

MINUTES
OF
PUTNAM COUNTY COMMISSION
AUGUST 17, 2020

Prepared by:

**Wayne Nabors
Putnam County Clerk
121 S Dixie Avenue
Cookeville, TN 38501**

STATE OF TENNESSEE

COUNTY OF PUTNAM

BE IT REMEMBERED: that on August 17, 2020 there was a regular meeting of the Putnam County Board of Commissioners.

There were present and presiding, the Chairman Ben Rodgers, and the County Clerk, Wayne Nabors.

Putnam County Sheriff, Eddie Farris called the meeting to order.

The Chairman, Ben Rodgers led the Invocation.

The Chairman, Ben Rodgers led the Pledge to the Flag of the United States of America.

The Chairman asked the Commissioners to signify their presence at the meeting and the following were present:

PRESENT:

Jonathan A D Williams
Kevin Christopher
Sam Sandlin
Jim Martin
Jerry Ford
Jordan Iwanyszyn
Theresa Tayes
Jerry Roberson
Cindy Adams
Terry Randolph
Chris Cassetty
Adam Johnson

A J Donadio
Grover Bennett Jr.
Danny Holmes
Ben Rodgers
Jimmy Neal
Dale Moss
Kim Bradford
Joe Iwanyszyn
Darren Wilson
Kathy Dunn
Cathy Reel
Mike Atwood

The Clerk announced that twenty-four (24) were present and zero (0) absent. Therefore, the Clerk declared a quorum.

MOTION RE: APPROVE THE AGENDA

Commissioner Cindy Adams moved and Commissioner A J Donadio seconded the motion to approve the Agenda of the August 17, 2020 Meeting of the Putnam County Board of Commissioners.

(SEE ATTACHED)

PUTNAM COUNTY BOARD OF COMMISSIONERS

ELECTRONICALLY

Regular Monthly Session
Monday, August 17, 2020

Presiding: Honorable Ben Rodgers
Commission Chairman

1. Call to Order - Sheriff Eddie Farris
2. Invocation *District 12*
3. Pledge to the Flag of the United States of America *District 12*
4. Roll Call - County Clerk Wayne Nabors
5. Approval of the Agenda
6. Approval of the Minutes of Previous Meeting
7. Unfinished Business and Action Thereon by the Board
 - A. Report of Standing Committees
 1. Planning Committee
 2. Fiscal Review Committee
 3. Nominating Committee
 - B. Report of Special Committees
 - C. Other Unfinished Business
8. Quarterly Reports and Action Thereon by the Board
 - A. Road Fund - Randy Jones, Road Supervisor
 - B. School Funds - Corby King, Director of Schools
 - C. County General Fund, Debt Service Fund, and Solid Waste Sanitation Fund, Parks and Recreation Fund, and the Self Insurance Fund - Randy Porter, County Mayor.
9. New Business and Action Thereon by the Board
 - A. Report of Standing Committees

1. Planning Committee

- a. Recommends approval to adopt the updated Upper Cumberland Regional Airport FAA Zoning Map.
- b. Discuss recommendation by the Road Committee to set speed limit for Silas Vickers Road.

2. Fiscal Review Committee

- a. Recommends approval of budget amendments to the County General Fund.
- b. Discuss the purchase of land needed for the jail addition.

3. Nominating Committee

B. Report of Special Committees

C. Resolutions

D. Election of Notaries

E. Other New Business

1. Recognize cash flow analysis and monthly budget to Actual Report for the General Purpose School Fund.
2. Acknowledgement of the Fiscal Strength and Efficient Government Fiscal Confirmation Letter for the Three Star Program Requirements.
Requires no action, but needs to be incorporated into the minutes
3. Debt Obligation Report CT0253 for General Obligation School Refunding Bonds Series 2020 in the amount of \$48,590,000.00.
Requires no action, but needs to be incorporated into the minutes
4. Discuss September meeting.

10. Announcements and Statements

11. Adjourn

The Chairman asked for discussion on the motion to approve the Agenda of the August 17, 2020 Meeting of the Putnam County Board of Commissioners. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

MOTION RE: APPROVE MINUTES OF THE PREVIOUS MEETING

Commissioner Cindy Adams moved and Commissioner Kathy Dunn seconded the motion to approve the Minutes of the July 27, 2020 Meeting.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion to approve the Minutes of the July 27, 2020 Meeting. The motion carried.

UNFINISHED BUSINESS AND ACTION THEREON BY THE BOARD

REPORT OF STANDING COMMITTEES:

PLANNING COMMITTEE: No unfinished business.

FISCAL REVIEW COMMITTEE: No unfinished business.

NOMINATING COMMITTEE: No unfinished business.

REPORT OF SPECIAL COMMITTEES: None

OTHER UNFINISHED BUSINESS: None

QUARTERLY REPORTS AND ACTION THEREON BY THE BOARD:

MOTION RE: QUARTERLY REPORTS AND ACTION THEREON BY THE BOARD

QUARTERLY REPORT FOR THE ROAD FUND – RANDY JONES, SUPERVISOR

QUARTERLY REPORT FOR THE SCHOOL FUNDS – CORBY KING, DIRECTOR OF SCHOOLS

QUARTERLY REPORT FOR THE COUNTY GENERAL FUND, DEBT SERVICE FUND, SOLID WASTE SANITATION FUND, PARKS AND RECREATION FUND AND THE SELF-INSURANCE FUND – RANDY PORTER, COUNTY MAYOR

Commissioner Jim Martin moved and Commissioner Jimmy Neal seconded the motion to approve the Quarterly Reports for Road Fund, School Funds, County General Fund, Debt Service Fund, Solid Waste Sanitation Fund, Parks and Recreation Fund and Self Insurance Fund.

(SEE ATTACHED)

PUTNAM COUNTY HIGHWAY DEPARTMENT
 QUARTERLY REPORT
 APRIL, MAY, JUNE 2020

131- ROAD FUND

REVENUE

CODE NUMBER AND DESCRIPTION	ESTIMATED	AMENDMENT	1st. QTR.	2nd. QTR.	3rd. QTR.	4th. QTR.	TOTALS	UN-REALIZED
40000.110 - 43000.320 LOCAL TAX	2,358,587	-	21,135	2,231,578	1,211,653	117,574	3,581,940	(1,223,353)
44000.130 - 44000.560 OTHER LOCAL	2,000	-	950	166	-	534	1,650	350
44000.520 - 44000.560 OTHER LOCAL	-	-	-	-	6,944	22,597	29,541	(29,541)
46000.410 - 46000.930 STATE TAX	3,498,076	321,913	518,246	2,429,014	1,448,889	915,513	5,311,662	(1,491,673)
49800. OTHER SOURCES TRANSFER IN	-	-	-	-	-	-	-	-
TOTAL ESTIMATED REVENUE	5,858,663	321,913	540,331	4,660,758	2,667,486	1,056,218	8,924,793	(2,744,217)
FUND BALANCE JULY 1, 2019	832,983							

EXPENDITURES	ESTIMATED	AMENDMENT	1st. QTR.	2nd. QTR.	3rd. QTR.	4th. QTR.	TOTALS	UN-ENCUMB
61000 - ADMINISTRATION	383,553	2,446	98,789	81,572	87,507	81,030	348,899	37,100
62000 - ROAD CONST. & MAINT.	3,490,750	595,000	752,797	905,470	513,647	1,041,107	3,213,021	872,729
63100 - OPERATION OF EQUIPMENT	406,500	82,000	78,978	110,109	98,738	122,384	410,210	78,290
65000 - OTHER CHARGES	249,450	-	156,788	31,748	35,477	11,720	235,733	13,717
68000 - CAPITAL OUTLAY	1,064,922	582,028	19,635	213,850	765,202	346,445	1,345,131	301,819
TOTAL EXPENDITURES	5,595,175	1,261,474	1,106,987	1,342,749	1,500,571	1,602,687	5,552,994	1,303,655

SUBMITTED BY: *Randy Jones*
 RANDY JONES, ROAD SUPERVISOR

COUNTY GENERAL BUDGET 2019-2020
Statement of Revenues and Expenditures
Period ending June 30, 2020

	<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>REC'D THRU 6-30-2020</u>
REVENUES:			
40000 Local Taxes	19,327,612.00	19,327,612.00	19,912,959.32
41000 Licenses and Permits	517,000.00	517,000.00	653,214.12
42000 Fines, Forfeitures and Penalties	492,750.00	492,750.00	449,955.79
43000 Charges for Current Service	4,559,000.00	4,559,000.00	5,435,552.00
44000 Other Local Revenue	2,328,000.00	2,375,974.00	2,255,941.83
45000 Fees Received from County Officials	4,175,000.00	4,175,000.00	4,287,253.73
46000 State of Tennessee	5,811,461.00	5,929,793.00	5,898,030.68
47000 Federal Government	392,486.00	454,063.00	449,564.92
48000 Other Governments and Citizens Groups	628,600.00	628,600.00	949,605.54
49000 Other Sources	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL REVENUES	38,231,909.00	38,459,792.00	40,292,077.93
Fund Balance June 2019	14,697,628		
EXPENDITURES:			
<u>ORIGINAL BUDGET</u>			
<u>AMENDED BUDGET</u>			
<u>THROUGH 6-30-2020</u>			
51000 General Administration	4,460,899.00	5,572,807.00	5,356,337.78
52000 Finance	1,797,243.00	2,374,955.00	2,239,232.42
53000 Administration of Justice	2,794,073.00	3,726,272.00	3,514,408.78
54000 Public Safety	13,665,147.00	19,295,530.00	18,164,119.03
55000 Public Health & Welfare	6,840,380.00	8,494,705.00	7,672,668.16
56000 Social, Cultural & Recreational Services	612,534.00	612,534.00	611,179.84
57000 Agriculture & Natural Resources	320,150.00	368,178.00	352,464.60
58000 Other Operations	9,916,921.00	2,447,171.00	1,450,026.52
91000 Transfers Out	<u>151,000.00</u>	<u>198,974.00</u>	<u>198,974.00</u>
TOTAL EXPENDITURES	40,558,347.00	43,091,126.00	39,559,411.13

DEBT SERVICE BUDGET - 2019-2020
Statement of Revenues and Expenditures
Period ending June 30, 2020

REVENUES:	<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>REC'D THRU 6-30-2020</u>
40000 Local Taxes	18,119,897.00	18,119,897.00	19,989,255.04
44000 Other Local Revenues	0.00	0.00	61.71
TOTAL REVENUES	18,119,897.00	18,119,897.00	19,989,316.75
Fund Balance June 2019	14,733,960		
EXPENDITURES:	<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>PAID & ENCUMBERED THROUGH 6-30-2020</u>
82000 Education Debt	11,566,385.00	11,566,385.00	11,523,872.92
90000 Public Safety Projects	2,110,713.00	2,110,713.00	2,108,260.48
99100 Transfers Out	<u>6,150,000.00</u>	<u>6,150,000.00</u>	<u>6,150,000.00</u>
TOTAL EXPENDITURES	19,827,098.00	19,827,098.00	19,782,133.40

Parks and Recreation 2019-2020
Statement of Revenues and Expenditures
Period ending June 30, 2020

REVENUES:	<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>REC'D THRU 6-30-2020</u>
40000 Local Taxes	998,456.00	998,456.00	1,000,682.32
43000 Charges for Current Services	55,000.00	55,000.00	16,691.65
44000 Other Local Revenues	60,000.00	60,000.00	54,637.46
46000 State of Tennessee	0.00	20,000.00	79,265.57
TOTAL REVENUES	1,113,456.00	1,133,456.00	1,151,277.00
Fund Balance June 2019	444,352		
EXPENDITURES:	<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>PAID & ENCUMBERED THROUGH 6-30-2020</u>
56000 Social Cultural & Recreational	1,278,508.00	1,298,508.00	1,132,336.49
TOTAL EXPENDITURES	1,278,508.00	1,298,508.00	1,132,336.49

PUTNAM COUNTY SELF INSURANCE FUND
 FUND BALANCE SUMMARY FOR 2019 - 2020
 As of June 30, 2020

Fund Balance as of March 31, 2020			141,120.75
PLUS: Departmental Deposits		42,315.00	
Interest		775.55	
		43,090.55	
LESS: Liability Claims		177,796.96	
Work Comp Claims		14,621.99	
Medical Records		0.00	
Claim Adjuster Fees		0.00	
Legal Fees		251,608.92	
Court Reporter & Court Costs		0.00	
Insurance		2,056.00	
Miscellaneous		0.00	
WC Fees to PMA Insurance Group		40,892.12	
Management fee		0.00	
Liability Reserve Increase		0.00	
(Decrease) this period		-291,333.00	
Work Comp Reserve Increase		0.00	
(Decrease) this period		-31,931.01	
		163,711.98	
Ending Fund Balance as of June 30, 2020			20,499.32
CASH SUMMARY			
=====			
Checking balance (9715) as of 06/30/2020		49,274.44	
Checking balance (4324) as of 06/30/2020		49,856.41	
Certificate of Deposit as of 06/30/2020		753,853.72	
Outstanding items:			
CK 2086		-1.00	
CK 3106		-311.25	
Ending Cash Balance as of June 30, 2020			852,672.32
Less: Open Liability Claim Reserves as of 06/30/2020			-104,000.00
Open Work Comp Claim Reserves as of 06/30/2020			-728,173.00
Ending Fund Balance as of June 30, 2020			20,499.32

Number of Open Liability Claims as of June 30, 2020 10
 Number of Open Work Comp Claims as of June 30, 2020 44

This report was prepared by McGriff Insurance Services on 07/30/2020

**PUTNAM COUNTY BOARD OF EDUCATION
FUND 141 - GENERAL PURPOSE SCHOOL FUND
BUDGET TO ACTUAL QUARTERLY REPORT AS OF JUNE 2020**

BoE Approved 8/6/20 V.F.17

	2019-2020	Actual	Actual	Actual	Actual	Total
	Budget	Jul-Sept 2019	Oct-Dec 2019	Jan-Mar 2020	Apr-Jun 2020	Year to Date
Revenues:						
40000 Local Revenue	34,208,655	3,076,708	11,876,891	13,376,680	6,056,128	34,386,407
41000 Licenses and Permits	6,000	1,615	1,368	1,292	1,625	5,900
43000 Charges for Current Services	303,350	36,545	83,083	65,072	35,226	219,926
44000 Other Local Revenue	31,700	5,439	17,175	8,370	(35)	30,949
46000 State of Tennessee	57,960,473	10,912,515	17,052,434	17,361,477	12,765,980	58,092,407
47000 Federal Thru State	912,832	47,106	265,421	161,779	248,127	722,432
48000 Donations/Other	74,650	7,545	69,524	14,544	11,944	103,556
49000 Other Sources	900,000	102,717	206,668	168,042	298,511	775,938
TOTAL	94,397,660	14,190,191	29,572,562	31,157,257	19,417,505	94,337,515
Encumbrances / Expenditures:						
71100 Regular Education	45,413,825	8,388,230	11,690,491	10,910,407	13,990,290	44,979,418
71150 Alternative Education	774,246	134,100	191,524	191,037	246,411	763,073
71200 Special Education	9,271,805	1,604,127	2,293,900	2,276,955	2,867,508	9,042,490
71300 Vocational Education	1,683,737	253,939	367,643	351,989	649,076	1,622,647
71600 Adult Education	581,146	115,470	126,965	126,081	156,673	525,189
72110 Attendance	298,662	118,093	60,974	59,669	56,369	295,105
72120 Health Services	1,089,933	207,174	263,301	267,054	330,739	1,068,268
72130 Other Student Services	3,341,964	539,900	645,552	719,856	1,154,612	3,059,920
72210 Regular Ed. Support	2,980,123	648,757	681,356	690,144	830,789	2,851,046
72215 Alternative Ed. Support	135,420	30,333	33,322	33,327	36,241	133,223
72220 Special Ed. Support	1,796,421	345,926	409,851	428,987	536,797	1,721,560
72230 Vocational Ed. Support	93,986	22,647	21,840	22,200	24,835	91,522
72250 Technology	1,526,325	448,338	272,088	454,514	336,586	1,511,527
72260 Adult Ed. Support	186,294	39,018	46,268	51,521	42,261	179,068
72310 Board of Education	1,840,836	675,165	474,775	373,981	214,349	1,738,270
72320 Office of the Director	165,441	38,012	37,382	42,278	41,688	159,361
72410 Office of Principal	6,579,303	1,220,433	1,626,218	1,644,985	2,018,971	6,510,607
72510 Fiscal Services	906,441	279,983	195,945	203,477	206,481	885,886
72520 Human Services/Personnel	244,088	66,613	57,516	56,102	58,692	238,923
72610 Operation of Plant	6,935,907	1,439,337	1,874,202	1,633,169	1,737,250	6,683,958
72620 Maintenance of Plant	2,296,881	701,367	304,367	392,811	782,049	2,180,593
72710 Transportation	3,539,935	623,309	958,741	869,639	863,499	3,315,188
73100 Food Services	495,512	104,054	105,282	103,531	134,252	447,119
73300 Community Services	782,432	64,391	220,214	188,549	159,246	632,400
73400 Early Childhood Education	1,897,557	338,048	459,492	463,426	590,189	1,851,155
73901 COVID-19	39,440	-	-	-	37,092	37,092
76100 Regular Capital Outlay	-	-	-	-	-	-
99100 Operating Transfers	-	37,772	(2,687)	(16,112)	(18,973)	-
TOTAL	94,897,660	18,484,538	23,416,522	22,539,576	28,083,973	92,524,609

**PUTNAM COUNTY BOARD OF EDUCATION
FUND 142 - SCHOOL FEDERAL PROJECTS FUND
BUDGET TO ACTUAL QUARTERLY REPORT AS OF JUNE 2020**

	2019-2020 Budget	Actual Jul-Sept 2019	Actual Oct-Dec 2019	Actual Jan-Mar 2020	Actual Apr-Jun 2020	Total Year to Date
46000 State of Tennessee	25,719	-	3,148	-	22,500	25,648
47000 Federal Thru State	9,010,906	1,414,221	1,926,615	1,814,439	2,086,401	7,241,676
49000 Other Sources	301,050	138,559	159,908	186,230	144,313	629,010
TOTAL	9,337,675	1,552,780	2,089,671	2,000,669	2,253,214	7,896,334

Encumbrances / Expenditures:

71100 Regular Instruction Program	2,892,649	294,212	725,226	601,263	744,160	2,364,862
71200 Special Education Program	2,593,349	433,126	590,630	599,435	727,501	2,350,692
71300 Vocational Education Program	227,435	98,427	25,869	39,565	63,534	227,394
72130 Other Student Support	76,402	24,732	12,086	7,106	16,417	60,341
72210 Regular Instruction Program	1,974,085	493,346	414,636	377,259	349,836	1,635,077
72220 Special Education Program	411,455	86,285	102,495	84,373	105,630	378,782
72230 Vocational Education Program	-	-	-	-	-	-
72410 Office of the Principal	-	-	-	-	-	-
72710 Transportation	24,984	1,731	2,731	3,188	963	8,613
73100 Food Service	-	-	-	-	(234)	(234)
73300 Community Services	280,860	19,992	49,603	37,748	28,722	136,065
99100 Operating Transfers	856,454	138,559	159,908	253,643	211,762	763,872
TOTAL	9,337,675	1,590,409	2,083,184	2,003,580	2,248,291	7,925,464

**PUTNAM COUNTY BOARD OF EDUCATION
FUND 143 - CENTRAL CAFETERIA FUND
BUDGET TO ACTUAL QUARTERLY REPORT AS OF JUNE 2020**

	2019-2020	Actual	Actual	Actual	Actual	Total
	Budget	Jul-Sept 2019	Oct-Dec 2019	Jan-Mar 2020	Apr-Jun 2020	Year to Date
Revenues:						
43000 Charges for Current Services	1,150,000	210,084	466,814	380,628	57,265	1,114,791
44000 Other Local Revenue	-	13,685	2,685	4,777	1,521	22,668
46500 State of Tennessee	50,000	-	-	52,769	-	52,769
47100 Federal Thru State	6,200,000	606,143	1,742,037	1,461,554	1,405,562	5,215,296
TOTAL	7,400,000	829,912	2,211,536	1,899,728	1,464,348	6,405,524
Encumbrances / Expenditures:						
73100 Food Services	6,720,000	1,415,016	1,605,921	1,564,033	1,499,584	6,084,554
99100 Operating Transfers	680,000	154,078	155,307	101,619	231,061	642,066
TOTAL	7,400,000	1,569,094	1,761,228	1,665,652	1,730,645	6,726,619

PUTNAM COUNTY BOARD OF EDUCATION
FUND 146 - EXTENDED SCHOOL PROGRAM FUND
BUDGET TO ACTUAL QUARTERLY REPORT AS OF JUNE 2020

	2019-2020 Budget	Actual Jul-Sept 2019	Actual Oct-Dec 2019	Actual Jan-Mar 2020	Actual Apr-Jun 2020	Total Year to Date
Revenues:						
43000 Charges for Current Services	1,368,870	304,702	332,142	313,235	105,632	1,055,709
TOTAL	1,368,870	304,702	332,142	313,235	105,632	1,055,709
Encumbrances / Expenditures:						
73300 Community Services	1,394,270	319,077	286,902	309,257	307,662	1,222,897
TOTAL	1,394,270	319,077	286,902	309,257	307,662	1,222,897

The Chairman asked for discussion on the motion to approve the Quarterly Reports for Road Fund, School Funds, County General Fund, Debt Service Fund, Solid Waste Sanitation Fund, Parks and Recreation Fund and Self Insurance Fund. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

NEW BUSINESS AND ACTION THEREON BY THE BOARD

REPORT OF STANDING COMMITTEES

PLANNING COMMITTEE:

MOTION RE: PLANNING COMMITTEE RECOMMENDS APPROVAL TO ADOPT THE UPDATED UPPER CUMBERLAND REGIONAL AIRPORT FAA ZONING MAP

Commissioner Cathy Reel moved and Commissioner Cindy Adams seconded the motion to approve adopting the updated Upper Cumberland Regional Airport FAA Zoning Map.

(SEE ATTACHED)



Fiscal Review-Planning

FAA Airport Zoning Map – the original map was approved by the Putnam and White County Commissions back in 1998. The airport is updating its 25 year plan and the updated map needs to be approved again by the Commissions, per the FAA.

Purchase of Land for Jail Addition – I have attached a map and a list of the properties available for purchase around the Justice Center. As you know, the options we have on the properties will start to expire in October, so the Commission will need to decide in August or September at the latest, if you want to purchase any of them. The land owners have already said they will not extend the options anymore.

The architects and engineers doing the jail study have recommended you purchase all of them. If you do decide to purchase any of them, we would borrow the money on a short term loan with an estimated interest rate of 1.5-1.7%. Then when we issue the bond to build the jail addition, we would add that into the bond and pay off the loan. A 6th parcel of property has been added since the last time, which is the Al Enoch's property (First Realty). He is in the process of getting an appraisal, so he can give us an asking price. Due to a death in the Appraiser's family, it has been delayed. I'm hoping to have it by Monday night.

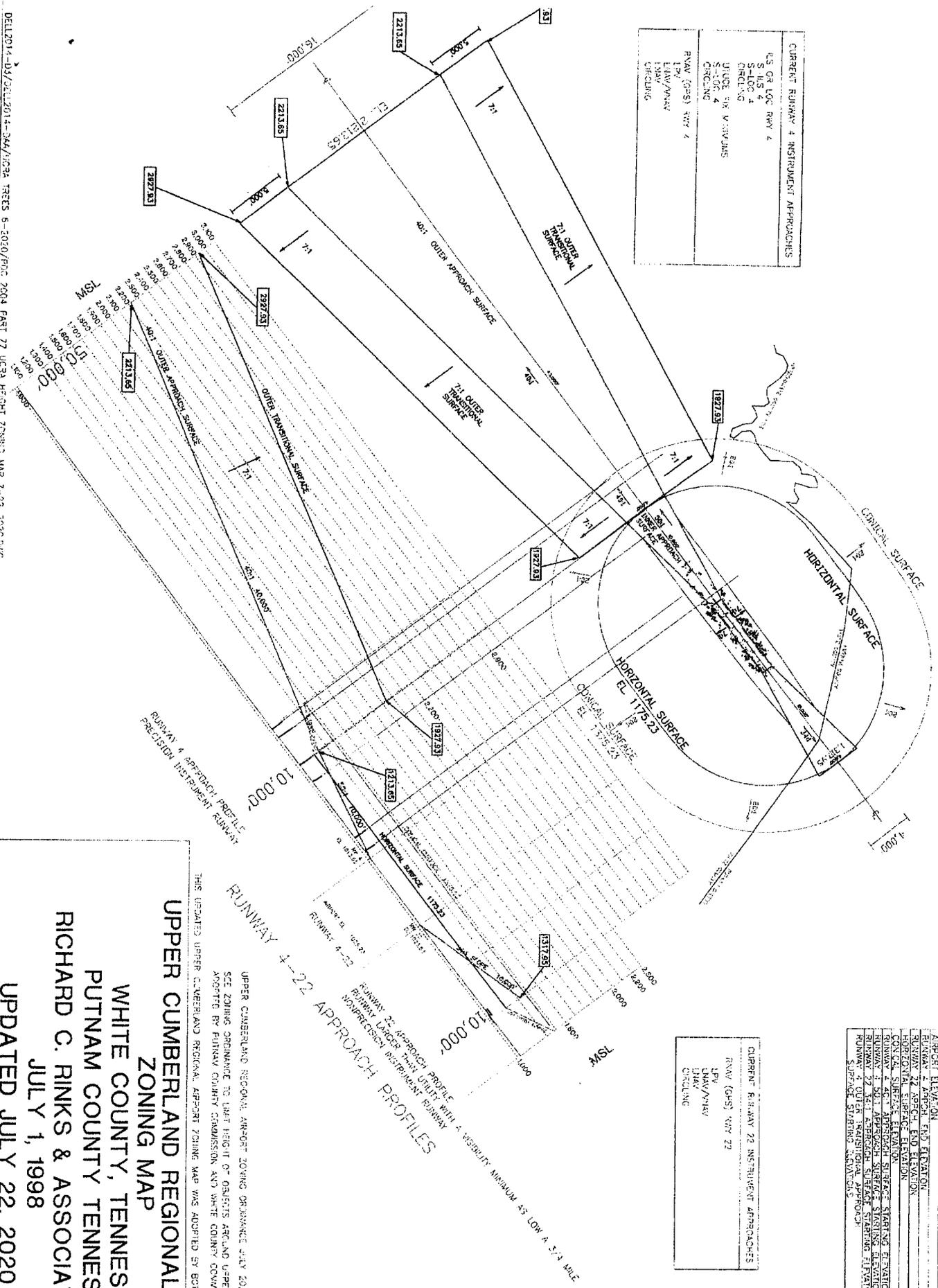
ORDINANCE.TXT

ORDINANCE TO BE PASSED BY WHITE COUNTY COMMISSION AND PUTNAM COUNTY COMMISSION

THIS COUNTY COMMISSION HEREBY ADOPTS THE UPDATED "UPPER CUMBERLAND REGIONAL AIRPORT ZONING MAP" CONSISTING OF ONE SHEET PREPARED BY RICHARD C. RINKS & ASSOCIATES, INC., JULY 1, 1998 AND UPDATED JULY 22, 2020. DEPICTING VARIOUS HEIGHT LIMITATIONS OF OBJECTS AROUND UPPER CUMBERLAND REGIONAL AIRPORT AND REFERENCED IN THE "ZONING ORDINANCE TO LIMIT HEIGHT OF OBJECTS AROUND UPPER CUMBERLAND REGIONAL AIRPORT" PASSED BY THE COUNTY COMMISSION IN 1998.

OBJECT, NATIONAL OR MAY MADE, SHALL PREPARE THE VARIOUS SURFACES SHOWN ON THIS MAP. OBJECT, NATIONAL OR MAY MADE, SHALL PREPARE THE VARIOUS SURFACES UTILIZED BY THE FEDERAL AVIATION ADMINISTRATION TO DESIGN SAFE APPROACHES TO THE AIRPORT.

CURRENT RUNWAY 4 INSTRUMENT APPROACHES	
U.S. OR LOC RWY 4	
S-LOC 4	
S-LOC 4	
CIRCLING	
UNICL. SIX WINDWAYS	
S-LOC 4	
CIRCLING	
RNAV (GPS) RWY 4	
LPV	
LSM/VNAV	
LSM	
CIRCLING	



APPROACH ELEVATION	END ELEVATION
RUNWAY 4-22 APPROACH	1075.20
RUNWAY 22-4 APPROACH	1075.20
HORIZONTAL SURFACE ELEVATION	1175.23
CONICAL SURFACE ELEVATION	1175.23
RUNWAY 4-22 APPROACH SURFACE STARTING ELEVATION	50.000
RUNWAY 22-4 APPROACH SURFACE STARTING ELEVATION	10.000
RUNWAY 4-22 INSTRUMENT APPROACH	1075.20
RUNWAY 22-4 INSTRUMENT APPROACH	1075.20
SURFACE STARTING ELEVATIONS	2271.65

CURRENT RUNWAY 22 INSTRUMENT APPROACHES	
RNAV (GPS) RWY 22	
LPV	
LSM/VNAV	
LSM	
CIRCLING	

UPPER CUMBERLAND REGIONAL AIRPORT ZONING ORDINANCE JULY 20, 1995
 SEE ZONING ORDINANCE TO DETERMINE HEIGHT OF OBJECTS AROUND UPPER CUMBERLAND REGIONAL AIRPORT
 ADOPTED BY PUTNAM COUNTY COMMISSION AND WHITE COUNTY COMMISSION IN 1995
 THIS UPDATED UPPER CUMBERLAND REGIONAL AIRPORT ZONING MAP WAS ADOPTED BY BOTH COUNTY COMMISSIONS IN 2020

UPPER CUMBERLAND REGIONAL AIRPORT ZONING MAP
WHITE COUNTY, TENNESSEE
PUTNAM COUNTY, TENNESSEE
RICHARD C. RINKS & ASSOCIATES, INC.
JULY 1, 1998
UPDATED JULY 22, 2020

DELL2014-03/2020-01-24/1029 TREES 6-2020/FIG 2004 PART 77 UGRA HEIGHT ZONING MAP 7-22-2020.DWG

The Chairman asked for discussion on the motion to approve adopting the updated Upper Cumberland Regional Airport FAA Zoning Map. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

**MOTION RE: PLANNING COMMITTEE RECOMMENDS APPROVAL TO DISCUSS
RECOMMENDATION BY THE ROAD COMMITTEE TO SET SPEED LIMIT FOR
SILAS VICKERS ROAD AT 25 MPH**

Commissioner Cathy Reel moved and Commissioner Kathy Dunn seconded the motion to approve to discuss the recommendation by the Road Committee to set the speed limit for Silas Vickers Road at 25 mph.

(SEE ATTACHED)

The Chairman asked for discussion on the motion to approve the recommendation by the Road Committee to set the speed limit for Silas Vickers Road at 25 mph. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

FISCAL REVIEW COMMITTEE:

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE COUNTY GENERAL FUND

Commissioner Mike Atwood moved and Commissioner Jim Martin seconded the motion to approve the Budget Amendments to the County General Fund.

(SEE ATTACHED)

BUDGET AMENDMENT COUNTY GENERAL FUND

Aug-20

<u>COUNTY GENERAL EXPENDITURES</u>		<u>Debit</u>	<u>Credit</u>
53330	<u>Drug Court</u>		
169	Part Time		15,184 <i>See memo</i>
189	Other Salaries & Wages		8,538 <i>from Julie</i>
	<i>Benefits</i>		7,183 <i>Chambers</i>
307	Communication		471
355	Travel		1,000
435	Office Supplies		7,263
499	Other Supplies & Materials		1,300
 <u>COUNTY GENERAL REVENUES</u>			
46220	Drug Control Grants		
Total		\$ 40,939	\$ 40,939



**RECOVERY
COURTS**
13TH JUDICIAL DISTRICT

Recovery Court • Veterans Treatment Court
Honorable Judge Gary McKenzie
18 North Madison Avenue, Suite 100
Cookeville, TN 38501
931.372.1003 (Phone) • 931.528.1206 (Fax)

August 4, 2020

Debby Francis
Manager of Accounts/Budgets
300 East Spring St. RM. 8
Cookeville, TN 38501

RE: Amendments to FY 20-21 Budget

Dear Ms. Francis,

The 13th Judicial District Recovery Courts is requesting an amendment to its fiscal year 2020-2021 budget. This amendment is for the following:

- 1) TN Veterans Treatment Court Initiative – Phase III Grant. Carry money over from FY 19-20 budget to the FY 20-21 budget due to the grant being on the federal fiscal year, October-September. Please see attached outline on next page.
- 2) Adding additional money received from TN Department of Mental Health and Substance Abuse Services for Alcohol and Drug Addiction Treatment (ADAT Funds)

Please find the FY 20-21 Amended Budget Summary attached to this letter for your convenience.

Should you have any questions about these amendments or the funding please feel free to contact me anytime.

Sincerely,

Julie Chambers
Recovery Courts Director

FY 20-21 Budget Amendment Outline:

- 1) TN Veterans Treatment Court Initiative – Phase III Grant. Carry money over from FY 19-20 budget to the FY 20-21 budget due to the grant being on the federal fiscal year, October 1st-September 30th.

Line Item	Actual Amount to Carried Over
#189 Other Salaries	\$8,538
#189 Benefits and Taxes	\$5,251
#169 Other Salaries & Wages	\$15,184
#169 Other Salaries & Wages Benefits & Taxes	\$1,932
#307 Communications	\$471
#355 Travel	\$1,000.00
#435 Office	\$7,263
TOTALS	\$39,639

- 2) Adding additional money received from TN Department of Mental Health and Substance Abuse Services for Alcohol and Drug Addiction Treatment (ADAT Funds).

Line Item	Additional Money Received
#499 Other Supplies and Material	\$1,300
TOTALS	\$1,300

The Chairman asked for discussion on the motion to approve the Budget Amendments to the County General Fund. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Jonathan A D Williams
Kevin Christopher
Sam Sandlin
Jim Martin
Jerry Ford
Jordan Iwanyszyn
Theresa Tayes
Jerry Roberson
Cindy Adams
Terry Randolph
Chris Cassetty
Adam Johnson

A J Donadio
Grover Bennett Jr.
Danny Holmes
Ben Rodgers
Jimmy Neal
Dale Moss
Kim Bradford
Joe Iwanyszyn
Darren Wilson
Kathy Dunn
Cathy Reel
Mike Atwood

The Clerk announced that twenty-four (24) voted for, zero (0) voted against, zero (0) abstained, and zero (0) absent. The motion carried.

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL TO DISCUSS THE PURCHASE OF LAND NEEDED FOR THE JAIL ADDITION

(SEE ATTACHED)



Property for Sale Near the Putnam County Justice Center

1. 538 East Spring Street (2 Parcels)
Map 53F Group E Parcel 017.00 and 018.00
Burgess Family Partnership – Donny Elkins
\$650,000 (if both 1 and 2 purchased) \$850,000 otherwise

2. 613 East Broad Street (3 Parcels)
Map 53E Group A Parcel 020.00, 021.00 and 023.00
Burgess Family Partnership – Donny Elkins – WT Ray Jr.
\$650,000

3. 113 and 119 Locust Ave (2 Parcels)
Map 53F Group H Parcel 022.00 and 023.00
David Andrews
\$262,500 each Total of \$525,000

4. 127 Locust Ave (1 Parcel)
Map 53F Group H Parcel 021.00
Cynthia Haley
\$225,000

5. 454 East Hudgens St (1 Parcel)
Map 53F Group H Parcel 019.00
Terry Farley
\$138,500

6. 116 South Lowe Ave (1 Parcel)
Map 53F H 011.00
Al Enochs
\$??



S Lowe Ave

S Washington Ave

Staley Ave

Staley Ave

Hudgens Ct

5

3

4

Locust Ave

Locust Ave

Womack Ave

Douglas St

Freeman St

E Spring St

E Broad St

S Maple Ave

S Maple Ave

S Maple Ave

S Maple Ave

N Maple Ave

Hill Ave

Hill Ave

Denton Ave

Douglas St

Don

MOTION RE: DEFER ACTION ON THIS MATTER UNTIL THE SEPTEMBER 2020 MEETING

Commissioner Mike Atwood moved and Commissioner Jordan Iwanyszyn seconded the motion to defer action on this matter until the September 2020 Meeting.

The Chairman asked for discussion on the motion. The Commissioners discussed the motion.

The Chairman asked the Commissioners to vote on the motion to defer until the September 2020 Meeting. The Commissioners voted as follows:

FOR:

Jonathan A D Williams
Kevin Christopher
Jim Martin
Jordan Iwanyszyn
Theresa Tayes
Jerry Roberson
Cindy Adams
Terry Randolph
Chris Cassetty
Adam Johnson

A J Donadio
Grover Bennett Jr.
Danny Holmes
Ben Rodgers
Jimmy Neal
Dale Moss
Kim Bradford
Joe Iwanyszyn
Darren Wilson
Kathy Dunn
Cathy Reel
Mike Atwood

AGAINST;

Sam Sandlin
Jerry Ford

The Clerk announced that twenty-two (22) voted for, two (2) voted against, zero (0) abstained, and zero (0) absent. The motion carried.

NOMINATING COMMITTEE: None

REPORT OF SPECIAL COMMITTEES: None

RESOLUTIONS: None

ELECTION OF NOTARIES:

MOTION RE: APPROVE THE ELECTION OF NOTARIES

Commissioner Kim Bradford moved and Commissioner A J Donadio seconded the motion to approve the Election of Notaries.

(SEE ATTACHED)

PUTNAM COUNTY CLERK
WAYNE NABORS COUNTY CLERK
P.O. BOX 220
COOKEVILLE TN 38503
Telephone 931-526-7106
Fax 931-372-8201

Notaries to be elected August 17, 2020

ROSEMARY ANDREWS
CHARLOTTE C BOCK
TAMMY A BURROW
SHARON E CARLILE
RENE CAUDILL
DAVID COULTER
TERESA ELLIOTT
LISA CHAPMAN FOWLER
APRIL FRIEZE
JOY BUCK GOTHARD
JERE L HARGROVE
RHONDA HUDDLESTON
ASHLEY HULL
KAITLYN B KOVALCHIK

ANITA LEDBETTER
KATHY D MCNEELEY
PAMELA D NASH
DANIELLE NYE
APRIL PROFFITT
DORIS PROSSER
SHAWNA SMITH
AMY SMITH
MONTA WELCH
ROBBIE WIGHTMAN
DARREN WILSON
LORA L YOUNG

The Chairman asked for discussion on the motion to approve the Election of Notaries. There was none.

The Chairman asked the Commissioners to vote on the motion to approve the Election of Notaries. The Commissioners voted as follows:

FOR:

Jonathan A D Williams
Kevin Christopher
Sam Sandlin
Jim Martin
Jerry Ford
Jordan Iwanyszyn
Theresa Tayes
Jerry Roberson
Cindy Adams
Terry Randolph
Chris Cassetty
Adam Johnson

A J Donadio
Grover Bennett Jr.
Danny Holmes
Ben Rodgers
Jimmy Neal
Dale Moss
Kim Bradford
Joe Iwanyszyn
Darren Wilson
Kathy Dunn
Cathy Reel
Mike Atwood

The Clerk announced that twenty-four (24) voted for, zero (0) voted against, zero (0) abstained, and zero (0) absent. The motion carried.

OTHER NEW BUSINESS:

**RECOGNIZE CASH FLOW ANALYSIS AND MONTLY BUDGET TO ACTUAL
REPORT FOR THE GENERAL PURPOSE SCHOOL FUND**

No action required

(SEE ATTACHED)

PUTNAM COUNTY BOARD OF EDUCATION
FUND 141 - GENERAL PURPOSE SCHOOL FUND
MONTHLY BUDGET TO ACTUAL REPORT

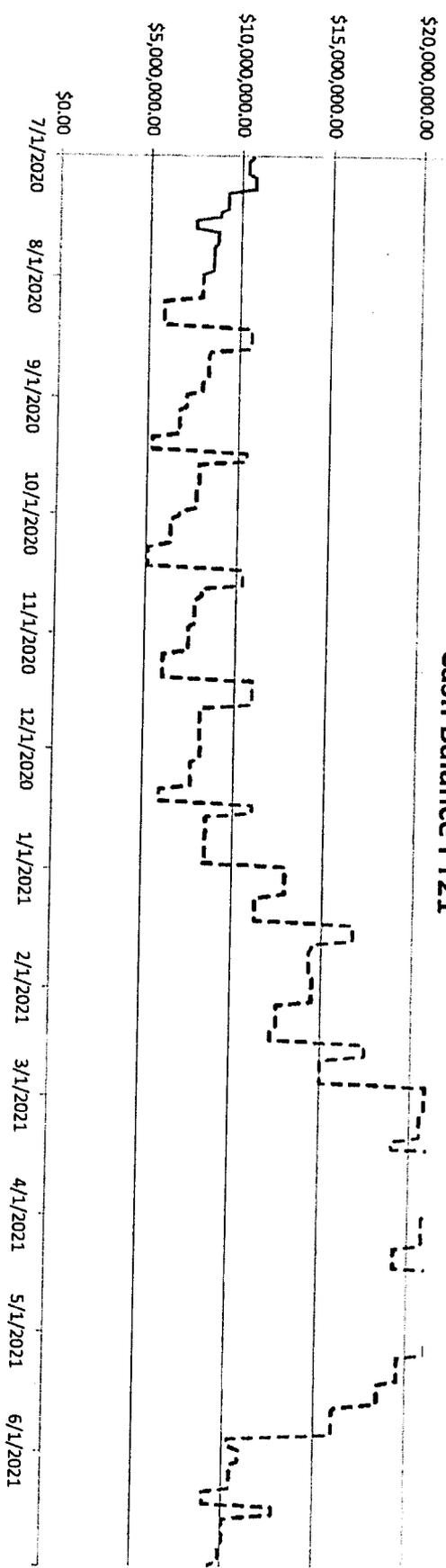
8/6/20 III.A.2.

	2019-2020		Actual												Total
	Budget	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	June 2020	Year to Date	
40000 Local Revenue	34,208,655	101,263	1,503,273	1,472,172	2,161,274	2,751,574	6,964,043	2,919,832	8,536,025	1,920,823	1,524,053	1,518,790	3,013,285	34,386,407	
41000 Licenses and Permits	6,000	589	361	665	675	694	-	741	266	285	589	437	599	5,900	
43000 Charges-Current Services	303,350	1,235	21,284	14,025	36,010	13,226	33,848	29,384	10,657	25,031	6,410	1,153	27,664	219,926	
44000 Other Local Revenue	31,700	665	2,299	2,475	2,440	3,110	11,625	2,447	3,377	2,546	(0)	23	(58)	30,949	
46000 State of Tennessee	57,960,473	-	5,441,714	5,470,801	5,844,593	5,619,678	5,588,163	5,994,994	5,839,456	5,527,028	6,023,538	106,171	6,636,271	58,092,407	
47000 Federal Thru State	912,832	-	15,292	31,814	50,359	165,982	49,080	52,375	51,341	58,062	50,843	48,971	150,312	722,432	
48000 Donations/Other	74,650	-	2,771	4,775	2,775	62,976	3,773	2,812	2,811	8,921	4,161	4,721	3,061	103,556	
49000 Other Sources	900,000	-	51,361	51,356	51,361	52,584	102,723	-	116,153	51,889	51,936	62,260	184,315	775,938	
TOTAL	94,397,660	103,753	7,038,356	7,048,083	8,149,486	8,669,823	12,753,253	9,002,584	14,560,086	7,594,586	7,661,530	1,740,527	10,015,448	94,337,515	

	Actual												Total	
	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	June 2020		Year to Date
71100 Regular Education	45,413,825	569,292	4,178,092	3,641,847	3,651,444	4,313,701	3,725,346	3,679,093	3,638,853	3,592,461	3,574,415	6,444,251	3,971,624	44,979,418
71150 Alternative Education	774,246	8,034	63,084	62,982	62,879	65,033	63,612	63,747	63,646	63,644	63,530	117,853	65,028	763,073
71200 Special Education	9,271,805	113,850	737,725	752,552	752,698	776,491	764,711	762,376	760,068	754,511	740,530	1,252,175	875,003	9,042,450
71300 Vocational Education	1,683,737	21,921	114,467	117,550	128,851	123,071	115,722	118,495	117,712	115,781	206,724	204,585	237,767	1,622,647
71600 Adult Education	581,146	29,534	42,426	43,511	42,279	41,051	43,635	42,168	42,297	41,616	43,603	55,187	57,903	525,159
72110 Attendance	298,662	19,213	79,805	88,987	89,239	87,542	86,519	91,689	85,208	90,157	19,872	83,593	157,950	295,105
72120 Health Services	1,089,933	21,608	96,579	96,579	88,987	87,542	86,519	91,689	85,208	90,157	19,872	83,593	157,950	1,068,268
72120 Other Student Services	3,341,964	34,128	258,242	247,530	204,444	234,289	206,818	225,107	261,799	232,949	245,036	379,789	529,787	3,059,920
72210 Regular Ed. Support	2,980,123	113,739	325,987	209,031	218,783	218,972	243,600	245,506	229,134	215,505	224,253	346,051	260,475	2,851,046
72215 Alternative Ed Support	135,420	8,118	11,107	11,107	11,107	11,107	11,107	11,109	11,109	11,109	11,109	11,109	11,109	133,223
72230 Vocational Ed Support	1,796,421	62,480	138,410	145,036	134,766	138,098	136,987	147,753	141,913	139,321	136,426	214,563	185,808	1,721,560
72250 Technology	93,986	8,380	7,084	7,184	7,084	7,453	7,303	7,553	7,336	7,310	7,396	9,068	8,370	91,522
72280 Adult Ed. Support	1,526,325	67,504	290,889	89,945	87,187	90,012	94,889	91,344	275,366	87,605	110,124	94,602	131,861	1,511,527
72310 Board of Education	186,294	12,639	12,813	13,566	13,176	18,853	14,239	25,171	12,640	13,710	12,936	14,714	14,611	179,068
72320 Office of Education	1,840,836	532,933	85,542	56,690	91,660	106,605	276,510	119,922	188,640	65,419	55,397	73,942	85,009	1,738,270
72410 Office of Principal	165,441	13,280	12,563	12,170	11,800	12,555	13,028	12,281	19,354	541,511	12,084	17,617	17,617	159,361
72510 Fiscal Services	6,579,303	150,535	536,089	533,809	536,870	549,502	539,846	543,337	560,136	64,387	68,357	68,357	664,469	6,510,607
72520 Human Services/Personnel	906,441	87,461	127,684	64,838	65,218	66,286	64,440	69,365	69,726	64,387	68,357	68,357	68,174	885,886
72610 Operation of Plant	244,088	19,751	17,948	28,914	19,946	19,499	18,071	19,367	18,567	18,167	18,751	18,751	21,279	238,923
72620 Maintenance of Plant	6,935,907	491,930	616,537	330,871	820,471	579,141	474,589	540,904	536,758	555,497	443,704	511,400	782,147	6,883,958
72710 Transportation	2,296,861	136,275	206,433	358,659	12,373	168,364	123,630	146,550	138,841	107,420	259,310	160,428	362,311	2,180,593
73100 Food Services	3,539,935	107,573	265,000	250,736	243,666	275,548	439,527	277,690	357,546	234,404	217,556	204,828	441,115	3,315,188
73300 Community Services	495,512	34,686	34,682	34,686	35,909	34,686	34,687	33,055	35,215	35,261	45,585	45,398	67,804	632,400
73400 Early Childhood Education	782,432	13,905	12,372	38,114	88,320	63,237	68,658	57,390	77,533	53,625	38,641	52,802	447,119	447,119
73901 COVID-19	1,897,557	28,938	165,480	143,630	142,791	173,117	143,585	147,350	170,562	145,514	143,034	246,361	200,794	1,851,155
76100 Regular Capital Outlay	39,440	-	-	-	-	-	-	-	-	-	-	-	-	37,092
99100 Operating Transfers	-	-	36,796	976	(12,754)	9,337	730	196	(1,922)	(14,365)	20,133	(5,990)	(33,116)	-
TOTAL	94,897,660	2,706,707	8,473,837	7,303,994	7,479,232	8,206,425	7,730,865	7,497,978	7,838,384	7,203,214	7,341,813	11,491,873	9,250,288	92,524,609

8/6/20 III. A. (.

Putnam County
General Purpose School Fund
Cash Balance FY21



Date	Actual Cash Balance	Estimated Cash Balance
7/1/2020	10,630,523.34	
8/1/2020	7,961,998.01	
9/1/2020		
10/1/2020		
11/1/2020		
12/1/2020		
1/1/2021		
2/1/2021		
3/1/2021		
4/1/2021		
5/1/2021		
6/1/2021		

**ACKNOWLEDGMENT OF THE FISCAL STRENGTH AND EFFICIENT
GOVERNMENT FISCAL CONFIRMATION LETTER FOR THE THREE STAR
PROGRAM REQUIREMENTS (REQUIRES NO ACTION, BUT NEEDS TO BE
INCORPORATED INTO THE MINUTES)**

(SEE ATTACHED)



**Fiscal Strength and Efficient Government Fiscal Confirmation Letter
Three Star Program Requirements**

This document confirms that Putnam County has taken the following actions in accordance with the requirements of the Three Star Program:

1. The County Mayor has reviewed the **Debt Management Policy** with the County Commission at an official meeting and was approved by the County Commission in January 2017 and is on file with the Office of the Comptroller of the Treasury.
2. The County Mayor and the County Commission acknowledges that an **Annual cash flow forecast** be prepared and submitted to the Comptroller Prior to issuance of debt. The purpose of this requirement is to ensure Elected officials are aware that prior to the issuance of debt the county **Must go** through the process of assessing the county's cash flow. This is Done to evaluate the county's finances and confirm that sufficient revenues Are available to cover additional debt service associated with the proposed Issuance of debt. (No debt has been issued this fiscal year)
3. The County Mayor acknowledges that County Offices are required to develop a documented system of **Internal Controls**. The County Mayor's Office has internal control for all policies and procedures for all funds within their office and individual elected officials have their Internal Control in their separate offices. The State Comptroller's Office ,Division of County Audit has reviewed these Internal Controls in compliance with Section 9-18-102 (a), Tennessee Code Annotated.

Acknowledged this 17st day of August 2020.



Randy Porter
County Mayor

**DEBT OBLIGATION REPORT CT0253 FOR GENERAL OBLIGATION SCHOOL
REFUNDING BONDS SERIES 2020 IN THE AMOUNT OF \$48,590,000.00 (REQUIRES
NO ACTION, BUT NEEDS TO BE INCORPORATED INTO THE MINUTES)**

(SEE ATTACHED)

REPORT ON DEBT OBLIGATION
(Pursuant to Tennessee Code Annotated Section 9-21-151)

1. Public Entity:
 Name: PUTNAM COUNTY, TENNESSEE
 Address: 300 E. Spring Street, Room 8
Cookeville, Tennessee 38501
 Debt Issue Name: General Obligation School Refunding Bonds, Series 2020 (Federally Taxable)
 If disclosing initially for a program, attach the form specified for updates, indicating the frequency required.

2. Face Amount: \$ 48,590,000.00
 Premium/Discount: \$ 585,295.15

3. Interest Cost: 1.3543 % Tax-exempt Taxable
 TIC NIC
 Variable: Index _____ plus _____ basis points; or
 Variable: Remarketing Agent _____
 Other: _____

4. Debt Obligation:
 TRAN RAN CON
 BAN CRAN GAN
 Bond Loan Agreement Capital Lease
 If any of the notes listed above are issued pursuant to Title 9, Chapter 21, enclose a copy of the executed note with the filing with the Division of Local Government Finance ("LGF").

5. Ratings:
 Unrated
 Moody's Aa2 Standard & Poor's _____ Fitch _____

6. Purpose:

		BRIEF DESCRIPTION
<input type="checkbox"/> General Government	_____ %	_____
<input type="checkbox"/> Education	_____ %	_____
<input type="checkbox"/> Utilities	_____ %	_____
<input type="checkbox"/> Other	_____ %	_____
<input checked="" type="checkbox"/> Refunding/Renewal	<u>100.00</u> %	<u>Refunding of Series 2013 Bonds</u>

7. Security:
 General Obligation General Obligation + Revenue/Tax
 Revenue Tax Increment Financing (TIF)
 Annual Appropriation (Capital Lease Only) Other (Describe): _____

8. Type of Sale:
 Competitive Public Sale Interfund Loan _____
 Negotiated Sale Loan Program _____
 Informal Bid

9. Date:
 Dated Date: 08/07/2020 Issue/Closing Date: 08/07/2020

REPORT ON DEBT OBLIGATION
(Pursuant to Tennessee Code Annotated Section 9-21-151)

10. Maturity Dates, Amounts and Interest Rates *:

Year	Amount	Interest Rate	Year	Amount	Interest Rate
2021	\$ 670,000.00	2.0000 %	2032	\$ 5,655,000.00	1.6000 %
2022	\$ 435,000.00	2.0000 %	2033	\$ 4,810,000.00	1.7000 %
2023	\$ 445,000.00	2.0000 %		\$	%
2024	\$ 2,950,000.00	2.0000 %		\$	%
2025	\$ 3,455,000.00	1.5000 %		\$	%
2026	\$ 3,930,000.00	1.5000 %		\$	%
2027	\$ 3,900,000.00	1.2500 %		\$	%
2028	\$ 3,840,000.00	1.1000 %		\$	%
2029	\$ 6,280,000.00	1.2000 %		\$	%
2030	\$ 6,175,000.00	1.3000 %		\$	%
2031	\$ 6,045,000.00	1.4500 %		\$	%

If more space is needed, attach an additional sheet.

If (1) the debt has a final maturity of 31 or more years from the date of issuance, (2) principal repayment is delayed for two or more years, or (3) debt service payments are not level throughout the retirement period, then a cumulative repayment schedule (grouped in 5 year increments out to 30 years) including this and all other entity debt secured by the same source **MUST BE PREPARED AND ATTACHED**. For purposes of this form, debt secured by an ad valorem tax pledge and debt secured by a dual ad valorem tax and revenue pledge are secured by the same source. Also, debt secured by the same revenue stream, no matter what lien level, is considered secured by the same source.

* This section is not applicable to the Initial Report for a Borrowing Program.

11. Cost of Issuance and Professionals:

No costs or professionals

	AMOUNT (Round to nearest \$)	FIRM NAME
Financial Advisor Fees	\$ 65,000	Raymond James & Associates, Inc.
Legal Fees	\$ 0	
Bond Counsel	\$ 50,000	Bass, Berry & Sims PLC
Issuer's Counsel	\$ 0	
Trustee's Counsel	\$ 0	
Bank Counsel	\$ 0	
Disclosure Counsel	\$ 0	
Paying Agent Fees	\$ 1,200	U.S. Bank National Association (incl. Escrow Agent fees)
Registrar Fees	\$ 0	
Trustee Fees	\$ 0	
Remarketing Agent Fees	\$ 0	
Liquidity Fees	\$ 0	
Rating Agency Fees	\$ 27,450	Moody's Investors Service Inc.
Credit Enhancement Fees	\$ 0	
Bank Closing Costs	\$ 0	
Underwriter's Discount 0.53 %		
Take Down	\$ 255,338	Robert W. Baird & Co., Inc.
Management Fee	\$ 0	
Risk Premium	\$ 0	
Underwriter's Counsel	\$ 0	
Other expenses	\$ 0	
Printing and Advertising Fees	\$ 1,500	i-Preo
Issuer/Administrator Program Fees	\$ 0	
Real Estate Fees	\$ 0	
Sponsorship/Referral Fee	\$ 0	
Other Costs	\$ 7,146	CUSIPs, Public Finance Partners-Verification Agent & misc.
TOTAL COSTS	\$ 407,635	

REPORT ON DEBT OBLIGATION
(Pursuant to Tennessee Code Annotated Section 9-21-151)

12. Recurring Costs:

No Recurring Costs

	AMOUNT (Basis points/S)	FIRM NAME (If different from #11)
Remarketing Agent		
Paying Agent / Registrar	400	
Trustee		
Liquidity / Credit Enhancement		
Escrow Agent	400	
Sponsorship / Program / Admin		
Other _____		

13. Disclosure Document / Official Statement:

None Prepared

EMMA link https://emma.msrb.org/IssueView/Details/RE401723 or

Copy attached

14. Continuing Disclosure Obligations:

Is there an existing continuing disclosure obligation related to the security for this debt? Yes No

Is there a continuing disclosure obligation agreement related to this debt? Yes No

If yes to either question, date that disclosure is due Annually, June 30th

Name and title of person responsible for compliance Randy Porter, County Mayor

15. Written Debt Management Policy:

Governing Body's approval date of the current version of the written debt management policy 12/19/2016

Is the debt obligation in compliance with and clearly authorized under the policy? Yes No

16. Written Derivative Management Policy:

No derivative

Governing Body's approval date of the current version of the written derivative management policy _____

Date of Letter of Compliance for derivative _____

Is the derivative in compliance with and clearly authorized under the policy? Yes No

17. Submission of Report:

To the Governing Body: on _____ and presented at public meeting held on _____

Copy to Director, Division of Local Govt Finance: on _____ either by:

Mail to: _____ OR Email to: LGF@cot.tn.gov

Cordell Hull Building
425 Fifth Avenue North, 4th Floor
Nashville, TN 37243-3400

18. Signatures: 

	AUTHORIZED REPRESENTATIVE	PREPARER
Name	<u>Randy Porter</u>	<u>Lillian M. Blackshear</u>
Title	<u>County Mayor</u>	<u>Member</u>
Firm	<u>Putnam County, Tennessee</u>	<u>Bass, Berry & Sims PLC</u>
Email	<u>randy.porter@putnamcountytg.gov</u>	<u>lblackshear@bassberry.com</u>
Date	<u>08/07/2020</u>	<u>08/07/2020</u>

REPORT ON DEBT OBLIGATION
(Pursuant to Tennessee Code Annotated Section 9-21-151)

12. Recurring Costs:

No Recurring Costs

	AMOUNT (Basis points/\$)	FIRM NAME (If different from #11)
Remarketing Agent		
Paying Agent / Registrar	400	
Trustee		
Liquidity / Credit Enhancement		
Escrow Agent	400	
Sponsorship / Program / Admin		
Other _____		

13. Disclosure Document / Official Statement:

None Prepared

EMMA link https://emma.msrb.org/IssueView/Details/RE401723 or

Copy attached

14. Continuing Disclosure Obligations:

Is there an existing continuing disclosure obligation related to the security for this debt? Yes No

Is there a continuing disclosure obligation agreement related to this debt? Yes No

If yes to either question, date that disclosure is due Annually, June 30th

Name and title of person responsible for compliance Randy Porter, County Mayor

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No derivative

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Date	<u>08/07/2020</u>	<u>08/07/2020</u>

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(Pursuant to Tennessee Code Annotated Section 9-21-151)

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Trustee	_____	_____
Liquidity / Credit Enhancement	_____	_____
Escrow Agent	400	_____
Sponsorship / Program / Admin	_____	_____
Other _____	_____	_____

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No derivative

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Title	<u>County Mayor</u>	<u>Member</u>
Firm	<u>Putnam County, Tennessee</u>	<u>Bass, Berry & Sims PLC</u>
Email	<u>randy.porter@putnamcountyttn.gov</u>	<u>lblackshear@bassberry.com</u>
Date	<u>08/07/2020</u>	<u>08/07/2020</u>

REPORT ON DEBT OBLIGATION
(Pursuant to Tennessee Code Annotated Section 9-21-151)

12. Recurring Costs:

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13. Disclosure Document / Official Statement:

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Email	<u>randy.porter@putnamcountyttn.gov</u>	<u>lblackshear@bassberry.com</u>
Date	<u>08/07/2020</u>	<u>08/07/2020</u>

DISCUSS SEPTEMBER MEETING

The Commissioners discussed if the meeting would be held in person or virtual.

MOTION RE: TO MEET IN PERSON IN THE COMMISSION CHAMBERS FOR THE SEPTEMBER 2020 MEETING

Commissioner Kathy Dunn moved and Commissioner Jim Martin seconded the motion to meet in person in the Commission Chambers for the September 2020 Meeting.

The Chairman asked for discussion on the motion. The Commissioners discussed the motion.

The Chairman asked for a voice vote on the motion. The motion carried.

ANNOUNCEMENTS AND STATEMENTS:

MOTION RE: ADJOURN

Commissioner Jim Martin moved and Commissioner Jimmy Neal seconded the motion to Adjourn.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.