A. Report of Standing Committees**
 1. Planning Committee
 2. Fiscal Review Committee
 3. Nominating Committee
 - B. Report of Special Committees**
 - C. Other Unfinished Business**
 1. Ratification of the Private Chapter #4, which states the title of "County Executive" in Putnam County shall be redesignated as "County Mayor".
- 8. Quarterly Reports and Action Thereon by the Board**
 - a. Road Fund - Randy Jones, Supervisor
 - b. School Funds - Jerry Boyd, Director of Schools
 - c. County General Fund, Debt Service Fund, Solid Waste Sanitation Fund, Self Insurance Fund, and Parks & Recreation Fund - Randy Porter, County Mayor

9. New Business and Action Thereon by the Board

A. Report of Standing Committees

1. Planning Committee

- a. Recommends approval for the speed limit for a section of Pleasant Ridge Road to be set at 45 MPH.
- b. Consider a recommendation to form a committee to study a resolution adopting regulations governing the permitting process for short-term rental properties.
- c. Recommends approval of a Resolution to transfer a tract of land from the Upper Cumberland Regional Airport to the Tennessee Department of Transportation.
- d. Recommends approval for the Maintenance Department to declare the following items as surplus, and sell via Internet/Public Auction:

1999 GMC 4X4	VIN# 1GTK14V7YE241631
1987 GMS 1500	VIN# 26TFC14H5K1539370
2003 Ford F150	VIN# 1FTRF18WX3NA81584
1996 Ford F150	VIN# 2FTEF15N4TCA34986
2000 Ford Expedition	VIN# 1FMPU16L21LA53241
2006 Ford Crown Vic.	VIN# 2FAHP71W26X124216
Kut Kwick Slope Master	SM(24)-0196 Mower
1993 Ford New Holland Backhoe	555D
- e. Recommends approval for the Maintenance Department to transfer a 1995 GMC truck to the Board of Education Transportation Department.

2. Fiscal Review Committee

- a. Recommends approval of budget amendments to the County General Fund.
- b. Recommends approval of budget amendments to the General Purpose School Fund.
- c. Recommends approval of budget amendments to the Debt Service Fund.
- d. Recommends approval of a Resolution to preclude bidding at a Delinquent Tax Sale. *Map 041C Group H Parcel 016.00 Owner HD Homes, LLC*
- e. Recommends approval for the Sheriff's Department to apply for the following grants:

Walmart Foundation	\$1,500
Bulletproof Vest	\$11,400
Partnership	
- f. Recommends approval to continue the County Health Insurance Plan with Blue Cross/Blue Shield with a 5.93% increase.
- g. Consider approval to pay the increase on the employee's share of the Health Insurance Plan.

THIS COMES WITHOUT RECOMMENDATION

- h. Recommends approval of the recommendation from the County Corrections Committee to start Phase II of the Jail Addition Study in an amount not to exceed \$280,000, to be taken from the County General Fund balance.

Amendment presented for approval

3. Nominating Committee

B. Report of Special Committees

C. Resolutions

D. Election of Notaries

E. Other New Business

1. Recognize Cash Flow Analysis for the General Purpose School Fund.
No action required
2. Acknowledgment of the appointment of Lynn McHenry to the Double Springs Utility District Board with term to expire April, 2023.
Requires no action, but needs to be incorporated into the minutes
3. Acknowledgment of the appointment of Donald Davis Jr. to the Bangham Utility District Board with term to expire April 2023.
Requires no action, but needs to be incorporated into the minutes

10. Announcements and Statements

11. Adjourn

The Chairman asked for discussion on the motion to approve the Agenda as amended for the May 20, 2019 Meeting of the Putnam County Board of Commissioners. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

MOTION RE: APPROVE MINUTES OF THE PREVIOUS MEETING

Commissioner Kim Bradford moved and Commissioner Theresa Tayes seconded the motion to approve the Minutes of the April 15, 2019 Meeting.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion to approve the Minutes of the April 15, 2019 Meeting. The motion carried.

UNFINISHED BUSINESS AND ACTION THEREON BY THE BOARD

REPORT OF STANDING COMMITTEES:

PLANNING COMMITTEE: No unfinished business.

FISCAL REVIEW COMMITTEE: No unfinished business.

NOMINATING COMMITTEE: No unfinished business.

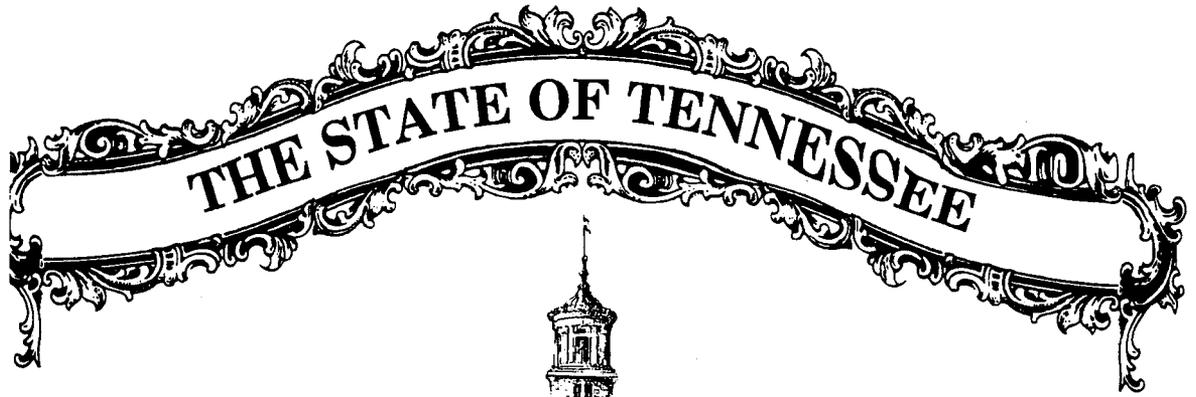
REPORT OF SPECIAL COMMITTEES: None

OTHER UNFINISHED BUSINESS:

MOTION RE: APPROVAL OF RATIFICATION OF THE PRIVATE CHAPTER #4, WHICH STATES THE TITLE OF "COUNTY EXECUTIVE" IN PUTNAM COUNTY SHALL BE REDESIGNATED AS "COUNTY MAYOR"

Commissioner Jordan Iwanyszyn moved and Commissioner Kathy Dunn seconded the motion to approve the Ratification of the Private Chapter #4, which states the Title of "County Executive" in Putnam County shall be redesignated as "County Mayor".

(SEE ATTACHED)



To all to whom these Presents shall come, Greeting:

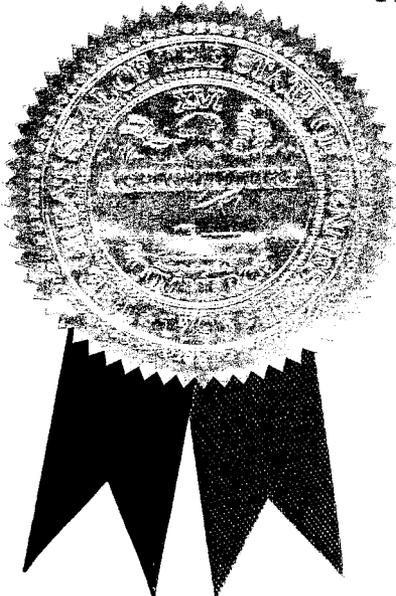
*I, Tre Hargett, Secretary of State of the State of Tennessee,
do hereby certify that the annexed is a true copy of*

Private Chapter No. 4

House Bill No. 1503

Senate Bill No. 1513

111th General Assembly



*the original of which is now on file and a matter
of record in this office. In Testimony Whereof,
I have hereunto subscribed my official signature
and by order of the Governor affixed the Great
Seal of Tennessee at the Department
in the City of Nashville,
this 7th day of May, A.D. 2019.*

Tre Hargett, Secretary of State



State of Tennessee

PRIVATE CHAPTER NO. 4

HOUSE BILL NO. 1503

By Representatives Williams, Cameron Sexton

Substituted for: Senate Bill No. 1513

By Senator Bailey

AN ACT to amend Chapter 126 of the Private Acts of 2004; and any other acts amendatory thereto, relative to the county executive of Putnam County.

BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF TENNESSEE:

SECTION 1. Section 1 of Chapter 126 of the Private Acts of 2004, and any other acts amendatory thereto, is amended by deleting the section in its entirety and substituting instead the following:

Section 1. Pursuant to Tennessee Code Annotated, Section 5-6-101, the title of "county executive" in Putnam County shall be redesignated as "county mayor".

SECTION 2. This act shall have no effect unless it is approved by a two-thirds (2/3) vote of the legislative body of Putnam County. Its approval or nonapproval shall be proclaimed by the presiding officer of the legislative body and certified to the secretary of state.

SECTION 3. For the purpose of approving or rejecting the provisions of this act, it shall be effective upon becoming a law, the public welfare requiring it. For all other purposes, it shall become effective as provided in Section 2.

HOUSE BILL NO. 1503

PASSED: April 15, 2019



GLEN CASADA, SPEAKER
HOUSE OF REPRESENTATIVES



RANDY MCNALLY
SPEAKER OF THE SENATE

APPROVED this 30th day of April 2019



BILL LEE, GOVERNOR



**NOTICE TO SECRETARY OF STATE
OF RATIFICATION OF PRIVATE ACT**

**SECRETARY OF STATE
Division of Publications
312 Rosa L. Parks Avenue
Eighth Floor
William R. Snodgrass Tennessee Tower
Nashville, TN 37243**

Private Chapter No. 4, which is House
(Senate or House)

Bill No. 1503 of the 111th General Assembly, (please choose one):

Passed Failed No Action Taken

The vote took place on 05-20-2019, and the results were as follows:
Date (mm/dd/yyyy)

22 Votes For

-0- Votes Against

2 Abstention

(please list number of votes)

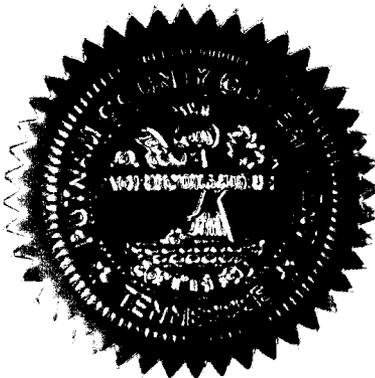
Presiding Officer of the Local Legislative Body

PUTNAM

County or City

05-21-2019

Date (mm/dd/yyyy)



Local Legislative Body



NOTICE TO
LOCAL LEGISLATIVE BODY OF
LEGISLATIVE ACTION ON
PRIVATE ACT

Private Chapter No. 4, which is House
(Senate or House)
Bill No. 1503, of the 111th General Assembly, was passed on
April 30, 2019.

SECRETARY OF STATE

by: 
Division of Publications
312 Rosa L. Parks Avenue
Eighth Floor
William R. Snodgrass Tennessee Tower
Nashville, TN 37243

Pursuant to T.C.A. §§ 8-3-201 and 8-3-202, the attached is being provided by the Secretary of State. A two-thirds majority of the local legislative body is required for approval. The presiding officer shall complete the attached form, certify within 30 days of action, and return to the Secretary of State, Publications Division at the given address. In the absence of a deadline in the act, failure to approve by December 1 of the year of passage by the General Assembly will render the act null and void. **TO GUARANTEE PROPER AND TIMELY DELIVERY OF YOUR DOCUMENTS TO THE SECRETARY OF STATE, PUBLICATIONS DIVISION, A COURIER DELIVERY SERVICE IS RECOMMENDED. (Examples: Overnight Postal, Express Postal, Federal Express, etc.)**

cc: State Senator Paul Bailey
State Representative Ryan Williams
State Representative Cameron Sexton

The Chairman asked for discussion on the motion to approve the Ratification of the Private Chapter #4, which states the title of "County Executive" in Putnam County shall be redesignated as "County Mayor". There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Kevin Christopher
Sam Sandlin
Jim Martin
Jerry Ford
Jordan Iwanyszyn
Theresa Tayes
Jerry Roberson
Cindy Adams
Terry Randolph
Chris Cassetty
Adam Johnson

A J Donadio
Grover N Bennett Jr.
Danny Holmes
Ben Rodgers
Jimmy Neal
Dale Moss
Kim Bradford
Darren Wilson
Kathy Dunn
Cathy Reel
Mike Atwood

ABSENT:

Jonathan A D Williams

Joe Iwanyszyn

The Clerk announced that twenty-two (22) voted for, zero (0) voted against, zero (0) abstained, and two (2) absent. The motion carried.

PRESENTATION OF STATE AUDIT RESOLUTION BY SENATOR PAUL BAILEY

Senator Paul Bailey gives State Audit Resolution Presentation.

QUARTERLY REPORTS AND ACTION THEREON BY THE BOARD

MOTION RE: QUARTERLY REPORTS AND ACTION THEREON BY THE BOARD

QUARTERLY REPORT FOR THE ROAD FUND – RANDY JONES, SUPERVISOR

QUARTERLY REPORT FOR THE SCHOOL FUNDS – JERRY BOYD, DIRECTOR OF SCHOOLS

QUARTERLY REPORT FOR THE COUNTY GENERAL FUND, DEBT SERVICE FUND, SOLID WASTE SANITATION FUND, SELF INSURANCE FUND, AND PARKS AND RECREATION FUND – RANDY PORTER, COUNTY MAYOR

Commissioner Jim Martin moved and Commissioner Jerry Ford seconded the motion to approve the Quarterly Reports for the Road Fund, School Funds, County General Fund, Debt Service Fund, Solid Waste Sanitation Fund, Self Insurance Fund, and Parks and Recreation Fund.

(SEE ATTACHED)

PUTNAM COUNTY HIGHWAY DEPARTMENT
 QUARTERLY REPORT
 JANUARY, FEBRUARY, AND MARCH, 2019

131- ROAD FUND
 REVENUE

CODE NUMBER AND DESCRIPTION	ESTIMATED	AMENDMENT	1st. QTR.	2nd. QTR.	3rd. QTR.	TOTALS	UN-REALIZED
40000.110 - 43000.320 LOCAL TAX	2,065,580	-	14,097	869,396	1,024,449	1,907,942	157,638
44000.130 - 44000.560 OTHER LOCAL	2,000		627	981	315	1,923	77
46000.410 - 46000.930 STATE TAX	3,811,770	-	470,417	1,010,933	676,863	2,158,213	1,653,557
TOTAL ESTIMATED REVENUE	5,879,350	-	485,141	1,881,310	1,701,627	4,068,078	1,811,272
FUND BALANCE JULY 1, 2018	1,553,775						

EXPENDITURES

CODE NUMBER AND DESCRIPTION	ESTIMATED	AMENDMENT	1st. QTR.	2nd. QTR.	3rd. QTR.	TOTALS	UN-ENCUMB
61000 - ADMINISTRATION	370,188	300	99,618	83,390	82,721	265,729	104,759
62000 - ROAD CONST. & MAINT.	3,448,500	(186,700)	547,765	558,910	489,539	1,596,214	1,665,586
63100 - OPERATION OF EQUIPMENT	413,500	42,000	82,533	101,020	103,395	286,948	168,552
65000 - OTHER CHARGES	246,850	2,200	156,073	31,971	35,058	223,102	25,948
68000 - CAPITAL OUTLAY	1,398,216	515,000	36,516	316,860	506,414	859,790	1,053,426
TOTAL EXPENDITURES	5,877,254	372,800	922,505	1,092,151	1,217,127	3,231,783	3,018,271

SUBMITTED BY: 
 RANDY JONES, ROAD SUPERVISOR

**Department of Education
Putnam County**

Mr. Jerry Boyd, Director of Schools

Board Members
Kim Cravens
Jerry Maynard
David McCormick
Lynn McHenry

1400 East Spring Street
Cookeville, Tennessee 38506-4313
Phone (931) 526-9777
FAX (931) 372-0391

Board of Education
Dawn Fry, Chair
Celeste Gammorn, Vice-Chair

May 6, 2019

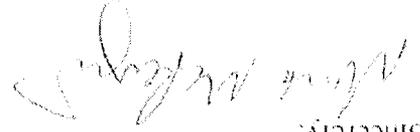
Honorable Commissioners
Putnam County Courthouse
Cookeville, TN 38501

Honorable Commissioners:

Please consider approval of the following Quarterly Reports for the quarter ended
March 30, 2019:

- 141 – General Purpose School Fund
- 142 – Federal Projects Fund
- 143 – Central Cafeteria Fund
- 146 – Extended School Program Fund

Sincerely,



Mark McReynolds
Putnam County Board of Education

PUTNAM COUNTY BOARD OF EDUCATION
 FUND 141 - GENERAL PURPOSE SCHOOL FUND
 QUARTERLY REPORT FOR THE QUARTER ENDING MARCH 2019

DATE APPROVED: 03/16/2019
V.P.S.

	2018-2019					Total
	Budget	Actual	Actual	Actual	Actual	

40000	Local Revenue	32,435,830	2,961,795	11,124,025	12,546,575	26,632,395
41000	Licenses and Permits	5,000	1,482	1,596	950	4,028
43000	Charges for Current Services	281,317	24,964	64,673	58,487	148,124
44000	Other Local Revenue	22,700	7,517	35,837	7,052	50,406
46000	State of Tennessee	57,027,898	10,463,989	16,172,077	17,034,711	43,670,777
47000	Federal Thru State	640,522	46,900	382,691	147,863	577,453
48000	Donations/Other	79,000	12,523	8,378	66,143	87,044
49000	Other Sources	705,919	130,024	170,963	253,515	554,502
		<u>91,198,186</u>	<u>13,649,193</u>	<u>27,960,241</u>	<u>30,115,296</u>	<u>71,724,730</u>

Encumbrances / Expenditures:

71100	Regular Education	45,621,384	8,602,409	11,227,554	10,924,717	30,754,680
71150	Alternative Education	650,134	108,208	155,472	156,092	419,772
71200	Special Education	8,870,081	1,553,832	2,207,602	2,263,900	6,025,334
71300	Vocational Education	1,499,318	229,229	348,809	413,325	991,362
71600	Adult Education	654,464	118,505	124,022	127,665	370,191
72110	Attendance	284,535	113,313	61,282	58,895	233,491
72120	Health Services	929,776	182,226	252,175	262,553	696,954
72130	Other Student Services	3,007,022	463,436	686,768	692,479	1,842,682
72210	Regular Ed. Support	2,680,161	591,449	737,336	622,473	1,951,257
72215	Alternative Ed. Support	140,122	30,269	35,296	33,343	98,508
72220	Special Ed. Support	1,655,385	300,993	408,579	434,580	1,144,152
72230	Vocational Ed. Support	91,454	21,488	22,731	21,718	65,937
72250	Technology	1,505,526	247,574	456,940	475,886	1,180,401
72260	Adult Ed. Support	174,016	39,219	41,584	42,990	123,794
72310	Board of Education	1,759,953	755,052	404,332	408,037	1,567,421
72320	Office of the Director	154,814	37,246	40,497	41,919	119,663
72410	Office of Principal	6,435,269	1,217,054	1,623,763	1,615,985	4,456,802
72510	Fiscal Services	712,980	249,408	155,138	160,282	564,828
72520	Human Services/Personnel	245,504	63,459	58,060	57,521	179,040
72610	Operation of Plant	6,738,139	1,608,812	1,645,583	1,667,497	4,921,892
72620	Maintenance of Plant	2,223,095	557,078	533,432	525,887	1,616,397
72710	Transportation	3,669,741	640,829	755,399	1,287,829	2,694,056
73100	Food Services	-	136,868	120,991	(257,859)	-
73300	Community Services	444,301	65,887	230,019	83,723	379,630
73400	Early Childhood Education	783,934	382,307	460,415	(340,099)	502,622
76100	Regular Capital Outlay	1,969,874	677,150	(0)	631,575	1,308,725
99100	Operating Transfers	677,150	81,840	(46,272)	641,582	677,150
	TOTAL	<u>93,578,132</u>	<u>19,075,139</u>	<u>22,747,507</u>	<u>23,054,496</u>	<u>64,877,142</u>

**PUTNAM COUNTY BOARD OF EDUCATION
FUND 142 - SCHOOL FEDERAL PROJECTS FUND
QUARTERLY REPORT FOR THE QUARTER ENDING MARCH 2019**

	2018-2019	Actual	Actual	Actual	Actual	Total
	Budget	Jul-Sept 2018	Oct-Dec 2018	Jan-Mar 2019	Apr-Jun 2019	Year to Date
Revenues:						
46000 State of Tennessee	31,200	-	-	-	-	-
47000 Federal Thru State	8,389,163	1,105,339	2,245,328	1,720,108	-	5,070,774.91
49000 Other Sources	285,305	58,088	61,294	62,387	-	181,768
	<u>8,705,668</u>	<u>1,163,427</u>	<u>2,306,621</u>	<u>1,782,494</u>	<u>-</u>	<u>5,252,543</u>
Encumbrances / Expenditures:						
71100 Regular Instruction Program	2,404,753	325,024	616,614	547,229	-	1,488,867
71200 Special Education Program	2,669,469	448,674	608,923	615,507	-	1,673,103
71300 Vocational Education Program	196,607	62,364	16,485	27,592	-	106,442
72130 Other Student Support	75,842	11,000	10,705	12,855	-	34,580
72210 Regular Instruction Program	1,804,694	339,512	638,156	280,788	-	1,258,456
72220 Special Education Program	426,381	108,364	97,530	95,064	-	300,958
72230 Vocational Education Program	-	-	-	-	-	-
72410 Office of the Principal	-	-	-	-	-	-
72710 Transportation	25,484	1,700	4,250	4,038	-	9,988
73100 Food Service	-	-	-	-	-	-
73300 Community Services	272,832	14,893	59,309	55,987	-	130,189
99100 Operating Transfers	829,605	58,088	61,294	144,421	-	263,802
TOTAL	<u>8,705,668</u>	<u>1,369,618</u>	<u>2,113,266</u>	<u>1,783,482</u>	<u>-</u>	<u>5,266,365</u>

PUTNAM COUNTY BOARD OF EDUCATION
 FUND 143 - CENTRAL CAFETERIA FUND
 QUARTERLY REPORT FOR THE QUARTER ENDING MARCH 2019

	2018-2019 Budget	Actual Jul-Sept 2018	Actual Oct-Dec 2018	Actual Jan-Mar 2019	Actual Apr-Jun 2019	Total Year to Date
Revenues:						
43000 Charges for Current Services	955,000	201,334	388,310	367,937	-	957,581
44000 Other Local Revenue	-	2,153	1,962	6,527	-	10,643
46500 State of Tennessee	50,000	-	-	49,466	-	49,466
47100 Federal Thru State	5,812,263	666,798	946,368	1,852,833	-	3,465,999
	<u>6,817,263</u>	<u>870,285</u>	<u>1,336,640</u>	<u>2,276,763</u>	<u>-</u>	<u>4,483,688</u>
Encumbrances / Expenditures:						
73100 Food Services	6,142,263	1,540,284	1,599,039	1,511,691	-	4,651,014
99100 Operating Transfers	675,000	130,024	171,243	228,716	-	529,983
	<u>6,817,263</u>	<u>1,670,308</u>	<u>1,770,282</u>	<u>1,740,407</u>	<u>-</u>	<u>5,180,996</u>
TOTAL						

PUTNAM COUNTY BOARD OF EDUCATION
 FUND 146 - EXTENDED SCHOOL PROGRAM FUND
 QUARTERLY REPORT FOR THE QUARTER ENDING MARCH 2019

	2018-2019 Budget	Actual Jul-Sept 2018	Actual Oct-Dec 2018	Actual Jan-Mar 2019	Actual Apr-Jun 2019	Total Year to Date
Revenues:						
43000 Charges for Current Services	1,113,038	261,087	259,694	319,559	-	840,340
	<u>1,113,038</u>	<u>261,087</u>	<u>259,694</u>	<u>319,559</u>	<u>-</u>	<u>840,340</u>
Encumbrances / Expenditures:						
73300 Community Services	1,113,038	286,860	250,429	278,272	-	815,561
	<u>1,113,038</u>	<u>286,860</u>	<u>250,429</u>	<u>278,272</u>	<u>-</u>	<u>815,561</u>
TOTAL	<u>1,113,038</u>	<u>286,860</u>	<u>250,429</u>	<u>278,272</u>	<u>-</u>	<u>815,561</u>

Parks and Recreation 2018-2019
Statement of Revenues and Expenditures
Period Ending March 31, 2019

	REVENUES:	<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>REC'D THRU 3-31-2019</u>
40000	Local Taxes	975,520.00	975,520.00	868,446.82
43000	Charges for Current Services	50,000.00	50,000.00	17,653.00
44000	Other Local Revenues	55,000.00	55,000.00	51,012.54
	TOTAL REVENUES	<u>1,080,520.00</u>	<u>1,080,520.00</u>	<u>937,112.36</u>
	Fund Balance June 2018			
		385,422		
	EXPENDITURES:	<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>PAID & ENCUMBERED THROUGH 3-31-2019</u>
56000	Social Cultural & Recreational	1,236,624.00	1,236,624.00	331,488.55
	TOTAL EXPENDITURES	<u>1,236,624.00</u>	<u>1,236,624.00</u>	<u>331,488.55</u>

DEBT SERVICE BUDGET - 2018-2019
Statement of Revenues and Expenditures
Period Ending March 31, 2019

REVENUES:

	<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>REC'D THRU 3-31-2019</u>
40000 Local Taxes	17,418,865.00	17,418,865.00	15,665,163.37

TOTAL REVENUES	<u>17,418,865.00</u>	<u>17,418,865.00</u>	<u>15,665,163.37</u>
-----------------------	-----------------------------	-----------------------------	-----------------------------

Fund Balance June 2018 **12,255,312**

EXPENDITURES:

	<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>PAID & ENCUMBERED THROUGH 3-31-2019</u>
82000 Education Debt	10,749,463.00	10,749,463.00	10,677,708.69
90000 Public Safety Projects	1,853,127.00	1,853,127.00	1,852,723.89
99100 Transfers Out	4,550,000.00	4,550,000.00	0.00

TOTAL EXPENDITURES	<u>17,152,590.00</u>	<u>17,152,590.00</u>	<u>12,530,432.58</u>
---------------------------	-----------------------------	-----------------------------	-----------------------------

SOLID WASTESANITATION BUDGET - 2018-2019
Statement of Revenues and Expenditures
Period Ending March 31, 2019

	<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>REC'D THRU 3-31-2019</u>
REVENUES:			
40000	Local Taxes	3,096,340.00	3,003,243.15
43000	Charges for Current Service	1,065,000.00	1,099,844.15
44000	Other Local Revenues	200,000.00	104,933.23
46000	State of Tennessee	833,066.00	102,589.67
47000	Federal Government	0.00	0.00
TOTAL REVENUES	5,194,406.00	5,194,406.00	4,310,610.20
Fund Balance June 2018	1,446,892		
EXPENDITURES:	<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>PAID & ENCUMBERED THROUGH 3-31-2019</u>
55000	Public Health and Welfare	5,806,660.00	2,738,306.90
TOTAL EXPENDITURES	5,806,660.00	5,806,660.00	2,738,306.90

PUTNAM COUNTY SELF INSURANCE FUND
 FUND BALANCE SUMMARY FOR 2018 - 2019
 As of March 31, 2019

Fund Balance as of December 31, 2018		870,695.45
PLUS: Departmental Deposits	68,005.00	
Interest	6,250.93	
	74,255.93	
LESS: Liability Claims	9,790.76	
Work Comp Claims	218,458.61	
Medical Records	0.00	
Claim Adjuster Fees	0.00	
Legal Fees	65,855.16	
Court Reporter & Court Costs	948.00	
Insurance	49,804.00	
Miscellaneous	5,545.00	
WC Fees to PMA Insurance Group	9,648.00	
Management fee	0.00	
Liability Reserve Increase	71,948.00	
(Decrease) this period	0.00	
Work Comp Reserve Increase	0.00	
(Decrease) this period	-59,919.00	
	372,078.53	
Ending Fund Balance as of March 31, 2019		572,872.85

CASH SUMMARY

=====		
Checking balance (9715) as of 03/31/2019	57,718.80	
Checking balance (4324) as of 03/31/2019	911,139.11	
Certificate of Deposit as of 03/31/2019	836,049.42	
Outstanding items:		
CK 2086	-1.00	
CK 3004	-300.00	
CK 3014	-7,008.57	
CK 3020	-25,699.00	
Adjustment for check order	461.09	
Ending Cash Balance as of March 31, 2019		1,772,359.85
Less: Open Liability Claim Reserves as of 03/31/2019		-272,174.00
Open Work Comp Claim Reserves as of 03/31/2019		-927,313.00
Ending Fund Balance as of March 31, 2019		572,872.85

Number of Open Liability Claims as of March 31, 2019	10
Number of Open Work Comp Claims as of March 31, 2019	49

This report was prepared by McGriff Insurance Services on 04/12/2019

TO: CHAIRMAN OF THE SPEED LIMIT STUDY COMMITTEE

PUTNAM COUNTY PLANNING COMMITTEE

RE: REQUEST FOR SPEED LIMIT REVIEW

DATE: 4-4-2019

We, the undersigned property owners, residing on said road (Must be 18 years of age or older and only one signature per residence) of the Pleasant Ridge (Road, Lane, Other) do hereby request the Speed Limit Committee review traffic conditions on our road between Phifer Mountain (Road, Lane, Other) and Board Valley (Road, Lane, Other) and feel there is sufficient traffic congestion to warrant speed limit reduction below 55 MPH.

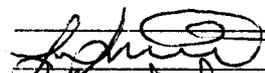
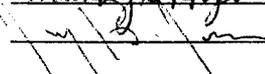
Note: For consideration, this petition must be signed by 75% of the addresses on said road.

Reason for changing speed limit: ~~limited~~ limited visibility, many curves and sheer drop-offs with no guardrails

SIGNATURE

ADDRESS

TELEPHONE

	5887 Pleasant Ridge	615-779-6029
John DeWitt	5830 Pleasant Ridge Rd Sparta TN 38583	931-528-6091
Bill Hayden	5701 Pleasant Ridge Rd, Sparta, TN 38583	931-256-0660
Wilma Easton	5800 Pleasant Ridge Sparta, Tenn	931-510-5911
Ronald Easton	5800 Pleasant Ridge Sparta, Tenn	
Tom K. Summers	5740 Pleasant Ridge Sparta	931-510-5751
Jessica Schmitt	5715 Pleasant Ridge Rd Sparta	651-353-7310
Dennis Matthews	5825 Pleasant Ridge Rd, Sparta, TN	931-525-1433
Germaine McElvain	7630 Pleasant Ridge Rd Sparta	931-289-1137
Dancey Matthews	5825 Pleasant Ridge Rd, Sparta	931-525-1433
Marilyn Hayden	5701 Pleasant Ridge Rd, Sparta	931-256-0659
	5864 Pleasant Ridge Rd, Sparta	931-261-4931

The Chairman asked for discussion on the motion to approve the Quarterly Reports for the Road Fund, School Funds, County General Fund, Debt Service Fund, Solid Waste Sanitation Fund, Self Insurance Fund, and Parks and Recreation Fund. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

NEW BUSINESS AND ACTION THEREON BY THE BOARD

REPORT OF STANDING COMMITTEES

PLANNING COMMITTEE:

MOTION RE: PLANNING COMMITTEE RECOMMENDS APPROVAL FOR THE SPEED LIMIT FOR A SECTION OF PLEASANT RIDGE ROAD TO BE SET AT 45 MPH

Commissioner Cathy Reel moved and Commissioner Kim Bradford seconded the motion to approve the speed limit for a section of Pleasant Ridge Road to be set at 45 mph.

(SEE ATTACHED)



The Chairman asked for discussion on the motion to approve the speed limit for a section of Pleasant Ridge Road to be set at 45 mph. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

**MOTIN RE: PLANNING COMMITTEE RECOMMENDS TO CONSIDER A
RECOMMENDATION TO FORM A COMMITTEE TO STUDY A RESOLUTION
ADOPTING REGULATIONS GOVERNING THE PERMITTING PROCESS FOR
SHORT-TERM RENTAL PROPERTIES**

Commissioner Kim Bradford moved and Commissioner Jimmy Neal seconded the motion to consider a recommendation to form a committee to study a resolution adopting regulations governing the permitting process for short-term rental properties.

(SEE ATTACHED)

**PUTNAM COUNTY, TENNESSEE
RESOLUTION ADOPTING REGULATIONS
GOVERNING THE PERMITTING PROCESS
FOR SHORT TERM RENTAL PROPERTIES**

WHEREAS, with the rise of the sharing economy, Putnam County, Tennessee and other governmental entities across the State of Tennessee have seen a growth in the popularity of residential properties known as Short Term Rental Properties; and

WHEREAS, the purpose of this resolution is to adopt a process for the permitting of Short Term Rental Properties within the confines of Putnam County, Tennessee; and

WHEREAS, Tennessee Code Annotated Section 13-7-604 authorizes counties to institute a permitting or application process for properties as short-term rental units, including such terms as AirBnB, Vacation Rental by Owner, HomeAway, RentalHomes.com, VacationRentals.com, TripAdvisor, and/or any individual or company involved in the rental of a residential dwelling that is rented wholly or partially for a fee for a period of less than thirty (30) continuous days and does not include a hotel as defined in Tennessee Code Annotated Section 68-14-302 or a bed and breakfast establishment or a bed and breakfast homestay as those terms are defined in Tennessee Code Annotated Section 68-14-502; and

WHEREAS, there is a need in Putnam County for the regulation and permitting of short-term rental properties to regulate the operation of Short Term Rental Properties within Putnam County, Tennessee, to impose minimum safety requirements and provide for the collection of applicable taxes, including hotel occupancy privilege tax as permitted by the Private Acts of Putnam County, Tennessee, Private Acts of 1979, Chapter 118, as amended by Private Acts of 2003, Chapter 3, and Private Acts of 2016, Chapter 47; and

WHEREAS, the regulation set out herein is intended to address this need.

NOW THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Putnam County, Tennessee, meeting in regular session on the ____ day of _____, 2019, in Cookeville, Tennessee, that the following regulations be adopted:

**Regulations Governing the Permitting of
Short Term Rental Properties**

SECTION 1. Purpose.

Putnam County, Tennessee has determined that regulation and permitting of Short Term Rental Properties is necessary in order to protect the health, safety, and welfare of the public, as well as to promote the public interest by regulating the methods of

operation of Short Term Rental Properties within Putnam County. To meet this end, Putnam County has determined that all persons or entities that desire to operate Short Term Rental Properties within Putnam County, Tennessee must be issued a permit pursuant to the requirements of this regulation.

SECTION 2. Definitions.

(a) Short Term Rental Property. A residential dwelling unit, a portion of a residential dwelling unit, or any other structure or space that is occupied, used and/or advertised for rent for transient occupancy by guests for less than thirty (30) continuous days. The term Short Term Rental Property includes such terms as AirBnB, Vacation Rental By Owner (VRBO), HomeAway, RentalHomes.com, VacationRentals.com, TripAdvisor, and/or any individual or company involved in the rental of residential dwelling units for transient occupancy by guests. Residential dwelling units rented to the same occupant for thirty (30) or more continuous days, boarding houses, motels, hotels as defined in Tennessee Code Annotated, Section 68-14-302, or a bed and breakfast establishment or a bed and breakfast homestay as those terms are defined in Tennessee Code Annotated, Section 68-14-502, shall not be considered Short Term Rental Properties.

(b) Residential Dwelling. A cabin, house, or structure used or designed to be used as an abode or home of a person, family, or household, and includes a single-family dwelling, a portion of a single-family dwelling, or an individual residential dwelling in a multi-dwelling building, such as an apartment building, condominium, cooperative, or timeshare; and

(c) Provider. Any person engaged in renting a Short Term Rental Property and includes an owner of a residential unit that is made available through a vacation lodging service as that term is defined in Tennessee Code Annotated, Section 62-13-104.

(d) Transient. Means any person who exercises occupancy or is entitled to occupancy for any Short Term Rental Property for a period of less than thirty (30) continuous days.

(e) Owner Occupied. Means the owner of the property permanently resides in the Short Term Rental Property or in the principal residential unit with which the Short Term Rental Property is associated on the same lot, and occupies the Short Term Rental Property or principal residential unit a minimum of 243 days each calendar year.

SECTION 3. Permit and Business License Required.

The following shall apply to all Short Term Rental Properties:

- (a) A Short Term Rental Permit shall be obtained from the Putnam County Trustee's Office by the owner of the property on which the Short Term Rental Property is to be located prior to the operation or advertisement for operation of a Short Term Rental Property.
- (b) A Short Term Rental Property Permit Fee of \$50.00 shall be submitted to the Putnam County Trustee's Office along with a completed permit application and all other required documentation.
- (c) A Short Term Rental Permit shall expire one (1) year from the date of issuance and may be renewed by the Putnam County Trustee's Office for additional one (1) year periods upon the payment of a \$50.00 renewal fee per year and the resubmittal of an application and required information.
- (d) Prior to the issuance or renewal of a Short Term Rental Property permit, a Business License shall be obtained from the Putnam County Clerk's Office.
- (e) A Short Term Rental Property Permit shall be nontransferrable.
- (f) A Short Term Rental Property Permit shall be revoked by the Putnam County Codes and Planning Department for three (3) or more codes violations in any 12 consecutive month period. A property shall not be eligible to reapply for a Short Term Rental Property Permit for a period of twelve (12) consecutive months following revocation.
- (g) The penalty for operating a short term rental property without a permit shall be a fine up to fifty dollars (\$50.00). Each day of operation without a permit shall constitute a separate offense. Pursuant to Tennessee Code Annotated Sections 5-1-121 and 5-1-123, such penalties may be assessed by the General Sessions Court of Putnam County in exercise of its powers to enforce these regulations. Action to pursue such penalties in the General Sessions Court shall be instituted at the request of the Putnam County Trustee by the County Attorney or other legal counsel designated by the County Legislative Body.

SECTION 4. Application.

The following information shall be provided with the Short Term Rental Permit Application:

- (a) Name, phone number, mailing address and email address of the property owner.
- (b) Name, phone number, mailing address and email address of the person or entity responsible for maintenance of the Short Term Rental Property (if different from the property owner).
- (c) Basic floor plan of the Short Term Rental Property, including all rooms with wall, doors, windows, smoke detectors, and carbon monoxide detectors identified for each floor of the Short Term Rental Property.
- (d) Proof of insurance (fire, hazard and liability) shall be submitted annually to the Putnam County Trustee's Office and shall remain in effect for the length of the operation of the Short Term Rental Property. The minimum liability coverage limit shall be \$1,000,000 per occurrence.

- (e) Proof of notification to adjacent property owners.
- (f) Two forms of identification showing proof of residence, including a current Tennessee driver's license, any other State of Tennessee issued identification card, a Putnam County voter registration card, a pay stub, work badge or ID, IRS W2 form, or bank statement. Utility bills are not proof of residence.
- (g) Proof of payment of all taxes due, including property taxes and, for permit renewals, all applicable room occupancy, and sales taxes required by State Law or County Private Act.
- (h) A Homeowner's Association statement that the applicant has confirmed that operating the Short Term Rental Property would not violate any Homeowners' Association agreement or bylaws, Condominium Agreement, Covenants, Codes and Restrictions or any other agreement governing or limiting the use of the proposed Short Term Rental Property.
- (i) A notarized Affidavit confirming that all information provided in and with the application is true and correct.
- (j) A Life Safety Compliance verification form certifying that the Short Term Rental Property has the required smoke detectors, carbon monoxide detectors, fire extinguishers, and a second means of egress from all sleeping rooms.
- (k) A copy of a current Putnam County business tax license.

SECTION 5. Standards for Operation.

The following standards shall apply for the operation of a Short Term Rental Property:

- (a) The Short Term Rental Property owner shall not receive any compensation or remuneration to permit occupancy of a Short Term Rental Property for a period of less than twenty-four (24) hours.
- (b) The Short Term Rental Property owner shall maintain a guest log which shall include the number of guests and the dates they occupied the property.
- (c) The property owner shall be responsible for the collection and remittance of any applicable local or state room or sales taxes required by state law or the Private Acts of Putnam County, Tennessee, specifically the Private Acts of 1979 Chapter 118, as amended by the Private Acts of 2003, Chapter 3 and the Private Acts of 2016, Chapter 47.
- (d) A copy of the Short Term Rental Permit shall be posted in a conspicuous place within the dwelling unit.
- (e) Maximum occupancy. No more than two (2) adults and two (2) minor dependent children per sleeping room shall be permitted. The maximum occupancy shall be conspicuously posted within the Short Term Rental Property.
- (f) If the Short Term Rental Property is not owner-occupied, the property owner shall cause to be posted within the unit the name, phone number, mailing address and email address of the person or entity responsible for maintenance of the Short Term Rental Property.

- (g) The preparation of food in any sleeping room is prohibited.
- (h) Off-street parking shall be provided at a rate of 1.25 spaces per bedroom/sleeping room.
- (i) Smoke detectors shall be provided in each sleeping room, immediately outside the sleeping rooms and on each floor of the structure, including basements. The smoke detectors shall be hard wired and interconnected and have battery backups.
- (j) Carbon monoxide alarms shall be provided within 15 feet of the door of all bedrooms.
- (k) A five (5) pound ABC fire extinguisher shall be provided and the fire extinguisher shall have a third party certification tag.
- (l) Each sleeping room shall have an operable second means of egress.
- (m) No person or entity shall operate a Short Term Rental Property or advertise a residential property for use as a Short Term Rental Property without the owner of the property having first obtained a Short Term Rental permit issued by Putnam County.

SECTION 6. Effective Date.

After passage of this regulation, the county clerk shall cause this regulation to be published in a newspaper of general circulation within the county. This regulation shall become effective sixty (60) days after its passage, the public welfare requiring it.

SECTION 7. Severability and Conflict with Other Resolutions.

- (a) If any provision of this regulation or the application thereof to any person or circumstance shall be held to be invalid or unconstitutional by any court of competent jurisdiction, such invalidity shall not affect the other provisions or applications of this regulation which can be given effect without the invalid provision or application, and to that end, the provisions of this regulation are declared to be severable.
- (b) All resolutions of the board of County Commissioners of Putnam County, Tennessee, which are in conflict with this regulation, are hereby repealed.

This resolution was adopted by the Putnam County Legislative Body on the ____ day of _____, 2019.

Approved:

Attested:

County Executive

County Clerk

The Chairman asked for discussion on the motion to consider a recommendation to form a committee to study a resolution adopting regulations governing the permitting process for short-term rental properties. The Commissioners discussed the motion.

MOTION RE: AMEND MOTION TO ADOPT RESOLUTION AND CHAIRMAN BEN RODGERS APPOINT A COMMITTEE TO IMPROVE THE WORDING FOR ADMINISTERING CORRECTLY AND WILL BE BROUGHT BACK THROUGH PLANNING COMMITTEE AND BACK TO THE COMMISSION WITH THE FINAL DRAFTING

Commissioner San Sandlin moved and Commissioner Jordan Iwanyszyn seconded the motion to amend the original motion to adopt resolution and Chairman Ben Rodgers appoint a committee to improve the wording for administering correctly and will be brought back through Planning Committee and back to the Commission with the final drafting.

The Commissioners discussed the amended motion.

Chad Gilbert speaks to the Commission.

Nate Maxwell speaks to the Commission.

The Chairman asked the Commissioners to vote on the amended motion. The Commissioners voted as follows:

FOR:

Kevin Christopher
Sam Sandlin
Jim Martin
Jordan Iwanyszyn
Cindy Adams
Terry Randolph
Chris Cassetty

Danny Holmes
Ben Rodgers
Jimmy Neal
Dale Moss
Mike Atwood

AGAINST:

Jerry Ford
Theresa Tayes
Jerry Roberson
Adam Johnson

A J Donadio
Grover Bennett Jr.
Kim Bradford
Darren Wilson
Kathy Dunn
Cathy Reel

ABSENT:

Jonathan A D Williams

Joe Iwanyszyn

The Clerk announced that twelve (12) voted for, ten (10) voted against, zero (0) abstained, and two (2) absent. The motion failed.

The Chairman asked the Commissioners for a voice vote on the original motion to form a committee to study a resolution adopting regulations governing the permitting process for short-term rental properties. The motion carried.

Study Committee was appointed by Chairman Ben Rodgers:

Cathy Dunn – Chairman

Sam Sandlin

Grover Bennett Jr.

Jordan Iwanyszyn

Kim Bradford

MOTION RE: PLANNING COMMITTEE RECOMMENDS APPROVAL OF A RESOLUTION TO TRANSFER A TRACT OF LAND FROM THE UPPER CUMBERLAND REGIONAL AIRPORT TO THE TENNESSEE DEPARTMENT OF TRANSPORTATION

Commissioner Jordan Iwanyszyn moved and Commissioner A J Donadio seconded the motion to approve a Resolution to Transfer a Tract of Land from the Upper Cumberland Regional Airport to the Tennessee Department of Transportation.

(SEE ATTACHED)

Resolution to transfer tract from Upper Cumberland Regional Airport to Tennessee Dept of Transportation

WHEREAS, the Upper Cumberland Regional Airport is equally owned by the cities of Sparta and Cookeville along with White and Putnam counties in Tennessee; and

WHEREAS, the Upper Cumberland Regional Airport Board has approved the gifting of approximately 1600 square feet of parcel 009 001.09, to the Tennessee Department of Transportation, as shown in attachment, to facilitate improvements of Airport Road; and

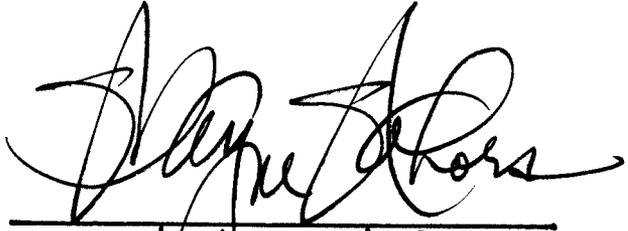
WHEREAS, The Agreement to Establish the Upper Cumberland Regional Airport requires that the disposal of any real estate must be approved by all four governmental entities; and

WHEREAS, it is the best interest of the airport, community, and to the respective covenants.

NOW, THEREFORE, BE IT RESOLVED by the Putnam County Legislative Body meeting in regular session that the Upper Cumberland Regional Airport Board chairperson is hereby authorized to gift approximately 1600 square feet of parcel 009 001.09, to the Tennessee Department of Transportation.

PASSED AND APPROVED ON THIS THE
20th DAY OF MAY, 2019

RANDY PORTER
COUNTY MAYOR


WAYNE NABORS
COUNTY CLERK



N 627.119.1292
 E 2.109.132.7349
 A 25° 27' 32" (LT)
 D 12° 00' 00"
 R 477.46
 L 212.16
 T 107.86
 SE 0.065 FT/FT
 TRANS. LENGTH 155'

115

PC 1X5+69.24

PT 117+81.39

AIRPORT RD STA. 115+25.00 =
 TECHNOLOGY DRIVE STA. 70+00
 N 627200.7900
 E 2109004.4200

SCARIFY & OBLITERATE

STA. 113+50.00

POND

INV. 1017.82
 INV. 1017.75
 INV. 1017.82
 INV. 1017.75

POND

WHITE COUNTY TENNESSEE

AC 10+77.31

PROP. CONST. ESM'T.

PROP. R.O.W.

I-04 (R.O.W.)

I-04 (CONST.)

RESURFACE & COLD PLANE

INV. 1017.82
 INV. 1017.75
 INV. 1017.82
 INV. 1017.75

CULVERT TO BE REMOVED

STA. 29+13 W
 STA. 27+75 W
 STA. 28+48 W
 STA. 29+13 W

GATE

CUT

The chairman asked for discussion on the motion to approve a Resolution to Transfer a Tract of Land from the Upper Cumberland Regional Airport to the Tennessee Department of Transportation. The Commissioners discussed the motion.

The Chairman asked for a voice vote on the motion. The motion carried.

MOTION RE: PLANNING COMMITTEE RECOMMENDS APPROVAL FOR THE MAINTENANCE DEPARTMENT TO DECLARE THE FOLLOWING ITEMS AS SURPLUS, AND SELL VIA INTERNET / PUBLIC AUCTION:

**1999 GMC 4X4 VIN# 1GTK14V7YE241631
1987 GMS 1500 VIN# 26TFC14H5K1539370
2003 FORD F150 VIN# 1FTRF18WX3NA81584
1996 FORD F150 VIN# 2FTEF15N4TCA34986
2000 FORD EXPEDITION VIN# 1FMPU16L21LA53241
2006 FORD CROWN VIC VIN# 2FAHP71W26X124216
KUT KWICK SLOPE MASTER SM (24)-0196 MOWER
1993 FORD NEW HOLLAND BACKHOE 555D**

Commissioner Cathy Reel moved and Commissioner Kim Bradford seconded the motion to approve the Maintenance Department to declare the following items as surplus, and sell via internet / public auction:

1999 GMC 4X4 VIN# 1GTK14V7YE241631
1987 GMS 1500 VIN# 26TFC14H5K1539370
2003 Ford F150 VIN# 1FTRF18WX3NA81584
1996 Ford F150 VIN# 2FTEF15N4TCA34986
2000 Ford Expedition VIN# 1FMPU16L21LA53241
2006 Ford Crown Vic VIN# 2FAHP71W26X124216
Kut Kwick Slope Master SM (24)-0196 Mower

(SEE ATTACHED)

Dennis McBroom, *Director*
Jerry Dobbs, *Assistant Director*

PUTNAM COUNTY
MAINTENANCE DEPT.
TENNESSEE

Phone: 931-526-7256
Fax: 931-528-1334

270 Carlen Drive
Cookeville, Tennessee 38501

To: Honorable County Commission
From: Dennis McBroom
Subject: Vehicles and Equipment

Request that the following vehicles and equipment be declared surplus and to be sold via internet/public auction.

- 1999 GMC 4x4 VIN# 1GTK14V7YE241631
- 1987 GMS 1500 VIN# 26TFC14H5K1539370
- 2003 Ford F150 4x4 Vin# 1FTRF18WX3NA81584
- 1996 Ford F150 VIN# 2FTEF15N4TCA34986
- 2000 Ford Expedition VIN# 1FMPU16L21LA53241
- 2006 Ford Crown Vic VIN# 2FAHP71W26X124216
- Kut Kwick Slope Master SM(24)-0196 Mower
- 1993 Ford New Holland Backhoe 555D

Thank you,



Dennis McBroom
Director
Putnam County Maintenance Department

The Chairman asked for discussion on the motion to approve the Maintenance Department to declare the following items as surplus, and sell via internet / public auction:

1999 GMC 4X4	VIN# 1GTK14V7YE241631
1987 GMS 1500	VIN# 26TFC14H5K1539370
2003 Ford F150	VIN# 1FTRF18WX3NA81584
1996 Ford F150	VIN# 2FTEF15N4TCA34986
2000 Ford Expedition	VIN# 1FMPU16L21LA53241
2006 Ford Crown Vic	VIN# 2FAHP71W26X124216
Kut Kwick Slope Master SM (24)-0196 Mower	
1993 Ford New Holland Backhoe 555D	

There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

MOTION RE: PLANNING COMMITTEE RECOMMENDS APPROVAL FOR THE MAINTENANCE DEPARTMENT TO TRANSFER A 1995 GMC TRUCK TO THE BOARD OF EDUCATION TRANSPORTATION DEPARTMENT

Commissioner Cathy Reel moved and Commissioner A J Donadio seconded the motion to approve the Maintenance Department to transfer a 1995 GMC truck to the Board of Education Transportation Department.

(SEE ATTACHED)

Dennis McBroom, *Director*
Jerry Dobbs, *Assistant Director*

PUTNAM COUNTY
MAINTENANCE DEPT.
TENNESSEE

Phone: 931-526-7256
Fax: 931-528-1334

270 Carlen Drive
Cookeville, Tennessee 38501

To: Honorable County Commission
From: Dennis McBroom
Subject: Vehicle Transfer

Request that the following vehicle be transferred from Putnam County Maintenance Department to Board of Education Transportation Department

- 1995 GMC VIN# 1GTEC14H25Z551001

Thank you,



Dennis McBroom
Director
Putnam County Maintenance Department

The Chairman asked for discussion on the motion to approve the Maintenance Department to transfer a 1995 GMC truck to the Board of Education Transportation Department. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

FISCAL REVIEW COMMITTEE:

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE COUNTY GENERAL FUND

Commissioner Mike Atwood moved and Commissioner Kim Bradford seconded the motion to approve the Budget Amendments to the County General Fund.

(SEE ATTACHED)

BUDGET AMENDMENT SUMMARY COUNTY GENERAL FUND

May 2019

<u>County General Expenditures</u>	<u>Debit</u>	<u>Credit</u>
51750 Codes Department		<i>See Memo from</i>
399 Contracted Services		15,000 <i>Codes Department</i>
51800 County Buildings		
169 Part Time	3,600	<i>See Memo from</i>
187 Overtime		3,600 <i>Maintenance Department</i>
55130 Ambulance Service		
133 Paraprofessionals	76,000	<i>See Memo from</i>
169 Part Time		49,250 <i>EMS Director</i>
187 Overtime		34,000
55190 Other Public Health		
196 Inservice	7,250	
County General Revenue		
41530 Electrical Permits	15,000	
Total	101,850	101,850

Putnam County Building Codes Department

270 Carlen Ave.
Cookeville, TN 38501
Email: putnamcodes@putnamco.org

Putnam County Codes Department

Phone 931-526-2285
Fax 931-526-2257

270 Carlen Ave

Cookeville TN 38501

Date: 05/03/2019

TO: County Commission

Building Codes Department is requesting a budget amendment to account #~~45130~~⁴¹⁵³⁰ in the amount of \$15,000 due to increase of electrical permits. This money is sent to the State of Tennessee for permit fees.

Total Amount= \$15,000 transfer to account #**51750-399** for electrical permits



Thank you

Theresa Tayes

Office Manager Building Codes Department

**PUTNAM COUNTY
MAINTENANCE DEPT.
TENNESSEE**

Dennis McBroom, *Director*
Darrell Tucker, *Asst. Director*

Phone: 931-526-7256
Fax: 931-528-1334

270 Carlen Avenue
Cookeville, Tennessee 38501

To: Honorable County Commission
From: Dennis McBroom
Subject: Overtime salaries to complete fiscal year

Requesting the following budget amendments:

- \$3,600 transferred to 51800-187-Overtime Pay from 51800-169-Part-Time Personnel

If you have any questions or concerns please feel free to give me a call.

Thank you,



Dennis McBroom
Director
Putnam County Maintenance Dept.

PUTNAM COUNTY EMERGENCY MEDICAL SERVICES

700 County Services Drive
Cookeville, TN 38501
Phone (931) 528-1555

Tommy Copeland, CCP
Chief
tcopeland@putnamcountyttn.gov
Direct (931)525-2103
Fax (931)520-8404

Darren Ford, CCP
Deputy Chief
dford@putnamcountyttn.gov
Direct: 931-525-2112
Fax: 931-372-0295

Budget Amendment Requests

May 8th, 2016

From 55190-196
To: 55130-169
\$7,250

This money has been included in the budget for some years to pay CPR instructors and support the CPR/AED program. **No new money.**

From 55130-133
To 55130-169
\$42,000

From 55130-133
To 55130-187
\$34,000

This money is included in full-time. This is to cover employees that have been out of work comp or open positions that have been filled by part-time employees. **No new money.**

Respectfully submitted,



Tommy Copeland, CCP
Chief

The Chairman asked for discussion on the motion to approve Budget Amendments to the County General Fund. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Kevin Christopher
Sam Sandlin
Jim Martin
Jerry Ford
Jordan Iwanyszyn
Theresa Tayes
Jerry Roberson
Cindy Adams
Terry Randolph
Chris Cassetty
Adam Johnson

A J Donadio
Grover N Bennett Jr.
Danny Holmes
Ben Rodgers
Jimmy Neal
Dale Moss
Kim Bradford
Darren Wilson
Kathy Dunn
Cathy Reel
Mike Atwood

ABSENT:

Jonathan A D Williams

Joe Iwanyszyn

The Clerk announced that twenty-two (22) voted for, zero (0) voted against, zero (0) abstained, and two (2) absent. The motion carried.

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE GENERAL PURPOSE SCHOOL FUND

Commissioner Mike Atwood moved and Commissioner Kim Bradford seconded the motion to approve the Budget Amendments to the General Purpose School Fund.

(SEE ATTACHED)

Department of Education Putnam County

Mr. Jerry Boyd, Director of Schools

Board of Education
Dawn Fry, Chair
Celeste Gammon, Vice-Chair

1400 East Spring Street
Cookeville, Tennessee 38506-4313
Phone (931) 526-9777
FAX (931) 372-0391

Board Members
Kim Cravens
Jerry Maynard
David McCormick
Lynn McHenry

May 6, 2019

Honorable Commissioners
Putnam County Courthouse
Cookeville, TN 38501

Honorable Commissioners:

Please consider approval of the following budget amendments to the General Purpose School Fund, as submitted.

Sincerely,



Mark McReynolds
Putnam County Board of Education

Enclosures:

- To budget for extended learning revenue received for camps.
- To move monies to help improve the CTE Programs in Putnam County.
- To move monies to help utilize the CTE-Work Based Learning funds more effectively according to program needs.
- To adjust budget for Lottery Education Afterschool Program grant.

Department: Extended Learning

DATE: 2-May-19

2-May-19

BOE APPROVED
V.C.I.A.

Item #	Account #	Account Description	Current Approved Amount	Increase	Decrease	Requested Approval Amount
1	47 R 43561 000 000 02137	COMMUNITY SERVICE FEES		Increase 15,000.00	Decrease	15,000.00
		Total Revenue		15,000.00		15,000.00
Expenditures						
2	141 E 73460 499 000 02132 000	OTHER SUPPLIES AND MATERIALS		Decrease 15,000.00	Increase 15,000.00	15,000.00
		Total Expenditures			15,000.00	15,000.00
		Total Revenue less Total Expenditures				

Explanation: To budget for extended learning revenue received for campus

Requested by: [Signature]
 Supervisor
 Reviewed by: [Signature]
 Chief Financial Officer

Recommended for Approval:

Action by Fiscal Review Committee: Recommended for Approval

No Recommendation

Action by County Commission: Approval

Non-Approval

Date: _____
 Date: _____

Official / Department Head

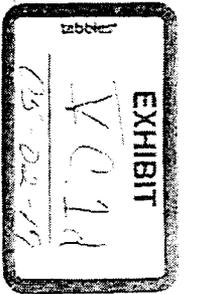
Department: LEAPS

Request: **General** **Medical Insurance** **Current** **Other Fund Amount**

Requested: _____
Approved: _____

DATE: _____

Bob Approved



Item #	Account #	Description	Current	Other Fund Amount	Change	Request	Approved
1	141 R 73300 000 000 02003 000	OTHER STATE EDUCATION FUNDS	715,098.00			715,098.00	
		Total Revenue	715,098.00			715,098.00	
		Expenditures					
2	141 E 73300 105 000 02003 000	SUPERVISOR/DIRECTOR	57,730.05		Decrease	10,835.00	
3	141 E 73300 116 000 02003 000	TEACHERS	202,561.06			142,751.00	
4	141 E 73300 146 000 02003 000	BUS DRIVERS	36,580.00			35,000.00	
5	141 E 73300 162 000 02003 000	CERICAL PERSONNEL	26,057.86			23,251.86	
6	141 E 73300 183 000 02003 000	EDUCATIONAL ASSISTANTS	58,200.00			57,000.00	
7	141 E 73300 189 000 02003 000	OTHER SALARIES AND WAGES	61,400.00			67,400.00	
8	141 E 73300 259 000 02003 000	OTHER PER DIEM & FEES	192.00			142.00	
9	141 E 73300 261 000 02003 000	SOCIAL SECURITY	33,559.00			33,559.00	
10	141 E 73300 262 000 02003 000	STATE RETIREMENT	45,128.00			44,128.00	
11	141 E 73300 263 000 02003 000	LIFE INSURANCE	52.00			52.00	
12	141 E 73300 264 000 02003 000	MEDICAL INSURANCE	22,800.00			22,800.00	
13	141 E 73300 265 000 02003 000	DENTAL INSURANCE	200.00			200.00	
14	141 E 73300 266 000 02003 000	UNEMPLOYMENT COMPENSATION	9,156.00			9,156.00	
15	141 E 73300 267 000 02003 000	MEDICARE	500.00			500.00	
16	141 E 73300 268 000 02003 000	RETIREMENT/STIPENDIATION	5,648.00			5,648.00	
17	141 E 73300 269 000 02003 000	TRAVEL	1,000.00			1,000.00	
18	141 E 73300 270 000 02003 000	OPERATION RISK/CONTINGENCY	2,600.00			2,600.00	
19	141 E 73300 271 000 02003 000	NEIGHBORHOOD SERVICES	19,538.46			19,538.46	
20	141 E 73300 272 000 02003 000	OFFICE SUPPLIES & MATERIALS	3,709.00			3,709.00	
21	141 E 73300 273 000 02003 000	INSURANCE/STAFF ONLY	3,200.00			3,200.00	
22	141 E 73300 274 000 02003 000	UNIFORMS					
23	141 E 73300 275 000 02003 000	UNIFORMS					
		Total Expenditures	715,098.00			715,098.00	
		Total Revenue less Total Expenditures		0.00			

Operation: **4-year Budget for Lottery Education After-school Program Grant**

Requested by: _____

Recommended for Approval: _____

Reviewed by: *Mark McInerney*

Date: *4/22/11*

Chief Financial Officer: _____

Official Department Head: _____

Action by Fiscal Review Committee: _____

Recommended for Approval: _____

Date: _____

Action by County Commission: _____

Approval: _____

Date: _____

04.22.11

The Chairman asked for discussion on the motion to approve Budget Amendments to the General Purpose School Fund. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Kevin Christopher
Sam Sandlin
Jim Martin
Jerry Ford
Jordan Iwanyszyn
Theresa Taves
Jerry Roberson
Cindy Adams
Terry Randolph
Chris Cassetty
Adam Johnson

A J Donadio
Grover N Bennett Jr.
Danny Holmes
Ben Rodgers
Jimmy Neal
Dale Moss
Kim Bradford
Darren Wilson
Kathy Dunn
Cathy Reel
Mike Atwood

ABSENT:

Jonathan A D Williams

Joe Iwanyszyn

The Clerk announced that twenty-two (22) voted for, zero (0) voted against, zero (0) abstained, and two (2) absent. The motion carried.

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE DEBT SERVICE FUND

Commissioner Mike Atwood moved and Commissioner Kim Bradford seconded the motion to approve the Budget Amendments to the Debt Service Fund.

(SEE ATTACHED)

BUDGET AMENDMENT SUMMARY
Debt Service Fund

May 2019

<u>Debt Service Fund</u>		<u>Debit</u>	<u>Credit</u>
<u>99100</u>	<u>Transfers Out</u>		
590	Transfers to other Funds Road Fund		15,000
<u>Debt Service Revenue</u>			
40210	Local Option Sales Tax	15,000	
	TOTAL	15,000	15,000

Note:

In Budget Committee last year, they approved to move \$15,000 in excess sales tax from Debt Service to the Road Department fund to cover difference in penny rate change and new pay raises. This amendment will move the money. The Road Department will amend their budget later to bring money in. to their budget.

X-6-23-18

Motion by Duncan, Second by Savage to approve 119 Economic Development fund budget as proposed. Motion passed

Motion by Duncan, Second by Savage to approve 121 Special Purpose fund budget as proposed. Motion passed

Motion by Atwood, Second by Young to approve 123 Parks and Recreation fund budget as proposed. Motion passed

Motion by Young, Second by Medley to approve 128 Veterans Building Fund as proposed. Motion passed

Motion by Medley, Second by Young to approve Planning Commission members getting \$50 per diem per meeting. Motion passed

Motion by Savage, Second by Young to approve 359 Community Development fund as amended. Motion passed

X Motion by Savage and Second by Young to move \$15,000 in excess sales tax from debt service fund to Road fund to cover difference in penny rate change and new pay raises. Motion passed. Medley abstained

Motion by Young, Second by Morphew to approve 131 Road Department fund as proposed. Motion passed Medley abstained

Motion by Young, Second by Duncan to approve 101 County General Fund except for Sheriff and Elections.

Motion by Atwood, Second by Medley to approve Election's budget with change on election workers line item due to approving poll pads.

Next meeting will be Thursday, June 28th at 6:30pm

Meeting adjourned

The Chairman asked for discussion on the motion to approve Budget Amendments to the Debt Service Fund. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Kevin Christopher
Sam Sandlin
Jim Martin
Jerry Ford
Jordan Iwanyszyn
Theresa Tayes
Jerry Roberson
Cindy Adams
Terry Randolph
Chris Cassetty
Adam Johnson

A J Donadio
Grover N Bennett Jr.
Danny Holmes
Ben Rodgers
Jimmy Neal
Dale Moss
Kim Bradford
Darren Wilson
Kathy Dunn
Cathy Reel
Mike Atwood

ABSENT:

Jonathan A D Williams

Joe Iwanyszyn

The Clerk announced that twenty-two (22) voted for, zero (0) voted against, zero (0) abstained, and two (2) absent. The motion carried.

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF A RESOLUTION TO PRECLUDE BIDDING AT A DELINQUENT TAX SALE (MAP 041C GROUP H PARCEL 016.00 OWNER HD HOMES, LLC

Commissioner Mike Atwood moved and Commissioner Jim Martin seconded the motion to approve the Resolution to Preclude Bidding at a Delinquent Tax Sale.

(SEE ATTACHED)

**RESOLUTION TO PRECLUDE BIDDING
AT DELINQUENT TAX SALE**

WHEREAS, *Tennessee Code Annotated*, Section 67-5-2506, authorizes the county legislative bodies to determine that no bid should be made on behalf of Putnam County for parcels on which taxes are owing due to a determination that the below named property is a common area and is underwater.

NOW, THEREFORE, BE IT RESOLVED by the County Legislative body of Putnam County, Tennessee that:

Section 1. No bid of any delinquent tax sale should be made on behalf of Putnam County on the following properties:

<u>Map</u>	<u>Group</u>	<u>Parcel</u>	<u>Address</u>
041C	H	016.00	Property known as Haven Lane Owner: HD Homes, LLC

Section 2. This resolution shall be effective upon its passage and approval, the public welfare requiring it.

Adopted this the 20th day of May, 2019.



Wayne Nabors, County Clerk

Randy Porter, County Executive



The Chairman asked for discussion on the motion to approve a Resolution to Preclude Bidding at a Delinquent Tax Sale. The Commissioners discussed the motion.

The Chairman asked for a voice vote on the motion. The motion carried.

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL FOR THE SHERIFF'S DEPARTMENT TO APPLY FOR THE FOLLOWING GRANTS:

WALMART FOUNDATION \$1,500
BULLETPROOF VEST PARTNERSHIP \$11,400

Commissioner Mike Atwood moved and Commissioner Jordan Iwanyszyn seconded the motion to approve the Sheriff's Department to apply for the following grants:

Walmart Foundation \$1,500
Bulletproof Vest Partnership \$11,400

Commissioner Mike Atwood moved and Commissioner Jordan Iwanyszyn seconded the motion to approve the Sheriff's Department to apply for grants from the Walmart Foundation \$1,500 and Bulletproof Vest Partnership \$11,400.

(SEE ATTACHED)



Putnam County Justice Center
421 East Spring Street • Cookeville, TN 38501
Phone: 931.528.8484 • Fax: 931.528.7043

May 1, 2019

Honorable County Commissioners:

Please review the information below which is a grant application funding opportunity that we would like to submit an application for during the month of May 2019.

Walmart Foundation

Sam's Club Community Grant Funds being sought \$1,500

Grant has no required match. Once the application is reviewed and approved by the Foundation, the grant funding would be disbursed after July 15, 2019. The funding requested in this grant will be used to support training efforts for the Citizen's Academy, Reserve Deputy and SCAN programs.

USDOJ

Bulletproof Vest Partnership Funds being sought \$11,400

Grant is a reimbursement grant for up to 50% of the cost of bulletproof vests for new hires and replacement of existing vests which are required to be replaced every 5 years.

Thank you for your consideration,

Sheriff Eddie Farris

Sheriff Eddie Farris

The Chairman asked for discussion on the motion to approve the Sheriff's Department to apply for grants from the Walmart Foundation and Bulletproof Vest Partnership. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL TO CONTINUE THE COUNTY HEALTH INSURANCE PLAN WITH BLUE CROSS / BLUE SHIELD WITH A 5.93% INCREASE

Commissioner Mike Atwood moved and Commissioner Jim Martin seconded the motion to approve to continue the County Health Insurance Plan with Blue Cross / Blue Shield with a 5.93% increase.

(SEE ATTACHED)

Putnam County Health Insurance Increase for 2019-2020 Fiscal Year

County Picking up full 5.93% increase

Plan	Coverage	Employee	County	Total Monthly Premium
Option #1	Ind.	\$49.23	\$550.11	\$599.34
S Network	2 Person	\$299.91	\$899.49	\$1,199.40
	Family	\$406.65	\$1,257.59	\$1,664.24
Option #2	Ind.	\$65.72	\$546.90	\$612.62
S Network	2 Person	\$336.98	\$889.01	\$1,225.99
	Family	\$455.98	\$1,245.17	\$1,701.15
Option # 3	Ind.	\$22.46	\$543.13	\$565.59
S Network	2 Person	\$250.38	\$881.45	\$1,131.83
	Family	\$338.85	\$1,231.63	\$1,570.48
Option # 4	Ind.	\$0.00	\$435.59	\$435.59
S Network	2 Person	\$124.18	\$747.39	\$871.57
	Family	\$140.02	\$1,069.29	\$1,209.31

Employee paying 5.93% also

Option #1	Ind.	\$52.15	\$547.19	\$599.34
S Network	2 Person	\$317.70	\$881.70	\$1,199.40
	Family	\$430.76	\$1,233.48	\$1,664.24
Option #2	Ind.	\$69.62	\$543.00	\$612.62
S Network	2 Person	\$356.96	\$869.03	\$1,225.99
	Family	\$483.02	\$1,218.13	\$1,701.15
Option # 3	Ind.	\$23.79	\$541.80	\$565.59
S Network	2 Person	\$265.23	\$866.60	\$1,131.83
	Family	\$358.94	\$1,211.54	\$1,570.48
Option # 4	Ind.	\$0.00	\$435.59	\$435.59
S Network	2 Person	\$131.54	\$740.03	\$871.57
	Family	\$148.32	\$1,060.99	\$1,209.31

Increase to Employee (monthly)

Option #1	Ind.	\$2.92
S Network	2 Person	\$17.79
	Family	\$24.11
Option #2	Ind.	\$3.90
S Network	2 Person	\$19.98
	Family	\$27.04
Option # 3	Ind.	\$1.33
S Network	2 Person	\$14.85
	Family	\$20.09
Option # 4	Ind.	\$0.00
S Network	2 Person	\$7.36
	Family	\$8.30

Comparison

Current Budget before increase	\$3,748,647
Employee pays 5.93% also	\$3,968,882
County pays full increase	\$4,021,104
 Difference between employee paying increase and not paying	 \$52,222

The Chairman asked for discussion on the motion to approve continuing the County Health Insurance Plan with Blue Cross / Blue Shield with a 5.93% increase. The Commissioners discussed the motion.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Kevin Christopher
Sam Sandlin
Jim Martin
Jerry Ford
Jordan Iwanyszyn
Theresa Tayes
Jerry Roberson
Cindy Adams
Terry Randolph
Chris Cassetty
Adam Johnson

A J Donadio
Grover N Bennett Jr.
Danny Holmes
Ben Rodgers
Jimmy Neal
Dale Moss
Kim Bradford
Darren Wilson
Kathy Dunn
Cathy Reel
Mike Atwood

ABSENT:

Jonathan A D Williams

Joe Iwanyszyn

The Clerk announced that twenty-two (22) voted for, zero (0) voted against, zero (0) abstained, and two (2) absent. The motion carried.

MOTION RE: FISCAL REVIEW COMMITTEE TO CONSIDER APPROVAL TO PAY THE INCREASE ON THE EMPLOYEE'S SHARE OF THE HEALTH INSURANCE PLAN (THIS COMES WITHOUT RECOMMENDATION)

Commissioner Mike Atwood moved and Commissioner Kim Bradford seconded the motion to approve to pay the increase on the employee's share of the Health Insurance Plan.

The Chairman asked for discussion on the motion to approve to pay the increase on the employee's share of the Health Insurance Plan. The Commissioners discussed the motion.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Kevin Christopher
Sam Sandlin
Jim Martin
Jerry Ford
Jordan Iwanyszyn
Theresa Tayes
Jerry Roberson
Cindy Adams
Chris Cassetty
Adam Johnson

A J Donadio
Grover N Bennett Jr.
Danny Holmes
Ben Rodgers
Jimmy Neal
Dale Moss
Kim Bradford
Darren Wilson
Kathy Dunn
Cathy Reel
Mike Atwood

AGAINST:

Terry Randolph

ABSENT:

Jonathan A D Williams

Joe Iwanyszyn

The Clerk announced that twenty-one (21) voted for, one (1) voted against, zero (0) abstained, and two (2) absent. The motion carried.

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF THE RECOMMENDATION FROM THE COUNTY CORRECTIONS COMMITTEE TO START PHASE II OF THE JAIL ADDITION STUDY IN AN AMOUNT NOT TO EXCEED \$280,000, TO BE TAKEN FROM THE COUNTY GENERAL FUND BALANCE (AMENDMENT PRESENTED FOR APPROVAL)

Commissioner Mike Atwood moved and Commissioner A J Donadio seconded the motion to approve the recommendation from the County Corrections Committee to start Phase II of the Jail Addition Study in an amount not to exceed \$280,000, to be taken from the County General Fund Balance.

(SEE ATTACHED)

BUDGET AMENDMENT SUMMARY COUNTY GENERAL FUND

<u>County General Expenditures</u>		<u>Debit</u>	<u>Credit</u>
54210	Jail		
399	Contracted Services		280,000
<u>County General</u>			
39000	Fund Balance	280,000	
	Total	280,000	280,000

Note: *As per recommendation by Fiscal Review Committee
for Phase II Jail Addition Study*



Randy Porter
Putnam County Executive
300 E. Spring St. Room 8
Cookeville, TN 38501

RE: PROPOSAL FOR SCHEMATIC DESIGN AT THE JUSTICE CENTER

Mr. Porter,

This proposal is provided in accordance of information that was discussed on May 1, 2019 CCP meeting.

Accordingly, Cope Architecture and our engineering team will provide schematic design drawings to assist Bell Construction with preliminary pricing. The components that were approved is a jail expansion of 600 beds and 200 beds shelled in and ancillary type spaces, the addition of 3 courtrooms and ancillary spaces in the detached area of the courts parking area, and general renovations and upgrades to the existing facility. As indicated in my Tuesday, April 30th email, the following are the basic services we will provide:

1. Assist the County in obtaining a GEO Subsurface study.
2. Assist the County in obtaining a boundary, topo and utilities survey.
3. Prepare CAD drawings of floor plans, exterior elevations, sections thru the building once the survey is complete. Modifications as necessary to fit site conditions and per consultant's issues if any.
4. Assist in developing phasing/options if necessary.
5. Work with Bell (construction consultant) and other consultants to develop the most effective systems for structure, HVAC and site options.
6. Meet with Bell to assist in their development of construction cost estimates.
7. Presentations to CCP and County Commission.
8. The timeframe for SD is 6-8 months depending on the schedule and approvals by the county for GEO and surveying, as we need those components completed prior to designing to avoid any backups, and Bell will require 4-6 weeks for pricing and interaction with subs.

The cost to provide the schematic design documentation will be:

- For the jail area: \$192,000 (includes cost for geo and survey)
- For the courts area: \$76,000
- For the existing facility renovations: \$11,300
- Reimbursables for minor incidentals such as travel and printing will be in addition to the fees.

Upon County Commissions approval of this proposal, we will submit an AIA B151 contract, which will be for full services, however, it will indicate that we are only approved at this time for schematic design. Upon the completion of schematic design, the contract can be modified according to construction costs and how the County wishes to proceed.

Please call with questions or comments. If none, we will attend the County Commission meeting on May 20th when this will be discussed.

Sincerely,

A handwritten signature in black ink, appearing to read "O. Grant Tharp".

O. Grant Tharp

The Chairman asked for discussion on the motion to approve the recommendation from the County Corrections Committee to start Phase II of the Jail Addition Study in an amount not to exceed \$280,000, to be taken from the County General Fund Balance. The Commissioners discussed the motion.

MOTION RE: AMEND THE MOTION TO REQUEST A REPORT FROM COUNTY MAYOR, RANDY PORTER ON ANY ALTERNATIVE SITES PLUS A SUMMARY ON ANY EFFORTS OR CURRENT EFFORTS TO INVESTIGATE ALTERNATIVE SIGHTS

Commissioner Kevin Christopher moved and Commissioner Jordan Iwanyszyn seconded the motion to amend to request a report from County Mayor, Randy Porter on any alternative sites plus a summary on any efforts or current efforts to investigate alternative sites.

The Chairman asked for discussion on the amended motion. The Commissioners discussed the motion.

Commissioner Kevin Christopher withdrew his amendment.

The Chairman asked the Commissioners to vote on the original motion. The Commissioners voted as follows:

FOR:

Kevin Christopher
Sam Sandlin
Jim Martin
Jerry Ford
Jordan Iwanyszyn
Theresa Tayes
Jerry Roberson
Cindy Adams
Terry Randolph
Chris Cassetty
Adam Johnson

A J Donadio
Danny Holmes
Ben Rodgers
Jimmy Neal
Dale Moss
Kim Bradford
Darren Wilson
Kathy Dunn
Cathy Reel
Mike Atwood

AGAINST:

Grover Bennett Jr.

ABSENT:

Jonathan A D Williams

Joe Iwanyszyn

The Clerk announced that twenty-one (21) voted for, one (1) voted against, zero (0) abstained, and two (2) absent. The motion carried.

NOMINATING COMMITTEE: None

REPORT OF SPECIAL COMMITTEES: None

ELECTION OF NOTARIES:

MOTION RE: APPROVE THE ELECTION OF NOTARIES

Commissioner Kim Bradford moved and Commissioner Darren Wilson seconded the motion to approve the Election of Notaries.

(SEE ATTACHED)

PUTNAM COUNTY CLERK
WAYNE NABORS COUNTY CLERK
P.O. BOX 220
COOKEVILLE TN 38503
Telephone 931-526-7106
Fax 931-372-8201

Notaries to be elected May 20, 2019

ERIKA C AGEE	JODI M PREIS
JULIE L ASHBURN	KEVIN M PRESLEY
ANDREW R BINKLEY	DANIEL H RADER IV
MARY CRAIGHEAD	CATIE A RENFROW
CHRISTINA M DENARDO	CHARLOTTE A SANDERS
RYAN HARPE	LARRY SCOTT
CAROLYN HARRIS	ERICA J SCOTT
VICTORIA HAYS	DONNA SIMPSON
KRISTINE HOLLAND	KATHERINE SMITH
BARBARA B JONES	SANDRA A SWEARENGIN
KAREN J KENNEDY	JENNIE R SZILVESZTER
LYDIA L KEY	SAM TAYS
CARRIE KINCAID	BETH TAYS
DAVID KNIELING	SARA TUNGATE DORRIS
ALDA C LEVENDOSKY	KENNETH WELLS
CARRIE K MASSA	TINA WOOLBRIGHT
DONNA M MATSON	
TONYA R MCCRARY	

Department of Education Putnam County

Mr. Jerry Boyd, Director of Schools

Board of Education
Dawn Fry, Chair
Celeste Gammon, Vice-Chair

1400 East Spring Street
Cookeville, Tennessee 38506-4313
Phone (931) 526-9777
FAX (931) 372-0391

Board Members
Kim Cravens
Jerry Maynard
David McCormick
Lynn McHenry

May 6, 2019

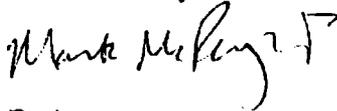
Honorable Commissioners
Putnam County Courthouse
Cookeville, TN 38501

Honorable Commissioners:

Please see attached Cash Flow Analysis for the General Purpose School Fund (141) for year FY19.

Sincerely,

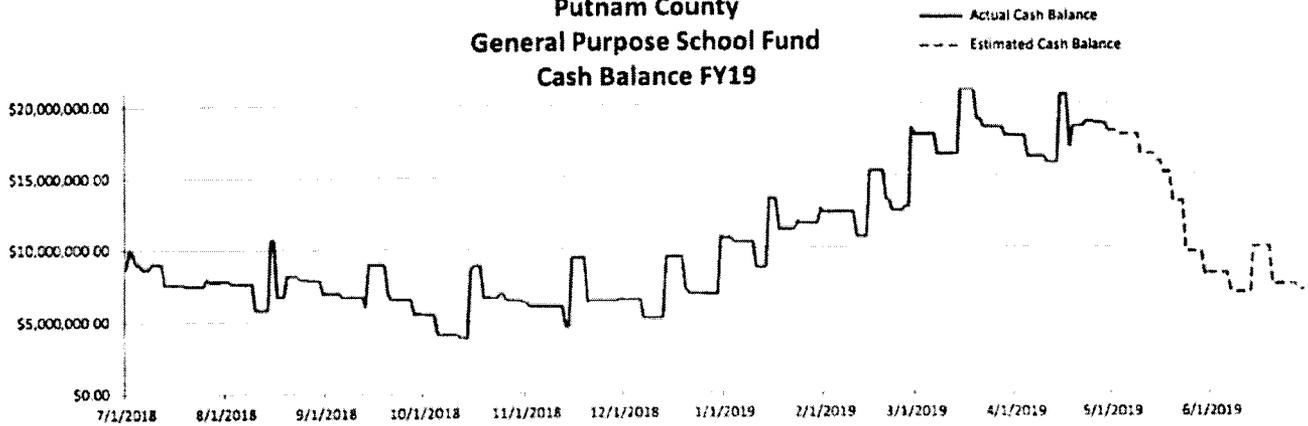
Mark McReynolds
Putnam County Board of Education



Enclosures:

- General Purpose School Fund Cash Flow Analysis for year FY19 as of May 1, 2019.

**Putnam County
General Purpose School Fund
Cash Balance FY19**



7/1/2018	\$ 8,810,895.50	2/1/2019	\$ 12,463,247.90
8/1/2018	\$ 7,853,977.00	3/1/2019	\$ 17,900,354.88
9/1/2018	\$ 7,032,361.11	4/1/2019	\$ 17,737,774.97
10/1/2018	\$ 5,543,085.68	5/1/2019	\$ 18,130,560.32
11/1/2018	\$ 6,361,267.77	6/1/2019	\$ -
12/1/2018	\$ 6,536,999.92	7/1/2019	\$ -
1/1/2019	\$ 10,701,179.33		

The Chairman asked for discussion on the motion to approve the Election of Notaries. There was none.

The Chairman asked the Commissioners to vote on the motion to approve the Election of Notaries. The Commissioners voted as follows:

FOR:

Kevin Christopher
Sam Sandlin
Jim Martin
Jerry Ford
Jordan Iwanyszyn
Theresa Tayes
Jerry Roberson
Cindy Adams
Terry Randolph
Chris Cassetty
Adam Johnson

A J Donadio
Grover N Bennett Jr.
Danny Holmes
Ben Rodgers
Jimmy Neal
Dale Moss
Kim Bradford
Darren Wilson
Kathy Dunn
Cathy Reel
Mike Atwood

ABSENT:

Jonathan A D Williams

Joe Iwanyszyn

The Clerk announced that twenty-two (22) voted for, zero (0) voted against, zero (0) abstained, and two (2) absent. The motion carried.

OTHER NEW BUSINESS:

RECOGNIZE CASH FLOW ANALYSIS FOR THE GENERAL PURPOSE SCHOOL FUND

No action required

(SEE ATTACHED)

**ACKNOWLEDGMENT OF THE APPOINTMENT OF LYNN MCHENRY TO THE
DOUGLE SPRINGS UTILITY DISTRICT BOARD WITH TERM TO EXPIRE APRIL
2023**

Requires no action, but needs to be incorporated into the minutes.

(SEE ATTACHED)



April 11, 2019

Double Springs Utility District
Attn: Angie Byers
2677 W. Broad St
Cookeville, TN 38501

RE: District Board Appointment

Dear Angie:

Please accept this letter as my appointment of Lynn McHenry to the Double Springs Utility District Board.

If you have any questions, please free to contact me.

Sincerely,

Randy Porter
County Executive

**ACKNOWLEDGMENT OF THE APPOINTMENT OF DONALD DAVIS JR. TO THE
BANGHAM UTILITY DISTRICT BOARD WITH TERM TO EXPIRE APRIL 2023**

Requires no action, but needs to be incorporated into the minutes.

(SEE ATTACHED)



April 26, 2019

Bangham Utility District
Attn: Marty Woolbright
3694 Hilham Rd
Cookeville, TN 38506

RE: District Board Appointment

Dear Marty

Please accept this letter as my re-appointment of Donald Davis, Jr. to the Bangham Utility District Board.

If you have any questions, please free to contact me.

Sincerely,

Randy Porter
County Executive

ANNOUNCEMENTS AND STATEMENTS:

EMPLOYEE OF MONTH: STEPHANIE BOYD – PUTNAM COUNTY SCHOOL SYSTEM

SPECIAL RECOGNITION OF MONTH: COOKEVILLE FFA CHAPTER

(SEE ATTACHED)

EMPLOYEE OF THE MONTH FOR MAY 2019

**STEPHANIE BOYD
PUTNAM COUNTY SCHOOL SYSTEM**

SPECIAL RECOGNITION FOR MAY 2019

COOKEVILLE FFA CHAPTER

MOTION RE: ADJOURN

Commissioner A J Donadio moved and Commissioner Jerry Ford seconded the motion to Adjourn.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

PLANNING COMMITTEE MEETING

TO: Putnam County Board of Commissioners

FROM: Randy Porter, County Executive

DATE: May 8, 2019

RE: Planning Committee Agenda

Listed below are items to be considered by the County's Planning Committee on Monday, May 13, 2019, IMMEDIATELY AFTER FISCAL REVIEW COMMITTEE MEETING.

1. Consider speed limit request for Pleasant Ridge Road.
Road Committee meeting at 5:00 for consideration
2. Consider a Resolution adopting regulations governing the permitting process for short term rental properties.
3. Consider a Resolution to transfer a tract from Upper Cumberland Regional Airport to the to the Tennessee Department of Transportation.
4. Consider request from the Maintenance Department to declare certain vehicles and equipment as surplus and to be sold via Internet/Public auction.
5. Consider request from the Maintenance Department to transfer a 1995 GMC truck to the Board of Education Transportation Department.
6. Any other business that needs to be reviewed by the Planning Committee.

PLANNING COMMITTEE MINUTES

May 13, 2019

Prepared by Deborah Francis

Kevin Christopher	Absent	Danny Holmes	Present
Sam Sandlin	Present	Dale Moss	Present
Theresa Tayes	Present	Kim Bradford	Present
Terry Randolph	Present	Kathy Dunn	Present
Adam Johnson	Present	Jordan Iwanyszyn	Present
Grover Bennett	Present	Cathy Reel	Present

Item #1 ***Pleasant Ridge Road***

Motion: **Recommends approval for the speed limit for Pleasant Ridge Road be set at 45 MPH.**

Made By: Bradford **VOICE VOTE** **APPROVED**
Seconded: Dunn

Item #2 ***Resolution for permitting process for short term rental properties***
After much discussion the following motion was made:

Motion: **Recommends approval to form a committee to study adopting regulations governing the permitting process for short term rental properties.**

Made By: Moss **VOICE VOTE** **APPROVED**
Seconded: Dunn

Item #3 ***Resolution to transfer a tract from Upper Cumberland Regional Airport to the Tennessee Dept. of Transportation.***

Motion: **Recommends approval of a Resolution to transfer a tract from the Upper Cumberland Regional Airport to the Tennessee Department of Transportation.**

Made By: Bradford **VOICE VOTE** **APPROVED**
Seconded: Iwanyszyn

Item #4 ***Surplus items from Maintenance Department***

Motion: **Recommends approval for the Maintenance Department to declare the following items as surplus and sell via Internet/ Public Auction:**

1999 GMC 4X4	VIN# 1GTK14V7YE241631
1987 GMS 1500	VIN# 26TFC14H5K1539370
2003 Ford F150	VIN# 1FTRF18WX3NA81584
1996 Ford F150	VIN# 2FTEF15N4TCA34986
2000 Ford Expedition	VIN# 1FMPU16L21LA53241

2006 Ford Crown Vic VIN# 2FAHP71W26X124216
Kut Kwick Slope Master SM(24)-0196 Mower
1993 Ford New Holland Backhoe 555D

Made By: Iwanyszyn
Seconded: Bradford

VOICE VOTE

APPROVED

Item #5 *Vehicle Transfer*

Motion: Recommends approval for the Maintenance Department to transfer a 1995 GMC truck to the Board of Education Transportation Department.

Made By: Iwanyszyn
Seconded: Dunn

VOICE VOTE

APPROVED

Item #6 *Any other business*

NONE

ADJOURNED

FISCAL REVIEW COMMITTEE

TO: Putnam County Board of Commissioners

FROM: Randy Porter, County Executive

DATE: May 8, 2019

RE: Fiscal Review Committee Agenda

Listed below are items to be considered by the County's Fiscal Review Committee on Monday, May 13, 2019, at 5:30 PM in the County Commission Chambers at the Courthouse.

1. Consider budget amendments to the County General Fund.
2. Consider budget amendments to the General Purpose School Fund.
3. Consider budget amendment to the Debt Service Fund.
4. Any questions concerning quarterly reports.
5. Consider Resolution to preclude bidding at Delinquent Tax Sale.
6. Consider grant opportunities for the Sheriff's Office.
7. Discuss Jail Medical Cost Study.
8. Discuss Insurance Committee recommendation concerning Blue Cross/Blue Shield Health Insurance increase of 5.93%.
9. Consider approving the recommendation from the County Corrections Committee to start Phase II of the Jail Addition Study in an amount not to exceed \$280,000 to be taken from County General fund balance.
10. Any other business that needs to be reviewed by the Fiscal Review Committee.

Item #6 Sheriff Dept Grant opportunities

Motion: Recommends approval for the Sheriff's Department to apply for the following grant opportunities:

Walmart Foundation	\$1,500
Bulletproof Vest Partnership	\$11,400

Made By: Martin VOICE VOTE APPROVED
Seconded: Donadio

Item #7 Jail Medical Cost Study
County Mayor Randy Porter gave his presentation about the cost of hiring medical personnel for the Jail. He recommends to stay with the current vendor and continue to observe costs at this time.

NO MOTIONS MADE

Item #8 Employee health insurance
Two motions were made

Motion: Recommends approval to continue coverage for county employees with Blue Cross/Blue Shield Insurance Company.

Made By: Williams VOICE VOTE APPROVED
Seconded: Donadio

Motion: Recommends to send to Full Commission WITHOUT RECOMMENDATION , approval to pay the increase on the employee insurance.

Made By: Martin VOICE VOTE APPROVED
Seconded: Ford

Item #9 Consider approving recommendation from County Corrections Committee to start Phase II of the Jail Addition Study.

Motion: Recommends approval of the recommendation from the County Corrections Committee to start Phase II of the Jail Addition Study in an amount not to exceed \$280,000 to be taken from the County General Fund.

Made By: Neal VOICE VOTE APPROVED
Seconded: Ford

Item #10 Any other business

NONE

ADJOURNED