MINUTES
OF
PUTNAM COUNTY COMMISSION
SEPTEMBER 17, 2018

Prepared by: Wayne Nabors
Putnam County Clerk
121 S Dixie Avenue
Cookeville, TN 38501
STATE OF TENNESSEE

COUNTY OF PUTNAM

BE IT REMEMBERED: that on September 17, 2018 there was a regular meeting of the Putnam County Board of Commissioners.

There were present and presiding the Chairman Mike Atwood, and County Clerk, Wayne Nabors.

Major Jim Eldridge of the Putnam County Sheriff's Department called the meeting to order.

The Chairman recognized Commissioner Kevin Christopher for the Invocation.

The Chairman recognized Commissioner Jonathan A.D. Williams to lead the Pledge to the Flag of the United States of America.

The Chairman asked the Commissioners to signify their presence at the meeting and the following were present.

PRESENT:

Jonathan A.D. Williams
Kevin Christopher
Sam Sandlin
Jim Martin
Jordan Iwanyszyn
Jerry Ford
Theresa Tayes
Jerry Roberson
Cindy Adams
Terry Randolph
Chris Cassetty
Adam Johnson
Andrew Donadio
Grover N. Bennett Jr.
Danny Holmes
Ben Rodgers
Jimmy Neal
Dale Moss
Joe Iwanyszyn
Kim Bradford
Darren Wilson
Kathy Dunn
Cathy Reel
Mike Atwood

The Clerk announced that twenty four (24) were present and zero (0) absent. Therefore, the Chairman declared a quorum.

MOTION RE: APPROVE AGENDA

Commissioner Jordan Iwanyszyn moved and Commissioner Kim Bradford seconded the motion to approve the Agenda for the September 17, 2018 Meeting of the Putnam County Board of Commissioners.

(SEE ATTACHED)
AGENDA

PUTNAM COUNTY
BOARD OF COMMISSIONERS

Regular Monthly Session
Monday, September 17, 2018 6:00 PM

1. Call to Order - Sheriff Eddie Farris

2. Invocation  
   District 1

3. Pledge to the Flag of the United States of America  
   District 1

4. Roll Call - County Clerk Wayne Nabors

5. Approval of the Agenda

6. Approval of the Minutes of Previous Meeting

7. Election of Chairman of the County Commission. The Nominating Committee recommends the consideration of Ben Rodgers.

8. Election of Chairman Protempore of the County Commission. The Nominating Committee recommends the consideration of Jim Martin or Jordan Iwanyszyn

9. Election of Parliamentarian of the County Commission. The Nominating Committee recommends the consideration of Mike Atwood.

10. Unfinished Business and Action Thereon by the Board

   A. Report of Standing Committees

      1. Planning Committee

      2. Fiscal Review Committee

      3. Nominating Committee

   B. Report of Special Committees

11. New Business and Action Thereon by the Board

   A. Report of Standing Committees

      1. Planning Committee

         a. Recommends approval for the Sheriff's Office to declare the following items as surplus and for items to be sold via Internet Public Auction:
2. Fiscal Review Committee
   a. Recommends approval of budget amendments to the County General Fund.
   b. Recommends approval of budget amendments to the Drug Control Fund.
   c. Recommends approval of budget amendments to the General Purpose School Fund.

3. Nominating Committee
   a. Recommends approval that Sam Sandlin be appointed to the Animal Control Board for a 4 year term to expire September 2022.
   b. Recommends to consider 3 of the following to the Finance Committee for 2 year terms to expire September 2020:
      Ben Rodgers
      Jordan Iwanyszyn
      Mike Atwood
      Grover Bennett
   c. Recommends that Bill Scruggs be reappointed to the Regional Airport Board of Adjustments for a 3 year term to expire September 2021.
   d. Recommends approval of Circuit Court Clerk Jennifer Wilkerson’s appointments for Judicial Commissioners in her office:
      Amy Wilson
      Vickie Callahan
      Miranda Mayfield
      Jennifer Denby
      4 year terms to expire September 2022
   e. Recommends to consider 2 of the following to the Joint Economic Community Development Board for 2 year terms and recommends that terms be changed to expire September 2020.
      Jim Martin
      Kathy Dunn
      Jimmy Neal
   f. Recommends the following be appointed to the Judicial Commissioner Interview Committee and recommends that terms will expire September 2020:
      Danny Holmes
      Jonathan Williams
g. Recommends to consider 1 of the following to serve an unexpired term on the Beer Board and that all terms be changed to expire in September of each staggered year, and that the members serving on this board be members of the Adult Oriented Entertainment Board with the same terms:
- Jimmy Neal
- Jonathan Williams

Term to expire September 2020

h. Recommends the following be appointed to the Delinquent Property Tax Committee and that the terms be changed to expire in September:
- Cindy Adams - Term to expire September 2020
- AJ Donadio - Term to expire September 2020
- Sam Sandlin - To fill an unexpired term to expire September 2020

i. Recommends to consider 1 of the following to serve on the Sports Council for a 2 year term to expire September 2020:
- Kevin Christopher
- Kathy Dunn
- Jordan Iwanyszyn
- Jimmy Neal

j. Recommends approval of the appointment of Joe Iwanyszyn to the Rail Trail Authority to fill an unexpired term to expire December 2020.

B. Report of Special Committees

C. Resolutions

D. Election of Notaries

E. Other New Business

1. Recognize Cash Flow Analysis for the General Purpose School Fund.  
   No action needed

   Comptroller's Office requires that this report be in the minutes of the County Commission meeting. No approval required.

3. Debt Obligation Report CT0253 for $1,090,560 Loan with Apple Inc.  
   Comptroller's Office requires that this report be in the minutes of the County Commission meeting. No approval required.

4. Acknowledgment of County Executive Randy Porter's reappointment of James A. Daniel to the Old Gainesboro Road Utility District for a 4 year term to expire August 2022.  
   Requires no action, but needs to be incorporated into the minutes

5. Hear from representatives from the Recovery Court of the 13th Judicial District.

6. Ratification of the County Executive's appointments to the Solid Waste Committee as follows:
   - Kim Bradford  
   - Cindy Adams  
   - Grover Bennett  
   - Terry Randolph  
   - Darren Wilson  

   4 year terms to expire September 2022
7. Ratification of the County Executive’s appointments to the Insurance Committee as follows:
   Chris Cassetty  2 year terms to expire May 2020
   Ben Rodgers
   Tommy Copeland (County Employee)

8. Ratification of the County Executive’s appointments to the Regional Planning Commission as follows:
   Jim Martin  4 year terms to expire September 2022
   Mike Atwood

9. Ratification of the County Executive’s appointment of Jimmy Neal to fill an unexpired term on the Salaries & Payscale Committee.  Term to expire January 2019

10. Ratification of the following County Executive’s appointments to the Ethics Committee for 1 year terms to expire September 2019:
    Mike Atwood
    Kevin Christopher
    Kim Bradford
    Harold Burris-Elected Official
    Jere Mason-Representative of 911 Board

11. Ratification of the County Executive’s appointment of Kathy Dunn to fill an unexpired term on the Health and Safety Standards Board with term to expire January 2019.

12. Approval of County Officials Bonds as follows:

<table>
<thead>
<tr>
<th>Official</th>
<th>Bond Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Randy K. Porter</td>
<td>$100,000</td>
</tr>
<tr>
<td>County Executive</td>
<td></td>
</tr>
<tr>
<td>William Edward Farris</td>
<td>$100,000</td>
</tr>
<tr>
<td>Sheriff</td>
<td></td>
</tr>
<tr>
<td>Wayne Nabors</td>
<td>$100,000</td>
</tr>
<tr>
<td>County Court Clerk</td>
<td></td>
</tr>
<tr>
<td>Freddie G. Nelson</td>
<td>$3,700,000</td>
</tr>
<tr>
<td>Trustee</td>
<td></td>
</tr>
<tr>
<td>Harold L. Burris</td>
<td>$100,000</td>
</tr>
<tr>
<td>Register of Deeds</td>
<td></td>
</tr>
<tr>
<td>Jennifer Wilkerson</td>
<td>$100,000</td>
</tr>
<tr>
<td>Circuit Court Clerk Receiver Bond</td>
<td>$10,000</td>
</tr>
<tr>
<td>Horace Randy Jones</td>
<td>$100,000</td>
</tr>
<tr>
<td>Road Supervisor</td>
<td></td>
</tr>
</tbody>
</table>

12. Announcements and Statements

13. Adjourn
The Chairman asked for discussion on the motion to approve the Agenda for the September 17, 2018 Meeting of the Putnam County Board of Commissioners. There was none.

The Chairman asked for a voice vote on the motion to approve the Agenda. The motion carried.

MOTION RE: APPROVE MINUTES

Commissioner Kim Bradford moved and Commissioner Grover N. Bennett Jr. seconded the motion to approve the Minutes of the August 20, 2018 Meeting of the Putnam County Board of Commissioners.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion to approve the Minutes of the August 20, 2018 Meeting of the Putnam County Board of Commissioners. The motion carried.

MOTION RE: ELECTION OF CHAIRMAN OF THE COUNTY COMMISSION. THE NOMINATING COMMITTEE RECOMMENDS THE CONSIDERATION OF BEN RODGERS

Commissioner Cathy Reel moved and Commissioner Jimmy Neal seconded the motion to recommend the Nominating Committees consideration of Ben Rodgers to serve as Chairman of the County Commission.

The Chairman asked for additional nominations to serve as Chairman.

MOTION RE: NOMINATIONS CEASE AND ELECT BEN RODGERS BY ACCLAMATION

Commissioner Jimmy Neal moved and Commissioner Jordan Iwanyszyn seconded the motion for nominations to cease and elect Ben Rodgers by acclamation.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

MOTION RE: ELECTION OF CHAIRMAN PROTEMPORE OF THE COUNTY COMMISSION. THE NOMINATING COMMITTEE RECOMMENDS THE CONSIDERATION OF JIM MARTIN OR JORDAN IWANYSZYN

Commissioner Terry Randolph moved and Commissioner Jerry Ford seconded the motion of the Nominating Committees recommendation of Jim Martin or Jordan Iwanyszyn as Chairman Protempore.

The Chairman asked for nominations from the floor for Chairman Protempore. There was none.
The Chairman asked the Commissioners to vote on the Nominating Committees recommendation of Jim Martin or Jordan Iwanyszyn for the Chairman Protempore. The Commissioners voted as follows:

Jonathan AD Williams  Jim Martin
Kevin Christopher   Jim Martin
San Sandlin        Jim Martin
Jim Martin        Jim Martin
Jordan Iwanyszyn   Jordan Iwanyszyn
Jerry Ford        Jordan Iwanyszyn
Theresa Tayes      Jordan Iwanyszyn
Jerry Roberson    Jim Martin
Cindy Adams       Jim Martin
Terry Randolph    Jim Martin
Chris Cassetty    Jim Martin
Adam Johnson      Jim Martin
Andrew (AJ) Donadio  Jim Martin
Grover N Bennett Jr.  Jim Martin
Daniel Holmes    Jim Martin
Ben Rdozers       Jim Martin
Jimmy Neal        Jim Martin
Dale Moss         Jim Martin
Joe Iwanyszyn     Jordan Iwanyszyn
Kim Bradford      Jim Martin
Kathy Dunn        Jim Martin
Cathy Reel       Jim Martin
Mike Atwood      Jim Martin

The Clerk announced Jim Martin received twenty (20) votes and Jordan Iwanyszyn received four (4) votes. Jim Martin is elected Chairman Protempore.

MOTION RE: ELECTION OF PARLIAMENTARIAN OF THE COUNTY COMMISSION. THE NOMINATING COMMITTEE RECOMMENDS THE CONSIDERATION OF MIKE ATWOOD

Commissioner Jordan Iwanyszyn moved and Commissioner Jim Martin seconded the motion to accept the Nominating Committees recommendation of Mike Atwood as Parliamentarian of the County Commission.

The Chairman asked for discussion on the motion.
MOTION RE: NOMINATIONS CEASE AND ELECT MIKE ATWOOD BY ACCLAMATION AS PARLIAMENTARIAN OF THE COUNTY COMMISSION

Commissioner Jimmy Neal moved and Commissioner Kim Bradford seconded the motion for nominations to cease and to elect Mike Atwood by acclamation as Parliamentarian of the County Commission.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. Mike Atwood is elected Parliamentarian by acclamation.

UNFINISHED BUSINESS AND ACTION THEREOF BY THE BOARD

REPORT OF STANDING COMMITTEES

PLANNING COMMITTEE: No unfinished business.

FISCAL REVIEW COMMITTEE: No unfinished business.

NOMINATING COMMITTEE: No unfinished business.

REPORT OF SPECIAL COMMITTEES: None

OTHER UNFINISHED BUSINESS: None

NEW BUSINESS AND ACTION THEREON BY THE BOARD

REPORT OF STANDING COMMITTEES
PLANNING COMMITTEE:

MOTION RE: PLANNING COMMITTEE RECOMMENDS APPROVAL FOR THE SHERIFF’S OFFICE TO DECLARE THE FOLLOWING ITEMS AS SURPLUS AND FOR ITEMS TO BE SOLD VIA INTERNET PUBLIC AUCTION:

2005 CHEVROLET 3500 VAN VIN# 1GAHG39U651223420
2005 CHEVROLET TAHOE SUV VIN # 1GNEK13V63R298302
2002 FORD CROWN VICTORIA VIN# 2FAFP71W23X119911
2004 FORD CROWN VICTORIA VIN# 2FAFP71W24X154465
2003 FORD CROWN VICTORIA VIN# 2FAFP71W73X122156
2009 FORD CROWN VICTORIA VIN# 2FAHP71V49X134175
1994 STEWART & STEVENSON #V0950BFC
2011 CHEVROLET IMPALA VIN# 2G1WD5EMXB1271431
2011 CHEVROLET IMPALA VIN# 2G1WD5EM3B1268337
2011 CHEVROLET IMPALA VIN# 2G1WD5EM2B1270760
1989 FORD F350 VIN# 2FDKF38M3KCB54189
2000 FORD F350 VIN# 1FTSW31F51EB32641

Commissioner Cathy Reel moved and Commissioner Jerry Ford seconded the motion to approve for the Sheriff’s Office to declare the following items as surplus and for the items to be sold via Internet Auction:

2005 Chevrolet 3500 VAN VIN# 1GAHG39U651223420
2005 Chevrolet Tahoe SUV VIN # 1GNEK13V63R298302
2002 Ford Crown Victoria VIN# 2FAFP71W23X119911
2004 Ford Crown Victoria VIN# 2FAFP71W24X154465
2003 Ford Crown Victoria VIN# 2FAFP71W73X122156
2009 Ford Crown Victoria VIN# 2FAHP71V49X134175
1994 Stewart & Stevenson #V0950BFC
2011 Chevrolet Impala VIN# 2G1WD5EMXB1271431
2011 Chevrolet Impala VIN# 2G1WD5EM3B1268337
2011 Chevrolet Impala VIN# 2G1WD5EM2B1270760
1989 Ford F350 VIN# 2FDKF38M3KCB54189
2000 Ford F350 VIN# 1FTSW31F51EB32641
The Chairman asked for discussion on the motion to approve for the Sheriff's Office to declare the following items as surplus and for the items to be sold via Internet Auction:
  2005 Chevrolet 3500 VAN VIN# 1GAHG39U651223420
  2005 Chevrolet Tahoe SUV VIN # 1GNEK13V63R298302
  2002 Ford Crown Victoria VIN# 2FAFP71W23X119911
  2004 Ford Crown Victoria VIN# 2FAFP71W24X154465
  2003 Ford Crown Victoria VIN# 2FAFP71W73X122156
  2009 Ford Crown Victoria VIN# 2FAHP71V49X134175
  1994 Stewart & Stevenson #V0950BFC
  2011 Chevrolet Impala VIN# 2G1WD5EMXB1271431
  2011 Chevrolet Impala VIN# 2G1WD5EM3B1268337
  2011 Chevrolet Impala VIN# 2G1WD5EM2B1270760
  1989 Ford F350 VIN# 2FDKF38M3KCB54189
  2000 Ford F350 VIN# 1FTSW31F51EB32641
There was no discussion on the motion.

The Chairman asked for a voice vote on the motion. The motion carried.

FISCAL REVIEW COMMITTEE

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE COUNTY GENERAL FUND

Commissioner Mike Atwood moved and Commissioner Kim Bradford seconded the motion to approve Budget Amendments to the County General Fund.
**BUDGET AMENDMENT SUMMARY**  
**COUNTY GENERAL FUND**

<table>
<thead>
<tr>
<th>County General Expenditures</th>
<th>Debit</th>
<th>Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>53330 Drug Court</td>
<td></td>
<td></td>
</tr>
<tr>
<td>169 Part Time</td>
<td></td>
<td>10,400</td>
</tr>
<tr>
<td>Benefits</td>
<td></td>
<td>1,314</td>
</tr>
<tr>
<td>189 Other Salaries &amp; Wages</td>
<td></td>
<td>10,243</td>
</tr>
<tr>
<td>Benefits</td>
<td></td>
<td>6,467</td>
</tr>
<tr>
<td>307 Communication</td>
<td></td>
<td>778</td>
</tr>
<tr>
<td>351 Rent</td>
<td></td>
<td>384</td>
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<tr>
<td>355 Travel</td>
<td></td>
<td>7,304</td>
</tr>
<tr>
<td>425 Gasoline</td>
<td></td>
<td>2,500</td>
</tr>
<tr>
<td>435 Office Supplies</td>
<td></td>
<td>4,036</td>
</tr>
<tr>
<td>499 Other Supplies</td>
<td></td>
<td>3,364</td>
</tr>
<tr>
<td>599 Miscellaneous</td>
<td></td>
<td>3,602</td>
</tr>
</tbody>
</table>

| 54110 Sheriff's Department  |        |        |
| 338 Maintenance & Repairs Vehicles | 10,000 | See memo from Sheriff's Office |
| 718 Motor Vehicles          |        | 47,626 |

| 99100 Transfer Out           |        |        |
| 590 Transfer to Drug Control Fund | 12,188 | See memo from Sheriff's Office |

**County General Reserve**

| 34520 Reserve for Drug Court | 4,114 |

**County General Revenue**

| 44540 Sale of Property       | 69,814 |
| 46220 Drug Control Grants    | 46,278 |

**TOTAL**  
$120,206 $120,206
August 30, 2018

Debby Francis
Manager of Accounts/Budgets
300 East Spring St. RM. 8
Cookeville, TN 38501

RE: Amendments to FY 18-19 Budget

Dear Ms. Francis,

The 13th Judicial District Recovery Courts is requesting an amendment to its fiscal year 2018-2019 budget. These amendments are to carry over unused funds from FY 17-18 for our Veterans Treatment Court Federal Enhancement Grant and SAMHSA Felony Offender Grant that ends September 30, 2018 as well as to add $15,465 that our State Department, Mental Health and Substance Abuse Services granted us. The amendment also includes the adjustment of the benefits and taxes on salaries that received the cost of living raise that was approved by the Putnam County Commission on July 23rd, 2018.

Please see below the following requested amendments that are being carried over from FY 17-18 for our VTC Enhancement Grant that runs on the federal fiscal year ending September 30th:

1) Add $15,480 ($10,243 for salary and $5,237 for benefits and taxes) to Line Item 189
2) Add $9,012 ($8,000 for salary and $1,012 for benefits and taxes) to line Item 169
3) Add $28 to Line Item 307
4) Add $604 to Line Item 355
5) Add $717 to Line Item 435
6) Add $1,608 to Line Item 599

Please see below the following requested amendments that are being carried over from FY 17-18 for our SAMHSA Felony Offender Grant:

1) Add $3,364 to Line Item 499

Please see below the following requested amendments that are being made due to the additional funding of $15,465 for our VTC Enhancement Grant for FY 18-19 that is on the federal fiscal year to begin October 1st:

1) Add $2,701 ($2,400 for salary and $302 for benefits and taxes) to Line Item169
2) Add $750 to Line Item #307
3) Add $6,700 to Line Item #355
4) Add $3,319 to Line Item #435
5) Add $1,994 to Line Item #599
Continued from Page 1

Please see below the following requested amendments that should be taken from our Reserve Account:
   1) Add $411 to Line Item 105 for benefits and taxes
   2) Add $819 to Line Item 189 for benefits and taxes
   3) Add $384 to Line Item 351 for increased rent
   4) Add $2,500 to Line Item 425 for vehicle fuel

For your convenience, I have attached a Budget Summary to this letter to show the Original Fiscal Year 18-19 budget as well as show the Amended Fiscal Year 18-19 budget. Should you have any questions about these amendments please feel free to contact me anytime.

Sincerely,

Julie Chambers
Recovery Courts Director
Putnam County, Tennessee  
13th Judicial District Recovery Courts  
Proposed Expenditures  
For the Fiscal Year Ending June 30, 2019

County General Fund

<table>
<thead>
<tr>
<th>Account Number</th>
<th>Original FY 2018-2019</th>
<th>Amended FY 2018-2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>53330 Drug Court</td>
<td>54,800</td>
<td>54,800</td>
</tr>
<tr>
<td>105 Director/Supervisor Salaries</td>
<td>20,820</td>
<td>21,231</td>
</tr>
<tr>
<td>169 Part-Time Wages</td>
<td>17,935</td>
<td>28,335</td>
</tr>
<tr>
<td>186 Benefits &amp; Taxes</td>
<td>2,569</td>
<td>3,883</td>
</tr>
<tr>
<td>186 Longevity</td>
<td>600</td>
<td>600</td>
</tr>
<tr>
<td>189 Benefits &amp; Taxes</td>
<td>144</td>
<td>144</td>
</tr>
<tr>
<td>189 Other Salaries and Wages</td>
<td>66,800</td>
<td>77,043</td>
</tr>
<tr>
<td>189 Benefits &amp; Taxes</td>
<td>21,164</td>
<td>27,220</td>
</tr>
<tr>
<td>307 Communications</td>
<td>6,612</td>
<td>7,390</td>
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<tr>
<td>351 Rent</td>
<td>20,400</td>
<td>20,784</td>
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<td>355 Travel</td>
<td>9,076</td>
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<tr>
<td>399 Other Contracted Services</td>
<td>17,064</td>
<td>17,064</td>
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<tr>
<td>425 Fuel</td>
<td>0</td>
<td>2,500</td>
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<tr>
<td>435 Office Supplies</td>
<td>10,998</td>
<td>15,033</td>
</tr>
<tr>
<td>499 Other Supplies and Materials</td>
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<tr>
<td>599 Other Charges</td>
<td>15,068</td>
<td>18,670</td>
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<tr>
<td>718 Vehicle</td>
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</tr>
<tr>
<td>719 Equipment</td>
<td>1,440</td>
<td>1,440</td>
</tr>
</tbody>
</table>

**TOTAL RECOVERY COURTS**  
265,490  
315,881

*All funds in this budget are grant funds that are forfeited to the state unless used by the Recovery Courts for rehabilitation*
DATE: September 1, 2018

TO: Fiscal Review Committee - Honorable County Commissioners

SUBJECT: Budget Item Transfer Requests

Please allow this to serve as my request to transfer the following monies:

Transfer a total of $12,188.63 from 101 – 44540 Sale of Property (Receipt # 2117) to line item 122 – 44540 Sale of Property.

Transfer a total of $57,626.51 from 101 – 44540 Sale of Property (Receipts 2117 and 2157) to line item 101 – 54110 – 338 Maintenance & Repairs – Vehicle for $10,000; to line item 101 – 54110 – 718 Motor Vehicles for $47,626.51.

Thanking you in advance,

Sheriff Eddie Farris

\[Earning the Public's Trust Every Day\]
The Chairman asked for discussion on the motion to approve Budget Amendments to the County General Fund. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Jonathan A.D. Williams  Andrew Donadio
Kevin Christopher       Grover N. Bennett Jr.
Sam Sandlin             Danny Holmes
Jim Martin              Ben Rodgers
Jordan Iwanyszyn        JimmyNeal
Jerry Ford              Dale Moss
Theresa Tayes           Joe Iwanyszyn
Jerry Roberson          Kim Bradford
Cindy Adams             Darren Wilson
Terry Randolph          Kathy Dunn
Chris Cassetty          Cathy Reel
Adam Johnson            Mike Atwood

The Clerk announced twenty-four (24) voted for, zero (0) voted against, zero (0) abstained, and zero (0) absent. The motion carried.

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO DRUG FUND

Commissioner Mike Atwood moved and Commissioner Darren Wilson seconded the motion to approve the Budget Amendments to the Drug Fund.

(SEE ATTACHED)
# BUDGET AMENDMENT SUMMARY

## Drug Control Fund

<table>
<thead>
<tr>
<th>Account Number</th>
<th>Description</th>
<th>Debit</th>
<th>Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>49000</td>
<td>Other Sources</td>
<td></td>
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</tr>
<tr>
<td>49800</td>
<td>Transfer In</td>
<td></td>
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</tr>
</tbody>
</table>

**See memo from Sheriff's Office**

<table>
<thead>
<tr>
<th>Debit Amount</th>
<th>From County General Fund</th>
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</thead>
<tbody>
<tr>
<td>12,188</td>
<td></td>
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</tbody>
</table>

## Drug Control Fund Balance

<table>
<thead>
<tr>
<th>Account Number</th>
<th>Description</th>
<th>Debit Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>39000</td>
<td>Fund Balance</td>
<td>12,188</td>
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</table>

<table>
<thead>
<tr>
<th>Total</th>
<th>Debit Amount</th>
<th>Credit Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>12,188</td>
<td>12,188</td>
</tr>
</tbody>
</table>
The Chairman asked for discussion on the motion to approve the Budget Amendments to the Drug Fund. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Jonathan A.D. Williams  Andrew Donadio
Kevin Christopher       Grover N. Bennett Jr.
Sam Sandlin             Danny Holmes
Jim Martin              Ben Rodgers
Jordan Iwanyszyn        Jimmy Neal
Jerry Ford              Dale Moss
Theresa Tayes           Joe Iwanyszyn
Jerry Roberson          Kim Bradford
Cindy Adams             Darren Wilson
Terry Randolph          Kathy Dunn
Chris Cassetty          Cathy Reel
Adam Johnson            Mike Atwood

The Clerk announced twenty-four (24) voted for, zero (0) voted against, zero (0) abstained, and zero (0) absent. The motion carried.

**MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE GENERAL PURPOSE SCHOOL FUND**

Commissioner Mike Atwood moved and Commissioner Chris Cassetty seconded the motion to approve the Budget Amendments to the General Purpose School Fund.

(SEE ATTACHED)
September 4, 2018

Honorable Commissioners
Putnam County Courthouse
Cookeville, TN 38501

Honorable Commissioners:

Please consider approval of the following budget amendments to the General Purpose School, as submitted.

Sincerely,

Mark McReynolds
Putnam County Board of Education

Enclosures:

- To budget for donation from TN SCORE used for staff development.
- To reallocate Special Education funds.
- To correct Vocational Rehabilitation grant based on actual awarded funds.
- To budget for additional funds from State for School Safety and Safe Schools Grant.
- To budget for Adult Education grant awarded from the State.
<table>
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<tr>
<th>Item #</th>
<th>Account #</th>
<th>Account Description</th>
<th>Current Approved Amount</th>
<th>Requested Approved Amount</th>
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Explanation: To budget for donation from TN SCORE used for staff development.

Requested by: ____________________________  Recommended for Approval: ____________________________  Official / Department Head: ____________________________

Reviewed by: ____________________________  Action by Fiscal Review Committee: ____________________________  Date: ____________________________

Action by County Commission: ____________________________  Approval: Non-Approval  Date: ____________________________
Putnam County, **Budget Amendment** / Line Item Transfer Authorization Form

**Department:** Special Education

**DATE:** September 2018

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**Explanation:** To reallocate funds for Social Workers, COTAs and PTAs paid through Special Education funds and to reallocate funds to pay for telephones in Special Education classrooms.

**Requested by:** [Signature]

**Recommended for Approval:** [Signature]

**Reviewed by:** [Signature]

**Recommended for Approval:** [Signature]

**Official / Department Head**

**Action by Fiscal Review Committee:** No Recommendation

**County Commission:** Approved

**Date:**
Putnam County **Budget Amendment** / Line item Transfer Authorization Form

Department: Special Education Department  
DATE: September, 2018

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<td>19,656.00 19,656.00</td>
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Explanation: To correct Draft Four of the PCSS budget for the Voc. Rehab. Grant (02004)

Requested by: Special Education Supervisor  
Recommended for Approval: Assistant Director

Reviewed by: Chief Financial Officer  
Official / Department Head

Action by Fiscal Review Committee: Recommended for Approval  
No Recommendation

Action by County Commission: Approval  
Non-Approval

Date:
Putnam County *Budget Amendment* / Line Item Transfer Authorization Form

### Department: Finance

**DATE:** 6-Sep-18

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| **Total Revenue less Total Expenditures** | **(41,400.00)** | **(41,400.00)** |

**Explaination:** To budget for additional funds from State for School Safety Grant (02144) and Safe Schools Grant (02118).

---

**Requested by:**

**Recommended for Approval:**

**Official / Department Head:**

**Reviewed by:**

**Chief Financial Officer:**

**Action by Fiscal Review Committee:**

**Recommended for Approval:**

**No Recommendation**

**Date:**

**Action by County Commission:**

**Approval**

**Non-Approval**

**Date:**
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Explanation: To budget for revenue allocated for Adult Education.

Approved by: [Signature]  
Recommended for Approval: [Signature]  
Official/Department Head: [Signature]  
Action by Fiscal Review Committee: No Recommendation  
Date: [Date]  
Action by County Commission: Approval  
Non-Approval: Date [Date]
The Chairman asked for discussion on the motion to approve the Budget Amendments to the General Purpose School Fund.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Jonathan A.D. Williams  Andrew Donadio
Kevin Christopher       Grover N. Bennett Jr.
Sam Sandlin             Danny Holmes
Jim Martin              Ben Rodgers
Jordan Iwanyszyn        Jimmy Neal
Jerry Ford              Dale Moss
Theresa Tayes           Joe Iwanyszyn
Jerry Roberson          Kim Bradford
Cindy Adams             Darren Wilson
Terry Randolph          Kathy Dunn
Chris Cassetty          Cathy Reel
Adam Johnson            Mike Atwood

The Clerk announced twenty-four (24) voted for, zero (0) voted against, zero (0) abstained, and zero (0) absent. The motion carried.

NOMINATING COMMITTEE

MOTION RE: NOMINATING COMMITTEE RECOMMENDS APPROVAL THAT SAM SANDLIN BE APPOINTED TO THE ANIMAL CONTROL BOARD FOR A 4 YEAR TERM TO EXPIRE SEPTEMBER 2022

Commissioner Terry Randolph moved and Commissioner Cathy Reel seconded the motion to approve that Sam Sandlin be appointed to the Animal Control Board for a 4 year term to expire September 2022.

The Chairman asked for other nominations on the motion. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

MOTION RE: NOMINATING COMMITTEE RECOMMENDS TO CONSIDER 3 OF THE FOLLOWING TO THE FINANCE COMMITTEE FOR 2 YEAR TERMS TO EXPIRE SEPTEMBER 2020:  BEN RODGERS
JORDAN IWANYSZYN
MIKE ATWOOD
GROVER BENNETT JR.

Commissioner Terry Randolph moved and Commissioner Cathy Reel seconded the motion to elect 3 of the following to the Finance Committee for 2 year terms to expire September 2020: Ben Rodgers, Jordan Iwanyszyn, Mike Atwood or Grover Bennett Jr.
The Chairman asked for other nominations on the motion. There were none.

Commissioner Grover Bennett Jr. withdraws his name.

The Chairman asked for a voice vote on the motion to approve Ben Rodgers, Jordan Iwanyszyn and Mike Atwood to be elected to the Finance Committee. The motion carried.

**MOTION RE: NOMINATING COMMITTEE RECOMMENDS THAT BILL SCRUGGS BE REAPPOINTED TO THE REGIONAL AIRPORT BOARD OF ADJUSTMENTS FOR A 3 YEAR TERM TO EXPIRE SEPTEMBER 2021**

Commissioner Terry Randolph moved and Commissioner Kim Bradford seconded the motion that Bill Scruggs be reappointed to the Regional Airport Board of Adjustments for a 3 year term to expire September 2021.

The Chairman asked for other nominations on the motion. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

**MOTION RE: NOMINATING COMMITTEE RECOMMENDS APPROVAL OF CIRCUIT COURT CLERK JENNIFER WILKERSON’S APPOINTMENTS FOR JUDICIAL COMMISSIONERS IN HER OFFICE: AMY WILSON VICKIE CALLAHAN MIRANDA MAYFIELD JENNIFER DENBY 4 YEAR TERMS TO EXPIRE SEPTEMBER 2022**

Commissioner Terry Randolph moved and Commissioner Jordan Iwanyszyn seconded the motion to approve Circuit Court Jennifer Wilkerson’s appointments of Amy Wilson, Vickie Callahan, Miranda Mayfield, and Jennifer Denby for Judicial Commissioners in her office. 4 year terms to expire September 2022.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

**MOTION RE: NOMINATING COMMITTEE RECOMMENDS TO CONSIDER 2 OF THE FOLLOWING TO THE JOINT ECONOMIC COMMUNITY DEVELOPMENT BOARD FOR 2 YEAR TERMS AND RECOMMENDS THAT TERMS BE CHANGED TO EXPIRE SEPTEMBER 2020: JIM MARTIN KATHY DUNN JIMMY NEAL**

Commissioner Terry Randolph moved and Commissioner Kim Bradford seconded the motion to consider 2 of the following nominations of Jim Martin, Kathy Dunn, and Jimmy Neal to the Joint Economic Community Development Board for 2 year terms and recommends that terms be changed to expire September 2020.
The Chairman asked for other nominations on the motion to consider 2 of the following nominations of Jim Martin, Kathy Dunn, and Jimmy Neal to the Joint Economic Community Development Board.

Commissioner Kathy Dunn withdraws.
Commissioner Jimmy Neal withdraws.

**MOTION RE: ADD DARREN WILSON TO THE NOMINEES TO THE JOINT ECONOMIC COMMUNITY DEVELOPMENT BOARD**

Commissioner Kathy Dunn moved and Commissioner Jimmy Neal seconded the motion to add Darren Wilson to the nominees to the Joint Economic Community Development Board.

The Chairman asked for other nominations on the motion.

**MOTION RE: NOMINATIONS CEASE AND ELECT BY ACCLAMATION COMMISSIONER JIM MARTIN AND COMMISSIONER DARREN WILSON**

Commissioner Mike Atwood moved and Commissioner Danny Holmes seconded the motion for nominations to cease and elect Commissioner Jim Martin and Commissioner Darren Wilson by acclamation.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

**MOTION RE: NOMINATING COMMITTEE RECOMMENDS THAT THE FOLLOWING BE APPOINTED TO THE JUDICIAL COMMISSIONER INTERVIEW COMMITTEE AND RECOMMENDS THAT TERMS WILL EXPIRE SEPTEMBER 2020: DANNY HOLMES JONATHAN WILLIAMS**

Commissioner Terry Randolph moved and Commissioner Jimmy Neal seconded the motion to appoint Danny Holmes and Jonathan Williams to the Judicial Commissioner Interview Committee and recommends that the terms will expire September 2020.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.
MOTION RE: NOMINATING COMMITTEE RECOMMENDS TO CONSIDER 1 OF THE FOLLOWING TO SERVE AN UNEXPIRED TERM ON THE BEER BOARD AND THAT ALL TERMS BE CHANGED TO EXPIRE IN SEPTEMBER OF EACH STAGGERED YEAR, AND THAT THE MEMBERS SERVING ON THIS BOARD BE MEMBERS OF THE ADULT ORIENTED ENTERTAINMENT BOARD WITH THE SAME TERMS:

JIMMY NEAL
JONATHAN WILLIAMS
TERMS TO EXPIRE SEPTEMBER 2020

Commissioner Terry Randolph moved and Commissioner Kim Bradford seconded the motion to consider 1 of the following, Jimmy Neal or Jonathan Williams to serve an unexpired term on the Beer Board and that all terms be changed to expire in September of each staggered year, and that the members serving on this board be members of the Adult Oriented Entertainment Board with the same terms.

Jonathan Williams withdraws.

The Chairman asked for other nominations. There were none.

The Chairman asked for a voice vote on the motion to elect Jimmy Neal to the Beer Board. The motion carried.

MOTION RE: NOMINATING COMMITTEE RECOMMENDS THE FOLLOWING BE APPOINTED TO THE DELINQUENT PROPERTY TAX COMMITTEE AND THAT THE TERMS BE CHANGED TO EXPIRE IN SEPTEMBER:
CINDY ADAMS – TERM TO EXPIRE SEPTEMBER 2020
AJ DONADIO – TERM TO EXPIRE SEPTEMBER 2020
SAM SANDLIN – TO FILL AN UNEXPIRED TERM TO EXPIRE SEPTEMBER 2020

Commissioner Terry Randolph moved and Commissioner Jimmy Neal seconded the motion to approve the appointments of: Cindy Adams – term to expire September 2020, AJ Donadio – term to expire September 2020, and Sam Sandlin to fill an unexpired term to expire September 2020 to the Delinquent Property Tax Committee.

The Chairman asked for other nominations. There were none.

The Chairman asked for a voice vote on the motion. The motion carried.
MOTION RE: NOMINATING COMMITTEE RECOMMENDS TO CONSIDER 1 OF THE FOLLOWING TO SERVE ON THE SPORTS COUNCIL FOR A 2 YEAR TERM TO EXPIRE SEPTEMBER 2020: KEVIN CHRISTOPHER
KATHY DUNN
JORDAN IWANYSZYN
JIMMY NEAL

Commissioner Terry Randolph moved and Commissioner Kim Bradford seconded the motion to elect one of the following to serve on the Sports Council for a 2 year term to expire September 2020: Kevin Christopher, Kathy Dunn, Jordan Iwanyszyn or Jimmy Neal.

The Chairman asked for other nominations. There were none.

Kathy Dunn withdraws.

The nominees speak to the Commission.

The Chairman asked the Commissioners to vote on the nominations of Kevin Christopher, Jordan Iwanyszyn or Jimmy Neal to serve on the Sports Council. The Commissioners voted as follows:

Jonathan AD Williams Kevin Christopher
Kevin Christopher Kevin Christopher
San Sandlin Jimmy Neal
Jim Martin Jimmy Neal
Jordan Iwanyszyn Jordan Iwanyszyn
Jerry Ford Jimmy Neal
Theresa Tayes Jimmy Neal
Jerry Roberson Jimmy Neal
Cindy Adams Jimmy Neal
Terry Randolph Jimmy Neal
Chris Cassetty Jimmy Neal
Adam Johnson Jimmy Neal
Andrew (AJ) Donadio Jimmy Neal
Grover N Bennett Jr. Jordan Iwanyszyn
Danny Holmes Jimmy Neal
Ben Rodgers Kevin Christopher
Jimmy Neal Jimmy Neal
Dale Moss Jimmy Neal
Joe Iwanyszyn Jordan Iwanyszyn
Kim Bradford Jimmy Neal
Kathy Dunn Jimmy Neal
Cathy Reel Jimmy Neal
Mike Atwood Jimmy Neal

The Clerk announced Kevin Christopher received three (3) votes, Jordan Iwanyszyn received three (3) votes and Jimmy Neal received eighteen (18) votes. Jimmy Neal is elected to the Sports Council.
The Clerk announced Kevin Christopher received three (3) votes, Jordan Iwanyszyn received three (3) votes and Jimmy Neal received eighteen (18) votes. Jimmy Neal is elected to the Sports Council.

**MOTION RE: NOMINATING COMMITTEE RECOMMENDS APPROVAL OF THE APPOINTMENT OF JOE IWANYSZYN TO THE RAIL TRAIL AUTHORITY TO FILL AN UNEXPIRED TERM TO EXPIRE DECEMBER 2020**

Commissioner Terry Randolph moved and Commissioner Jimmy Neal seconded the motion to approve the appointment of Joe Iwanyszyn to the Rail Trail Authority to fill an unexpired term to expire December 2020.

The Chairman asked for other nominations. There were none.

The Chairman asked for a voice vote on the motion. The motion carried.

**REPORT OF SPECIAL COMMITTEES:** None

**RESOLUTIONS:** None

**MOTION RE: APPROVE THE ELECTION OF NOTARIES**

Commissioner Mike Atwood moved and Commissioner Andrew Donadio seconded the motion to approve the Election of Notaries.

(SEE ATTACHED)
<table>
<thead>
<tr>
<th>TAMMY BASS</th>
<th>MORGAN JOHNSON</th>
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</thead>
<tbody>
<tr>
<td>MICHELLE L BATTILLA</td>
<td>BRENDAN JOHNSON</td>
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<tr>
<td>KEVIN BOWLING</td>
<td>KELLEY JONES</td>
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<tr>
<td>BEVERLY BYNUM</td>
<td>JENNIFER LEFEVRE</td>
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<tr>
<td>DUSTY CLOUSE</td>
<td>SIERRA MOLES</td>
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<td>SHAWNA FREE</td>
<td>ERIN NASH</td>
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<tr>
<td>TAYLOR HERRON</td>
<td>CANDRA R NEAL</td>
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<td>GRACIE HUFF</td>
<td>GREG RECTOR</td>
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<tr>
<td>MARIE NICOLE JACEK</td>
<td></td>
</tr>
<tr>
<td>KAYLA JACOBS</td>
<td></td>
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</table>
The Chairman asked for discussion on the motion to approve the Election of Notaries. There was none.

The Chairman asked the Commissioners to vote on the motion to approve the Election of Notaries. The Commissioners voted as follows:

FOR:

Jonathan A.D. Williams  Andrew Donadio
Kevin Christopher      Grover N. Bennett Jr.
Sam Sandlin            Danny Holmes
Jim Martin             Ben Rodgers
Jordan Iwanyszyn       Jimmy Neal
Jerry Ford             Dale Moss
Theresa Tayes          Joe Iwanyszyn
Jerry Roberson         Kim Bradford
Cindy Adams            Darren Wilson
Terry Randolph         Kathy Dunn
Chris Cassetty         Cathy Reel
Adam Johnson           Mike Atwood

The Clerk announced twenty-four (24) voted for, zero (0) voted against, zero (0) abstained, and zero (0) absent. The motion carried.

OTHER NEW BUSINESS

RECOGNIZE CASH FLOW ANALYSIS FOR THE GENERAL PURPOSE SCHOOL FUND (NO ACTION NEEDED)

(SEE ATTACHED)
September 4, 2018

Honorable Commissioners
Putnam County Courthouse
Cookeville, TN 38501

Honorable Commissioners:

Please see attached Cash Flow Analysis for the General Purpose School Fund (141) for year FY19.

Sincerely,

Mark McReynolds
Putnam County Board of Education

Enclosures:

- General Purpose School Fund Cash Flow Analysis for year FY19 as of September 1, 2018.
Putnam County
General Purpose School Fund
Cash Balance FY19

<table>
<thead>
<tr>
<th>Date</th>
<th>Actual Cash Balance</th>
<th>Estimated Cash Balance</th>
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<tr>
<td>7/1/2018</td>
<td>$8,810,895.50</td>
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<td>8/1/2018</td>
<td>$7,853,977.00</td>
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<td>$6,668,666.73</td>
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<td>10/1/2018</td>
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<td>12/1/2018</td>
<td>$-</td>
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<tr>
<td>1/1/2019</td>
<td>$-</td>
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</table>
DEBT OBLIGATION REPORT CT0253 FOR $2,342,119 ENERGY EFFICIENT
SCHOOL INITIATIVE (EESI) LOAN – BOARD OF EDUCATION
COMPTROLLER’S OFFICE REQUIRES THAT THIS REPORT BE IN THE MINUTES
OF THE COUNTY COMMISSION MEETING. NO APPROVAL NEEDED

(SEE ATTACHED)
REPORT ON DEBT OBLIGATION
(Pursuant to Tennessee Code Annotated Section 9-21-.53)

1. Public Entity: Putnam County
   1400 East Spring Street
   Cookeville, TN 38506

   Debt Issue Name: Energy Efficient Schools Initiative (EESI) Loan

2. Face Amount: $2,342,119.00

3. Interest Cost: 1.0000 %
   - Tax-exempt
   - Variable

4. Debt Obligation:
   - Mortgage
   - Bond
   - Loan Agreement
   - Capital Lease

5. Ratings:
   - Moody's
   - Standard & Poor's
   - Fitch

6. Purpose:
   - Education
     LED Lighting and sensor upgrades (20 school sites)

7. Security:
   - General Obligation
   - Revenue
   - Annual Appropriation (Capital Lease Only)

8. Type of Sale:
   - Competitive Public Sale
   - Negotiated Sale
   - ERSI

9. Date:
   - Date of Issue: 04/17/2018
   - Date of Closing: 04/17/2018
### 10. Maturity Dates, Amounts and Interest Rates *

<table>
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<tr>
<th>Year</th>
<th>Amount</th>
<th>Interest Rate</th>
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<td>$3134,428.00</td>
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<td>2019</td>
<td>$403,284.00</td>
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<tr>
<td>2020</td>
<td>$403,784.00</td>
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<td>2021</td>
<td>$403,284.00</td>
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<td>1.0000 %</td>
</tr>
<tr>
<td>2024</td>
<td>$5268,845.00</td>
<td>1.0000 %</td>
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</table>

*If more space is needed, attach an additional sheet.*

If (1) the debt has a final maturity of 31 or more years from the date of issuance, (2) principal payments are delayed for two or more years, or (3) debt service payments are not level throughout the entire repayment period, then a cumulative repayment schedule (grouped in a year of 5 years or more and not to 30 years) including this and all other utility debt secured by the same source MUST BE PREPARED AND ATTACHED. For purposes of this form, debt secured by an ad valorem tax pledge and debt secured by a special assessment tax and revenue pledge are secured by the same source. Also, debt secured by the same revenue stream, no matter what the level, is considered secured by the same source.

*This section is not applicable to the Initial Report for a Borrowing Program.*

### 11. Cost of Issuance and Professionals:

- **Financial Advisor Fees**
  - Amount: $0

- **Legal Fees**
  - Amount: $0

- **Bond Counsel**
  - Amount: $0

- **Issuer’s Counsel**
  - Amount: $0

- **Trustee’s Counsel**
  - Amount: $0

- **Bank Counsel**
  - Amount: $0

- **Disclosure Counsel**
  - Amount: $0

- **Paying Agent Fees**
  - Amount: $0

- **Registrar Fees**
  - Amount: $0

- **Trailer Fees**
  - Amount: $0

- **Mortgage Agent Fees**
  - Amount: $0

- **Underwriting Fees**
  - Amount: $0

- **Rating Agency Fees**
  - Amount: $0

- **Credit Enhancement Fees**
  - Amount: $0

- **Bank Closing Costs**
  - Amount: $0

- **Underwriting’s Discount**
  - Amount: $0

- **Underwriting’s Commission**
  - Amount: $0

- **Other Expenses**
  - Amount: $0

- **Printing and Advertising Costs**
  - Amount: $0

- **Issue/Administrative Program Fees**
  - Amount: $0

- **Real Estate Fees**
  - Amount: $0

- **Sponsorship/Referral Fee**
  - Amount: $0

- **Other Costs**
  - Amount: $0

**TOTAL COSTS**

- Amount: $0
12. Recurring Costs:
[ ] No Recurring Costs

[ ] None Prepared
[ ] EMMA Link
[ ] Copy attached

14. Continuing Disclosure Obligations:
Is there an existing continuing disclosure obligation related to the security for this debt? [ ] Yes [ ] No
Is there a continuing disclosure obligation agreement related to this debt? [ ] Yes [ ] No
If yes to either question, date that disclosure is due:

15. Written Debt Management Policy:
Governing Body's approval date of the current version of the written debt management policy: 12/19/2011
Is the debt obligation in compliance with and clearly authorized under the policy? [ ] Yes [ ] No

16. Written Derivative Management Policy:
[ ] No derivative
Governing Body's approval date of the current version of the written derivative management policy:
Date of Letter of Compliance for derivative:
Is the derivative in compliance with and clearly authorized under the policy? [ ] Yes [ ] No

17. Submission of Report:
To the Governing Body: 11/17/2018 and presented at public meeting held on 11/17/2018.
Copy to Director of OSUF: on [ ] Site [ ] Email: State/Local/Federal/Public/Other Public Affairs Office, OTIS, IN 47977

18. Signatures:
Name: Putnam County Executive
Title: Dir. of Finance - Putnam County Schools
Email: numcrewndris@ncsad.in.com

DEBT OBLIGATION REPORT CT0253 FOR $1,090,560 LOAN WITH APPLE INC – BOARD OF EDUCATION
COMPTROLLER’S OFFICE REQUIRES THAT THIS REPORT BE IN THE MINUTES OF THE COUNTY COMMISSION MEETING. NO APPROVAL NEEDED

(SEE ATTACHED)
REPORT ON DEBT OBLIGATION
(Pursuant to Tennessee Code Annotated Section 9-21-151)

1. Public Entity:
   Name: Putnam County Board of Education
   Address: 1400 East Spring Street
   Cookeville, TN 38506
   Debt Issue Name: Apple, Inc.

2. Face Amount: $1,090,560.00
   Premium/Discount: $__________________________

3. Interest Cost: 0.9000 %
   [ ] Tier [ ] Marginal
   [ ] Variable: Index plus _______ basis points or
   [ ] Variable: Repricing Agent
   [ ] Other:__________________________

4. Debt Obligation:
   [ ] Tran [ ] Ran [ ] Con
   [ ] Ban [ ] Cran [ ] Gan
   [ ] Bond [ ] Loan Agreement [ ] Capital Lease

5. Ratings:
   [ ] Unrated
   Moody's:__________________________  Standard & Poor's:__________________________  Fitch:__________________________

6. Purpose:
   [ ] General Government
   [ ] Education 100.00 %  900 computers for use by teachers
   [ ] Utilities
   [ ] Other
   [ ] Refunding/Renewal

7. Security:
   [ ] General Obligation
   [ ] General Obligation + Revenue/Tax
   [ ] Revenue
   [ ] Tax Increment Financing (TIF)
   [ ] Mandatory Apportionment (Capital Lease Only)
   [ ] Other [Describe]

8. Type of Sale:
   [ ] Competitive Public Sale
   [ ] Non-Competitive Sale
   [ ] Bond Program
   [ ] Refunding Bid

9. Date:
   Dated Date: 09/01/2019  Issued/Delivered Date: 09/01/2013
### 10. Maturity Dates, Amounts and Interest Rates *

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<tr>
<th>Year</th>
<th>Amount</th>
<th>Interest Rate</th>
</tr>
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<tbody>
<tr>
<td>2018</td>
<td>$183,806.30</td>
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<td>2019</td>
<td>$367,612.60</td>
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<tr>
<td>2020</td>
<td>$367,612.60</td>
<td>0.9000 %</td>
</tr>
<tr>
<td>2021</td>
<td>$183,806.30</td>
<td>0.9000 %</td>
</tr>
</tbody>
</table>

*If more space is needed, attach an additional sheet.

**Note:** The debt has a final maturity of 12 or more years from the date of issuance, the principal payment is delayed for two or more years, or (3) debt service payments are not level throughout the entire period, then a cumulative repayment schedule grouped in 5-year increments due to 10-year payment plan, all of the debt secured by a similar source and secured by the same source. All debt secured by the same revenue stream, no matter what the level, is considered secured by the same source.

*This section is not applicable to the Initial Report for a Borrowing Program.*

### 11. Cost of Issuance and Professionals:

- **No costs or professionals**

- **Amount**
  - Financial Advisor Fees: $0
  - Legal Fees: $0
  - Bond Counsel: $0
  - Issuer's Counsel: $0
  - Trustee's Counsel: $0
  - Bank Counsel: $0
  - Disclosure Counsel: $0
  - Paying Agent Fees: $0
  - Registrar Fees: $0
  - Transfer Fees: $0
  - Remarking Agent Fees: $0
  - Liquidity Fees: $0
  - Rating Agency Fees: $0
  - Credit Enhancement Fees: $0
  - Bank Culting Costs: $0
  - Underwriter's Disbursement: $0
  - Underwriter's Discount: $0
  - Management Fee: $0
  - Other Expenses: $0
  - Printing and Advertising Fees: $0
  - Issuer/Administration Program Fees: $0
  - Real Estate Fees: $0
  - Sponsorship/Referral Fee: $0
  - Other Costs: $0

- **Total Costs:** $0
12. Recurring Costs:

- No Recurring Costs


- None Prepared
- NMMI link
- Copy attached

14. Continuing Disclosure Obligations:

- Yes
- No

15. Written Debt Management Policy:

- Governing Body's approval date of the current version of the written debt management policy: 12/19/2011
- Yes
- No

16. Written Derivative Management Policy:

- No derivative

17. Submission of Report:

- To the Governing Body: 09/17/2018
- Copy to Director of OSIF: 09/17/2018
- Author by:
- State/County/Local/Other:

18. Signatures:

<table>
<thead>
<tr>
<th>AUTHORIZED REPRESENTATIVE</th>
<th>PREPARER</th>
</tr>
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<tbody>
<tr>
<td>Name</td>
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<td>Phone</td>
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<tr>
<td>Date</td>
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</tr>
<tr>
<td>Putnam County Executive</td>
<td>Dir. of Finance - Putnam County Schools</td>
</tr>
<tr>
<td><a href="mailto:rooper@putnamcountytn.gov">rooper@putnamcountytn.gov</a></td>
<td><a href="mailto:mmcreynolds@putnamtn.gov">mmcreynolds@putnamtn.gov</a></td>
</tr>
</tbody>
</table>
ACKNOWLEDGMENT OF COUNTY EXECUTIVE RANDY PORTER’S REAPPOINTMENT OF JAMES A DANIEL TO THE OLD GAINESBORO ROAD UTILITY DISTRICT FOR A 4 YEAR TERM TO EXPIRE AUGUST 2022 REQUIRES NO ACTION, BUT NEEDS TO BE INCORPORATED INTO THE MINUTES

(SEE ATTACHED)
BEFORE THE COUNTY MAYOR OF PUTNAM COUNTY, TENNESSEE

In Re: 

THE OLD GAINESBORO ROAD UTILITY 
DISTRICT OF PUTNAM AND JACKSON COUNTIES, TENNESSEE 

ORDER APPOINTING COMMISSIONER

Upon notification by the Board of Commissioners of The Old Gainesboro Road Utility District of Putnam and Jackson Counties, Tennessee, of a vacancy on said Board of Commissioners, due to the expiration of the term of James A. Daniel, and certification of a list of three names in order of preference for appointment to fill such vacancy in accordance with Tennessee Code Annotated § 7-82-307(a);

It Is Therefore Ordered, Adjudged, and Decreed that the nominee James A. Daniel is hereby re-appointed to the Board of Commissioners of The Old Gainesboro Road Utility District of Putnam and Jackson Counties, Tennessee, to serve a four-year term from 8/30/18, 2018, to 8/30/22, 2022.

Entered this 30 day of August, 2018.

RANDY PORTER, COUNTY MAYOR
PUTNAM COUNTY, TENNESSEE

FILED
DATE 9-17-18
WAYNE NABORS
PUTNAM COUNTY CLERK

CLERK
HEAR FROM REPRESENTATIVES FROM THE RECOVERY COURT OF THE 13TH JUDICIAL DISTRICT

Representatives from the Recovery Court of the 13th Judicial District speak to the Commission.

MOTION RE: APPROVE THE RATIFICATION OF THE COUNTY EXECUTIVE'S APPOINTMENTS TO THE SOLID WASTE COMMITTEE AS FOLLOWS:
   KIM BRADFORD
   CINDY ADAMS
   GROVER BENNETT JR
   TERRY RANDOLPH
   DARREN WILSON

4 YEAR TERMS TO EXPIRE SEPTEMBER 2022

Commissioner Mike Atwood moved and Commissioner Jimmy Neal seconded the motion to approve the Ratification of the County Executive's appointments of Kim Bradford, Cindy Adams, Grover Bennett Jr., Terry Randolph and Darren Wilson to the Solid Waste Committee. These are 4 Year terms to expire September 2022.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

MOTION RE: APPROVE THE RATIFICATION OF THE COUNTY EXECUTIVE'S APPOINTMENTS TO THE INSURANCE COMMITTEE AS FOLLOWS:
   CHRIS CASSETTY
   BEN RODGERS
   TOMMY COPELAND (COUNTY EMPLOYEE)

2 YEAR TERMS TO EXPIRE MAY 2020

Commissioner Jordan Iwanyszyn moved and Commissioner Jim Martin seconded the motion to approve the Ratification of the County Executive's appointments of Chris Cassetty, Ben Rodgers, and Tommy Copeland (County Employee) to the Insurance Committee. These are 2 year terms to expire May 2020.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.
MOTION RE: APPROVE THE RATIFICATION OF THE COUNTY EXECUTIVE'S APPOINTMENTS TO THE REGIONAL PLANNING COMMISSION AS FOLLOWS:

JIM MARTIN
MIKE ATWOOD

4 YEAR TERMS TO EXPIRE SEPTEMBER 2022

Commissioner Chris Cassetty moved and Commissioner Jimmy Neal seconded the motion to approve the Ratification of the County Executive's appointments of Jim Martin and Mike Atwood to the Regional Planning Commission for 4 year terms to expire September 2022.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

MOTION RE: APPROVE THE RATIFICATION OF THE COUNTY EXECUTIVE'S APPOINTMENT OF JIMMY NEAL TO FILL AN UNEXPIRED TERM ON THE SALARIES & PAYSCALE COMMITTEE - TERM TO EXPIRE JANUARY 2019

Commissioner Kim Bradford moved and Commissioner Darren Wilson seconded the motion to approve the Ratification of the County Executive's appointment of Jimmy Neal to fill an unexpired term on the Salaries & Payscale Committee with term to expire January 2019.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

MOTION RE: APPROVE THE RATIFICATION OF THE FOLLOWING COUNTY EXECUTIVE'S APPOINTMENTS TO THE ETHICS COMMITTEE FOR 1 YEAR TERM TO EXPIRE SEPTEMBER 2019:

MIKE ATWOOD
KEVIN CHRISTOPHER
KIM BRADFORD
HAROLD BURRIS – ELECTED OFFICIAL
JERE MASON – REPRESENTATIVE OF 911 BOARD

Commissioner Cindy Adams moved and Commissioner Terry Randolph seconded the motion to approve the Ratification of the County Executive's appointments of Mike Atwood, Kevin Christopher, Kim Bradford, Harold Burris – Elected Official, and Jere Mason – Representative of 911 Board for a 1 year term to expire September 2019.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.
MOTION RE: APPROVE THE RATIFICATION OF THE COUNTY EXECUTIVE’S APPOINTMENT OF KATHY DUNN TO FILL AN UNEXPIRED TERM ON THE HEALTH AND SAFETY STANDARDS BOARD WITH TERM TO EXPIRE JANUARY 2019

Commissioner Darren Wilson moved and Commissioner Kim Bradford seconded the motion to approve the Ratification of the County Executive’s appointment of Kathy Dunn to fill the unexpired term on the Health and Safety Standards Board with term to expire January 2019.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

MOTION RE: APPROVAL OF COUNTY OFFICIALS BONDS AS FOLLOWS:

<table>
<thead>
<tr>
<th>OFFICIAL</th>
<th>BOND AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>RANDY K PORTER – COUNTY EXECUTIVE</td>
<td>$100,000</td>
</tr>
<tr>
<td>WILLIAM EDWARD FARRIS – SHERIFF</td>
<td>$100,000</td>
</tr>
<tr>
<td>WAYNE NABORS – COUNTY CLERK</td>
<td>$100,000</td>
</tr>
<tr>
<td>FREDDIE G NELSON – TRUSTEE</td>
<td>$3,700,000</td>
</tr>
<tr>
<td>HAROLD L BURRIS – REGISTER OF DEEDS</td>
<td>$100,000</td>
</tr>
<tr>
<td>JENNIFER WILKERSON – CIRCUIT COURT CLERK</td>
<td>$100,000</td>
</tr>
<tr>
<td>RECEIVER BOND</td>
<td>$10,000</td>
</tr>
<tr>
<td>HORACE RANDY JONES – ROAD SUPERVISOR</td>
<td>$100,000</td>
</tr>
</tbody>
</table>

Commissioner Joe Iwanyszyn moved and Commissioner Jimmy Neal seconded the motion to approve the County Officials Bonds as follows:

Randy K Porter – County Executive $100,000
William Edward Farris – Sheriff $100,000
Wayne Nabors – County Clerk $100,000
Freddie G. Nelson – Trustee $3,700,000
Harold L Burris – Register of Deeds $100,000
Jennifer Wilkerson – Circuit Court Clerk
Receiver Bond $10,000
Horace Randy Jones – Road Supervisor $100,000

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

THE COMMISSION CHAIR TO APPOINT 5 MEMBERS TO SERVE ON THE RULES COMMITTEE:

MIKE ATWOOD
JIM MARTIN
DANNY HOLMES
CHRIS CASSETTY
JONATHAN WILLIAMS
ANNOUNCEMENTS AND STATEMENTS:

EMPLOYEE OF THE MONTH: None

CITIZEN OF THE MONTH: CONNER SMITH

(SEE ATTACHED)
CITIZEN OF THE MONTH

FOR SEPTEMBER

CONNER SMITH

*** Footnote: No employee of the month for September 2018
MOTION RE: ADJOURN

Commissioner Jimmy Neal moved and Commissioner Dale Moss seconded the motion to adjourn. The motion passed.
PLANNING COMMITTEE MEETING

TO: Putnam County Board of Commissioners

FROM: Randy Porter, County Executive

DATE: September 5, 2018

RE: Planning Committee Agenda

Listed below are items to be considered by the County’s Planning Committee on Monday, September 10, 2018, IMMEDIATELY AFTER FISCAL REVIEW COMMITTEE MEETING.

1. Elect Officers: Chairman, Vice-Chairman and Secretary.

2. Elect 1 member to serve on the Nominating Committee.

3. Elect 4 members to serve on the Road Committee for 1 year terms.

4. Elect 2 members to serve on the Intergovernmental Committee for 2 year terms.

5. Consider list from the Sheriff's office to declare items as surplus to sell via Internet Auction.

6. Any other business that needs to be reviewed by the Planning Committee.

Randy will be bring a list of people interested in serving on Committees for your consideration.
PLANNING COMMITTEE
MINUTES
September 10, 2018
Prepared by Deborah Francis

Kevin Christopher Present        Danny Holmes Present
Sam Sandlin Present             Dale Moss Present
Theresa Tayes Present           Kim Bradford Present
Terry Randolph Absent           Kathy Dunn Present
Adam Johnson Present            Jordan Iwanyszyn Present
Grover Bennett Present         Cathy Reel Present

Item #1  Election of Officers

Cathy Reel was elected Chairman
Kim Bradford was elected as Vice-Chairman
Kathy Dunn was elected as Secretary

Item #2  Election of 1 member to serve on Nominating

Terry Randolph was elected as Nominating Member

Item #3  Road Committee - 4 members - 1 year terms

Dale Moss
Adam Johnson
Terry Randolph
Theresa Tayes

Item #4  Intergovernmental Committee 2 year terms

Jordan Iwanyszyn
Kathy Dunn

Item #5  Sheriff’s Office list of surplus items

Motion: Recommends approval of the list from the Sheriff’s Office of declared surplus items and approval to sell via Internet Auction.

Made By: Iwanyszyn
Seconded: Randolph

VOICE VOTE         APPROVED

Item #6  Any other business

NONE

ADJOURNED
FISCAL REVIEW COMMITTEE

TO: Putnam County Board of Commissioners

FROM: Randy Porter, County Executive

DATE: September 5, 2018

RE: Fiscal Review Committee Agenda

Listed below are items to be considered by the County's Fiscal Review Committee on September 10, 2018 at 5:30 PM in the County Commission Chambers at the Courthouse.

1. Elect Officers: Chairman, Vice-Chairman and Secretary.
2. Elect 1 member to serve on the Nominating Committee.
3. Elect 2 members to serve on the Intergovernmental Committee for 2 year terms.
4. Consider budget amendments to the County General Fund.
5. Consider budget amendments to the Drug Control Fund.
6. Consider budget amendments to the General Purpose School Fund.
7. Any other business that needs to be reviewed by the Fiscal Review Committee.

Randy will be bring a list of people interested in serving on Committees for your consideration.
FISCAL REVIEW COMMITTEE
MINUTES
September 10, 2018
Prepared by Deborah Francis

ROLL CALL

Jonathan Williams  Present  Andrew Donadio  Present
Jim Martin  Present  Ben Rodgers  Present
Jerry Ford  Present  Jimmy Neal  Present
Jerry Roberson  Present  Darren Wilson  Present
Cindy Adams  Present  Joe Iwanyszyn  Present
Chris Cassetty  Present  Mike Atwood  Present

Item #1  Election of Officers:

Mike Atwood was elected as Chairman
Jonathan Williams was elected as Vice Chairman
Joe Iwanyszyn was elected as Secretary

Item #2  Election of 1 member for the Nominating Committee

Darren Wilson was elected as Nominating Member

Item #3  Election of 2 members to serve on the Intergovernmental Committee
for 2 year terms:

Ben Rodgers
Cindy Adams

Item #4  Budget Amendments to the County General Fund

Motion: Recommends approval of budget amendments to the County General Fund.

Made By: Cassetty  VOICE VOTE  APPROVED
Seconded: Adams

Item #5  Budget Amendments to the Drug Control Fund

Motion: Recommends approval of budget amendments to the Drug Control Fund.

Made By: Ford  VOICE VOTE  APPROVED
Seconded: Martin

Item #6  Budget amendments to the General Purpose School Fund.

Motion: Recommends approval of budget amendments to the General Purpose School Fund.

Made By: Adams  VOICE VOTE  APPROVED
Seconded: Neal

Item #7  Any other business that needs to be reviewed by the Fiscal Review Committee

NONE

ADJOURNED
NOMINATING COMMITTEE

TO: Putnam County Board of Commissioners

FROM: Randy Porter, County Executive

DATE: September 5, 2018

RE: Nominating Committee Agenda

Listed below are items to be considered by the Nominating Committee on Monday September 10, 2018 AFTER THE PLANNING COMMITTEE MEETING.

1. Elect Officers: Chairman, Vice-Chairman and Secretary.

2. Consider nominations for Commission Chairman, Chairman Protempore and Parliamentarian 1 year terms

3. Consider nomination for 1 member to serve on the Animal Control Board 4 year term to expire September 2022

4. Consider nominations for 3 members to serve on the Finance Committee 2 year terms to expire September 2020

5. Consider 1 appointment to the Regional Airport Board of Adjustments 3 year term to expire September 2021

6. Consider approval of Circuit Court Clerk Jennifer Wilkerson's appointments to Judicial Commissioners in her office as follows:
   Amy Wilson
   Vickie Callahan
   Miranda Mayfield
   Jennifer Denby

7. Consider 2 appointments to the Joint Economic and Community Development Board 4 year terms to expire September 2022

8. Consider 2 appointments to the Judicial Commissioner Interview Committee 4 year terms to expire September 2022

9. Consider 3 appointments to the Beer Board for 3 year terms to expire October 2021. Consider 1 appointment to fill an unexpired term on the Beer Board with term to expire October 2020.

10. Consider 1 appointment to the Delinquent Property Tax Committee with term to expire October 2018. Consider 1 appointment to fill an unexpired term on the Delinquent Property Tax Committee with the term to expire October 2020.

12. Consider 1 appointment to fill an unexpired term on the Rail Trail Authority with the term to expire December 2020.

13. Consider 4 appointments to fill unexpired terms on the Adult Oriented Entertainment Board with terms expiring December 2020.

14. Any other business that needs to be considered by the Nominating Committee.

*Randy will be bring a list of people interested in serving on Committees for your consideration.*
Nominating Notes
Taken by Randy Porter

Election of Officers

Chairman         Terry Randolph
Vice Chair        Darren Wilson
Secretary         Cathy Reel

Nominations for:
Commission Chair  Ben Rodgers
Chairman Pro-Temp  Jim Martin & Jordan Iwanyszyn
Parliamentarian   Mike Atwood

Animal Control Board
Sam Sandlin       Term Expires 9-2022

Finance Committee  Pick 3
Ben Rodgers       Terms expires 9-2020
Jordan Iwanyszyn
Mike Atwood
Grover Bennett

Regional Airport Board of Adjustments
Bill Scruggs (Pilot) Term to expire 9-2021

Judicial Commissioners in Circuit Court Office
Amy Wilson
Vickie Callahan
Miranda Mayfield
Jennifer Denby

4 year terms

Joint Economic Development Board  Pick 2
Jim Martin
Kathy Dunn
Jimmy Neal

Term expires 9-2020

Judicial Commissioner Interview Committee
Danny Holmes       Pick 2
Jonathan Williams

Beer Board         Pick 1 to serve unexpired term
Jimmy Neal         to expire 9-2020
Jonathan Williams

Delinquent Property Tax Committee  Pick 3
Cindy Adams       1 to fill unexpired term 9-2020
AJ Donadio        2 terms to expire 9-2022
Sam Sandlin       Terms changed to September
Sports Council  Pick 1  Term to expire 9-2020
Kevin Christopher  
Kathy Dunn  
Jordan Iwanyszyn  
Jimmy Neal

Rail Trail Authority  Pick 1  Term to expire 12-2020
Joe Iwanyszyn

Adult Oriented Entertainment Board  Changed term to September 2020
Who ever is on Beer Board 2020
is also on this Committee