

MINUTES
OF
PUTNAM COUNTY COMMISSION
DECEMBER 20, 2010

Prepared by:

Wayne Nabors
Putnam County Clerk
121 S Dixie Avenue
Cookeville, TN 38501

STATE OF TENNESSEE

COUNTY OF PUTNAM

BE IT REMEMBERED: that on December 20, 2010 there was a regular meeting of the Putnam County Board of Commissioners.

There were present and presiding the Chairman Bob Duncan and County Clerk Wayne Nabors.

The Sheriff David Andrews called the meeting to order.

The Chairman Bob Duncan recognized Commissioner Ron Williamson for the Invocation.

The Chairman recognized Commissioner Andy Honeycutt to lead the Pledge to the Flag of the United States of America.

The Chairman asked the Commissioners to signify their presence at the meeting and the following were present:

PRESENT

Scott Ebersole	Eris Bryant
Tom Short	Sue Neal
David Gentry	Jonathan Williams
Jerry Ford	Daryl Blair
Ron Williamson	Kevin Maynard
Andy Honeycutt	Kim Bradford
Anna Ruth Burroughs	Jim Martin
Terry Randolph	Bob Duncan
Chris Savage	Marsha Bowman
Reggie Shanks	Steve Pierce
Joe Trobaugh	Mike Atwood
Michael Medley	Cathy Reel

The Clerk announced that twenty-four (24) were present and zero (0) absent. Therefore, the Chairman declared a quorum.

MOTION RE: APPROVE AGENDA

Commissioner Ron Williamson moved and Commissioner Tom Short seconded the motion to approve the agenda.

(SEE ATTACHED)

AGENDA

PUTNAM COUNTY

BOARD OF COMMISSIONERS

Monthly Awards will be presented at 5:45 PM

Regular Monthly Session
Monday, December 20, 2010 6:00PM

Presiding: Honorable Bob Duncan
Commission Chairman

1. Call to Order - Sheriff David Andrews
2. Invocation *District 4*
3. Pledge to the Flag of the United States of America *District 4*
4. Roll Call - County Clerk Wayne Nabors
5. Approval of the Agenda
6. Approval of the Minutes of Previous Meeting
7. Unfinished Business and Action Thereon by the Board
 - A. Report of Standing Committees
 1. Planning Committee
 2. Fiscal Review Committee
 3. Nominating Committee
 - B. Report of Special Committees
 - C. Other Unfinished Business
8. New Business and Action Thereon by the Board
 - A. Report of Standing Committees
 1. Planning Committee
 - a. Recommends approval of a policy for shredding sensitive personal documents.

2. Fiscal Review Committee

- a. Recommends approval of budget amendments to the General Purpose School Fund as presented.
- b. Recommends approval of budget amendments to the County General Fund in the amount of \$737.
- c. Recommends approval to contribute to the project for the bathrooms/ concessions at the Baxter T Ball Field with funding coming from the Hotel/Motel Tax reserve in the amount of \$4,500.
- d. Recommends approval to refund Pacesetters Inc. taxes for the 2008 tax year in the amount of \$873.57.
- e. Recommends approval for 25% match money (estimated at ~~\$37,500~~ **\$40,325**) for EWP money to be used for stream debris removal with funding coming from the Capital Projects Fund.

3. Nominating Committee

B. Report of Special Committees

C. Resolutions

D. Election of Notaries

E. Other New Business

- 1. Approval of County Officials Bonds as follows:

<u>Official</u>	<u>Bond Amount</u>
Freddie Nelson Trustee	2,900,000

9. Announcements and Statements

10. Adjourn

The Chairman asked for a voice vote on the motion to approve the agenda for the December 20, 2010 meeting of the Putnam County Board of Commissioners. The motion carried.

MOTION RE: APPROVE MINUTES OF THE PREVIOUS MEETING

Commissioner Kevin Maynard moved and Commissioner Anna Ruth Burroughs seconded the motion to approve the minutes of the November 15, 2010 meeting of the Putnam County Board of Commissioners.

The Chairman asked for a voice vote on the motion to approve the minutes of the November 15, 2010 meeting of the Putnam County Board of Commissioners. The motion carried.

UNFINISHED BUSINESS AND ACTION THEREOF BY THE BOARD

REPORT OF STANDING COMMITTEES

PLANNING COMMITTEE: No unfinished business.

FISCAL REVIEW COMMITTEE: No unfinished business.

NOMINATING COMMITTEE:

REPORT OF SPECIAL COMMITTEES: None

OTHER UNFINISHED BUSINESS: None

NEW BUSINESS AND ACTION THEREON BY THE BOARD

REPORT OF STANDING COMMITTEES

PLANNING COMMITTEE

MOTION RE: PLANNING COMMITTEE RECOMMENDS APPROVAL OF A POLICY FOR SHREDDING SENSITIVE PERSONAL DOCUMENTS

Commissioner Eris Bryant moved and Commissioner Joe Trobaugh seconded the motion to approve the policy for shredding sensitive personal documents.

(SEE ATTACHED)

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[Note: The following policy proposal is submitted with amendments (made 12/09/2010) that are consistent with the Commission's previous motion to not accept unshredded documents from non-government sources. It also includes a broader definition of "sensitive documents".]

Policy for Acceptance of Unshredded Sensitive Documents:

Definitions:

"Government Source" – Official documents from government offices or agencies (including but not limited to personnel files, utility records, benefit applications, military records, confidential government files, etc.).

"Non-Government Source" – Documents from private individuals, private businesses or non-profit organizations.

"Sensitive Documents" - Documents which contain personal information, including but not limited to, social security numbers, credit reports, bank account information, military records, personnel files, medical records, insurance documents and/or other any other information which may lead to identity theft should it be wrongly disclosed.

- I. **Documents from a Government Source** - Sensitive documents that are brought to the Putnam County Solid Waste Department from a government source which have not been shredded or otherwise destroyed in a similar manner will be accepted at a previously designated time and shall, immediately upon arrival at the transfer station, be shredded by an employee of the Putnam County Solid Waste Department. The person who delivers said documents to the Solid Waste facility shall remain on the premises and shall visually witness all documents being destroyed.

After the documents have been destroyed, the person who delivered the documents shall sign a release stating that he or she verifies that all the sensitive documents have been destroyed and that Putnam County is released from any liability regarding information contained therein. At no time shall unshredded sensitive documents be handled by inmates, juveniles or adults who are performing community service.

- II. **Documents from a Non-government Source** – Unshredded sensitive documents shall not be accepted from a non-government source.
- III. **Statement of No Responsibility** - Putnam County assumes no responsibility for sensitive documents from any source that are unknowingly accepted as a part of ordinary trash or that are delivered for recycling and not disclosed or discovered as containing sensitive information.

The Chairman asked for discussion on the motion to approve a policy for shredding sensitive personal documents. There was none.

The Chairman asked for a voice vote on the motion to approve the policy for shredding sensitive personal documents. The motion carried.

FISCAL REVIEW COMMITTEE

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE GENERAL PURPOSE SCHOOL FUND AS PRESENTED

Commissioner Mike Atwood moved and Commissioner Jim Martin seconded the motion to approve Budget Amendments to the General Purpose School Fund.

(SEE ATTACHED)

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Department of Education

Putnam County

DR. KATHLEEN M. AIRHART, Director of Schools

Board of Education

Eric Brown, Chairman
Robert Hargis, Vice-Chairman

1400 East Spring Street
Cookeville, Tennessee 38506-4313
Phone (931) 526-9777
FAX (931) 372-0391

Board Members

Dr. Ray Jordon
Jerry Maynard
David McCormick
Dr. Janet Moore

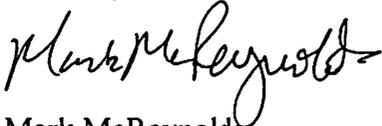
November 30, 2010

Honorable Commissioners
Putnam County Courthouse
Cookeville, TN 38501

Honorable Commissioners:

Please consider approval of the budget amendments to the General Purpose School Fund,
as submitted

Sincerely,



Mark McReynolds
Putnam County Board of Education

Enclosures:

- To budget from BEP Reserve purchase of Intercom System for Cookeville High School.

EXHIBIT
I.C.I.a
12/2/10
tabbles

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: _____

DATE: 2-Dec-10

Item #	Fund #	Account #	Account Description	Current Approved Amount	Increase	Increase	Requested Approval Amount
1	141	34386	Reserve for Basic Education Program	394,128.00	19,635.00		413,763.00
2	141	72620-790	Other Equipment			19,635.00	19,635.00
				394,128.00	19,635.00	19,635.00	433,398.00

Explanation: Budget from BEP Reserve purchase of Intercom System for Cookeville High School

Requested by: _____
Supervisor

Recommended for Approval: Kathleen M. Ault 11-19-10
Official / Department Head

Reviewed by: Mark McFarland 11/19/2010
Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: _____

Action by County Commission: Approved Not Approved Date: _____

 RECEIVED
11/19/10
[Signature]

The Chairman asked for discussion on the motion to approve Budget Amendments to the General Purpose School Fund. There was none.

The Chairman asked the Commissioners to vote on the motion to approve Budget Amendments to the General Purpose School Fund. The Commissioners voted as follows:

FOR:

Scott Ebersole	Eris Bryant
Tom Short	Sue Neal
David Gentry.	Jonathan Williams
Jerry Ford	Daryl Blair
Ron Williamson	Kevin Maynard
Andy Honeycutt	Kim Bradford
Anna Ruth Burroughs	Jim Martin
Terry Randolph	Bob Duncan
Chris Savage	Marsha Bowman
Reggie Shanks	Steve Pierce
Joe Trobaugh	Mike Atwood
Michael Medley	Cathy Reel

The Clerk announced that twenty-four (24) voted for, zero (0) voted against, and zero (0) absent. The motion carried.

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF THE BUDGET AMENDMENTS TO THE COUNTY GENERAL FUND IN THE AMOUNT OF \$737

Commissioner Mike Atwood moved and Commissioner Eris Bryant seconded the motion to approve Budget Amendments to the County General Fund in the amount of \$737.

(SEE ATTACHED)

Putnam County Budget Amendment/Transfer Authorization Form

Department: County General Fund

Date: November 30, 2010

<u>Fund #</u>	<u>Account #</u>	<u>Account Description</u>	<u>Current Approved Amount</u>	<u>Decrease</u>	<u>Increase</u>	<u>Amount Requested</u>	<u>Amount Expended</u>
TRUSTEE OFFICE							
101	52400-435	Office Supplies	13,775	737		13,038	8,722
101	52400-508	Premiums	3,500		737	4,237	3,415
CLERK & MASTER							
101	53400-508	Premiums	500	150		350	350
101	53400-320	Dues	650		300	950	516
101	53400-332	Legal Notices	1,000	150		850	850

*Deferred action
Only \$737 - approved*

Explanation: See letters from Officials

Requested By:
 Freddie Nelson-Trustee
 Linda Reeder - Clerk & Master

Thirteenth Judicial District

RONALD THURMAN
CHANCELLOR

STATE OF TENNESSEE
PUTNAM COUNTY JUSTICE CENTER
421 E. SPRING ST., SUITE 1C38
COOKEVILLE, TENNESSEE 38501
(931) 526-6321 • Fax: (931) 526-1914

LINDA F. REEDER
CLERK & MASTER

November 3, 2010

TO: DEBBY FRANCIS
FROM: LINDA REEDER (CHANCERY COURT 53400)
SUBJECT: TRANSFERRING FUNDS FROM LINE ITEMS

There is a \$300.00 renewal fee for all county officials who are Certified Public Administrators which is due in November. I did not know this fee would be due in this fiscal year and did not add it in my budget; however, I do have money that can be transferred to take care of this fee.

I would like to request that \$150.00 be transferred from 53400-508 Prem. on Corp. Surety Bonds to 53400-320 Dues and Memberships and \$150.00 be transferred from 53400-332 Legal Notices/Recording & Court Costs to 53400-320 Dues and Memberships.

This request would be greatly appreciated.

Thank you.





Putnam County Trustee
Room #2, Courthouse
300 East Spring Street
Cookeville, TN. 38501
(931) 526-8845
Fax (931) 525-6393

NOVEMBER 15,2010

TO WHOM IT MAY CONCERN:

PLEASE TRANSFER FROM LINE ITEM 435 INTO LINE ITEM 508
AMOUNT OF 737.

THIS TRANSFER IS DUE TO THE INCREASE IN BOND LIMIT FROM
THE STATE WHICH INCREASE THE AMOUNT OF BOND WE HAD TO
PAY.

THANK YOU,

FREDDIE G. NELSON

The Chairman asked for discussion on the motion to approve the Budget Amendments to the to the County General Fund in the amount of \$737. There was none.

The Chairman asked the Commissioners to vote on the motion to approve Budget Amendments to the County General Fund in the amount of \$737. The Commissioners voted as follows:

FOR:

Scott Ebersole	Eris Bryant
Tom Short	Sue Neal
David Gentry	Jonathan Williams
Jerry Ford	Daryl Blair
Ron Williamson	Kevin Maynard
Andy Honeycutt	Kim Bradford
Anna Ruth Burroughs	Jim Martin
Terry Randolph	Bob Duncan
Chris Savage	Marsha Bowman
Reggie Shanks	Steve Pierce
Joe Trobaugh	Mike Atwood
Michael Medley	Cathy Reel

The Clerk announced that twenty-four (24) voted for, zero (0) voted against, and zero (0) absent. The motion carried.

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL TO CONTRIBUTE TO THE PROJECT FOR THE BATHROOMS/CONCESSIONS AT THE BAXTER T BALL FIELD WITH FUNDING COMING FROM THE HOTEL/MOTEL TAX RESERVE IN THE AMOUNT OF \$4,500

Commissioner Mike Atwood moved and Commissioner Eris Bryant seconded the motion to approve the contribution to the project for the bathrooms/concessions at the Baxter T Ball Field with funding coming from the Hotel/Motel Tax Reserve in the amount of \$4,500.

(SEE ATTACHED)

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Putnam County Budget Amendment/Transfer Authorization Form

Department: County General Fund

Date: October 28, 2010

<u>Fund #</u>	<u>Account #</u>	<u>Account Description</u>	<u>Current Amount</u>	<u>Decrease</u>	<u>Increase</u>	<u>Requested</u>	<u>Amount Expended</u>
		Parks & Recreation					
101	56700-791	Other Construction	0		4,500	4,500	0
101	#35110	Hotel Motel Reserve	213,133 reserve as of 6-30-10	4,500			

Explanation: For 1/2 of project for the bathrooms/concessions at the Baxter T Ball Field

Requested By:
Kim Blaylock

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The Chairman asked for discussion on the motion to approve the contribution to the project for the bathrooms/concessions at the Baxter T Ball Field with funding coming from the Hotel/Motel Tax reserve in the amount of \$4,500. There was none.

The Chairman asked the Commissioners to vote on the motion to approve the contribution to the project for the bathrooms/concessions at the Baxter T Ball Field with funding coming from the Hotel/Motel Tax reserve in the amount of \$4,500. The Commissioners voted as follows:

FOR:

Scott Ebersole	Eris Bryant
Tom Short	Sue Neal
David Gentry	Jonathan Williams
Jerry Ford	Daryl Blair
Ron Williamson	Kevin Maynard
Andy Honeycutt	Kim Bradford
Anna Ruth Burroughs	Jim Martin
Terry Randolph	Bob Duncan
Chris Savage	Marsha Bowman
Reggie Shanks	Steve Pierce
Joe Trobaugh	Mike Atwood
Michael Medley	Cathy Reel

The Clerk announced that twenty-four (24) voted for, zero (0) voted against, and zero (0) absent. The motion carried.

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL TO REFUND PACESETTERS INC. TAXES FOR THE 2008 TAX YEAR IN THE AMOUNT OF \$837.57

Commissioner Mike Atwood moved and Commissioner Jim Martin seconded the motion to approve a refund to Pacesetters Inc. taxes for the 2008 tax year in the amount of \$837.57.

(SEE ATTACHED)

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REFUND ON TAXES
AS PER TRUSTEE AND PROPERTY ASSESSOR

Refund from 2008 Tax Year

	<u>COUNTY GENERAL</u>	<u>SCHOOLS</u>	<u>ROADS</u>	<u>DEBT SERVICE</u>	<u>SOLID WASTE</u>	<u>INDIECON</u>	<u>CAPITAL PRJ.</u>	<u>TOTAL</u>
Pacesetters Inc.	295.43	298.60	28.59	168.36	168.36	9.53	6.35	\$873.57
Map 26P-D-26.00 & Map 26P-D-27.00								

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CORRECTED COPY PER FISCAL REVIEW



Rhonda L. Chaffin
Putnam County Assessor of Property

November 10, 2010

Mrs. Debby Francis
Budget Coordinator
Putnam County Executive Office

Dear Debby:

The State Board of Equalization (SBOE) has determined that 2 properties belonging to Pacesetters Incorporated should be exempt effective 1-1-2008. We received the exemption status in our office 11-9-2010.

Once the Trustees office closed the 2008 tax roll no changes can be made so the refund will need to be approved from the County Commission.

I have attached the forms from the SBOE for the county commission's files.

Map 26P-D-26.00 would receive a total refund for 2008 tax year of	\$108.41
Map 26P-D-27.00 would receive a total refund for 2008 tax year of	\$789.38

Corrected total \$ 873.57

The county commission by law is required to pay interest for the monies that Pacesetters paid. The prime interest rate for 2008 minus 2 points is 5.25%.

If you have any questions, please feel free to contact me.

Sincerely,

Rhonda L. Chaffin
Rhonda L. Chaffin
Assessor of Property

Freddie G. Nelson, Putnam Co Trustee

2008 Property Tax Receipt

*** ORIGINAL COPY ***

Receipt Number

Receipt Date: 01/21/2009

2008-0025558

--- Duplicate Receipt ---

Transaction No: 0001

Prop Addr: GIBBONS ROAD

Di Map Ctl-Mp Gp Parcel SI

19-026-O -026-P -D -026.00- -000

Subdivision: CANDYLAND ADD 1

Deed Bk: RB408 Pg: 284 Date: 07/25/2007

Dimensions: 126.29 X 216.93

Plat Bk: A Pg: 83 Blk: Lot: 26

Pay Method: CNTER *****

IRR ***** Receipt Amount

Initials: DW * * * * *

103.00

Drawer No: 0002 * * * * *

*Discount @ %

Group Code: * * * * *

0.00

County: 0071 *****

*Penalty @ %

City: 0000 * * * * *

0.00

Mortgage: * * * * *

ACV Amount

SSD1: * * * * *

0.00

SSD2: *****

Tax Rate: 2.7500

01/21/2009

Base Amt Due

Paid

Land Value: 15,000

NET PROPERTY TAX

103.00

103.00

Impmt Value: 0

Per Prop Value: 0

Total Value: 15,000

Assess @ 25%: 3,750

Totals:

103.00

103.00

Deed Acres: 0.00

Calc Acres: 0.0

Rcpt Amount:

103.00** Paid In Full **

ACV Amount:

0.00

Amt Tendered:

103.00

Change Due:

0.00

Received Of

Pymtyp

Amount

PymNo

PACESETTERS INCORPORATED

CHECK

103.00 163147

PACESETTERS INCORPORATED

1434 GIBBONS ROAD
COOKEVILLE, TN 38501

Balance Owed As Of 01/21/2009

0.00

** Paid In Full **

FREDDIE G. NELSON, PUTNAM CO. TRUSTEE

Page 1

PAID

2008

103.00

x 5.25%

5.41

+ 103.00

108.41

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Freddie G. Nelson, Putnam Co Trustee

2008 Property Tax Receipt

*** ORIGINAL COPY ***

Receipt Number

Receipt Date: 01/21/2009

2008-0025559

--- Duplicate Receipt ---

Transaction No: 0001

Di	Map	Ctl-Mp	Gp	Parcel	SI		
		19-026-P	-026-P	-D	-027.00-	-000	
		Deed Bk:	RB408	Pg:	284	Date:	07/25/2007
		Plat Bk:	A	Pg:	83	Blk:	Lot: 27

Prop Addr: GIBBONS ROAD 1434

Subdivision: CANDYLAND ADD 1

Dimensions: 111.17 X 239.93 IRR

Pay Method: CNTER ***** Receipt Amount

Initials: DW * * * * * 750.00

Drawer No: 0002 * * * * * *Discount @ %

Group Code: * * * * * 0.00

County: 0071 ***** * * * * * Penalty @ %

City: 0000 * * * * * 0.00

Mortgage: * * * * * ACV Amount

BSD1: * * * * * 0.00

BSD2: ***** * * * * *

Tax Rate: 2.7500 01/21/2009 Base Amt Due Paid

Land Value: 15,000 NET PROPERTY TAX 750.00 750.00

Impmt Value: 94,100

Per Prop Value: 0

Total Value: 109,100

Assess @ 25%: 27,275

Deed Acres: 0.00

Calc Acres: 0.0

Totals: 750.00 750.00

Rcpt Amount: 750.00** Paid In Full **

ACV Amount: 0.00

Amt Tendered: 750.00

Change Due: 0.00

Received Of Pymtyp Amount PymNo
PACESETTERS INCORPORATED CHECK 750.00 163147

PACESETTERS INCORPORATED

434 GIBBONS ROAD
COKEVILLE, TN 38506

Balance Owed As Of 01/21/2009 0.00
** Paid In Full **

FREDDIE G. NELSON, PUTNAM CO. TRUSTEE

Page 1

2008
750.00
X 5.25%

39.38
+ 750.00

789.38

The Chairman asked for discussion on the motion to refund Pacesetters Inc. taxes for the 2008 tax year in the amount of \$873.57. There was none.

The Chairman asked the Commissioners to vote on the motion to refund Pacesetters Inc. taxes for the 2008 tax year in the amount of \$873.57. The Commissioners voted as follows:

FOR:

Scott Ebersole	Eris Bryant
Tom Short	Sue Neal
David Gentry	Jonathan Williams
Jerry Ford	Daryl Blair
Ron Williamson	Kevin Maynard
Andy Honeycutt	Kim Bradford
Anna Ruth Burroughs	Jim Martin
Terry Randolph	Bob Duncan
Chris Savage	Marsha Bowman
Reggie Shanks	Steve Pierce
Joe Trobaugh	Mike Atwood
Michael Medley	Cathy Reel

The Clerk announced that twenty-four (24) voted for, zero (0) voted against, and zero (0) absent. The motion carried.

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL FOR 25% MATCH MONEY (ESTIMATED AT \$37,500) FOR EWP MONEY TO BE USED FOR STREAM DEBRIS REMOVAL WITH FUNDING COMING FROM THE CAPITAL PROJECTS FUND

Commissioner Mike Atwood moved and Commissioner Daryl Blair seconded the motion to approve a 25% match money (estimated at \$37,500) for EWP money to be used for stream debris removal with funding coming from the Capital Projects Fund.

(SEE ATTACHED)

Putnam County Budget Amendment/Transfer Authorization Form

Department Capital Projects Fund

Date: March 3, 2010

<u>Fund #</u>	<u>Account #</u>	<u>Account Description</u>	<u>Current Approved Amount</u>	<u>Decrease</u>	<u>Increase</u>	<u>Amount Requested</u>	<u>Amount Expended (Received) YTD</u>
#171	55759-339	Matching Share	0		37,500		
#171	#39000	Fund Balance		37,500			

Explanation: EWP match money for stream debris removal (due to flood)

Requested By:
Kim Blaylock

Estimated Cost

No Current Estimate

120,000

Description	Lat	Long	Location Description	Description of Work	Priority
Site 15	36.23005	85.54551	Knight Chappel	Riprap - consider 2 jetties and a v-wier and debris removal - also ds both sides need riprap ~ 6' high by 20' and 8' by 40'	3
Site 18 - Start	36.196739	85.584128	Debris Removal Starts at Plunk Whitson Bridge	11,500 Long section of woody debris, cars, trailers, ect.	3
Site 18 - End	36.222386	85.574219	Debris Removal Ends at Gainesboro Grade Bridge		3

\$

The Chairman asked for discussion on the motion to approve the a 25% match money (estimated at \$37,500) for EWP money to be used for stream debris removal with funding coming from the Capital Projects Fund. The Commissioners discussed the motion.

MOTION RE: AMEND THE MOTION TO APPROVE A 25% MATCH MONEY (ESTIMATED AT \$40,325) FOR EWP MONEY TO BE USED FOR STREAM DEBRIS REMOVAL WITH FUNDING COMING FROM THE COUNTY GENERAL FUND NOT CAPITAL PROJECTS FUND

Commissioner Scott Ebersole moved and Commissioner Steve Pierce seconded the motion to amend the motion to approve a 25% match money (estimated at \$40,325) for EWP money to be used for stream debris removal with funding coming from the County General Fund not Capital Projects Fund.

The Chairman asked the Commissioners for discussion on the amended motion. The Commissioners discussed the motion.

MOTION RE: SUBSTITUTE MOTION: TO COMMIT TO 25 % FUNDING IN THE APPROXIMATE AMOUNT OF \$40,325 WITH THE FUNDING TO BE DETERMINED LATER

Commissioner Jonathan Williams moved and Commissioner Ron Williamson seconded with a substitute motion to commit to 25% funding in the approximate amount of \$40,325 with the funding to be determined at a later date.

The Chairman asked the Commissioners for further discussion on the substitute motion. The Commissioners discussed the motion.

The Chairman asked the Commissioners to vote on the substitute motion. The Commissioners voted as follows:

FOR:

Scott Ebersole
Tom Short
David Gentry
Jerry Ford
Ron Williamson
Terry Randolph
Chris Savage
Reggie Shanks
Joe Trobaugh

Jonathan Williams
Kevin Maynard
Kim Bradford
Jim Martin
Bob Duncan
Marsha Bowman
Steve Pierce
Mike Atwood
Cathy Reel

AGAINST:

Andy Honeycutt
Anna Ruth Burroughs
Michael Medley

Eris Bryant
Sue Neal
Daryl Blair

The Clerk announced that eighteen (18) voted for, six (6) voted against, and zero (0) absent. The substitute motion carried.

NOMINATING COMMITTEE

REPORT OF SPECIAL COMMITTEES

RESOLUTIONS

ELECTION OF NOTARIES

Commissioner Michael Medley moved and Commissioner Anna Ruth Burroughs seconded the motion to approve the Election of Notaries.

(SEE ATTACHED)

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PUTNAM COUNTY CLERK
WAYNE NABORS COUNTY CLERK
P.O. BOX 220
COOKEVILLE TN 38503
Telephone 931-526-7106
Fax 931-372-8201

Notaries to be elected December 20,2010

BRANDI ASHBURN	ADELHEID E MCWILLIAMS
JUDI BOONE	JOHN A MYERS
DANIELLE BOST	ASHLEY PEALER
LINDA J BRADLEY	DANIEL M RADER IV
CORAL BRASWELL	MELANIE M STEWART
DANNY DYAL	DORA E TAYLOR
AMY HOUSTON	SAM T WARREN
ANGELA R HUNTER	TAMMY J WIGGINS
PATRICIA KLEIN	SARAH WILLIAMS
ARNOLD E LEFKOVITZ	LINDA KAY WINTON

The Chairman asked for discussion on the Election of Notaries. There was none.

The Chairman asked the Commissioners to vote on the Election of Notaries. The Commissioners voted as follows:

FOR:

Scott Ebersole	Eris Bryant
Tom Short	Sue Neal
David Gentry	Jonathan Williams
Ron Williamson	Daryl Blair
Andy Honeycutt	Kevin Maynard
Anna Ruth Burroughs	Kim Bradford
Terry Randolph	Jim Martin
Chris Savage	Bob Duncan
Reggie Shanks	Marsha Bowman
Joe Trobaugh	Steve Pierce
Michael Medley	Mike Atwood
	Cathy Reel

AGAINST:

Jerry Ford

The Clerk announced that twenty-three (23) voted for, one (1) voted against, and zero (0) absent. The motion carried.

OTHER NEW BUSINESS

MOTION RE: APPROVAL OF COUNTY OFFICIALS BONDS AS FOLLOWS:

<u>OFFICIAL</u>	<u>BOND AMOUNT</u>
FREDDIE NELSON, TRUSTEE	\$2,900,000

Commissioner Jim Martin moved and Commissioner Eris Bryant seconded the motion to approve County Officials Bond for Freddie Nelson in the amount of \$2,900,000.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion to approve the County Officials Bond for Freddie Nelson, Trustee in the amount of \$2,900,000. The motion carried.

ANNOUNCEMENTS AND STATEMENTS

EMPLOYEE OF THE MONTH: NONE

CITIZEN OF THE MONTH: NONE

**SPECIAL AWARD FOR DECEMER 2010: BILLY G. SMITH
(SEE ATTACHED)**

SPECIAL AWARD FOR DECEMBER 2010

BILLY G. SMITH

BILLY G. SMITH has been in public service for the past 45 years. It began in the late 60's when he served as a Lieutenant with the local Police Force, followed by three terms as Sheriff. In the mid 70's to mid 80's, he served as Trustee. After a short break he returned to public service as Field Representative for Congressman Bart Gordon, a position which he still holds and will continue until the Congressional Office closes at the end of this year. As Field Representative, he constantly served his community in a variety of ways, such as; providing advice and assistance to constituents in their many problems with Federal entities, participating in the annual ceremonies commemorating our losses in the 9-11 tragedy; the honoring of our veterans for their many years of service, and welcoming our troops back from the wars. He also participated in many Eagle Scout Honor courts that are so important in developing leadership qualities in our young citizens; provided aid in securing a variety of grants, including equipment for fire stations, water lines in the counties, school programs, etc. and, participated in events which encouraged our youth to be good citizens, avoid drugs, and continue their education.

MOTION RE: ADJOURN

Commissioner Michael Medley moved and Commissioner Joe Trobaugh seconded the motion to Adjourn.

The Chairman asked for a voice vote on the motion. The motion carried.

**PLANNING COMMITTEE
MINUTES**

December 13, 2010
Prepared by Deborah Francis

Jim Martin	Present	Eris Bryant	Present
Tom Short	Present	Kim Bradford	Present
Reggie Shanks	Present	Marsha Bowman	Present
Ronald Williamson	Absent	Jonathan Williams	Present
Anna Ruth Burroughs	Present	David Gentry	Present
Cathy Reel	Present	Joe Trobaugh	Present

Item #1 *Policy for the shredding of personal documents*

Motion: **Recommends approval of policy for shredding sensitive personal documents.**

Made By: Williams
Seconded: Short

VOICE VOTE

APPROVED

Item #2 *Any other business*

NONE

ADJOURNED

PLANNING COMMITTEE

TO: Putnam County Board of Commissioners

FROM: Kim Blaylock, County Executive

DATE: November 30, 2010

RE: Planning Agenda

Listed below are items to be considered by the County's Planning Committee on Monday, December 13, 2010, at 6:00 PM in the County Commission Chambers at the Courthouse.

1. Consider policy for acceptance of unshredded sensitive personal documents.
2. Any other business that needs to be reviewed by the Planning Committee.

Item #5

EWP Funds available for stream debris removal. Federal funds that require a 25% match. The estimated match presented is \$37,500. An amendment was presented with funding coming from the Capital Projects Fund. The following motion was made after much discussion.

Motion: Recommends approval for match money of 25% (estimated at \$37,500) for EWP money to be used for stream debris removal with funding coming from the Capital Projects Fund.

Made By: Medley
Seconded: Blair

VOICE VOTE

APPROVED

Note: Pierce voted "NO"

Item #6 Any other business

NONE

ADJOURNED

SCAL REVIEW AGENDA

TO: Putnam County Board of Commissioners

FROM: Kim Blaylock, County Executive

DATE: November 30, 2010

RE: Fiscal Review Committee Agenda

Itemized below are items to be considered by the County's Fiscal Review Committee on Monday, December 13, 2010, at 5:30 PM in the County Commission Chambers in the Courthouse.

- 1. Consider budget amendments to the General Purpose School Fund.
- 2. Consider budget amendments to the County General Fund.
- 3. Consider approval for \$4,500 to be county contribution to the project for the bathrooms/concessions at the Baxter T Ball Field.
Budget amendment using Hotel/Motel Tax enclosed. Total cost \$9,000
 Kim Blaylock
- 4. Consider approval of the tax refund (2008) to the Pacesetters Inc. in the amount of \$897.79 coming from various funds.
- 5. Discuss EWP match money for stream debris removal.
Budget amendment to Capital Projects Fund enclosed
More information will be provided when it becomes available.
 Kim Blaylock
- 6. Any other business that needs to be reviewed by the Fiscal Review Committee.

Nominating Committee Minutes
December 13, 2010
Prepared by Scott Ebersole

Chairman Martin brought the meeting to order at 6:20 pm with the following committee members were present;

Jim Martin
Mike Atwood
Eris Bryant
Bob Duncan
Scott Ebersole

Item #1 Consider 4 appointments to the Clean Commission Board of appeals. This issue was deferred from November's meeting.

Current Members

Wanda Parrott
Sue Reams
Treva Luke
Arlene Mason

Chairman Martin spoke with all current members and they are willing to serve however they did not know that this committee was still active. He spoke with Jeff Jones to see if we can deactivate this committee and was informed that this is a statutory committee.

Attorney Jones is checking to see if this is something we can deactivate and then activate if there is a need for an appeal.

Commissioner Duncan made a motion that we deactivate this committee per Attorney Jones approval.

Motion passed.

Other business discussed were the upcoming January appointments to the Agriculture Ext committee (3 appointments) and the Parks and Recreation Board.

Chairman Martin will contact Scott Chadwell for his appointments.

No other business needing to be discussed, meeting was adjourned.