

**MINUTES**  
**OF**  
**PUTNAM COUNTY COMMISSION**  
**NOVEMBER 19, 2018**

Prepared by:

Wayne Nabors  
Putnam County Clerk  
121 S Dixie Avenue  
Cookeville, TN 38501

**STATE OF TENNESSEE**

**COUNTY OF PUTNAM**

**BE IT REMEMBERED:** that on November 19, 2018 there was a regular meeting of the Putnam County Board of Commissioners.

There were present and presiding, the Chairman, Ben Rodgers and the County Clerk, Wayne Nabors.

Sheriff Eddie Farris called the meeting to order.

The Chairman, Ben Rodgers recognized Commissioner Jordan Iwanyszyn for the Invocation.

The Chairman, Ben Rodgers recognized Commissioner Jerry Ford to lead the Pledge to the Flag of the United States of America.

The Chairman asked the Commissioners to signify their presence at the meeting and the following were present:

**PRESENT:**

Jonathan A.D. Williams  
Kevin Christopher  
Sam Sandlin  
Jim Martin  
Jordan Iwanyszyn  
Jerry Ford  
Theresa Tayes  
Jerry Roberson  
Cindy Adams  
Terry Randolph  
Adam Johnson

Andrew Donadio  
Grover N. Bennett Jr.  
Danny Holmes  
Ben Rodgers  
Jimmy Neal  
Dale Moss  
Joe Iwanyszyn  
Kim Bradford  
Darren Wilson  
Kathy Dunn  
Cathy Reel  
Mike Atwood

**ABSENT:**

Chris Cassetty

The Clerk announced that twenty three (23) were present and one (1) absent. Therefore, the Chairman declared a quorum.

**MOTION RE: APPROVE THE AGENDA**

Commissioner Kim Bradford moved and Commissioner Jimmy Neal seconded the motion to approve the Agenda of the November 19, 2018 Meeting of the Putnam County Board of Commissioners.

(SEE ATTACHED)

# **AGENDA PUTNAM COUNTY BOARD OF COMMISSIONERS**

**Monthly Awards will be presented at 5:45 PM**

**Regular Monthly Session  
Monday, November 19, 2018 6:00PM**

**Presiding: Honorable Ben Rodgers  
Commission Chairman**

- 1. Call to Order - Sheriff Eddie Farris**
- 2. Invocation**                      *District 3*
- 3. Pledge to the Flag of the United States of America**                      *District 3*
- 4. Roll Call - County Clerk Wayne Nabors**
- 5. Approval of the Agenda**
- 6. Approval of the Minutes of Previous Meeting**
- 7. Unfinished Business and Action Thereon by the Board**
  - A. Report of Standing Committees**
    1. Planning Committee
    2. Fiscal Review Committee
    3. Nominating Committee
  - B. Report of Special Committees**
  - C. Other Unfinished Business**
- 8. Quarterly Reports and Action Thereon by the Board**
  - A. Road Fund - Randy Jones, Supervisor**
  - B. School Funds - Jerry Boyd, Director of Schools**
  - C. County General Fund, Debt Service Fund, Solid Waste Sanitation Fund,  
Self Insurance Fund, and Parks & Recreation Fund - Randy Porter, County Executive**
- 9. New Business and Action Thereon by the Board**
  - A. Report of Standing Committees**

## **1. Planning Committee**

- a. Recommends approval of request from the Fire Department to sell surplus equipment via Internet auction:
  - Trading 34 SCBA units for 35 new units
  - Air fill station/frag container
  - 400 gpm floating pump
  - Disposing of 50 SCBA cylinders that are of no value
- b. Recommends approval of a Broadband Ready Community Ordinance.
- c. Recommends approval to repeal the Private Act to change the name of "County Executive" to "County Mayor".
- d. Recommends approval to take 1,208 feet of the back part of Blaylock Mountain Road off the Official County Road Map, at the request of the Blaylock Family.

## **2. Fiscal Review Committee**

- a. Recommends approval of budget amendments to the County General Fund.
- b. Recommends approval of budget amendments to the General Purpose School Fund.

## **3. Nominating Committee**

- a. Recommends approval that Dr. Sam Glasgow be reappointed to the Rail Trail Authority for a 3 year term to expire November 2021.

## **B. Report of Special Committees**

### **C. Resolutions**

### **D. Election of Notaries**

### **E. Other New Business**

1. Recognize Cash Flow Analysis for the General Purpose School Fund.
2. Ratification of County Executive's appointments to the E911 Board as follows:

Ricky Shelton	<i>Terms to expire</i>
Jere Mason	<i>November 2022</i>
Charlie Cobble	<i>4 year terms</i>
3. Ratification of County Executive's appointments to the Non Profit Study Committee as follows:

Bob Bell  
Connie Albrecht  
Diane Duncan

## **10. Announcements and Statements**

## **11. Adjourn**

The Chairman asked for discussion on the motion to approve the Agenda of the November 19, 2018 Meeting of the Putnam County Board of Commissioners. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

**MOTION RE: APPROVE MINUTES OF THE PREVIOUS MEETING**

Commissioner Terry Randolph moved and Commissioner Jimmy Neal seconded the motion to approve the Minutes of the October 15, 2018 Meeting of the Putnam County Board of Commissioners.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion to approve the Minutes of the October 15, 2018 Meeting. The motion carried.

**UNFINISHED BUSINESS AND ACTION THEREON BY THE BOARD**

**REPORT OF STANDING COMMITTEES**

**PLANNING COMMITTEE:** No unfinished business.

**FISCAL REVIEW COMMITTEE:** No unfinished business.

**NOMINATING COMMITTEE:** No unfinished business.

**REPORT OF SPECIAL COMMITTEES:** None

**OTHER UNFINISHED BUSINESS:** None

**QUARTERLY REPORTS AND ACTION THEREON BY THE BOARD**

**MOTION RE: QUARTERLY REPORTS AND ACTION THEREON BY THE BOARD**

**QUARTERLY REPORT FOR THE ROAD FUND – RANDY JONES, SUPERVISOR**

**QUARTERLY REPORT FOR THE SCHOOL FUNDS – JERRY BOYD, DIRECTOR OF SCHOOLS**

**QUARTERLY REPORT FOR THE COUNTY GENERAL FUND, DEBT SERVICE FUND, SOLID WASTE SANITATION FUND, SELF INSURANCE FUND, AND PARKS AND RECREATION FUND – RANDY PORTER, COUNTY EXECUTIVE**

Commissioner Kim Bradford moved and Commissioner Theresa Tayes seconded the motion to approve the Quarterly Reports for the Road Fund, School Funds, County General Fund, Debt Service Fund, Solid Waste Sanitation Fund, Self Insurance Fund, and Parks and Recreation Fund.

(SEE ATTACHED)

PUTNAM COUNTY HIGHWAY DEPARTMENT  
 QUARTERLY REPORT  
 JULY, AUGUST AND SEPTEMBER, 2018

131- ROAD FUND  
 REVENUE

CODE NUMBER AND DESCRIPTION	ESTIMATED	AMENDMENT	1st. QTR.	TOTALS	UN-REALIZED
40000.110 - 43000.320 LOCAL TAX	2,065,580	-	14,097	14,097	2,051,483
44000.130 - 44000.560 OTHER LOCAL	2,000	-	627	627	1,373
46000.410 - 46000.930 STATE TAX	3,811,770	-	470,417	470,417	3,341,353
TOTAL ESTIMATED REVENUE	5,879,350	-	485,141	485,141	5,394,209
FUND BALANCE JULY 1, 2018	1,553,775				

EXPENDITURES

CODE NUMBER AND DESCRIPTION	ESTIMATED	AMENDMENT	1st. QTR.	TOTALS	UN-ENCUMB
61000 - ADMINISTRATION	370,188	-	99,618	99,618	270,570
62000 - ROAD CONST. & MAINT.	3,448,500	-	547,765	547,765	2,900,735
63100 - OPERATION OF EQUIPMENT	413,500	-	82,533	82,533	330,967
65000 - OTHER CHARGES	246,850	-	156,073	156,073	90,777
68000 - CAPITAL OUTLAY	1,398,216	-	36,516	36,516	1,361,700
TOTAL EXPENDITURES	5,877,254	-	922,505	922,505	4,954,749

SUBMITTED BY:   
 RANDY JONES, ROAD SUPERVISOR

# *Department of Education Putnam County*

Mr. Jerry Boyd, Director of Schools

Board of Education  
Dawn Fry, Chair  
Celeste Gammon, Vice-Chair

1400 East Spring Street  
Cookeville, Tennessee 38506-4313  
Phone (931) 526-9777  
FAX (931) 372-0391

Board Members  
Kim Cravens  
Jerry Maynard  
David McCormick  
Lynn McHenry

November 5, 2018

Honorable Commissioners  
Putnam County Courthouse  
Cookeville, TN 38501

Honorable Commissioners:

Please consider approval of the following Quarterly Reports for the quarter ended September 30, 2018:

- 141 – General Purpose School Fund
- 142 – Federal Projects Fund
- 143 – Central Cafeteria Fund
- 146 – Extended School Program Fund

Sincerely,



Mark McReynolds  
Putnam County Board of Education

**PUTNAM COUNTY BOARD OF EDUCATION**  
**FUND 141 - GENERAL PURPOSE SCHOOL FUND**  
**QUARTERLY REPORT FOR THE QUARTER ENDING SEPTEMBER 2018**

	2018-2019 Budget	Actual Jul-Sept 2018	Actual Oct-Dec 2018	Actual Jan-Mar 2019	Actual Apr-Jun 2019	Total Year to Date
<b>Revenues:</b>						
40000 Local Revenue	32,585,830	2,961,795	-	-	-	2,961,795
41000 Licenses and Permits	5,000	1,482	-	-	-	1,482
43000 Charges for Current Services	281,317	24,964	-	-	-	24,964
44000 Other Local Revenue	22,700	115,737	-	-	-	115,737
46000 State of Tennessee	55,336,256	10,463,989	-	-	-	10,463,989
47000 Federal Thru State	508,575	46,900	-	-	-	46,900
48000 Donations/Other	18,800	12,523	-	-	-	12,523
49000 Other Sources	705,919	130,024	-	-	-	130,024
	<u>89,464,397</u>	<u>13,757,413</u>	-	-	-	<u>13,757,413</u>
<b>Encumbrances / Expenditures:</b>						
71100 Regular Education	44,993,446	8,602,409	-	-	-	8,602,409
71150 Alternative Education	650,134	108,208	-	-	-	108,208
71200 Special Education	8,782,154	1,553,832	-	-	-	1,553,832
71300 Vocational Education	1,472,818	229,229	-	-	-	229,229
71600 Adult Education	614,701	118,505	-	-	-	118,505
72110 Attendance	284,535	113,313	-	-	-	113,313
72120 Health Services	929,776	182,226	-	-	-	182,226
72130 Other Student Services	3,007,022	463,436	-	-	-	463,436
72210 Regular Ed. Support	2,619,961	591,449	-	-	-	591,449
72215 Alternative Ed. Support	140,122	30,269	-	-	-	30,269
72220 Special Ed. Support	1,631,985	300,993	-	-	-	300,993
72230 Vocational Ed. Support	92,954	21,488	-	-	-	21,488
72250 Technology	1,505,526	247,574	-	-	-	247,574
72260 Adult Ed. Support	171,299	39,219	-	-	-	39,219
72310 Board of Education	1,759,953	755,052	-	-	-	755,052
72320 Office of the Director	154,814	37,246	-	-	-	37,246
72410 Office of Principal	6,435,269	1,217,054	-	-	-	1,217,054
72510 Fiscal Services	712,980	249,408	-	-	-	249,408
72520 Human Services/Personnel	245,504	63,459	-	-	-	63,459
72610 Operation of Plant	6,738,139	1,608,812	-	-	-	1,608,812
72620 Maintenance of Plant	2,223,095	557,078	-	-	-	557,078
72710 Transportation	3,380,159	640,829	-	-	-	640,829
73100 Food Services	444,301	136,868	-	-	-	136,868
73300 Community Services	68,036	65,887	-	-	-	65,887
73400 Early Childhood Education	1,913,510	382,307	-	-	-	382,307
76100 Regular Capital Outlay	677,150	677,150	-	-	-	677,150
99100 Operating Transfers	-	81,840	-	-	-	81,840
<b>TOTAL</b>	<u>91,649,343</u>	<u>19,075,139</u>	-	-	-	<u>19,075,139</u>

**PUTNAM COUNTY BOARD OF EDUCATION**  
**FUND 142 - SCHOOL FEDERAL PROJECTS FUND**  
**QUARTERLY REPORT FOR THE QUARTER ENDING SEPTEMBER 2018**

	2018-2019 Budget	Actual Jul-Sept 2018	Actual Oct-Dec 2018	Actual Jan-Mar 2019	Actual Apr-Jun 2019	Total Year to Date
<b>Revenues:</b>						
46000 State of Tennessee	-	-	-	-	-	-
47000 Federal Thru State	7,767,051	1,105,339	-	-	-	1,105,339
49000 Other Sources	285,305	58,088	-	-	-	58,088
	<u>8,052,356</u>	<u>1,163,427</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,163,427</u>
<b>Encumbrances / Expenditures:</b>						
71100 Regular Instruction Program	2,356,780	325,024	-	-	-	325,024
71200 Special Education Program	2,371,266	448,674	-	-	-	448,674
71300 Vocational Education Program	184,012	62,364	-	-	-	62,364
72130 Other Student Support	86,457	11,000	-	-	-	11,000
72210 Regular Instruction Program	1,819,293	339,512	-	-	-	339,512
72220 Special Education Program	399,024	108,364	-	-	-	108,364
72230 Vocational Education Program	-	-	-	-	-	-
72410 Office of the Principal	-	-	-	-	-	-
72710 Transportation	23,484	1,700	-	-	-	1,700
73100 Food Service	-	-	-	-	-	-
73300 Community Services	-	14,893	-	-	-	14,893
99100 Operating Transfers	812,040	58,088	-	-	-	58,088
<b>TOTAL</b>	<u>8,052,356</u>	<u>1,369,618</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,369,618</u>

**PUTNAM COUNTY BOARD OF EDUCATION**  
**FUND 143 - CENTRAL CAFETERIA FUND**  
**QUARTERLY REPORT FOR THE QUARTER ENDING SEPTEMBER 2018**

	2018-2019 Budget	Actual Jul-Sept 2018	Actual Oct-Dec 2018	Actual Jan-Mar 2019	Actual Apr-Jun 2019	Total Year to Date
<b>Revenues:</b>						
43000 Charges for Current Services	1,100,000	201,334	-	-	-	201,334
44000 Other Local Revenue	-	2,153	-	-	-	2,153
46500 State of Tennessee	50,000	-	-	-	-	-
47100 Federal Thru State	5,961,763	666,798	-	-	-	666,798
	<u>7,111,763</u>	<u>870,285</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>870,285</u>
<b>Encumbrances / Expenditures:</b>						
73100 Food Services	6,436,763	1,540,284	-	-	-	1,540,284
99100 Operating Transfers	675,000	130,024	-	-	-	130,024
TOTAL	<u>7,111,763</u>	<u>1,670,308</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,670,308</u>

**PUTNAM COUNTY BOARD OF EDUCATION**  
**FUND 146 - EXTENDED SCHOOL PROGRAM FUND**  
**QUARTERLY REPORT FOR THE QUARTER ENDING SEPTEMBER 2018**

	2018-2019 Budget	Actual Jul-Sept 2018	Actual Oct-Dec 2018	Actual Jan-Mar 2019	Actual Apr-Jun 2019	Total Year to Date
<b>Revenues:</b>						
43000 Charges for Current Services	1,113,038	261,087	-	-	-	261,087
	<u>1,113,038</u>	<u>261,087</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>261,087</u>
<b>Encumbrances / Expenditures:</b>						
73300 Community Services	969,009	286,860	-	-	-	286,860
TOTAL	<u>969,009</u>	<u>286,860</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>286,860</u>

**COUNTY GENERAL BUDGET 2018-2019**  
**Statement of Revenues and Expenditures**  
**Period ending September 30, 2018**

**REVENUES:**

	<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>RECD THRU 9-30-2018</u>
40000	Local Taxes	17,090,985.00	1,017,002.20
41000	Licenses and Permits	502,000.00	169,796.12
42000	Fines, Forfeitures and Penalties	500,300.00	91,662.33
43000	Charges for Current Service	4,854,000.00	1,216,886.82
44000	Other Local Revenue	1,747,000.00	266,750.69
45000	Fees Received from County Officials	4,185,000.00	560,420.41
46000	State of Tennessee	5,788,736.00	287,456.12
47000	Federal Government	405,379.00	19,325.27
48000	Other Governments and Citizens Groups	522,500.00	45,462.42
49000	Other Sources	<u>0.00</u>	<u>0.00</u>

**TOTAL REVENUES**

	<b>35,595,900.00</b>	<b>35,719,992.00</b>	<b>3,674,762.38</b>
<b>Fund Balance - June 2017</b>			<b>14,206,890</b>

**EXPENDITURES:**

	<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>PAID &amp; ENCUMBERED THROUGH 9-30-2018</u>
51000	General Administration	4,433,014.00	1,336,134.91
52000	Finance	1,750,668.00	515,907.21
53000	Administration of Justice	2,778,143.00	880,903.29
54000	Public Safety	12,224,966.00	3,958,162.93
55000	Public Health & Welfare	6,335,110.00	1,936,871.54
56000	Social, Cultural & Recreational Services	606,238.00	377,762.46
57000	Agriculture & Natural Resources	310,350.00	33,173.62
58000	Other Operations	9,227,129.00	626,264.89
91000	Transfers Out (Drug Control Fund)	50,000.00	12,188.00

**TOTAL EXPENDITURES**

	<b>37,715,618.00</b>	<b>38,165,824.00</b>	<b>9,677,268.85</b>
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**DEBT SERVICE BUDGET - 2018-2019**  
**Statement of Revenues and Expenditures**  
**Period Ending September 30, 2018**

**REVENUES:**

40000 Local Taxes

17,418,865.00

17,418,865.00

744,677.24

**TOTAL REVENUES**

17,418,865.00

17,418,865.00

744,677.24

**Fund Balance - June 2017**

**10,934,605**

**EXPENDITURES:**

82000 Education Debt  
 90000 Public Safety Projects  
 99100 Transfers Out

10,749,463.00

1,853,127.00

4,550,000.00

10,749,463.00

1,853,127.00

4,550,000.00

2,192,854.27

428,755.14

0.00

ORIGINAL BUDGET

AMENDED BUDGET

PAID & ENCUMBERED  
THROUGH 9-30-2018

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AMENDED BUDGET

PAID & ENCUMBERED  
THROUGH 9-30-2018

17,152,590.00

17,152,590.00

2,621,609.41

ORIGINAL BUDGET

AMENDED BUDGET

PAID & ENCUMBERED  
THROUGH 9-30-2018

17,152,590.00

**SOLID WASTE/SANITATION BUDGET - 2018-2019**  
**Statement of Revenues and Expenditures**  
**Period Ending September 30, 2018**

**REVENUES:**

	<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>REC'D THRU 9-30-2018</u>
40000 Local Taxes	3,096,340.00	3,096,340.00	18,322.58
43000 Charges for Current Service	1,065,000.00	1,065,000.00	371,022.20
44000 Other Local Revenues	200,000.00	200,000.00	30,292.50
46000 State of Tennessee	833,066.00	833,066.00	27,169.69
47000 Federal Government	0.00	0.00	0.00

**TOTAL REVENUES** **5,194,406.00** **5,194,406.00** **446,806.97**

Fund Balance June 2017 **1,461,667**

**EXPENDITURES:**

	<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>PAID &amp; ENCUMBERED THROUGH 9-30-2018</u>
--	------------------------	-----------------------	------------------------------------------------

55000 Public Health and Welfare	5,806,660.00	5,806,660.00	454,886.13
---------------------------------	--------------	--------------	------------

**TOTAL EXPENDITURES** **5,806,660.00** **5,806,660.00** **454,886.13**

**Parks and Recreation 2018-2019  
Statement of Revenues and Expenditures  
Period Ending September 30, 2018**

**REVENUES:**

40000	Local Taxes	975,520.00	975,520.00	67,055.42
43000	Charges for Current Services	50,000.00	50,000.00	10,075.00
44000	Other Local Revenues	55,000.00	55,000.00	21,021.47

**TOTAL REVENUES** 1,080,520.00

98,151.89

Fund Balance - June 2017

355,479

ORIGINAL BUDGET

AMENDED BUDGET

RECD THRU 9-30-2018

**EXPENDITURES:**

56000 Social Cultural & Recreational

1,236,624.00

1,236,624.00

135,902.42

ORIGINAL BUDGET

AMENDED BUDGET

PAID & ENCUMBERED  
THROUGH 9-30-2018

**TOTAL EXPENDITURES**

1,236,624.00

1,236,624.00

135,902.42

PUTNAM COUNTY SELF INSURANCE FUND  
 FUND BALANCE SUMMARY FOR 2017 - 2018  
 As of September 30, 2018

Fund Balance as of June 30, 2018		569,798.07
PLUS: Departmental Deposits	1,270,781.50	
Interest	1,007.41	
	1,271,788.91	
LESS: Liability Claims	79,679.59	
Work Comp Claims	23,277.29	
Medical Records	0.00	
Claim Adjuster Fees	0.00	
Legal Fees	13,918.13	
Court Reporter & Court Costs	0.00	
Insurance	733,858.00	
Miscellaneous	7,450.00	
WC Fees to PMA Insurance Group	105,235.79	
Management fee	0.00	
Liability Reserve Increase	0.00	
(Decrease) this period	-12,126.00	
Work Comp Reserve Increase	0.00	
(Decrease) this period	-34,025.00	
	917,267.80	
<b>Ending Fund Balance as of September 30, 2018</b>		<b>924,319.18</b>

CASH SUMMARY

=====		
Checking balance (9715) as of 09/30/2018	126,653.44	
Checking balance (4324) as of 09/30/2018	971,564.98	
Certificate of Deposit as of 09/30/2018	827,029.03	
Outstanding items:		
CK 2086	-1.00	
CK 2737	-875.37	
CK 2947	-27,587.90	
Ending Cash Balance as of September 30, 2018		<b>1,896,783.18</b>
Less: Open Liability Claim Reserves as of 09/30/2018		-277,150.00
Open Work Comp Claim Reserves as of 09/30/2018		-695,314.00
<b>Ending Fund Balance as of September 30, 2018</b>		<b>924,319.18</b>

Number of Open Liability Claims as of June 30, 2018	9
Number of Open Work Comp Claims as of June 30, 2018	56

This report was prepared by McGriff Insurance Services on 10/17/2018

The Chairman asked for discussion on the motion to approve the Quarterly Reports for the Road Fund, the School Funds, and the County General Fund, Debt Service Fund, Solid Waste Sanitation Fund, Self Insurance Fund, and the Parks and Recreation Fund. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

## **NEW BUSINESS AND ACTION THEREON BY THE BOARD**

### **REPORT OF STANDING COMMITTEES**

#### **PLANNING COMMITTEE:**

**MOTION RE: PLANNING COMMITTEE RECOMMENDS APPROVAL OF REQUEST FROM THE FIRE DEPARTMENT TO SELL SURPLUS EQUIPMENT VIA INTERNET AUCTION: TRADING 34 SCBA UNITS FOR 35 NEW UNITS  
AIR FILL STATION / FRAG CONTAINER  
400 GPM FLOATING PUMP  
DISPOSING OF 50 SCBA CYLINDERS THAT ARE OF NO VALUE**

Commissioner Kim Bradford moved and Commissioner Jimmy Neal seconded the motion to approve the request from the Fire Department to sell surplus equipment via Internet Auction: trading 34 SCBA units for 35 new units; air fill station / frag container; 400 gpm floating pump; and disposing of 50 SCBA cylinders that are of no value.

(SEE ATTACHED)



**Putnam County**  
Tennessee

# Putnam County Fire Department

**Fire Chief Thomas Brown**

700 County Services Drive

Cookeville, Tennessee 38501

Phone: 931-528-1200 – Fax: 931-528-7913

tbrown@putnamcountyttn.gov

10/16/2017

RE: Obsolete Equipment

The Fire Department requests permission to trade 34 SCBA units against 35 new units. @ \$125.00 each, (\$4250.00) offer on a bid for new equipment from EVS/GW Diesel.

Request permission to sell an obsolete air fill station/frag container via internet auction.

Request permission to sell a 400 gpm floating pump (not needed) via internet auction.

Request permission to dispose of 50 SCBA cylinders that have reached end of life and have \$0 value.

Sincerely,

Chief Thomas Brown  
Cell 931-979-1153

The Chairman asked for discussion on the motion to approve the request from the Fire Department to sell surplus equipment via Internet Auction: trading 34 SCBA units for 35 new units; air fill station / frag container; 400 gpm floating pump; and disposing of 50 SCBA cylinders that are of no value. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

**MOTION RE: PLANNING COMMITTEE RECOMMENDS APPROVAL OF A  
BROADBAND READY COMMUNITY ORDINANCE**

Commissioner Jordan Iwanyszyn moved and Commissioner Theresa Tayes seconded the motion to approve a Broadband Ready Community Ordinance.

(SEE ATTACHED)

## **Broadband Ready Community Ordinance**

*Whereas, Putnam, Tennessee finds that broadband internet availability in the County is of critical importance to all people living, visiting, and doing business in Putnam, Tennessee, and*

*Whereas, the Tennessee State Legislature recently created the ability for Tennessee communities to be designated as "Broadband Ready Communities" through the Tennessee Department of Economic and Community Development, and*

*Whereas, Putnam, Tennessee seeks to be designated as a Broadband Ready Community pursuant to Tennessee Public Chapter 228, 4-3-709.,*

### **Public Chapter 228, S 4-3-709**

(a)(1) A political subdivision may apply to the department of economic and community development for designation as a "broadband ready community" pursuant to guidelines established by the department. The guidelines for designation must include a requirement that the political subdivision has adopted an efficient and streamlined ordinance or policy for reviewing applications and issuing permits related to projects relative to broadband services.

***NOW THEREFORE, BE IT ENACTED BY THE GOVERNING BODY OF THE COUNTY OF PUTNAM, THAT:***

### **AN ORDINANCE FOR A BROADBAND READY COMMUNITY**

**Section 1.** As used in this chapter, "permit" means any local permit, license, certificate, approval, registration, or similar form of approval required by policy, administrative rule, regulation, or ordinance with respect to a project.

**Section 2.** As used in this chapter, "project" means the construction or deployment of wireline or wireless communications facilities to provide communications services in a unit.

**Section 3.** Notwithstanding any other provision of Putnam's ordinance, the following shall apply to a project:

(1) Putnam, Tennessee has:

(A) Adopted an efficient and streamlined policy for reviewing applications and issuing permits related to projects relative to broadband services.

(B) Appointed a single point of contact in Putnam County for all matters related to a broadband project;

(C) Established procedures to allow all forms, applications, and documentation related to a project be reviewed and either approved or denied within thirty (30) business days after the application is submitted; and to allow the project to be filed or submitted and signed by electronic means, where possible;

(2) Putnam will not:

- (A) Require an applicant to designate a final contractor to complete a project;
- (B) Impose an unreasonable fee for reviewing an application or issuing a permit for a project.
- (C) Impose a seasonal moratorium on the issuance of permits for projects; and
- (D) Discriminate among communications services providers or utilities with respect to any action related to a broadband project, including granting access to public rights-of-way, infrastructure and poles, and any other physical assets owned or controlled by the political subdivision

(3) Putnam acknowledges that:

- (A) Tennessee Certified Broadband Ready Community has an affirmative duty to notify the Tennessee Economic and Community Development Department (TNECD) of any changes to the information submitted as part of its application.
- (B) Failure to notify TNECD of changes may result in revocation of Putnam's Broadband Ready Certification.

**Section 4.** This ordinance shall take effect immediately upon adoption by the governing body upon final reading, the public welfare requiring.

PASSED AND SO ORDERED, this \_\_\_\_ day of \_\_\_\_\_, 2018.

---

County Executive, Putnam, Tennessee

The Chairman asked for discussion on the motion to approve a Broadband Ready Community Ordinance. There was no discussion.

The Chairman asked for a voice vote on the motion. The motion carried.

**MOTION RE: PLANNING COMMITTEE RECOMMENDS APPROVAL TO REPEAL THE PRIVATE ACT TO CHANGE THE NAME OF "COUNTY EXECUTIVE" TO "COUNTY MAYOR"**

Commissioner Jimmy Neal moved and Commissioner Jordan Iwanyszyn seconded the motion to repeal the Private Act to change the name of "County Executive" to "County Mayor."

(SEE ATTACHED)

**PRIVATE ACT TO CHANGE THE NAME OF “COUNTY EXECUTIVE” TO  
“COUNTY MAYOR” IN PUTNAM COUNTY, TENNESSEE**

AN ACT to redesignate the title of “County Executive” to “County Mayor” in Putnam County, Tennessee.

BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF TENNESSEE:

SECTION 1. Chapter 126 of the Private Acts of 2004 is repealed.

SECTION 2. Pursuant to Tennessee Code Annotated, Section 5-6-101, the title of “County Executive” in Putnam County shall be redesignated as “County Mayor”.

SECTION 3. This act shall have no effect unless it is approved by a two-thirds (2/3) vote of the legislative body of Putnam County. Its approval or nonapproval shall be proclaimed by the presiding officer of the legislative body and certified to the secretary of state.

SECTION 4. For the purpose of approving or rejecting the provisions of this act, it shall be effective upon becoming a law, the public welfare requiring it. For all other purposes, it shall become effective as provided in Section 3.

The Chairman asked for discussion on the motion to repeal the Private Act to change the name of "County Executive" to "County Mayor". There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

**MOTION RE: THE PLANNING COMMITTEE RECOMMENDS APPROVAL TO TAKE 1,208 FEET OF THE BACK PART OF BLAYLOCK MOUNTAIN ROAD OFF THE OFFICIAL COUNTY ROAD MAP, AT THE REQUEST OF THE BLAYLOCK FAMILY**

Commissioner Kim Bradford moved and Commissioner Danny Holmes seconded the motion to approve taking 1,208 feet of the back part of Blaylock Mountain Road off the Official County Road Map, at the request of the Blaylock Family.

(SEE ATTACHED)

PETITION REQUESTING ROAD CLOSING  
PUTNAM COUNTY

We, the undersigned property owners do hereby request that the Putnam County Board of County Commissioners take the necessary actions to close the following road:

Road Name: Blaylock Mountain Rd

Location: 1050 BLAYLOCK MTN ROAD

Portion of road to be closed: #872 up to #1050

Submitted to County Commissioner \_\_\_\_\_ District # \_\_\_\_\_

Recommended by: Putnam County Road Supervisor Landy Jones

Putnam County Regional Planning Commission \_\_\_\_\_

Public Hearing Held: \_\_\_\_\_

Signed Property Owners

Address & Phone #

Name

Emily C. Smith

872 Blaylock Mtn Rd. 931-261-2885

EMERY WAYNE BLAYLOCK

1050 BLAYLOCK MTN RD 931 239 8536

\_\_\_\_\_  
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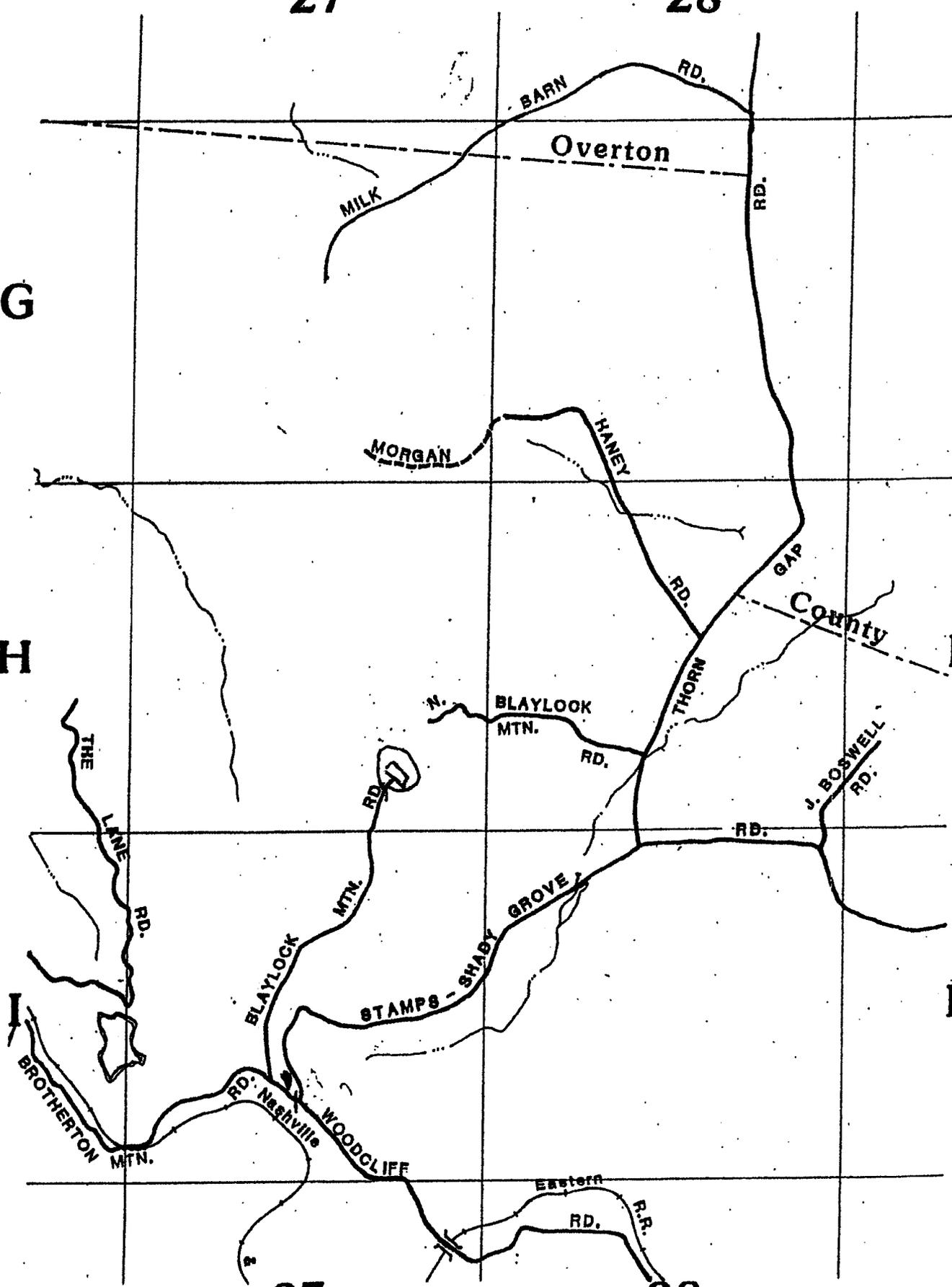
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The Chairman asked for discussion on the motion to approve taking 1,208 feet of the back part of Blaylock Mountain Road off the Official County Road Map, at the request of the Blaylock Family. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

**FISCAL REVIEW COMMITTEE:**

**MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE COUNTY GENERAL FUND**

Commissioner Mike Atwood moved and Commissioner Kim Bradford seconded the motion to approve Budget Amendments to the County General Fund.

(SEE ATTACHED)

# BUDGET AMENDMENT SUMMARY COUNTY GENERAL FUND

November 2018

<u>County General Expenditures</u>	<u>Debit</u>	<u>Credit</u>
<b>51400</b> <b>County Attorney</b>		
331    Legal Services		18,137 <i>Election Commission</i>
<b>53330</b> <b>Drug Court</b>		
499    Other Supplies & Materials		7,500 <i>See memo from J. Chambers</i>
<b>54110</b> <b>Sheriff's Department</b>		
401    Animal Food & Supplies		2,967 <i>See memo from Sheriff's Office</i>
718    Motor Vehicles		42,000
 <b>County General Fund Balance</b>		
39000    Fund Balance	18,137	
 <b>County General Revenue</b>		
44540    Sale of Property	44,967	
46220    Drug Control Grants	7,500	
 <b>TOTAL</b>	<b>\$70,604</b>	<b>\$70,604</b>



**RECOVERY  
COURTS**  
13TH JUDICIAL DISTRICT

Recovery Court • Veterans Treatment Court  
Honorable Judge Gary McKenzie  
18 North Madison Avenue, Suite 100  
Cookeville, TN 38501  
931.372.1003 (Phone) • 931.528.1206 (Fax)

October 24, 2018

Debby Francis  
Manager of Accounts/Budgets  
300 East Spring St. RM. 8  
Cookeville, TN 38501

RE: Amendments to FY 18-19 Budget

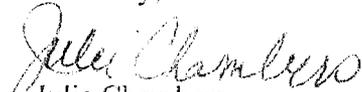
Dear Ms. Francis,

The 13<sup>th</sup> Judicial District Recovery Courts is requesting an amendment to its fiscal year 2018-2019 budget. This amendment is to budget money given to the Recovery Courts by our state department, Mental Health and Substance Abuse Services, for Alcohol and Drug Addiction Treatment (ADAT) grant funds.

I am requesting that the \$7,500 be added to line item #499, Other Supplies and Materials.

Should you have any questions about this amendment or the funding please feel free to contact me anytime.

Sincerely,

  
Julie Chambers  
Recovery Courts Director



**TENNESSEE DEPARTMENT OF MENTAL HEALTH  
AND SUBSTANCE ABUSE SERVICES  
VENDOR AUTHORIZATION FORM**

**AUTHORIZATION PERIOD**

Begin: September 30, 2018

End: June 30, 2019

**STATE INFORMATION**

Program: Alcohol and Drug Addiction Treatment (ADAT)  
 Program Contact: Ellen Abbott, Director of Criminal Justice Services, Division of Substance Abuse Services  
 Program Code: 320275  
 Edison Delegation ID: 58040  
 CFDA #: N/A

**VENDOR INFORMATION**

Vendor: 13<sup>th</sup> Judicial District Drug Court  
 Communications sent to the following address: 300 East Spring St, Room 2, Cookeville TN 38501  
 Remit address if different from above:  
 Phone: 931-372-0483 / 003 Authorization Email: jchambers@putnamcountyttn.gov  
 Edison Vendor ID: 0000000039

**AUTHORIZATION REIMBURSEMENT DETAIL**

Service Authorized	Units Authorized	Unit Cost	Amount Authorized
See Terms and Conditions – Exhibit 1			
<b>TOTAL AMOUNT AUTHORIZED :</b>			<b>\$7,500.00</b>

Additional pricing terms attached:  YES  NO  
 Vendor Authorization Terms & Conditions attached:  YES  NO

This instrument only amends the reimbursement detail of previously executed Terms & Conditions:  YES

**AUTHORIZATION & ACCEPTANCE**

Vendor Acceptance: (signature with printed name, title, date) State Authorization: (signature with printed name, title, date)

Name, Title: Randy Porter  
 County Executive

Date: 9/14/18

Taryn Sloss  
 Taryn Sloss, Assistant Commissioner

9/14/18  
 Date



Putnam County Justice Center  
421 East Spring Street • Cookeville, TN 38501  
Phone: 931.528.8484 • Fax: 931.528.7043

**DATE: November 5, 2018**

**TO: Fiscal Review Committee - Honorable County  
Commissioners**

**SUBJECT: Budget Item Transfer Requests**

**Please allow this to serve as my request to transfer the following monies:**

**Transfer a total of \$44,966.70 from 101 - 44540 Sale of Property (Receipts 0018, 0026, 0064, 0179, and 0223) to line item 101 - 54110 - 718 Motor Vehicles for \$42,000.00; 101 - 54110 - 401 Animal Food and Supplies for \$2,966.70.**

**Thanking you in advance,**

*Sheriff Eddie Farris*

**Sheriff Eddie Farris**

The Chairman asked for discussion on the motion to approve Budget Amendments to the County General Fund. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Jonathan A.D. Williams  
Kevin Christopher  
Sam Sandlin  
Jim Martin  
Jordan Iwanyszyn  
Jerry Ford  
Theresa Tayes  
Jerry Roberson  
Cindy Adams  
Terry Randolph  
Adam Johnson

Andrew Donadio  
Grover N. Bennett Jr.  
Danny Holmes  
Ben Rodgers  
Jimmy Neal  
Dale Moss  
Joe Iwanyszyn  
Kim Bradford  
Darren Wilson  
Kathy Dunn  
Cathy Reel  
Mike Atwood

ABSENT:

Chris Cassetty

The Clerk announced that twenty-three (23) voted for, zero (0) voted against, zero (0) abstained, and one (1) absent. The motion carried.

**MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE GENERAL PURPOSE SCHOOL FUND**

Commissioner Mike Atwood moved and Commissioner Darren Wilson seconded the motion to approve Budget Amendments to the General Purpose School Fund.

(SEE ATTACHED)

# *Department of Education*

## *Putnam County*

Mr. Jerry Boyd, Director of Schools

Board of Education  
Dawn Fry, Chair  
Celeste Gammon, Vice-Chair

1400 East Spring Street  
Cookeville, Tennessee 38506-4313  
Phone (931) 526-9777  
FAX (931) 372-0391

Board Members  
Kim Cravens  
Jerry Maynard  
David McCormick  
Lynn McHenry

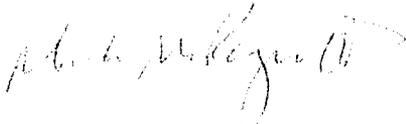
November 5, 2018

Honorable Commissioners  
Putnam County Courthouse  
Cookeville, TN 38501

Honorable Commissioners:

Please consider approval of the following budget amendments to the General Purpose School, as submitted.

Sincerely,



Mark McReynolds  
Putnam County Board of Education

Enclosures:

- To budget for additional Portfolio Review Stipends from the State.
- To budget for the Work Based Learning (WBL) Grant from the State
- To budget for the Competency Based Education Grant (CBE) from the State.
- To budget for Tech Trep Academy Invoice for Homeschool Connect from Unassigned Fund Balance.
- To allocate federal funds awarded to Putnam County Schools for services to High Cost SWD.
- To budget for Lottery Education Afterschool Program (LEAPS) grant from the State.
- To move budget for Mixed Drink Tax Revenue from old account number to new account number per State chart of accounts.

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Finance

V.C. 1a. 10/29/18  
 BOE APPROVAL  
 DATE: \_\_\_\_\_ BY: \_\_\_\_\_

Item #	Account #	Account Description	Current Approved Amount	Increase	Decrease	Requested Approval Amount
<b>Revenue</b>						
	141 R 46590 000 000 02147 000	Other Revenue from the State	3,500.00	1,519.68	-	5,019.68
		<b>Total</b>	<b>3,500.00</b>			<b>5,019.68</b>
<b>Expenditures</b>						
	141 R 71100 116 000 02147 000	Teachers	2,963.00		1,286.00	4,249.00
	141 R 71100 201 000 02147 000	Social Security	184.00		79.77	263.77
	141 R 71100 204 000 02147 000	State Retirement	310.00		134.80	444.80
	141 R 71100 212 000 02147 000	Medicare	43.00		18.67	61.67
		<b>Total Expenditures</b>	<b>3,500.00</b>			<b>5,019.68</b>
		<b>Total Revenue less Total Expenditures</b>				

Explanation: To budget for additional Portfolio Review Stipends from the State

Requested by: \_\_\_\_\_ Recommended for Approval: \_\_\_\_\_  
*Supervisor* \_\_\_\_\_ *Official / Department Head*

Reviewed by: W.C. 1a. 10/29/18  
*Chief Financial Officer*

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date \_\_\_\_\_

Action by County Commission: Approval Non-Approval Date: \_\_\_\_\_

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Finance

11/1/18  
1-Nov-18

Item #	Account #	Account Description	Current Approved Amount		Requested Approval Amt	
			Increase	Decrease	Increase	Decrease
<b>Revenue</b>						
1	141 R 46590 000 000 02143 000	Other Revenue from the State	-	25,000.00	-	25,000.00
		<b>Total Revenue</b>	-	-	-	<b>25,000.00</b>
<b>Expenditures</b>						
2	141 E 71300 195 000 02143 000	Certified Substitute Teachers	-	-	2,647.00	2,647.00
3	141 E 71300 201 000 02143 000	Social Security	-	-	165.00	165.00
4	141 E 71300 212 000 02143 000	Employer Medicare	-	-	38.00	38.00
5	141 E 71300 399 000 02143 000	Other Contracted Services	-	-	6,400.00	6,400.00
6	141 E 71300 429 000 02143 000	Instructional Supplies and Materials	-	-	750.00	750.00
7	141 E 71300 790 000 02143 000	Other Equipment	-	-	15,000.00	15,000.00
		<b>Total Expenditures</b>	-	-	-	<b>25,000.00</b>
		<b>Total Revenue less Total Expenditures</b>	-	-	-	<b>-</b>

Explanation: To budget for Work Based Learning Grant (WBL)

Requested by \_\_\_\_\_ Recommended for Approval \_\_\_\_\_ Official / Department Head \_\_\_\_\_  
Supervisor

Reviewed by \_\_\_\_\_  
Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: \_\_\_\_\_

Action by County Commission: Approval Non-Approval Date: \_\_\_\_\_

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Finance

*11/1/13*  
*Approved*  
DATE: \_\_\_\_\_ 1-Nov-13

Item #	Account #	Account Description	Current Approved Amount	Increase	Decrease	Requested Approval Amount
<b>Revenue</b>						
1	141 R 46590 000 000 02145 000	Other Revenue from the State		30,000.00		30,000.00
		<b>Total Revenue</b>				<b>30,000.00</b>
<b>Expenditures</b>						
2	141 E 71100 355 000 02145 000	Travel			7,550.00	7,550.00
3	141 E 71100 429 000 02145 000	Instructional Supplies and Materials			1,500.00	1,500.00
4	141 E 71100 790 000 02145 000	Other Equipment			20,950.00	20,950.00
		<b>Total Expenditures</b>				<b>30,000.00</b>
		<b>Total Revenue less Total Expenditures</b>				

Explanation: To budget for Competency Based Education Grant (CBE)

Requested by \_\_\_\_\_ Recommended for Approval: \_\_\_\_\_  
Supervisor Official / Department Head

Reviewed by \_\_\_\_\_  
Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: \_\_\_\_\_

Action by County Commission: Approval Non-Approval Date: \_\_\_\_\_

Furnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Finance

*Handwritten notes and signatures in the top right corner.*

DATE: 1-Nov-18

Item #	Account #	Account Description	Current Approved Amount	Decrease	Increase	Requested Approved Amount
<b>Expenditures</b>						
	141 E 71100 399 000 01501 000	Other Contracted Services	161,110.00		195,000.00	356,110.00
<b>Equity</b>						
	141 Q 39000 000 000 00000 000	Unassigned Fund Balance used in FY19 Budget	2,184,946.00	195,000.00		2,379,946.00
<b>Total Equity less Total Expenditures</b>			<b>2,023,836.00</b>			<b>2,023,836.00</b>

Explanation: To budget Tech Trep Academy Invoice for Homeschool Connect from Unassigned Fund Balance

Requested by: \_\_\_\_\_ Recommended for Approval: \_\_\_\_\_ Official / Department Head: \_\_\_\_\_  
*Supervisor*

Reviewed by: *[Signature]* \_\_\_\_\_  
*Chief Financial Officer*

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: \_\_\_\_\_  
 Approval Non-Approval Date: \_\_\_\_\_

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Finance

11/15/18  
 DATE 1-Nov-18

Item #	Account #	Account Description	Current Approved Amount	Requested Approved Amount
	141 R 40275 000 000 00000 000	Mixed Drink Tax (new account number)	150,000.00	150,000.00
	141 R 46850 000 000 00000 000	Mixed Drink Tax (old account number)	-	150,000.00
		<b>Total</b>	<b>150,000.00</b>	<b>150,000.00</b>

Explanation: To move budget for Mixed Drink Tax Revenue from old account number to new account number per State chart of accounts

Requested by \_\_\_\_\_ Recommended for Approval: \_\_\_\_\_  
 Supervisor \_\_\_\_\_ Official / Department Head \_\_\_\_\_

Reviewed by *[Signature]* \_\_\_\_\_  
 Chief Financial Officer \_\_\_\_\_

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date \_\_\_\_\_

Action by County Commission: Approval Non-Approval Date \_\_\_\_\_

VOTE 10/24/18  
 TO: approved

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Special Education

DATE: November 2018

Item #	Account #	Account Description	Current Approved Amount		Requested Approval Amount		
					Increase	Decrease	
1	141-47143-02110	Federal High Cost Funds	\$120,110.00		\$111,327.42		\$231,437.42
					Decrease	Increase	
2	141-71200-163-02110	Aides	63,681.00			26,578.42	90,259.42
3	141-71200-201-02110	Social Security	3,948.00			1,052.00	5,000.00
4	141-71200-204-02110	State Retirement	6,706.00			2,294.00	9,000.00
5	141-71200-206-02110	Life Insurance	112.00		12.00		100.00
	141-71200-207-02110	Medical Insurance	43,955.00			45.00	44,000.00
6	141-71200-208-02110	Dental Insurance	527.00				527.00
7	141-71200-210-02110	Unemployment Compensation	258.00		207.00		51.00
8	141-71200-212-02110	Employer Medicare	923.00			177.00	1,100.00
9	141-71200-429-02110	Supplies and Materials	0.00			45,000.00	45,000.00
10	141-71200-725-02110	Special Education Equipment	0.00			13,000.00	13,000.00
11	141-72220-524-02110	Inservice/Staff Development	0.00			23,400.00	23,400.00
					\$219.00	\$111,546.42	

Explanation: To allocate federal funds awarded to PCS for services to High Cost SWD, to be budgeted and expended thru Special Education General Purpose funds

Requested by: Sheri Roberson  
 Sheri Roberson Special Education Supervisor

Recommended for Approval: [Signature]  
 Assistant Director

Reviewed by: [Signature]  
 Chief Financial Officer

Official / Department Head

Action by Fiscal Review Committee: Recommended for Approval    No Recommendation

Date:

Action by County Commission: Approval    Non-Approval

Date:

11/15/18  
11/16/18

Plattsmouth County Budget Amendment - Line Item Transfer Authorization Form

Department: LEAPS

DATE: 1-Nov-18

Item #	Account #	Account Description	Current Approved Amount	Requested Approved Amount
<b>Revenue</b>			Increase	Decrease
1	141 R 48500 000 000 02003 000	OTHER STATE EDUCATION FUNDS	715,098.00	715,098.00
<b>Total Revenue</b>			<b>715,098.00</b>	<b>715,098.00</b>
<b>Expenditures</b>			Increase	Decrease
2	141 E 73300 105 000 02003 000	SUPERVISOR/DIRECTOR		50,389.95
3	141 E 73300 116 000 02003 000	TEACHERS		305,061.00
4	141 E 73300 146 000 02003 000	BUS DRIVERS		38,380.00
5	141 E 73300 162 000 02003 000	CLINICAL PERSONNEL		25,891.50
6	141 E 73300 163 000 02003 000	EDUCATIONAL ASSISTANTS		52,200.00
7	141 E 73300 189 000 02003 000	OTHER SALARIES AND WAGES		86,400.00
8	141 E 73300 198 000 02003 000	OTHER PER DIEM & FEES		192.00
9	141 E 73300 201 000 02003 000	SOCIAL SECURITY		36,069.00
10	141 E 73300 204 000 02003 000	STATE RETIREMENT		42,129.00
11	141 E 73300 206 000 02003 000	LIFE INSURANCE		52.00
12	141 E 73300 207 000 02003 000	MEDICAL INSURANCE		27,600.00
13	141 E 73300 208 000 02003 000	DENTAL INSURANCE		284.00
14	141 E 73300 210 000 02003 000	UNEMPLOYMENT COMPENSATION		4,158.00
15	141 E 73300 212 000 02003 000	MEDICARE		5,000.00
16	141 E 73300 355 000 02003 000	TRAVEL		1,800.00
17	141 E 73300 389 000 02003 000	OTHER CONTRACTED SERVICES		2,500.00
18	141 E 73300 429 000 02003 000	INSTRUCTIONAL SUPPLIES		22,533.45
19	141 E 73300 489 000 02003 000	OTHER SUPPLIES & MATERIALS		10,000.00
20	141 E 73300 524 000 02003 000	INSERVICE/STAFF DEV		
21	141 E 73300 586 000 02003 000	OTHER CHARGES		
22	141 E 73300 586 000 02003 000	OTHER CHARGES		
<b>Total Expenditures</b>			<b>715,098.00</b>	<b>715,098.00</b>
<b>Total Revenue less Total Expenditures</b>			<b>715,098.00</b>	<b>715,098.00</b>

Explanation: Establish budget for Lottery Education Afterschool Program grant

Requested by: \_\_\_\_\_ Recommended for Approval: \_\_\_\_\_ Official / Department Head: \_\_\_\_\_  
 Signature: \_\_\_\_\_  
 Reviewed by: \_\_\_\_\_  
 Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: \_\_\_\_\_  
 Action by County Commission: Approval Non-Approval Date: \_\_\_\_\_

The Chairman asked for discussion on the motion to approve Budget Amendments to the General Purpose School Fund. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Jonathan A.D. Williams  
Kevin Christopher  
Sam Sandlin  
Jim Martin  
Jordan Iwanyszyn  
Jerry Ford  
Theresa Tayes  
Jerry Roberson  
Cindy Adams  
Terry Randolph  
Adam Johnson

Andrew Donadio  
Grover N. Bennett Jr.  
Danny Holmes  
Ben Rodgers  
Jimmy Neal  
Dale Moss  
Joe Iwanyszyn  
Kim Bradford  
Darren Wilson  
Kathy Dunn  
Cathy Reel  
Mike Atwood

ABSENT:

Chris Cassetty

The Clerk announced that twenty-three (23) voted for, zero (0) voted against, zero (0) abstained, and one (1) absent. The motion carried.

**NOMINATING COMMITTEE:**

**MOTION RE: NOMINATING COMMITTEE RECOMMENDS APPROVAL THAT DR. SAM GLASCOW BE REAPPOINTED TO THE RAIL TRAIL AUTHORITY FOR A 3 YEAR TERM TO EXPIRE NOVEMBER 2021**

Commissioner Terry Randolph moved and Commissioner Grover Bennett Jr. seconded the motion to approve that Dr. Sam Glasgow be reappointed to the Rail Trail Authority for a 3 year term to expire November 2021.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

**REPORT OF SPECIAL COMMITTEES:** None

**RESOLUTIONS:** None

**ELECTION OF NOTARIES:**

**MOTION RE: APPROVE THE ELECTION OF NOTARIES**

Commissioner Kim Bradford moved and Commissioner Jimmy Neal seconded the motion to approve the Election of Notaries.

(SEE ATTACHED)

PUTNAM COUNTY CLERK  
WAYNE NABORS COUNTY CLERK  
P.O. BOX 220  
COOKEVILLE TN 38503  
Telephone 931-526-7106  
Fax 931-372-8201

Notaries to be elected November 19, 2018

---

EMILY BROOKE BRADLEY  
TARA L BROOKS  
HEATHER ANNA DUGGAN  
JENNIFER L DUNN  
ROBIN HAWKINS  
KADENCE HENRY  
JENNIFER HUTCHINSON-TRACY  
CAROL LAMBERT

SCOTT L LYTAL  
JENNIFER R QUEEN  
LOURDES SEPULVEDA  
JARRAH H SOIFER  
RENITA SOMMERS  
MELANIE STEWART  
REGINA D WEBB  
TAMMY J WIGGINS

The Chairman asked for discussion on the Election of Notaries. There was none.

The Chairman asked the Commissioners to vote on the Election of Notaries. The Commissioners voted as follows:

FOR:

Jonathan A.D. Williams  
Kevin Christopher  
Sam Sandlin  
Jim Martin  
Jordan Iwanyszyn  
Jerry Ford  
Theresa Tayes  
Jerry Roberson  
Cindy Adams  
Terry Randolph  
Adam Johnson

Andrew Donadio  
Grover N. Bennett Jr.  
Danny Holmes  
Ben Rodgers  
Jimmy Neal  
Dale Moss  
Joe Iwanyszyn  
Kim Bradford  
Darren Wilson  
Kathy Dunn  
Cathy Reel  
Mike Atwood

ABSENT:

Chris Cassetty

The Clerk announced that twenty-three (23) voted for, zero (0) voted against, zero (0) abstained, and one (1) absent. The motion carried.

**OTHER NEW BUSINESS:**

**RECOGNIZE CASH FLOW ANALYSIS FOR THE GENERAL PURPOSE SCHOOL FUND**

No action required.

(SEE ATTACHED)

# *Department of Education*

## *Putnam County*

Mr. Jerry Boyd, Director of Schools

Board of Education  
Dawn Fry, Chair  
Celeste Gammon, Vice-Chair

1400 East Spring Street  
Cookeville, Tennessee 38506-4313  
Phone (931) 526-9777  
FAX (931) 372-0391

Board Members  
Kim Cravens  
Jerry Maynard  
David McCormick  
Lynn McHenry

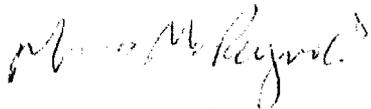
November 5, 2018

Honorable Commissioners  
Putnam County Courthouse  
Cookeville, TN 38501

Honorable Commissioners:

Please see attached Cash Flow Analysis for the General Purpose School Fund (141) for year FY19.

Sincerely,

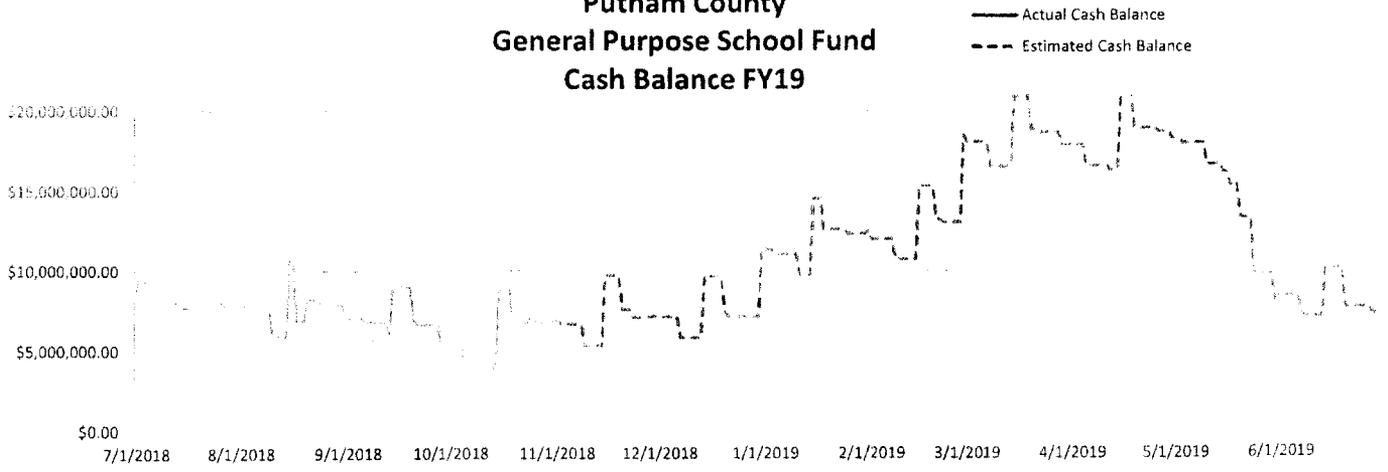


Mark McReynolds  
Putnam County Board of Education

Enclosures:

- General Purpose School Fund Cash Flow Analysis for year FY19 as of November 1, 2018.

**Putnam County  
General Purpose School Fund  
Cash Balance FY19**



7/1/2018	\$ 8,810,895.50	2/1/2019	\$ -
8/1/2018	\$ 7,853,977.00	3/1/2019	\$ -
9/1/2018	\$ 7,032,361.11	4/1/2019	\$ -
10/1/2018	\$ 5,558,018.75	5/1/2019	\$ -
11/1/2018	\$ 6,870,898.83	6/1/2019	\$ -
12/1/2018	\$ -	7/1/2019	\$ -
1/1/2019	\$ -		

**MOTION RE: APPROVE THE RATIFICATION OF COUNTY EXECUTIVE'S APPOINTMENTS TO THE E911 BOARD AS FOLLOWS: RICKY SHELTON  
JERE MASON  
CHARLIE COBBLE**

**TERMS TO EXPIRE NOVEMBER 2022 – 4 YEAR TERMS**

Commissioner Jordan Iwanyszyn moved and Commissioner Kim Bradford seconded the motion to approve the Ratification of County Executive's appointments of Ricky Shelton, Jere Mason and Charlie Cobble to the E911 Board. Terms to expire November 2022.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

**MOTION RE: APPROVE THE RATIFICATION OF COUNTY EXECUTIVE'S APPOINTMENTS TO NON PROFIT STUDY COMMITTEE AS FOLLOWS:  
BOB BELL  
CONNIE ALBRECHT  
DIANE DUNCAN**

Commissioner Theresa Taves moved and Commissioner Jimmy Neal seconded the motion to approve the Ratification of County Executive's appointments of Bob Bell, Connie Albrecht, and Diane Duncan to the Non Profit Study Committee.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. The motion carried

**ANNOUNCEMENTS AND STATEMENTS:**

**CITIZENS OF THE MONTH: MADISON HILL MOODY AND GAYE ANN HILL**

**EMPLOYEES OF THE MONTH: DEPUTY MATT SCOTT, DEPUTY DEVIN BROWN,  
DEPUTY D.J. SONS AND MAJOR GREG WHITAKER OF THE PUTNAM COUNTY  
SHERIFF'S DEPARTMENT**

(SEE ATTACHED)

**CITIZENS OF THE MONTH**

**FOR NOVEMBER 2018**

**Madison Hill Moody  
Gaye Ann Hill**

\*\*\*\*\*

**EMPLOYEES OF THE MONTH**

**FOR NOVEMBER 2018**

**\*\*\*\* Putnam County Sheriff's Dept. \*\*\*\***

**Deputy Matt Scott  
Deputy Devin Brown  
Deputy D.J. Sons  
Major Greg Whitaker**

**MOTION RE: ADJOURN**

Commissioner Mike Atwood moved and Commissioner Danny Holmes seconded the motion to Adjourn.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.



# **REMINDER: MEETINGS WILL BE ON TUESDAY**

## **PLANNING COMMITTEE MEETING**

**TO:** Putnam County Board of Commissioners

**FROM:** Randy Porter, County Executive

**DATE:** November 7, 2018

**RE:** Planning Committee Agenda

Listed below are items to be considered by the County's Planning Committee on Tuesday, November 13, 2018, IMMEDIATELY AFTER FISCAL REVIEW COMMITTEE MEETING.

1. Consider request from the Fire Department to sell obsolete equipment via Internet Auction.
2. Consider approval of a Broadband Ready Community Ordinance.
3. Consider approval to repeal the Private Act to change the name of "County Executive" to "County Mayor".
4. Hear recommendation from the Road Committee on a petition to close a portion of Blaylock Road. *Road Committee will be meeting at 5:00 PM prior to meeting*
5. Any other business that needs to be reviewed by the Planning Committee.



# **REMINDER: MEETINGS WILL BE ON TUESDAY**

## **FISCAL REVIEW COMMITTEE**

**TO: Putnam County Board of Commissioners**

**FROM: Randy Porter, County Executive**

**DATE: November 7, 2018**

**RE: Fiscal Review Committee Agenda**

**Listed below are items to be considered by the County's Planning Committee on Tuesday, November 13, 2018, at 5:30 PM in the County Commission Chambers at the Courthouse.**

1. Consider budget amendments to the County General Fund.
2. Consider budget amendments to the General Purpose School Fund.
3. Any questions about quarterly reports
4. Any other business that needs to be considered by the Fiscal Review Committee.

# **REMINDER: MEETINGS WILL BE ON TUESDAY**

## **NOMINATING COMMITTEE MEETING**

**TO:** Putnam County Board of Commissioners

**FROM:** Randy Porter, County Executive

**DATE:** November 7, 2018

**RE:** Fiscal Review Committee Agenda

**Listed below are items to be considered by the Nominating Committee  
on Tuesday, November 13, 2018 AFTER THE PLANNING COMMITTEE MEETING.**

1. Consider nomination for 1 position on the Rail Trail Authority for a 3 year term to expire November 2021.  
Current member: Dr. Sam Glasgow
2. Any other business that needs to be reviewed by the Nominating Committee.