MINUTES
OF
PUTNAM COUNTY COMMISSION
OCTOBER 16, 2017

Prepared by: Wayne Nabors
Putnam County Clerk
121 S Dixie Avenue
Cookeville, TN 38501
STATE OF TENNESSEE

COUNTY OF PUTNAM

BE IT REMEMBERED: that on October 16, 2017 there was a regular meeting of the Putnam County Board of Commissioners.

There were present and presiding, the Chairman, Mike Atwood and the County Clerk, Wayne Nabors.

Major Jim Eldridge of the Putnam County Sheriff's Department called the meeting to order.

The Chairman, Mike Atwood recognized David Hill of the Northeast Church of Christ College for the Invocation.

The Chairman, Mike Atwood recognized Commissioner Bob Duncan to lead the Pledge to the Flag of the United States of America.

The Chairman asked the Commissioners to signify their presence at the meeting and the following were present:

PRESENT:

Scott Ebersole  Ben Rodgers
Tom Short      Danny Holmes
Jordan Iwanyszyn Benton Young
Jerry Ford     Jimmy Neal
Jerry Roberson Tony Honeycutt
Larry Bennett  Kim Bradford
Cindy Adams    Jim Martin
Bobby Williams Bob Duncan
Chris Savage   Marsha Bowman
Larry Redwine  Donny Buttram
Mike Medley    Mike Atwood

ABSENT:

Reggie Shanks

The Clerk announced that twenty-three (23) were present and one (1) absent. Therefore, the Chairman declared a quorum.

MOTION RE: APPROVE THE AGENDA

Commissioner Jordan Iwanyszyn moved and Commissioner Scott Ebersole seconded the motion to approve the Agenda of the October 16, 2017 Meeting of the Putnam County Board of Commissioners.

(SEE ATTACHED)
AGENDA
PUTNAM COUNTY
BOARD OF COMMISSIONERS

Monthly Awards will be presented at 5:45 PM

Regular Monthly Session
Monday, October 16, 2017 6:00PM

1. Call to Order - Sheriff Eddie Farris

2. Invocation

3. Pledge to the Flag of the United States of America

4. Roll Call - County Clerk Wayne Nabors

5. Approval of the Agenda

6. Approval of the Minutes of Previous Meeting

7. Unfinished Business and Action Thereon by the Board
   A. Report of Standing Committees
      1. Planning Committee
      2. Fiscal Review Committee
      3. Nominating Committee
   B. Report of Special Committees
   C. Other Unfinished Business

8. New Business and Action Thereon by the Board
   A. Report of Standing Committees
      1. Planning Committee
         a. Recommends approval for Trustee Freddie Nelson to sell miscellaneous equipment via Internet Auction.
         b. Recommends approval for the Sheriff's Office to provide for retiring officers, their assigned firearm as a retirement gift.
c. Recommends approval for the Sheriff's Office to declare list of items as surplus and to be sold via Internet public auction.

d. Recommends approval of a Resolution authorizing the County Executive to sign documents associated with the Tennessee Department of Transportation Project #71011-2233-94.

e. Recommends approval for PCEMS to sell a 2007 F-450 Ambulance Chassis via Internet Auction with VIN#1FDXF46R78EC82819.

2. Fiscal Review Committee

a. Recommends approval of budget amendments to the County General Fund.

b. Recommends approval of budget amendments to the General Purpose School Fund.

c. Recommends approval of budget amendment to the Drug Control Fund.

d. Recommends approval to extend the grant contract for TN Central Heritage Rail-Trail until November 1, 2018.

e. Recommends approval to transfer a single purpose detection dog to Fentress County Sheriff's Office for consideration of $2,500.

3. Nominating Committee

a. Recommends approval for the following to be appointed to the Joint Economic Development Board for 4 year terms to expire September 2021:
   - Small Business - Gary Floeter
   - Real Estate - Donnita Hill
   - Key Manufacturing - Dee Prince
   - Cookeville Mechanical
   - Exit Rocky Top Realty
   - FICOSA

b. Recommends approval of the appointment of Matthew L. Hickey to fill an unexpired term as part time Judicial Commissioner with the term to expire August 2019.

c. Recommends the reappointment of Mark Harris as County Veterans Service Officer for another 4 year term to expire September 2021.

d. Recommends the following reappointments to the Beer Board for 3 year terms to expire October 2020:
   - Larry Bennett
   - David Gentry

e. Recommends approval of the following reappointments to the Delinquent Property Tax Committee for 2 year terms to expire October 2019:
   - Tony Honeycutt
   - Benton Young

B. Report of Special Committees

C. Resolutions

D. Election of Notaries
E. Other New Business

1. Recognize Cash Flow Analysis for the General Purpose School Fund.

2. Ratification of Randy Porter's appointment of Ted McWilliams to the Regional Planning Commission: Term to expire September 2021

3. Acknowledgment of the letter from the Comptroller of the Treasury Office on the approval of the Fiscal Year 2018 budget.

*Requires no action, but needs to be incorporated into the minutes*

9. Announcements and Statements

10. Adjourn
The Chairman asked for discussion on the motion to approve the Agenda of the October 16, 2017 Meeting of the Putnam County Board of Commissioners. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

MOTION RE: APPROVE MINUTES OF THE PREVIOUS MEETING

Commissioner Benton Young moved and Commissioner Kim Bradford seconded the motion to approve the Minutes of the September 18, 2017 Meeting of the Putnam County Board of Commissioners.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion to approve the Minutes of the September 18, 2017 Meeting of the Putnam County Board of Commissioners. The motion carried.

UNFINISHED BUSINESS AND ACTION THEREON BY THE BOARD

REPORT OF STANDING COMMITTEES

PLANNING COMMITTEE: No unfinished business.

FISCAL REVIEW COMMITTEE: No unfinished business.

NOMINATING COMMITTEE: No unfinished business.

REPORT OF SPECIAL COMMITTEES: None

OTHER UNFINISHED BUSINESS: None

NEW BUSINESS AND ACTION THEREON BY THE BOARD

REPORT OF STANDING COMMITTEES

PLANNING COMMITTEE:

MOTION RE: PLANNING COMMITTEE RECOMMENDS APPROVAL FOR TRUSTEE FREDDIE NELSON TO SELL MISCELLANEOUS EQUIPMENT VIA INTERNET AUCTION

Commissioner Donny Buttram moved and Commissioner Tony Honeycutt seconded the motion to approve for Trustee, Freddie Nelson to sell miscellaneous equipment via Internet Auction.

(SEE ATTACHED)
Honorable County Commissioners:

In the Trustees office, we have surplus equipment such as monitors, printers, keyboards etc.

I am requesting your permission to allow me to sale these items by online auction.

Thank you for your consideration.

Freddie G. Nelson
Putnam County Trustee
Pull Memory

Monitor Dell: CN-08R339-47606-2CA-AE95 (Rev A00) Dec 2002
Monitor Dell: CN-0DS428-72201-47X-36UL (Rev A00) July 2004

Copier - Workio 3530 (Panasonic DP-3530) Ser# IFP45B07855-000137
Model DP-3530-PUR

Printer - Ser# NYA81859 Canon F165400 May 2014

HP LaserJet 1022N Ser# VNB3P11702 Model B01SB-0405-00 Q5913A (Jul 2000) 5916 A
HP LaserJet 1022N Ser# VNB3T10772 Model B01SB-0405-00 Q5913A (Jul 2000) 5916 A
HP LaserJet 1022N Ser# VNB3P11695 Model B01SB-0405-00 Q5913A (Jul 2000) 5916 A
HP LaserJet 1022N Ser# VNB3T10820 Model B01SB-0405-00 Q5913A (Jul 2000) 5916 A
HP LaserJet 1022N Ser# VNB3T10820 Model B01SB-0405-00 Q5913A (Jul 2000) 5916 A
HP LaserJet 400(M401dn) Ser# VNG3H02562 Model SHVNC-1100-00 Product# CF399A

Canon - Fujitsu Ser# 004972 Model# Fi-6110 - Part# PA03607-8005 (Date 2010-1)
Canon - Fujitsu Ser# 113725 Model# Fi-5110C Part# PA03860-8055 (2007-1)

Com Switch5 - Ser# AB1974 UQ8G000E5E7 (3CF5U05) Main Assy 10015194

AC Adapter - Ser# 10239286C (080978-11)

LTE Power Supply Ser# RE070604103 Model# NU40-2160250-13

Cty Board Ser# N/A Model# U30U Ext#D11 Sticker# 952-0116-A01

Dell Hard Drive - 3SRM0R1 Model: DNE1F DP/N: J9X2FA02
Dell Hard Drive - 3SRN0R1 Model: DNE1F DP/N: J9X2FA02

Dell Hard Dr. Ser# N/A Model: E205 Sticker# HSZ36X1
The Chairman asked for discussion on the motion to approve the Trustee, Freddie Nelson to sell miscellaneous equipment via Internet Auction. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

MOTION RE: THE PLANNING COMMITTEE RECOMMENDS APPROVAL FOR THE SHERIFF’S OFFICE TO PROVIDE FOR RETIRING OFFICERS, THEIR ASSIGNED FIREARM AS A RETIREMENT GIFT

Commissioner Donny Buttram moved and Commissioner Jim Martin seconded the motion to approve the Sheriff's Office to provide for retiring officers, their assigned firearm as a retirement gift.

(SEE ATTACHED)
DATE: October 1, 2017

TO: Honorable County Commissioners

SUBJECT: Commissioned staff retirement

Based upon a governing policy and at my discretion, I request authorization to provide a retiring commissioned staff member with their Sheriff's Office assigned firearm as a retirement gift.

This request is a small token of the many years of public service that has been provided by a retiree as a symbolic gesture of thanks and gratitude from Putnam County.

Thanking you in advance,

Sheriff Eddie Farris

Earning the Public’s Trust Every Day
The Chairman asked for discussion on the motion to approve the Sheriff’s Office to provide for retiring officers, their assigned firearm as a retirement gift. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

MOTION RE: THE PLANNING COMMITTEE RECOMMENDS APPROVAL FOR THE SHERIFF’S OFFICE TO DECLARE LIST OF ITEMS AS SURPLUS AND TO BE SOLD VIA INTERNET PUBLIC AUCTION

Commissioner Donny Buttram moved and Commissioner Kim Bradford seconded the motion to approve the Sheriff’s Office to declare the list of items as surplus and to be sold via Internet Public Auction.

(SEE ATTACHED)
October 1, 2017

Putnam County Sheriff's Office requests to declare the following assets as surplus items to be sold via internet public auction.

1) Generator set, Diesel with wheeled trailer 209747-1
   #99J09 – 3916854 – 45931894  gray

2) Grader, road, Caterpillar M130GS 1984
   ID # 7GB00366  green

3) Tractor, International/Case diesel 1988
   ID # 11508298 - 11401885 M-1394  beige

4) Distributor, water, Caterpillar 613C 2004
   KEH00011DD – 3825014970690  green

5) Pickup truck, Ford F-150 2008
   1FTRF12288KD93076  147,288 miles  brown

6) Loader, scoop type, John Deere  yellow
   ID # CK444EB000740  444E
Thank you for your consideration,

Sheriff Eddie Farris
The Chairman asked for discussion on the motion to approve the Sheriff’s Office to declare the list of items as surplus and to be sold via Internet Public Auction. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

MOTION RE: THE PLANNING COMMITTEE RECOMMENDS APPROVAL OF A RESOLUTION AUTHORIZING THE COUNTY EXECUTIVE TO SIGN DOCUMENTS ASSOCIATED WITH THE TENNESSEE DEPARTMENT OF TRANSPORTATION PROJECT #71011-2233-94

Commissioner Donny Buttram moved and Commissioner Tony Honeycutt seconded the motion to approve a Resolution Authorizing the County Executive to Sign Documents Associated with the Tennessee Department of Transportation Project #71011-2233-94.

(SEE ATTACHED)
RESOLUTION AUTHORIZING THE PUTNAM COUNTY EXECUTIVE
TO SIGN DOCUMENTS WITH TENNESSEE DEPARTMENT
OF TRANSPORTATION FOR PROJECT #71011-2233-94

WHEREAS; the Department of Transportation of the State of Tennessee proposes to construct a project in the County of Putnam, Tennessee, designated as Federal Project No. HSIP-135(18), State Project No. 71011-2233-94, that is described as "(Burgess Falls Road), Intersection at West Cemetery Road Route: SR-135".

NOW, THEREFORE BE IT RESOLVED; by the Putnam County Board of Commissioners, in regular session, authorizes County Executive, Randy Porter to sign documents with the Tennessee Department of Transportation for Project # 71011-2233-94.

Approved on the 16th October, 2017

Randy Porter, County Executive

ATTESED:

Wayne Nabors, County Clerk
The Chairman asked for discussion on the motion to approve the Resolution Authorizing the County Executive to Sign Documents Associated with the Tennessee Department of Transportation Project #71011-2233-94. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

**MOTION RE: THE PLANNING COMMITTEE RECOMMENDS APPROVAL FOR PCEMS TO SELL A 2007 F-450 AMBULANCE CHASSIS VIA INTERNET AUCTION WITH VIN # 1FDXF46R78EC82819**

Commissioner Donny Buttram moved and Commissioner Kim Bradford seconded the motion to approve PCEMS to sell a 2007 F-450 Ambulance Chassis via Internet Auction with VIN # 1FDXF46R78EC82819.

(SEE ATTACHED)
Request to Sale

PCEMS requests permission to sell the following chassis on Gov Deals at public auction.

2007 Ford F-450
Used as a parts truck for the last several years
1FDXF46R78EC82819

Respectfully,

[Signature]

Tommy Copeland, CCP
Chief
The Chairman asked for discussion on the motion to approve PCEMS to sell a 2007 F-450 Ambulance Chassis via Internet Auction with VIN # 1FDXF46R78EC82819. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

FISCAL REVIEW COMMITTEE

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE COUNTY GENERAL FUND

Commissioner Chris Savage moved and Commissioner Kim Bradford seconded the motion to approve Budget Amendments to the County General Fund.

(SEE ATTACHED)
# BUDGET AMENDMENT SUMMARY

**FOR COUNTY GENERAL**

## County General Expenditure

<table>
<thead>
<tr>
<th>Debit</th>
<th>Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>53330 Drug Court</strong></td>
<td></td>
</tr>
<tr>
<td>169 Part Time</td>
<td>11,000 Additional funding to be received</td>
</tr>
<tr>
<td>189 Other Salaries &amp; Wages</td>
<td>31,167 for Veterans Drug Treatment Program</td>
</tr>
<tr>
<td>Benefits</td>
<td>14,398 See attached letter from Julie Chambers</td>
</tr>
<tr>
<td>307 Communications</td>
<td>1,500</td>
</tr>
<tr>
<td>355 Travel</td>
<td>2,000</td>
</tr>
<tr>
<td>435 Office Supplies</td>
<td>6,500</td>
</tr>
<tr>
<td>599 Other Charges</td>
<td>3,383</td>
</tr>
<tr>
<td><strong>54110 Sheriff Department</strong></td>
<td></td>
</tr>
<tr>
<td>338 Maintenance &amp; Repair-Vehicle</td>
<td>10,000 Funds from Sale of Property</td>
</tr>
<tr>
<td>354 Transportation</td>
<td>10,000</td>
</tr>
<tr>
<td>718 Motor Vehicles</td>
<td>6,935</td>
</tr>
<tr>
<td><strong>55110 Local Health</strong></td>
<td></td>
</tr>
<tr>
<td>316 Contributions</td>
<td>58,600 Additional funds for year 4 Tobacco Settlement</td>
</tr>
<tr>
<td><strong>55900 Other Public Health</strong></td>
<td></td>
</tr>
<tr>
<td>399 Other Contracted Services</td>
<td>12,100 Amendment to DGA Contract</td>
</tr>
<tr>
<td><strong>99100 Transfer to Other Funds</strong></td>
<td></td>
</tr>
<tr>
<td>590 Transfer Out</td>
<td>52,127 To Drug Control Fund from Sale of Property proceeds</td>
</tr>
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</table>

## County General Revenues

<table>
<thead>
<tr>
<th>Debit</th>
<th>Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>44540 Sale of Property</td>
<td>79,062</td>
</tr>
<tr>
<td>46220 Drug Control Grants</td>
<td>69,948</td>
</tr>
<tr>
<td>46310 Health Department Grant</td>
<td>12,100</td>
</tr>
<tr>
<td>46990 Other State Revenues</td>
<td>58,600</td>
</tr>
</tbody>
</table>

$219,710 $219,710
October 3, 2017

Debby Francis
Manager of Account/Budgets
300 East Spring St. Rm. 8
Cookeville, TN 38501

RE: Budget Amendment

Mrs. Francis,

The 13th Judicial District is requesting a budget amendment to its 2017-2018 budget. The Recovery Courts have received an additional state contract to enhance the Veterans Treatment Court Program with the Department of Mental Health and Substance Abuse Agency in the amount of $69,948. Please see the attached budget summary on how we have budgeted this money for the Veterans Treatment Court. Our main use for this money is hiring a full-time Licensed Alcohol and Drug Addiction Counselor (LADAC) along with a part-time Peer Support Specialist.

Should you have any questions, please feel free to contact me at (931) 372-1003.

Sincerely,

Julie Chambers
Recovery Courts Director
13th Judicial District
# County General Fund

<table>
<thead>
<tr>
<th>Account Number</th>
<th>Original FY 2017-2018</th>
<th>VTC Enhancement Contract</th>
<th>Total FY 2017-2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>53330 Drug Court</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>105 Director/Supervisor Salaries</td>
<td>52,400</td>
<td>0</td>
<td>52,400</td>
</tr>
<tr>
<td>19 Benefits &amp; Taxes</td>
<td>19,829</td>
<td>0</td>
<td>19,829</td>
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<tr>
<td>169 Part-Time Wages</td>
<td>0</td>
<td>11,000</td>
<td>11,000</td>
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<tr>
<td>186 Benefits &amp; Taxes</td>
<td>0</td>
<td>1,392</td>
<td>1,392</td>
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<tr>
<td>186 Longevity</td>
<td>500</td>
<td>0</td>
<td>500</td>
</tr>
<tr>
<td>186 Benefits &amp; Taxes</td>
<td>123</td>
<td>0</td>
<td>123</td>
</tr>
<tr>
<td>189 Others Salaries and Wages</td>
<td>28,000</td>
<td>31,167</td>
<td>59,167</td>
</tr>
<tr>
<td>189 Benefits &amp; Taxes</td>
<td>6,384</td>
<td>13,006</td>
<td>19,390</td>
</tr>
<tr>
<td>307 Communications</td>
<td>5,550</td>
<td>1,500</td>
<td>7,050</td>
</tr>
<tr>
<td>351 Rent</td>
<td>17,784</td>
<td>0</td>
<td>17,784</td>
</tr>
<tr>
<td>355 Travel</td>
<td>10,003</td>
<td>2,000</td>
<td>12,003</td>
</tr>
<tr>
<td>399 Other Contracted Services</td>
<td>24,704</td>
<td>0</td>
<td>24,704</td>
</tr>
<tr>
<td>425 Fuel</td>
<td>3,000</td>
<td>0</td>
<td>3,000</td>
</tr>
<tr>
<td>435 Office Supplies</td>
<td>8,883</td>
<td>6,500</td>
<td>15,383</td>
</tr>
<tr>
<td>499 Other Supplies &amp; Materials</td>
<td>27,000</td>
<td>0</td>
<td>27,000</td>
</tr>
<tr>
<td>599 Other Charges</td>
<td>6,400</td>
<td>3,383</td>
<td>9,783</td>
</tr>
<tr>
<td>718 Vehicle</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>719 Equipment</td>
<td>1,440</td>
<td>0</td>
<td>1,440</td>
</tr>
</tbody>
</table>

**TOTAL RECOVERY COURTS**

212,000 69,948 281,948

**All funds in this budget are grant funds that are forfeited to the state unless used by the Recovery Courts for rehabilitation.**
DATE: October 1, 2017

TO: Fiscal Review Committee - Honorable County Commissioners

SUBJECT: Budget Item Transfer Request

Please allow this to serve as my request to transfer the following moneys:

Transfer a total of $52,127.00 from 101 - 44540 Sale of Property (Receipt #1857) to line item 122 - 44540 Sale of Property.

Transfer a total of $26,935.00 from 101 – 44540 Sale of Property (Receipt #0051, 1855, 1857, 2161, 2215) to line item 101 – 54110 - 338 Maintenance & Repairs – Vehicle for $10,000.00; to line item 101 – 54110 - 354 Transportation - Other for $10,000.00; to line item 101 – 54110 – 718 Motor Vehicles for $6,935.00.

Thanking you in advance,

[Signature]
Sheriff Eddie Farris
REVISED

To: Debby Francis

Date: October 2, 2017

Subject: Line Item Adjustments

Please make the following line item adjustments to Original budget 2017/18

STATE CONTRACT

55900-399 Other Contracted Services - increase the total by $12,100 from $14,900 to $27,000 beginning budget amount

LOCAL DIRECT BUDGET

55110-316 Contributions (TOBACCO)

Current total beginning balance $8812.00 (carryover from last year grant)

Increase amount by $58,600 for Year 4 Tobacco Settlement Funding
Total new balance budget = $ 67,412

Thank you.

Lisa Bumalough
Health Department Director
### Amendment # 1

**ATTACHMENT 1**

**GRANT BUDGET**

*(BUDGET PAGE 1)*

<table>
<thead>
<tr>
<th>POLICY 03 Object Line-item Reference</th>
<th>EXPENSE OBJECT LINE-ITEM CATEGORY 1 <em>(detail schedule(s) attached as applicable)</em></th>
<th>GRANT CONTRACT</th>
<th>GRANTEE PARTICIPATION</th>
<th>TOTAL PROJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Salaries ²</td>
<td>$1,533,400.00</td>
<td>$0.00</td>
<td>$1,533,400.00</td>
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<tr>
<td>2</td>
<td>Benefits &amp; Taxes</td>
<td>$440,100.00</td>
<td>$0.00</td>
<td>$440,100.00</td>
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<tr>
<td>4, 15</td>
<td>Professional Fee/ Grant &amp; Award ²</td>
<td>$27,000.00</td>
<td>$0.00</td>
<td>$27,000.00</td>
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<tr>
<td>5</td>
<td>Supplies</td>
<td>$28,200.00</td>
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<td>6</td>
<td>Telephone</td>
<td>$500.00</td>
<td>$0.00</td>
<td>$500.00</td>
</tr>
<tr>
<td>7</td>
<td>Postage &amp; Shipping</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
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<tr>
<td>8</td>
<td>Occupancy</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
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<tr>
<td>9</td>
<td>Equipment Rental &amp; Maintenance</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>10</td>
<td>Printing &amp; Publications</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>11, 12</td>
<td>Travel/ Conferences &amp; Meetings ²</td>
<td>$27,600.00</td>
<td>$0.00</td>
<td>$27,600.00</td>
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<tr>
<td>13</td>
<td>Interest ²</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
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<tr>
<td>14</td>
<td>Insurance</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
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<tr>
<td>16</td>
<td>Specific Assistance To Individuals ²</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>17</td>
<td>Depreciation ²</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>18</td>
<td>Other Non-Personnel ²</td>
<td>$58,600.00</td>
<td>$0.00</td>
<td>$58,600.00</td>
</tr>
<tr>
<td>20</td>
<td>Capital Purchase ²</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
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<tr>
<td>22</td>
<td>Indirect Cost (% and method)</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>24</td>
<td>In-Kind Expense</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
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<tr>
<td>25</td>
<td>GRAND TOTAL</td>
<td>$2,115,400.00</td>
<td>$0.00</td>
<td>$2,115,400.00</td>
</tr>
</tbody>
</table>


2. Applicable detail follows this page if line-item is funded.
The Chairman asked for discussion on the motion to approve Budget Amendments to the County General Fund. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Scott Ebersole
Tom Short
Jordan Iwanyszyn
Jerry Ford
Jerry Roberson
Larry Bennett
Cindy Adams
Bobby Williams
Chris Savage
Larry Redwine
Mike Medley
Ben Rodgers
Danny Holmes
Benton Young
Jimmy Neal
Tony Honeycutt
Kim Bradford
Jim Martin
Bob Duncan
Marsha Bowman
Donny Buttram
Mike Atwood
Cathy Reel

ABSENT:

Reggie Shanks

The Clerk announced that twenty-three (23) voted for, zero (0) voted against, zero (0) abstained, and one (1) absent. The motion carried.

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE GENERAL PURPOSE SCHOOL FUND

Commissioner Chris Savage moved and Commissioner Kim Bradford seconded the motion to approve Budget Amendments to the General Purpose School Fund.

(SEE ATTACHED)
September 29, 2017

Honorable Commissioners
Putnam County Courthouse
Cookeville, TN 38501

Honorable Commissioners:

Please consider approval of the following budget amendments to the General Purpose School, as submitted.

Sincerely,

Mark McReynolds
Putnam County Board of Education

Enclosures:

- To budget for LEAPS grant 2017/18
- To adjust budget to match allocation for the Transition School to Work Program Grant.
- To budget for Read to Be Ready Grant Carryover.
- To budget for additional revenue received for Adult Education primary contract.
<table>
<thead>
<tr>
<th>Item #</th>
<th>Account #</th>
<th>Account Description</th>
<th>Current Approved Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Revenue</td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>141 R 46596 000 000 02003 000</td>
<td>OTHER STATE EDUCATION FUNDS</td>
<td>- 712,598.00</td>
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<tr>
<td></td>
<td></td>
<td><strong>Total Revenue</strong></td>
<td>- 712,598.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Expenditures</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>141 E 73300 105 000 02003 000</td>
<td>SUPERVISOR/DIRECTOR</td>
<td>- Decrease</td>
</tr>
<tr>
<td>3</td>
<td>141 E 73300 116 000 02003 000</td>
<td>TEACHERS</td>
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<td>4</td>
<td>141 E 73300 146 000 02003 000</td>
<td>BUS DRIVERS</td>
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<td>5</td>
<td>141 E 73300 162 000 02003 000</td>
<td>CLERICAL PERSONNEL</td>
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<td>6</td>
<td>141 E 73300 163 000 02003 000</td>
<td>EDUCATIONAL ASSISTANTS</td>
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</tr>
<tr>
<td>7</td>
<td>141 E 73300 189 000 02003 000</td>
<td>OTHER SALARIES AND WAGES</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>141 E 73300 199 000 02003 000</td>
<td>OTHER FRINGE BENEFITS</td>
<td></td>
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<tr>
<td>9</td>
<td>141 E 73300 201 000 02003 000</td>
<td>SOCIAL SECURITY</td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>141 E 73300 204 000 02003 000</td>
<td>STATE RETIREMENT</td>
<td></td>
</tr>
<tr>
<td>11</td>
<td>141 E 73300 206 000 02003 000</td>
<td>LIFE INSURANCE</td>
<td></td>
</tr>
<tr>
<td>12</td>
<td>141 E 73300 207 000 02003 000</td>
<td>MEDICAL INSURANCE</td>
<td></td>
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<tr>
<td>13</td>
<td>141 E 73300 208 000 02003 000</td>
<td>DENTAL INSURANCE</td>
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</tr>
<tr>
<td>14</td>
<td>141 E 73300 210 000 02003 000</td>
<td>UNEMPLOYMENT COMPENSATION</td>
<td></td>
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<tr>
<td>15</td>
<td>141 E 73300 212 000 02003 000</td>
<td>EMPLOYER MEDICARE</td>
<td></td>
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<tr>
<td>16</td>
<td>141 E 73300 395 000 02003 000</td>
<td>TRAVEL</td>
<td></td>
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<tr>
<td>17</td>
<td>141 E 73300 399 000 02003 000</td>
<td>OTHER CONTRACTED SERVICES</td>
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<tr>
<td>18</td>
<td>141 E 73300 498 000 02003 000</td>
<td>OTHER SUPPLIES AND MATERIALS</td>
<td></td>
</tr>
<tr>
<td>19</td>
<td>141 E 73300 624 000 02003 000</td>
<td>INSERVICE/STAFF DEV</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Total Expenditures</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Total Revenue less Total Expenditures</strong></td>
<td>712,598.00</td>
</tr>
</tbody>
</table>

Explanation: Budget for LEAPS Grant 2017/18.

Requested by: [Signature]

Recommended for Approval: [Signature]

Reviewed by: [Signature]

Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval

Action by County Commission: Approval

Non-Approval
Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Special Education

<table>
<thead>
<tr>
<th>Item #</th>
<th>Account #</th>
<th>Account Description</th>
<th>Current Approved Amount</th>
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</thead>
<tbody>
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</tr>
<tr>
<td>1</td>
<td>141-47139-02004</td>
<td></td>
<td>19,354.00</td>
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<tr>
<td>2</td>
<td>141 72210-163-02004</td>
<td>Educational Assistant</td>
<td>11,803.00</td>
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<tr>
<td>3</td>
<td>141 72210-201-02004</td>
<td>Social Security</td>
<td>732.00</td>
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<tr>
<td>4</td>
<td>141 72210-204-02004</td>
<td>State Ret</td>
<td>1,186.00</td>
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<tr>
<td>5</td>
<td>141 72210-206-02004</td>
<td>Life Insurance</td>
<td>14.00</td>
</tr>
<tr>
<td>6</td>
<td>141 72210-207-02004</td>
<td>Medical Insurance</td>
<td>2,844.00</td>
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<td>7</td>
<td>141 72210-208-02004</td>
<td>Dental Insurance</td>
<td>72.00</td>
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<td>8</td>
<td>141 72210-210-02004</td>
<td>Unemployment Comp</td>
<td>32.00</td>
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<tr>
<td>9</td>
<td>141 72210-212-02004</td>
<td>Emp. Med</td>
<td>171.00</td>
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<td>10</td>
<td>141 72210-355-02004</td>
<td>Travel</td>
<td>540.00</td>
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<td>11</td>
<td>141 72210-399-02004</td>
<td>Other Contracts</td>
<td>1,913.00</td>
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<tr>
<td>12</td>
<td>141 72210-499-02004</td>
<td>Instructional Supplies</td>
<td>47.00</td>
</tr>
</tbody>
</table>

**Total Revenue less total expenditures**

|                  | 0.00 | 2,618.00 | 2,6 |

Explanation: To adjust budget to match allocation for the Transition School to Work Program grant

Requested by:
Supervisor: Sheri Roberson

Reviewed by:
Chief Financial Officer

Recommended for Approval: Assist

Fiscal Review Committee: Recommended for Approval No Recommendation

Action by County Commission: Approval Non-Approval

Date:
<table>
<thead>
<tr>
<th>Item #</th>
<th>Account #</th>
<th>Account Description</th>
<th>Current Approved Amount</th>
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</thead>
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<tr>
<td></td>
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<td>Increase</td>
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<tr>
<td>1</td>
<td>141 R 27590 000 000 02151 000</td>
<td>OTHER FEDERAL THROUGH STATE</td>
<td>8.140.31</td>
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<td></td>
<td></td>
<td>Total Revenue</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>141 E 71100 089 000 02151 000</td>
<td>OTHER SALARIES AND WAGES</td>
<td></td>
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<tr>
<td>3</td>
<td>141 E 71100 212 000 02151 000</td>
<td>EDUCATIONAL ASSISTANTS</td>
<td></td>
</tr>
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<td>4</td>
<td>141 E 71100 291 000 02151 000</td>
<td>SOCIAL SECURITY</td>
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</tr>
<tr>
<td>5</td>
<td>141 E 71100 264 000 02151 000</td>
<td>STATE RETIREMENT</td>
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<td>6</td>
<td>141 E 71100 059 000 02151 000</td>
<td>LIFE INSURANCE</td>
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<tr>
<td>7</td>
<td>141 E 71100 429 000 02151 000</td>
<td>INSTRUCTIONAL SUPPLIES</td>
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<td>8</td>
<td>141 E 71100 059 000 02151 000</td>
<td>OTHER CHARGES</td>
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<td>9</td>
<td>141 E 72210 422 000 02151 000</td>
<td>FOOD SUPPLIES</td>
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<td>10</td>
<td>141 E 72210 432 000 02151 000</td>
<td>LIBRARY BOOKS</td>
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<td>11</td>
<td>141 E 72210 524 000 02151 000</td>
<td>INSERVICE/STAFF DEV</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Total Expenditures</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Total Revenue less Total Expenditures</td>
<td>8.140.31</td>
</tr>
</tbody>
</table>

Explanation: To budget for Ready to be Ready caregiver.

Requested by: ________________  Recommended for Approval  Official / Date

Reviewed by: ________________  No Recommendation  Date

Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval  Date

Action by County Commission: Approval  Non-Approval  Date
### Polk County Budget Amendment / Line Item Transfer Authorization Form

**Department:** Adult Education

<table>
<thead>
<tr>
<th>Item #</th>
<th>Account #</th>
<th>Account Description</th>
<th>Current Approved Amount</th>
<th>Increase</th>
<th>Decrease</th>
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<tbody>
<tr>
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<td>141 R 46500 020 01002</td>
<td>OTHER STATE EDUCATION FUNDS</td>
<td>8,578.20</td>
<td>3,750.00</td>
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<tr>
<td>2</td>
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<td>ADULT BASIC EDUCATION</td>
<td>25,734.61</td>
<td>11,250.00</td>
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<td>3</td>
<td>141 R 71600 429 000 01002</td>
<td>Rept Materials and Supplies</td>
<td>34,312.81</td>
<td>34,312.81</td>
<td></td>
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</tbody>
</table>

**Total Revenue:** 34,312.81

**Total Expenditures:** 34,312.81

**Total Revenue less Total Expenditures:** 15,000.00

Explanation: To budget for additional revenue received for Adult Education primary contract.

Requested by: Lynda Huddleston

Reviewed by: [Signature]

Chief Financial Officer

**Action by Fiscal Review Committee:** Recommended for Approval

**Recommended for Approval:**

**No Recommendation:**
The Chairman asked for discussion on the motion to approve Budget Amendments to the General Purpose School Fund. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

**FOR:**
- Scott Ebersole
- Tom Short
- Jordan Iwanyszyn
- Jerry Ford
- Jerry Roberson
- Larry Bennett
- Cindy Adams
- Bobby Williams
- Chris Savage
- Larry Redwine
- Mike Medley
- Ben Rodgers
- Danny Holmes
- Benton Young
- Jimmy Neal
- Tony Honeycutt
- Kim Bradford
- Jim Martin
- Bob Duncan
- Marsha Bowman
- Donny Buttram
- Mike Atwood
- Cathy Reel

**ABSENT:**
- Reggie Shanks

The Clerk announced that twenty-three (23) voted for, zero (0) voted against, zero (0) abstained, and one (1) absent. The motion carried.

**MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE DRUG CONTROL FUND**

Commissioner Chris Savage moved and Commissioner Jim Martin seconded the motion to approve Budget Amendments to the Drug Control Fund.

(SEE ATTACHED)
### BUDGET AMENDMENT
### DRUG CONTROL FUND

**Drug Control Revenues**

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Debit</th>
<th>Credit</th>
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</thead>
<tbody>
<tr>
<td>46980</td>
<td>Transfer In (County General Fund)</td>
<td>52,127</td>
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</table>

**Drug Control Fund Balance**

<table>
<thead>
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<th>Code</th>
<th>Description</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>39000</td>
<td>Fund Balance</td>
<td>52,127</td>
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</tbody>
</table>

Total: $52,127

Total: $52,127
The Chairman asked for discussion on the motion to approve Budget Amendments to the Drug Control Fund. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Scott Ebersole
Tom Short
Jordan Iwanyszyn
Jerry Ford
Jerry Roberson
Larry Bennett
Cindy Adams
Bobby Williams
Chris Savage
Larry Redwine
Mike Medley

Ben Rodgers
Danny Holmes
Benton Young
Jimmy Neal
Tony Honeycutt
Kim Bradford
Jim Martin
Bob Duncan
Marsha Bowman
Donny Buttram
Mike Atwood
Cathy Reel

ABSENT:

Reggie Shanks

The Clerk announced that twenty-three (23) voted for, zero (0) voted against, zero (0) abstained, and one (1) absent. The motion carried.

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL TO EXTEND THE GRANT CONTRACT FOR TN CENTRAL HERITAGE RAIL-TRAIL UNTIL NOVEMBER 1, 2018

Commissioner Chris Savage moved and Commissioner Scott Ebersole seconded the motion to approve extending the Grant Contract for TN Central Heritage Rail-Trail until November 1, 2018

(SEE ATTACHED)
Amendment Changing a Specific Paragraph(s)

Amendment Number: 6
Agreement Number: 070090
Project Identification Number: 106578.00
Federal Project Number: HPP/STP-EN-7100(49)
State Project Number: 71LPLM-F1-002
71LPLM-F2-008
71LPLM-F3-003

FOR IMPLEMENTATION OF SURFACE TRANSPORTATION PROGRAM ACTIVITY

THIS AGREEMENT AMENDMENT is made and entered into this ________ day of __________, 20___ by and between the STATE OF TENNESSEE DEPARTMENT OF TRANSPORTATION, an agency of the State of Tennessee (hereinafter called the "Department") and the CITY OF COOKEVILLE, PUTNAM COUNTY and the CITY OF ALGOOD. Putnam County and the City of Algood enter into this amendment for the purposes of maintenance only. THE CITY OF COOKEVILLE (hereinafter called the "Agency") for the purpose of providing an understanding between the parties of their respective obligations related to the management of the project described as:

Rails with Trails Project in Putnam County: Construction of a 19 mile trail along the Nashville Eastern Railroad right-of-way beginning in Cookeville to Algood and on to Monterey. Project also includes landscaping, signage and signalization, pedestrian amenities, pedestrian lighting, fencing, crosswalks, ADA accessibility, trailheads and comfort stations.

1. The language of Agreement # 070090 Amendment 2 dated January 3, 2013 Section B.2a is hereby deleted in its entirety.

2. The following is added as B.2a.

B.2 Completion Date

a) The Agency shall complete the herein assigned phases of the Project on or before November 1, 2018. The Department shall have no obligation to reimburse the Agency for expenditures after the aforesaid completion date. An extension of the aforesaid completion date of this Agreement may be effected by a written amendment to the Agreement, which has been executed and approved by the appropriate parties as indicated on the signature

Approved: October 18, 2010
Version 1
Amendment Changing a Specific Paragraph(s)

page of this Agreement. Otherwise, without an extension of the aforesaid completion date of this Agreement, the Department shall have no obligation to reimburse the Agency for expenditures after the aforesaid completion date.

All provisions of the original contract not expressly amended hereby shall remain in full force and effect.
IN WITNESS WHEREOF, the parties have caused this instrument to be executed by their respective authorized officials on the date first above written.

CITY OF COOKEVILLE

By: ___________________________ Date
   Ricky Shelton
   Mayor

APPROVED AS TO FORM AND LEGALITY

By: ___________________________ Date
   Dan Radar
   City Attorney

STATE OF TENNESSEE DEPARTMENT OF TRANSPORTATION

By: ___________________________ Date
   John C. Schroer
   Commissioner

APPROVED AS TO FORM AND LEGALITY

By: ___________________________ Date
   John Reinbold
   General Counsel

PUTNAM COUNTY

By: ___________________________ Date
   Randy Porter
   County Mayor

APPROVED AS TO FORM AND LEGALITY

By: ___________________________ Date
   Jeff Jones
   County Attorney

CITY OF ALGOOD

By: ___________________________ Date
   Scott Bilbrey
   Mayor

APPROVED AS TO FORM AND LEGALITY

By: ___________________________ Date
   Jon Hatfield
   City Attorney

Approved: October 18, 2010

Version 1
period for the replaced shrubs for 9 months. However, there are still an establishment and project is substantially complete.

2017 and November 1, 2017, Grant currently expires on November 1, until November 1, 2018.

Grant Contract by extending the Grant period
Amends TN Central Heritage Rail-Trail
The Chairman asked for discussion on the motion to approve extending the Grant Contract for TN Central Heritage Rail-Trail until November 1, 2018. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL TO TRANSFER A SINGLE PURPOSE DETECTION DOG TO FENTRESS COUNTY SHERIFF’S OFFICE FOR CONSIDERATION OF $2,500

Commissioner Chris Savage moved and Commissioner Kim Bradford seconded the motion to approve to transfer a single purpose detection dog to Fentress County Sheriff’s Office for consideration of $2,500.

(SEE ATTACHED)
DATE:  October 1, 2017

TO:    Planning Committee - Honorable County Commissioners

SUBJECT:  Declaration of Transfer Request

The Putnam County Sheriff’s Department requests to transfer 1 single purpose detection dog (Gemma) to Fentress County Sheriff’s Office for consideration of $2,500.00. Due to a recent canine retirement, Fentress County Sheriff’s Office is in need of a replacement single purpose detection dog. After evaluation of our agency needs and budgetary considerations, we have determined that, pending your approval, this will not compromise our current canine program. The Fentress County Sheriff’s Office has indicated that they would accept the terms and transfer of the asset.

Thanking you for your consideration,

[Signature]

Sheriff Eddie Farris
The Chairman asked for discussion on the motion to approve to transfer a single purpose detection dog to Fentress County Sheriff’s Office for consideration of $2,500. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Scott Ebersole  Ben Rodgers
Tom Short    Danny Holmes
Jordan Iwanyszyn  Benton Young
Jerry Ford     Jimmy Neal
Jerry Roberson  Tony Honeycutt
Larry Bennett  Kim Bradford
Cindy Adams  Jim Martin
Bobby Williams  Bob Duncan
Chris Savage  Marsha Bowman
Larry Redwine  Donny Buttram
Mike Medley  Mike Atwood
Cathy Reel

ABSENT:

Reggie Shanks

The Clerk announced that twenty-three (23) voted for, zero (0) voted against, zero (0) abstained, and one (1) absent. The motion carried.

NOMINATING COMMITTEE:

MOTION RE: NOMINATING COMMITTEE RECOMMENDS THE FOLLOWING TO BE APPOINTED TO THE JOINT ECONOMIC DEVELOPMENT BOARD FOR 4 YEAR TERMS TO EXPIRE SEPTEMBER 2021:

SMALL BUSINESS – GARY FLOETER  COOKEVILLE MECHANICAL
REAL ESTATE – DONNITA HILL  EXIT ROCKY TOP REALTY
KEY MANUFACTURING – DEE PRINCE  FICOSA

Commissioner Cathy Reel moved and Commissioner Jordan Iwanyszyn seconded the motion to approve the Nominating Committees appointments of: Small Business – Gary Floeter of Cookeville Mechanical; Real Estate – Donnita Hill of Exit Rocky Top Realty; and Key Manufacturing – Dee Prince of Ficosa.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.
MOTION RE: NOMINATING COMMITTEE RECOMMENDS APPROVAL OF THE APPOINTMENT OF MATTHEW L HICKEY TO FILL AN UNEXPIRED TERM AS PART TIME JUDICIAL COMMISSIONER WITH THE TERM TO EXPIRE AUGUST 2019

Commissioner Cathy Reel moved and Commissioner Kim Bradford seconded the motion to approve the appointment of Matthew L. Hickey to fill an unexpired term as part time Judicial Commissioner with the term to expire August 2019.

The Chairman asked for discussion on the motion. The Commissioners discussed the motion.

The Chairman asked for a voice vote on the motion. The motion carried.

MOTION RE: NOMINATING COMMITTEE RECOMMENDS THE REAPPOINTMENT OF MARK HARRIS AS COUNTY VETERANS SERVICE OFFICER FOR ANOTHER 4 YEAR TERM TO EXPIRE SEPTEMBER 2021

Commissioner Cathy Reel moved and Commissioner Jim Martin seconded the motion to approve the reappointment of Mark Harris as County Veterans Service Officer for another 4 year term to expire September 2021.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

MOTION RE: NOMINATING COMMITTEE RECOMMENDS THE FOLLOWING REAPPOINTMENTS TO THE BEER BOARD FOR 3 YEAR TERMS TO EXPIRE OCTOBER 2020: LARRY BENNETT DAVID GENTRY

Commissioner Cathy Reel moved and Commissioner Donny Buttram seconded the motion to approve the reappointments of Larry Bennett and David Gentry to the Beer Board for 3 year terms to expire October 2020.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.
MOTION RE: NOMINATING COMMITTEE RECOMMENDS APPROVAL OF THE FOLLOWING REAPPOINTMENTS TO THE DELINQUENT PROPERTY TAX COMMITTEE FOR 2 YEAR TERMS TO EXPIRE OCTOBER 2019:
TONY HONEYCUTT
BENTON YOUNG

Commissioner Cathy Reel moved and Commissioner Kim Bradford seconded the motion to approve the reappointments of Tony Honeycutt and Benton Young to the Delinquent Property Tax Committee for 2 year terms to expire October 2019.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

REPORT OF SPECIAL COMMITTEES: None

RESOLUTIONS: None

ELECTION OF NOTARIES:

MOTION RE: APPROVE THE ELECTION OF NOTARIES

Commissioner Tony Honeycutt moved and Commissioner Donny Buttram seconded the motion to approve the Election of Notaries.

(SEE ATTACHED)
Notaries to be elected October 16, 2017

<table>
<thead>
<tr>
<th>KATHRYN A BAILEY</th>
<th>DAVID MATSON</th>
</tr>
</thead>
<tbody>
<tr>
<td>MATTHEW BAILEY</td>
<td>AMY MCKENZIE</td>
</tr>
<tr>
<td>EVANN TAYLOR BRYANT</td>
<td>HUNTER MORGAN</td>
</tr>
<tr>
<td>NATHAN F BURR</td>
<td>DAVID W PROVAU</td>
</tr>
<tr>
<td>JULIE A CHAMBERS</td>
<td>SHARON M RAKOWSKI</td>
</tr>
<tr>
<td>ANDREA N COFFEY</td>
<td>JENNIFER SHORT</td>
</tr>
<tr>
<td>TAMMY A DICKENS</td>
<td>BRANDON LEE SMITH</td>
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<tr>
<td>DARRELL R DICKERSON</td>
<td>TAMMY THEOPHILE</td>
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<tr>
<td>DUSTIN J FARRIS</td>
<td>CARRIE J THOMPSON</td>
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<tr>
<td>ROBIN HESS</td>
<td>KENNETH WALKER</td>
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<tr>
<td>TYLER HUDDLESTON</td>
<td>PAUL E WHITE</td>
</tr>
<tr>
<td>LORRIE LEE</td>
<td></td>
</tr>
</tbody>
</table>
The Chairman asked for discussion on the Election of Notaries. There was none.

The Chairman asked the Commissioners to vote on the Election of Notaries. The Commissioners voted as follows:

FOR:

Scott Ebersole          Ben Rodgers
Tom Short               Danny Holmes
Jordan Iwanyszyn        Benton Young
Jerry Ford              Jimmy Neal
Jerry Roberson          Tony Honeycutt
Larry Bennett           Kim Bradford
Cindy Adams             Jim Martin
Bobby Williams          Bob Duncan
Chris Savage            Marsha Bowman
Larry Redwine           Donny Buttram
Mike Medley             Mike Atwood
                         Cathy Reel

ABSENT:

Reggie Shanks

The Clerk announced that twenty-three (23) voted for, zero (0) voted against, zero (0) abstained, and one (1) absent. The motion carried.

OTHER NEW BUSINESS:

RECOGNIZE CASH FLOW ANALYSIS FOR THE GENERAL PURPOSE SCHOOL FUND

No action required.

(SEE ATTACHED)
Department of Education
Putnam County

Mr. Jerry Boyd, Director of Schools

September 29, 2017

Honorable Commissioners
Putnam County Courthouse
Cookeville, TN 38501

Honorable Commissioners:

Please see attached Cash Flow Analysis for the General Purpose School Fund (141) for year FY18.

Sincerely,

Mark McReynolds
Putnam County Board of Education

Enclosures:

- General Purpose School Fund Cash Flow Analysis for year FY17 as of October 1, 2017.
Putnam County
General Purpose School Fund
Cash Balance FY18

7/1/2017 $ 7,795,094.85
8/1/2017 $ 6,233,584.09
9/1/2017 $ 6,893,755.80
10/1/2017 $ 6,377,860.42
MOTION RE: RATIFICATION OF RANDY PORTER’S APPOINTMENT OF TED MCWILLIAMS TO THE REGIONAL PLANNING COMMISSION – TERM TO EXPIRE SEPTEMBER 2021

Commissioner Ben Rodgers moved and Commissioner Jordan Iwanyszyn seconded the motion to approve the ratification of Randy Porter’s appointment of Ted McWilliams to the Regional Planning Commission with term to expire September 2021.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

ACKNOWLEDGMENT OF THE LETTER FROM THE COMPTROLLER OF THE TREASURY OFFICE ON THE APPROVAL OF THE FISCAL YEAR 2018 BUDGET REQUIRES NO ACTION, BUT NEEDS TO BE INCORPORATED INTO THE MINUTES

(SEE ATTACHED)
August 24, 2017

Honorable Randy Porter, County Executive
and Honorable Board of Commissioners
Putnam County
300 East Spring Street, Room 8
Cookeville, TN 38501

Dear Mr. Porter and Members of the Board:

This letter acknowledges receipt of a certified copy of the fiscal year 2018 budget.

We have reviewed the budget and have determined that projected revenues and other available funds are sufficient to meet anticipated expenditures. Our review of the budget is based solely on the information we have received and is for determining that the budget appears to be balanced. With regard to programs included in the budget such as education, roads, and corrections, we have not attempted to determine that the local government has complied with specific program statutes or guidelines, or with any financing requirements prescribed by any state or federal agency. A property tax rate may be included in this budget, and we would recommend that local government officials be certain that all program requirements have been met before initiating the tax collection process.

This letter constitutes approval, by this office, for the County’s fiscal year 2018 budget as adopted by the County Commission.

If you should have any questions or we may be of assistance, please feel free to call us.

Sincerely,

[Signature]
Sandra Thompson
Director of the Office of State and Local Finance

cc: Mr. Bryan Burklin, Assistant Director, Division of Local Government Audit, COT
ANNOUNCEMENTS AND STATEMENTS:

EMPLOYEE OF THE MONTH (None)

CITIZEN OF THE MONTH:  (None)

SPECIAL RECOGNITION AWARD:  PEYTON ARCHER

ADJOURN:  The meeting was adjourned by the Chairman.

(SEE ATTACHED)
Peyton is 12 years old and he is a 7th grader at Upperman Middle School. His parents are Greg and Lea Ann Archer. His Grandparents are Bill and Helen Randolph and Robert and Revene Archer.

Peyton started showing leadline at 6 months old. He started riding at age 4.

2015
4-H Regional Reserve Western Pleasure Champion for his age division
Tennessee State Saddle Club Pony halter Champion and Pony Western Pleasure Reserve Champion

2016
4-H Regional Western Pleasure, Western Horsemanship and Pony Halter Champion
4-H State Reserve Western Horsemanship Champion
Tennessee State Saddle Club Pony Halter Champion and Club Pony Western Pleasure Champion

2017
4-H Regional Western Pleasure and Pony Halter Champion
4-H State Western Horsemanship Reserve Champion
Tennessee State Saddle Club Pony Halter Champion
4-H Jr. High High Point Individual in Horse Judging at the Walking Horse Celebration

Peyton has been involved with the 4-H program since 4th grade. We are very lucky to have two great 4H agents in Putnam County, Melissa Henry and Trent Jones.

Trent Jones is Peyton's coach in Horse Judging. We can not say enough about Trent and the work he has done with the Horse Program here in Putnam County.

Peyton also had the opportunity to attend 4-H Academic Conference in the Horse Project this past summer at UT Knoxville.

4-H is a wonderful program.
PLANNING COMMITTEE MEETING

TO: Putnam County Board of Commissioners

FROM: Randy Porter, County Executive

DATE: October 5, 2017

RE: Planning Committee Agenda

Listed below are items to be considered by the County's Planning Committee on Monday, October 9, 2017 IMMEDIATELY AFTER FISCAL REVIEW COMMITTEE MEETING.

1. Consider request from Freddie Nelson, Trustee to sell miscellaneous equipment via Internet auction.

2. Consider request from Sheriff Eddie Farris to provide a retiring commissioned staff member with their Sheriff's Office assigned firearm as a retirement gift.

3. Consider request from Sheriff's office to declare list of items as surplus and to be sold via Internet public auction.

4. Resolution authorizing the County Executive to sign documents associated with Tennessee Department of Transportation Project #71011-2233-94.

5. Consider request from PCEMS to sell Ambulance chassis via Internet Auction.

6. Any other business that needs to be reviewed by the Planning Committee.
PLANNING COMMITTEE
MINUTES
October 9, 2017
Prepared by Deborah Francis

Bob Duncan Absent Danny Holmes Present
Tom Short Absent Tony Honeycutt Present
Reggie Shanks Absent Donny Buttram Present
Larry Bennett Absent Jimmy Neal Present
Bobby Williams Present Jordan Iwanyszyn Present
Mike Atwood Present Larry Redwine Present

Item #1 Surplus items presented by Freddie Nelson
Motion: Recommends approval for Trustee Freddie Nelson to sell miscellaneous equipment via Internet auction.
Made By: Redwine VOICE VOTE APPROVED
Seconded: Iwanyszyn

Item #2 Sheriff Office request to provide assigned firearms to retiring commissioned officers.
Motion: Recommends approval for the Sheriff's Office to provide a retiring commissioned staff member with their assigned firearm as a retirement gift.
Made By: Neal VOICE VOTE APPROVED
Seconded: Honeycutt

Item #3 Surplus items from Sheriff's office for Internet Auction
Motion: Recommends approval for the Sheriff's Office to declare list of items as surplus and to be sold via Internet public auction.
Made By: Redwine VOICE VOTE APPROVED
Seconded: Honeycutt

Item #4 Resolution the County Executive to sign documents with TDOT project
Motion: Recommends approval of a resolution authorizing the County Executive to sign documents associated with Tennessee Department of Transportation Project #71011-2233-94.
Made By: Neal VOICE VOTE APPROVED
Seconded: Honeycutt

Item #5 Request from PCEMS to sell 2007 Ford F-450 at Public Auction
Motion: Recommends approval for PCEMS to sell 2007 F-450 Ambulance Chassis via Internet Auction with VIN# 1FDXF46R78EC82819.
Made By: Iwanyszyn VOICE VOTE APPROVED
Seconded: Redwine

Item #6 Any other business
NONE

ADJOURNED
FISCAL REVIEW COMMITTEE

TO: Putnam County Board of Commissioners

FROM: Randy Porter, County Executive

DATE: October 5, 2017

RE: Fiscal Review Committee Agenda

Listed below are items to be considered by the County's Fiscal Review Committee on October 9, 2017 at 5:30 PM in the County Commission Chambers at the Courthouse.

1. Consider budget amendment to the County General Fund.

2. Consider budget amendments for the General Purpose School Fund.

3. Consider budget amendments to the Drug Control Fund.


5. Consider the transfer of a single purpose detection dog to Fentress County Sheriff's Office for consideration of $2,500.

6. Consider resolution to preclude bidding at Delinquent Tax Sale.

7. Any other business that needs to be considered by the Fiscal Review Committee.
FISCAL REVIEW COMMITTEE
MINUTES
October 9, 2017
Prepared by Deborah Francis

ROLL CALL

Jim Martin  Present  Benton Young  Absent
Jerry Ford  Present  Kim Bradford  Present
Scott Ebersole  Present  Marsha Bowman  Present
Cindy Adams  Present  Cathy Reel  Present
Mike Medley  Present  Ben Rodgers  Absent
Jerry Roberson  Present  Chris Savage  Present

Item #1  Budget Amendment for County General Fund

Motion: Recommends approval of budget amendments to the County General Fund.

Motion: Recommends approval of budget amendments to the County General Fund.

Made By: Medley

VOICE VOTE  APPROVED
FISCAL REVIEW COMMITTEE
MINUTES
October 9, 2017
Prepared by Deborah Francis

ROLL CALL

Jim Martin  Present  Benton Young  Absent
Jerry Ford  Present  Kim Bradford  Present
Scott Ebersole  Present  Marsha Bowman  Present
Cindy Adams  Present  Cathy Reel  Present
Mike Medley  Present  Ben Rodgers  Absent
Jerry Roberson  Present  Chris Savage  Present

Item #1  Budget Amendment for County General Fund

Motion:  Recommends approval of budget amendments to the County General Fund.
Made By:  Medley  VOICE VOTE  APPROVED
Seconded:  Bradford

Item #2  Budget Amendments to the General Purpose School Fund.

Motion:  Recommends approval of budget amendments to the General Purpose School Fund.
Made By:  Bradford  VOICE VOTE  APPROVED
Seconded:  Martin

Item #3  Budget Amendments to the Drug Control Fund

Motion:  Recommends approval of budget amendments to the Drug Control Fund.
Made By:  Medley  VOICE VOTE  APPROVED
Seconded:  Bradford

Item #4  Extending Grant Contract for Rail Trail

Motion:  Recommends approval to extend the grant contract for TN Central Heritage Rail-Trail until November 1, 20187.
Made By:  Medley  VOICE VOTE  APPROVED
Seconded:  Martin

Item #5  Transfer of single-purpose detection dog to Fentress County

Motion:  Recommends approval to transfer a single purpose detection dog to Fentress County Sheriff's Office for consideration of $2,500.
Made By:  Martin  VOICE VOTE  APPROVED
Seconded:  Medley
Item #6  Delinquent Tax Sale
          PULLED FROM AGENDA

Item #7  Any other business
          NONE

          ADJOURNED
TO: Putnam County Board of Commissioners
FROM: Randy Porter, County Executive
DATE: October 5, 2017
RE: Nominating Committee Agenda

Listed below are items to be considered by the Nominating Committee on Monday October 9, 2017 AFTER THE PLANNING COMMITTEE MEETING.

1. Consider 3 members for the Joint Economic Community Development Board for 4 year terms to expire September 2021.
   Representatives needed from:
   - Small Business
   - Real Estate
   - Key Manufacturing
   Deferred from last month
   List of nominees will be presented at the meeting

2. Consider the Judicial Commissioner Interview Committee's recommendation of Matthew L. Hickey to fill the unexpired term for Roy Chesnut as part time Judicial Commissioner.
   Term to expire August 2019

3. Consider the re-appointment of Mark Harris as County Veterans Service Officer for another term to expire September 2021.

4. Consider 2 appointments to the Beer Board for 3 year terms to expire October 2020.
   Current members:
   - Larry Bennett
   - David Gentry

5. Consider 2 appointments to the Delinquent Property Tax Committee for 2 year terms to expire October 2019.
   Current members
   - Tony Honeycutt
   - Benton Young

6. Any other business that needs to be reviewed by the Nominating Committee.