

# PUTNAM COUNTY BOARD OF COMMISSIONERS

MEETING WILL BE HELD VIRTUALLY

Regular Monthly Session  
Monday, December 21, 2020

Presiding: Honorable Mike Atwood  
Commission Chairman

1. Call to Order - Sheriff Eddie Farris
2. Invocation *District 4*
3. Pledge to the Flag of the United States of America *District 4*
4. Roll Call - County Clerk Wayne Nabors
5. Approval of the Agenda
6. Approval of the Minutes of Previous Meeting
7. Unfinished Business and Action Thereon by the Board
  - A. Report of Standing Committees
    1. Planning Committee
    2. Fiscal Review Committee
    3. Nominating Committee
  - B. Report of Special Committees
    1. Hear from the County Corrections Committee.
  - C. Other Unfinished Business
8. New Business and Action Thereon by the Board
  - A. Report of Standing Committees
    1. Planning Committee
      - a. Recommends approval of the list of vehicles to be sold via Internet/Public Auction for the Sheriff's Department as follows:  
  
2006 Mazda RX8 VIN# JM1FE173660203212  
2016 Ford Taurus VIN# 1FAHP2MK3GG154182  
2012 Chevrolet Express VIN# 1GAZGZFA1C1186680  
2007 Ford Edge VIN# 2FMDK36C97BB41930

2001 Ford Ranger VIN# 1HSGCN4R7MH355399  
1991 International 2554 VIN# 1HSGCN4R7MH355399  
2011 DV DV3500 VIN# 1D9UU1018BS591221  
2007 Textron TXTEFSEPDS VIN# 2463628  
2005 Magnum MLT5060MIT VIN# 060066  
2003 Grove A60J VIN#257604  
2002 Genie GS2032 VIN# GS32-47747  
Magnum Leso T-Light Unknown year and VIN

- b. Recommends approval for the Technology Department to declare a 2008 Ford Explorer VIN#1FMEU73E38UA99701 as surplus and to sell via Internet/ Public Auction.

## **2. Fiscal Review Committee**

- a. Recommends approval of budget amendments to the County General Fund.
- b. Recommends approval of budget amendments to the General Purpose School Fund.

## **3. Nominating Committee**

- a. Recommends the following appointment to the Nashville Eastern Railroad Authority:  
Amy New Cookeville-Putnam County Chamber of Commerce CEO

## **B. Report of Special Committees**

### **C. Resolutions**

### **D. Election of Notaries**

### **E. Other New Business**

1. Recognize cash flow analysis and monthly budget to Actual Report for the General Purpose School Fund.
2. Acknowledge the correction of typos in the resolution for 2020-2021's budget. Corrections were made to the Extended Schools Program total and Capital Projects total.

## **9. Announcements and Statements**

## **10. Adjourn**

# *Department of Education*

## *Putnam County*

Mr. Corby King, Director of Schools

Board of Education

Lynn McHenry, Chair  
Kim Cravens, Vice-Chair

1400 East Spring Street  
Cookeville, Tennessee 38506-4313  
Phone (931) 526-9777  
FAX (931) 372-0391

Board Members

Dawn Fry  
Celeste Gammon  
Jerry Maynard  
David McCormick

December 8, 2020

Honorable Commissioners  
Putnam County Courthouse  
Cookeville, TN 38501

Honorable Commissioners:

Please see attached Cash Flow Analysis and Monthly Budget to Actual Report for the General-Purpose School Fund (141) for year FY20.

Sincerely,



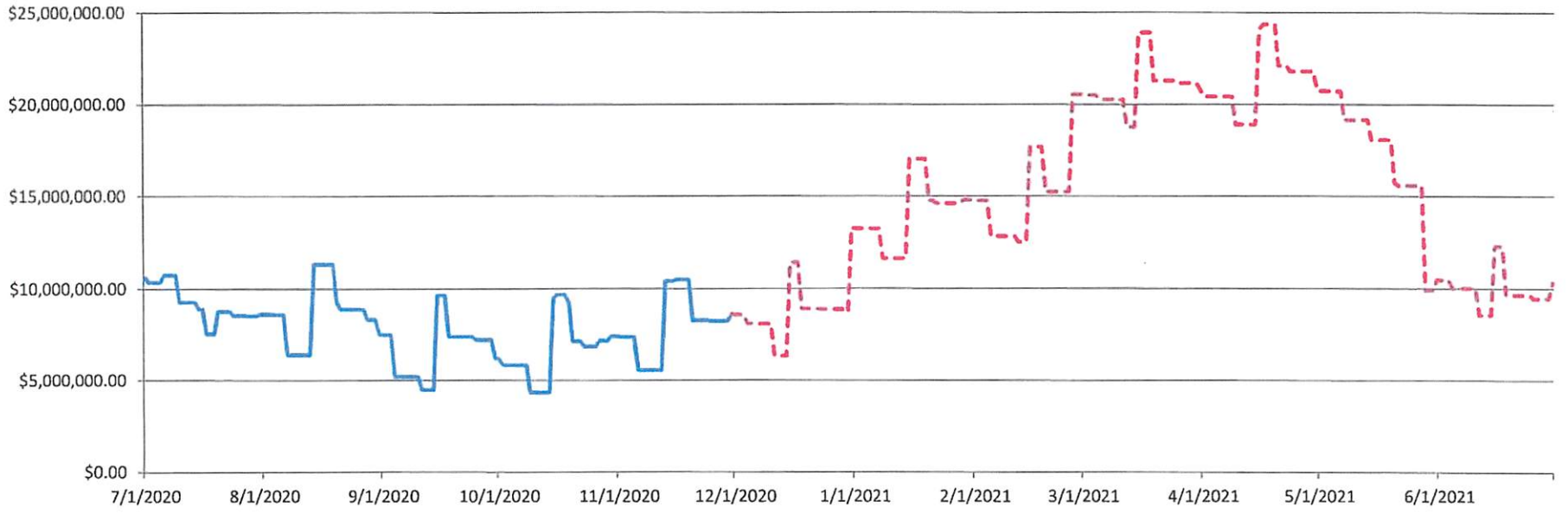
Mark McReynolds  
Putnam County Board of Education

Enclosures:

- General Purpose School Fund Cash Flow Analysis for year FY20 as of December 1, 2020.
- Monthly Budget to Actual Report as of October 31, 2020.

### Putnam County General Purpose School Fund Cash Balance FY21

— Actual Cash Balance  
- - - Estimated Cash Balance



7/1/2020	10,628,229.05	2/1/2021
8/1/2020	8,614,628.62	3/1/2021
9/1/2020	7,475,914.91	4/1/2021
10/1/2020	6,168,557.36	5/1/2021
11/1/2020	7,373,224.63	6/1/2021
12/1/2020	8,563,540.67	7/1/2021
1/1/2021		

**PUTNAM COUNTY BOARD OF EDUCATION  
FUND 141 - GENERAL PURPOSE SCHOOL FUND  
MONTHLY BUDGET TO ACTUAL REPORT**

	2020-2021 Budget	Actual Jul 2020	Actual Aug 2020	Actual Sep 2020	Actual Oct 2020	Total Year to Date
<b>Revenues:</b>						
40000 Local Revenue	34,275,391	39,266	1,461,689	1,460,809	2,702,542	5,664,306.67
41000 Licenses and Permits	6,000	684	637	466	884	2,669.50
43000 Charges-Current Services	230,200	11,226	1,405	7,590	4,745	24,965.85
44000 Other Local Revenue	37,600	52,776	411	17,823	6,238	77,247.47
46000 State of Tennessee	59,391,440	(16,236)	5,701,273	5,622,400	5,993,860	17,301,297.79
47000 Federal Thru State	917,193	(36,490)	57,189	8,957	295,259	324,913.88
48000 Donations/Other	13,300	80	2,911	2,874	7,139	13,003.81
49000 Other Sources	900,000	82,225	52,948	53,611	53,277	242,060.97
<b>TOTAL</b>	<b>95,771,124</b>	<b>133,531</b>	<b>7,278,463</b>	<b>7,174,529</b>	<b>9,063,943</b>	<b>23,650,466</b>
<b>Expenditures:</b>						
71100 Regular Education	45,717,308.09	509,585	4,312,512	4,549,657	3,740,645	13,112,398.74
71150 Alternative Education	755,293.58	9,349	59,721	59,412	59,308	187,789.99
71200 Special Education	9,742,952.18	120,362	766,282	760,508	789,611	2,436,763.32
71300 Vocational Education	1,744,577.49	27,084	109,159	120,450	118,259	374,951.67
71600 Adult Education	580,738.00	30,623	50,427	48,988	46,772	176,809.74
72110 Attendance	312,163.59	80,152	21,614	18,727	23,491	143,983.43
72120 Health Services	1,059,445.02	23,701	86,563	83,250	87,729	281,242.48
72130 Other Student Services	2,945,337.95	(4,087)	253,690	216,369	218,399	684,372.04
72210 Regular Ed. Support	2,922,378.14	254,076	204,450	200,014	214,085	872,624.38
72215 Alternative Ed. Support	148,744.51	8,171	11,141	12,660	11,648	43,620.06
72220 Special Ed. Support	1,773,512.99	76,513	146,680	144,255	150,476	517,923.77
72230 Vocational Ed. Support	107,795.23	8,280	8,322	8,410	8,575	33,586.74
72250 Technology	1,550,701.60	74,475	259,650	111,844	110,287	556,256.22
72260 Adult Ed. Support	160,262.00	12,619	12,619	12,884	21,283	59,404.82
72310 Board of Education	1,810,769.88	565,133	126,193	98,288	147,917	937,530.87
72320 Office of the Director	154,724.00	11,838	11,835	11,853	11,835	47,360.12
72410 Office of Principal	6,885,085.29	154,567	556,783	580,987	561,088	1,853,424.78
72510 Fiscal Services	911,894.67	145,167	69,465	65,818	70,770	351,219.56
72520 Human Services/Personnel	249,175.04	18,648	20,012	18,664	21,364	78,687.53
72610 Operation of Plant	7,181,134.00	584,721	542,115	584,966	623,361	2,335,163.32
72620 Maintenance of Plant	2,412,189.36	139,494	135,056	346,162	254,756	875,467.98
72710 Transportation	3,429,546.00	78,173	236,146	212,272	225,092	751,682.63
73100 Food Services	445,722.80	36,273	36,936	36,603	36,603	146,414.56
73300 Community Services	990,247.36	9,470	12,554	19,349	74,739	116,111.75
73400 Early Childhood Education	1,881,781.27	29,958	149,922	167,143	150,965	497,987.52
76100 Regular Capital Outlay	-	-	-	-	-	-
99100 Operating Transfers	-	26,668	21,037	14,508	(19,790)	42,423.13
<b>TOTAL</b>	<b>95,873,480</b>	<b>3,031,011</b>	<b>8,220,884</b>	<b>8,504,040</b>	<b>7,759,267</b>	<b>27,515,201</b>



December 15, 2020

We are asking the commission to acknowledge our correction of the typos in the resolution for the 2020-2021 budget. The capital projects fund totals in the resolution should show 8,030,000 and Extended School Program total should show 1,377,470. The amount listed in the budget was correct the errors were only in the appropriation resolution.

Thank you,

**A RESOLUTION MAKING APPROPRIATIONS FOR THE VARIOUS FUNDS,  
DEPARTMENTS, INSTITUTIONS, OFFICES AND AGENCIES OF PUTNAM  
COUNTY, TENNESSEE FOR THE YEAR  
BEGINNING JULY 1, 2020 AND ENDING JUNE 30, 2021**

**SECTION 1. BE IT RESOLVED** by the Board of County Commissioners of Putnam County, Tennessee assembled in regular session on the 27th day of July 2020, that the amounts hereafter set out are hereby appropriated for the purpose of meeting the expenses of the various funds, departments, institutions, offices and agencies of Putnam County, Tennessee. The amounts hereafter set out are appropriated for the capital outlay, and for meeting the payment of principal and interest on the County debt maturing during the year beginning July 1, 2020 and ending June 30, 2021, according to the following schedule:

**GENERAL FUND**

County Commission .....	157,600
Beer Board.....	1,940
County Mayor.....	364,368
County Attorney .....	167,000
Election Commission.....	533,602
Register of Deeds.....	249,736
Codes Compliance .....	157,950
County Buildings .....	2,529,758
Other Facilities .....	329,400
Property Assessor's Office .....	150,236
County Trustee .....	379,077
County Clerk .....	742,106
Other Finance .....	586,280
Circuit Court.....	1,221,470
General Sessions.....	431,124
Drug Court.....	192,447
Chancery Court.....	319,146
Juvenile Court.....	205,300
District Attorney .....	49,494
Office of Public Defender.....	55,625
Judicial Commissioners .....	100,850
Probation Services .....	48,500
Victim Assistance Program.....	217,146
Sheriff's Dept. ....	5,885,270
Jail .....	4,466,700
Workhouse.....	130,106
Juvenile Services .....	559,147
Commissary .....	350,000
Fire Prevention .....	717,759
Civil Defense .....	269,920
Other Emergency Services .....	275,905
County Coroner .....	141,900
Other Public Safety .....	804,850
Local Health Center.....	325,521
Ambulance Service.....	4,436,150
Other Local Health .....	49,800
General Welfare Assistance.....	10,000
Aid to Dependent Children.....	8,000
Other Public Health .....	1,606,100
Senior Citizens.....	84,170

Libraries.....	516,800
Parks & Fairboards.....	5,354
Other Social & Cultural.....	12,000
Agriculture Extension Svcs.....	260,750
Forest Service.....	1,500
Soil Conservation.....	66,700
Airport.....	53,000
Veterans Services.....	86,698
Contributions to other Agencies.....	280,258
Employee Benefits.....	8,008,000
Miscellaneous.....	1,495,165
Transfers Out.....	400,000

**TOTAL GENERAL FUND .....40,497,678**

**SOLID WASTE/SANITATION FUND**

Sanitation Management.....	4,323,460
Other Waste Collection.....	0
Landfill Operation.....	145,000
Other Waste Disposal.....	920,649
Postclosure Care Costs.....	217,600

**TOTAL SOLID WASTE .....5,606,709**

**DEBT SERVICE FUND**

Capital Outlay.....	691,955
Education Debt Service.....	10,592,200
Other Debt Service.....	337,000
Public Safety Projects.....	2,702,850
Transfers Out.....	5,850,000

**TOTAL DEBT SERVICE.....20,174,005**

**PUTNAM COUNTY ROAD FUND**

Administration.....	358,749
Highway & Bridge Maint.....	3,533,150
Operation & Maint. Equip.....	409,625
Other Charges.....	249,450
Capital Outlay.....	830,746

**TOTAL ROAD FUND .....5,381,720**

**CHILD NUTRITION FUND**

Food Service.....	6,850,000
Operating Transfers.....	650,000

**TOTAL CHILD NUTRITION ...7,500,000**



**EXTENDED SCHOOL PROGRAM**

Community Services..... 1,377,470

**TOTAL EXTENDED SCHOOL 1,377,470**

**DRUG CONTROL FUND**

Drug Enforcement .....245,500

**TOTAL DRUG CONTROL .....245,500**

**INDUSTRIAL/ECONOMIC DEVELOPMENT**

Development.....9,800

Industrial Development .....662,250

Miscellaneous .....0

Transfers Out ..... 103,925

**TOTAL INDUSTRIAL FUND .....775,975**

**CAPITAL PROJECTS FUND**

County Buildings .....8,030,000

**TOTAL CAPITAL PROJECTS 8,030,000**

**PRESERVATION OF RECORDS FUND**

Preservation of Records .....97,660

**TOTAL OF PRESERVATION OF RECORDS.....97,660**

**OTHER SPECIAL REVENUE FUND**

Preservation of Records .....700

**TOTAL OF PRESERVATION OF RECORDS.....700**

**SPORTS AND RECREATION FUND**

Parks and Fairboards.....1,162,370

Other Social Recreation ..... 131,950

**TOTAL OF SPORTS AND RECREATION FUND .....1,294,320**

**COMMUNITY DEVEL. FUND**

Development..... 144,550

**TOTAL OF COMMUNITY  
DEVELOPMENT FUND ..... 144,550**

**GENERAL PURPOSE SCHOOL FUND**

Regular Instruction Program ..... 45,672,109  
Alternative Instruction..... 753,730  
Special Instruction Program ..... 9,677,169  
Vocational Education Program ..... 1,761,694  
Adult Education Program..... 0  
Attendance..... 304,514  
Health Services..... 1,055,695  
Other Student Support..... 2,932,770  
Regular Education Program ..... 2,861,289  
Support Alternative Service ..... 135,345  
Special Education Program ..... 1,727,513  
Vocational Education Program ..... 107,795  
Technology..... 1,531,052  
Board of Education ..... 1,810,770  
Office of Director of Schools ..... 154,724  
Office of the Principal ..... 6,853,696  
Fiscal Services..... 888,295  
Human Services/Personnel..... 245,925  
Operation of Plant ..... 7,181,134  
Maintenance of Plant..... 2,443,589  
Transportation ..... 3,532,488  
Central and Other ..... 0  
Food Service..... 438,640  
Community Services..... 24,207  
Early Childhood Education ..... 1,949,405

**TOTAL GENERAL PURPOSE . 94,043,548**

**TOTAL APPROPRIATIONS..... 184,723,564**

**SECTION 2. BE IT FURTHER RESOLVED**, that there are also hereby appropriated certain portions of the commission and fees for collecting taxes and licenses and for administering other funds which the Trustee, County Clerk, Circuit Court Clerk, Clerk & Master, Register and the Sheriff and their officially authorized deputies and assistants may severally be entitled to receive under State laws heretofore or hereafter enacted. Expenditures out of commissions and/or fees collected by the Trustee, County Clerk, Circuit Court Clerk, Clerk & Master, Register and the Sheriff may be made for such purposes and in such amounts as may be authorized by existing law or by valid order of any court having power to make such appropriations. Any such excess commissions and/or fees collected over and above the expenditures duly and conclusively authorized shall be paid over to the Trustee and converted into the General Fund as provided by law.

**BE IT FURTHER RESOLVED**, that if any fee officials, as enumerated in Section 8-22-101, T.C.A., operate under provisions of Section 8-22-104 T.C.A., provisions of the preceding paragraph shall not apply to those particular officials.

**SECTION 3. BE IT FURTHER RESOLVED**, that any amendment to the budget shall be approved as provided in Section 5-9-407 T.C.A. One copy of each amendment shall be filed with the County Clerk, one copy with the Chairman of the Budget Committee, one copy with each divisional or departmental head concerned. The reason (s) for each transfer shall be clearly stated; however, this section shall in no case whatsoever be construed as authorizing transfer from one fund to another, but shall apply solely to transfer within a certain fund.

**SECTION 4. BE IT FURTHER RESOLVED**, that any appropriations made by this resolution which cover the same purpose for which a specific appropriation is made by statute is made in lieu of but not in addition to said statutory appropriation. The salary, wages, or remuneration of each officer, employee or agent of the County shall not be in excess of the amounts authorized by this resolution. Provided, however, that appropriations for such salaries, wages, or other remuneration hereby authorized shall in no case be construed as permitting expenditures for an office, agency, institution, division or department of the County in excess of the appropriation made herein for such appropriation shall constitute the limit to the expenditures of any office, agency, institution, division or department for the year ending June 30, 2020. The aggregate expenditures for any item of appropriation shall in no instance be more than the amount herein appropriated for such item.

**SECTION 5. BE IT FURTHER RESOLVED**, that any resolution which may hereafter be presented to the Board of County Commissioners providing for appropriations in addition to those made by this Budget Appropriation Resolution shall specifically provide sufficient revenue or other funds, actually to be provided during the year in which the expenditure is to be made, to meet such additional appropriation. Said appropriating resolution shall be submitted to and approved by the State Director of Local Finance after its adoption as provided by Section 0-201-406. T.C.A.

**SECTION 6. BE IT FURTHER RESOLVED**, that the County Mayor and County Clerk are hereby authorized to borrow money on revenue anticipation notes, provided such notes are first approved by the Director of Local Finance, to pay for the expenses herein authorized until the taxes and other revenue for the year 2020-2021 have been collected. The proceeds of loans for each individual fund shall not exceed 60% of the appropriations of each individual fund and shall be used only to pay the expenses and other requirements of the fund for which the loan is made. The loan shall be paid out of revenue from the fund for which money is borrowed. The notes evidencing the loans authorized under this section shall be issued under the applicable sections of Title 9, Chapter 21 Tennessee Code Annotated. Said notes shall be signed by the County Mayor, and countersigned by the County Clerk and shall mature and be paid in full without renewal no later than June 30, 2021.

**SECTION 7. BE IT FURTHER RESOLVED**, that the delinquent County Property taxes for the year 2019, and prior years and the interest and penalty thereon collected during the year ending June 30, 2020 shall be apportioned to the various County Funds according to the subdivision of the tax levy for the year 2019. The Clerk and Master and the Trustee are hereby authorized and directed to make such apportionment accordingly.

**SECTION 8. BE IT FURTHER RESOLVED**, that all unencumbered balances of appropriations remaining at the end of the year shall lapse, and be of no further effect at the end of the year June 30, 2021.

**SECTION 9. BE IT FURTHER RESOLVED**, that Local Option Sales Tax in the amount of \$17,000,000 shall be allocated to the General Purpose School Fund in equal monthly installments of \$1,416,666 and that \$800,000 shall be allocated to the County General with all remaining Local Option Sales Tax shall be allocated to the Debt Service Fund. This resolution will replace any prior resolution passed concerning the allocation of Local Option Sales Tax.

**SECTION 10. BE IT FURTHER RESOLVED**, that the hotel/motel tax be split with 54% going into the Debt Service Fund, 27% to be placed in the Industrial/Economic Development Fund with a portion being appropriated to the Convention & Visitors Bureau in an amount not to exceed \$300,000 and 19% to be appropriated in the Parks & Recreation Fund.

**SECTION 11. BE IT FURTHER RESOLVED**, that any resolution or part of a resolution which has heretofore been passed by the Board of County Commissioners which is in conflict with any provision in this resolution be and the same is hereby repealed.

**SECTION 12. BE IT FURTHER RESOLVED**, that the interest earnings be placed in the County General Fund from funds other than bond proceeds.

**SECTION 13. BE IT FURTHER RESOLVED**, that the Putnam County School Federal Projects Fund for the No Child Left Behind Act (NCLB), Individuals with Disabilities Education Act (IDEA), and Carl Perkins Vocational Projects, AND ALL OTHER Federal Grants within the Schools Federal Projects Fund shall be the budget approved for the separate projects within the fund by the Board.

**SECTION 14. BE IT FURTHER RESOLVED**, that the Debt Service Fund will transfer \$5,850,000 into the Capital Projects Fund for the repair of roofs, renovations to county buildings, HVAC replacements to buildings, upgrades to the Sports Complexes, various motor vehicles and other capital projects.

**SECTION 15. BE IT FURTHER RESOLVED**, that the County General Fund will make a one-time transfer of \$400,000 into Putnam County Self Insurance Fund to contribute to the Self Insurance fund balance.

**SECTION 16. BE IT FURTHER RESOLVED**, that this resolution shall take effect from and after its passage and its provisions shall be in force from and after July 1, 2020.

**PASSED THIS 27th of JULY 2020.**

---

**Randy Porter, County Mayor**

**Attest:**

---

**Wayne Nabors, County Clerk**