

PUTNAM COUNTY BOARD OF COMMISSIONERS

MEETING WILL BE HELD AT THE COURTHOUSE

Regular Monthly Session
Monday, June 26, 2023

Presiding: Honorable Ben Rodgers
Commission Chairman

1. Call to Order - Sheriff Eddie Farris
2. Invocation *District 11*
3. Pledge to the Flag of the United States of America *District 11*
4. Roll Call - County Clerk Wayne Nabors
5. Approval of the Agenda
6. Approval of the Minutes of Previous Meeting
7. Unfinished Business and Action Thereon by the Board
 - A. Report of Standing Committees
 1. Planning Committee
 2. Fiscal Review Committee
 3. Nominating Committee
 - B. Report of Special Committees
 - C. Other Unfinished Business
8. Quarterly Reports and Action Thereon by the Board
 - A. Road Fund - Randy Jones, Road Supervisor
 - B. School Funds - Corby King, Director of Schools
 - C. County General Fund, Debt Service Fund, and Solid Waste Sanitation Fund, Parks and Recreation Fund, and the Self Insurance Fund - Randy Porter, County Mayor.
9. New Business and Action Thereon by the Board
 - A. Report of Standing Committees
 1. Planning Committee
 - a. Recommends approval of the following equipment to be sold via Internet/Public Auction for the Highway Department as follows:
 - 1998 Ford F800 dump truck VIN#1FDY80C0WVA24526
 - 2002 Caterpillar 416D backhoe ID#0416DVBFP05812
 - 1973 Phelan lowboy trailer/ Rogers manufacturing WT-2S ID#6356
 - 2003 John Deere 6420 boom mower/ Tiger mower VIN#L06420P363647/TB5229
 - 2007 John Deere 6430 Premium boom mower/Diamond mower VIN#527430

- b. Recommends approval of the changes to the County Powers regulations.
- c. Recommends approval of the changes to the Highway Department's Asset Policy.

2. Fiscal Review Committee

- a. Recommends approval of budget amendments to the County General Fund.
- b. Recommends approval of budget amendments to the Solid Waste Fund.
- c. Recommends approval of budget amendments to the American Rescue Plan Fund.
- d. Recommends approval of budget amendments to the Debt Service Fund.
- e. Recommends approval of budget amendments to the Capital Projects Fund.
- f. Recommends approval of budget amendments to the Road Department Fund.
- g. Recommends approval of budget amendments to the General Purpose School Fund.
- h. Recommends approval of budget amendments to the School Nutrition Fund.
- i. Recommends approval of agreement with Twin Lakes on Broadband Expansion grant.
- j. Recommends approval for the Putnam County Emergency Services to write off uncollectable debt in the amount of \$647,438.59.
- k. Recommends approval for the Solid Waste Department to write off uncollectable debt in the amount of \$293.60
- l. Recommends approval for the Sheriff's Office to apply for the SRO Program Grant in the amount of \$1,425,000 with no match.
- k. Recommends approval for the Sheriff's Office to apply for the Mental Health Transport Grant in the amount of \$100,000 with no match.
- l. Recommends approval of the consideration of GASB34 amendments, as well as any clean up amendments in order to properly close out the fiscal year. (Hand delivered Monday Night)

3. Nominating Committee

- a. Recommends approval of the Library Board of Trustee's nominees, Cindy Putman and Harry Ingle, to the Library's Board for a 3-year terms expiring June of 2026.

B. Report of Special Committees

C. Resolutions

D. Election of Notaries

E. Other New Business

1. Recognize the appointment of Brandon Smith as EMA Director.
2. Recognize the appointment of Cody Maynard as Parks and Recreation Director.

10. Announcements and Statements

- A. Hear from Veterans Service Officer, Mark Harris.

11. Adjourn

**PUTNAM COUNTY HIGHWAY DEPARTMENT
 QUARTERLY REPORT
 JANUARY, FEBRUARY, MARCH 2023**

**131- ROAD FUND
 REVENUE**

CODE NUMBER AND DESCRIPTION	ESTIMATED	AMENDMENT	1st. QTR.	2nd. QTR.	3rd. QTR.	TOTALS	UN-REALIZED
40000.110 - 43000.320 LOCAL TAX	2,414,028	-	30,783	1,130,894	1,280,629	2,442,306	(28,278)
44000.130 - 44000.560 OTHER LOCAL	2,000		1,142	1,640	1,170	3,952	(1,952)
46000.410 - 46000.930 STATE TAX	3,345,285		514,497	765,770	746,464	2,026,731	1,318,554
49000 - OTHER SOURCES TRANSFER IN	-		8,252		200,052	208,304	(208,304)
TOTAL ESTIMATED REVENUE	5,761,313	-	554,674	1,898,304	2,228,315	4,681,293	1,080,020
FUND BALANCE MARCH 31, 2023	4,498,125						
EXPENDITURES							
CODE NUMBER AND DESCRIPTION	ESTIMATED	AMENDMENT	1st. QTR.	2nd. QTR.	3rd. QTR.	TOTALS	UN-ENCUMB
61000 - ADMINISTRATION	409,637	16,100	119,662	105,251	82,483	307,396	118,341
62000 - ROAD CONST. & MAINT.	3,892,550	325,000	535,028	1,466,408	549,358	2,550,794	1,666,756
63100 - OPERATION OF EQUIPMENT	548,050	18,500	116,869	140,025	105,067	361,961	204,589
65000 - OTHER CHARGES	285,300		181,899	35,557	42,009	259,465	25,835
68000 - CAPITAL OUTLAY	625,000	600,000	73,634	225,975	160,514	460,123	764,877
TOTAL EXPENDITURES	5,760,537	959,600	1,027,092	1,973,216	939,431	3,939,739	2,780,398

SUMMITTED BY: Randy Jones
 RANDY JONES, ROAD SUPERVISOR

Department of Education

Putnam County

Mr. Corby King, Director of Schools

Board of Education
Kim Cravens, Chair
Dawn Fry, Vice-Chair

1400 East Spring Street
Cookeville, Tennessee 38506-4313
Phone (931) 526-9777
FAX (931) 372-0391

Board Members
Kerry Ledbetter
David McCormick
Lynn McHenry
Jill Ramsey

May 5, 2023

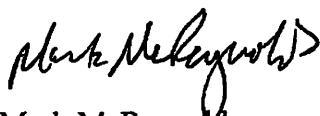
Honorable Commissioners
Putnam County Courthouse
Cookeville, TN 38501

Honorable Commissioners:

Please consider approval of the following Quarterly Reports for the quarter ended
March 31, 2023

- 141 – General Purpose School Fund
- 142 – Federal Projects Fund
- 143 – Central Cafeteria Fund
- 146 – Extended School Program Fund

Sincerely,



Mark McReynolds
Putnam County Board of Education

PUTNAM COUNTY BOARD OF EDUCATION
FUND 141 - GENERAL PURPOSE SCHOOL FUND
BUDGET TO ACTUAL QUARTERLY REPORT AS OF MARCH 2023

D&E approved

*V. F. - 10.
5/4/23*

	2022-2023 Budget	Actual Jul-Sept 2022	Actual Oct-Dec 2022	Actual Jan-Mar 2023	Actual Apr-Jun 2023	Total Year to Date
Revenues:						
40000 Local Revenue	37,079,678	3,291,043	13,222,404	14,243,760	-	30,757,207
41000 Licenses and Permits	6,000	1,558	2,185	1,083	-	4,826
43000 Charges for Current Services	230,000	49,405	69,456	60,698	-	179,559
44000 Other Local Revenue	39,300	4,867	120,131	(107,453)	-	17,546
46000 State of Tennessee	70,366,227	12,373,284	19,846,102	19,963,154	-	52,182,540
47000 Federal Thru State	1,172,915	31,941	240,456	288,186	-	560,582
48000 Donations/Other	149,200	36,710	72,895	62,513	-	172,119
49000 Other Sources	1,194,000	307,433	236,190	197,076	-	740,699
TOTAL	110,237,320	16,096,242	33,809,819	34,709,016	-	84,615,078
Encumbrances / Expenditures:						
71100 Regular Education	49,538,425	8,563,151	12,280,969	12,151,852	-	32,995,973
71150 Alternative Education	688,785	143,816	207,451	210,785	-	562,051
71200 Special Education	10,918,559	1,906,591	2,691,696	2,690,469	-	7,288,756
71300 Vocational Education	6,613,749	325,194	475,678	727,550	-	1,528,421
71600 Adult Education	737,691	143,910	156,403	155,870	-	456,183
72110 Attendance	347,126	191,361	101,268	78,770	-	371,399
72120 Health Services	1,261,265	197,993	329,075	341,285	-	868,353
72130 Other Student Services	3,558,634	586,803	753,368	782,442	-	2,122,613
72210 Regular Ed. Support	3,488,931	687,550	754,114	847,795	-	2,289,458
72215 Alternative Ed. Support	156,766	26,375	38,736	38,791	-	103,903
72220 Special Ed. Support	1,943,886	379,334	435,182	479,205	-	1,293,720
72230 Vocational Ed. Support	131,562	41,594	26,117	26,411	-	94,123
72250 Technology	1,732,149	306,490	334,182	378,020	-	1,018,692
72260 Adult Ed. Support	173,685	46,249	43,245	45,219	-	134,713
72310 Board of Education	2,105,550	705,035	452,643	519,968	-	1,677,646
72320 Office of the Director	178,537	41,930	44,823	44,161	-	130,914
72410 Office of Principal	7,534,342	1,422,961	1,875,805	1,888,109	-	5,186,875
72510 Fiscal Services	1,060,227	330,491	235,081	253,935	-	819,506
72520 Human Services/Personnel	287,976	84,113	67,872	70,010	-	221,995
72610 Operation of Plant	8,197,493	2,305,535	1,754,601	2,305,585	-	6,365,720
72620 Maintenance of Plant	2,682,386	685,356	593,567	636,984	-	1,915,907
72710 Transportation	4,010,348	779,720	905,492	871,303	-	2,556,516
73100 Food Services	470,511	110,644	159,808	147,363	-	417,815
73300 Community Services	1,305,127	98,103	401,479	371,508	-	871,089
73400 Early Childhood Education	1,973,504	350,540	474,816	478,395	-	1,303,751
76100 Regular Capital Outlay	5,485,361	268,350	219,596	255,036	-	742,982
99100 Operating Transfers	-	47,885	(311)	(33,324)	-	14,250
TOTAL	116,582,576	20,777,073	25,812,756	26,763,496	-	73,353,324

**PUTNAM COUNTY BOARD OF EDUCATION
FUND 142 - SCHOOL FEDERAL PROJECTS FUND
BUDGET TO ACTUAL QUARTERLY REPORT AS OF MARCH 2023**

	<u>2022-2023 Budget</u>	<u>Actual Jul-Sept 2022</u>	<u>Actual Oct-Dec 2022</u>	<u>Actual Jan-Mar 2023</u>	<u>Actual Apr-Jun 2023</u>	<u>Total Year to Date</u>
Revenues:						
46000 State of Tennessee	-	-	-	-	-	-
47000 Federal Thru State	31,820,125	3,552,845	3,930,821	4,373,295	-	11,856,961
49000 Other Sources	357,254	84,868	78,415	80,890	-	244,173
TOTAL	<u>32,177,379</u>	<u>3,637,713</u>	<u>4,009,236</u>	<u>4,454,185</u>	<u>-</u>	<u>12,101,134</u>
Encumbrances / Expenditures:						
71100 Regular Instruction Program	8,311,111	931,272	1,392,953	1,457,909	-	3,782,135
71200 Special Education Program	3,488,302	508,971	738,874	741,533	-	1,989,378
71300 Vocational Education Program	438,722	137,945	49,063	53,271	-	240,278
72120 Health Services	278,768	66,798	1,500	83	-	68,381
72130 Other Student Support	644,883	67,544	88,963	108,035	-	264,542
72210 Regular Instruction Program	4,475,569	710,729	731,329	813,509	-	2,255,567
72220 Special Education Program	383,723	71,326	97,053	83,112	-	251,490
72250 Technology	44,955	2,937	8,798	9,157	-	20,892
72510 Fiscal Services	46,200	28,373	10,244	4,446	-	43,063
72710 Transportation	8,500	1,111	1,563	1,563	-	4,236
73100 Food Service	251,754	15,313	187,346	26,004	-	228,664
73300 Community Services	496,904	28,410	118,953	112,527	-	259,891
76100 Regular Capital Outlay	12,404,915	909,630	11,067	-	-	1,884,512
99100 Operating Transfers	903,661	278,868	123,026	80,890	-	482,784
TOTAL	<u>32,177,966</u>	<u>3,759,226</u>	<u>3,560,734</u>	<u>3,492,038</u>	<u>-</u>	<u>11,775,812</u>

**PUTNAM COUNTY BOARD OF EDUCATION
 FUND 143 - CENTRAL CAFETERIA FUND
 BUDGET TO ACTUAL QUARTERLY REPORT AS OF MARCH 2023**

	<u>2022-2023 Budget</u>	<u>Actual Jul-Sept 2022</u>	<u>Actual Oct-Dec 2022</u>	<u>Actual Jan-Mar 2023</u>	<u>Actual Apr-Jun 2023</u>	<u>Total Year to Date</u>
Revenues:						
43000 Charges for Current Services	1,267,000	132,945	521,931	606,821	-	1,261,697
44000 Other Local Revenue	-	-	-	-	-	-
46500 State of Tennessee	66,000	26,630	13,121	21,383	-	61,134
47100 Federal Thru State	6,902,825	78,409	2,308,486	1,695,006	-	4,081,901
TOTAL	<u><u>8,235,825</u></u>	<u><u>237,984</u></u>	<u><u>2,843,538</u></u>	<u><u>2,323,210</u></u>	<u><u>-</u></u>	<u><u>5,404,732</u></u>
Encumbrances / Expenditures:						
73100 Food Services	7,251,932	1,632,069	2,071,131	2,086,342	-	5,789,542
99100 Operating Transfers	675,000	113,433	191,579	197,076	-	502,088
TOTAL	<u><u>7,926,932</u></u>	<u><u>1,745,502</u></u>	<u><u>2,262,710</u></u>	<u><u>2,283,418</u></u>	<u><u>-</u></u>	<u><u>6,291,630</u></u>

**PUTNAM COUNTY BOARD OF EDUCATION
 FUND 146 - EXTENDED SCHOOL PROGRAM FUND
 BUDGET TO ACTUAL QUARTERLY REPORT AS OF MARCH 2023**

	<u>2022-2023 Budget</u>	<u>Actual Jul-Sept 2022</u>	<u>Actual Oct-Dec 2022</u>	<u>Actual Jan-Mar 2023</u>	<u>Actual Apr-Jun 2023</u>	<u>Total Year to Date</u>
Revenues:						
43000 Charges for Current Services	<u>1,674,110</u>	<u>335,620</u>	<u>326,036</u>	<u>414,308</u>	<u>-</u>	<u>1,075,965</u>
TOTAL	<u><u>1,674,110</u></u>	<u><u>335,620</u></u>	<u><u>326,036</u></u>	<u><u>414,308</u></u>	<u><u>-</u></u>	<u><u>1,075,965</u></u>
Encumbrances / Expenditures:						
73300 Community Services	<u>1,674,110</u>	<u>297,716</u>	<u>339,849</u>	<u>389,547</u>	<u>-</u>	<u>1,027,112</u>
TOTAL	<u><u>1,674,110</u></u>	<u><u>297,716</u></u>	<u><u>339,849</u></u>	<u><u>389,547</u></u>	<u><u>-</u></u>	<u><u>1,027,112</u></u>

COUNTY GENERAL BUDGET 2022-2023
Statement of Revenues and Expenditures
Period ending March 31, 2023

REVENUES:	<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>REC'D THRU 3-31-2023</u>
40000 Local Taxes	23,883,623.00	23,883,623.00	22,269,590.33
41000 Licenses and Permits	523,500.00	523,500.00	462,790.45
42000 Fines, Forfeitures and Penalties	373,800.00	373,800.00	295,348.87
43000 Charges for Current Service	5,981,500.00	5,994,217.07	4,837,907.83
44000 Other Local Revenue	1,623,000.00	1,730,413.82	2,722,355.35
45000 Fees Received from County Officials	4,345,000.00	4,345,000.00	3,411,954.91
46000 State of Tennessee	5,724,300.00	5,776,512.00	3,385,371.91
47000 Federal Government	600,477.00	649,665.70	379,619.39
48000 Other Governments and Citizens Groups	565,000.00	565,000.00	205,255.41
49000 Other Sources	<u>2,000,000.00</u>	<u>2,000,000.00</u>	<u>2,024,231.03</u>
TOTAL REVENUES	45,620,200.00	45,841,731.59	39,994,425.48

Fund Balance June 2022 21,024,429

EXPENDITURES:	<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>THROUGH 3-31-2023</u>
51000 General Administration	5,201,277.00	5,271,579.01	5,425,506.98
52000 Finance	2,262,176.00	2,263,324.00	2,113,886.45
53000 Administration of Justice	3,069,009.00	3,106,221.00	2,831,286.71
54000 Public Safety	16,300,587.00	16,390,911.70	15,513,275.26
55000 Public Health & Welfare	7,635,903.00	8,095,540.84	8,385,627.22
56000 Social, Cultural & Recreational Services	776,376.00	776,376.00	1,187,388.16
57000 Agriculture & Natural Resources	357,150.00	357,150.00	238,746.56
58000 Other Operations	12,399,546.00	12,399,546.00	2,005,745.81
91000 Transfers Out		<u>76,777.82</u>	
TOTAL EXPENDITURES	48,002,024.00	48,737,426.37	37,701,463.15

DEBT SERVICE BUDGET - 2022-2023
Statement of Revenues and Expenditures
Period ending March 31, 2023

REVENUES:	<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>REC'D THRU 3-31-2023</u>
40000 Local Taxes	23,256,895.00	23,256,895.00	20,598,783.18
44000 Other Local Revenues	0.00	0.00	1,506,492.55
49000 Other Sources	0.00	0.00	0.00
TOTAL REVENUES	23,256,895.00	23,256,895.00	22,105,275.73

Fund Balance June 2022 **23,637,359**

EXPENDITURES:	<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>PAID & ENCUMBERED THROUGH 3-31-2023</u>
76000 Capital Outlay	903,990.00	903,990.00	903,923.79
82000 Education Debt	10,590,803.00	10,590,803.00	10,594,821.02
90000 Public Safety Projects	7,174,456.00	7,174,456.00	7,174,456.26
99100 Transfers Out	<u>12,000,000.00</u>	<u>12,000,000.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	30,669,249.00	30,669,249.00	18,673,201.07

SOLID WASTE/SANITATION BUDGET - 2022-2023
Statement of Revenues and Expenditures
Period ending March 31, 2023

REVENUES:	<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>REC'D THRU 3-31-2023</u>
40000 Local Taxes	3,469,825.00	3,469,825.00	3,405,894.92
43000 Charges for Current Service	1,790,000.00	1,790,000.00	1,433,243.97
44000 Other Local Revenues	300,000.00	300,000.00	159,840.43
46000 State of Tennessee	107,760.00	107,760.00	88,112.34
47000 Federal Government	0	<u>0</u>	<u>0</u>
TOTAL REVENUES	5,667,585.00	5,667,585.00	5,087,091.66

Fund Balance June 2022 **1,988,616**

EXPENDITURES:	<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>PAID & ENCUMBERED THROUGH 3-31-2023</u>
55000 Public Health and Welfare	6,471,410.00	6,471,410.00	2,786,035.24
TOTAL EXPENDITURES	6,471,410.00	6,471,410.00	2,786,035.24

**Parks and Recreation 2022-2023
Statement of Revenues and Expenditures
Period ending March 31, 2023**

REVENUES:	<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>REC'D THRU 3-31-2023</u>
40000 Local Taxes	1,237,664.00	1,237,664.00	1,147,058.57
43000 Charges for Current Services	35,000.00	35,000.00	13,087.41
44000 Other Local Revenues	55,000.00	55,000.00	42,491.38
46000 State of Tennessee	0.00	0.00	0.00
49000 Other Sources	0.00	0.00	0.00
TOTAL REVENUES	1,327,664.00	1,327,664.00	1,202,637.36

Fund Balance June 2022 **585,512**

EXPENDITURES:	<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>PAID & ENCUMBERED THROUGH 3-31-2023</u>
56000 Social Cultural & Recreational	1,459,470.00	1,459,470.00	355,995.67
TOTAL EXPENDITURES	1,459,470.00	1,459,470.00	355,995.67

PUTNAM COUNTY SELF INSURANCE FUND
 FUND BALANCE SUMMARY FOR 2021-2022
 As of March 31, 2023

Fund Balance as of December 31, 2022			433,736.40
PLUS: Departmental Deposits		162,794.64	
Interest		1,905.11	
		164,699.75	
LESS: Liability Claims		80,348.10	
Work Comp Claims		344,401.81	
Medical Records		0.00	
Claim Adjuster Fees		0.00	
Legal Fees		1,120.08	
Court Reporter & Court Costs		0.00	
Insurance		18,891.00	
Miscellaneous		0.00	
WC Fees to PMA Insurance Group		4,475.00	
Management fee		6,500.00	
Liability Reserve Increase		11,312.00	
(Decrease) this period		0.00	
Work Comp Reserve Increase		0.00	
(Decrease) this period		-45,426.00	
		421,621.99	
Ending Fund Balance as of March 31, 2023			176,814.16
CASH SUMMARY			
=====			
Checking balance (9715) as of 3/31/2023		90,473.82	
Checking balance (4324) as of 3/31/2023		848,268.04	
Outstanding items:			
Ck# 3434		-1,100.00	
Ck# 3519		-2,401.60	
Ck# 3534		-2,500.00	
Ck# 3555		-42.00	
Ck# 3557		-772.10	
Ending Cash Balance as of March 31, 2023			931,926.16
Less: Open Liability Claim Reserves as of 3/31/2023			-99,663.00
Open Work Comp Claim Reserves as of 3/31/2023			-655,449.00
Ending Fund Balance as of March 31, 2023			176,814.16

Number of Open Liability Claims as of March 31, 2023 9
 Number of Open Work Comp Claims as of March 31, 2023 27

This report was prepared by McGriff on 6/12/2023