

**MINUTES**  
**OF**  
**PUTNAM COUNTY COMMISSION**  
**JUNE 26, 2017**

Prepared by:

Wayne Nabors  
Putnam County Clerk  
121 S Dixie Avenue  
Cookeville, TN 38501

**STATE OF TENNESSEE**

**COUNTY OF PUTNAM**

**BE IT REMEMBERED:** that on June 26, 2017 there was a regular meeting of the Putnam County Board of Commissioners.

There were present and presiding, the Chairman, Mike Atwood and the County Clerk, Wayne Nabors.

Sheriff Eddie Farris called the meeting to order.

The Chairman, Mike Atwood recognized Bobby Davis, Senior Pastor of Life Church for the Invocation.

The Chairman, Mike Atwood recognized Commissioner Tony Honeycutt to lead the Pledge to the Flag of the United States of America.

The Chairman asked the Commissioners to signify their presence at the meeting and the following were present:

**PRESENT:**

Tom Short  
Jordan Iwanyszyn  
Jerry Ford  
Jerry Roberson  
Larry Bennett  
Cindy Adams  
Bobby Williams  
Chris Savage  
Larry Redwine  
Mike Medley

Ben Rodgers  
Danny Holmes  
Benton Young  
Tony Honeycutt  
Jim Martin  
Scott Stevens  
Marsha Bowman  
Donny Buttram  
Mike Atwood  
Cathy Reel

**ABSENT:**

Scott Ebersole  
Reggie Shanks

Kim Bradford

The Clerk announced that twenty (20) were present and three (3) absent. Therefore, the Chairman declared a quorum.

**MOTION RE: APPROVE THE AGENDA**

Commissioner Benton Young moved and Commissioner Mike Medley seconded the motion to approve the Agenda of the June 26, 2017 Meeting of the Putnam County Board of Commissioners.

(SEE ATTACHED)

# **AGENDA PUTNAM COUNTY BOARD OF COMMISSIONERS**

**Monthly Awards will be presented at 5:45 PM**

**Regular Monthly Session  
Monday, June 26, 2017 6:00PM**

**Presiding: Honorable Mike Atwood  
Commission Chairman**

- 1. Call to Order - Sheriff Eddie Farris**
- 2. Invocation**                    *District 10*
- 3. Pledge to the Flag of the United States of America**                    *District 10*
- 4. Roll Call - County Clerk Wayne Nabors**
- 5. Approval of the Agenda**
- 6. Approval of the Minutes of Previous Meeting**
- 7. Unfinished Business and Action Thereon by the Board**
  - A. The Election of the 9th District Commissioner. Nominating Committee recommends the consideration of John Allen or Jimmy Neal.**
  - B. Report of Standing Committees**
    1. Planning Committee
    2. Fiscal Review Committee
    3. Nominating Committee
  - C. Report of Special Committees**
  - D. Other Unfinished Business**
- 8. New Business and Action Thereon by the Board**
  - A. Report of Standing Committees**
    - 1. Planning Committee**
      - a. Recommends approval to declare the following vehicle as surplus and to sell via Internet Auction for the EMS department:  
2015 Ambulance Chassis VIN#1FDUF4GT6GEA51227

- b. Recommends approval of the Sheriff's Department request to declare the following vehicles surplus and to sell via Internet auction:
  - 2008 Ford Taures VIN#1FMDK05W18GA08406
  - John Deere Lawnmower #RG204
  - 2008 Nissan Pickup VIN#1N6BA06C18N307048
  - 2006 Dodge Stratus VIN #1B3EL46T56N267931
  - 2000 Ford Ranger Pickup VIN#1FTZR15VXPB19412
  - 1985 International Truck VIN#1HTLAHEKOEHA23992
  - 2009 Chevrolet HHR VIN#3GNBAADB5AS523328
  - 2002 Ford F-150 VIN#1FTPF17LX2NB60573
  - 2002 Ford Crown Victoria VIN#2FAFP71A62X148858
- c. Recommends approval of a Resolution adopting the Putnam County Multi-Jurisdictional Hazard Mitigation Plan Update.
- d. Recommends approval to accept a purchase price for county owned property Tax map 71H/Parcel 006.06, located at 824 S. Poplar Ave., Monterey TN., in an amount of no less than \$4,000.
  - The recommended purchase price is less than the taxes that were owed when the property was acquired by the County at a past delinquent tax sale.*

## 2. Fiscal Review Committee

- a. Recommends approval of budget amendments to the County General Fund.
- b. Recommends approval of budget amendments to the General Purpose School and the School Cafeteria Fund.
- c. Recommends approval of budget amendments to the Road Department Fund.
- d. Recommends approval of budget amendments to the Industrial/Economic Development Fund.
- e. Recommends approval of the uncollectible write off accounts for the Putnam County EMS Department.
- f. Recommends approval of the uncollectible write off accounts for the Putnam County Solid Waste Department.
- g. Recommends approval for the Putnam County EMS Department to apply for the Assistance to Firefighters Grant in the amount of \$300,000 with a 10% match requirement.
- h. Recommends approval for the Putnam County Sheriff's Department to apply for a grant from the Walmart Foundation in an amount of \$1,400.
- i. Recommends approval to fund the increase in the Employee Health Insurance.
- j. Recommends approval to purchase the Fitzgerald/Martin property for the new location of an Expo Center and Fairgrounds.
- k. Consider approval of budget amendments to the County General Fund in order to be in compliance with GASB34 requirements. *Will be brought to meeting*

### **3. Nominating Committee**

- a. Recommends approval of request from the UT Agriculture Extension Committee for Tony Honeycutt to fill the unexpired term of Daryl Blair. Term to expire February 2018
- b. Recommends approval to reappoint Harry Ingle to the Library Board for a 3 year term to expire June 2020.
- c. Recommends approval to appoint Bryan Payne to the Regional Library Board for a 3 year term to expire June 2020.
- d. Recommends approval of a Resolution to appoint members to the Putnam County Board of Health as follows with terms to expire June 2021:

County Executive  
Director of Schools  
Pharmacist  
Physician  
Physician  
Dentist  
RN  
Veterinarian

Randy Porter  
Jerry Boyd (or designee)  
Clarence Smith  
Jeff Croiser, MD  
Stacy Brewington, MD  
James Smith, DDS  
Bethany Pack, RN  
Gerald Barker DMV

### **B. Report of Special Committees**

### **C. Resolutions**

### **D. Election of Notaries**

### **E. Other New Business**

1. Recognize Cash Flow Analysis for the General Purpose School Fund.
2. Acknowledgment of the reappointmen of Dow Harris to the Cookeville Boat Dock Utility District with term to expire July 2021.  
*Requires no action, but needs to be incorporated into the minutes*
- 3.. Hear from Road Supervisor Randy Jones concerning the cut-through road behind the Bangham Utility District.

### **9. Announcements and Statements**

### **10. Adjourn**

The Chairman asked for discussion on the motion to approve the Agenda of the June 26, 2017 Meeting of the Putnam County Board of Commissioners. There was none.

The Chairman asked for a voice vote on the motion to approve the Agenda. The motion carried.

### **MOTION RE: APPROVE MINUTES OF THE PREVIOUS MEETING**

Commissioner Donny Buttram moved and Commissioner Benton Young seconded the motion to approve the Minutes of the May 15, 2017 Meeting of the Putnam County Board of Commissioners.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion to approve the Minutes of the May 15, 2017 Meeting of the Putnam County Board of Commissioners. The motion carried.

### **UNFINISHED BUSINESS AND ACTION THEREON BY THE BOARD**

#### **THE ELECTION OF THE 9<sup>TH</sup> DISTRICT COMMISSIONER. NOMINATING COMMITTEE RECOMMENDS THE CONSIDERATION OF JOHN ALLEN OR JIMMY NEAL**

#### **MOTION RE: NOMINATION CEASE TO ELECT THE 9<sup>TH</sup> DISTRICT COMMISSIONER**

Commissioner Mike Medley moved and Commissioner Benton Young seconded the motion for the nominations of the 9<sup>th</sup> District Commissioner to cease.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked the Commissioners to vote on the motion to elect the 9<sup>th</sup> District Commissioner. The Commissioners voted as follows:

Scott Ebersole – absent  
Tom Short – Allen  
Scott Stevens – Neal  
Jim Martin – Neal  
Jordan Iwanyszyn – Neal  
Jerry Ford – Neal  
Larry Bennett – Neal  
Jerry Roberson – Neal  
Cindy Adams – Neal  
Bobby Williams – Neal  
Reggie Shanks – absent  
Chris Savage – abstained  
Mike Medley – Neal  
Larry Redwine – Neal  
Danny Holmes – Neal

Ben Rodgers – Neal  
Benton Young – Neal  
Tony Honeycutt – Neal  
Kim Bradford – absent  
Donny Buttram – Neal  
Marsha Bowman – Neal  
Cathy Reel – Neal  
Mike Atwood – abstained

The Clerk announced Jimmy Neal received seventeen (17) votes, John Allen received one (1) vote, two (2) abstained, and three (3) absent. Jimmy Neal is elected 9<sup>th</sup> District Commissioner.

Jimmy Neal is sworn in by the County Clerk, Wayne Nabors.

The County Clerk asked for a new roll call and the Commissioners to signify their presence at the meeting and the following were present:

**PRESENT:**

Tom Short	Ben Rodgers
Jordan Iwanyszyn	Danny Holmes
Jerry Ford	Benton Young
Jerry Roberson	Jimmy Neal
Larry Bennett	Tony Honeycutt
Cindy Adams	Jim Martin
Bobby Williams	Scott Stevens
Chris Savage	Marsha Bowman
Larry Redwine	Donny Buttram
Mike Medley	Mike Atwood
	Cathy Reel

**ABSENT:**

Scott Ebersole	Kim Bradford
Reggie Shanks	

The Clerk announced that twenty-one (21) were present and three (3) absent. Therefore, the Chairman declared a quorum.

**REPORT OF STANDING COMMITTEES**

**PLANNING COMMITTEE:** No unfinished business.

**FISCAL REVIEW COMMITTEE:** No unfinished business.

**NOMINATING COMMITTEE:** No unfinished business.

**REPORT OF SPECIAL COMMITTEES:**

**OTHER UNFINISHED BUSINESS:** None

**NEW BUSINESS AND ACTION THEREON BY THE BOARD**

**REPORT OF STANDING COMMITTEES:**

**PLANNING COMMITTEE:**

**MOTION RE: THE PLANNING COMMITTEE RECOMMENDS TO DECLARE THE  
FOLLOWING VEHICLE AS SURPLUS AND TO SELL VIA INTERNET AUCTION FOR  
THE EMS DEPARTMENT:**

**2015 AMBULANCE CHASSIS VIN # 1FDUF4GT6GEA51227**

Commissioner Mike Medley moved and Commissioner Tony Honeycutt seconded the motion to approve to declare the following vehicle as surplus and to sell via Internet Auction for the EMS Department: 2015 Ambulance Chassis VIN # 1FDUF4GT6GEA51227.

(SEE ATTACHED)

# PUTNAM COUNTY EMERGENCY MEDICAL SERVICES

700 County Services Drive  
Cookeville, TN 38501  
Phone (931) 528-1555

**Tommy Copeland, CCP**  
Chief  
tcopeland@putnamcountyttn.gov  
Direct (931)525-2103  
Fax (931)520-8404

**Darren Ford, CCP**  
Deputy Chief  
dford@putnamcountyttn.gov  
Direct: 931-525-2112  
Fax: 931-372-0295

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## REQUEST TO SELL SURPLUS ON GOVDEALS

Putnam County Commission

Asset  
2015  
VIN 1FDUF4GT6GEA51227  
Mileage: Approximately 61,500

In February of 2017, an ambulance was struck head on by a driver that had fallen asleep at the wheel. The chassis was a total loss. The box was reused. We have the box unmounted and the chassis is currently in High Point, NC. I would like permission to sell the asset as is where it is rather than incur an unnecessary tow bill. Chuck Sparks with BB&T insurance has affirmed the asset belongs to the county to sell.

Respectfully,



Tommy Copeland, CCP  
Chief

The Chairman asked for discussion on the motion to approve to declare the following vehicle as surplus and sell via Internet Auction for the EMS Department: 2015 Ambulance Chassis VIN # 1FDUF4GT6GEA51227. There was none.

The Chairman asked for discussion on the motion. The Commissioners discussed the motion. The motion carried.

**MOTION RE: THE PLANNING COMMITTEE RECOMMENDS APPROVAL FOR THE SHERIFF'S DEPARTMENT TO DECLARE THE FOLLOWING VEHICLES AS SURPLUS AND TO SELL VIA INTERNET AUCTION:**

**2008 FORD TAURES VIN # 1FMDK05W18GA08406  
JOHN DEERE LAWNMOWER #RG204  
2008 NISSAN PICK UP VIN # 1N6BAO6C18N307048  
2006 DODGE STRATUS VIN # 1B3EL46T56N267931  
2000 FORD RANGER PICKUP VIN # 1FTZR15VXPB19412  
1985 INTERNATIONAL TRUCK VIN # 1HTLAHEKOEHA23992  
2009 CHEVROLET HHR VIN # 3GNBAADB5AS523328  
2002 FORD F-150 VIN # 1FTPF17LX2NB60573  
2002 FORD CROWN VICTORIA VIN # 2FAFP71A62X148858**

Commissioner Larry Bennett moved and Commissioner Jordan Iwanyszyn seconded the motion to approve for the Sheriff's Department to declare the following vehicles as surplus and to sell via Internet Auction:

2008 Ford Taures VIN # 1FMDK05W18GA08406  
John Deere Lawnmower # RG204  
2008 Nissan Pick-up VIN # 1N6BAO6C18N307048  
2006 Dodge Stratus VIN # 1B3EL46T56N267931  
2000 Ford Ranger Pick0up VIN # 1FTZR15VXPB19412  
1985 International Truck VIN # 1HTLAHEKOEHA23992  
2009 Chevrolet HHR VIN # 3GNBAADB5AS523328  
2002 Ford F-150 VIN # 1FTPF17LX2NB60573  
2002 Ford Crown Victoria VIN # 2FAFP71A62X148858

(SEE ATTACHED)



Putnam County Justice Center  
421 East Spring Street • Cookeville, TN 38501  
Phone: 931.528.8484 • Fax: 931.528.7043

**June 5, 2017**

**Putnam County Sheriff's Office requests to declare the following assets as surplus items to be sold via internet public auction.**

- 1) 2008 Ford Taurus SEL sedan black**  
**#1FMDK05W18GA08406 159,699 miles**
- 2) Lawnmower, John Deere M737 ZTRAK 23hp (unk. year)**  
**#RG204 repair costs exceed functional value**
- 3) 2008 Nissan Titan pickup silver #1N6BA06C18N307048**  
**238,459 miles**
- 4) 2006 Dodge Stratus sedan blue #1B3EL46T56N267931**  
**152,687 miles**
- 5) 2000 Ford Ranger pickup blue #1FTZR15VXYPB19412**  
**194,353 miles**
- 6) 1985 International Model 1654 truck blue**  
**#1HTLAHEK0EHA23992 149,688 miles**

**7) 2009 Chevrolet HHR sedan black #3GNBAADB5AS523328**

**145,675 miles**

**8) 2002 Ford F-150 pickup silver #1FTPF17LX2NB60573**

**191,888 miles**

**9) 2002 Ford Crown Victoria sedan black**

**#2FAFP71W62X148858      189,547 miles**

**Thank you for your consideration,**

*Sheriff Eddie Farris*

**Sheriff Eddie Farris**

The Chairman asked for discussion on the motion to approve for the Sheriff's Department to declare the following vehicles as surplus and to sell via Internet Auction:

2008 Ford Taures VIN # 1FMDK05W18GA08406

John Deere Lawnmower # RG204

2008 Nissan Pick-up VIN # 1N6BA06C18N307048

2006 Dodge Stratus VIN # 1B3EL46T56N267931

2000 Ford Ranger Pick0up VIN # 1FTZR15VXPB19412

1985 International Truck VIN # 1HTLAHEKOEHA23992

2009 Chevrolet HHR VIN # 3GNBAADB5AS523328

2002 Ford F-150 VIN # 1FTPF17LX2NB60573

2002 Ford Crown Victoria VIN # 2FAFP71A62X148858

There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

**MOTION RE: THE PLANNING COMMITTEE RECOMMENDS APPROVAL OF A RESOLUTION ADOPTING THE PUTNAM COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN UPDATE**

Commissioner Mike Medley moved and Commissioner Jim Martin seconded the motion to approve a Resolution Adopting the Putnam County Multi-Jurisdictional Hazard Mitigation Plan Update.

(SEE ATTACHED)

The Chairman asked for discussion on the approval of a Resolution Adopting the Putnam County Multi-Jurisdictional Hazard Mitigation Plan Update. There was none.

# RESOLUTION

## A RESOLUTION ADOPTING THE PUTNAM COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN UPDATE

**WHEREAS**, the County of Putnam recognizes the threat that natural and technological/man-made hazards pose to people and property; and

**WHEREAS**, undertaking hazard mitigation actions before disasters occur will reduced the potential for harm to people and property and save taxpayer dollars; and

**WHEREAS**, an adopted hazard mitigation plan/update is required as a condition of future grant funding for mitigation projects; and

**WHEREAS**, the County of Putnam participated jointly in the planning process with the other local units of government within the county to prepare the Multi-Jurisdictional Hazard Mitigation Plan Update;

**NOW, THEREFORE, BE IT RESOLVED** that the County of Putnam Commission hereby adopts the Putnam County Multi-Jurisdictional Hazard Mitigation Plan Update as an official plan; and

**BE IT FURTHER RESOLVED** that the Putnam County Emergency Management Agency will submit on behalf of the participating municipalities the adopted Hazard Mitigation Plan Update to the Federal Emergency Management Agency officials for final review and approval.

RESOLVED, this 26<sup>th</sup> of JUNE, ~~2016~~ 2017.

By: 15/ [Signature]  
Signature, County Executive

Attest:  
By: [Signature]  
Signature, County Recorder  
**CLERK**

Approved as to Form and Legality

By: \_\_\_\_\_  
Signature, County Attorney

U.S. Department of Homeland Security  
FEMA Region IV  
3003 Chamblee Tucker Road  
Atlanta, GA 30341



**FEMA**

June 7, 2017

Mr. Doug Worden  
State Hazard Mitigation Officer  
Tennessee Emergency Management Agency  
3041 Sidco Drive  
P.O. Box 41502  
Nashville, TN 37204

Reference: Multi-jurisdictional Hazard Mitigation Plan: Putnam County, TN

Dear Mr. Worden:

This is to confirm that we have completed a Federal review of the draft Putnam County Multi-jurisdictional Hazard Mitigation Plan for compliance with the Federal Hazard Mitigation Planning requirements contained in 44 CFR 201.6(b)-(d). Based on our review and comments, Putnam County developed and submitted all the necessary revisions. Our staff has reviewed and approved these revisions.

We have determined the revised Putnam County Multi-jurisdictional Mitigation Plan is now compliant with Federal requirements, subject to formal community adoption. Upon submittal of a copy of documentation of the adoption resolution(s) to our office, we will issue formal approval of the Putnam County Multi-jurisdictional Hazard Mitigation Plan.

Please have Putnam County submit a final copy of their Plan, without draft notations and no track changes.

For further information, please do not hesitate to contact Valerie Anderson, of the Hazard Mitigation Assistance Branch, at (770) 220-4571, or Darlene Booker, of my staff, at (770) 220-5404.

Sincerely,

A handwritten signature in black ink that reads "Kristen Martinenza".

Kristen M. Martinenza, P.E., CFM  
Acting Branch Chief  
Risk Analysis  
FEMA Region IV

The Chairman asked for discussion on the approval of a Resolution Adopting the Putnam County Multi-Jurisdictional Hazard Mitigation Plan Update. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

**MOTION RE: THE PLANNING COMMITTEE RECOMMENDS APPROVAL TO ACCEPT A PURCHASE PRICE FOR COUNTY OWNED PROPERTY TAX MAP 71H / PARCEL 006.06, LOCATED AT 824 S. POPLAR AVENUE, MONTEREY, TN IN AN AMOUNT OF NO LESS THAN \$4,000 (THE RECOMMENDED PURCHASE PRICE IS LESS THAN THE TAXES THAT WERE OWED WHEN THE PROPERTY WAS ACQUIRED BY THE COUNTY AT A PAST DELINQUENT SALE)**

Commissioner Marsha Bowman moved and Commissioner Danny Holmes seconded the motion to approve to accept a purchase price for County Owned Property Tax Map 71H/Parcel 006.06, located at 824 S Poplar Avenue, Monterey, TN in an amount of no less than \$4,000. (The recommended purchase price is less than the taxes that were owed when the property was acquired by the county at a past delinquent tax sale).

(SEE ATTACHED)

**RESOLUTION  
REGARDING COUNTY OWNED PROPERTY**

Putnam County currently owns certain property located at 824 South Poplar Avenue, Monterey, Tennessee, by virtue of obtaining the same in a delinquent tax sale.

After investigation by the Delinquent Tax Committee of the County Commission for Putnam County, Tennessee, it is the opinion of the Committee that the property described below should be sold for no less than the amount stated below even if that amount is less than the amount of tax due on that particular piece of property at the time the County purchased the same.

Upon consideration of the recommendation of the Delinquent Tax Committee, and the information presented to the County Commission, this body hereby RESOLVES that the property in question may be sold for an amount no less than as follows:

<u>Map</u>	<u>Parcel Address</u>	<u>Base Bid</u>
071H	006.06 824 S.Poplar Ave, Monterey, Tennessee	\$4000.00

This the 26<sup>th</sup> day of JUNE, 2017.

  
\_\_\_\_\_  
County Clerk

  
\_\_\_\_\_  
Mike Atwood  
Chairman, Putnam County Commission

The Chairman asked for discussion on the motion to approve to accept a purchase price for County Owned Property Tax Map 71H/Parcel 006.06, located at 824 S Poplar Avenue, Monterey, TN in an amount of no less than \$4,000. (The recommended purchase price is less than the taxes that were owed when the property was acquired by the county at a past delinquent tax sale). There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Tom Short  
Jordan Iwanyszyn  
Jerry Ford  
Jerry Roberson  
Larry Bennett  
Cindy Adams  
Bobby Williams  
Chris Savage  
Larry Redwine  
Mike Medley

Ben Rodgers  
Danny Holmes  
Benton Young  
Jimmy Neal  
Tony Honeycutt  
Jim Martin  
Scott Stevens  
Marsha Bowman  
Donny Buttram  
Mike Atwood  
Cathy Reel

ABSENT:

Scott Ebersole  
Reggie Shanks

Kim Bradford

The Clerk announced that twenty-one (21) voted for, zero (0) against, zero (0) abstained, and three (3) absent. The motion carried.

**FISCAL REVIEW COMMITTEE:**

**MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE COUNTY GENERAL FUND**

Commissioner Chris Savage moved and Commissioner Ben Rodgers seconded the motion to approve Budget Amendments to the County General Fund.

(SEE ATTACHED)

# BUDGET AMENDMENT SUMMARY COUNTY GENERAL FUND

June 2017

<u>County General Expenditures</u>	<u>Debit</u>	<u>Credit</u>
<b><u>51300 County Executive</u></b>		
189 Other Salaries		1,244 Employee Benefit Reserve
<b><u>51800 County Buildings</u></b>		
169 Part Time	5,000	See Memo from Supervisor
187 Overtime		5,000
<b><u>52500 County Clerk</u></b>		
189 Other Salaries		50 Employee Benefit Reserve
307 Communications		212
334 Maintenance Agreements		6 See Memo from Official
435 Office Supplies		5,180 Data Processing Reserve
719 Office Equipment		1,100
<b><u>53100 Circuit Court Clerk</u></b>		
334 Maintenance Agreements		1,400 Courtroom Security Reserve
<b><u>53400 Chancery Court</u></b>		
189 Other Salaries & Wages		200 Employee Benefit Reserve
<b><u>54110 Sheriff's Department</u></b>		
106 Deputies	19,800	
140 Salary Supplements	2,200	See memo from Official
161 Secretaries	2,500	
187 Overtime Pay		8,000
199 Other Per Diem	8,000	
307 Communication		7,500
718 Motor Vehicles		17,000
<b><u>54210 Jail</u></b>		
160 Guards	38,000	
187 Overtime		6,500
199 Other Per Diem		3,500
309 Contracts w/Gov't Agencies		5,000
340 Medical & Dental		12,000
422 Food Supplies		11,000
<b><u>54240 Juvenile Services</u></b>		
160 Guards	5,000	
187 Overtime Pay		1,500
199 Other Per Diem		3,500
<b><u>54310 Fire Department</u></b>		
189 Other Salaries		7,122 Employee Benefit Reserve

<b>55110</b>	<b>Health Department</b>		
707	Building Improvements		66,300 See Memo from Supervisor
<b>55130</b>	<b>Ambulance Service</b>		
133	Paraprofessionals		25,000 See Memo from Supervisor
169	Part Time	25,000	
<b>55900</b>	<b>Other Public Health-Grants</b>		
189	Other Salaries	6,500	
399	Other Contracted Services		2,500 See Memo from Supervisor
435	Office Supplies		4,000
<b>58110</b>	<b>Tourism</b>		
316	Contributions		22,715 To correct Hotel/Motel Tax received in July & August Before Increase in percentage
<b>County General Reserves</b>			
34515	County Clerk Data Processing	6498	
34520	Courtroom Security Reserve	1,400	
34690	Reserve for Employee Benefits	8,616	
<b>County General Fund Balance</b>			
39000	Fund Balance	7,990	
<b>County General Revenues</b>			
40220	Hotel/Motel Tax	14,725	
46990	Other State Revenues	66,300	
<b>TOTAL</b>		<b>\$217,529</b>	<b>\$217,529</b>

Dennis McBroom, *Director*  
Jerry Dobbs, *Assistant Director*

**PUTNAM COUNTY**  
**MAINTENANCE DEPT.**  
**TENNESSEE**

Phone: 931-526-7256  
Fax: 931-528-1334

270 Carlen Drive  
Cookeville, Tennessee 38501

To: Debby Frances, Budget Coordinator

From: Dennis McBroom

Subject: Budget Amendment

Requesting that \$5,000 be transferred to Overtime Pay line item 51800-187 from Part-Time Pay line item 51800-169 to cover and finish out the budget year. If you have any questions or concerns please feel free to give me a call.

Thank you,



Dennis McBroom  
Director  
Putnam County Maintenance Dept.



**WAYNE NABORS**  
**COUNTY CLERK - PUTNAM COUNTY**

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**DATE:** June 12, 2017  
**TO:** Fiscal Review Committee – Board of Commissioners  
**SUBJECT:** Budget Items Transfer Request

Please allow this to serve as my request to transfer the following:

**From:** County Clerk Computer Fund  
Transfer - \$6,497.91 to the following:

\$1,100 to 52500-719 Office Equipment  
\$212.00 to 52500-307 Communications  
\$5,180.00 to 52500-435 Office Supplies  
\$5.91 to 52500-334 Maintenance Agreements

Thank you....

Wayne Nabors  
County Clerk

*From  
Reserve  
3/15/20*

MEMORANDUM

TO: BUDGET COMMITTEE

FROM: Marcia Borys, Circuit Court Clerk *M Borys*

DATE: May 15, 2017

SUBJECT: Funding for Contract Increase for Rapiscan

This is a request for an additional \$1,400 to be added to Maintenance Agreements, 53100, Line 334, for the 2016-17 fiscal year, and an additional \$2,300 to be added to the 2017-18 fiscal year budget, Line 334, to cover the contract increase for the metal detector with Rapiscan for courtroom security. Rapiscan no longer supports the Silver Contract that Putnam County has had in the past, and I was not notified until May 15<sup>th</sup> of this increase.

Funds are available from monies collected through court costs and are set aside at the end of each fiscal year under Courtroom Security. With the two above requests we still have a balance of \$26,384.75 not counting monies that will be set aside at the end of this fiscal year. I have attached a copy of the Courtroom Security monies collected through the 2016-17 fiscal year, the contract from Rapiscan, a transfer if approved.

Attachments



Putnam County Justice Center  
421 East Spring Street • Cookeville, TN 38501  
Phone: 931.528.8484 • Fax: 931.528.7043

**DATE: June 1, 2017**

**TO: Fiscal Review Committee - Honorable County Commissioners**

**SUBJECT: 2016-2017 End of Fiscal Year and Contingency Budget Transfer Requests**

**Please allow this to serve as my request to transfer allocated monies as the department's end of fiscal year accounts closeout and contingency line item budgeting for the new fiscal year.**

**The transfer line items and amounts are included on a separate page.**

**Thanking you in advance,**

**Sheriff Eddie Farris**

<u>Fund/Account #</u>	<u>Account Description</u>	<u>Debit</u>	<u>Credit</u>
101-54110-106	Deputies	\$ 19800	
101-54110-161	Secretaries	\$ 2500	
101-54110-199	Other Per Diem/Fees	\$ 8000	
101-54110-140	Salary Supplements	\$ 2200	
101-54110-187	Overtime Pay		\$ 8000
101-54110-307	Communication		\$ 7500
101-54110-718	Motor Vehicles		\$ 17000
	<b>TOTAL</b>	<b>\$ 32500</b>	<b>\$ 32500</b>
101-54210-160	Guards	\$ 38000	
101-54210-199	Other Per Diem & Fees		\$ 3500
101-54210-187	Overtime Pay		\$ 6500
101-54210-309	Contracts w/Govt Agencies		\$ 5000
101-54210-340	Medical & Dental Services		\$ 12000
101-54210-422	Food Supplies		\$ 11000
	<b>TOTAL</b>	<b>\$ 38000</b>	<b>\$ 38000</b>
101-54240-160	Guards	\$ 5000	
101-54240-187	Overtime Pay		\$ 1500
101-54240-199	Other Per Diem & Fees		\$ 3500
	<b>TOTAL</b>	<b>\$ 5000</b>	<b>\$ 5000</b>



Putnam County Health Department

#46990

**TO: Debby Francis**

**From: Lisa Bumbalough**

**Date: May 31, 2017**

**Subject: HEALTH DEPARTMENT Special Needs Funding 2016-17**

State of Tennessee Department of Health will be sending Putnam County Health Department Special Needs Funding of \$66,300.00.

These funds need to be placed in Building Improvements 55110-707.

If you have any questions, please call.

Thank you.

# PUTNAM COUNTY EMERGENCY MEDICAL SERVICES

700 County Services Drive  
Cookeville, TN 38501  
Phone (931) 528-1555

**Tommy Copeland, CCP**  
Chief  
tcopeland@putnamcountyttn.gov  
Direct (931) 525-2103  
Fax (931) 520-8404

**Darren Ford, CCP**  
Deputy Chief  
dford@putnamcountyttn.gov  
Direct: 931-525-2112  
Fax: 931-372-0295

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## Budget Amendment Requests

June 9, 2017

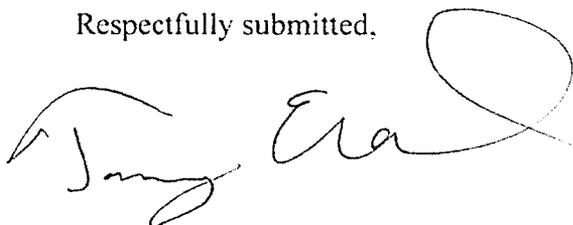
From 55190-196  
To: 55130-169  
\$7,250

This money has been included in the budget for some years to pay CPR instructors and support the CPR/AED program. **No new money.**

From: 55130-169  
To: 55130-133  
\$ 25,000

This is a normal shift of money to cover full-time and part-time salaries. **No new money.**

Respectfully submitted,



Tommy Copeland, CCP  
Chief

## Debby Francis

---

**From:** Lisa Bumbalough <Lisa.Bumbalough@tn.gov>  
**Sent:** Tuesday, June 13, 2017 9:07 AM  
**To:** Debby Francis  
**Cc:** Kayla Hammock; Lisa Bumbalough  
**Subject:** 55900 amendment

Talked to State about 55900-435 overage....

The correct amended budgeted amount should be \$28,200. (changed from \$34,000 to cover Employee COL Raises)

They will do an amendment today and send to contract division at F&A:

Move \$6500 from Other Salaries 55900-189  
Into  
55900-399 Other contracted services \$2500  
55900-435 Office Supplies \$4000

I will send you revision to sign once I receive it.

Let me know if you have questions. Thanks.



Lisa Bumbalough, County Health Director  
Putnam County Health Department  
701 County Services Drive  
Cookeville, TN 38501  
p. 931-528-2531 or 931-646-7700 f. 931-528-2884  
[lisa.bumbalough@tn.gov](mailto:lisa.bumbalough@tn.gov)  
[tn.gov/health](http://tn.gov/health)

Connect with TDH on [Facebook](#) and [Twitter](#) @TNDeptofHealth!

*Our Mission – To protect, promote and improve the health and prosperity of people in Tennessee*

# *Department of Education*

## *Putnam County*

Mr. Jerry Boyd, Director of Schools

Board of Education  
Kim Cravens, Chair  
Dawn Fry, Vice-Chair

1400 East Spring Street  
Cookeville, Tennessee 38506-4313  
Phone (931) 526-9777  
FAX (931) 372-0391

Board Members  
Celeste Gammon  
Jerry Maynard  
David McCormick  
Lynn McHenry

June 2, 2017

Honorable Commissioners  
Putnam County Courthouse  
Cookeville, TN 38501

Honorable Commissioners:

Please consider approval of the following budget amendments to the General Purpose School and Central Cafeteria Funds, as submitted.

Sincerely,



Mark McReynolds  
Putnam County Board of Education

Enclosures:

- To budget for Read to Be Ready Summer Program Grant.
- To move budget for Alternative School bookkeeper to correct budget line.
- To reallocate medical insurance budget.
- To budget for BEP growth funds.
- To budget for additional revenue to General Purpose School Fund from Central Cafeteria Fund.
- To budget for additional revenue received from schools for school checks.
- To budget for additional revenue received from schools for substitute teachers.
- Annual Clean-up of line items (Food Service Fund).

Department: Finance

Item # Account # Account Description

Current Approved Amount

16-00086

Requested Approval Amount

V.C.L.A. 6/1/17  
BOE Approved

DATE: 1-Jun-17

Item #	Account #	Account Description	Current Approved Amount	Increase	Decrease	Requested Approval Amount
		<u>Revenue</u>				
1	141 R 47590 000 02131 000	OTHER FEDERAL THROUGH STATE	-	62,925.00		62,925.00
		<b>Total Revenue</b>	-			<b>62,925.00</b>
		<u>Expenditures</u>				
				Decrease	Increase	
2	141 E 71100 116 000 02131 000	TEACHERS	-		17,625.00	17,625.00
3	141 E 71100 189 000 02131 000	OTHER SALARY AND WAGES	-		4,550.00	4,550.00
4	141 E 71100 201 000 02131 000	SOCIAL SECURITY	-		1,374.85	1,374.85
5	141 E 71100 204 000 02131 000	STATE RETIREMENT	-		2,050.58	2,050.58
6	141 E 71100 212 000 02131 000	MEDICARE	-		321.54	321.54
7	141 E 71100 399 000 02131 000	OTHER CONTRACTED SERVICES	-		11,250.00	11,250.00
8	141 E 71100 429 000 02131 000	INSTRUCTIONAL SUPPLIES AND MATERIALS	-		3,860.00	3,860.00
9	141 E 71100 599 000 02131 000	OTHER CHARGES	-		3,415.10	3,415.10
10	141 E 72210 422 000 02131 000	FOOD SUPPLIES	-		1,300.00	1,300.00
11	141 E 72210 432 000 02131 000	LIBRARY BOOKS	-		15,000.00	15,000.00
12	141 E 72210 524 000 02131 000	IN SERVICE / STAFF DEV.	-		2,177.93	2,177.93
		<b>Total Expenditures</b>	-			<b>62,925.00</b>
		<b>Total Revenue less Expenditures</b>	-	<b>62,925.00</b>		<b>62,925.00</b>

Explanation: To budget for Read to Be Ready Summer Program Grant

Requested by: [Signature] Recommended for Approval: \_\_\_\_\_

Supervisor

Official / Department Head

Reviewed by: [Signature]

Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval

Date: \_\_\_\_\_

Action by County Commission: Approval

Non-Approval

Date: \_\_\_\_\_





Department: Finance

V.C.I.D. 6/1/17  
BOE Approved

DATE: 1-Jun-17

16-000807

Item #	Account #	Account Description	Current Approved Amount	Increase	Decrease	Requested Approval Amount
<b>Revenue</b>						
1	141 R 46511 000 000 0000 000	Basic Education Program	46,073,000.00	322,000.00		46,395,000.00
		<b>Total Revenue</b>	<b>46,073,000.00</b>			<b>46,395,000.00</b>
<b>Expenditures</b>						
2	141 E 71300 399 000 00000 000	OTHER CONTRACTED SERVICES	20,000.00		70,000.00	90,000.00
3	141 E 72610 415 000 00000 000	ELECTRICITY	2,636,000.00		150,000.00	2,786,000.00
4	141 E 72610 454 000 00000 000	WATER AND SEWER	300,000.00		32,000.00	332,000.00
5	141 E 72610 328 000 00000 000	JANITORIAL SERVICES	2,215,960.00		70,000.00	2,285,960.00
		<b>Total Expenditures</b>	<b>5,171,960.00</b>			<b>5,493,960.00</b>
		<b>Total Revenue less Expenditures</b>	<b>40,901,040.00</b>	<b>322,000.00</b>	<b>322,000.00</b>	<b>40,901,040.00</b>

Explanation: To budget for BEP Growth Funds

Requested by: \_\_\_\_\_ Recommended for Approval: \_\_\_\_\_  
 Supervisor: \_\_\_\_\_ Official / Department Head: \_\_\_\_\_  
 Reviewed by: Maria Pulgar  
 Chief Financial Officer  
 Action by Fiscal Review Committee: Recommended for Approval Date: \_\_\_\_\_  
 Action by County Commission: Approval Date: \_\_\_\_\_  
 Non-Recommendation  
 Non-Approval

Department: Finance

V.C.I.C. 611117  
 BDE Approval  
 DATE: 1-Jun-17

16-00088

Item #	Account #	Account Description	Current Approved Amount	Increase	Decrease	Requested Approval Amount
		<u>Revenue</u>				
1	141 R 49800 000 000 00000 000	TRANSFERS IN	700,000.00	15,200.00		715,200.00
		Total Revenue	700,000.00			715,200.00
		<u>Expenditures</u>				
				Decrease	Increase	
2	141 E 73100 167 000 00000 000	MAINTENANCE PERSONNEL	78,927.00		6,200.00	85,127.00
3	141 E 73100 207 000 00000 000	MEDICAL INSURANCE	60,686.00		9,000.00	69,686.00
		Total Expenditures	139,613.00			154,813.00
		Total Revenue less Expenditures	560,387.00	15,200.00	15,200.00	560,387.00

Explanation: To budget for additional revenue to General Purpose from Central Cafeteria Fund.

Requested by: \_\_\_\_\_ Recommended for Approval: \_\_\_\_\_  
 Supervisor: \_\_\_\_\_ Official / Department Head: \_\_\_\_\_  
 Reviewed by: Maria M. [Signature]  
 Chief Financial Officer  
 Action by Fiscal Review Committee: Recommended for Approval Date: \_\_\_\_\_  
 Action by County Commission: Approval Non-Approval Date: \_\_\_\_\_

V.C.I.T. 01/11/17  
 BAE Approved

16-00098

DATE: 1-Jun-17

Department: Finance

Item #	Account #	Account Description	Current Approved Amount	Increase	Decrease	Requested Approval Amount
		<b>Revenue</b>				
1	141 R 43570 000 01601 000	RECEIPTS FROM INDIVIDUALS	56,711.00	32,489.00		89,200.00
		<b>Total Revenue</b>	<b>56,711.00</b>			<b>89,200.00</b>
		<b>Expenditures</b>				
2	141 E 71100 399 000 01601 000	OTHER CONTRACTED SERVICES	4,200.00			4,200.00
3	141 E 72210 189 000 01601 000	OTHER SALARIES AND WAGES	45,000.00	29,000.00		74,000.00
4	141 E 72210 201 000 01601 000	SOCIAL SECURITY	2,790.00	2,210.00		5,000.00
5	141 E 72210 204 000 01601 000	STATE RETIREMENT	4,068.00	932.00		5,000.00
6	141 E 72210 212 000 01601 000	MEDICARE	653.00	347.00		1,000.00
		<b>Total Expenditures</b>	<b>56,711.00</b>			<b>89,200.00</b>
		<b>Total Revenue less Expenditures</b>	<b>-</b>	<b>32,489.00</b>	<b>32,489.00</b>	<b>-</b>

Explanation: To budget for additional revenue received from schools for ~~schools~~ (01601) school checks

Requested by: \_\_\_\_\_ Recommended for Approval: \_\_\_\_\_  
 Supervisor \_\_\_\_\_ Official / Department Head \_\_\_\_\_

Reviewed by: Mark McLaughlin  
 Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval Date: \_\_\_\_\_

Action by County Commission: Approval Non-Approval Date: \_\_\_\_\_

Department: Finance

V.L.L.G. 6/1/17  
 BOE Approved  
 DATE: 1-Jun-17

16-00099

Item #	Account #	Account Description	Current Approved Amount		Requested Approval Amount
			Increase	Decrease	
1	141 R 43570 000 0160 1000	RECEIPTS FROM INDIVIDUALS	19,377.00	18,623.00	38,000.00
		<b>Total Revenue</b>	<b>19,377.00</b>		<b>38,000.00</b>
		<b>Expenditures</b>		<b>Increase</b>	
2	141 E 71100 195 000 01602 000	CERTIFIED SUBS		15,000.00	15,000.00
3	141 E 71100 198 000 01602 000	NON CERTIFIED SUBS	18,000.00	2,000.00	20,000.00
4	141 E 71100 201 000 01602 000	SOCIAL SECURITY	1,116.00	1,384.00	2,500.00
5	141 E 71100 212 000 01602 000	MEDICARE	261.00	239.00	500.00
		<b>Total Expenditures</b>	<b>19,377.00</b>		<b>38,000.00</b>
		<b>Total Revenue less Expenditures</b>	<b>-</b>	<b>18,623.00</b>	<b>-</b>

Explanation: To budget for additional revenue received from schools for subs (01602)

Requested by: \_\_\_\_\_ Recommended for Approval: \_\_\_\_\_  
 Supervisor

Reviewed by: Maria Kelly  
 Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval No Recommendation  
 Date: \_\_\_\_\_

Action by County Commission: Approval Non-Approval  
 Date: \_\_\_\_\_

Official / Department Head \_\_\_\_\_





Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Finance

DATE: 14-Jun-17

Item #	Account #	Account Description	Current Approved Amount	Requested Approval Amount	
				Increase	Decrease
<b>Revenue</b>				<b>Increase</b>	<b>Decrease</b>
1	141 R 46511 000 000 00000 000	Basic Education Program	46,395,000.00	322,000.00	
		<b>Total Revenue</b>	<b>46,395,000.00</b>		<b>46,717,000.00</b>
<b>Expenditures</b>				<b>Decrease</b>	<b>Increase</b>
2	141 E 91300 706 000 02501 000	BUILDING CONSTRUCTION			55,259.00
3	141 E 73300 116 000 02003 000	TEACHERS	165,125.00		1,200.00
4	141 E 73300 163 000 02003 000	AIDES	23,625.00		6,100.00
5	141 E 73300 189 000 02003 000	OTHER SALARIES AND WAGES	66,455.80		15,500.00
6	141 E 73300 201 000 02003 000	SOCIAL SECURITY	19,401.84		1,400.00
7	141 E 73300 204 000 02003 000	STATE RETIREMENT	24,690.02		900.00
8	141 E 73300 212 000 02003 000	MEDICARE	4,620.08		325.00
9	141 E 71600 116 000 01002 000	TEACHERS	331,471.11	30,000.00	
10	141 E 71600 189 000 01002 000	OTHER SALARIES AND WAGES	103,500.00		30,000.00
11	141 E 71600 206 000 01002 000	LIFE INSURANCE			120.00
12	141 E 71600 207 000 01002 000	MEDICAL INSURANCE	24,964.86		17,000.00
13	141 E 71600 208 000 01002 000	DENTAL INSURANCE			550.00
14	141 E 72260 117 000 01002 000	CAREER LADDER			1,000.00
15	141 E 72260 204 000 01002 000	STATE RETIREMENT	9,796.00		250.00
16	141 E 72260 206 000 01002 000	LIFE INSURANCE			51.00
17	141 E 72260 207 000 01002 000	MEDICAL INSURANCE	5,256.00		23,000.00
18	141 E 72260 208 000 01002 000	DENTAL INSURANCE			270.00
19	141 E 71100 207 000 00000 000	MEDICAL INSURANCE	5,088,564.00		199,075.00
		<b>Total Expenditures</b>	<b>5,867,469.71</b>		<b>6,189,469.71</b>
		<b>Total Revenue less Expenditures</b>	<b>40,527,530.29</b>	<b>352,000.00</b>	<b>362,000.00</b>

Explanation: To budget for BEP Growth Funds - 2nd payment

Requested by \_\_\_\_\_ Recommended for Approval: \_\_\_\_\_  
 Supervisor \_\_\_\_\_ Official / Department Head \_\_\_\_\_

Reviewed by Mark McLaughlin \_\_\_\_\_  
 Chief Financial Officer \_\_\_\_\_

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: \_\_\_\_\_

Action by County Commission: Approval Non-Approval Date: \_\_\_\_\_

**Putnam County Highway Department  
Budget Amendment/Line Item Transfer Authorization Form  
June, 2017  
Commission Meeting**

FUND: 131

Account	Description	Decrease Fund Bal.	Increase Revenue	Increase Expenditures	Approved Expenditures	Total Expenditures	Line Item Expended	Line Item Balance
39000	Fund Balance	260,000	260,000					
61000.331	Legal Services			12,220	2,000	14,220	220	14,000
62000.399	Contracted Services			247,680	1,300,000	1,547,680	123,570	1,424,110
65000.454	Water and Sewer			100	300	400	292	108
				260,000	1,302,300	1,562,300	124,082	1,438,218

Remarks: A contract (Mill Creek Rd.) signed in a budget year, by state law has to be fully funded in the current year.  
Any amount not paid in this budget year, will be a reserve in the 2017-2018 budget.

Submitted by:   
Randy Jones, Putnam County Road Supervisor

**BUDGET AMENDMENT  
INDUSTRIAL/ECONOMIC FUND**

June 2017

<b><u>Expenditures</u></b>		<b><u>Debit</u></b>	<b><u>Credit</u></b>
<b><u>510710</u></b>	<b><u>Development</u></b>		
321	Engineering Services		1,400
<b><u>Fund Balance</u></b>			
39000	Fund Balance	1,400	
<b>TOTAL</b>		<b>1,400</b>	<b>1,400</b>

*Additional Sub Division developments for this fiscal year*

# PUTNAM COUNTY EMERGENCY MEDICAL SERVICES

700 County Services Drive  
Cookeville, TN 38501  
Phone (931) 528-1555

**Tommy Copeland, CCP**  
Chief  
tcopeland@putnamcountyttn.gov  
Direct (931)525-2103  
Fax (931)520-8404

**Darren Ford, CCP**  
Deputy Chief  
dford@putnamcountyttn.gov  
Direct: 931-525-2112  
Fax: 931-372-0295

## Putnam County Commissioners

Once a year we must present you with a list of all the accounts that we have written off as uncollectible debt. We are only allowed to show you the account number and the amount per Federal HIPAA Laws, so we saved on printing costs and only printed one list, which is available for review in the County Executive's office.

Total amount billed by EMS      \$ 6,339,883.02  
June 1, 2015 to May 31, 2016

Total amount being written off      \$ 572,756.79  
June 1, 2014 to May 31, 2015

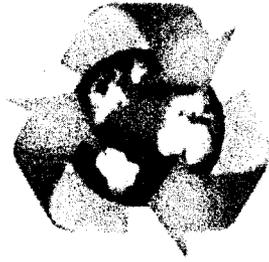
Percentage of write off      9.0%

Even though these accounts are being taken off our books, they will remain at the Collections Agency and they will continue to try and collect these. The accounts being written off are from 2012, 2013, 2014, and 2015. Audit is encouraging us to get the accounts off the old billing system. Expect a larger write off percentage next year.



Tommy Copeland, CCP  
Chief  
Putnam County EMS

Previous write off	2016	\$609,826.01	8.8%
	2015	\$481,897.71	7.9%
	2014	\$495,829.86	8.1%
	2013	\$484,411.21	9.2%
	2012	\$461,351.00	9.0%
	2011	\$395,895.00	8.8%



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**Putnam County Solid Waste Department**

Director - Keith Street      Assistant Director - Doug Ashburn  
Office Manager - Patty Masters

1846 S. Jefferson Ave. Cookeville, TN. 38506    Phone: 931-528-3884    Fax: 931-520-3428  
Email: dashburn@putnamcountyttn.gov

June 2017

Dear Sir / Madam:

The Putnam County Solid Waste Department has written off for the year of July 2016 thru June 2017 noncollectable debt. The total amount written off is \$8950.13.

We have a net 30, 60, 90 days late. I start sending letters after 30 days late to encourage the customer to pay the debt owed before they are not allowed to dump and or turned over to collections. The accounts that are written off have been turned over to Coface Collection North America, INC. 504-465-3700 which has now changed to Altus Global Trade Solutions. Coface could not collect on different reasons the reasons are listed below.

- Out Of Business No Assets
- Collection Efforts Exhausted
- Cancel Suit Not Warranted
- Partial Pay-Too Small for Suit

The decision to write off a bad debt is taken when it becomes clear the customer is not going to pay. When a debt is written off and the customer wants to use the account again the balance written off has to be paid in full first. I would be grateful if you would seriously consider the request of these accounts to be written off.

Keith Street the Director has given me permission to write these accounts off and close the accounts.

Thank you

Keith Street

A handwritten signature in black ink, appearing to read "Keith Street".

NR: Nickie Rogers, typist

# PUTNAM COUNTY EMERGENCY MEDICAL SERVICES

700 County Services Drive  
Cookeville, TN 38501  
Phone (931) 528-1555

**Tommy Copeland, CCP**  
Chief  
tcopeland@putnamcountyttn.gov  
Direct (931)525-2103  
Fax (931)520-8404

**Darren Ford, CCP**  
Deputy Chief  
dford@putnamcountyttn.gov  
Direct: 931-525-2112  
Fax: 931-372-0295

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## Request to Apply for Grant Funding

June 1<sup>st</sup>, 2017

Putnam County Commission

The Assistance to Firefighter's Grant is expected to be released in the next month to six weeks. We do not have an exact date.

Putnam County EMS would like permission to apply for an Assistance to Firefighters Grant in the amount of \$300,000. There would be a match requirement of 10% or about \$30,000. The purpose of this grant would be to purchase new power cot systems for each of the 12 front line ambulances. The cots that we are currently using were obtained from an AFG grant in 2007. They have a lift expectancy of about 8 years. Our cots are 10 years old. This is an item that we use on every transport. We have included this item in potential capital expenditure, for the future. Obtaining this grant would greatly decrease the burden on the county.

Respectfully,



Tommy Copeland, CCP  
Chief



Putnam County Justice Center  
421 East Spring Street • Cookeville, TN 38501  
Phone: 931.528.8484 • Fax: 931.528.7043

Honorable County Commissioners:

Please review the information below which is a grant application funding opportunity that we would like to submit an application for during the month of July, 2017.

Walmart Foundation  
Sam's Club Community Grant

Funds being sought: \$1,400.00

Grant has no required match. Once the application is reviewed and approved by the Foundation, the grant funding would be disbursed after July 15, 2017.

The Walmart Foundation provides community grants to qualifying entities to strengthen the resilience and cohesion of local communities. The funding requested in this grant will be used to support training efforts for the Citizen's Academy, Reserve Deputy Program, SCAN Program, Sheriff's Volunteer Corp and other community safety based educational programs.

Thanking you in advance,

Sheriff Eddie Farris



The Chairman asked for discussion on the motion to approve Budget Amendments to the County General Fund. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Tom Short  
Jordan Iwanyszyn  
Jerry Ford  
Jerry Roberson  
Larry Bennett  
Cindy Adams  
Bobby Williams  
Chris Savage  
Larry Redwine  
Mike Medley

Ben Rodgers  
Danny Holmes  
Benton Young  
Jimmy Neal  
Tony Honeycutt  
Jim Martin  
Scott Stevens  
Marsha Bowman  
Donny Buttram  
Mike Atwood  
Cathy Reel

ABSENT:

Scott Ebersole  
Reggie Shanks

Kim Bradford

The Clerk announced that twenty-one (21) voted for, zero (0) against, zero (0) abstained, and three (3) absent. The motion carried.

**MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE GENERAL PURPOSE SCHOOL AND THE SCHOOL CAFETERIA FUND**

Commissioner Chris Savage moved and Commissioner Cindy Adams seconded the motion to approve Budget Amendments to the General Purpose School and the School Cafeteria Fund.

(SEE ATTACHED)

**BUDGET AMENDMENT  
COUNTY GENERAL FUND**

June 2017

<u>Expenditures</u>	<u>Debit</u>	<u>Credit</u>
<b>55130</b> <b>Ambulance Service</b>		
133    Part Time		7,250
<b>55190</b> <b>Infectious Disease</b>		
196    Engineering Services	7,250	
<b>TOTAL</b>	<b>7,250</b>	<b>7,250</b>

*Left off County General Amendments in error*

# PUTNAM COUNTY EMERGENCY MEDICAL SERVICES

700 County Services Drive  
Cookeville, TN 38501  
Phone (931) 528-1555

**Tommy Copeland, CCP**  
Chief  
tcopeland@putnamcountytg.gov  
Direct (931)525-2103  
Fax (931)520-8404

**Darren Ford, CCP**  
Deputy Chief  
dford@putnamcountytg.gov  
Direct: 931-525-2112  
Fax: 931-372-0295

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## Budget Amendment Requests

June 9, 2017

From 55190-196  
To: 55130-133  
\$7,250

This money has been included in the budget for some years to pay CPR instructors and support the CPR/AED program. **No new money.**

From: 55130-169  
To: 55130-133  
\$ 25,000

This is a normal shift of money to cover full-time and part-time salaries. **No new money.**

Respectfully submitted,



Tommy Copeland, CCP  
Chief

# *Department of Education*

## *Putnam County*

Mr. Jerry Boyd, Director of Schools

Board of Education  
Kim Cravens, Chair  
Dawn Fry, Vice-Chair

1400 East Spring Street  
Cookeville, Tennessee 38506-4313  
Phone (931) 526-9777  
FAX (931) 372-0391

Board Members  
Celeste Gammon  
Jerry Maynard  
David McCormick  
Lynn McHenry

June 2, 2017

Honorable Commissioners  
Putnam County Courthouse  
Cookeville, TN 38501

Honorable Commissioners:

Please consider approval of the following budget amendments to the General Purpose School and Central Cafeteria Funds, as submitted.

Sincerely,



Mark McReynolds  
Putnam County Board of Education

Enclosures:

- To budget for Read to Be Ready Summer Program Grant.
- To move budget for Alternative School bookkeeper to correct budget line.
- To reallocate medical insurance budget.
- To budget for BEP growth funds.
- To budget for additional revenue to General Purpose School Fund from Central Cafeteria Fund.
- To budget for additional revenue received from schools for school checks.
- To budget for additional revenue received from schools for substitute teachers.
- Annual Clean-up of line items (Food Service Fund).

Department: Finance

V.C.I.A. - 6/17/17  
BOE Approved  
DATE: 1-Jun-17

16-00086

Current Approved Amount Requested Approval Amount

Item #	Account #	Account Description	Current Approved Amount		Requested Approval Amount
			Increase	Decrease	
	<b>Revenue</b>				
1	141 R 47590 000 02131 000	OTHER FEDERAL THROUGH STATE	62,925.00		62,925.00
	<b>Total Revenue</b>				<b>62,925.00</b>
	<b>Expenditures</b>				
				Increase	
2	141 E 71100 116 000 02131 000	TEACHERS		17,625.00	17,625.00
3	141 E 71100 189 000 02131 000	OTHER SALARY AND WAGES		4,550.00	4,550.00
4	141 E 71100 201 000 02131 000	SOCIAL SECURITY		1,374.85	1,374.85
5	141 E 71100 204 000 02131 000	STATE RETIREMENT		2,050.58	2,050.58
6	141 E 71100 212 000 02131 000	MEDICARE		321.54	321.54
7	141 E 71100 399 000 02131 000	OTHER CONTRACTED SERVICES		11,250.00	11,250.00
8	141 E 71100 429 000 02131 000	INSTRUCTIONAL SUPPLIES AND MATERIALS		3,860.00	3,860.00
9	141 E 71100 599 000 02131 000	OTHER CHARGES		3,415.10	3,415.10
10	141 E 72210 422 000 02131 000	FOOD SUPPLIES		1,300.00	1,300.00
11	141 E 72210 432 000 02131 000	LIBRARY BOOKS		15,000.00	15,000.00
12	141 E 72210 524 000 02131 000	IN SERVICE / STAFF DEV.		2,177.93	2,177.93
	<b>Total Expenditures</b>				<b>62,925.00</b>
	<b>Total Revenue less Expenditures</b>				<b>-</b>

Explanation: To budget for Read to Be Ready Summer Program Grant

Requested by: Jessie Cameron Recommended for Approval: \_\_\_\_\_  
 Supervisor  
 Reviewed by: John P. Jones  
 Chief Financial Officer

Official / Department Head

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Non-Approval  
 Date: \_\_\_\_\_  
 Action by County Commission: Approval Non-Approval  
 Date: \_\_\_\_\_





Department: Finance

V.L.D. 6/1/17  
BoE Approved

DATE: 1-Jun-17

16-000807

Item #	Account #	Account Description	Current Approved Amount	Increase	Decrease	Requested Approval Amount
		<b>Revenue</b>				
1	141 R 46511 000 0000 000	Basic Education Program	46,073,000.00	322,000.00		46,395,000.00
		<b>Total Revenue</b>	<b>46,073,000.00</b>			<b>46,395,000.00</b>
		<b>Expenditures</b>				
				Decrease	Increase	
2	141 E 71300 399 000 00000 000	OTHER CONTRACTED SERVICES	20,000.00		70,000.00	90,000.00
3	141 E 72610 415 000 00000 000	ELECTRICITY	2,636,000.00		150,000.00	2,786,000.00
4	141 E 72610 454 000 00000 000	WATER AND SEWER	300,000.00		32,000.00	332,000.00
5	141 E 72610 328 000 00000 000	JANITORIAL SERVICES	2,215,960.00		70,000.00	2,285,960.00
		<b>Total Expenditures</b>	<b>5,171,960.00</b>			<b>5,493,960.00</b>
		<b>Total Revenue less Expenditures</b>	<b>40,901,040.00</b>	<b>322,000.00</b>	<b>322,000.00</b>	<b>40,901,040.00</b>

Explanation: To budget for BEP Growth Funds

Requested by: \_\_\_\_\_ Recommended for Approval: \_\_\_\_\_  
 Supervisor: \_\_\_\_\_ Official / Department Head: \_\_\_\_\_

Reviewed by: \_\_\_\_\_  
 Chief Financial Officer: \_\_\_\_\_

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: \_\_\_\_\_

Action by County Commission: Approval Non-Approval Date: \_\_\_\_\_

Painam County Budget Amendment / Line Item Transfer Authorization Form

V.L.C. 6/1/17  
 BOE Approval  
 DATE: 1-Jun-17

16-000000

Department: Finance

Item #      Account #      Account Description      Current Approved Amount      Requested Approval Amount

Item #	Account #	Account Description	Current Approved Amount	Requested Approval Amount
		<u>Revenue</u>		
1	141 R 49800 000 000000 000	TRANSFERS IN	700,000.00	715,200.00
		<b>Total Revenue</b>	<b>700,000.00</b>	<b>715,200.00</b>
		<u>Expenditures</u>		
			Decrease	Increase
2	141 E 73100 167 000 000000 000	MAINTENANCE PERSONNEL	78,927.00	85,127.00
3	141 E 73100 207 000 000000 000	MEDICAL INSURANCE	60,686.00	69,686.00
		<b>Total Expenditures</b>	<b>139,613.00</b>	<b>154,813.00</b>
		<b>Total Revenue less Expenditures</b>	<b>560,387.00</b>	<b>560,387.00</b>

Explanation: To budget for additional revenue to General Purpose from Central Cafeteria Fund

Requested by: \_\_\_\_\_ Recommended for Approval: \_\_\_\_\_  
 Supervisor: \_\_\_\_\_  
 Reviewed by: Maria M. [Signature]  
 Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval      No Recommendation      Date: \_\_\_\_\_  
 Action by County Commission: Approval      Non-Approval      Date: \_\_\_\_\_

Official / Department Head

V.C.I.F. 614117  
BAC Approved

16-00098

DATE: 1-Jun-17

Department: Finance

Item #	Account #	Account Description	Current Approved Amount		Requested Approval Amount	
			Increase	Decrease	Increase	Decrease
<b>Revenue</b>						
1	141 R 43570 000 000 01601 000	RECEIPTS FROM INDIVIDUALS	32,489.00		32,489.00	89,200.00
		<b>Total Revenue</b>		<b>56,711.00</b>		<b>89,200.00</b>
<b>Expenditures</b>						
2	141 E 71100 399 000 01601 000	OTHER CONTRACTED SERVICES		4,200.00		4,200.00
3	141 E 72210 189 000 01601 000	OTHER SALARIES AND WAGES		45,000.00	29,000.00	74,000.00
4	141 E 72210 201 000 01601 000	SOCIAL SECURITY		2,790.00	2,210.00	5,000.00
5	141 E 72210 204 000 01601 000	STATE RETIREMENT		4,068.00	932.00	5,000.00
6	141 E 72210 212 000 01601 000	MEDICARE		653.00	347.00	1,000.00
		<b>Total Expenditures</b>		<b>56,711.00</b>		<b>89,200.00</b>
		<b>Total Revenue less Expenditures</b>	<b>32,489.00</b>		<b>32,489.00</b>	

Explanation: To budget for additional revenue received from schools for ~~schools~~ (01601) School checks

Requested by: \_\_\_\_\_ Recommended for Approval: \_\_\_\_\_  
Supervisor

Reviewed by: Marta Meloy  
Chief Financial Officer

Official / Department Head

Action by Fiscal Review Committee: Recommended for Approval

Date:

Action by County Commission: Approval

Date:







Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department Finance

DATE: 14-Jun-17

Item #	Account #	Account Description	Current Approved Amount	Requested Approval Amount	
				Increase	Decrease
<b>Revenue</b>					
1	141 R 46511 000 000 00000 000	Basic Education Program	46,395,000.00	322,000.00	46,717,000.00
<b>Total Revenue</b>			<b>46,395,000.00</b>		<b>46,717,000.00</b>
<b>Expenditures</b>					
2	141 E 91300 706 000 02501 000	BUILDING CONSTRUCTION	-		55,259.00
3	141 E 73300 116 000 02003 000	TEACHERS	165,125.00		166,325.00
4	141 E 73300 183 000 02003 000	AIDES	23,625.00		29,725.00
5	141 E 73300 189 000 02003 000	OTHER SALARIES AND WAGES	66,455.60		81,955.80
6	141 E 73300 201 000 02003 000	SOCIAL SECURITY	19,401.84		20,801.84
7	141 E 73300 204 000 02003 000	STATE RETIREMENT	24,690.02		25,590.02
8	141 E 73300 212 000 02003 000	MEDICARE	4,620.08		4,945.08
9	141 E 71600 116 000 01002 000	TEACHERS	331,471.11	30,000.00	301,471.11
10	141 E 71600 189 000 01002 000	OTHER SALARIES AND WAGES	103,500.00		133,500.00
11	141 E 71600 206 000 01002 000	LIFE INSURANCE	-		120.00
12	141 E 71600 207 000 01002 000	MEDICAL INSURANCE	24,964.86		41,964.86
13	141 E 71600 208 000 01002 000	DENTAL INSURANCE	-		550.00
14	141 E 72260 117 000 01002 000	CAREER LADDER	-		1,000.00
15	141 E 72260 204 000 01002 000	STATE RETIREMENT	9,796.00		10,046.00
16	141 E 72260 206 000 01002 000	LIFE INSURANCE	-		51.00
17	141 E 72260 207 000 01002 000	MEDICAL INSURANCE	5,256.00		28,256.00
18	141 E 72260 208 000 01002 000	DENTAL INSURANCE	-		270.00
19	141 E 71100 207 000 00000 000	MEDICAL INSURANCE	5,088,564.00		5,287,639.00
<b>Total Expenditures</b>			<b>5,867,469.71</b>		<b>6,189,469.71</b>
<b>Total Revenue less Expenditures</b>			<b>40,627,530.29</b>	<b>362,000.00</b>	<b>40,627,530.29</b>

Explanation: To budget for BEP Growth Funds - 2nd payment

Requested by \_\_\_\_\_ Recommended for Approval: \_\_\_\_\_  
 Supervisor *Mark McQuinn* Official / Department Head \_\_\_\_\_  
 Reviewed by \_\_\_\_\_  
 Chief Financial Officer  
 Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: \_\_\_\_\_  
 Action by County Commission: Approval Non-Approval Date: \_\_\_\_\_

The Chairman asked for discussion on the motion to approve Budget Amendments to the General Purpose School and the School Cafeteria Fund. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Tom Short  
Jordan Iwanyszyn  
Jerry Ford  
Jerry Roberson  
Larry Bennett  
Cindy Adams  
Bobby Williams  
Chris Savage  
Larry Redwine  
Mike Medley

Ben Rodgers  
Danny Holmes  
Benton Young  
Jimmy Neal  
Tony Honeycutt  
Jim Martin  
Scott Stevens  
Marsha Bowman  
Donny Buttram  
Mike Atwood  
Cathy Reel

ABSENT:

Scott Ebersole  
Reggie Shanks

Kim Bradford

The Clerk announced that twenty-one (21) voted for, zero (0) against, zero (0) abstained, and three (3) absent. The motion carried.

**MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS BUDGET AMENDMENTS TO THE ROAD DEPARTMENT FUND**

Commissioner Chris Savage moved and Commissioner Marsha Bowman seconded the motion to approve Budget Amendments to the Road Department Fund.

(SEE ATTACHED)

**Putnam County Highway Department  
Budget Amendment/Line Item Transfer Authorization Form  
June, 2017  
Commission Meeting**

ROAD FUND: 131

Item	Account	Description	Decrease Fund Bal.	Increase Revenue	Increase Expenditures	Approved Expenditures	Total Expenditures	Line Item Expended	Line Item Balance
1	39000	Fund Balance	264,782	264,782					
2	61000.331	Legal Services			17,002	2,000	19,002	220	18,782
3	62000.399	Contracted Services			247,680	1,300,000	1,547,680	123,570	1,424,110
4	65000.454	Water and Sewer			100	300	400	292	108
				264,782	264,782	1,302,300	1,567,082	124,082	1,443,000

Remarks: A contract (Mill Creek Rd.) signed in a budget year, by state law has to be fully funded in the current year.  
Any amount not paid in this budget year, will be a reserve in the 2017-2018 budget.

Submitted by:   
Randy Jones, Putnam County Road Supervisor

The Chairman asked for discussion on the motion to approve Budget Amendments to the Road Department Fund. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Tom Short  
Jordan Iwanyszyn  
Jerry Ford  
Jerry Roberson  
Larry Bennett  
Cindy Adams  
Bobby Williams  
Chris Savage  
Larry Redwine  
Mike Medley

Ben Rodgers  
Danny Holmes  
Benton Young  
Jimmy Neal  
Tony Honeycutt  
Jim Martin  
Scott Stevens  
Marsha Bowman  
Donny Buttram  
Mike Atwood  
Cathy Reel

ABSENT:

Scott Ebersole  
Reggie Shanks

Kim Bradford

The Clerk announced that twenty-one (21) voted for, zero (0) against, zero (0) abstained, and three (3) absent. The motion carried.

**MOTION RE: THE FISCAL REVIEW COMMITTEE APPROVAL OF BUDGET AMENDMENTS TO THE INDUSTRIAL/ECONOMIC DEVELOPMENT FUND**

Commissioner Chris Savage moved and Commissioner Jim Martin seconded the motion to approve the Budget Amendments to the Industrial/Economic Development Fund.

(SEE ATTACHED)

**BUDGET AMENDMENT  
INDUSTRIAL/ECONOMIC FUND**

June 2017

<b><u>Expenditures</u></b>	<b><u>Debit</u></b>	<b><u>Credit</u></b>
<b><u>510710 Development</u></b>		
321 Engineering Services		1,400
<b><u>Fund Balance</u></b>		
39000 Fund Balance	1,400	
<b>TOTAL</b>	<b>1,400</b>	<b>1,400</b>

*Additional Sub Division developments for this fiscal year*

The Chairman asked for discussion on the motion to approve the Budget Amendments to the Industrial/Economic Development Fund. There was none

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Tom Short  
Jordan Iwanyszyn  
Jerry Ford  
Jerry Roberson  
Larry Bennett  
Cindy Adams  
Bobby Williams  
Chris Savage  
Larry Redwine  
Mike Medley

Ben Rodgers  
Danny Holmes  
Benton Young  
Jimmy Neal  
Tony Honeycutt  
Jim Martin  
Scott Stevens  
Marsha Bowman  
Donny Buttram  
Mike Atwood  
Cathy Reel

ABSENT:

Scott Ebersole  
Reggie Shanks

Kim Bradford

The Clerk announced that twenty-one (21) voted for, zero (0) against, zero (0) abstained, and three (3) absent. The motion carried.

**MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF THE UNCOLLECTIBLE WRITE OFF ACCOUNTS FOR THE PUTNAM COUNTY EMS DEAPRTMENT**

Commissioner Chris Savage moved and Commissioner Ben Rodgers seconded the motion to approve of the Uncollectible Write Off Accounts for the Putnam County EMS Department.

(SEE ATTACHED)

# PUTNAM COUNTY EMERGENCY MEDICAL SERVICES

700 County Services Drive  
Cookeville, TN 38501  
Phone (931) 528-1555

**Tommy Copeland, CCP**  
Chief  
tcopeland@putnamcountyttn.gov  
Direct (931)525-2103  
Fax (931)520-8404

**Darren Ford, CCP**  
Deputy Chief  
dford@putnamcountyttn.gov  
Direct: 931-525-2112  
Fax: 931-372-0295

## Putnam County Commissioners

Once a year we must present you with a list of all the accounts that we have written off as uncollectible debt. We are only allowed to show you the account number and the amount per Federal HIPAA Laws, so we saved on printing costs and only printed one list, which is available for review in the County Executive's office.

Total amount billed by EMS \$ 6,339,883.02  
June 1, 2015 to May 31, 2016

Total amount being written off \$ 572,756.79  
June 1, 2014 to May 31, 2015

Percentage of write off 9.0%

Even though these accounts are being taken off our books, they will remain at the Collections Agency and they will continue to try and collect these. The accounts being written off are from 2012, 2013, 2014, and 2015. Audit is encouraging us to get the accounts off the old billing system. Expect a larger write off percentage next year.



Tommy Copeland, CCP  
Chief  
Putnam County EMS

Previous write off	2016	\$609,826.01	8.8%
	2015	\$481,897.71	7.9%
	2014	\$495,829.86	8.1%
	2013	\$484,411.21	9.2%
	2012	\$461,351.00	9.0%
	2011	\$395,895.00	8.8%

The Chairman asked for discussion on the motion to approve the Uncollectible Write Off Accounts for the Putnam County EMS Department. The Commissioners discussed the motion.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Tom Short  
Jordan Iwanyszyn  
Jerry Ford  
Jerry Roberson  
Larry Bennett  
Cindy Adams  
Bobby Williams  
Chris Savage  
Larry Redwine  
Mike Medley

Ben Rodgers  
Danny Holmes  
Benton Young  
Jimmy Neal  
Tony Honeycutt  
Jim Martin  
Scott Stevens  
Marsha Bowman  
Donny Buttram  
Mike Atwood  
Cathy Reel

ABSENT:

Scott Ebersole  
Reggie Shanks

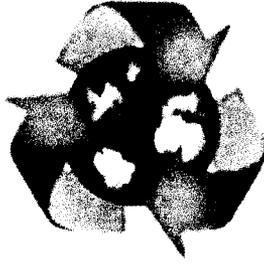
Kim Bradford

The Clerk announced that twenty-one (21) voted for, zero (0) against, zero (0) abstained, and three (3) absent. The motion carried.

**MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF THE UNCOLLECTIBLE WRITE OFF ACCOUNTS FOR THE PUTNAM COUNTY SOLID WASTE DEPARTMENT**

Commissioner Chris Savage moved and Commissioner Marsha Bowman seconded the motion to approve the Uncollectible Write off Accounts for the Putnam County Solid Waste Department.

(SEE ATTACHED)



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**Putnam County Solid Waste Department**

**Director - Keith Street**

**Assistant Director - Doug Ashburn**

**Office Manager - Patty Masters**

1846 S. Jefferson Ave. Cookeville, TN. 38506 Phone: 931-528-3884 Fax: 931-520-3428

Email: [dashburn@putnamcountyttn.gov](mailto:dashburn@putnamcountyttn.gov)

June 2017

Dear Sir / Madam:

The Putnam County Solid Waste Department has written off for the year of July 2016 thru June 2017 noncollectable debt. The total amount written off is \$8950.13.

We have a net 30, 60, 90 days late. I start sending letters after 30 days late to encourage the customer to pay the debt owed before they are not allowed to dump and or turned over to collections. The accounts that are written off have been turned over to Coface Collection North America, INC. 504-465-3700 which has now changed to Altus Global Trade Solutions. Coface could not collect on different reasons the reasons are listed below.

- Out Of Business No Assets
- Collection Efforts Exhausted
- Cancel Suit Not Warranted
- Partial Pay-Too Small for Suit

The decision to write off a bad debt is taken when it becomes clear the customer is not going to pay. When a debt is written off and the customer wants to use the account again the balance written off has to be paid in full first. I would be grateful if you would seriously consider the request of these accounts to be written off.

Keith Street the Director has given me permission to write these accounts off and close the accounts.

Thank you

Keith Street

A handwritten signature in black ink that appears to read "Keith Street".

NR: Nickie Rogers, typist

The Chairman asked for discussion on the motion to approve the Uncollectible Write Off Accounts for the Putnam County Solid Waste Department. The Commissioners discussed the motion.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Tom Short  
Jordan Iwanyszyn  
Jerry Ford  
Jerry Roberson  
Larry Bennett  
Cindy Adams  
Bobby Williams  
Chris Savage  
Larry Redwine  
Mike Medley

Ben Rodgers  
Danny Holmes  
Benton Young  
Jimmy Neal  
Tony Honeycutt  
Jim Martin  
Scott Stevens  
Marsha Bowman  
Donny Buttram  
Mike Atwood  
Cathy Reel

ABSENT:

Scott Ebersole  
Reggie Shanks

Kim Bradford

The Clerk announced that twenty-one (21) voted for, zero (0) against, zero (0) abstained, and three (3) absent. The motion carried.

**MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL FOR THE PUTNAM COUNTY EMS DEPARTMENT TO APPLY FOR THE ASSISTANCE TO FIREFIGHTERS GRANT IN THE AMOUNT OF \$300,000 WITH A 10% MATCH REQUIREMENT**

Commissioner Chris Savage moved and Commissioner Larry Bennett seconded the motion to approve the Putnam County EMS Department to apply for the Assistance to Firefighters Grant in the amount of \$300,000 with a 10% match requirement.

(SEE ATTACHED)

# PUTNAM COUNTY EMERGENCY MEDICAL SERVICES

700 County Services Drive  
Cookeville, TN 38501  
Phone (931) 528-1555

**Tommy Copeland, CCP**  
Chief  
tcopeland@putnamcountyttn.gov  
Direct (931) 525-2103  
Fax (931) 520-8404

**Darren Ford, CCP**  
Deputy Chief  
dford@putnamcountyttn.gov  
Direct: 931-525-2112  
Fax: 931-372-0295

---

## Request to Apply for Grant Funding

June 1<sup>st</sup>, 2017

Putnam County Commission

The Assistance to Firefighter's Grant is expected to be released in the next month to six weeks. We do not have an exact date.

Putnam County EMS would like permission to apply for an Assistance to Firefighters Grant in the amount of \$300,000. There would be a match requirement of 10% or about \$30,000. The purpose of this grant would be to purchase new power cot systems for each of the 12 front line ambulances. The cots that we are currently using were obtained from an AFG grant in 2007. They have a lift expectancy of about 8 years. Our cots are 10 years old. This is an item that we use on every transport. We have included this item in potential capital expenditure, for the future. Obtaining this grant would greatly decrease the burden on the county.

Respectfully,



Tommy Copeland, CCP  
Chief

The Chairman asked for discussion on the motion to approve the Putnam County EMS Department to apply for the Assistance to Firefighters Grant in the amount of \$300,000 with a 10% match requirement. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

**MOTION RE: THE FISCAL REVIEW RECOMMENDS APPROVAL FOR THE PUTNAM COUNTY SHERIFF'S DEPARTMENT TO APPLY FOR A GRANT FROM THE WALMART FOUNDATION IN AN AMOUNT OF \$1,400**

Commissioner Chris Savage moved and Commissioner Jordan Iwanyszyn seconded the motion to approve for the Putnam County Sheriff's Department to apply for a grant from the Walmart Foundation in an amount of \$1,400.

(SEE ATTACHED)



Putnam County Justice Center  
421 East Spring Street • Cookeville, TN 38501  
Phone: 931.528.8484 • Fax: 931.528.7043

Honorable County Commissioners:

Please review the information below which is a grant application funding opportunity that we would like to submit an application for during the month of July, 2017.

Walmart Foundation  
Sam's Club Community Grant

Funds being sought: \$1,400.00

Grant has no required match. Once the application is reviewed and approved by the Foundation, the grant funding would be disbursed after July 15, 2017.

The Walmart Foundation provides community grants to qualifying entities to strengthen the resilience and cohesion of local communities. The funding requested in this grant will be used to support training efforts for the Citizen's Academy, Reserve Deputy Program, SCAN Program, Sheriff's Volunteer Corp and other community safety based educational programs.

Thanking you in advance,

Sheriff Eddie Farris

The Chairman asked for discussion on the motion to approve for the Putnam County Sheriff's Department to apply for a grant from the Walmart Foundation in an amount of \$1,400. The Commissioners discussed the motion.

The Chairman asked for a voice vote on the motion. The motion carried.

**MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL TO FUND THE INCREASE IN THE EMPLOYEE HEALTH INSURANCE**

Commissioner Tony Honeycutt moved and Commissioner Donny Buttram seconded the motion to approve funding the increase in the Employee Health Insurance.

The Chairman asked for discussion on the motion. The Commissioners discussed the motion.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows.

**FOR:**

Jerry Ford  
Larry Bennett  
Cindy Adams  
Larry Redwine

Ben Rodgers  
Danny Holmes  
Benton Young  
Jimmy Neal  
Tony Honeycutt  
Jim Martin  
Scott Stevens  
Marsha Bowman  
Donny Buttram  
Mike Atwood  
Cathy Reel

**AGAINST:**

Tom Short  
Jordan Iwanyszyn  
Chris Savage

**ABSTAIN:**

Jerry Roberson  
Bobby Williams  
Mike Medley

**ABSENT:**

Scott Ebersole  
Reggie Shanks

Kim Bradford

The Clerk announced that fifteen (15) voted for, three (3) against, three (3) abstained, and three (3) absent. The motion carried.

**MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL TO PURCHASE THE FITZGERALD/MARTIN PROPERTY FOR THE NEW LOCATION OF AN EXPO CENTER AND FAIRGROUNDS**

Commissioner Jordan Iwanyszyn moved and Commissioner Larry Bennett seconded the motion to approve purchasing the Fitzgerald/Martin property for the new location of an Expo Center and Fairgrounds.

(SEE ATTACHED)

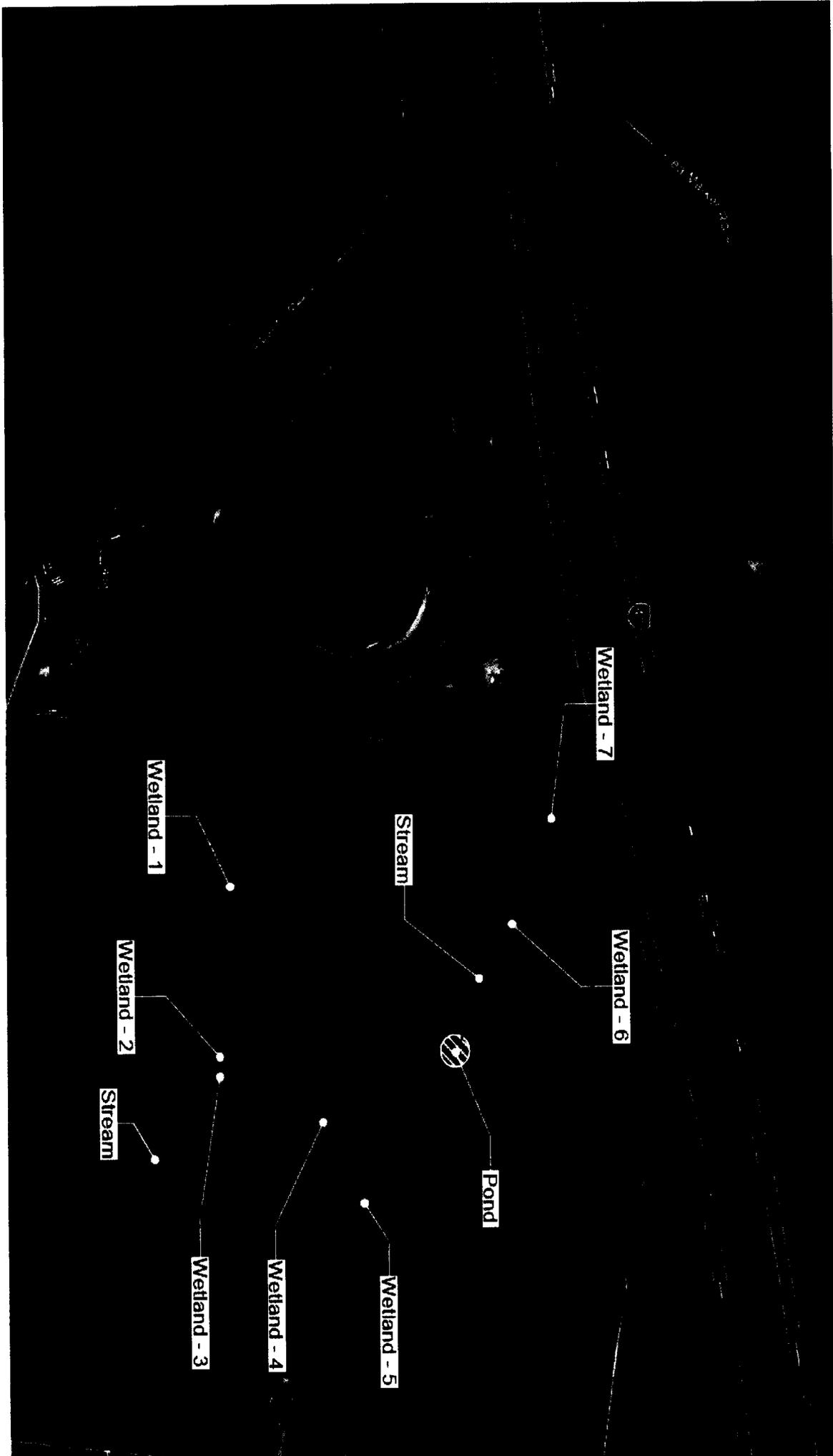
Search for New Property

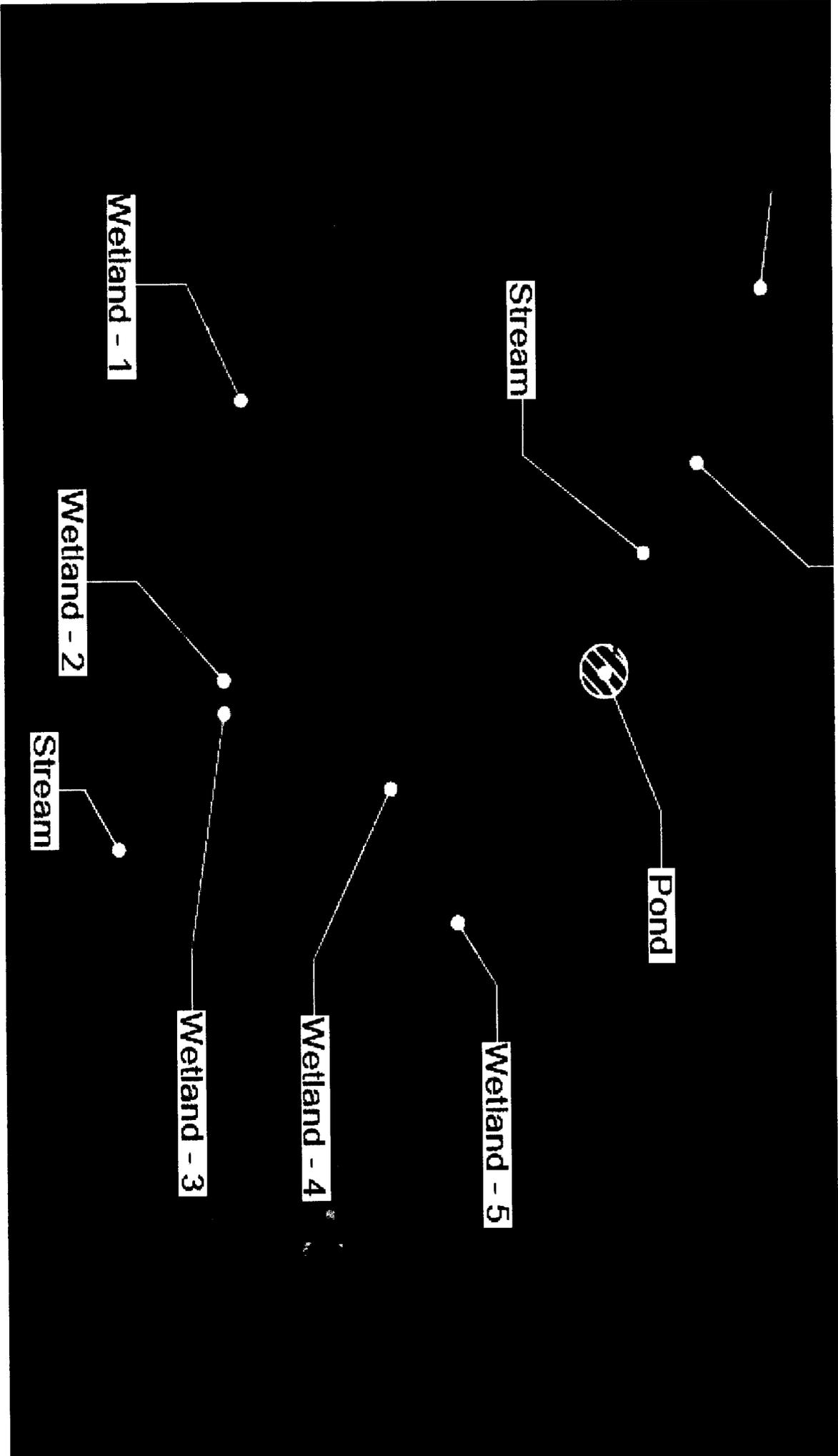
Putnam County Fairgrounds

# Fairgrounds – Expo Center

- My goal for a new property is to be an “Event Center” able to not only house the Fair each year, but an Expo Center building large enough to have events year round.
- A Pavilion and barn facility for horse and cattle shows including our local 4-H, FFA, Cattlemen’s Association, etc.
- Hookups for cattle and horse trailers to stay overnight on sight
- Outdoor arena and stage area for multiple events including concerts







# Putnam County Fairgrounds Master Plan



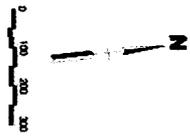
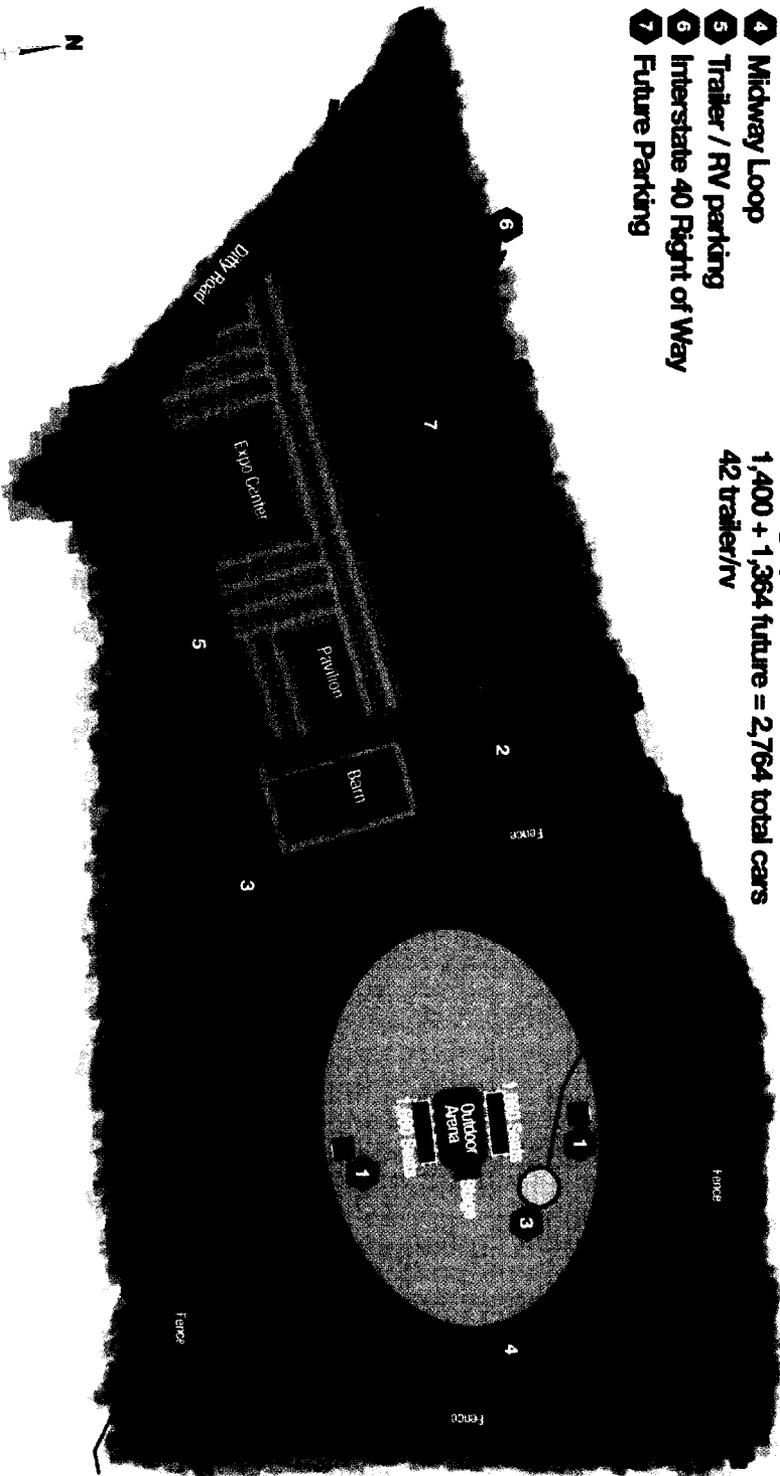
## Notes:

- 1 Rest Rooms & Concessions
- 2 Cell Tower
- 3 Existing Pond
- 4 Midway Loop
- 5 Trailer / RV parking
- 6 Interstate 40 Right of Way
- 7 Future Parking

## Legend

- Gravel
- Asphalt
- Wetlands
- Stream

Parking Spaces:  
 1,400 + 1,364 future = 2,764 total cars  
 42 trailer/rv



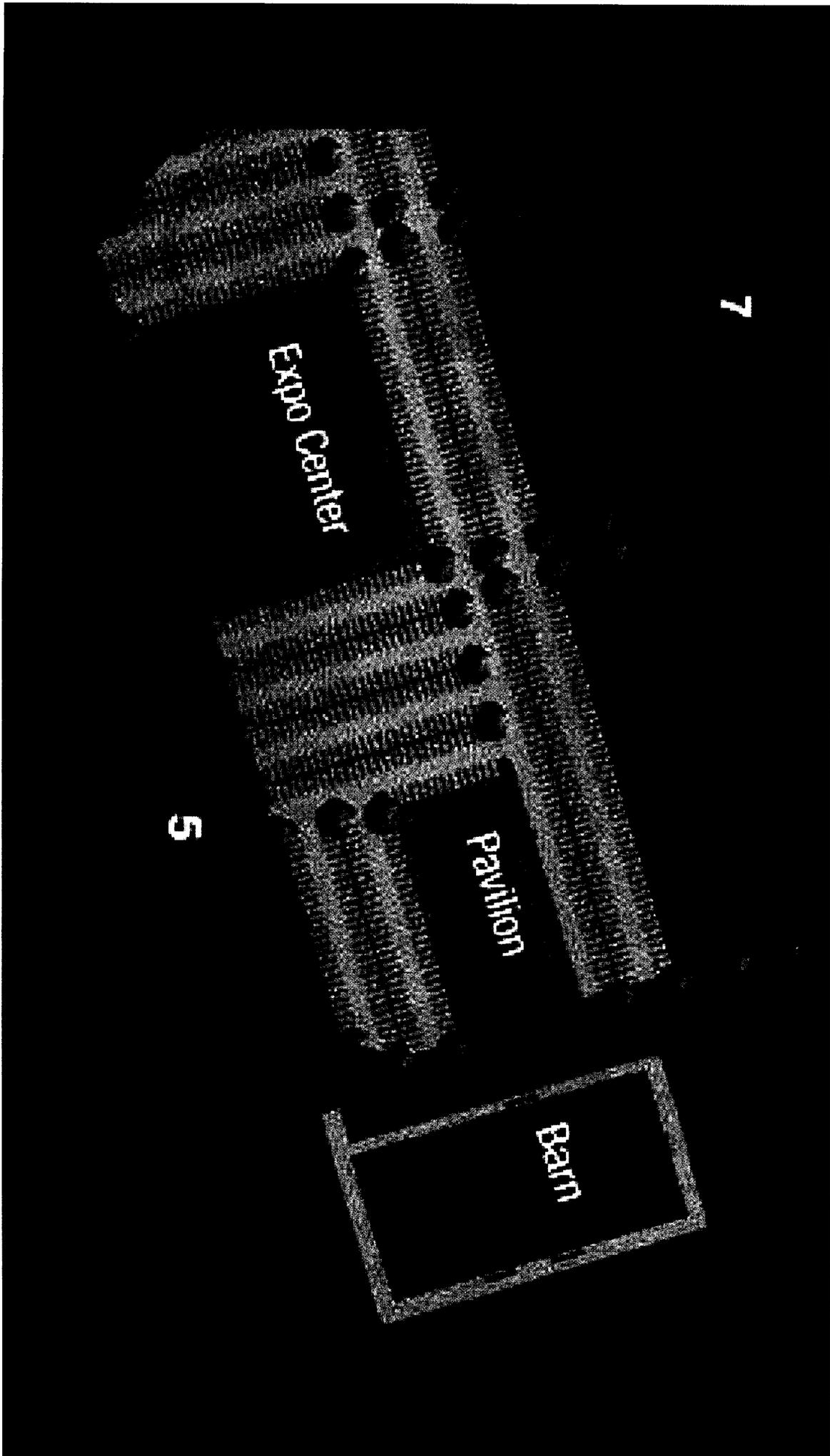
7

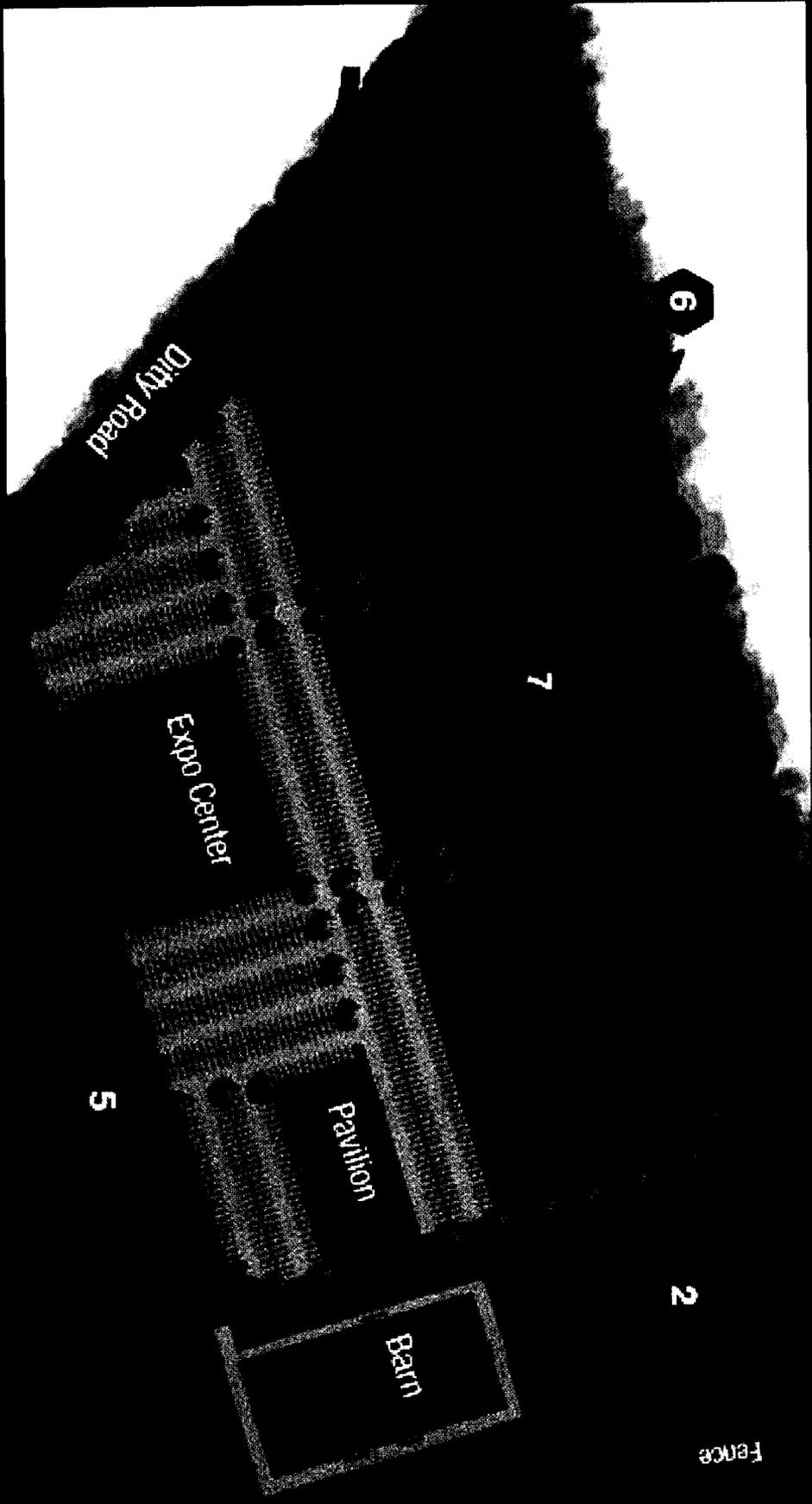
Expo Center

5

Pavilion

Barn





Ditty Road

6

7

Expo Center

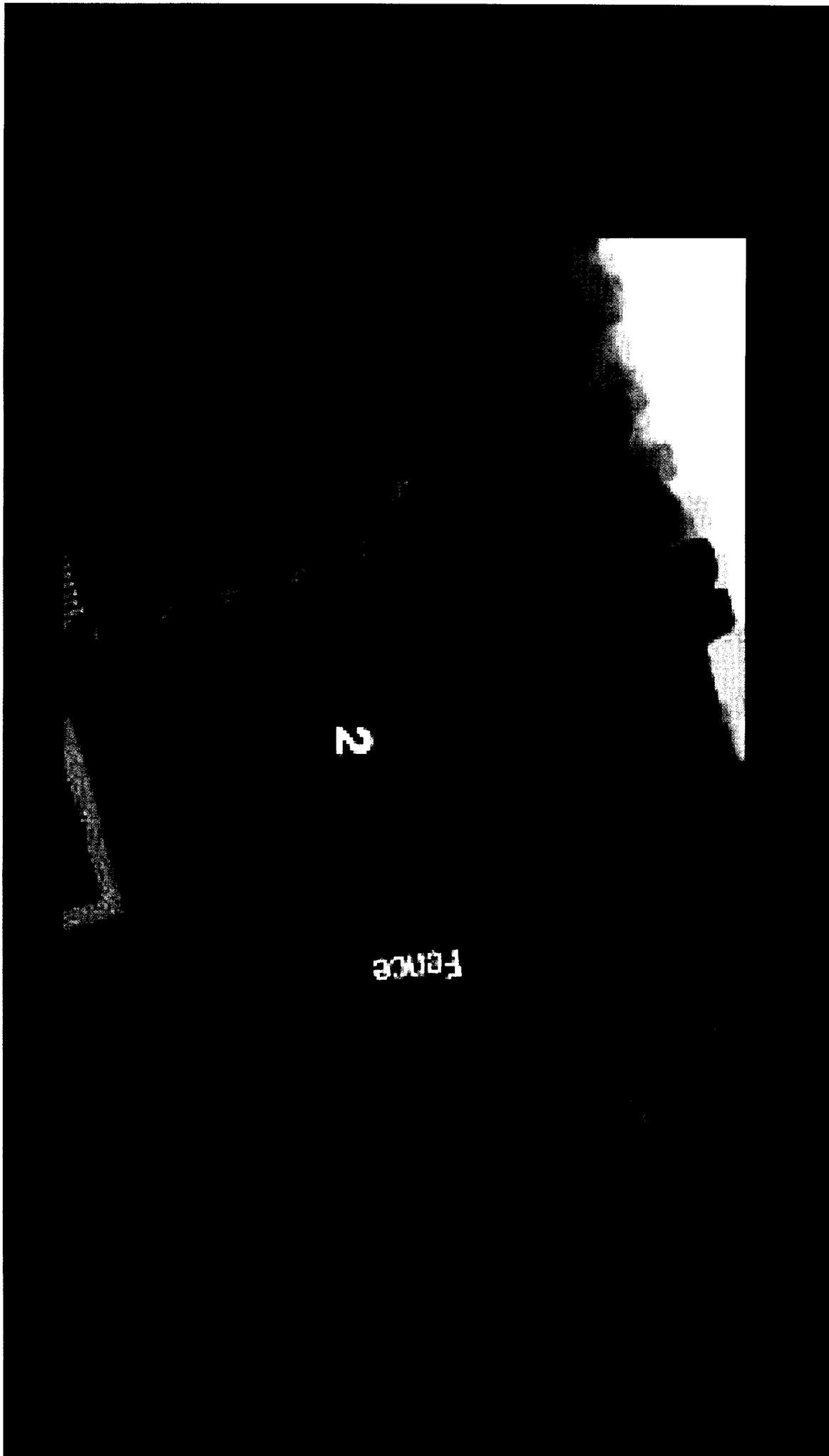
5

Pavilion

2

Barn

Fence



2

Face

## New Site

- Expo Center – 40,000 sqft
- Covered Pavilion – 15,000 sqft
- Livestock Barn – 30,000 sqft, 150 stalls
- Outdoor Arena – 24,000 sqft with covered stage and seating for 3,200 spectators
- Restrooms and Concessions at midway area

## New Site

- Initial parking for 1,442 with expansion area for total of 2,764
- Electrical hookups in midway area for cattle and horse trailers
- There is a need for these horse and cattle trailers to have a place to hookup at night while traveling through.

## Traffic Issues

- Two entrances to the property off Ditty Road
- Expand Ditty Road from Baxter Road to top of hill at property line, estimated cost is \$150,000, but State Aid funds would pay for paving which will cut that cost to approximately \$75,000

## Traffic Issues

- Red lights can be installed at Baxter exit for traffic (TDOT)
- There is enough room to put in a turn lane on Baxter Road under the Interstate. (TDOT)
- Both of the last two items would have to be approved by TDOT

## Details of Property

- One tract is already inside Baxter City, other tract can be annexed.
- Utilities are near by and Baxter City would provide them
- The land has some places that are near "pad ready" with minimal dirt work.

## Details of Property

- Great visibility from Interstate 40
- Near an Interstate exit
- Tract is 92 acres, with approximately 87 acres buildable which is almost triple what we have now. Allows for future expansion.

# Summary

- Two Tracts of Land – 92 total acres
- Purchase price is 2.5 million (\$27,174 per acre)
- We can borrow the money from the State Loan pool on a short term note and pay it off with the sale proceeds from old Fairgrounds

# Summary

- My plan would be to not spend anymore than the proceeds from the old property to purchase the land and build facilities. Would hope to be able to save 1 million plus, but want a nice facility.
- The facility should support itself with the revenue it would bring it in and possible make a profit. (Sales tax and hotel tax)
- Already have a company interested in the old fairground property.

# Choices

- Buy the proposed property and build a new site and sell the old one
- Sell the old one and do nothing
- Stay with the old one and spend a lot of money on a property that is land locked.

# Choices

- Doing nothing is not an option in my opinion, due to the deterioration of the buildings at the current location.
- Also the current location is a prime location for a retail space that would bring in sales tax and property tax to the County.

# Questions

- Scott Nicholson – Civil Engineer
- Kim Chamberlin - Architect

The Chairman asked for discussion on the motion to approve purchasing the Fitzgerald/Martin property for the new location of an Expo Center and Fairgrounds. The Commissioners discussed the motion.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Tom Short  
Jordan Iwanyszyn  
Larry Bennett  
Larry Redwine

Ben Rodgers  
Danny Holmes  
Tony Honeycutt  
Jim Martin  
Mike Atwood

AGAINST:

Jerry Ford  
Jerry Roberson  
Cindy Adams  
Bobby Williams  
Chris Savage  
Mike Medley

Benton Young  
Scott Stevens  
Marsha Bowman  
Donny Buttram  
Cathy Reel

ABSTAIN:

Jimmy Neal

ABSENT:

Scott Ebersole  
Reggie Shanks

Kim Bradford

The Clerk announced that nine (9) voted for, eleven (11) against, one (1) abstained, and three (3) absent. The motion failed.

**MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE COUNTY GENERAL FUND IN ORDER TO BE IN COMPLIANCE WITH GASB34 REQUIREMENTS**

Commissioner Chris Savage moved and Commissioner Cindy Adams seconded the motion to approve the Budget Amendments to the County General Fund in order to be in compliance with GASB34 Requirements.

(SEE ATTACHED)



## **MEMO**

**TO:** HONORABLE COUNTY COMMISSION MEMBERS  
**FROM:** RANDY PORTER, COUNTY EXECUTIVE  
**DATE:** June 26, 2017  
**RE:** GASB AMEMDMENTS

Attached are the amendments to the County General Fund as to be in compliance of GASB 34, and final clean up for year end. I appreciate your consideration and approval.

Longevity Pay

			Increase	Decrease
51100	186	County Commission		
51300	186	County Executive	6,700	
51500	186	Election Commission	2,500	
51600	186	Register of Deeds	1,400	
51710	186	Development		500
51750	186	Codes Compliance	2,100	
51800	186	County Buildings	25,900	
51810	186	Technology	1,600	
51910	186	Preservation of Records		800
52300	186	Property Assessor	8,700	
52400	186	County Trustee	13,500	
52500	186	County Clerk	12,100	
52900	186	Other Finance	0	
53100	186	Circuit Court	28,200	
53300	186	General Sessions Court	2,300	
53400	186	Chancery Court	3,900	
53500	186	Juvenile Court	4,300	
<b>53600</b>	<b>186</b>	<b>District Attorney General</b>		<b>900</b>
53700	186	Judicial Commissioners	1,700	
53900	186	Other Administration of Justice		
54110	186	Sheriff's Department	55,200	
54210	186	Jail	22,800	
54220	186	Workhouse	700	
54240	186	Juvenile Services	6,400	
54310	186	Fire Protection		
54410	186	Civil Defense	5,000	
55110	186	Local Health Center		
55130	186	Ambulance	65,100	
55190	186	Other Local Health		
<b>55710</b>	<b>186</b>	<b>Sanitation Management</b>		<b>16,800</b>
55900	186	Other Public Health	10,000	
<b>56700</b>	<b>186</b>	<b>Parks &amp; Fair Boards</b>		<b>5,000</b>
<b>56900</b>	<b>186</b>	<b>Other Cultural &amp; Recreational</b>		<b>1,000</b>
57100	186	Agricultural Extension	1,200	
57500	186	Soil Conservation	600	
58300	186	Veteran's Services	0	
58600	186	Employee Benefits - Longevity		25,000
				<i>Reimbursed</i>
			<b>281,900</b>	
				<b>306,900</b>

**Social Security**

			Increase	Decrease
51100	201	County Commission	8,342	
51220	201	Beer Board	65	
51300	201	County Executive	21,713	
51500	201	Election Commission	22,381	
51600	201	Register of Deeds	12,644	
51710	201	Development		6,017
51750	201	Codes Compliance	6,152	
51800	201	County Buildings	59,384	
51810	201	Technology	10,948	
51910	201	Preservation of Records		2,975
52300	201	Property Assessor	21,304	
52400	201	County Trustee	22,595	
52500	201	County Clerk	40,203	
52900	201	Other Finance	9,755	
53100	201	Circuit Court	69,879	
53300	201	General Sessions Court	23,736	
53330	201	Drug Court	5,450	
53400	201	Chancery Court	18,624	
53500	201	Juvenile Court	15,052	
53600	201	District Attorney General	2,909	5,964
53700	201	Judicial Commissioners	5,849	
53900	201	Other Administration of Justice	1,079	
53930	201	Victims Assistance	2,973	
54110	201	Sheriff's Department	287,515	
54210	201	Jail	127,081	
54220	201	Workhouse	4,657	
54240	201	Juvenile Services	36,372	
54310	201	Fire Protection	27,665	
54410	201	Civil Defense	11,694	
54610	201	Medical Examiner	955	
55110	201	Local Health Center	3,782	
55130	201	Ambulance	244,063	
55190	201	Other Local Health	40	
55710	201	Sanitation Management		64,116
55900	201	Other Public Health	92,997	
56700	201	Parks & Recreation		28,121
56900	201	Soccer		2,574
57100	201	Agricultural Extension	1,821	
57500	201	Soil Conservation	2,790	
58300	201	Veteran's Services	3,869	
			<b>1,226,338</b>	109,767
				<i>Reimbursed</i>
58600	201	Employee Benefits - Social Security		<b>1,226,338</b>

**State Retirement**

			Increase	Decrease
51100	204	County Commission		
51300	204	County Executive	29,621	
51500	204	Election Commission	20,560	
51600	204	Register of Deeds	17,550	
51710	204	Development		7,944
51750	204	Codes Compliance	8,306	
51800	204	County Buildings	80,674	
51810	204	Technology	14,531	
51910	204	Preservation of Records		3,216
52300	204	Property Assessor	29,477	
52400	204	County Trustee	26,731	
52500	204	County Clerk	57,209	
52900	204	Other Finance	13,204	
53100	204	Circuit Court	85,301	
53300	204	General Sessions Court	38,568	
53330	204	Drug Court	7,281	
53400	204	Chancery Court	25,075	
53500	204	Juvenile Court	21,037	
53600	204	District Attorney General	2,861	6,554
53700	204	Judicial Commissioners	5,761	
53930	204	Victims Assistance Program	4,251	
53900	204	Other Administration of Justice	0	
54110	204	Sheriff's Department	490,691	
54210	204	Jail	175,402	
54220	204	Workhouse	7,067	
54240	204	Juvenile Services	54,366	
54310	204	Fire Protection	43,972	
54410	204	Civil Defense	15,165	
54610	204	Medical Examiner	643	
55110	204	Local Health Center	5,114	
55130	204	Ambulance	307,062	
55190	204	Other Local Health	58	
55710	204	Sanitation Management		64,755
55900	204	Other Public Health	87,598	
56700	204	Parks & Fairboards		38,648
56900	204	Soccer		3,440
57100	204	Agricultural Extension	2,980	
57500	204	Soil Conservation	4,123	
58300	204	Veteran's Services	5,238	
			<b>1,687,477</b>	<b>124,557</b>
				<i>Reimbursed</i>
58600	204	State Retirement		<b>1,687,477</b>

**Life Insurance**

		Increase	Decrease
51100	County Commission		
51300	County Executive	0.015	160
51500	Election Commission	0.012	128
51600	Register of Deeds	0.015	160
<b>51710</b>	<b>Development</b>	<b>0.004</b>	<b>43</b>
51750	Codes Compliance	0.009	96
51800	County Buildings	0.07	747
51810	Technology	0.009	96
<b>51910</b>	<b>Preservation of Records</b>	<b>0.003</b>	<b>32</b>
52300	Property Assessor	0.027	288
52400	County Trustee	0.021	224
52500	County Clerk	0.064	683
52900	Other Finance	0.006	64
53100	Circuit Court	0.06	641
53300	General Sessions Court	0.009	96
53330	Drug Court	0.004	43
53400	Chancery Court	0.018	192
53500	Juvenile Court	0.015	160
53600	District Attorney	0.003	32
53700	Judicial Commissioners	0.006	64
53900	Other Administration of Justice	0.003	32
53930	Victims Assistance	0.004	43
54110	Sheriff's Department	0.185	1,475
54210	Jail	0.121	1,292
54220	Workhouse	0.003	32
54240	Juvenile Services	0.046	491
54310	Fire Protection	0.015	160
55110	Local Health Center	0.003	32
55130	Ambulance	0.146	1,612
55190	Other Local Health	0.003	32
<b>55710</b>	<b>Sanitation Management</b>	<b>0.049</b>	<b>523</b>
55900	Other Public Health	0.064	683
<b>56700</b>	<b>Parks &amp; Fair Boards</b>	<b>0.021</b>	<b>224</b>
57100	Agricultural Extension	0.003	32
57500	Soil Conservation	0.003	32
58300	Veteran's Services	0.003	32
		<b>10,676</b>	

**Medical Insurance**

			Increase	Decrease
51100	207	County Commission		
51100	207	Beer Board	18	
51300	207	County Executive	31,501	
51500	207	Election Commission	34,838	
51600	207	Register of Deeds	27,459	
51710	207	Development		5,400
51750	207	Codes Compliance	19,800	
51800	207	County Buildings	187,385	
51810	207	Technology	5,400	
51910	207	Preservation of Records		4,668
52300	207	Property Assessor	42,362	
52400	207	County Trustee	44,536	
52500	207	County Clerk	126,973	
52900	207	Other Finance	23,090	
53100	207	Circuit Court	181,035	
53300	207	General Sessions Court	13,347	
53330	207	Drug Court	5,400	
53400	207	Chancery Court	43,829	
53500	207	Juvenile Court	36,258	
53600	207	DA	7,200	
53700	207	Judicial Commissioners	5,400	
53930	207	Victims Assistance Programs	11,460	
53900	207	Other Administration of Justice		
54110	207	Sheriff's Department	503,279	
54210	207	Jail	274,249	
54220	207	Workhouse	19,801	
54240	207	Juvenile Services	77,770	
54310	207	Fire Prevention	49,514	
54410	207	Emergency Management	16,951	
54610	207	Coroner	596	
55110	207	Local Health Center	10,575	
55130	207	Ambulance	450,725	
55190	207	Other Local Health	103	
55710	207	Sanitation Management		90,563
55900	207	Other Public Health	171,463	
56700	207	Parks & Fair Boards		60,739
56900	207	Other Social/Soccer		5,400
57100	207	Agricultural Extension	11,460	
57500	207	Soil Conservation	10,035	
58300	207	Veteran's Services		
			<b>2,443,813</b>	<b>166,770</b>
				<i>Reimbursed</i>
58600	207	Medical Insurance		<b>2,443,813</b>

## Dental Insurance

			Increase	Decrease
51100	208	County Commission		
51300	208	County Executive	295	
51500	208	Election Commission	0	
51600	208	Register of Deeds	704	
<b>51710</b>	<b>208</b>	<b>Development</b>		<b>0</b>
51750	208	Codes Compliance	0	
51800	208	County Buildings	363	
51810	208	Technology	26	
<b>51910</b>	<b>208</b>	<b>Preservation of Records</b>		<b>0</b>
52300	208	Property Assessor	579	
52400	208	County Trustee	534	
52500	208	County Clerk	1,050	
52900	208	Other Finance	0	
53100	208	Circuit Court	1,378	
53300	208	General Sessions Court	590	
53330	208	Drug Court	0	
53400	208	Chancery Court	439	
53500	208	Juvenile Court	0	
53600	208	District Attorney General	93	
53700	208	Judicial Commissioners	0	
53900	208	Other Administration of Justice	0	
53930	208	Victims Assistance	28	
54110	208	Sheriff's Department	1,589	
54210	208	Jail	0	
54220	208	Workhouse	134	
54240	208	Juvenile Services	362	
54310	208	Fire Prevention	206	
54410	208	Civil Defense	320	
55110	208	Local Health Center	838	
55130	208	Ambulance	3,541	
55190	208	Other Local Health	0	
<b>55710</b>	<b>208</b>	<b>Sanitation Management</b>		<b>201</b>
55900	208	Other Public Health	1,075	
<b>56700</b>	<b>208</b>	<b>Parks &amp; Fair Boards</b>		<b>328</b>
57100	208	Agricultural Extension	171	
57500	208	Soil Conservation	0	
58300	208	Veteran's Services		
				<b>529</b>
			<i>Reimbursed</i>	
58600	208	Dental Insurance		<b>14,315</b>
			<b>14,315</b>	

## Unemployment

			Increase	Decrease
51100	210	County Commission		
51300	210	County Executive	504	
51500	210	Election Commission	1,041	
51600	210	Register of Deeds	241	
51710	210	Development		144
51750	210	Codes Compliance	222	
51800	210	County Buildings	1,873	
51810	210	Technology	216	
51910	210	Preservation of Records		126
52300	210	Property Assessor	565	
52400	210	County Trustee	432	
52500	210	County Clerk	1,346	
52900	210	Other Finance	376	
53100	210	Circuit Court	2,273	
53300	210	General Sessions Court	67	
53330	210	Drug Court	144	
53400	210	Chancery Court	443	
53500	210	Juvenile Court	470	
53600	210	District Attorney General	0	0
53700	210	Judicial Commissioners	307	
53900	210	Other Administration of Justice	72	
53930	210	Victims Assistance	72	
54110	210	Sheriff's Department	6,982	
54210	210	Jail	4,001	
54220	210	Workhouse	145	
54240	210	Juvenile Services	1,245	
54310	210	Fire Protection	1,341	
54410	210	Civil Defense	214	
54610	210	Coroner	9	
55110	210	Local Health Center	251	
55130	210	Ambulance	6,996	
55190	210	Other Local Health	1	
55710	210	Sanitation Management		3,476
55900	210	Other Public Health	2,670	
56700	210	Parks and Fairboards		1,141
56900	210	Soccer		72
57100	210	Agricultural Extension	72	
57500	210	Soil Conservation	188	
58300	210	Veteran's Services	169	
			<b>4,959</b>	
			<i>Reimbursed</i>	
58600	210	Unemployment		<b>34,948</b>
			<b>34,948</b>	

**Workman's Compensation**

Increase                      Decrease

51100	County Commission			
51300	County Executive	0.015	2,462	
51500	Election Commission	0.012	1,969	
51600	Register of Deeds	0.015	2,462	
<b>51710</b>	<b>Development</b>	<b>0.004</b>		<b>656</b>
51750	Codes Compliance	0.009	1,477	
51800	County Buildings	0.07	11,487	
51810	Technology	0.009	1,477	
<b>51910</b>	<b>Preservation of Records</b>	<b>0.003</b>		<b>492</b>
52300	Property Assessor	0.027	4,431	
52400	County Trustee	0.021	3,446	
52500	County Clerk	0.064	10,503	
52900	Other Finance	0.006	985	
53100	Circuit Court	0.06	9,847	
53300	General Sessions Court	0.009	1,477	
53330	Drug Court	0.003	492	
53400	Chancery Court	0.018	2,954	
53500	Juvenile Court	0.015	2,461	
53600	District Attorney	0.003	492	
53700	Judicial Commissioners	0.006	985	
53900	Other Administration of Ju:	0.003	492	
53930	Victim's Assistance	0.003	492	
54110	Sheriff's Department	0.185	31,361	
54210	Jail	0.121	20,857	
54220	Workhouse	0.003	492	
54240	Juvenile Services	0.046	7,620	
54310	Fire Protection	0.015	2,461	
54410	Emergency Managem.	0.005	821	
55110	Local Health Center	0.003	492	
55130	Ambulance	0.146	23,960	
55190	Other Local Health	0.003	492	
<b>55710</b>	<b>Sanitation Management</b>	<b>0.049</b>	0	<b>8,041</b>
55900	Other Public Health	0.064	1,053	
<b>56700</b>	<b>Parks &amp; Fair Boards</b>	<b>0.021</b>		<b>3,446</b>
57100	Agricultural Extension	0.003	492	
57500	Soil Conservation	0.003	492	
58300	Veteran's Services	0.003	492	
			<b>151,476</b>	<b>12,635</b>
				<i>Reimbursed</i>

58600-513 Workman's Compensation

**164,111**

## Maintenance & Repair Services - Equipment

			Increase	Decrease
51100	336	County Commission		
51300	336	County Executive	415	
51500	336	Election Commission	135	
51600	336	Register of Deeds		
51760	336	GIS		
51750	336	Codes Compliance		
51800	336	County Buildings	9,525	
51810	336	Technology		
52300	336	Property Assessor	879	
52400	336	County Trustee	211	
52500	336	County Clerk		
52900	336	Other Finance		
53100	336	Circuit Court		
53300	336	General Sessions Court		
53400	336	Chancery Court	648	
53500	336	Juvenile Court		
53600	336	District Attorney General		
53700	336	Judicial Commissioners		
53900	336	Other Administration of Justice		
54110	336	Sheriff's Department		
54120	336	Special Patrols		
54210	336	Jail	43,285	
54220	336	Workhouse		
54240	336	Juvenile Services		
54310	336	Fire Protection	2,883	
54410	336	Civil Defense	0	
55110	336	Local Health Center		
55130	336	Ambulance	24,115	
55190	336	Other Local Health		
55710	336	Sanitation Management		
55900	336	Other Public Health		
56700	336	Parks & Fair Boards		
57100	336	Agricultural Extension		
57500	336	Soil Conservation		
58300	336	Veteran's Services	82,096	
58900	336	Equipment Repair		82,096
				<b>82,096</b>

**GASOLINE**

			Increase	Decrease
51100	425	County Commission		
51300	425	County Executive		
51500	425	Election Commission		
51600	425	Register of Deeds		
51750	425	Codes Compliance	774	
51800	425	County Buildings	13,179	
51810	425	Technology		
52300	425	Property Assessor	2,079	
52400	425	County Trustee		
52500	425	County Clerk		
52900	425	Other Finance		
53100	425	Circuit Court		
53300	425	General Sessions Court		
53330	425	Drug Court		
53400	425	Chancery Court		
53500	425	Juvenile Court	222	
53600	425	District Attorney General		
53700	425	Judicial Commissioners		
53900	425	Other Administration of Justice		
54110	425	Sheriff's Department	157,610	
54120	425	Special Patrols		
54210	425	Jail		
54220	425	Workhouse		
54240	425	Juvenile Services	0	
54310	425	Fire Protection	22,687	
54410	425	Civil Defense	6,047	
55110	425	Local Health Center		
55130	425	Ambulance	96,091	
55190	425	Other Local Health		
55710	425	Sanitation Management		
55900	425	Other Public Health		
56300	425	Senior Citizens		
57100	425	Agricultural Extension		
57500	425	Soil Conservation		
58300	425	Veteran's Services		
58500	425	Other Agencies	55,509	
		SWS	41,456	
		911	4,800	
		Senior Cit.	307	
		P & R	8,251	
		Planning	222	
		Archives	473	
		Drug Court	0	
			0	
58900	425	Miscellaneous - Gasoline		354,198
			<b>354,198</b>	<b>354,198</b>

**BUDGET AMENDMENT  
COUNTY GENERAL FUND**

June 2017

<u>Expenditures</u>	<u>Debit</u>	<u>Credit</u>
<b>51300</b> <b>County Executive</b>		
189    Other Salaries & Wages		483
<b>51400</b> <b>County Attorney</b>		
101    Official/Officer		23,000
<b>58900</b> <b>Miscellaneous</b>		
425    Gasoline	23,000	
 <u>Reserves</u>		
<b>34690</b> <b>Reserved for Employee Benefits</b>	483	
	<b>23,483</b>	<b>23,483</b>

The Chairman asked for discussion on the motion to approve the Budget Amendments to the County General Fund in order to be in compliance with GASB34 Requirements. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Tom Short  
Jordan Iwanyszyn  
Jerry Ford  
Jerry Roberson  
Larry Bennett  
Cindy Adams  
Bobby Williams  
Chris Savage  
Larry Redwine  
Mike Medley

Ben Rodgers  
Danny Holmes  
Benton Young  
Jimmy Neal  
Tony Honeycutt  
Jim Martin  
Scott Stevens  
Donny Buttram  
Mike Atwood  
Cathy Reel

AGAINST:

Marsha Bowman

ABSENT:

Scott Ebersole  
Reggie Shanks

Kim Bradford

The Clerk announced that twenty (20) voted for, one (1) against, zero (0) abstained, and three (3) absent. The motion carried.

**NOMINATING COMMITTEE:**

**MOTION RE: NOMINATING COMMITTEE RECOMMENDS APPROVAL OF REQUEST FROM THE UT AGRICULTURE EXTENSION COMMITTEE FOR TONY HONEYCUTT TO FILL THE UNEXPIRED TERM OF DARYL BLAIR. TERM TO EXPIRE FEBRUARY 2018**

Commissioner Benton Young moved and Commissioner Donny Buttram seconded the motion to approve the request from the UT Agriculture Extension Committee for Tony Honeycutt to fill the unexpired term of Daryl Blair with term to expire February 2018.

(SEE ATTACHED)

June 6, 2017

Debbie Francis  
Accounts Manager  
300 E. Spring St. Rm. 4  
Cookeville, TN 38501

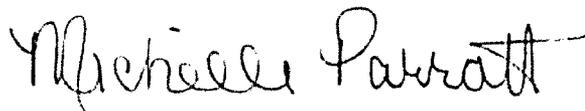
Dear Debbie:

Tony Honeycutt has been nominated to the Agriculture Committee to replace Daryl Blair. Mr. Blair was elected January 2016 and Mr. Honeycutt will finish out this term.

Daryl Blair has gone off the Agriculture Committee due to not being a County Commissioner.

Thank you for your assistance.

Sincerely,



Michelle Parrott  
County Director

CC: Randy Porter

The Chairman asked for discussion on the motion to approve the request from the UT Agriculture Extension Committee for Tony Honeycutt to fill the unexpired term of Daryl Blair with term to expire February 2018. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

**MOTION RE: NOMINATING COMMITTEE RECOMMENDS APPROVAL TO REAPPOINT HARRY INGLE TO THE LIBRARY BOARD FOR A 3 YEAR TERM TO EXPIRE JUNE 2020**

Commissioner Tony Honeycutt moved and Commissioner Jordan Iwanyszyn seconded the motion to reappoint Harry Ingle to the Library Board for a 3 year term to expire June 2020.

(SEE ATTACHED)



May 12, 2017

Nominating Committee  
Putnam County Board of Commissioners  
Putnam County Courthouse  
Cookeville, TN 38501

RE: Appointments to the Putnam County Library Board of Trustees and Regional Library Board

Members of the Committee:

The Putnam County Library Board of Trustees has two positions which require action by the Putnam County Commission. One is a reappointment to the Putnam County Library Board of Trustees, and one is to fill a vacancy which will occur at the end of June for the Regional Library Board. Mrs. Beth Thompson has declined reappointment to the Board of Trustees, and her position will be vacant after June 2017.

**Mr. Harry Ingle** (Reappointment) - The Putnam County Library Board of Trustees respectfully requests that Mr. Harry Ingle be reappointed to the Library Board for a three year term. Mr. Ingle holds a B.S. in Business Administration and an M.A. in Educational Psychology and Counseling from Tennessee Technological University. He currently serves as the Director of the Clay N. Hixson Student Success Center for the College of Engineering at TTU. Additionally, Mr. Ingle works as an instructor for the College of Engineering and the College of Business at TTU. He also serves on the executive board for Cookeville IMPACT Inc.

**Mr. Bryan Payne** (New Appointment) - Mrs. Patricia Lawrence's term as Putnam County's representative to the Falling Water River Regional Library expires in June 2017. Mrs. Lawrence respectfully declined reappointment. The Putnam County Library Board of Trustees requests that Mr. Bryan Payne be appointed to the Regional Library Board for a three year term. Mr. Payne works with his family that owns Office Mart in Cookeville and Industry Mart in Algood. He currently lives and works in Algood.

Best Regards,

Stacie Netherton  
Director, Putnam County Library

The Chairman asked for discussion on the motion to reappoint Harry Ingle to the Library Board for a 3 year term to expire June 2020. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

**MOTION RE: NOMINATING COMMITTEE RECOMMENDS APPROVAL TO APPOINT BRYAN PAYNE TO THE REGIONAL LIBRARY BOARD FOR A 3 YEAR TERM TO EXPIRE JUNE 2020**

Commissioner Tony Honeycutt moved and Commissioner Benton Young seconded the motion to appoint Bryan Payne to the Regional Library Board for a 3 year term to expire June 2020.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

**MOTION RE: NOMINATING COMMITTEE RECOMMENDS APPROVAL OF A RESOLUTION TO APPOINT MEMBERS TO THE PUTNAM COUNTY BOARD OF HEALTH AS FOLLOWS WITH TERMS TO EXPIRE JUNE 2021:**

<b>COUNTY EXECUTIVE</b>	<b>RANDY PORTER</b>
<b>DIRECTOR OF SCHOOLS</b>	<b>JERRY BOYD (OR DESIGNEE)</b>
<b>PHARMACIST</b>	<b>CLARENCE SMITH</b>
<b>PHYSICIAN</b>	<b>JEFF CROISER, MD</b>
<b>PHYSICIAN</b>	<b>JAMES BREWINGTON, MD</b>
<b>DENTIST</b>	<b>JAMES SMITH, DDS</b>
<b>RN</b>	<b>BETHANY PACK, RN</b>
<b>VETERINARIAN</b>	<b>GERALD BARKER, DMV</b>

Commissioner Tony Honeycutt moved and Commissioner Jordan Iwanyszyn seconded the motion to appoint members to the Putnam County Board of Health as follows with terms to expire June 2021: County Executive – Randy Porter; Director of Schools – Jerry Boyd (or designee); Pharmacist – Clarence Smith; Physician – Jeff Croiser, MD; Physician – James Brewington, MD; Dentist – James Smith, DDS; RN – Bethany Pack, RN; Veterinarian – Gerald Barker, DMV.

(SEE ATTACHED)

**RESOLUTION TO APPOINT MEMBERS  
PUTNAM COUNTY BOARD OF HEALTH**

Whereas, the County Commission may establish a Board of Health

Whereas, this Board operates as defined by the State Legislature of the State of Tennessee and in accordance with TCA 68-2-601, and;

Whereas, the Board shall consist of the following:

1. The County Mayor; term will coincide with elected term
2. The Director of Schools or his/her designee
3. Two (2) Physicians licensed to practice in the state of Tennessee
4. One (1) Dentist licensed to practice dentistry in the state of Tennessee
5. One (1) Pharmacist licensed to practice in the state of Tennessee
6. One (1) Registered Nurse licensed to practice in the state of Tennessee
7. The County Health Director and the County Health Officer shall serve as ex officio members to the Board, with the County Health Director serving as secretary to the Board.

Whereas, the following individuals are recommended to be appointed to the Putnam County Board of Health:

County Executive	Randy Porter	Term to expire: coincide with elected term
Director of Schools	Jerry Boyd (or designee)	Term to expire: coincide with appointment
Pharmacist	Clarence Smith	Term to expire: June 30, 2021
Physician	Jeff Crosier, MD	Term to expire: June 30, 2021
Physician	Stacy Brewington, MD	Term to expire: June 30, 2021
Dentist	James Smith, DDS	Term to expire: June 30, 2021
RN	Bethany Pack, RN	Term to expire: June 30, 2021
Veterinarian	Gerald Barker DMV	Term to expire: June 30, 2021

Ex Officio Members:

Lisa Bumbalough, County Director

Dr. Don Grisham, County Health Officer

Now, therefore, be it resolved by the Putnam County Board of Commissioners, that the names listed above are appointment to the Putnam County Board of Health for four (4) year terms, except for County Executive and Director of Schools, which will be appointment by elected term and appointment.

This 26<sup>th</sup> day of JUNE, 2017

151 Mike Adewood  
County Commissioner - *Chm.*

19 Randy Porter  
County Executive

Shirley Adams  
County Clerk

The Chairman asked for discussion on the motion to appoint members to the Putnam County Board of Health as follows with terms to expire June 2021: County Executive – Randy Porter; Director of Schools – Jerry Boyd (or designee); Pharmacist – Clarence Smith; Physician – Jeff Croiser, MD; Physician – James Brewington, MD; Dentist – James Smith, DDS; RN – Bethany Pack, RN; Veterinarian – Gerald Barker, DMV. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

**REPORT OF SPECIAL COMMITTEES:** None

**RESOLUTIONS:** None

**ELECTION OF NOTARIES:**

**MOTION RE: APPROVE THE ELECTION OF NOTARIES**

Commissioner Donny Buttram moved and Commissioner Benton Young seconded the motion to approve the Election of Notaries.

(SEE ATTACHED)

PUTNAM COUNTY CLERK  
WAYNE NABORS COUNTY CLERK  
P.O. BOX 220  
COOKEVILLE TN 38503  
Telephone 931-526-7106  
Fax 931-372-8201

Notaries to be elected June 26,2017

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JOSHUA BALMER  
TONYA BELLAMY  
JESSE BOHANNON  
KEVIN BROWN  
ANNETTE BURTON  
LISA CHANDLER  
BRENDA DUKE  
KATHY DUNN  
BLAKE J FITZPATRICK  
DELORISE FUQUA  
DANIEL L GARRETT  
LOUELLA LEA GENTRY  
MELANIE M HARRIS  
LORRAINE LOPEZ

SHANE MANGRUM  
LE ANN MARTIN  
JESSICA MARTINEZ  
PENNY MEADOWS  
GABRIELLA L NORRIS  
SHELBY L PAYNE  
RICK SHEPHERD  
BETH STONE  
AMY TAYLOR  
KATHERINE J TYE  
RUTH A VEGA  
ANITA L WILLIAMS

The Chairman asked for discussion on the motion to approve the Election of Notaries. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Tom Short  
Jordan Iwanyszyn  
Jerry Ford  
Jerry Roberson  
Larry Bennett  
Cindy Adams  
Bobby Williams  
Chris Savage  
Larry Redwine  
Mike Medley

Ben Rodgers  
Danny Holmes  
Benton Young  
Jimmy Neal  
Tony Honeycutt  
Jim Martin  
Scott Stevens  
Marsha Bowman  
Donny Buttram  
Mike Atwood  
Cathy Reel

ABSENT:

Scott Ebersole  
Reggie Shanks

Kim Bradford

The Clerk announced that twenty-one (21) voted for, zero (0) against, zero (0) abstained, and three (3) absent. The motion carried.

**OTHER NEW BUSINESS:**

**RECOGNIZE CASH FLOW ANALYSIS FOR THE GENERAL PURPOSE SCHOOL FUND (NO ACTION REQUIRED)**

(SEE ATTACHED)

# *Department of Education*

## *Putnam County*

Mr. Jerry Boyd, Director of Schools

Board of Education  
Kim Cravens, Chair  
Dawn Fry, Vice-Chair

1400 East Spring Street  
Cookeville, Tennessee 38506-4313  
Phone (931) 526-9777  
FAX (931) 372-0391

Board Members  
Celeste Gammon  
Jerry Maynard  
David McCormick  
Lynn McHenry

June 2, 2017

Honorable Commissioners  
Putnam County Courthouse  
Cookeville, TN 38501

Honorable Commissioners:

Please see attached Cash Flow Analysis for the General Purpose School Fund (141) for year FY17.

Sincerely,

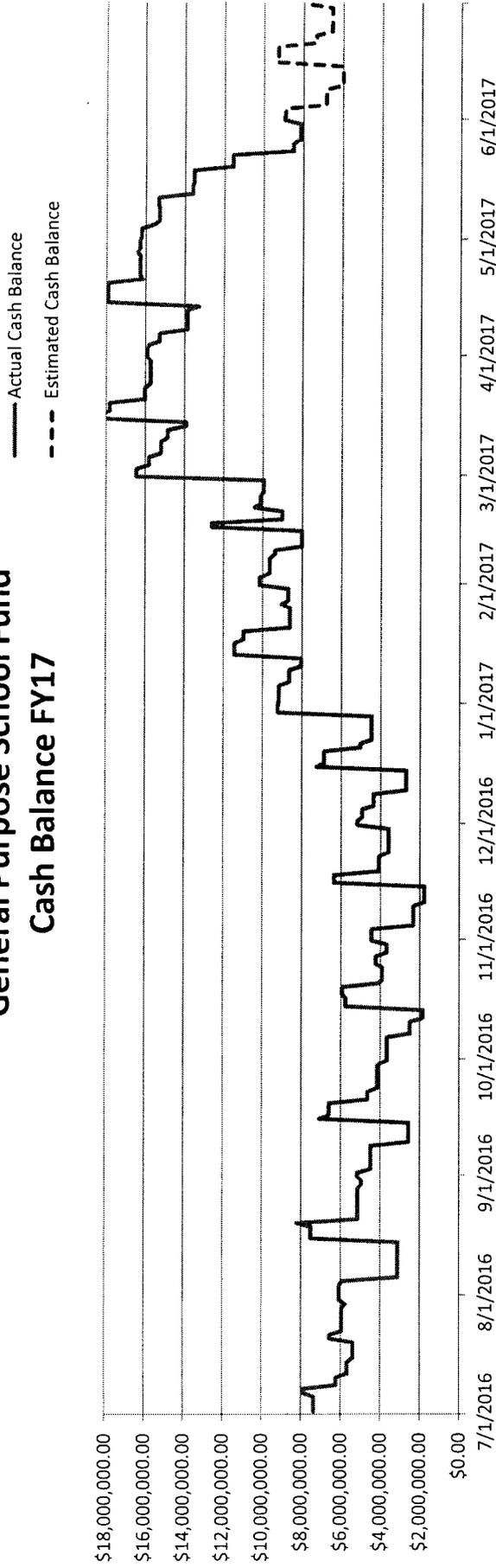


Mark McReynolds  
Putnam County Board of Education

Enclosures:

- General Purpose School Fund Cash Flow Analysis for year FY17 as of June 1, 2017.

**Putnam County  
General Purpose School Fund  
Cash Balance FY17**



7/1/2016	\$ 7,373,825.41	2/1/2017	\$ 10,171,655.03
8/1/2016	\$ 6,073,149.62	3/1/2017	\$ 16,452,386.86
9/1/2016	\$ 5,178,374.11	4/1/2017	\$ 15,920,621.74
10/1/2016	\$ 3,675,566.41	5/1/2017	\$ 16,210,381.53
11/1/2016	\$ 4,446,280.21	6/1/2017	\$ 8,940,214.85
12/1/2016	\$ 5,186,746.98		
1/1/2017	\$ 9,234,967.43		

**ACKNOWLEDGMENT OF THE REAPPOINTMENT OF DOW HARRIS TO THE  
COOKEVILLE BOAT DOCK UTILITY DISTRICT WITH TERM TO EXPIRE JULY 2021  
(REQUIRES NO ACTION, BUT NEEDS TO BE INCORPORATED INTO THE  
MINUTES)**

(SEE ATTACHED)

  
**RANDY**  
**PORTER**  
C O U N T Y E X E C U T I V E

June 13, 2017

Shawn Fry  
165 East Spring St  
Cookeville, TN 38501

RE: Cookeville Boat Dock Utility District

Dear Shawn:

Please accept this letter as my re-appointment of Dow Harris to the Cookeville Boat Dock Utility District Board. My only stipulation is that the Board member agrees to work with me on any matters that may come up concerning the district and to work together to make the water district the best it can be for the citizens of the County. Mr. Harris has agreed to do this.

If you have any questions, please free to contact me.

Sincerely,



Randy Porter  
County Executive

**HEAR FROM ROAD SUPERVISOR RANDY JONES CONCERNING THE CUT-  
THROUGH ROAD BEHIND THE BANGHAM UTILITY DISTRICT**

Road Supervisor, Randy Jones speaks to the Commission.

**ANNOUNCEMENTS AND STATEMENTS:**

**KIM THOMASON SPEAKS TO THE COMMISSION CONCERNING TRAFFIC ISSUES  
IN THE COUNTY**

**EMPLOYEE OF THE MONTH:** None

**CITIZEN OF THE MONTH: JOHN DONALLY POSTHUMOUSLY - PRESENTED TO  
HIS WIDOW MARTY DONALLY**

**ADJOURN:**

Commissioner Mike Medley moved and Commissioner Marsha Bowman seconded the motion to Adjourn.

The Chairman asked for a voice vote on the motion to Adjourn. The motion carried.

## **PLANNING COMMITTEE MEETING**

**TO: Putnam County Board of Commissioners**

**FROM: Randy Porter, County Executive**

**DATE: June 14, 2017**

**RE: Planning Committee Agenda**

**Listed below are items to be considered by the County's Planning Committee on Monday, June 19, 2017 IMMEDIATELY AFTER FISCAL REVIEW COMMITTEE MEETING.**

1. Consider request from Putnam County EMS to declare surplus equipment as surplus and to sell via Internet auction.
2. Consider request from Putnam County Sheriff's Department to declare assets surplus and to sell via Internet auction.
3. Consider a Resolution adopting the Putnam County Multi-Jurisdictional Hazard Mitigation Plan update.
4. Any other business that needs to be reviewed by the Planning Committee.



**Motion:** Recommends approval to accept a purchase price for county owned property Tax map 718/Parcel 6/06, located at 824 S. Poplar Ave., Monterey, TN, in an amount of no less than \$4,000.

*Note: The recommended purchase price is less than the taxes that were owed when the property was acquired by the County at a past delinquent tax sale.*

Made By: Iwanyszyn  
Seconded: Honeycutt

VOICE VOTE

APPROVED

**ADJOURNED**

## **FISCAL REVIEW COMMITTEE**

**TO: Putnam County Board of Commissioners**

**FROM: Randy Porter, County Executive**

**DATE: June 14, 2017**

**RE: Fiscal Review Committee Agenda**

**Listed below are items to be considered by the County's Fiscal Review Committee on June 19, 2017 at 5:30 PM in the County Commission Chambers at the Courthouse.**

1. Consider budget amendment to the County General Fund.
2. Consider budget amendment to the General Purpose School and Central Cafeteria Funds.
3. Consider budget amendment to the Road Department Fund.
4. Consider budget amendments to the Industrial Economic Development Fund.
5. Consider approval of uncollectible account write offs for Putnam County EMS.
6. Consider approval of uncollectible account write offs for the Solid Waste Department.
7. Request from Putnam County EMS to apply for the Assistance to Firefighter's Grant in the amount of \$300,000 with a 10% match.
8. Request from Putnam County Sheriff's Department to apply for a grant from the Walmart Foundation in an amount of \$1,400.
9. Consider request to fund Employee Health Insurance increase.  
*Recommended by the Budget Committee*
10. Discuss purchasing the Fitzgerald/Martin property for the new location of an Expo Center and Fairgrounds. *Randy Porter will be giving a presentation*
11. Discuss additional amendments required by the State in order to meet GASB34 requirements. *Copies will be presented at Full Commission*
12. Any other business that needs to be reviewed by the Fiscal Review Committee.



**Item #5 Account write offs - EMS**

**Motion: Recommends approval of the uncollectible write off accounts for the Putnam County EMS.**

Made By: Medley VOICE VOTE APPROVED  
Seconded: Ebersole

**Item #6 Account write offs - Solid Waste**

**Motion: Recommends approval of the uncollectible write off accounts for the Putnam County Solid Waste.**

Made By: Ford VOICE VOTE APPROVED  
Seconded: Bowman

**Item #7 Assistance to Firefighter's Grant - To Apply**

**Motion: Recommends approval for the Putnam County EMS to apply for the Assistance to Firefighter's Grant in the amount of \$300,000 with a 10% match.**

Made By: Medley VOICE VOTE APPROVED  
Bowman Bowman

**Item #8 Sheriff Grant - Walmart Foundation**

**Motion: Recommends approval for the Putnam County Sheriff's Department to apply for a grant from the Walmart Foundation in an amount of \$1,400.**

Made By: Martin VOICE VOTE APPROVED  
Seconded: Bradford

**Item #9 Employee insurance increase**

**Motion: Recommends approval to fund the increase in the Employee Health Insurance.**

Made By: Medley VOICE VOTE APPROVED  
Seconded: Bradford *Note Adams voted "NO"*

**Item #10 Purchase of Fitzgerald/Martin property**

**Motion: Recommends approval to purchase the Fitzgerald/Martin property for the new location of an Expo Center and Fairgrounds.**

Made By: Ebersole VOICE VOTE APPROVED  
Seconded: Martin *Note Medley voted "NO"*

**Item #11 GASB34 Amendments to be brought Monday night**

**Will be considered at Full Commission**

**Item #12 Any other business**

**NONE**

**ADJOURNED**

## **NOMINATING COMMITTEE**

**TO: Putnam County Board of Commissioners**

**FROM: Randy Porter, County Executive**

**DATE: June 14, 2017**

**RE: Nominating Committee Agenda**

**Listed below are items to be considered by the Nominating Committee on Monday June 19, 2017 EITHER AFTER THE FISCAL REVIEW OR PLANNING MEETING AS TIME ALLOWS.**

1. Consider request from the UT Agriculture Extension Committee for Tony Honeycutt to replace the unexpired term of Daryl Blair.
2. Consider request from Putnam County Library Board to reappoint Harry Ingle to the Library Board for a 3 year term to expire June 2020.
3. Consider request from the Putnam County Library Board to appoint Bryan Payne to the Regional Library Board for a 3 year term to expire June 2020.
4. Consider Resolution to appoint members to the Putnam County Board of Health with terms to expire June 2021.
5. Consider appointment to fill the vacancy of the 9th District Commissioner.  
*Interested parties are John Allen and Jimmy Neal*
6. Any other business that needs to be reviewed by the Nominating Committee.