

**MINUTES
OF
PUTNAM COUNTY COMMISSION
OCTOBER 16, 2017**

Prepared by:

Wayne Nabors
Putnam County Clerk
121 S Dixie Avenue
Cookeville, TN 38501

STATE OF TENNESSEE

COUNTY OF PUTNAM

BE IT REMEMBERED: that on October 16, 2017 there was a regular meeting of the Putnam County Board of Commissioners.

There were present and presiding, the Chairman, Mike Atwood and the County Clerk, Wayne Nabors.

Major Jim Eldridge of the Putnam County Sheriff's Department called the meeting to order.

The Chairman, Mike Atwood recognized David Hill of the Northeast Church of Christ College for the Invocation.

The Chairman, Mike Atwood recognized Commissioner Bob Duncan to lead the Pledge to the Flag of the United States of America.

The Chairman asked the Commissioners to signify their presence at the meeting and the following were present:

PRESENT:

Scott Ebersole	Ben Rodgers
Tom Short	Danny Holmes
Jordan Iwanyszyn	Benton Young
Jerry Ford	Jimmy Neal
Jerry Roberson	Tony Honeycutt
Larry Bennett	Kim Bradford
Cindy Adams	Jim Martin
Bobby Williams	Bob Duncan
Chris Savage	Marsha Bowman
Larry Redwine	Donny Buttram
Mike Medley	Mike Atwood
	Cathy Reel

ABSENT:

Reggie Shanks

The Clerk announced that twenty-three (23) were present and one (1) absent. Therefore, the Chairman declared a quorum.

MOTION RE: APPROVE THE AGENDA

Commissioner Jordan Iwanyszyn moved and Commissioner Scott Ebersole seconded the motion to approve the Agenda of the October 16, 2017 Meeting of the Putnam County Board of Commissioners.

(SEE ATTACHED)

AGENDA PUTNAM COUNTY BOARD OF COMMISSIONERS

Monthly Awards will be presented at 5:45 PM

**Regular Monthly Session
Monday, October 16, 2017 6:00PM**

**Presiding: Honorable Mike Atwood
Commission Chairman**

- 1. Call to Order - Sheriff Eddie Farris**
- 2. Invocation** *District 2*
- 3. Pledge to the Flag of the United States of America** *District 2*
- 4. Roll Call - County Clerk Wayne Nabors**
- 5. Approval of the Agenda**
- 6. Approval of the Minutes of Previous Meeting**
- 7. Unfinished Business and Action Thereon by the Board**
 - A. Report of Standing Committees**
 1. Planning Committee
 2. Fiscal Review Committee
 3. Nominating Committee
 - B. Report of Special Committees**
 - C. Other Unfinished Business**
- 8. New Business and Action Thereon by the Board**
 - A. Report of Standing Committees**
 - 1. Planning Committee**
 - a. Recommends approval for Trustee Freddie Nelson to sell miscellaneous equipment via Internet Auction.
 - b. Recommends approval for the Sheriff's Office to provide for retiring officers, their assigned firearm as a retirement gift.

- c. Recommends approval for the Sheriff's Office to declare list of items as surplus and to be sold via Internet public auction.
- d. Recommends approval of a Resolution authorizing the County Executive to sign documents associated with the Tennessee Department of Transportation Project #71011-2233-94.
- e. Recommends approval for PCEMS to sell a 2007 F-450 Ambulance Chassis via Internet Auction with VIN#1FDXF46R78EC82819.

2. Fiscal Review Committee

- a. Recommends approval of budget amendments to the County General Fund.
- b. Recommends approval of budget amendments to the General Purpose School Fund.
- c. Recommends approval of budget amendment to the Drug Control Fund.
- d. Recommends approval to extend the grant contract for TN Central Heritage Rail-Trail until November 1, 2018.
- e. Recommends approval to transfer a single purpose detection dog to Fentress County Sheriff's Office for consideration of \$2,500.

3. Nominating Committee

- a. Recommends approval for the following to be appointed to the Joint Economic Development Board for 4 year terms to expire September 2021:

Small Business - Gary Floeter	<i>Cookeville Mechanical</i>
Real Estate - Donnita Hill	<i>Exit Rocky Top Realty</i>
Key Manufacturing - Dee Prince	<i>FICOSA</i>
- b. Recommends approval of the appointment of Matthew L. Hickey to fill an unexpired term as part time Judicial Commissioner with the term to expire August 2019.
- c. Recommends the reappointment of Mark Harris as County Veterans Service Officer for another 4 year term to expire September 2021.
- d. Recommends the following reappointments to the Beer Board for 3 year terms to expire October 2020:

Larry Bennett
David Gentry
- e. Recommends approval of the following reappointments to the Delinquent Property Tax Committee for 2 year terms to expire October 2019:

Tony Honeycutt
Benton Young

B. Report of Special Committees

C. Resolutions

D. Election of Notaries

E. Other New Business

1. Recognize Cash Flow Analysis for the General Purpose School Fund.
2. Ratification of Randy Porter's appointment of Ted McWilliams to the Regional Planning Commission:
Term to expire September 2021
3. Acknowledgment of the letter from the Comptroller of the Treasury Office on the approval of the Fiscal Year 2018 budget.
Requires no action, but needs to be incorporated into the minutes

9. Announcements and Statements

10. Adjourn

The Chairman asked for discussion on the motion to approve the Agenda of the October 16, 2017 Meeting of the Putnam County Board of Commissioners. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

MOTION RE: APPROVE MINUTES OF THE PREVIOUS MEETING

Commissioner Benton Young moved and Commissioner Kim Bradford seconded the motion to approve the Minutes of the September 18, 2017 Meeting of the Putnam County Board of Commissioners.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion to approve the Minutes of the September 18, 2017 Meeting of the Putnam County Board of Commissioners. The motion carried.

UNFINISHED BUSINESS AND ACTION THEREON BY THE BOARD

REPORT OF STANDING COMMITTEES

PLANNING COMMITTEE: No unfinished business.

FISCAL REVIEW COMMITTEE: No unfinished business.

NOMINATING COMMITTEE: No unfinished business.

REPORT OF SPECIAL COMMITTEES: None

OTHER UNFINISHED BUSINESS: None

NEW BUSINESS AND ACTION THEREON BY THE BOARD

REPORT OF STANDING COMMITTEES

PLANNING COMMITTEE:

MOTION RE: PLANNING COMMITTEE RECOMMENDS APPROVAL FOR TRUSTEE FREDDIE NELSON TO SELL MISCELLANEOUS EQUIPMENT VIA INTERNET AUCTION

Commissioner Donny Buttram moved and Commissioner Tony Honeycutt seconded the motion to approve for Trustee, Freddie Nelson to sell miscellaneous equipment via Internet Auction.

(SEE ATTACHED)

Freddie G.

NELSON

Putnam County Trustee

Putnam County Courthouse

300 E. Spring St., Room 2

Cookeville, TN 38501

(931) 526-8845

Fax (931) 525-6393

fnelson@putnamco.org

Honorable County Commissioners :

In the Trustees office , we have surplus equipment such as monitors, printers, keyboards etc.

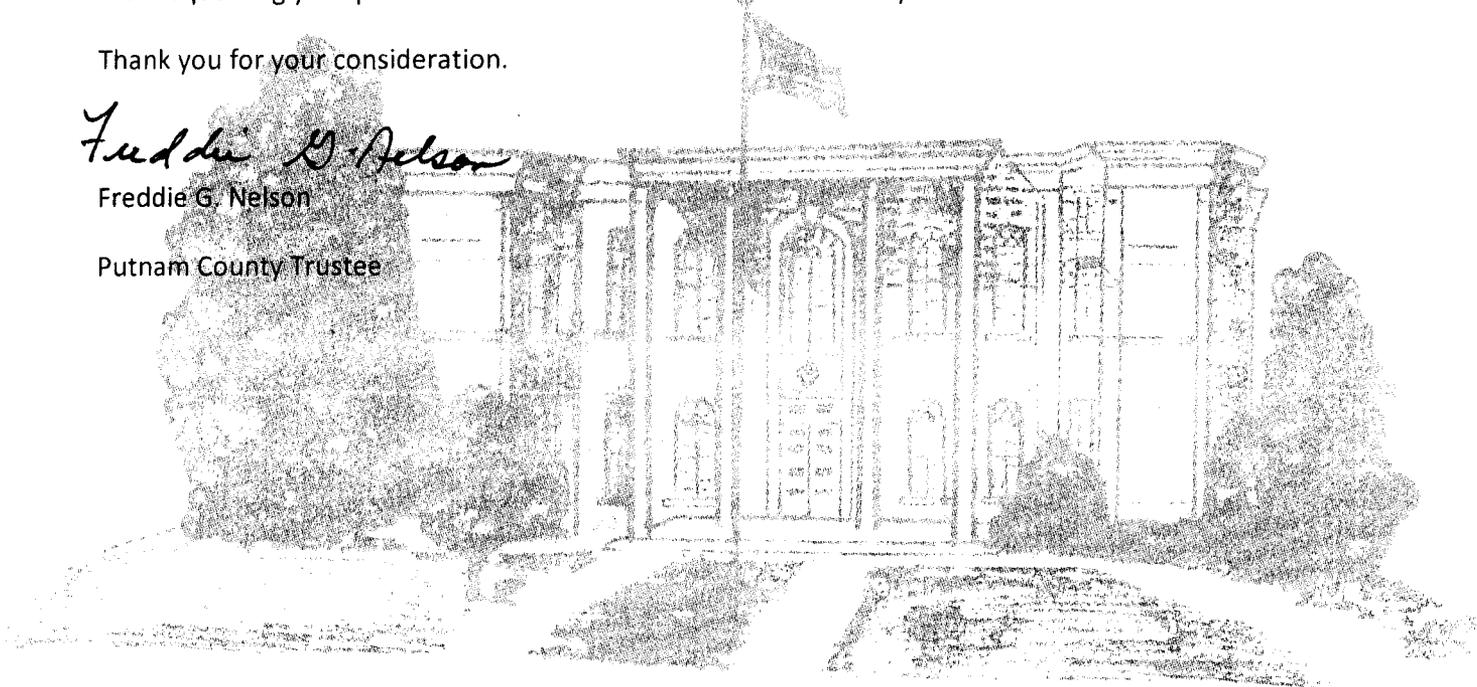
I am requesting your permission to allow me to sale these items by online auction.

Thank you for your consideration.

Freddie G. Nelson

Freddie G. Nelson

Putnam County Trustee



* Pull memory

Monitor Dell CN-08R339-47606-2CA-AE95 (Rev A00) Dec-2002
Monitor Dell CN-0D5428-72201-47X-362LL (Rev A00) July 2004

Copier - Workio 3530 (Panasonic DP-3530) Ser# IFP45B00055-002137
Model DP-3530-PUR-

Printer - Ser # NYA81859 Canon F165400 May 2014

Printer	Product #	Date
H.P. LaserJet 1022N Ser# VNB3P11702 Model B0ISB-0405-00 Q5913A	Q5913A	(Jul 200)
HP " " 1022N Ser# VNB3T10772 Model B0ISB-0405-00 Q5913A	Q5913A	(Jul 200)
HP LaserJet 1022n Ser# VNB3P11695 Model B0ISB-0405-00 Q5913A	Q5913A	(Jul 200)
HP LaserJet 1022n Ser# VNB3T10800 Model B0ISB-0405-00 Q5913A	Q5913A	(Jul 200)
HP LaserJet 1022n Ser# VNB3T10759 Model B0ISB-0405-00 Q5913A	Q5913A	(Jul 200)

HP LaserJet 400(M401dne) Ser# VNG3H02562 Model# SHNGC-1100-00 Product# CF399K

Scanner - Fujitsu Ser# 004972 Model# Fi-6110 - Part# PA03607-B005 (Date 2010-1)

Scanner - Fujitsu Ser# 113725 Model# Fi-5110C Part# PA03360-B055 (2007)

com switch 5- Ser# AB/9XLLQ8G000EAE7 (3CF5U05) Main Assy 10015194

AC Adapter Ser# 10229286C (080978-11)

LTE Power Supply Ser# RE070604103 Model# NU40-2160250-13
CN-0N242F-73571

Key Board Ser# N/A Model: L30U Ext# D11 Sticker# 95L-0116-A01

Dell Hard Drive - 3SRM0R1 Model: DCNEIF DP/N: J9X2FA02

Dell Hard Drive - 3SRN0R1 Model: DCNEIF DP/N: J9X2FA02

Dell Hard Dr. Ser# N/A Model: E20S sticker #: H5Z36X1

The Chairman asked for discussion on the motion to approve the Trustee, Freddie Nelson to sell miscellaneous equipment via Internet Auction. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

MOTION RE: THE PLANNING COMMITTEE RECOMMENDS APPROVAL FOR THE SHERIFF'S OFFICE TO PROVIDE FOR RETIRING OFFICERS, THEIR ASSIGNED FIREARM AS A RETIREMENT GIFT

Commissioner Donny Buttram moved and Commissioner Jim Martin seconded the motion to approve the Sheriff's Office to provide for retiring officers, their assigned firearm as a retirement gift.

(SEE ATTACHED)



Putnam County Justice Center
421 East Spring Street • Cookeville, TN 38501
Phone: 931.528.8484 • Fax: 931.528.7043

DATE: October 1, 2017

TO: Honorable County Commissioners

SUBJECT: Commissioned staff retirement

Based upon a governing policy and at my discretion, I request authorization to provide a retiring commissioned staff member with their Sheriff's Office assigned firearm as a retirement gift.

This request is a small token of the many years of public service that has been provided by a retiree as a symbolic gesture of thanks and gratitude from Putnam County.

Thanking you in advance,

Sheriff Eddie Farris

Sheriff Eddie Farris

The Chairman asked for discussion on the motion to approve the Sheriff's Office to provide for retiring officers, their assigned firearm as a retirement gift. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

MOTION RE: THE PLANNING COMMITTEE RECOMMENDS APPROVAL FOR THE SHERIFF'S OFFICE TO DECLARE LIST OF ITEMS AS SURPLUS AND TO BE SOLD VIA INTERNET PUBLIC AUCTION

Commissioner Donny Buttram moved and Commissioner Kim Bradford seconded the motion to approve the Sheriff's Office to declare the list of items as surplus and to be sold via Internet Public Auction.

(SEE ATTACHED)



Putnam County Justice Center
421 East Spring Street • Cookeville, TN 38501
Phone: 931.528.8484 • Fax: 931.528.7043

October 1, 2017

Putnam County Sheriff's Office requests to declare the following assets as surplus items to be sold via internet public auction.

1) Generator set, Diesel with wheeled trailer 209747-1

#99J09 – 3916854 – 45931894 gray

2) Grader, road, Caterpillar M130GS 1984

ID # 7GB00366 green

3) Tractor, International/Case diesel 1988

ID # 11508298 - 11401885 M-1394 beige

4) Distributor, water, Caterpillar 613C 2004

KEH00011DD – 3825014970690 green

5) Pickup truck, Ford F-150 2008

1FTRF12288KD93076 147,288 miles brown

6) Loader, scoop type, John Deere yellow

ID # CK444EB000740 444E

Thank you for your consideration,

Sheriff Eddie Farris

Sheriff Eddie Farris

The Chairman asked for discussion on the motion to approve the Sheriff's Office to declare the list of items as surplus and to be sold via Internet Public Auction. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

MOTION RE: THE PLANNING COMMITTEE RECOMMENDS APPROVAL OF A RESOLUTION AUTHORIZING THE COUNTY EXECUTIVE TO SIGN DOCUMENTS ASSOCIATED WITH THE TENNESSEE DEPARTMENT OF TRANSPORTATION PROJECT #71011-2233-94

Commissioner Donny Buttram moved and Commissioner Tony Honeycutt seconded the motion to approve a Resolution Authorizing the County Executive to Sign Documents Associated with the Tennessee Department of Transportation Project #71011-2233-94.

(SEE ATTACHED)

**RESOLUTION AUTHORIZING THE PUTNAM COUNTY EXECUTIVE
TO SIGN DOCUMENTS WITH TENNESSEE DEPARTMENT
OF TRANSPORTATION FOR PROJECT #71011-2233-94**

WHEREAS; the Department of Transportation of the State of Tennessee proposes to construct a project in the County of Putnam, Tennessee, designated as Federal Project No. HSIP-135(18), State Project No. 71011-2233-94, that is described as "(Burgess Falls Road), Intersection at West Cemetery Road Route: SR-135".

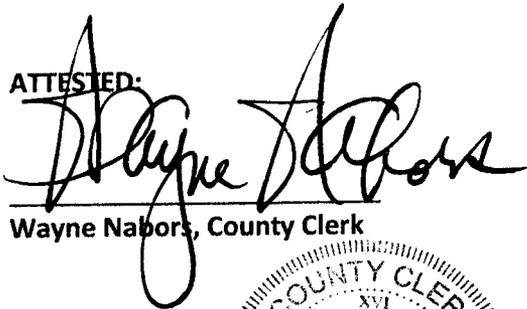
NOW, THEREFORE BE IT RESOLVED; by the Putnam County Board of Commissioners, in regular session, authorizes County Executive, Randy Porter to sign documents with the Tennessee Department of Transportation for Project # 71011-2233-94.

Approved on the 16th October, 2017

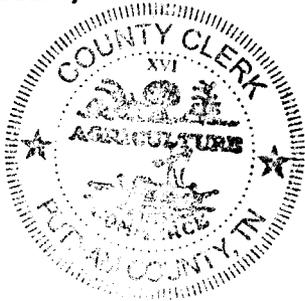


Randy Porter, County Executive

ATTESTED:



Wayne Nabors, County Clerk



The Chairman asked for discussion on the motion to approve the Resolution Authorizing the County Executive to Sign Documents Associated with the Tennessee Department of Transportation Project #71011-2233-94. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

**MOTION RE: THE PLANNING COMMITTEE RECOMMENDS APPROVAL FOR
PCEMS TO SELL A 2007 F-450 AMBULANCE CHASSIS VIA INTERNET AUCTION
WITH VIN # 1FDXF46R78EC82819**

Commissioner Donny Buttram moved and Commissioner Kim Bradford seconded the motion to approve PCEMS to sell a 2007 F-450 Ambulance Chassis via Internet Auction with VIN # 1FDXF46R78EC82819.

(SEE ATTACHED)

PUTNAM COUNTY EMERGENCY MEDICAL SERVICES

700 County Services Drive
Cookeville, TN 38501
Phone (931) 528-1555

Tommy Copeland, CCP
Chief
tcopeland@putnamcountyttn.gov
Direct (931) 525-2103
Fax (931) 520-8404

Darren Ford, CCP
Deputy Chief
dford@putnamcountyttn.gov
Direct: 931-525-2112
Fax: 931-372-0295

Request to Sale

PCEMS requests permission to sell the following chassis on Gov Deals at public auction.

2007 Ford F-450
Used as a parts truck for the last several years
1FDXF46R78EC82819

Respectfully,



Tommy Copeland, CCP
Chief

The Chairman asked for discussion on the motion to approve PCEMS to sell a 2007 F-450 Ambulance Chassis via Internet Auction with VIN # 1FDXF46R78EC82819. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

FISCAL REVIEW COMMITTEE

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE COUNTY GENERAL FUND

Commissioner Chris Savage moved and Commissioner Kim Bradford seconded the motion to approve Budget Amendments to the County General Fund.

(SEE ATTACHED)

BUDGET AMENDMENT SUMMARY FOR COUNTY GENERAL

October 2017

<u>County General Expenditure</u>	<u>Debit</u>	<u>Credit</u>
<u>53330 Drug Court</u>		
169 Part Time		11,000 <i>Additional funding to be received</i>
189 Other Salaries & Wages		31,167 <i>for Veterans Drug Treatment Program</i>
Benefits		14,398 <i>See attached letter from Julie Chambers</i>
307 Communications		1,500
355 Travel		2,000
435 Office Supplies		6,500
599 Other Charges		3,383
<u>54110 Sheriff Department</u>		
338 Maintenance & Repair-Vehicle		10,000 <i>Funds from Sale of Property</i>
354 Transportation		10,000
718 Motor Vehicles		6,935
<u>55110 Local Health</u>		
316 Contributions		58,600 <i>Additional funds for year 4 Tobacco Settlement</i>
<u>55900 Other Public Health</u>		
399 Other Contracted Services		12,100 <i>Amendment to DGA Contract</i>
<u>99100 Transfer to Other Funds</u>		
590 Transfer Out		52,127 <i>To Drug Control Fund from Sale of Property proceeds</i>
<u>County General Revenues</u>		
44540 Sale of Property	79,062	
46220 Drug Control Grants	69,948	
46310 Health Department Grant	12,100	
46990 Other State Revenues	58,600	
\$219,710		\$219,710



**13th Judicial District Recovery Courts
DRUG COURT · VETERANS TREATMENT COURT**

Gary McKenzie
Recovery Courts Judge

18 North Madison Ave. Suite 100
Cookeville, TN 38501
P (931)372-1003
F (931)528-1206

October 3, 2017

Debby Francis
Manager of Account/Budgets
300 East Spring St. Rm. 8
Cookeville, TN 38501

RE: Budget Amendment

Mrs. Francis,

The 13th Judicial District is requesting a budget amendment to its 2017-2018 budget. The Recovery Courts have received an additional state contract to enhance the Veterans Treatment Court Program with the Department of Mental Health and Substance Abuse Agency in the amount of \$69,948. Please see the attached budget summary on how we have budgeted this money for the Veterans Treatment Court. Our main use for this money is hiring a full-time Licensed Alcohol and Drug Addiction Counselor (LADAC) along with a part-time Peer Support Specialist.

Should you have any questions, please feel free to contact me at (931) 372-1003.

Sincerely,

A handwritten signature in cursive script that reads "Julie Chambers".

Julie Chambers
Recovery Courts Director
13th Judicial District

Putnam County, Tennessee
13th Judicial District Recovery Courts
Statement of Proposed Expenditures
For the Fiscal Year Ending June 30, 2018

County General Fund

Account Number		Original FY 2017-2018	VTC Enhancement Contract	Total FY 2017-2018
53330	<u>Drug Court</u>			
105	Director/Supervisor Salaries	52,400	0	52,400
	Benefits & Taxes	19,829	0	19,829
169	Part-Time Wages	0	11,000	11,000
	Benefits & Taxes	0	1,392	1,392
186	Longevity	500	0	500
	Benefits & Taxes	123	0	123
189	Others Salaries and Wages	28,000	31,167	59,167
	Benefits & Taxes	6,384	13,006	19,390
307	Communications	5,550	1,500	7,050
351	Rent	17,784	0	17,784
355	Travel	10,003	2,000	12,003
399	Other Contracted Services	24,704	0	24,704
425	Fuel	3,000	0	3,000
435	Office Supplies	8,883	6,500	15,383
499	Other Supplies & Materials	27,000	0	27,000
599	Other Charges	6,400	3,383	9,783
718	Vehicle	0	0	0
719	Equipment	1,440	0	1,440
TOTAL RECOVERY COURTS		212,000	69,948	281,948

** All funds in this budget are grant funds that are forfeited to the state unless used by the Recovery Courts for rehabilitation. **



Putnam County Justice Center
421 East Spring Street • Cookeville, TN 38501
Phone: 931.528.8484 • Fax: 931.528.7043

DATE: October 1, 2017

**TO: Fiscal Review Committee - Honorable County
Commissioners**

SUBJECT: Budget Item Transfer Request

Please allow this to serve as my request to transfer the following monies:

Transfer a total of \$52,127.00 from 101 - 44540 Sale of Property (Receipt #1857) to line item 122 - 44540 Sale of Property.

Transfer a total of \$26,935.00 from 101 - 44540 Sale of Property (Receipt #0051, 1855, 1857, 2161, 2215) to line item 101 - 54110 - 338 Maintenance & Repairs - Vehicle for \$10,000.00; to line item 101 - 54110 - 354 Transportation - Other for \$10,000.00; to line item 101 - 54110 - 718 Motor Vehicles for \$6,935.00.

Thanking you in advance,

Sheriff Eddie Farris

Sheriff Eddie Farris



Fulcrum County Health Department

REVISED

To: Debby Francis

Date: October 2, 2017

Subject: Line Item Adjustments

Please make the following line item adjustments to Original budget 2017/18

STATE CONTRACT

55900-399 Other Contracted Services - increase the total by \$12,100
from \$14,900 to \$27,000 beginning budget amount

LOCAL DIRECT BUDGET

55110-316 Contributions (TOBACCO)

Current total beginning balance \$8812.00 (carryover from last year grant)

Increase amount by \$58,600 for Year 4 Tobacco Settlement Funding

Total new balance budget = \$ 67,412

Thank you.

Lisa Bumbalough

Health Department Director

PUTNAM COUNTY GOVERNMENT - LOCAL HEALTH SERVICES				
APPLICABLE PERIOD: The grant budget line-item amounts below shall be applicable only to expense incurred during the period beginning 7/1/17, and ending 6/30/18.				
POLICY 03 Object Line-Item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY ¹ (detail schedule(s) attached as applicable)	GRANT CONTRACT	GRANTEE PARTICIPATION	TOTAL PROJECT
1	Salaries ²	\$1,533,400.00	\$0.00	\$1,533,400.00
2	Benefits & Taxes	\$440,100.00	\$0.00	\$440,100.00
4, 15	Professional Fee/ Grant & Award ²	\$27,000.00	\$0.00	\$27,000.00
5	Supplies	\$28,200.00	\$0.00	\$28,200.00
6	Telephone	\$500.00	\$0.00	\$500.00
7	Postage & Shipping	\$0.00	\$0.00	\$0.00
8	Occupancy	\$0.00	\$0.00	\$0.00
9	Equipment Rental & Maintenance	\$0.00	\$0.00	\$0.00
10	Printing & Publications	\$0.00	\$0.00	\$0.00
11, 12	Travel/ Conferences & Meetings ²	\$27,600.00	\$0.00	\$27,600.00
13	Interest ²	\$0.00	\$0.00	\$0.00
14	Insurance	\$0.00	\$0.00	\$0.00
16	Specific Assistance To Individuals ²	\$0.00	\$0.00	\$0.00
17	Depreciation ²	\$0.00	\$0.00	\$0.00
18	Other Non-Personnel ²	\$58,600.00	\$0.00	\$58,600.00
20	Capital Purchase ²	\$0.00	\$0.00	\$0.00
22	Indirect Cost (% and method)	\$0.00	\$0.00	\$0.00
24	In-Kind Expense	\$0.00	\$0.00	\$0.00
25	GRAND TOTAL	\$2,115,400.00	\$0.00	\$2,115,400.00

¹ Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, *Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A*. (posted on the Internet at: <http://www.tn.gov/finance/act/documents/policy3.pdf>).

² Applicable detail follows this page if line-item is funded.

The Chairman asked for discussion on the motion to approve Budget Amendments to the County General Fund. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Scott Ebersole
Tom Short
Jordan Iwanyszyn
Jerry Ford
Jerry Roberson
Larry Bennett
Cindy Adams
Bobby Williams
Chris Savage
Larry Redwine
Mike Medley

Ben Rodgers
Danny Holmes
Benton Young
Jimmy Neal
Tony Honeycutt
Kim Bradford
Jim Martin
Bob Duncan
Marsha Bowman
Donny Buttram
Mike Atwood
Cathy Reel

ABSENT:

Reggie Shanks

The Clerk announced that twenty-three (23) voted for, zero (0) voted against, zero (0) abstained, and one (1) absent. The motion carried.

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE GENERAL PURPOSE SCHOOL FUND

Commissioner Chris Savage moved and Commissioner Kim Bradford seconded the motion to approve Budget Amendments to the General Purpose School Fund.

(SEE ATTACHED)

Department of Education

Putnam County

Mr. Jerry Boyd, Director of Schools

Board of Education
Kim Cravens, Chair
Dawn Fry, Vice-Chair

1400 East Spring Street
Cookeville, Tennessee 38506-4313
Phone (931) 526-9777
FAX (931) 372-0391

Board Members
Celeste Gammon
Jerry Maynard
David McCormick
Lynn McHenry

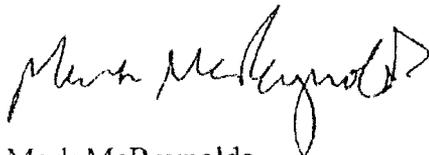
September 29, 2017

Honorable Commissioners
Putnam County Courthouse
Cookeville, TN 38501

Honorable Commissioners:

Please consider approval of the following budget amendments to the General Purpose School, as submitted.

Sincerely,



Mark McReynolds
Putnam County Board of Education

Enclosures:

- To budget for LEAPS grant 2017/18
- To adjust budget to match allocation for the Transition School to Work Program Grant.
- To budget for Read to Be Ready Grant Carryover.
- To budget for additional revenue received for Adult Education primary contract.

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: CCLC - LEAPS

DATE: _____

Item #	Account #	Account Description	Current Approved Amount	Increase	Decrease
Revenue					
1	141 R 46590 000 000 02003 000	OTHER STATE EDUCATION FUNDS	-	712,598.00	
		Total Revenue	-	712,598.00	
Expenditures					
2	141 E 73300 105 000 02003 000	SUPERVISOR/DIRECTOR			
3	141 E 73300 116 000 02003 000	TEACHERS			
4	141 E 73300 146 000 02003 000	BUS DRIVERS			
5	141 E 73300 162 000 02003 000	CLERICAL PERSONNEL			
6	141 E 73300 163 000 02003 000	EDUCATIONAL ASSISTANTS			
7	141 E 73300 189 000 02003 000	OTHER SALARIES AND WAGES			
8	141 E 73300 199 000 02003 000	OTHER FRINGE BENEFITS			
9	141 E 73300 201 000 02003 000	SOCIAL SECURITY			
10	141 E 73300 204 000 02003 000	STATE RETIREMENT			
11	141 E 73300 206 000 02003 000	LIFE INSURANCE			
12	141 E 73300 207 000 02003 000	MEDICAL INSURANCE			
13	141 E 73300 208 000 02003 000	DENTAL INSURANCE			
14	141 E 73300 210 000 02003 000	UNEMPLOYMENT COMPENSATION			
15	141 E 73300 212 000 02003 000	EMPLOYER MEDICARE			
16	141 E 73300 355 000 02003 000	TRAVEL			
17	141 E 73300 399 000 02003 000	OTHER CONTRACTED SERVICES			
18	141 E 73300 499 000 02003 000	OTHER SUPPLIES AND MATERIALS			
19	141 E 73300 524 000 02003 000	INSERVICE/STAFF DEV			
		Total Expenditures	-		
		Total Revenue less Total Expenditures	-	712,598.00	

Explanation: Budget for LEAPS Grant 2017/18.

Requested by: Brenda J. Hughett Supervisor Recommended for Approval: _____ Official /

Reviewed by: Mari P. Payne Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: _____

Action by County Commission: Approval Non-Approval Date: _____

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Special Education

D

Item #	Account #	Account Description	Current Approved Amount		
				Increase	Decrease
1	141-47139-02004		19,354.00		2,2
				Decrease	Increase
2	141 72210-163-02004	Educational Assistant	11,803.00	53.00	
3	141 72210-201-02004	Social Security	732.00	32.00	
4	141 72210-204-02004	State Ret	1,186.00	11.00	
5	141 72210-206-02004	Life Insurance	14.00	4.00	
6	141 72210-207-02004	Medical Insurance	2,844.00		3
7	141 72210-208-02004	Dental Insurance	72.00		
8	141 72210-210-02004	Unemployment Comp	32.00	12.00	
9	141 72210-212-02004	Emp. Med	171.00	6.00	
10	141 72210-355-02004	Travel	540.00	540.00	
11	141 72210-399-02004	Other Contracts	1,913.00	1,913.00	
12	141 72210-499-02004	Instructional Supplies	47.00	47.00	
Total Revenue less total expenditures			0.00	2,618.00	2,6

Explanation: To adjust budget to match allocation for the Transition School to Work Program grant

Requested by: Sheri Roberson

Supervisor: Sheri Roberson

Recommended for Approval:

Assista

Reviewed by: Michael McFey

Chief Financial Officer

Official

Action by Fiscal Review Committee: Recommended for Approv: No Recommendation

Date:

Action by County Commission: Approval

Non-Approval

Date:

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department Early Childhood Educ

DATE: _____

Item #	Account #	Account Description	Current Approved Amount	Change	
				Increase	Decrease
Revenue					
1	141 R 47590 000 000 02131 000	OTHER FEDERAL THROUGH STATE		8,140.31	
		Total Revenue		8,140.31	
Expenditures					
2	141 E 71100 189 000 02131 000	OTHER SALARIES AND WAGES			
3	141 E 71100 212 000 02131 000	EDUCATIONAL ASSISTANTS			
4	141 E 71100 201 000 02131 000	SOCIAL SECURITY			
5	141 E 71100 204 000 02131 000	STATE RETIREMENT			
6	141 E 71100 399 000 02131 000	LIFE INSURANCE			
7	141 E 71100 429 000 02131 000	INSTRUCTIONAL SUPPLIES			
8	141 E 71100 599 000 02131 000	OTHER CHARGES			
9	141 E 72210 422 000 02131 000	FOOD SUPPLIES			
10	141 E 72210 432 000 02131 000	LIBRARY BOOKS			
11	141 E 72210 524 000 02131 000	INSERVICE/STAFF DEV			
		Total Expenditures			
		Total Revenue less Total Expenditures		8,140.31	

Explanation To budget for Ready to be Ready carryover

Requested by: [Signature] Recommended for Approval _____ Official / De _____
Supervisor

Reviewed by: [Signature] _____ Date: _____
Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval _____ No Recommendation _____ Date: _____

Action by County Commission: Approval _____ Non-Approval _____ Date: _____

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Adult Education

DATE: 9

Item #	Account #	Account Description	Current Approved Amount	Increase	Decrease
Revenue					
1	141 R 46590 000 01002	OTHER STATE EDUCATION FUNDS	8,578.20	3,750.00	
2	141 R 47120 000 01032	ADULT BASIC EDUCATION	25,734.61	11,250.00	
		Total Revenue	34,312.81	15,000.00	
Expenditures					
3	141 E 71600 429 000 01002 Reg	Materials and Supplies	34,312.81		
		Total Expenditures	34,312.81		
		Total Revenue less Total Expenditures		15,000.00	

Explanation: To budget for additional revenue received for Adult Education primary contract

Requested by Lynda Huddleston
Supervisor

Recommended for Approval

Office

Reviewed by [Signature]
Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval

No Recommendation

Date:

No Approval

Date:

The Chairman asked for discussion on the motion to approve Budget Amendments to the General Purpose School Fund. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Scott Ebersole
Tom Short
Jordan Iwanyszyn
Jerry Ford
Jerry Roberson
Larry Bennett
Cindy Adams
Bobby Williams
Chris Savage
Larry Redwine
Mike Medley

Ben Rodgers
Danny Holmes
Benton Young
Jimmy Neal
Tony Honeycutt
Kim Bradford
Jim Martin
Bob Duncan
Marsha Bowman
Donny Buttram
Mike Atwood
Cathy Reel

ABSENT:

Reggie Shanks

The Clerk announced that twenty-three (23) voted for, zero (0) voted against, zero (0) abstained, and one (1) absent. The motion carried.

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE DRUG CONTROL FUND

Commissioner Chris Savage moved and Commissioner Jim Martin seconded the motion to approve Budget Amendments to the Drug Control Fund.

(SEE ATTACHED)

BUDGET AMENDMENT DRUG CONTROL FUND

October 2017

<u>Drug Control Revenues</u>		<u>Debit</u>	<u>Credit</u>
46980	Transfer In (County General Fund)	52,127	
<u>Drug Control Fund Balance</u>			
39000	Fund Balance		52,127
	Total	\$52,127	\$52,127

The Chairman asked for discussion on the motion to approve Budget Amendments to the Drug Control Fund. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Scott Ebersole
Tom Short
Jordan Iwanyszyn
Jerry Ford
Jerry Roberson
Larry Bennett
Cindy Adams
Bobby Williams
Chris Savage
Larry Redwine
Mike Medley

Ben Rodgers
Danny Holmes
Benton Young
Jimmy Neal
Tony Honeycutt
Kim Bradford
Jim Martin
Bob Duncan
Marsha Bowman
Donny Buttram
Mike Atwood
Cathy Reel

ABSENT:

Reggie Shanks

The Clerk announced that twenty-three (23) voted for, zero (0) voted against, zero (0) abstained, and one (1) absent. The motion carried.

**MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL TO
EXTEND THE GRANT CONTRACT FOR TN CENTRAL HERITAGE RAIL-TRAIL
UNTIL NOVEMBER 1, 2018**

Commissioner Chris Savage moved and Commissioner Scott Ebersole seconded the motion to approve extending the Grant Contract for TN Central Heritage Rail-Trail until November 1, 2018

(SEE ATTACHED)

Amendment Number: 6

Agreement Number: 070090

Project Identification Number: 106578.00

Federal Project Number: HPP/STP-EN-7100(49)

State Project Number: 71LPLM-F1-002

71LPLM-F2-008

71LPLM-F3-003

**FOR IMPLEMENTATION OF SURFACE TRANSPORTATION
PROGRAM ACTIVITY**

THIS AGREEMENT AMENDMENT is made and entered into this _____ day of _____, 20__ by and between the STATE OF TENNESSEE DEPARTMENT OF TRANSPORTATION, an agency of the State of Tennessee (hereinafter called the "Department") and the CITY OF COOKEVILLE, PUTNAM COUNTY and the CITY OF ALGOOD. Putnam County and the City of Algood enter into this amendment for the purposes of maintenance only. THE CITY OF COOKEVILLE (hereinafter called the "Agency") for the purpose of providing an understanding between the parties of their respective obligations related to the management of the project described as:

Rails with Trails Project in Putnam County: Construction of a 19 mile trail along the Nashville Eastern Railroad right-of-way beginning in Cookeville to Algood and on to Monterey. Project also includes landscaping, signage and signalization, pedestrian amenities, pedestrian lighting, fencing, crosswalks, ADA accessibility, trailheads and comfort stations.

1. The language of Agreement # 070090 Amendment 2 dated January 3, 2013 Section B.2a is hereby deleted in its entirety.
2. The following is added as B.2a.

B.2 Completion Date

- a) The Agency shall complete the herein assigned phases of the Project on or before **November 1, 2018**. The Department shall have no obligation to reimburse the Agency for expenditures after the aforesaid completion date. An extension of the aforesaid completion date of this Agreement may on be effected by a written amendment to the Agreement, which has been executed and approved by the appropriate parties as indicated on the signature

Amendment Changing a Specific Paragraph(s)

page of this Agreement. Otherwise, without an extension of the aforesaid completion date of this Agreement, the Department shall have no obligation to reimburse the Agency for expenditures after the aforesaid completion date.

All provisions of the original contract not expressly amended hereby shall remain in full force and effect.

Amendment Changing a Specific Paragraph(s)

IN WITNESS WHEREOF, the parties have caused this instrument to be executed by their respective authorized officials on the date first above written.

CITY OF COOKEVILLE

STATE OF TENNESSEE
DEPARTMENT OF TRANSPORTATION

By: _____
Ricky Shelton Date
Mayor

By: _____
John C. Schroer Date
Commissioner

*APPROVED AS TO FORM AND
LEGALITY*

*APPROVED AS TO FORM AND
LEGALITY*

By: _____
Dan Radar Date
City Attorney

By: _____
John Reinbold Date
General Counsel

PUTNAM COUNTY

By: _____
Randy Porter Date
County Mayor

*APPROVED AS TO FORM AND
LEGALITY*

By: _____
Jeff Jones Date
County Attorney

CITY OF ALGOOD

By: _____
Scott Bilbrey Date
Mayor

*APPROVED AS TO FORM AND
LEGALITY*

By: _____
Jon Hatfield Date
City Attorney

*** Amends TN Central Heritage Rail-Trail Grant Contract by extending the grant period until November 1, 2018.**

*** Grant currently expires on November 1, 2017 and project is 'substantially complete' however, there are still an establishment period for the replaced shrubs for 9 months.**

The Chairman asked for discussion on the motion to approve extending the Grant Contract for TN Central Heritage Rail-Trail until November 1, 2018. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL TO TRANSFER A SINGLE PURPOSE DETECTION DOG TO FENTRESS COUNTY SHERIFF'S OFFICE FOR CONSIDERATION OF \$2,500

Commissioner Chris Savage moved and Commissioner Kim Bradford seconded the motion to approve to transfer a single purpose detection dog to Fentress County Sheriff's Office for consideration of \$2,500.

(SEE ATTACHED)



Putnam County Justice Center
421 East Spring Street • Cookeville, TN 38501
Phone: 931.528.8484 • Fax: 931.528.7043

DATE: October 1, 2017

TO: Planning Committee - Honorable County Commissioners

SUBJECT: Declaration of Transfer Request

The Putnam County Sheriff's Department requests to transfer 1 single purpose detection dog (Gemma) to Fentress County Sheriff's Office for consideration of \$2,500.00. Due to a recent canine retirement, Fentress County Sheriff's Office is in need of a replacement single purpose detection dog. After evaluation of our agency needs and budgetary considerations, we have determined that, pending your approval, this will not compromise our current canine program. The Fentress County Sheriff's Office has indicated that they would accept the terms and transfer of the asset.

Thanking you for your consideration,

Sheriff Eddie Farris

Sheriff Eddie Farris

The Chairman asked for discussion on the motion to approve to transfer a single purpose detection dog to Fentress County Sheriff's Office for consideration of \$2,500. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Scott Ebersole
Tom Short
Jordan Iwanyszyn
Jerry Ford
Jerry Roberson
Larry Bennett
Cindy Adams
Bobby Williams
Chris Savage
Larry Redwine
Mike Medley

Ben Rodgers
Danny Holmes
Benton Young
Jimmy Neal
Tony Honeycutt
Kim Bradford
Jim Martin
Bob Duncan
Marsha Bowman
Donny Buttram
Mike Atwood
Cathy Reel

ABSENT:

Reggie Shanks

The Clerk announced that twenty-three (23) voted for, zero (0) voted against, zero (0) abstained, and one (1) absent. The motion carried.

NOMINATING COMMITTEE:

MOTION RE: NOMINATING COMMITTEE RECOMMENDS THE FOLLOWING TO BE APPOINTED TO THE JOINT ECONOMIC DEVELOPMENT BOARD FOR 4 YEAR TERMS TO EXPIRE SEPTEMBER 2021:

**SMALL BUSINESS – GARY FLOETER
REAL ESTATE – DONNITA HILL
KEY MANUFACTURING – DEE PRINCE**

**COOKEVILLE MECHANICAL
EXIT ROCKY TOP REALTY
FICOSA**

Commissioner Cathy Reel moved and Commissioner Jordan Iwanyszyn seconded the motion to approve the Nominating Committees appointments of: Small Business – Gary Floeter of Cookeville Mechanical; Real Estate – Donnita Hill of Exit Rocky Top Realty; and Key Manufacturing – Dee Prince of Ficosa.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

MOTION RE: NOMINATING COMMITTEE RECOMMENDS APPROVAL OF THE APPOINTMENT OF MATTHEW L HICKEY TO FILL AN UNEXPIRED TERM AS PART TIME JUDICIAL COMMISSIONER WITH THE TERM TO EXPIRE AUGUST 2019

Commissioner Cathy Reel moved and Commissioner Kim Bradford seconded the motion to approve the appointment of Matthew L. Hickey to fill an unexpired term as part time Judicial Commissioner with the term to expire August 2019.

The Chairman asked for discussion on the motion. The Commissioners discussed the motion.

The Chairman asked for a voice vote on the motion. The motion carried.

MOTION RE: NOMINATING COMMITTEE RECOMMENDS THE REAPPOINTMENT OF MARK HARRIS AS COUNTY VETERANS SERVICE OFFICER FOR ANOTHER 4 YEAR TERM TO EXPIRE SEPTEMBER 2021

Commissioner Cathy Reel moved and Commissioner Jim Martin seconded the motion to approve the reappointment of Mark Harris as County Veterans Service Officer for another 4 year term to expire September 2021.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

**MOTION RE: NOMINATING COMMITTEE RECOMMENDS THE FOLLOWING REAPPOINTMENTS TO THE BEER BOARD FOR 3 YEAR TERMS TO EXPIRE OCTOBER 2020: LARRY BENNETT
DAVID GENTRY**

Commissioner Cathy Reel moved and Commissioner Donny Buttram seconded the motion to approve the reappointments of Larry Bennett and David Gentry to the Beer Board for 3 year terms to expire October 2020.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

MOTION RE: NOMINATING COMMITTEE RECOMMENDS APPROVAL OF THE FOLLOWING REAPPOINTMENTS TO THE DELINQUENT PROPERTY TAX COMMITTEE FOR 2 YEAR TERMS TO EXPIRE OCTOBER 2019:

**TONY HONEYCUTT
BENTON YOUNG**

Commissioner Cathy Reel moved and Commissioner Kim Bradford seconded the motion to approve the reappointments of Tony Honeycutt and Benton Young to the Delinquent Property Tax Committee for 2 year terms to expire October 2019.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

REPORT OF SPECIAL COMMITTEES: None

RESOLUTIONS: None

ELECTION OF NOTARIES:

MOTION RE: APPROVE THE ELECTION OF NOTARIES

Commissioner Tony Honeycutt moved and Commissioner Donny Buttram seconded the motion to approve the Election of Notaries.

(SEE ATTACHED)

PUTNAM COUNTY CLERK
WAYNE NABORS COUNTY CLERK
P.O. BOX 220
COOKEVILLE TN 38503
Telephone 931-526-7106
Fax 931-372-8201

Notaries to be elected October 16,2017

KATHRYN A BAILEY	DAVID MATSON
MATTHEW BAILEY	AMY MCKENZIE
EVANN TAYLOR BRYANT	HUNTER MORGAN
NATHAN F BURR	DAVID W PROVAU
JULIE A CHAMBERS	SHARON M RAKOWSKI
ANDREA N COFFEY	JENNIFER SHORT
TAMMY A DICKENS	BRANDON LEE SMITH
DARRELL R DICKERSON	TAMMY THEOPHILE
DUSTIN J FARRIS	CARRIE J THOMPSON
ROBIN HESS	KENNETH WALKER
TYLER HUDDLESTON	PAUL E WHITE
LORRIE LEE	

The Chairman asked for discussion on the Election of Notaries. There was none.

The Chairman asked the Commissioners to vote on the Election of Notaries. The Commissioners voted as follows:

FOR:

Scott Ebersole
Tom Short
Jordan Iwanyszyn
Jerry Ford
Jerry Roberson
Larry Bennett
Cindy Adams
Bobby Williams
Chris Savage
Larry Redwine
Mike Medley

Ben Rodgers
Danny Holmes
Benton Young
Jimmy Neal
Tony Honeycutt
Kim Bradford
Jim Martin
Bob Duncan
Marsha Bowman
Donny Buttram
Mike Atwood
Cathy Reel

ABSENT:

Reggie Shanks

The Clerk announced that twenty-three (23) voted for, zero (0) voted against, zero (0) abstained, and one (1) absent. The motion carried.

OTHER NEW BUSINESS:

RECOGNIZE CASH FLOW ANALYSIS FOR THE GENERAL PURPOSE SCHOOL FUND

No action required.

(SEE ATTACHED)

Department of Education

Putnam County

Mr. Jerry Boyd, Director of Schools

Board of Education
Kim Cravens, Chair
Dawn Fry, Vice-Chair

1400 East Spring Street
Cookeville, Tennessee 38506-4313
Phone (931) 526-9777
FAX (931) 372-0391

Board Members
Celeste Gammon
Jerry Maynard
David McCormick
Lynn McHenry

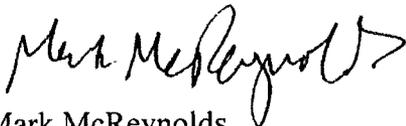
September 29, 2017

Honorable Commissioners
Putnam County Courthouse
Cookeville, TN 38501

Honorable Commissioners:

Please see attached Cash Flow Analysis for the General Purpose School Fund (141) for year FY18.

Sincerely,



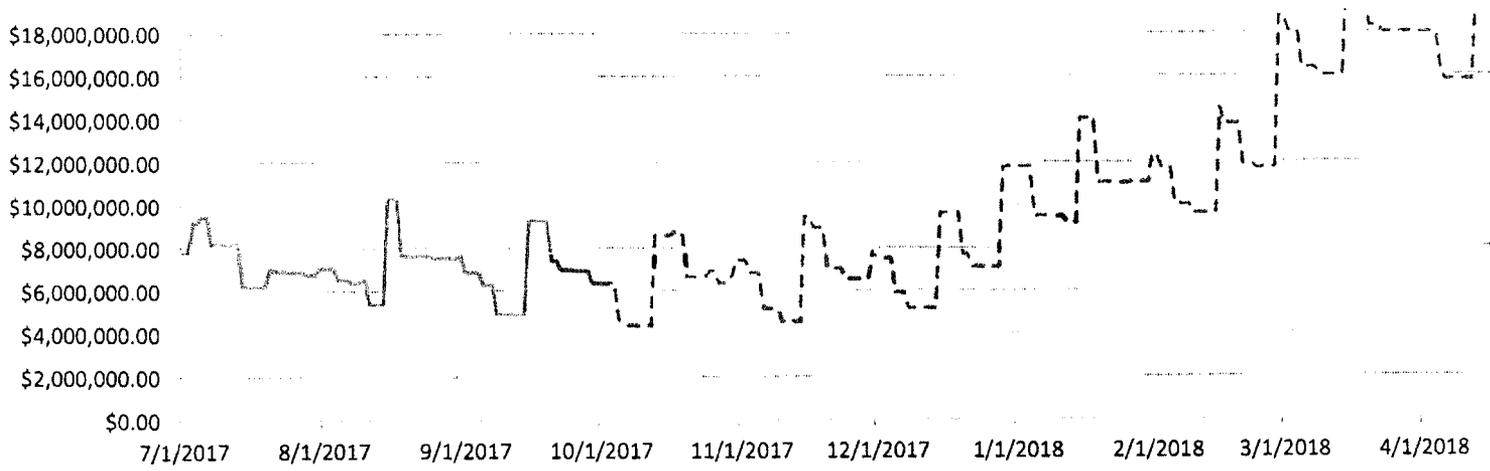
Mark McReynolds
Putnam County Board of Education

Enclosures:

- General Purpose School Fund Cash Flow Analysis for year FY17 as of October 1, 2017.

Putnam County General Purpose School Fund Cash Balance FY18

— Actual Cash Ba
- - - Estimated Casl



7/1/2017	\$ 7,795,094.85
8/1/2017	\$ 6,233,584.09
9/1/2017	\$ 6,893,755.80
10/1/2017	\$ 6,377,860.42

MOTION RE: RATIFICATION OF RANDY PORTER'S APPOINTMENT OF TED MCWILLIAMS TO THE REGIONAL PLANNING COMMISSION – TERM TO EXPIRE SEPTEMBER 2021

Commissioner Ben Rodgers moved and Commissioner Jordan Iwanyszyn seconded the motion to approve the ratification of Randy Porter's appointment of Ted McWilliams to the Regional Planning Commission with term to expire September 2021.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

ACKNOWLEDGMENT OF THE LETTER FROM THE COMPTROLLER OF THE TREASURY OFFICE ON THE APPROVAL OF THE FISCAL YEAR 2018 BUDGET REQUIRES NO ACTION, BUT NEEDS TO BE INCORPORATED INTO THE MINUTES

(SEE ATTACHED)



**STATE OF TENNESSEE
COMPTROLLER OF THE TREASURY
OFFICE OF STATE AND LOCAL FINANCE
SUITE 1600 JAMES K. POLK STATE OFFICE BUILDING
505 DEADERICK STREET
NASHVILLE, TENNESSEE 37243-1402
PHONE (615) 401-7872
FAX (615) 741-5986**

August 24, 2017

Honorable Randy Porter, County Executive
and Honorable Board of Commissioners
Putnam County
300 East Spring Street, Room 8
Cookeville, TN 38501

Dear Mr. Porter and Members of the Board:

This letter acknowledges receipt of a certified copy of the fiscal year 2018 budget.

We have reviewed the budget and have determined that projected revenues and other available funds are sufficient to meet anticipated expenditures. Our review of the budget is based solely on the information we have received and is for determining that the budget appears to be balanced. With regard to programs included in the budget such as education, roads, and corrections, we have not attempted to determine that the local government has complied with specific program statutes or guidelines, or with any financing requirements prescribed by any state or federal agency. A property tax rate may be included in this budget, and we would recommend that local government officials be certain that all program requirements have been met before initiating the tax collection process.

This letter constitutes approval, by this office, for the County's fiscal year 2018 budget as adopted by the County Commission.

If you should have any questions or we may be of assistance, please feel free to call us.

Sincerely,

Sandra Thompson
Director of the Office of State and Local Finance

cc: Mr. Bryan Burklin, Assistant Director, Division of Local Government Audit, COT

ANNOUNCEMENTS AND STATEMENTS:

EMPLOYEE OF THE MONTH (None)

CITIZEN OF THE MONTH: (None)

SPECIAL RECOGNITION AWARD: PEYTON ARCHER

ADJOURN: The meeting was adjourned by the Chairman.

(SEE ATTACHED)

— OCTOBER 2017 —
SPECIAL RECOGNITION AWARD
* PEYTON ARCHER *

Peyton is 12 years old and he is a 7th grader at Upperman Middle School.

His parents are Greg and Lea Ann Archer.

His Grandparents are Bill and Helen Randolph and Robert and Revene Archer.

Peyton started showing leadline at 6 months old. He started riding at age 4.

2015

4-H Regional Reserve Western Pleasure Champion for his age division

Tennessee State Saddle Club Pony halter Champion and Pony Western Pleasure Reserve Champion

2016

4-H Regional Western Pleasure, Western Horsemanship and Pony Halter Champion

4-H State Reserve Western Horsemanship Champion

Tennessee State Saddle Club Pony Halter Champion and Club Pony Western Pleasure Champion

2017

4-H Regional Western Pleasure and Pony Halter Champion

4-H State Western Horsemanship Reserve Champion

Tennessee State Saddle Club Pony Halter Champion

4-H Jr. High High Point Individual in Horse Judging at the Walking Horse Celebration

Peyton has been involved with the 4-H program since 4th grade. We are very lucky to have two great 4H agents in Putnam County, Melissa Henry and Trent Jones.

Trent Jones is Peyton's coach in Horse Judging. We can not say enough about Trent and the work he has done with the Horse Program here in Putnam County.

Peyton also had the opportunity to attend 4-H Academic Conference in the Horse Project this past summer at UT Knoxville.

4-H is a wonderful program.

PLANNING COMMITTEE MEETING

TO: Putnam County Board of Commissioners

FROM: Randy Porter, County Executive

DATE: October 5, 2017

RE: Planning Committee Agenda

Listed below are items to be considered by the County's Planning Committee on Monday, October 9 , 2017 IMMEDIATELY AFTER FISCAL REVIEW COMMITTEE MEETING.

1. Consider request from Freddie Nelson, Trustee to sell miscellaneous equipment via Internet auction.
2. Consider request from Sheriff Eddie Farris to provide a retiring commissioned staff member with their Sheriff's Office assigned firearm as a retirement gift.
3. Consider request from Sheriff's office to declare list of items as surplus and to be sold via Internet public auction.
4. Resolution authorizing the County Executive to sign documents associated with Tennessee Department of Transportation Project #71011-2233-94.
5. Consider request from PCEMS to sell Ambulance chassis via Internet Auction.
6. Any other business that needs to be reviewed by the Planning Committee.

FISCAL REVIEW COMMITTEE

TO: Putnam County Board of Commissioners

FROM: Randy Porter, County Executive

DATE: October 5, 2017

RE: Fiscal Review Committee Agenda

Listed below are items to be considered by the County's Fiscal Review Committee on October 9, 2017 at 5:30 PM in the County Commission Chambers at the Courthouse.

1. Consider budget amendment to the County General Fund.
2. Consider budget amendments for the General Purpose School Fund.
3. Consider budget amendments to the Drug Control Fund.
4. Consider extending grant contract for TN Central Heritage Rail-Trail contract until November 1, 2018.
5. Consider the transfer of a single purpose detection dog to Fentress County Sheriff's Office for consideration of \$2,500.
6. Consider resolution to preclude bidding at Delinquent Tax Sale.
7. Any other business that needs to be considered by the Fiscal Review Committee.

**FISCAL REVIEW COMMITTEE
MINUTES**

October 9, 2017

Prepared by Deborah Francis

ROLL CALL

Jim Martin	Present	Benton Young	Absent
Jerry Ford	Present	Kim Bradford	Present
Scott Ebersole	Present	Marsha Bowman	Present
Cindy Adams	Present	Cathy Reel	Present
Mike Medley	Present	Ben Rodgers	Absent
Jerry Roberson	Present	Chris Savage	Present

Item #1 *Budget Amendment for County General Fund*

Motion: **Recommends approval of budget amendments to the County General Fund.**

Made By: **Medley**

VOICE VOTE

APPROVED

Vertical lines representing a signature or stamp.

Item #6 ***Delinquent Tax Sale***
 PULLED FROM AGENDA

Item #7 ***Any other business***

NONE

ADJOURNED

NOMINATING COMMITTEE

TO: Putnam County Board of Commissioners

FROM: Randy Porter, County Executive

DATE: October 5, 2017

RE: Nominating Committee Agenda

Listed below are items to be considered by the Nominating Committee on Monday October 9, 2017 AFTER THE PLANNING COMMITTEE MEETING.

1. Consider 3 members for the Joint Economic Community Development Board for 4 year terms to expire September 2021.
Representatives needed from:
Small Business
Real Estate
Key Manufacturing
Deferred from last month
List of nominees will be presented at the meeting
2. Consider the Judicial Commissioner Interview Committee's recommendation of Matthew L. Hickey to fill the unexpired term for Roy Chesnut as part time Judicial Commissioner.
Term to expire August 2019
3. Consider the re- appointment of Mark Harris as County Veterans Service Officer for another term to expire September 2021.
4. Consider 2 appointments to the Beer Board for 3 year terms to expire October 2020.
Current members:
Larry Bennett
David Gentry
5. Consider 2 appointments to the Delinquent Property Tax Committee for 2 year terms to expire October 2019.
Current members
Tony Honeycutt
Benton Young
6. Any other business that needs to be reviewed by the Nominating Committee.