

PUTNAM COUNTY BOARD OF COMMISSIONERS

MEETING WILL BE HELD AT THE COURTHOUSE

Regular Monthly Session
Monday, November 21, 2022

Presiding: Honorable Ben Rodgers
Commission Chairman

1. Call to Order - Sheriff Eddie Farris
2. Invocation *District 3*
3. Pledge to the Flag of the United States of America *District 3*
4. Roll Call - County Clerk Wayne Nabors
5. Approval of the Agenda
6. Approval of the Minutes of Previous Meeting
7. Unfinished Business and Action Thereon by the Board
 - A. Report of Standing Committees
 1. Planning Committee
 2. Fiscal Review Committee
 3. Nominating Committee
 - B. Report of Special Committees
 - C. Other Unfinished Business
8. Quarterly Reports and Action Thereon by the Board
 - A. Road Fund - Randy Jones, Road Supervisor
 - B. School Funds - Corby King, Director of Schools
 - C. County General Fund, Debt Service Fund, and Solid Waste Sanitation Fund, Parks and Recreation Fund, and the Self Insurance Fund - Randy Porter, County Mayor.
9. New Business and Action Thereon by the Board
 - A. Report of Standing Committees
 1. Planning Committee
 - a. Recommends approval of the following chassis to be sold via Internet/Public Auction for EMS as follows:
2013 Ford F-450 VIN#1FDUF4GT5DEA05268

2. Fiscal Review Committee

- a. Recommends approval of budget amendments to the County General Fund.
- b. Recommends approval of budget amendments to the General Purpose School Fund.
- c. Recommends approval of budget amendments to the Drug Fund.
- d. Recommends approval of budget amendments to the Capital Project Fund.
- e. Recommends approval for the Sheriff's Office to apply for \$163,658 "Formula" grant for license plate recognition software.
- f. Recommends approval for the Sheriff's Office to apply for up to a \$2,000,000 grant for response to violent crimes.
- g. Recommends approval for Putnam County to apply for an ARC grant for up to \$1,000,000 for the construction of the new Fairgrounds event arena.
- h. Recommends approval for the sale of Lots A-1 and G in the Highlands Business Park.
- i. Hear from Schools.

3. Nominating Committee

- a. Recommends the appointments of the following as Judicial Commissioners for 4 year terms to expire August 1, 2026:
Ragyn Denton
Cameron Beckman

B. Report of Special Committees

C. Resolutions

D. Election of Notaries

E. Other New Business

1. Ratification of Randy Porter's appointments, of Laurin Wheaton, Jere Mason, and Charlie Cobble to the E-911 Board with term to expire November 2026.

10. Announcements and Statements

11. Adjourn

**PUTNAM COUNTY HIGHWAY DEPARTMENT
 QUARTERLY REPORT
 JULY, AUGUST, SEPTEMBER, 2022**

**131- ROAD FUND
 REVENUE**

<u>CODE NUMBER AND DESCRIPTION</u>	<u>ESTIMATED</u>	<u>AMENDMENT</u>	<u>1st. QTR.</u>	<u>TOTALS</u>	<u>UN-REALIZED</u>
40000.110 - 43000.320 LOCAL TAX	2,414,028	-	30,783		2,383,245
44000.130 - 44000.560 OTHER LOCAL	2,000	-	1,142		858
46000.410 - 46000.930 STATE TAX	3,345,285	-	514,497		2,830,788
47000.401 OTHER SOURCES TRANSFER IN	-	-	8,252		(8,252)
TOTAL ESTIMATED REVENUE	<u>5,761,313</u>	-	<u>554,674</u>		<u>5,206,639</u>
FUND BALANCE SEPTEMBER 30, 2022	<u>4,917,403</u>				

EXPENDITURES

<u>CODE NUMBER AND DESCRIPTION</u>	<u>ESTIMATED</u>	<u>AMENDMENT</u>	<u>1st. QTR.</u>	<u>TOTALS</u>	<u>UN-ENCUMB</u>
61000 - ADMINISTRATION	409,637	-	119,662	-	289,975
62000 - ROAD CONST. & MAINT.	3,892,550	-	535,028	-	3,357,522
63100 - OPERATION OF EQUIPMENT	548,050	-	116,869	-	431,181
65000 - OTHER CHARGES	285,300	-	181,899	-	103,401
68000 - CAPITAL OUTLAY	625,000	-	73,634	-	551,366
TOTAL EXPENDITURES	<u>5,760,537</u>	-	<u>1,027,092</u>	-	<u>4,733,445</u>

SUMMITTED BY: *Randy Jones*
 RANDY JONES, ROAD SUPERVISOR

Department of Education

Putnam County

Mr. Corby King, Director of Schools

Board of Education

Kim Cravens, Chair
Dawn Fry, Vice-Chair

1400 East Spring Street
Cookeville, Tennessee 38506-4313
Phone (931) 526-9777
FAX (931) 372-0391

Board Members

Kerry Ledbetter
David McCormick
Lynn McHenry
Jill Ramsey

November 8, 2022

Honorable Commissioners
Putnam County Courthouse
Cookeville, TN 38501

Honorable Commissioners:

Please consider approval of the following Quarterly Reports for the quarter ended
September 30, 2022

- 141 – General Purpose School Fund
- 142 – Federal Projects Fund
- 143 – Central Cafeteria Fund
- 146 – Extended School Program Fund

Sincerely,



Mark McReynolds
Putnam County Board of Education

PUTNAM COUNTY BOARD OF EDUCATION
 FUND 141 - GENERAL PURPOSE SCHOOL FUND
 BUDGET TO ACTUAL QUARTERLY REPORT AS OF SEPTEMBER 2022

DOE approved V.P.1.
 11/3/22

		2022-2023 Budget	Actual Jul-Sept 2022	Actual Oct-Dec 2022	Actual Jan-Mar 2023	Actual Apr-Jun 2023	Total Year to Date
Revenues:							
40000	Local Revenue	37,079,678	3,291,043	-	-	-	3,291,043
41000	Licenses and Permits	6,000	1,558	-	-	-	1,558
43000	Charges for Current Services	230,000	49,405	-	-	-	49,405
44000	Other Local Revenue	39,300	4,867	-	-	-	4,867
46000	State of Tennessee	65,487,417	12,373,284	-	-	-	12,373,284
47000	Federal Thru State	1,077,881	31,941	-	-	-	31,941
48000	Donations/Other	9,000	36,710	-	-	-	36,710
49000	Other Sources	1,194,000	307,433	-	-	-	307,433
TOTAL		105,123,275	16,096,242	-	-	-	16,096,242
Encumbrances / Expenditures:							
71100	Regular Education	49,538,425	8,563,151	-	-	-	8,563,151
71150	Alternative Education	688,785	143,816	-	-	-	143,816
71200	Special Education	10,926,736	1,906,591	-	-	-	1,906,591
71300	Vocational Education	2,090,091	325,194	-	-	-	325,194
71600	Adult Education	676,797	143,910	-	-	-	143,910
72110	Attendance	347,126	191,361	-	-	-	191,361
72120	Health Services	1,261,265	197,993	-	-	-	197,993
72130	Other Student Services	3,258,823	586,803	-	-	-	586,803
72210	Regular Ed. Support	3,348,731	687,550	-	-	-	687,550
72215	Alternative Ed. Support	156,766	26,375	-	-	-	26,375
72220	Special Ed. Support	1,935,709	379,334	-	-	-	379,334
72230	Vocational Ed. Support	128,062	41,594	-	-	-	41,594
72250	Technology	1,732,149	306,490	-	-	-	306,490
72260	Adult Ed. Support	170,203	46,249	-	-	-	46,249
72310	Board of Education	2,105,550	705,035	-	-	-	705,035
72320	Office of the Director	178,537	41,930	-	-	-	41,930
72410	Office of Principal	7,534,342	1,422,961	-	-	-	1,422,961
72510	Fiscal Services	1,060,227	330,491	-	-	-	330,491
72520	Human Services/Personnel	287,976	84,113	-	-	-	84,113
72610	Operation of Plant	8,197,493	2,305,535	-	-	-	2,305,535
72620	Maintenance of Plant	2,682,386	685,356	-	-	-	685,356
72710	Transportation	3,965,348	779,720	-	-	-	779,720
73100	Food Services	470,511	110,644	-	-	-	110,644
73300	Community Services	1,305,127	98,103	-	-	-	98,103
73400	Early Childhood Education	1,973,504	350,540	-	-	-	350,540
76100	Regular Capital Outlay	5,447,861	268,350	-	-	-	268,350
99100	Operating Transfers	-	47,885	-	-	-	47,885
TOTAL		111,468,531	20,777,073	-	-	-	20,777,073

PUTNAM COUNTY BOARD OF EDUCATION
FUND 142 - SCHOOL FEDERAL PROJECTS FUND
BUDGET TO ACTUAL QUARTERLY REPORT AS OF SEPTEMBER 2022

	<u>2022-2023</u> <u>Budget</u>	<u>Actual</u> <u>Jul-Sept 2022</u>	<u>Actual</u> <u>Oct-Dec 2022</u>	<u>Actual</u> <u>Jan-Mar 2023</u>	<u>Actual</u> <u>Apr-Jun 2023</u>	<u>Total</u> <u>Year to Date</u>
Revenues:						
46000 State of Tennessee	-	-	-	-	-	-
47000 Federal Thru State	30,056,416	3,552,845	-	-	-	3,552,845
49000 Other Sources	356,254	84,868	-	-	-	84,868
TOTAL	<u>30,412,670</u>	<u>3,637,713</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>3,637,713</u>
Encumbrances / Expenditures:						
71100 Regular Instruction Program	8,333,758	931,272	-	-	-	931,272
71200 Special Education Program	3,170,729	508,971	-	-	-	508,971
71300 Vocational Education Program	433,062	137,945	-	-	-	137,945
72120 Health Services	66,798	66,798	-	-	-	66,798
72130 Other Student Support	344,984	67,544	-	-	-	67,544
72210 Regular Instruction Program	3,580,940	710,729	-	-	-	710,729
72220 Special Education Program	393,733	71,326	-	-	-	71,326
72250 Technology	44,955	2,937	-	-	-	2,937
72510 Fiscal Services	46,200	28,373	-	-	-	28,373
72710 Transportation	6,500	1,111	-	-	-	1,111
73100 Food Service	293,075	15,313	-	-	-	15,313
73300 Community Services	496,904	28,410	-	-	-	28,410
76100 Regular Capital Outlay	12,351,800	909,630	-	-	-	909,630
99100 Operating Transfers	849,818	278,868	-	-	-	278,868
TOTAL	<u>30,413,257</u>	<u>3,759,226</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>3,759,226</u>

**PUTNAM COUNTY BOARD OF EDUCATION
 FUND 143 - CENTRAL CAFETERIA FUND
 BUDGET TO ACTUAL QUARTERLY REPORT AS OF SEPTEMBER 2022**

	<u>2022-2023 Budget</u>	<u>Actual Jul-Sept 2022</u>	<u>Actual Oct-Dec 2022</u>	<u>Actual Jan-Mar 2023</u>	<u>Actual Apr-Jun 2023</u>	<u>Total Year to Date</u>
Revenues:						
43000 Charges for Current Services	1,267,000	132,945	-	-	-	132,945
44000 Other Local Revenue	-	26,630	-	-	-	26,630
46500 State of Tennessee	66,000	-	-	-	-	-
47100 Federal Thru State	6,567,000	78,409	-	-	-	78,409
TOTAL	<u>7,900,000</u>	<u>237,984</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>237,984</u>
Encumbrances / Expenditures:						
73100 Food Services	7,225,000	1,632,069	-	-	-	1,632,069
99100 Operating Transfers	675,000	113,433	-	-	-	113,433
TOTAL	<u>7,900,000</u>	<u>1,745,502</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,745,502</u>

**PUTNAM COUNTY BOARD OF EDUCATION
 FUND 146 - EXTENDED SCHOOL PROGRAM FUND
 BUDGET TO ACTUAL QUARTERLY REPORT AS OF SEPTEMBER 2022**

	<u>2022-2023 Budget</u>	<u>Actual Jul-Sept 2022</u>	<u>Actual Oct-Dec 2022</u>	<u>Actual Jan-Mar 2023</u>	<u>Actual Apr-Jun 2023</u>	<u>Total Year to Date</u>
Revenues:						
43000 Charges for Current Services	<u>1,674,110</u>	<u>335,620</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>335,620</u>
TOTAL	<u><u>1,674,110</u></u>	<u><u>335,620</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>335,620</u></u>
Encumbrances / Expenditures:						
73300 Community Services	<u>1,377,470</u>	<u>297,716</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>297,716</u>
TOTAL	<u><u>1,377,470</u></u>	<u><u>297,716</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>297,716</u></u>

COUNTY GENERAL BUDGET 2022-2023
Statement of Revenues and Expenditures
Period ending September 30, 2022

REVENUES:	<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>REC'D THRU 9-30-2022</u>
40000 Local Taxes	23,883,623.00	23,883,623.00	3,235,579.24
41000 Licenses and Permits	523,500.00	523,500.00	176,971.40
42000 Fines, Forfeitures and Penalties	373,800.00	373,800.00	62,294.11
43000 Charges for Current Service	5,981,500.00	5,981,500.00	1,467,839.47
44000 Other Local Revenue	1,623,000.00	1,623,000.00	891.16
45000 Fees Received from County Officials	4,345,000.00	4,345,000.00	688,173.33
46000 State of Tennessee	5,724,300.00	5,726,300.00	210,952.99
47000 Federal Government	600,477.00	600,477.00	223,536.96
48000 Other Governments and Citizens Groups	565,000.00	565,000.00	39,200.96
49000 Other Sources	<u>2,000,000.00</u>	<u>2,000,000.00</u>	<u>14,173.09</u>
TOTAL REVENUES	45,620,200.00	45,622,200.00	6,119,612.71
Fund Balance June 2021	20,370,741		
EXPENDITURES:	<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>THROUGH 9-30-2022</u>
51000 General Administration	5,201,277.00	5,201,277.00	1,788,685.86
52000 Finance	2,262,176.00	2,263,324.00	735,322.06
53000 Administration of Justice	3,069,009.00	3,071,009.00	1,008,568.45
54000 Public Safety	16,300,587.00	16,300,587.00	6,119,808.81
55000 Public Health & Welfare	7,635,903.00	7,635,903.00	3,006,078.61
56000 Social, Cultural & Recreational Services	776,376.00	776,376.00	469,894.98
57000 Agriculture & Natural Resources	357,150.00	357,150.00	39,628.70
58000 Other Operations	12,399,546.00	12,399,546.00	731,909.13
91000 Transfers Out			
TOTAL EXPENDITURES	48,002,024.00	48,005,172.00	13,899,896.60

DEBT SERVICE BUDGET - 2022-2023
Statement of Revenues and Expenditures
Period ending September 30, 2022

REVENUES:	<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>REC'D THRU 9-30-2022</u>
40000 Local Taxes	23,256,895.00	23,256,895.00	891,040.92
44000 Other Local Revenues	0.00	0.00	135,866.49
49000 Other Sources	0.00	0.00	0.00
TOTAL REVENUES	23,256,895.00	23,256,895.00	1,026,907.41

Fund Balance June 2021 **19,219,461**

EXPENDITURES:	<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>PAID & ENCUMBERED THROUGH 9-30-2022</u>
76000 Capital Outlay	903,990.00	903,990.00	61,929.05
82000 Education Debt	10,590,803.00	10,590,803.00	1,183,470.74
90000 Public Safety Projects	7,174,456.00	7,174,456.00	1,549,728.13
99100 Transfers Out	<u>12,000,000.00</u>	<u>12,000,000.00</u>	<u>6,100,000.00</u>
TOTAL EXPENDITURES	30,669,249.00	30,669,249.00	8,895,127.92

SOLID WASTE/SANITATION BUDGET - 2022-2023
Statement of Revenues and Expenditures
Period ending September 30, 2022

REVENUES:	<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>REC'D THRU 9-30-2022</u>
40000 Local Taxes	3,469,825.00	3,469,825.00	39,983.56
43000 Charges for Current Service	1,790,000.00	1,790,000.00	519,501.35
44000 Other Local Revenues	300,000.00	300,000.00	46,404.42
46000 State of Tennessee	107,760.00	107,760.00	26,927.32
47000 Federal Government	0	<u>0</u>	<u>0</u>
TOTAL REVENUES	5,667,585.00	5,667,585.00	632,816.65

Fund Balance June 2021 **1,659,316**

EXPENDITURES:	<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>PAID & ENCUMBERED THROUGH 9-30-2022</u>
55000 Public Health and Welfare	6,471,410.00	6,471,410.00	790,789.12
TOTAL EXPENDITURES	6,471,410.00	6,471,410.00	790,789.12

**Parks and Recreation 2022-2023
Statement of Revenues and Expenditures
Period ending September 30, 2022**

REVENUES:	<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>REC'D THRU 9-30-2022</u>
40000 Local Taxes	1,237,664.00	1,237,664.00	101,837.38
43000 Charges for Current Services	35,000.00	35,000.00	6,460.41
44000 Other Local Revenues	55,000.00	55,000.00	10,530.00
46000 State of Tennessee	0.00	0.00	0.00
49000 Other Sources	0.00	0.00	0.00
TOTAL REVENUES	1,327,664.00	1,327,664.00	118,827.79

Fund Balance June 2021 **422,173**

EXPENDITURES:	<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>PAID & ENCUMBERED THROUGH 9-30-2022</u>
56000 Social Cultural & Recreational	1,459,470.00	1,459,470.00	144,907.25
TOTAL EXPENDITURES	1,459,470.00	1,459,470.00	144,907.25

PUTNAM COUNTY SELF INSURANCE FUND
 FUND BALANCE SUMMARY FOR 2021-2022
 As of Setpember 30, 2022

Fund Balance as of June 30, 2021			303,522.55
PLUS: Departmental Deposits		1,382,612.70	
Interest		345.60	
		1,382,958.30	
LESS: Liability Claims		46,674.19	
Work Comp Claims		170,115.28	
Medical Records		0.00	
Claim Adjuster Fees		0.00	
Legal Fees		0.00	
Court Reporter & Court Costs		0.00	
Insurance		1,061,304.00	
Miscellaneous		2,450.00	
WC Fees to PMA Insurance Group		0.00	
Management fee		6,500.00	
Liability Reserve Increase		23,431.00	
(Decrease) this period		0.00	
Work Comp Reserve Increase		0.00	
(Decrease) this period		-18,431.00	
		1,292,043.47	
Ending Fund Balance as of September 30, 2022			394,437.38
CASH SUMMARY			
=====			
Checking balance (9715) as of 9/30/2022		80,196.85	
Checking balance (4324) as of 9/30/2022		1,186,669.53	
Outstanding items:			
Ck# 3439		-1,100.00	
Ending Cash Balance as of September 30, 2022			1,265,766.38
Less: Open Liability Claim Reserves as of 9/30/2022			-119,172.00
Open Work Comp Claim Reserves as of 9/30/2022			-752,157.00
Ending Fund Balance as of September 30, 2022			394,437.38

Number of Open Liability Claims as of September 30, 2022 9
 Number of Open Work Comp Claims as of September 30, 2022 38

This report was prepared by McGriff on 10/24/2022