MINUTES
OF
PUTNAM COUNTY COMMISSION
DECEMBER 20, 2010

Prepared by:

Wayne Nabors
Putnam County Clerk
121 S Dixie Avenue
Cookeville, TN 38501
STATE OF TENNESSEE

COUNTY OF PUTNAM

BE IT REMEMBERED: that on December 20, 2010 there was a regular meeting of the Putnam County Board of Commissioners.

There were present and presiding the Chairman Bob Duncan and County Clerk Wayne Nabors.

The Sheriff David Andrews called the meeting to order.

The Chairman Bob Duncan recognized Commissioner Ron Williamson for the Invocation.

The Chairman recognized Commissioner Andy Honeycutt to lead the Pledge to the Flag of the United States of America.

The Chairman asked the Commissioners to signify their presence at the meeting and the following were present:

PRESENT

Scott Ebersole
Tom Short
David Gentry
Jerry Ford
Ron Williamson
Andy Honeycutt
Anna Ruth Burroughs
Terry Randolph
Chris Savage
Reggie Shanks
Joe Trobaugh
Michael Medley

Eris Bryant
Sue Neal
Jonathan Williams
Daryl Blair
Kevin Maynard
Kim Bradford
Jim Martin
Bob Duncan
Marsha Bowman
Steve Pierce
Mike Atwood
Cathy Reel

The Clerk announced that twenty-four (24) were present and zero (0) absent. Therefore, the Chairman declared a quorum.

MOTION RE: APPROVE AGENDA

Commissioner Ron Williamson moved and Commissioner Tom Short seconded the motion to approve the agenda.

(SEE ATTACHED)
AGENDA
PUTNAM COUNTY
BOARD OF COMMISSIONERS

Monthly Awards will be presented at 5:45 PM

Regular Monthly Session
Monday, December 20, 2010 6:00PM

1. Call to Order - Sheriff David Andrews

2. Invocation

3. Pledge to the Flag of the United States of America

4. Roll Call - County Clerk Wayne Nabors

5. Approval of the Agenda

6. Approval of the Minutes of Previous Meeting

7. Unfinished Business and Action Thereon by the Board

   A. Report of Standing Committees

      1. Planning Committee

   2. Fiscal Review Committee

      3. Nominating Committee

   B. Report of Special Committees

   C. Other Unfinished Business

8. New Business and Action Thereon by the Board

   A. Report of Standing Committees

      1. Planning Committee

         a. Recommends approval of a policy for shredding sensitive personal documents.
2. Fiscal Review Committee

a. Recommends approval of budget amendments to the General Purpose School Fund as presented.

b. Recommends approval of budget amendments to the County General Fund in the amount of $737.

c. Recommends approval to contribute to the project for the bathrooms/concessions at the Baxter T Ball Field with funding coming from the Hotel/Motel Tax reserve in the amount of $4,500.

d. Recommends approval to refund Pacesetters Inc. taxes for the 2008 tax year in the amount of $873.57.

e. Recommends approval for 25% match money (estimated at $97,500, $40,325 for EWP money) to be used for stream debris removal with funding coming from the Capital Projects Fund.

3. Nominating Committee

B. Report of Special Committees

C. Resolutions

D. Election of Notaries

E. Other New Business

1. Approval of County Officials Bonds as follows:

<table>
<thead>
<tr>
<th>Official</th>
<th>Bond Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Freddie Nelson</td>
<td>2,900,000</td>
</tr>
<tr>
<td>Trustee</td>
<td></td>
</tr>
</tbody>
</table>

9. Announcements and Statements

10. Adjourn
The Chairman asked for a voice vote on the motion to approve the agenda for the December 20, 2010 meeting of the Putnam County Board of Commissioners. The motion carried.

MOTION RE: APPROVE MINUTES OF THE PREVIOUS MEETING

Commissioner Kevin Maynard moved and Commissioner Anna Ruth Burroughs seconded the motion to approve the minutes of the November 15, 2010 meeting of the Putnam County Board of Commissioners.

The Chairman asked for a voice vote on the motion to approve the minutes of the November 15, 2010 meeting of the Putnam County Board of Commissioners. The motion carried.

UNFINISHED BUSINESS AND ACTION THEREOF BY THE BOARD

REPORT OF STANDING COMMITTEES

PLANNING COMMITTEE: No unfinished business.

FISCAL REVIEW COMMITTEE: No unfinished business.

NOMINATING COMMITTEE:

REPORT OF SPECIAL COMMITTEES: None

OTHER UNFINISHED BUSINESS: None

NEW BUSINESS AND ACTION THEREON BY THE BOARD

REPORT OF STANDING COMMITTEES

PLANNING COMMITTEE

MOTION RE: PLANNING COMMITTEE RECOMMENDS APPROVAL OF A POLICY FOR SHREDDING SENSITIVE PERSONAL DOCUMENTS

Commissioner Eric Bryant moved and Commissioner Joe Trobaugh seconded the motion to approve the policy for shredding sensitive personal documents.

(SEE ATTACHED)
Policy for Acceptance of Unshredded Sensitive Documents:

Definitions:

"Government Source" – Official documents from government offices or agencies (including but not limited to personnel files, utility records, benefit applications, military records, confidential government files, etc.).

"Non-Government Source" – Documents from private individuals, private businesses or non-profit organizations.

"Sensitive Documents" - Documents which contain personal information, including but not limited to, social security numbers, credit reports, bank account information, military records, personnel files, medical records, insurance documents and/or other any other information which may lead to identity theft should it be wrongly disclosed.

I. Documents from a Government Source - Sensitive documents that are brought to the Putnam County Solid Waste Department from a government source which have not been shredded or otherwise destroyed in a similar manner will be accepted at a previously designated time and shall, immediately upon arrival at the transfer station, be shredded by an employee of the Putnam County Solid Waste Department. The person who delivers said documents to the Solid Waste facility shall remain on the premises and shall visually witness all documents being destroyed.

After the documents have been destroyed, the person who delivered the documents shall sign a release stating that he or she verifies that all the sensitive documents have been destroyed and that Putnam County is released from any liability regarding information contained therein. At no time shall unshredded sensitive documents be handled by inmates, juveniles or adults who are performing community service.

II. Documents from a Non-government Source – Unshredded sensitive documents shall not be accepted from a non-government source.

III. Statement of No Responsibility - Putnam County assumes no responsibility for sensitive documents from any source that are unknowingly accepted as a part of ordinary trash or that are delivered for recycling and not disclosed or discovered as containing sensitive information.
The Chairman asked for discussion on the motion to approve a policy for shredding sensitive personal documents. There was none.

The Chairman asked for a voice vote on the motion to approve the policy for shredding sensitive personal documents. The motion carried.

FISCAL REVIEW COMMITTEE

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE GENERAL PURPOSE SCHOOL FUND AS PRESENTED

Commissioner Mike Atwood moved and Commissioner Jim Martin seconded the motion to approve Budget Amendments to the General Purpose School Fund.

(SEE ATTACHED)
November 30, 2010

Honorable Commissioners  
Putnam County Courthouse  
Cookeville, TN 38501

Honorable Commissioners:

Please consider approval of the budget amendments to the General Purpose School Fund, as submitted

Sincerely,  

Mark McReynolds  
Putnam County Board of Education

Enclosures:

- To budget from BEP Reserve purchase of Intercom System for Cookeville High School.
<table>
<thead>
<tr>
<th>Item #</th>
<th>Fund #</th>
<th>Account #</th>
<th>Account Description</th>
<th>Current Approved Amount</th>
<th>Increase</th>
<th>Increase</th>
<th>Requested Approval Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>141</td>
<td>34386</td>
<td>Reserve for Basic Education Program</td>
<td>394,128.00</td>
<td>19,635.00</td>
<td></td>
<td>413,763.00</td>
</tr>
<tr>
<td>2</td>
<td>141</td>
<td>72620-790</td>
<td>Other Equipment</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>394,128.00</td>
<td>19,635.00</td>
<td>19,635.00</td>
<td>433,998.00</td>
</tr>
</tbody>
</table>

Explanation: Budget from BEP Reserve purchase of Intercom System for Cookeville High School

Requested by: 
Supervisor

Reviewed by: Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval

Action by County Commission: Approved

Recommended for Approval:

Date:

Approved

Date:

Not Approved

Date:

Kathleen M. Lent 11-19-10
Official / Department Head

RECEIVED 11/19/10
The Chairman asked for discussion on the motion to approve Budget Amendments to the General Purpose School Fund. There was none.

The Chairman asked the Commissioners to vote on the motion to approve Budget Amendments to the General Purpose School Fund. The Commissioners voted as follows:

FOR:

Scott Ebersole    Eris Bryant
Tom Short        Sue Neal
David Gentry    Jonathan Williams
Jerry Ford       Daryl Blair
Ron Williamson   Peter Maynard
Andy Honeycutt   Kim Bradford
Anna Ruth Burroughs  Jim Martin
Terry Randolph   Bob Duncan
Chris Savage     Marsha Bowman
Reggie Shanks    Steve Pierce
Joe Trobaugh     Mike Atwood
Michael Medley   Cathy Reel

The Clerk announced that twenty-four (24) voted for, zero (0) voted against, and zero (0) absent. The motion carried.

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF THE BUDGET AMENDMENTS TO THE COUNTY GENERAL FUND IN THE AMOUNT OF $737

Commissioner Mike Atwood moved and Commissioner Eris Bryant seconded the motion to approve Budget Amendments to the County General Fund in the amount of $737.

(SEE ATTACHED)
<table>
<thead>
<tr>
<th>Fund #</th>
<th>Account #</th>
<th>Account Description</th>
<th>Current Approved Amount</th>
<th>Decrease</th>
<th>Increase</th>
<th>Amount Requested</th>
<th>Amount Expended</th>
</tr>
</thead>
<tbody>
<tr>
<td>101</td>
<td>52400-435</td>
<td>Office Supplies</td>
<td>13,775</td>
<td>737</td>
<td></td>
<td>13,038</td>
<td>8,722</td>
</tr>
<tr>
<td>101</td>
<td>52400-508</td>
<td>Premiums</td>
<td>3,500</td>
<td></td>
<td>737</td>
<td>4,237</td>
<td>3,415</td>
</tr>
</tbody>
</table>

**TRUSTEE OFFICE**

**CLERK & MASTER**

101  53400-508  Premiums  X  500  150  X  350  350
101  53400-320  Dues  X  650  300  X  950  516
101  53400-332  Legal Notices  X  1,000  150  X  850  850

*Deferred Action*

*Only $737 approved*

Explanation: See letters from Officials

Requested By: 
Freddie Nelson - Trustee
Linda Reeder - Clerk & Master
November 3, 2010

TO: DEBBY FRANCIS
FROM: LINDA REEDER (CHANCERY COURT 53400)
SUBJECT: TRANSFERRING FUNDS FROM LINE ITEMS

There is a $300.00 renewal fee for all county officials who are Certified Public Administrators which is due in November. I did not know this fee would be due in this fiscal year and did not add it in my budget; however, I do have money that can be transferred to take care of this fee.

I would like to request that $150.00 be transferred from 53400-508 Prem. on Corp. Surety Bonds to 53400-320 Dues and Memberships and $150.00 be transferred from 53400-332 Legal Notices/Recording & Court Costs to 53400-320 Dues and Memberships.

This request would be greatly appreciated.

Thank you.

[Signature]

12
NOVEMBER 15, 2010

TO WHOM IT MAY CONCERN:

PLEASE TRANSFER FROM LINE ITEM 435 INTO LINE ITEM 508 AMOUNT OF 737. THIS TRANSFER IS DUE TO THE INCREASE IN BOND LIMIT FROM THE STATE WHICH INCREASE THE AMOUNT OF BOND WE HAD TO PAY.

THANK YOU,

Freddie G. Nelson

FREDDIE G. NELSON
The Chairman asked for discussion on the motion to approve the Budget Amendments to the County General Fund in the amount of $737. There was none.

The Chairman asked the Commissioners to vote on the motion to approve Budget Amendments to the County General Fund in the amount of $737. The Commissioners voted as follows:

FOR:

Scott Ebersole
Tom Short
David Gentry
Jerry Ford
Ron Williamson
Andy Honeycutt
Anna Ruth Burroughs
Terry Randolph
Chris Savage
Reggie Shanks
Joe Troupah
Michael Medley

Erin Bryant
Sue Neal
Jonathan Williams
Daryl Blair
Kevin Maynard
Kim Bradford
Jim Martin
Bob Duncan
Marsha Bowman
Steve Pierce
Mike Atwood
Cathy Reel

The Clerk announced that twenty-four (24) voted for, zero (0) voted against, and zero (0) absent. The motion carried.

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL TO CONTRIBUTE TO THE PROJECT FOR THE BATHROOMS/CONCESSIONS AT THE BAXTER T BALL FIELD WITH FUNDING COMING FROM THE HOTEL/MOTEL TAX RESERVE IN THE AMOUNT OF $4,500

Commissioner Mike Atwood moved and Commissioner Erin Bryant seconded the motion to approve the contribution to the project for the bathrooms/concessions at the Baxter T Ball Field with funding coming from the Hotel/Motel Tax Reserve in the amount of $4,500.
<table>
<thead>
<tr>
<th>Fund #</th>
<th>Account #</th>
<th>Account Description</th>
<th>Current Amount</th>
<th>Decrease</th>
<th>Increase</th>
<th>Requested</th>
<th>Amount Expended</th>
</tr>
</thead>
<tbody>
<tr>
<td>101</td>
<td>56700-791</td>
<td>Other Construction</td>
<td>0</td>
<td></td>
<td>4,500</td>
<td>4,500</td>
<td>0</td>
</tr>
<tr>
<td>101</td>
<td>#35110</td>
<td>Hotel Motel Reserve</td>
<td>213,133</td>
<td></td>
<td></td>
<td>4,500</td>
<td></td>
</tr>
</tbody>
</table>

Reserve as of 6-30-10

Explanation: For 1/2 of project for the bathrooms/concessions at the Baxter T Ball Field

Requested By:
Kim Blaylock
The Chairman asked for discussion on the motion to approve the contribution to the project for the bathrooms/concessions at the Baxter T Ball Field with funding coming from the Hotel/Motel Tax reserve in the amount of $4,500. There was none.

The Chairman asked the Commissioners to vote on the motion to approve the contribution to the project for the bathrooms/concessions at the Baxter T Ball Field with funding coming from the Hotel/Motel Tax reserve in the amount of $4,500. The Commissioners voted as follows:

FOR:

Scott Ebersole       Eris Bryant
Tom Short           Sue Neal
David Gentry        Jonathan Williams
Jerry Ford           Daryl Blair
Ron Williamson       Kevin Maynard
Andy Honeycutt      Kim Bradford
Anna Ruth Burroughs    Jim Martin
Terry Randolph       Bob Duncan
Chris Savage         Marsha Bowman
Reggie Shanks        Steve Pierce
Joe Trobaugh         Mike Atwood
Michael Medley     Cathy Reel

The Clerk announced that twenty-four (24) voted for, zero (0) voted against, and zero (0) absent. The motion carried.

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL TO REFUND PACESETTERS INC. TAXES FOR THE 2008 TAX YEAR IN THE AMOUNT OF $837.57

Commissioner Mike Atwood moved and Commissioner Jim Martin seconded the motion to approve a refund to Pacesetters Inc. taxes for the 2008 tax year in the amount of $837.57.
<table>
<thead>
<tr>
<th>Description</th>
<th>296.43</th>
<th>298.60</th>
<th>28.59</th>
<th>168.36</th>
<th>168.36</th>
<th>9.53</th>
<th>6.35</th>
<th>873.57</th>
</tr>
</thead>
<tbody>
<tr>
<td>County General</td>
<td></td>
<td></td>
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<td></td>
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<tr>
<td>Roads</td>
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<tr>
<td>Schools</td>
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<tr>
<td>Debt Service</td>
<td></td>
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<td></td>
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</tr>
<tr>
<td>Solid Waste</td>
<td></td>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Industrial/Con Capital Pr.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td></td>
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<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**AS PER TRUSTEE AND PROPERTY ASSessor**

**Refund on Taxes**

**Map 26P-0.27:00**

**Paceestors Inc.**
November 10, 2010

Mrs. Debby Francis
Budget Coordinator
Putnam County Executive Office

Dear Debby:

The State Board of Equalization (SBOE) has determined that 2 properties belonging to Pacesetters Incorporated should be exempt effective 1-1-2008. We received the exemption status in our office 11-9-2010.

Once the Trustees office closed the 2008 tax roll no changes can be made so the refund will need to be approved from the County Commission.

I have attached the forms from the SBOE for the county commission’s files.

Map 26P-D-26.00 would receive a total refund for 2008 tax year of $188.41
Map 26P-D-27.00 would receive a total refund for 2008 tax year of $739.38

The county commission by law is required to pay interest for the monies that Pacesetters paid. The prime interest rate for 2008 minus 2 points is 5.25%.

If you have any questions, please feel free to contact me.

Sincerely,

Rhonda L. Chaffin
Assessor of Property

300 E. Spring St., Room 1  •  Cookeville, TN 38501  •  office (931) 528-8428  •  fax (931) 520-0468
Freddie G. Nelson, Putnam Co Trustee

2008 Property Tax Receipt
*** ORIGINAL COPY ***
Receipt Date: 01/21/2009
--- Duplicate Receipt ---

Di Map Ctl-Mp Gp Parcel SI
19-026-O -026-P -D -026.00- -000
Deed Bk: RB408 Pg: 284 Date: 07/25/2007
Plat Bk: A Pg: 03 Blk: 26

Receipt Number
2008-0025558
Transaction No: 0001

Discount @  0.00 %
Penalty @  0.00 %
ACV Amount  0.00

Base Amt Due  103.00
Paid  103.00

Totals: 103.00  103.00

Recpt Amount: 103.00** Paid In Full **
ACV Amount:  0.00
Amt Tendered: 103.00
Change Due:  0.00

Received Of Pymtyp Amount PymNo
PACESETTERS INCORPORATED CHECK 103.00 163147

Balance Owed As Of 01/21/2009 ** Paid In Full **

2008

103.00
x 5.25%

5.41
+ 103.00

108.41

PACESETTERS INCORPORATED
1434 GIBBONS ROAD
COKEVILLE, TN 38511

FREDDIE G. NELSON, PUTNAM CO. TRUSTEE
FREDDIE G. NELSON, PUTNAM CO TRUSTEE

2008 Property Tax Receipt
Receipt Date: 01/21/2009
--- Duplicate Receipt ---

Prop Addr: GIBBONS ROAD 1434
Subdivision: CANDYLAND ADD 1
Dimensions: 111.17 X 239.93 IRR
Pay Method: CNTER
Initials: DW
Drawer No: 0002
Group Code: 0071
City: 0000
Mortgage: 0

ISD1: 75
ISD2: 75
Tax Rate: 2.7500
Land Value: 15,000
Impmt Value: 94,100
Per Prop Value: 0
Total Value: 109,100
Assess @ 25%: 27,275

2008
750.00
x 5.25%
39.38
+ 750.00
789.38

ACESETTERS INCORPORATED
434 GIBBONS ROAD
COKEVILLE, TN 38506

Balance Owed As Of 01/21/2009
** Paid In Full **

RECEIVED

PAID

2008
750.00

FREDDIE G. NELSON, PUTNAM CO. TRUSTEE
The Chairman asked for discussion on the motion to refund Pacesetters Inc. taxes for the 2008 tax year in the amount of $873.57. There was none.

The Chairman asked the Commissioners to vote on the motion to refund Pacesetters Inc. taxes for the 2008 tax year in the amount of $873.57. The Commissioners voted as follows:

FOR:

Scott Ebersole          Eris Bryant
Tom Short              Sue Neal
David Gentry           Jonathan Williams
Jerry Ford             Daryl Blair
Ron Williamson         Kevin Maynard
Andy Honeycutt         Kim Bradford
Anna Ruth Burroughs    Jim Martin
Terry Randolph         Bob Duncan
Chris Savage           Marsha Bowman
Reggie Shanks          Steve Pierce
Joe Trobaugh           Mike Atwood
Michael Medley         Cathy Reel

The Clerk announced that twenty-four (24) voted for, zero (0) voted against, and zero (0) absent. The motion carried.

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL FOR 25% MATCH MONEY (ESTIMATED AT $37,500) FOR EWP MONEY TO BE USED FOR STREAM DEBRIS REMOVAL WITH FUNDING COMING FROM THE CAPITAL PROJECTS FUND

Commissioner Mike Atwood moved and Commissioner Daryl Blair seconded the motion to approve a 25% match money (estimated at $37,500) for EWP money to be used for stream debris removal with funding coming from the Capital Projects Fund.
<table>
<thead>
<tr>
<th>Fund #</th>
<th>Account #</th>
<th>Account Description</th>
<th>Current Approved Amount</th>
<th>Decrease</th>
<th>Increase</th>
<th>Amount Requested</th>
<th>Amount Expended (Received) YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>#171</td>
<td>55769-339</td>
<td>Matching Share</td>
<td>0</td>
<td></td>
<td></td>
<td>37,500</td>
<td></td>
</tr>
<tr>
<td>#171</td>
<td>#39000</td>
<td>Fund Balance</td>
<td></td>
<td></td>
<td></td>
<td>37,500</td>
<td></td>
</tr>
</tbody>
</table>

Explanation: EWP match money for stream debris removal (due to flood)

Requested By: Kim Blaylock
<table>
<thead>
<tr>
<th>Description</th>
<th>Lat</th>
<th>Long</th>
<th>Location Description</th>
<th>Description of Work</th>
<th>Priority</th>
</tr>
</thead>
<tbody>
<tr>
<td>Site 15</td>
<td>36.23005</td>
<td>85.54551</td>
<td>Knight Chappel</td>
<td>Riprap - consider 2 jetties and a v-wier and debris removal - also ds both sides need riprap ~ 6' high by 20' and 8' by 40'</td>
<td>3</td>
</tr>
<tr>
<td>Site 18 - Start</td>
<td>36.196739</td>
<td>85.584128</td>
<td>Debris Removal Starts at Plunk Whitson Bridge</td>
<td>11,500 Long section of woody debris, cars, trailers, etc.</td>
<td>3</td>
</tr>
<tr>
<td>Site 18 - End</td>
<td>36.222386</td>
<td>85.574219</td>
<td>Debris Removal Ends at Gainesboro Grade Bridge</td>
<td></td>
<td>3</td>
</tr>
</tbody>
</table>

Estimated Cost

No Current Estimate

120,000
The Chairman asked for discussion on the motion to approve the a 25% match money (estimated at $37,500) for EWP money to be used for stream debris removal with funding coming from the Capital Projects Fund. The Commissioners discussed the motion.

**MOTION RE: AMEND THE MOTION TO APPROVE A 25% MATCH MONEY (ESTIMATED AT $40,325) FOR EWP MONEY TO BE USED FOR STREAM DEBRIS REMOVAL WITH FUNDING COMING FROM THE COUNTY GENERAL FUND NOT CAPITAL PROJECTS FUND**

Commissioner Scott Ebersole moved and Commissioner Steve Pierce seconded the motion to amend the motion to approve a 25% match money (estimated at $40,325) for EWP money to be used for stream debris removal with funding coming from the County General Fund not Capital Projects Fund.

The Chairman asked the Commissioners for discussion on the amended motion. The Commissioners discussed the motion.

**MOTION RE: SUBSTITUTE MOTION: TO COMMIT TO 25 % FUNDING IN THE APPROXIMATE AMOUNT OF $40,325 WITH THE FUNDING TO BE DETERMINED LATER**

Commissioner Jonathan Williams moved and Commissioner Ron Williamson seconded with a substitute motion to commit to 25% funding in the approximate amount of $40,325 with the funding to be determined at a later date.

The Chairman asked the Commissioners for further discussion on the substitute motion. The Commissioners discussed the motion.

The Chairman asked the Commissioners to vote on the substitute motion. The Commissioners voted as follows:

FOR:
- Scott Ebersole
- Tom Short
- David Gentry
- Jerry Ford
- Ron Williamson
- Terry Randolph
- Chris Savage
- Reggie Shanks
- Joe Trobaugh
- Jonathan Williams
- Kevin Maynard
- Kim Bradford
- Jim Martin
- Bob Duncan
- Marsha Bowman
- Steve Pierce
- Mike Atwood
- Cathy Reel

AGAINST:
- Andy Honeycutt
- Anna Ruth Burroughs
- Michael Medley
- Eris Bryant
- Sue Neal
- Daryl Blair
The Clerk announced that eighteen (18) voted for, six (6) voted against, and zero (0) absent. The substitute motion carried.

NOMINATING COMMITTEE

REPORT OF SPECIAL COMMITTEES

RESOLUTIONS

ELECTION OF NOTARIES

Commissioner Michael Medley moved and Commissioner Anna Ruth Burroughs seconded the motion to approve the Election of Notaries.

(SEEN ATTACHED)
<table>
<thead>
<tr>
<th>BRANDI ASHBURN</th>
<th>ADELHEID E McWILLIAMS</th>
</tr>
</thead>
<tbody>
<tr>
<td>JUDI BOONE</td>
<td>JOHN A MYERS</td>
</tr>
<tr>
<td>DANIELLE BOST</td>
<td>ASHLEY PEALER</td>
</tr>
<tr>
<td>LINDA J BRADLEY</td>
<td>DANIEL M RADER IV</td>
</tr>
<tr>
<td>CORAL BRASWELL</td>
<td>MELANIE M STEWART</td>
</tr>
<tr>
<td>DANNY DYAL</td>
<td>DORA E TAYLOR</td>
</tr>
<tr>
<td>AMY HOUSTON</td>
<td>SAM T WARREN</td>
</tr>
<tr>
<td>ANGELA R HUNTER</td>
<td>TAMMY J WIGGINS</td>
</tr>
<tr>
<td>PATRICIA KLEIN</td>
<td>SARAH WILLIAMS</td>
</tr>
<tr>
<td>ARNOLD E LEFKOVITZ</td>
<td>LINDA KAY WINTON</td>
</tr>
</tbody>
</table>
The Chairman asked for discussion on the Election of Notaries. There was none.

The Chairman asked the Commissioners to vote on the Election of Notaries. The Commissioners voted as follows:

FOR:

Scott Ebersole        Eris Bryant
Tom Short             Sue Neal
David Gentry          Jonathan Williams
Ron Williamson        Daryl Blair
Andy Honeycutt        Kevin Maynard
Anna Ruth Burroughs   Kim Bradford
Terry Randolph        Jim Martin
Chris Savage          Bob Duncan
Reggie Shanks         Marsha Bowman
Joe Trobaugh          Steve Pierce
Michael Medley        Mike Atwood
                       Cathy Reel

AGAINST:

Jerry Ford

The Clerk announced that twenty-three (23) voted for, one (1) voted against, and zero (0) absent. The motion carried.

OTHER NEW BUSINESS

MOTION RE: APPROVAL OF COUNTY OFFICIALS BONDS AS FOLLOWS:

<table>
<thead>
<tr>
<th>OFFICIAL</th>
<th>BOND AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>FREDDIE NELSON, TRUSTEE</td>
<td>$2,900,000</td>
</tr>
</tbody>
</table>

Commissioner Jim Martin moved and Commissioner Eris Bryant seconded the motion to approve County Officials Bond for Freddie Nelson in the amount of $2,900,000.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion to approve the County Officials Bond for Freddie Nelson, Trustee in the amount of $2,900,000. The motion carried.

ANNOUNCEMENTS AND STATEMENTS

EMPLOYEE OF THE MONTH: NONE

CITIZEN OF THE MONTH: NONE

SPECIAL AWARD FOR DECEMBER 2010: BILLY G. SMITH

(SEE ATTACHED)
SPECIAL AWARD FOR DECEMBER 2010

BILLY G. SMITH

BILLY G. SMITH has been in public service for the past 45 years. It began in the late 60's when he served as a Lieutenant with the local Police Force, followed by three terms as Sheriff. In the mid 70's to mid 80's, he served as Trustee. After a short break he returned to public service as Field Representative for Congressman Bart Gordon, a position which he still holds and will continue until the Congressional Office closes at the end of this year. As Field Representative, he constantly served his community in a variety of ways, such as; providing advice and assistance to constituents in their many problems with Federal entities, participating in the annual ceremonies commemorating our losses in the 9-11 tragedy; the honoring of our veterans for their many years of service, and welcoming our troops back from the wars. He also participated in many Eagle Scout Honor courts that are so important in developing leadership qualities in our young citizens; provided aid in securing a variety of grants, including equipment for fire stations, water lines in the counties, school programs, etc. and, participated in events which encouraged our youth to be good citizens, avoid drugs, and continue their education.
MOTION RE: ADJOURN

Commissioner Michael Medley moved and Commissioner Joe Trobaugh seconded the motion to Adjourn.

The Chairman asked for a voice vote on the motion. The motion carried.
PLANNING COMMITTEE
MINUTES
December 13, 2010
Prepared by Deborah Francis

Jim Martin Present
Tom Short Present
Reggie Shanks Present
Ronald Williamson Absent
Anna Ruth Burroughs Present
Cathy Reel Present

Eris Bryant Present
Kim Bradford Present
Marsha Bowman Present
Jonathan Williams Present
David Gentry Present
Joe Trobaugh Present

Item #1  Policy for the shredding of personal documents

Motion:  Recommends approval of policy for shredding sensitive personal
documents.

Made By: Williams
Seconded: Short

VOICE VOTE  APPROVED

Item #2  Any other business

NONE

ADJOURNED

30
TO: Putnam County Board of Commissioners

FROM: Kim Blaylock, County Executive

DATE: November 30, 2010

RE: Planning Agenda

Listed below are items to be considered by the County’s Planning Committee on Monday, December 13, 2010, at 6:00 PM in the County Commission Chambers at the Courthouse.

1. Consider policy for acceptance of unshredded sensitive personal documents.

2. Any other business that needs to be reviewed by the Planning Committee.
FISCAL REVIEW COMMITTEE
MINUTES
December 13, 2010
Prepared by Deborah Francis

ROLL CALL

Bob Duncan Present Daryl Blair Present
Jerry Ford Present Kevin Maynard Present
Scott Ebersole Present Steve Pierce Present
Terry Randolph Present Mike Atwood Present
Mike Medley Present Sue Neal Present
Andy Honeycutt Absent Chris Savage Present

Item #1 Amendments to the General Purpose School Fund

Motion: Recommends approval of budget amendments to the General Purpose School Fund as presented.

Made By: Neal
Seconded: Medley

VOICE VOTE APPROVED

Item #2 County General Budget Amendments

Motion: Recommends approval of budget amendments to the County General Fund in the amount of $737.

Made By: Neal
Seconded: Maynard

VOICE VOTE APPROVED

Item #3 Funding for concessions/bathrooms at the Baxter T Ball Field

Motion: Recommends approval for $4,500 contribution to the project for the bathrooms/concessions at the Baxter T Ball Field with funding coming from Hotel/Motel Tax reserved.

Made By: Neal
Seconded: Blair

VOICE VOTE APPROVED

Item #4 Pacesetters Inc. Tax refund.
The spreadsheet that was presented was not correct and will be corrected before Full Commission.

Motion: Recommends approval to refund Pacesetters Inc. taxes for 2008 tax year in the amount of $873.57.

Made By: Neal
Seconded: Maynard

VOICE VOTE APPROVED
Item #5  EWP Funds available for stream debris removal. Federal funds that require a 25% match. The estimated match presented is $37,500. An amendment was presented with funding coming from the Capital Projects Fund. The following motion was made after much discussion.

Motion: Recommends approval for match money of 25% (estimated at $37,500) for EWP money to be used for stream debris removal with funding coming from the Capital Projects Fund.

Made By: Medley  Seconded: Blair

VOICE VOTE  APPROVED

Note: Pierce voted "NO"

Item #6  Any other business

NONE

ADJOURNED
Fiscal Review Committee Agenda

listed below are items to be considered by the County’s Fiscal Review Committee on Monday, December 13, 2010, at 5:30 PM in the County Commission Chambers in the Courthouse.

1. Consider budget amendments to the General Purpose School Fund.

2. Consider budget amendments to the County General Fund.

3. Consider approval for $4,500 to be county contribution to the project for the bathrooms/concessions at the Baxter T Ball Field.
   
   Budget amendment using Hotel/Motel Tax enclosed.  
   Total cost $9,000

Kim Blaylock

4. Consider approval of the tax refund (2008) to the Pacesetters Inc. in the amount of $897.79 coming from various funds.

5. Discuss EWP match money for stream debris removal.
   
   Budget amendment to Capital Projects Fund enclosed
   More information will be provided when it becomes available.

Kim Blaylock

6. Any other business that needs to be reviewed by the Fiscal Review Committee.
Nominating Committee Minutes
December 13, 2010
Prepared by Scott Ebersole

Chairman Martin brought the meeting to order at 6:20 pm with the following committee members were present;

Jim Martin
Mike Atwood
Eris Bryant
Bob Duncan
Scott Ebersole

Item #1 Consider 4 appointments to the Clean Commission Board of appeals. This issue was deferred from November’s meeting.

Current Members
Wanda Parrott
Sue Reams
Treva Luke
Arlene Mason

Chairman Martin spoke with all current members and they are willing to serve however they did not know that this committee was still active. He spoke with Jeff Jones to see if we can deactivate this committee and was informed that this is a statutory committee.

Attorney Jones is checking to see if this is something we can deactivate and then activate if there is a need for an appeal.

Commissioner Duncan made a motion that we deactivate this committee per Attorney Jones approval.

Motion passed.

Other business discussed were the upcoming January appointments to the Agriculture Ext committee (3 appointments) and the Parks and Recreation Board.

Chairman Martin will contact Scott Chadwell for his appointments.

No other business needing to be discussed, meeting was adjourned.