

**PUTNAM COUNTY**  
**BOARD OF COMMISSIONERS**

*MEETING WILL BE HELD AT THE COURTHOUSE*

**Regular Monthly Session**  
**Monday, May 20, 2024**

**Presiding: Honorable Chris Cassetty**  
**Chairman Pro Tempore**

- 1. Call to Order - Sheriff Eddie Farris**
- 2. Invocation** *District 9*
- 3. Pledge to the Flag of the United States of America** *District 9*
- 4. Roll Call - County Clerk Wayne Nabors**
- 5. Approval of the Agenda**
- 6. Approval of the Minutes of Previous Meeting**
- 7. Unfinished Business and Action Thereon by the Board**
  - A. Report of Standing Committees**
    1. Planning Committee
    2. Fiscal Review Committee
    3. Nominating Committee
  - B. Report of Special Committees**
    1. The Tax Freeze Committee recommends implementing the tax freeze act utilizing the state's income requirement. (*Assessor of Property and County Mayor presentation*)
  - C. Other Unfinished Business**
- 8. Quarterly Reports and Action Thereon by the Board**
  - A. Road Fund - Randy Jones, Road Supervisor
  - B. School Funds - Corby King, Director of Schools
  - C. County General Fund, Debt Service Fund, and Solid Waste Sanitation Fund, Parks and Recreation Fund, and the Self Insurance Fund - Randy Porter, County Mayor.
- 9. New Business and Action Thereon by the Board**
  - A. Report of Standing Committees**
    - 1. Planning Committee**

- a. Recommends approval of the resolution adopting updated particular provisions, as stated therein, of the most recent version of the International Energy Conservation Code (IECC.)  
*County Attorney, Jeff Jones*

**2. Fiscal Review Committee**

- a. Recommends approval of budget amendments to the County General Fund.
- b. Recommends approval of budget amendments to the General Purpose School Fund.

**3. Nominating Committee**

- a. Recommends approval of the Library Board of Trustee's nominee, Bryan Payne to the Library's Board for a 3-year terms expiring June of 2027.

**B. Report of Special Committees**

**C. Resolutions**

**D. Election of Notaries**

**E. Other New Business**

1. Recognize the appointment of Craig Simms to Bangham Utility District Board term to expire May 2028.
2. Ratification of Randy Porter's reappointments to the Insurance Committee for 2 year terms expiring May 2026 as follows:

Chris Cassetty  
Tommy Copeland  
Ben Rodgers

3. Hear from Director of Schools, Corby King.

**10. Announcements and Statements**

**11. Adjourn**

**PUTNAM COUNTY HIGHWAY DEPARTMENT  
 QUARTERLY REPORT  
 JANUARY, FEBRUARY, MARCH 2024**

**131- ROAD FUND  
 REVENUE**

CODE NUMBER AND DESCRIPTION	ESTIMATED	AMENDMENT	1st. QTR.	2nd. QTR.	3rd. QTR.	TOTALS	UN-REALIZED
40000.110 - 43000.320 LOCAL TAX	2,702,874	-	83,205	1,264,777	1,463,427	2,811,409	(108,535)
44000.130 - 44000.560 OTHER LOCAL	2,000		800	1,609	1,279	3,688	(1,688)
46000.410 - 46000.930 STATE TAX	6,678,312		1,149,786	1,912,623	1,118,281	4,180,690	2,497,622
49000 - OTHER SOURCES TRANSFER IN	-		-		116,475	116,475	(116,475)
<b>TOTAL ESTIMATED REVENUE</b>	<b>9,383,186</b>	<b>-</b>	<b>1,233,791</b>	<b>3,179,009</b>	<b>2,699,462</b>	<b>7,112,262</b>	<b>2,270,924</b>
<b>FUND BALANCE MARCH 31, 2023</b>	<b>4,648,593</b>						
<b>EXPENDITURES</b>							
CODE NUMBER AND DESCRIPTION	ESTIMATED	AMENDMENT	1st. QTR.	2nd. QTR.	3rd. QTR.	TOTALS	UN-ENCUMB
61000 - ADMINISTRATION	478,295		128,986	108,849	88,684	326,519	151,776
62000 - ROAD CONST. & MAINT.	4,086,100		619,951	1,172,106	606,362	2,398,419	1,767,681
63100 - OPERATION OF EQUIPMENT	566,100		118,821	166,609	148,385	433,815	149,385
65000 - OTHER CHARGES	294,300		246,778	39,176	43,587	329,541	22,759
68000 - CAPITAL OUTLAY	3,958,027		615,015	1,475,673	407,108	2,497,796	1,500,231
<b>TOTAL EXPENDITURES</b>	<b>9,382,822</b>	<b>-</b>	<b>1,729,551</b>	<b>2,962,413</b>	<b>1,294,126</b>	<b>5,986,090</b>	<b>3,591,832</b>

SUMMITTED BY: *Randy Jones*  
 RANDY JONES, ROAD SUPERVISOR

# *Department of Education*

## *Putnam County*

Mr. Corby King, Director of Schools

Board of Education  
Kim Cravens, Chair  
Dawn Fry, Vice-Chair

1400 East Spring Street  
Cookeville, Tennessee 38506-4313  
Phone (931) 526-9777  
FAX (931) 372-0391

Board Members  
Kerry Ledbetter  
David McCormick  
Lynn McHenry  
Jill Ramsey

May 3, 2024

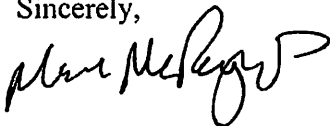
Honorable Commissioners  
Putnam County Courthouse  
Cookeville, TN 38501

Honorable Commissioners:

Please consider approval of the following Quarterly Reports for the quarter ended  
March 31, 2024

- 141 – General Purpose School Fund
- 142 – Federal Projects Fund
- 143 – Central Cafeteria Fund
- 146 – Extended School Program Fund

Sincerely,



Mark McReynolds  
Putnam County Board of Education

**PUTNAM COUNTY BOARD OF EDUCATION  
FUND 141 - GENERAL PURPOSE SCHOOL FUND  
BUDGET TO ACTUAL QUARTERLY REPORT AS OF MARCH 2024**

	2023-2024 Budget	Actual Jul-Sept 2023	Actual Oct-Dec 2023	Actual Jan-Mar 2024	Actual Apr-Jun 2024	Total Year to Date
<b>Revenues:</b>						
40000 Local Revenue	37,500,914	3,108,711	13,491,123	14,936,547	-	31,536,381
41000 Licenses and Permits	6,000	1,435	2,081	1,017	-	4,532
43000 Charges for Current Services	289,000	51,851	81,797	83,918	-	217,567
44000 Other Local Revenue	23,800	25,066	10,652	35,584	-	71,302
46000 State of Tennessee	83,862,504	15,239,402	25,060,828	24,944,194	-	65,244,424
47000 Federal Thru State	680,468	(257,844)	323,803	275,522	-	341,481
48000 Donations/Other	123,300	48,704	96,912	127,722	-	273,337
49000 Other Sources	1,082,035	145,241	263,716	279,717	-	688,674
<b>TOTAL</b>	<b>123,568,022</b>	<b>18,362,565</b>	<b>39,330,912</b>	<b>40,684,220</b>	<b>-</b>	<b>98,377,698</b>
<b>Encumbrances / Expenditures:</b>						
71100 Regular Education	54,479,082	10,968,952	13,063,846	13,266,704	-	37,299,502
71150 Alternative Education	946,577	167,745	225,176	234,167	-	627,088
71200 Special Education	12,303,752	2,053,931	3,012,725	3,244,778	-	8,311,433
71300 Vocational Education	6,444,313	723,615	926,821	923,104	-	2,573,541
71600 Adult Education	782,199	98,477	142,661	150,135	-	391,273
72110 Attendance	392,913	179,162	69,525	74,428	-	323,115
72120 Health Services	1,725,516	291,224	397,717	406,837	-	1,095,777
72130 Other Student Services	4,193,083	581,894	905,524	929,760	-	2,417,178
72210 Regular Ed Support	3,988,498	757,393	893,676	1,027,560	-	2,678,629
72215 Alternative Ed. Support	164,664	27,576	44,962	66,548	-	139,087
72220 Special Ed. Support	2,068,995	416,739	477,432	547,329	-	1,441,500
72230 Vocational Ed. Support	137,204	38,439	36,898	33,701	-	109,037
72250 Technology	1,921,308	323,864	783,015	417,185	-	1,524,065
72260 Adult Ed. Support	181,666	43,557	47,813	45,872	-	137,242
72310 Board of Education	2,154,783	861,352	406,931	449,316	-	1,717,599
72320 Office of the Director	183,170	42,672	49,388	47,316	-	139,376
72410 Office of Principal	8,012,747	1,487,342	2,166,923	2,061,183	-	5,715,448
72510 Fiscal Services	1,147,301	351,875	255,069	277,679	-	884,623
72520 Human Services/Personnel	307,625	85,806	74,439	75,086	-	235,331
72610 Operation of Plant	9,190,666	2,187,260	1,920,274	1,916,392	-	6,023,927
72620 Maintenance of Plant	4,977,786	819,943	698,119	729,592	-	2,247,654
72710 Transportation	5,247,841	1,026,276	1,145,034	1,132,311	-	3,303,621
73100 Food Services	686,387	139,633	151,208	213,940	-	504,781
73300 Community Services	800,389	73,765	216,482	194,048	-	484,295
73400 Early Childhood Education	2,079,194	398,315	519,820	547,378	-	1,465,513
76100 Regular Capital Outlay	394,676	17,629	244,725	49,985	-	312,338
99100 Operating Transfers	-	28,589	(1,755)	(13,659)	-	13,175
<b>TOTAL</b>	<b>124,912,335</b>	<b>24,193,024</b>	<b>28,874,449</b>	<b>29,048,674</b>	<b>-</b>	<b>82,116,147</b>

**PUTNAM COUNTY BOARD OF EDUCATION  
FUND 142 - SCHOOL FEDERAL PROJECTS FUND  
BUDGET TO ACTUAL QUARTERLY REPORT AS OF MARCH 2024**

	<u>2023-2024 Budget</u>	<u>Actual Jul-Sept 2023</u>	<u>Actual Oct-Dec 2023</u>	<u>Actual Jan-Mar 2024</u>	<u>Actual Apr-Jun 2024</u>	<u>Total Year to Date</u>
<b>Revenues:</b>						
46000 State of Tennessee	-	-	-	-	-	-
47000 Federal Thru State	19,506,896	4,240,459	5,017,114	3,851,588	-	13,109,161
49000 Other Sources	395,700	89,833	92,909	79,428	-	262,170
<b>TOTAL</b>	<u>19,902,596</u>	<u>4,330,292</u>	<u>5,110,024</u>	<u>3,931,016</u>	<u>-</u>	<u>13,371,332</u>
<b>Encumbrances / Expenditures:</b>						
71100 Regular Instruction Program	6,221,500	1,213,710	1,410,436	1,222,501	-	3,846,647
71200 Special Education Program	3,077,233	574,281	741,191	727,186	-	2,042,658
71300 Vocational Education Program	313,698	117,760	130,114	28,746	-	276,619
72120 Health Services	2,000	-	200	74	-	274
72130 Other Student Support	337,596	47,936	94,281	77,681	-	219,899
72210 Regular Instruction Program	3,055,991	496,781	757,182	605,699	-	1,859,662
72220 Special Education Program	366,271	64,364	78,466	83,173	-	226,003
72250 Technology	77,762	366	-	54,124	-	54,490
72710 Transportation	13,200	1,119	1,563	1,563	-	4,244
73300 Community Services	280,000	22,073	61,147	52,413	-	135,634
76100 Regular Capital Outlay	5,567,238	76,735	-	-	-	1,155,582
99100 Operating Transfers	590,107	113,721	154,569	152,174	-	420,464
<b>TOTAL</b>	<u>19,902,596</u>	<u>2,728,845</u>	<u>3,429,149</u>	<u>3,005,335</u>	<u>-</u>	<u>10,242,177</u>

**PUTNAM COUNTY BOARD OF EDUCATION  
FUND 143 - CENTRAL CAFETERIA FUND  
BUDGET TO ACTUAL QUARTERLY REPORT AS OF MARCH 2024**

	<u>2023-2024 Budget</u>	<u>Actual Jul-Sept 2023</u>	<u>Actual Oct-Dec 2023</u>	<u>Actual Jan-Mar 2024</u>	<u>Actual Apr-Jun 2024</u>	<u>Total Year to Date</u>
<b>Revenues:</b>						
43000 Charges for Current Services	1,375,000	229,157	484,555	392,557	-	1,106,269
46500 State of Tennessee	66,000	-	104,689	111,052	-	215,741
47100 Federal Thru State	7,181,100	791	1,869,562	2,506,363	-	4,376,716
TOTAL	<u>8,622,100</u>	<u>229,948</u>	<u>2,458,806</u>	<u>3,009,972</u>	<u>-</u>	<u>5,698,726</u>
<b>Encumbrances / Expenditures:</b>						
73100 Food Services	7,907,100	1,870,994	2,271,271	2,213,805	-	6,356,070
99100 Operating Transfers	715,000	127,241	196,168	206,971	-	530,380
TOTAL	<u>8,622,100</u>	<u>1,998,235</u>	<u>2,467,439</u>	<u>2,420,776</u>	<u>-</u>	<u>6,886,450</u>

**PUTNAM COUNTY BOARD OF EDUCATION  
 FUND 146 - EXTENDED SCHOOL PROGRAM FUND  
 BUDGET TO ACTUAL QUARTERLY REPORT AS OF MARCH 2024**

	<u>2023-2024 Budget</u>	<u>Actual Jul-Sept 2023</u>	<u>Actual Oct-Dec 2023</u>	<u>Actual Jan-Mar 2024</u>	<u>Actual Apr-Jun 2024</u>	<u>Total Year to Date</u>
<b>Revenues:</b>						
43000 Charges for Current Services	<u>1,686,310</u>	<u>372,508</u>	<u>363,112</u>	<u>434,914</u>	<u>-</u>	<u>1,170,534</u>
TOTAL	<u><u>1,686,310</u></u>	<u><u>372,508</u></u>	<u><u>363,112</u></u>	<u><u>434,914</u></u>	<u><u>-</u></u>	<u><u>1,170,534</u></u>
<b>Encumbrances / Expenditures:</b>						
73300 Community Services	<u>1,686,310</u>	<u>353,717</u>	<u>415,644</u>	<u>434,914</u>	<u>-</u>	<u>1,204,275</u>
TOTAL	<u><u>1,686,310</u></u>	<u><u>353,717</u></u>	<u><u>415,644</u></u>	<u><u>434,914</u></u>	<u><u>-</u></u>	<u><u>1,204,275</u></u>



**COUNTY GENERAL BUDGET 2023-2024**  
**Statement of Revenues and Expenditures**  
**Period ending March 31, 2024**

<b>REVENUES:</b>	<b><u>ORIGINAL BUDGET</u></b>	<b><u>AMENDED BUDGET</u></b>	<b><u>REC'D THRU 3-31-2024</u></b>
40000 Local Taxes	28,301,218.00	28,301,218.00	24,010,381.23
41000 Licenses and Permits	529,000.00	529,000.00	462,145.75
42000 Fines, Forfeitures and Penalties	360,800.00	360,800.00	210,490.04
43000 Charges for Current Service	6,080,500.00	6,115,880.10	5,166,372.82
44000 Other Local Revenue	3,568,000.00	3,568,000.00	4,267,086.02
45000 Fees Received from County Officials	4,320,000.00	4,320,000.00	3,529,238.31
46000 State of Tennessee	7,813,100.00	8,237,258.00	5,791,606.34
47000 Federal Government	302,955.00	354,174.72	312,544.75
48000 Other Governments and Citizens Groups	600,000.00	600,520.00	269,550.50
49000 Other Sources	<u>0.00</u>	<u>50,000.00</u>	<u>54,000.00</u>
<b>TOTAL REVENUES</b>	<b>51,875,573.00</b>	<b>52,436,850.82</b>	<b>44,073,415.76</b>

Fund Balance June 2023 26,905,430

<b>EXPENDITURES:</b>	<b><u>ORIGINAL BUDGET</u></b>	<b><u>AMENDED BUDGET</u></b>	<b><u>THROUGH 3-31-2024</u></b>
51000 General Administration	6,275,908.00	6,316,108.85	5,024,602.74
52000 Finance	2,427,424.00	2,447,424.00	2,192,477.33
53000 Administration of Justice	3,397,767.00	3,466,279.01	3,219,694.80
54000 Public Safety	22,214,387.00	22,688,284.72	18,338,454.33
55000 Public Health & Welfare	8,908,053.00	8,943,433.10	9,089,220.28
56000 Social, Cultural & Recreational Services	912,363.00	912,363.00	1,351,613.22
57000 Agriculture & Natural Resources	400,700.00	400,700.00	217,577.82
58000 Other Operations	15,323,391.00	15,323,391.00	2,214,241.13
91000 Transfers Out		<u>0.00</u>	<u>0.00</u>
<b>TOTAL EXPENDITURES</b>	<b>59,859,993.00</b>	<b>60,497,983.68</b>	<b>41,647,881.65</b>

**DEBT SERVICE BUDGET - 2023-2024**  
**Statement of Revenues and Expenditures**  
**Period ending March 31, 2024**

<b>REVENUES:</b>	<u><b>ORIGINAL BUDGET</b></u>	<u><b>AMENDED BUDGET</b></u>	<u><b>REC'D THRU 3-31-2024</b></u>
40000 Local Taxes	24,579,896.00	24,579,896.00	26,667,084.07
44000 Other Local Revenues	0.00	0.00	1,626,277.52
49000 Other Sources	0.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>24,579,896.00</b>	<b>24,579,896.00</b>	<b>28,293,361.59</b>

Fund Balance June 2023 25,093,896

<b>EXPENDITURES:</b>	<u><b>ORIGINAL BUDGET</b></u>	<u><b>AMENDED BUDGET</b></u>	<u><b>PAID &amp; ENCUMBERED</b></u> <u><b>THROUGH 3-31-2024</b></u>
80000 Debt Service	19,151,326.00	19,151,326.00	19,189,942.61
99100 Transfers Out	<u>11,300,000.00</u>	<u>11,300,000.00</u>	<u>0.00</u>
<b>TOTAL EXPENDITURES</b>	<b>30,451,326.00</b>	<b>30,451,326.00</b>	<b>19,189,942.61</b>

**SOLID WASTE/SANITATION BUDGET - 2023-2024**  
**Statement of Revenues and Expenditures**  
**Period ending March 31, 2024**

<b>REVENUES:</b>	<u><b>ORIGINAL BUDGET</b></u>	<u><b>AMENDED BUDGET</b></u>	<u><b>REC'D THRU 3-31-2024</b></u>
40000 Local Taxes	3,776,864.00	3,776,864.00	3,757,600.81
43000 Charges for Current Service	2,140,000.00	2,140,000.00	1,652,825.68
44000 Other Local Revenues	250,000.00	250,000.00	242,643.16
46000 State of Tennessee	107,760.00	107,760.00	84,422.55
47000 Federal Government	0	<u>0</u>	<u>0</u>
<b>TOTAL REVENUES</b>	<b>6,274,624.00</b>	<b>6,274,624.00</b>	<b>5,737,492.20</b>

**Fund Balance June 2023** **2,035,082**

<b>EXPENDITURES:</b>	<u><b>ORIGINAL BUDGET</b></u>	<u><b>AMENDED BUDGET</b></u>	<u><b>PAID &amp; ENCUMBERED THROUGH 3-31-2024</b></u>
55000 Public Health and Welfare	6,471,410.00	7,106,160.00	3,310,760.45
<b>TOTAL EXPENDITURES</b>	<b>6,471,410.00</b>	<b>7,106,160.00</b>	<b>3,310,760.45</b>

**Parks and Recreation 2023-2024  
Statement of Revenues and Expenditures  
Period ending March 31, 2024**

<b>REVENUES:</b>	<b><u>ORIGINAL BUDGET</u></b>	<b><u>AMENDED BUDGET</u></b>	<b><u>REC'D THRU 3-31-2024</u></b>
40000      Local Taxes	1,324,625.00	1,324,625.00	1,158,114.61
43000      Charges for Current Services	45,000.00	45,000.00	11,229.00
44000      Other Local Revenues	60,000.00	60,000.00	49,191.95
46000      State of Tennessee	0.00	0.00	0.00
49000      Other Sources	0.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>1,429,625.00</b>	<b>1,429,625.00</b>	<b>1,218,535.56</b>

**Fund Balance June 2023** **794,610**

<b>EXPENDITURES:</b>	<b><u>ORIGINAL BUDGET</u></b>	<b><u>AMENDED BUDGET</u></b>	<b><u>PAID &amp; ENCUMBERED THROUGH 3-31-2024</u></b>
56000      Social Cultural & Recreational	1,720,520.00	1,720,520.00	412,600.15
<b>TOTAL EXPENDITURES</b>	<b>1,720,520.00</b>	<b>1,720,520.00</b>	<b>412,600.15</b>

PUTNAM COUNTY SELF INSURANCE FUND  
 FUND BALANCE SUMMARY FOR 2023-2024  
 As of March 31, 2024

Fund Balance as of December 31, 2023			385,294.76
PLUS: Departmental Deposits		75,414.50	
Interest		595.97	
		76,010.47	
LESS: Liability Claims		103,257.70	
Work Comp Claims		282,753.11	
Medical Records		0.00	
Claim Adjuster Fees		895.00	
Legal Fees		0.00	
Court Reporter & Court Costs		0.00	
Insurance		22,006.00	
Miscellaneous		0.00	
WC Fees to PMA Insurance Group		0.00	
Management fee		23,364.00	
Liability Reserve Increase		0.00	
(Decrease) this period		-73,138.00	
Work Comp Reserve Increase		0.00	
(Decrease) this period		-172,573.00	
		186,564.81	
<b>Ending Fund Balance as of March 31, 2024</b>			<b>274,740.42</b>
CASH SUMMARY			
=====			
Checking balance (9715) as of 3/31/2024		88,856.09	
Checking balance (4324) as of 3/31/2024		685,448.65	
Outstanding items:			
Check # 3675		-3,378.09	
Check # 3690		-73,598.23	
<b>Ending Cash Balance as of March 31, 2024</b>			<b>697,328.42</b>
Less: Open Liability Claim Reserves as of 3/31/2024			-168,000.00
Open Work Comp Claim Reserves as of 3/31/2024			-254,588.00
<b>Ending Fund Balance as of March 31, 2024</b>			<b>274,740.42</b>

Number of Open Liability Claims as of March 31, 2024 8  
 Number of Open Work Comp Claims as of March 31, 2024 37

This report was prepared by McGriff on 5/13/2024



April 18, 2024

Bangham Utility District  
Attn: Marty Woolbright  
3694 Hilham Rd  
Cookeville, TN 38506

**RE: District Board Appointment**

Dear Marty

Please accept this letter as my appointment of Craig Simms to the Bangham Utility District Board.

If you have any questions, please feel free to contact me.

Sincerely,

Randy Porter  
County Mayor