

MINUTES
OF
PUTNAM COUNTY COMMISSION
APRIL 18, 2011

Prepared by:

Wayne Nabors
Putnam County Clerk
121 S Dixie Avenue
Cookeville, TN 38501

STATE OF TENNESSEE

COUNTY OF PUTNAM

BE IT REMEMBERED: that on April 18, 2011 there was a regular meeting of the Putnam County Board of Commissioners.

There were present and presiding the Chairman Bob Duncan and County Clerk Wayne Nabors.

The Sheriff David Andrews called the meeting to order.

The Chairman Bob Duncan recognized Jeremiah Tatum, Minister of the Willow Avenue Church of Christ for the Invocation.

The Chairman recognized Commissioner Eris Bryant to lead the Pledge to the Flag of the United States of America.

The Chairman asked the Commissioners to signify their presence at the meeting and the following were present:

PRESENT

Scott Ebersole	Eris Bryant
Tom Short	Sue Neal
David Gentry	Jonathan Williams
Jerry Ford	Daryl Blair
Ron Williamson	Kevin Maynard
Andy Honeycutt	Kim Bradford
Anna Ruth Burroughs	Jim Martin
Terry Randolph	Bob Duncan
Chris Savage	Marsha Bowman
Reggie Shanks	Steve Pierce
Joe Trobaugh	Mike Atwood
Michael Medley	Cathy Reel

The Clerk announced that twenty-four (24) were present and zero (0) absent. Therefore, the Chairman declared a quorum.

MOTION RE: APPROVE AGENDA

Commissioner Jim Martin moved and Commissioner Jonathan Williams seconded the motion to approve the agenda.

(SEE ATTACHED)

AGENDA PUTNAM COUNTY BOARD OF COMMISSIONERS

Monthly Awards will be presented at 5:45 PM

**Regular Monthly Session
Monday, April 18, 2011 6:00PM**

**Presiding: Honorable Bob Duncan
Commission Chairman**

- 1. Call to Order - Sheriff David Andrews**
- 2. Invocation** *District 8*
- 3. Pledge to the Flag of the United States of America** *District 8*
- 4. Roll Call - County Clerk Wayne Nabors**
- 5. Approval of the Agenda**
- 6. Approval of the Minutes of Previous Meeting**
- 7. Unfinished Business and Action Thereon by the Board**
 - A. Report of Standing Committees**
 1. Planning Committee
 2. Fiscal Review Committee
 3. Nominating Committee
 - B. Report of Special Committees**
 - C. Other Unfinished Business**
- 8. New Business and Action Thereon by the Board**

A. Report of Standing Committees

1. Planning Committee

- a. Recommends approval of declarations of surplus property for the Highway, Solid Waste, Sheriff, and the Assessor of Property's Offices.
- b. Recommends approval of the Annual State Aid Work program that is financed under the State Aid Highway Program.

2. Fiscal Review Committee

- a. Recommends approval of budget amendments to the General Purpose School Fund as presented.
- b. Recommends approval of the resolution approving the 2011-2016 Reappraisal Plan as presented by Assessor of Property Rhonda Chaffin.
- c. Recommends approval of a joint venture with the City of Cookeville and Putnam County for the Putnam County Library.

3. Nominating Committee

- a. Recommends approval to abolish the Board of Health Committee.
- b. Hear an update on the Redistricting Committee.

B. Report of Special Committees

C. Resolutions

D. Election of Notaries

E. Other New Business

9. Announcements and Statements

10. Adjourn

The Chairman asked for a voice vote on the motion to approve the agenda for the April 18, 2011 meeting of the Putnam County Board of Commissioners. The motion carried.

MOTION RE: APPROVE MINUTES OF THE PREVIOUS MEETING

Commissioner Kevin Maynard moved and Commissioner Eris Bryant seconded the motion to approve the minutes of the March 21, 2011 meeting of the Putnam County Board of Commissioners.

The Chairman asked for a voice vote on the motion to approve the minutes of the March 21, 2011 meeting of the Putnam County Board of Commissioners. The motion carried.

UNFINISHED BUSINESS AND ACTION THEREOF BY THE BOARD

REPORT OF STANDING COMMITTEES

PLANNING COMMITTEE: No unfinished business.

FISCAL REVIEW COMMITTEE: No unfinished business.

NOMINATING COMMITTEE: No unfinished business.

REPORT OF SPECIAL COMMITTEES: None

OTHER UNFINISHED BUSINESS: None

NEW BUSINESS AND ACTION THEREON BY THE BOARD

REPORT OF STANDING COMMITTEES

PLANNING COMMITTEE

MOTION RE: PLANNING COMMITTEE RECOMMENDS APPROVAL OF DECLARATIONS OF SURPLUS PROPERTY FOR THE HIGHWAY, SOLID WASTE, SHERIFF, AND THE ASSESSOR OF PROPERTY'S OFFICES

Commissioner Eris Bryant moved and Commissioner Jim Martin seconded the motion to approve the declarations of surplus property for the Highway, Solid Waste, Sheriff, and the Assessor of Property's Offices.

(SEE ATTACHED)

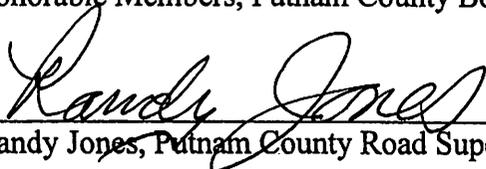
Putnam County Highway Department

505 East Veterans Drive

Cookeville, Tennessee 38501

(931) 526-9124 • (931) 526-4864 • Fax: (931) 520-7637

To: Honorable Members, Putnam County Board of Commissioners



From: Randy Jones, Putnam County Road Supervisor

Date: April 18, 2011

RE: Surplus Property

I wish to declare the following equipment surplus property. I plan to sale the equipment and purchase equipment more useful to the department.

1. Rogers 35 Ton Detachable Neck Lowboy with a Honda Hydraulic System
VIN# 1RB-H4620-6-6AR24883
2. Cat Bulldozer, Model D6D, VIN# 01X09367, (4,115 hours)
3. Cat Loader, Model 963C, VIN# BMA05648, (592 hours)

TO: HONORABLE KIM BLAYLOCK &
HONORABLE COUNTY COMMISSIONERS

FROM: SHERIFF DAVID K ANDREWS

SUBJECT: SALE OF SURPLUS EQUIPMENT

DATE: 28 MARCH 2011

THE PUTNAM COUNTY SHERIFF DEPT REQUEST
TO SELL AT PUBLIC ACUTION THE FOLLOWING
SURPLUS EQUIPMENT

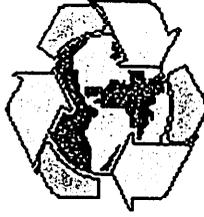
ALL THIS EQUIPMENT HAS BEEN TAKEN OFF THE
ROAD BECAUSE OF AGE, MILES, AND COST OR
REPAIRS

1) 1999 CHEVOLET TAHOE (OLD K-9 UNIT)
VIN# 1GNEC13R2XR117704

2) 1988 FORD VAN (OLD UNDER COVER UNIT)
VIN# 1FTJE34H3JHB90046

THANK

SHERIFF DAVID K ANDREWS



Putnam County Solid Waste Department

Director-Keith Street, Assistant Director-Jerry Randolph, Office Manager-Patty Masters
1846 S. Jefferson Ave. Cookeville, TN 38506 Phone: 931-528-3884 Fax: 931-520-3428

To: Kim Blaylock, County Executive
Sheriff David Andrews
County Commissioners

From: Keith Street

Subject: Sale of Vehicles

- 1.) 1994 Chevy ½ ton Pick-up truck, V-6, Auto, 110,293 miles, Blue in color,
Vin# 1GCEC14Z9RZ226266 (decent truck, is to light for our use)
- 2.) 1993 Ford F-350 Flatbed Truck, 7.3 Diesel, Auto, 146,686 miles, White in color,
Vin # 1FDK37MOPNB15837 (Bad Transmission and No brakes)
- 3.) 1991 Ford F-350 Dump truck, 7.3 Diesel, Auto, 117,729 miles, Green in color,
Vin# 1FDKF37M2MNBO 3281 (Bad Transmission)
- 4.) 1991 Ford F350 Box Truck, 7.3 Diesel, Auto, 161468 miles, White in color, Vin#
1FDKF37M4MNBO3279 (Cosmetic)
- 5.) 1976 Mack R-600 Tractor Truck, ? miles, Red in color, Cummins
Diesel Max Torque, Twin Stick Transmission, Vin# R686ST12015
(Pumps oil)

Thank You,

A handwritten signature in black ink that reads "Keith Street".

Keith Street, Director
Putnam County Solid Waste



Rhonda L. Chaffin
Putnam County Assessor of Property

April 5, 2011

Mrs. Debby Francis
Budget Coordinator
Putnam County Executive Office

Dear Debby:

Please present to the Putnam County Board of Commissioners the following two vehicles to add to the next county public auction sale.

2G1WL52M3T9202901 1996 Chevy Lumina 168,288 miles

1G4AG55M3T6431213 1996 Buick Century 86,355 miles

If you have any questions, please feel free to contact me.

Sincerely,

Rhonda L. Chaffin
Assessor of Property

The Chairman asked for discussion on the motion to approve the declarations of surplus property for the Highway, Solid Waste, Sheriff, and the Assessor of Property's Offices. There was no discussion.

The Chairman asked for a voice vote on the motion to approve the declarations of surplus property for the Highway, Solid Waste, Sheriff and the Assessor of Property's Office. The motion carried.

MOTION RE: THE PLANNING COMMITTEE RECOMMENDS APPROVAL OF THE ANNUAL STATE AID WORK PROGRAM THAT IS FINANCED UNDER THE STATE AID HIGHWAY PROGRAM

Commissioner Eris Bryant moved and Commissioner Sue Neal seconded the motion to approve the Annual State Aid Work Program that is financed under the State Aid Highway Program.

(SEE ATTACHED)

Putnam County Highway Department

505 East Veterans Drive
Cookeville, TN 38501

TO: HONORABLE MEMBERS, PUTNAM COUNTY BOARD OF COMMISSIONERS

RE: ANNUAL STATE-AID WORK PROGRAM FOR 2010-2011

DATE: APRIL, 2011 MEETING



FROM: RANDY JONES, PUTNAM COUNTY ROAD SUPERVISOR

THE COUNTY UNIFORM ROAD LAW (AT. C. A. 54-7-111) REQUIRES THE CHIEF ADMINISTRATIVE OFFICER OF THE HIGHWAY DEPARTMENT TO SUBMIT TO THE COUNTY LEGISLATIVE BODY AND TO THE T. D. O. T., AN ANNUAL WORK PROGRAM TO BE FINANCED UNDER THE STATE-AID HIGHWAY SYSTEM PROGRAM.

THE FOLLOWING ROADS WILL BE RESURFACED USING STATE AID FUNDS:

PROJECT NUMBER	L. M. MILES	LOCAL ROAD NAME	BEGINNING	ENDING	TOTAL COST	COUNTY SHARE	STATE SHARE
SA-71019(4)	0.216	ROCKY POINT ROAD	SR-24	SAND SPRINGS CH. RD.	16,076	4,019	12,057
SA-71949(1)	0.331	SAND SPRINGS CH. RD.	ROCKY POINT ROAD	SR-24	33,128	8,282	24,846
SA-71016(1)	1.024	LOVELADY ROAD	COOKEVILLE CITY LIMITS	BUNKER HILL ROAD	63,617	15,904	47,713
SA-71006(4)	2.600	COOKEVILLE BOAT DOCK	DEKALB CO. LINE	LEONARD FLATT RD.	181,462	45,366	136,096
TOTALS	4.171				294,283	73,571	220,712

The Chairman asked for discussion on the motion to approve the Annual State Aid Work Program that is financed under the State Aid Highway Program. There was none.

The Chairman asked the Commissioners for a voice vote on the motion to approve the Annual State Aid Work Program that is financed under the State Aid Highway Program. The motion carried.

FISCAL REVIEW COMMITTEE

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE GENERAL PURPOSE SCHOOL FUND AS PRESENTED

Commissioner Mike Atwood moved and Commissioner Scott Ebersole seconded the motion to approve Budget Amendments to the General Purpose School Fund.

(SEE ATTACHED)

Department of Education

Putnam County

DR. KATHLEEN M. AIRHART, Director of Schools

Board of Education

Eric Brown, Chairman
Robert Hargis, Vice-Chairman

1400 East Spring Street
Cookeville, Tennessee 38506-4313
Phone (931) 526-9777
FAX (931) 372-0391

Board Members

Dr. Ray Jordon
Jerry Maynard
David McCormick
Dr. Janet Moore

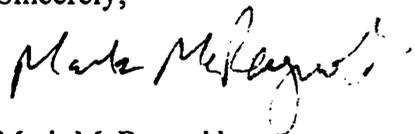
March 29, 2011

Honorable Commissioners
Putnam County Courthouse
Cookeville, TN 38501

Honorable Commissioners:

Please consider approval of the budget amendments to the General Purpose School Fund,
as submitted

Sincerely,



Mark McReynolds
Putnam County Board of Education

Enclosures:

- To move budget for SPED nurses from Health Services (72120) to Special Education (71200).
- To reallocate SPED budget to fund outside therapy services.
- To reallocate Grant Department budget to more appropriately allocate funds.
- To budget for funds received from individual schools for substitute teachers.
- To budget for funds received to secure contracted art instructor.
- To reallocated Material Center budget to more appropriately allocate funds.

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: _____

DATE: 04/07/11

Item #	Fund #	Account #	Account Description	Current Approved Amount	Decrease	Increase	Requested Approval Amount
1	141	72120-131-SPED	Medical Personnel	177,408.00	177,408.00		-
2	141	72120-201-SPED	Social Security	20,968.00	10,999.00		9,969.00
3	141	72120-204-SPED	State Retirement	35,386.00	18,488.00		16,898.00
4	141	72120-206-SPED	Life Insurance	332.00	233.00		99.00
5	141	72120-207-SPED	Medical Insurance	61,086.00	43,016.00		18,070.00
6	141	72120-208-SPED	Dental Insurance	1,685.00	1,183.00		502.00
7	141	72120-210-SPED	Unemployment	658.00	464.00		194.00
8	141	72120-212-SPED	Medicare	4,904.00	2,573.00		2,331.00
9	141	71200-163	Aides	833,159.00		177,408.00	1,010,567.00
10	141	71200-201	Social Security	290,345.00		10,999.00	301,344.00
11	141	71200-204	State Retirement	432,924.00		18,488.00	451,412.00
12	141	71200-206	Life Insurance	4,038.00		233.00	4,271.00
13	141	71200-207	Medical Insurance	896,915.00		43,016.00	939,931.00
14	141	71200-208	Dental Insurance	20,502.00		1,183.00	21,685.00
15	141	71200-210	Unemployment	8,136.00		464.00	8,600.00
16	141	71200-212	Medicare	67,903.00		2,573.00	70,476.00
				2,856,349.00	254,364.00	254,364.00	2,856,349.00

Explanation: To move budget for SPED nurses from Health Services (72120) to Special Education (71200)

Requested by: _____
Supervisor

Recommended for Approval:

Kathleen M. Holt 3-29-11
Official / Department Head

Reviewed by: [Signature] 3/23/2011
Chief Financial Officer

Action by Fiscal Review Committee: None Required

Action by County Commission: None Required

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Special Education

DATE: April 7, 2011

<u>Item #</u>	<u>Fund #</u>	<u>Account #</u>	<u>Account Description</u>	<u>Current Approved Amount</u>	<u>Increase</u>	<u>Decrease</u>	<u>Requested Approval Amount</u>
1	141	72120-189-sped	Other Salaries and Wages	152,581.00		14,000.00	138,581.00
2	141	72120-201-sped	Social Security	20,968.00		868.00	20,100.00
3	141	72120-204-sped	State Retirement	35,386.00		1,471.00	33,915.00
4	141	72120-207-sped	Medical Insurance	61,086.00		2,124.00	58,962.00
5	141	72220-189	Other Salaries and Wages	78,106.00		2,300.00	75,806.00
6	141	72220-201	Social Security	12,878.00		27.00	12,851.00
7	141	72220-207	Medical Insurance	10,481.00	2,327.00		12,808.00
8	141	72220-399	Other Contracted Services	50,619.50	18,463.00		69,082.50
							-
							-
							-
							-
							-
					20,790.00	20,790.00	

Explanation: To reallocate funds to contracts as PCS employee (COTA) resigned and we have not been able to fill this position. These therapy services must be provided to meet the requirements for students on IEPs'. Line item clean up

Requested by: Melanie Bussell
Melanie Bussell Supervisor

Recommended for Approval: Kathleen M. Dent 3-29-11
Official / Department Head

Reviewed by: Mark McLaughlin
Business Manager OR Assistant Director for Personnel & Business

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: _____

Action by County Commission: Approved Not Approved Date: _____

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: _____

DATE: 3-Mar-11

Item #	Fund #	Account #	Account Description	Current Approved Amount	Increase	Increase	Requested Approval Amount
1	141	43570-SUBS	Receipts from Individual Schools	-	16,000.00		16,000.00
2	141	71100-195-SUBS	Certified Substitute Teachers	-		14,863.00	14,863.00
3	141	71100-201-SUBS	Social Security	-		922.00	922.00
4	141	71100-212-SUBS	Employer Medicare Liability	-		215.00	215.00
				-	16,000.00	16,000.00	32,000.00

Explanation: To budget for funds received from individual schools for substitute teachers

Requested by: _____
Supervisor

Recommended for Approval:

Kathleen M. Guit 3-29-11
Official / Department Head

Reviewed by: Mark McKeown
Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval

No Recommendation

Date: _____

Action by County Commission: Approved

Not Approved

Date: _____

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: _____

DATE: 3-Mar-11

Item #	Fund #	Account #	Account Description	Current Approved Amount	Increase	Increase	Requested Approval Amount
1	141	43570-SCHCK	Receipts from Individual Schools	-	4,700.00		4,700.00
2	141	71100-399-SCHCK	Other Contracted Services	-		4,700.00	4,700.00
							-
							-
				-	4,700.00	4,700.00	9,400.00

Explanation: To budget for funds received from Algood Elementary to secure Contracted Art Instructor

Requested by: _____
Supervisor

Recommended for Approval:

Kathleen Aikat 3.29.11
Official / Department Head

Reviewed by: Mark McRaymond
Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval

No Recommendation

Date: _____

Action by County Commission: Approved

Not Approved

Date: _____

The Chairman asked for discussion on the motion to approve Budget Amendments to the General Purpose School Fund. There was none.

The Chairman asked the Commissioners to vote on the motion to approve Budget Amendments to the General Purpose School Fund. The Commissioners voted as follows:

FOR:

Scott Ebersole
Tom Short
David Gentry
Jerry Ford
Ron Williamson
Andy Honeycutt
Anna Ruth Burroughs
Terry Randolph
Chris Savage
Reggie Shanks
Joe Trobaugh
Michael Medley

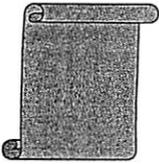
Eris Bryant
Sue Neal
Jonathan Williams
Daryl Blair
Kevin Maynard
Kim Bradford
Jim Martin
Bob Duncan
Marsha Bowman
Steve Pierce
Mike Atwood
Cathy Reel

The Clerk announced that twenty-four (24) voted for, zero (0) voted against, and zero (0) absent. The motion carried.

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF THE RESOLUTION APPROVING THE 2011-2016 REAPPRAISAL PLAN AS PRESENTED BY ASSESSOR OF PROPERTY RHONDA CHAFFIN

Commissioner Mike Atwood moved and Commissioner Kevin Maynard seconded the motion to approve the Resolution approving the 2011-2016 Reappraisal Plan as presented by Assessor of Property Rhonda Chaffin.

(SEE ATTACHED)



5 YEAR REAPPRAISAL PLAN

PUTNAM COUNTY

SUBMISSION DATE April 4, 2011

ASSESSOR OF PROPERTY

Rhonda L. Chaffin



**RESOLUTION AUTHORIZING
A CONTINUOUS FIVE (5) YEAR REAPPRAISAL CYCLE**

WHEREAS, Tennessee Code Annotated Section 67-5-1601 establishes a general six (6) year reappraisal for updating and equalizing property values for every county in Tennessee for property tax purposes, and

WHEREAS, a six (6) year reappraisal program consists of an on-site review of each parcel of real property over a five-year period followed by revaluation of all such property in the year following completion of the review period and includes a current value updating during the third year of the review cycle and sales ratio studies during the second and fifth years of the review cycle, and

WHEREAS, Chapter 318 of the 1997 Public Acts provides upon the approval of the assessor and upon the adoption by majority approval vote of the county legislative body, the reappraisal program may be completed by a continuous five (5) year cycle comprised of an on-site review of each real property over a four (4) year period followed by revaluation of all such property in the year following completion of the review period, and

WHEREAS, the county legislative body of Putnam County understands that by approving such a five (5) year reappraisal cycle a sales ratio study will be conducted during the second and fourth years of the review cycle and the centrally assessed properties and commercial/industrial tangible personal property will be equalized by the sales ratio adopted by the State Board of Equalization;

NOW, THEREFORE, BE IT RESOLVED by the county legislative body of PUTNAM County, meeting in REGULAR session on this the 18TH day of APRIL, 2011, that:

PURSUANT to Tennessee Code Annotated Section 67-5-1601, as amended by Chapter 318 of the 1997 Public Acts, reappraisal shall be accomplished in PUTNAM County by a continuous five (5) year cycle beginning JULY 1, 2011, comprised of an on-site review of each parcel of real property over a four (4) year period followed by revaluation of all such property for tax year _____.

Adopted this 18TH day of APRIL, 2011.

APPROVED:

[Signature]
County Mayor

ATTEST
[Signature]
County Clerk

The Chairman asked for discussion on the motion to approve the Resolution approving the 2011-2016 Reappraisal Plan as presented by Assessor of Property Rhonda Chaffin. There was none.

The Chairman asked the Commissioners to vote on the motion to approve the Resolution approving the 2011-2016 Reappraisal Plan as presented by Assessor of Property Rhonda Chaffin. The Commissioners voted as follows:

FOR:

Scott Ebersole
Tom Short
David Gentry
Jerry Ford
Ron Williamson
Andy Honeycutt
Anna Ruth Burroughs
Terry Randolph
Chris Savage
Reggie Shanks
Joe Trobaugh
Michael Medley

Eris Bryant
Sue Neal
Jonathan Williams
Daryl Blair
Kevin Maynard
Kim Bradford
Jim Martin
Bob Duncan
Marsha Bowman
Steve Pierce
Mike Atwood
Cathy Reel

The Clerk announced that twenty-four (24) voted for, zero (0) voted against, and zero (0) absent. The motion carried.

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF A JOINT VENTURE WITH THE CITY OF COOKEVILLE AND PUTNAM COUNTY FOR THE PUTNAM COUNTY LIBRARY

Commissioner Mike Atwood moved and Commissioner Eris Bryant seconded the motion to approve a joint venture with the City of Cookeville and Putnam County for the Putnam County Library.

(SEE ATTACHED)

**AGREEMENT BETWEEN
PUTNAM COUNTY, TENNESSEE
and
CITY OF COOKEVILLE, TENNESSEE**

THIS AGREEMENT, made and entered into this ____ day of _____, 2011, by and between PUTNAM COUNTY, TENNESSEE, (hereinafter referred to as "County"), and CITY OF COOKEVILLE, TENNESSEE, (hereinafter referred to as the "City");

WITNESSETH:

WHEREAS, the County and the City desire to have a public library to provide free services to the citizens of the County and the City;

WHEREAS, the County and the City recognize the continuing benefits of a public library for students and citizens alike; and

WHEREAS, the Putnam County Library has demonstrated in the past its value to not only the citizens of the County and the City, but of the entire Upper Cumberland region.

NOW, THEREFORE, pursuant to Tenn. Code Ann., § 10-3-101, et seq., and in consideration of the mutual promises and covenants herein contained, the County and City hereby agree as follows:

ARTICLE I

The Putnam County Library has been in existence for a number of years; however, upon the execution of the foregoing Agreement shall be formally recognized as a joint venture between the County and the City.

ARTICLE II

The Putnam County Library shall continue to provide free library services to the citizens of the County, the City, and the Upper Cumberland Region.

ARTICLE III

The budget of the Putnam County Library shall be funded by both the County and the City. The City shall fund the Putnam County Library's budget at a rate no less than seventy-six percent (76%) of the County's contribution to the Putnam County Library's budget.

ARTICLE IV

Employees of the Putnam County Library shall remain employees of the County insofar as their employment status is defined by current Putnam County Library Board policies. Employees of the Putnam County Library shall not be employees of the City.

ARTICLE V

The County shall provide the location for the establishment of the Putnam County Library. For so long as the foregoing Agreement is in effect, the Putnam County Library shall be located at 50 East Broad Street, Cookeville, Tennessee. The ownership of the real property on which the Putnam County Library is located shall be owned by the County. Further, the County shall have the responsibility for maintaining the land and building on which the Putnam County Library is located.

ARTICLE VI

This Agreement shall become effective upon execution. This Agreement shall be renewed on a year-to-year basis providing adequate funding is placed in the Putnam County Library budget by both the City and County. The approval of funding by each of the respective parties shall constitute a renewal of the foregoing Agreement by that party.

ARTICLE VII

All notices or any other communication herein required or permitted shall be deemed to have been given when deposited in the United States Postal Service as regular mail, postage prepaid and addressed as follows:

Kim Blaylock
County Executive
Putnam County Courthouse
300 E. Spring St., Room 8
Cookeville, TN 38501

Jim Shipley
City Manager
City of Cookeville
45 E. Broad Street
Cookeville, TN 38501

ARTICLE VIII

The County and the City agree to cooperate in good faith in fulfilling the terms of this Agreement. Teamwork by all parties is paramount. Any unforeseen difficulties or questions will be resolved by negotiation between the County and the City, or their designees.

ARTICLE IX

This document constitutes the full understandings of the parties and no terms, conditions, understandings or agreements purporting to modify or vary the terms of this document shall be binding unless hereafter made in writing and signed by all parties.

ARTICLE X

This Agreement constitutes a final written expression of all the terms of this Agreement and is a complete and exclusive statement of those terms.

IN WITNESS WHEREOF, we have affixed our signatures to this Agreement, in the City of Cookeville, Tennessee, this _____ day of _____, 2011.

PUTNAM COUNTY, TENNESSEE

By: _____

Title: _____

CITY OF COOKEVILLE

By: _____

Title: _____

The Chairman asked for discussion on the motion to approve a joint venture with the City of Cookeville and Putnam County for the Putnam County Library. There was none.

The Chairman asked the Commissioners to vote on the motion to approve a joint venture with the City of Cookeville and Putnam County for the Putnam County Library. The Commissioners voted as follows:

FOR:

Scott Ebersole
Tom Short
David Gentry
Ron Williamson
Andy Honeycutt
Anna Ruth Burroughs
Terry Randolph
Chris Savage
Reggie Shanks
Steve Pierce
Michael Medley

Eris Bryant
Sue Neal
Jonathan Williams
Daryl Blair
Kevin Maynard
Kim Bradford
Jim Martin
Bob Duncan
Marsha Bowman
Steve Pierce
Mike Atwood
Cahty Reel

AGAINST:

Jerry Ford

The Clerk announced that twenty-three (23) voted for, one (1) voted against, and zero (0) absent. The motion carried.

NOMINATING COMMITTEE

MOTION RE: NOMINATING COMMITTEE RECOMMENDS APPROVAL TO ABOLISH THE BOARD OF HEALTH COMMITTEE

Commissioner Jim Martin moved and Commissioner Tom Short seconded the motion to approve abolishing the Board of Health Committee.

The Chairman asked for discussion on the motion to approve abolishing the Board of Health Committee. There was none.

The Chairman asked the Commissioners for a voice vote on the motion to abolish the Board of Health Committee. The motion carried.

**MOTION RE: NOMINATING COMMITTEE RECOMMENDS TO ACCEPT THE
APPOINTMENT OF CHARLES POKEY LOOPER OF THE MONTEREY AREA TO
THE BOARD OF EQUALIZATION**

Commissioner Jim Martin moved and Commissioner Steve Pierce seconded the motion to appoint Charles Pokey Looper to the Board of Equalization for the Monterey area.

(SEE ATTACHED)



Rhonda L. Chaffin
Putnam County Assessor of Property

September 14, 2010

Mrs. Debby Francis
Budget Coordinator
Putnam County Executive Office

Dear Debby:

For many years the Assessor of Property has contacted citizens in the community and then submitted their names to the County Commission to serve on the County Board of Equalization. After recent events in other counties it has been suggested that the County Board of Commissioners choose and appoint the members.

We have had a very active and busy board over the last few years and the members should be commended for their service. The board consists of 4 Putnam County representatives and 1 City of Cookeville representative. The board members cannot be a city, county, state or federal employees. It is always an asset if the member has knowledge of land, home construction, and market sales in the county. Board members serving currently whose terms expire in 2012 are as follows:

Perry Nash:	South Area
Morgan McHenry:	West Area
Randy Carlile:	North Area
East Area:	Vacant
City of Cookeville:	Vacant

Donald Bilbrey has served the East Area (Monterey) for many years but resigned from the board June 2010. The City of Cookeville position has been vacant for several years.

The board meets nightly 5-10 nights (6pm-9pm) June 1 to June 30 and almost every night during the year of reappraisal (2011). I feel the positions are not filled because the board member pay for members is 40.00 per night and 50.00 for the chairperson. The board has a lot of responsibility and authority over the appraisals in Putnam County. The suggested per meeting pay is 100.00 in most Tennessee counties.

This board has the responsibility of meeting with all appraisal appeals during the month of June and signing the final documentation on the appeals so a total appraisal can be calculated for the per penny rate each year.

Please submit this letter to the nominating committee in hopes of finding an east area representative and suggesting to the City of Cookeville to find their representative.

Sincerely,

Rhonda L. Chaffin
Assessor of Property

The Chairman asked for discussion on the motion to appoint Charles Pokey Looper to the Board of Equalization for the Monterey area. There was none.

The Chairman asked for a voice vote on the motion to appoint Charles Pokey Looper to the Board of Equalization for the Monterey area. The motion carried.

NOMINATING COMMITTEE – HEAR AN UPDATE ON THE REDISTRICTING COMMITTEE

Commissioner Jim Martin gave an update on the Redistricting Committee.

REPORT OF SPECIAL COMMITTEES

RESOLUTIONS

ELECTION OF NOTARIES

Commissioner Joe Trobaugh moved and Commissioner Michael Medley seconded the motion to approve the Election of Notaries.

(SEE ATTACHED)

**PUTNAM COUNTY CLERK
WAYNE NABORS COUNTY CLERK
P.O. BOX 220
COOKEVILLE TN 38503
Telephone 931-526-7106
Fax 931-372-8201**

Notaries to be elected April 18, 2011

JERI M BENTLEY	SHAWN R MABRY
BRIDGET BETCHER	SANDY MALIN
JANE BOLES	BHARTI PATEL
ERIN L DILLON	JODI M PREIS
KENNETH D DUDNEY	NATALIE B RILEY
JASON SCOTT EVITTS	DONNA SIMPSON
LISA J HILTON	CYNTHIA D SMITH
SONYA F HRUSKA	

The Chairman asked for discussion on the Election of Notaries. There was none.

The Chairman asked the Commissioners to vote on the Election of Notaries. The Commissioners voted as follows:

FOR:

Scott Ebersole
Tom Short
David Gentry
Jerry Ford
Ron Williamson
Andy Honeycutt
Anna Ruth Burroughs
Terry Randolph
Chris Savage
Reggie Shanks
Joe Trobaugh
Michael Medley

Eris Bryant
Sue Neal
Jonathan Williams
Daryl Blair
Kevin Maynard
Kim Bradford
Jim Martin
Bob Duncan
Marsha Bowman
Steve Pierce
Mike Atwood
Cathy Reel

The Clerk announced that twenty-four (24) voted for, zero (0) voted against, and zero (0) absent. The motion carried.

OTHER NEW BUSINESS

ANNOUNCEMENTS AND STATEMENTS

EMPLOYEE OF THE MONTH: NONE

CITIZEN OF THE MONTH: VIC HUMENINUK

(SEE ATTACHED)

CITIZEN OF THE MONTH FOR APRIL 2011

VIC HUMENINUK

Vic and his wife Nancy have lived in Monterey since August of 1991. He has been a member of the Monterey Lions Club for 14 years and has served the club as President, Building Committee Chairman and Tail Twister.

Vic was instrumental in the organization of Monterey Boy Scout Troop 18.

Vic joined the Monterey Veterans of Foreign Wars Post 6277 in 1991 and is continuing as a lifelong member also having served as Adjutant Quartermaster for 15 years.

Vic has been a member of the Veterans Honor Guard ever since it was formed in 1996. He has participated in over 1,600 funerals where he at various times has even played taps.

The amazing part is: Vic is 91 years young.

MOTION RE: ADJOURN

Commissioner Anna Ruth Burroughs moved and Commissioner Joe Trobaugh seconded the motion to Adjourn.

The Chairman asked for a voice vote on the motion to adjourn. The motion carried.

PLANNING COMMITTEE

TO: Putnam County Board of Commissioners

FROM: Kim Blaylock, County Executive

DATE: March 30, 2011

RE: Planning Committee Agenda

Listed below are items to be considered by the County's Planning Committee on Monday, April 11, 2011, at 6:00 PM in the County Commission Chambers at the Courthouse.

1. Discuss declarations of surplus property for the Highway, Solid Waste and Sheriff's Department.
2. Consider approval of Annual State Aid Work program that is financed under the State-Aid Highway System Program.
3. Any other business that needs to be reviewed by the Planning Committee.

WORK SESSION WILL BE ON APRIL 4, 2011 AT 12:00 NOON IN THE COUNTY EXECUTIVE'S CONFERENCE ROOM.

FISCAL REVIEW AGENDA

TO: Putnam County Board of Commissioners

FROM: Kim Blaylock, County Executive

DATE: March 30, 2011

RE: Fiscal Review Committee Agenda

Listed below are items to be considered by the County's Fiscal Review Committee on Monday, April, 11, 2011, at 5:30 PM in the County Commission Chambers at the Courthouse.

1. Consider budget amendments to the General Purpose School Fund.
2. Consider approval of the 2011-2016 Reappraisal Plan as presented by Property Assessor Rhonda Chaffin. *Plan being mailed separately*
3. Consider approval of a joint venture with the City of Cookeville for the Library. *Not finished as of this date will mail asap*
4. Any other business that needs to be discussed by the Fiscal Review Committee.

WORK SESSION WILL BE ON APRIL 4, 2011 AT 12:00 NOON IN THE COUNTY EXECUTIVE'S CONFERENCE ROOM.

Nominating Committee Minutes

April 11, 2011

Prepared by Scott Ebersole

Chairman Martin brought the meeting to order at 6:10 pm with the following committee members were present;

Jim Martin
Bob Duncan
Mike Atwood
Eris Bryant
Scott Ebersole

A motion was made to approve the minutes from the March meeting and the motion passed

Item #1 Consider appointments to the Board of Health.

Chairman Martin restated this committee's commitment to abolish committees and boards that are not needed or duplicated as long as there is no statute that states these need to be in place.

He found that the Board of Health is indeed a duplicate of the Regional Health Committee which is appointed by the state.

A motion was made to abolish the Board of Health

Motion Passed

Item #2 Discuss letter from Assessor of Property Rhonda Chaffin concerning appointments to the Tax Equalization Board.

There are currently two vacancies that must be filled, one from County East and the other from the City of Cookeville.

Charles "Pokey" Looper has been contacted to serve as the East representative and he stated that he would be willing. However there is a question about his eligibility due to his former employment.

Chairman Martin stated that he would contact Walter Crawford who is a former member of this board, to see if he would be willing to serve.

The City of Cookeville will need to have their appointment presented to the Nominating committee for approval. Chairman Martin will contact Jim Shipley, City Manager about a possible candidate. This item was moved to a meeting scheduled for April 18 at 5:30 for approval and then to be presented to the full Commission at the April 18 meeting.

Item #3 Terry Randolph has submitted his resignation from the Lands and Facilities Committee.

Nominees are requested to fill this vacancy

Item #4 Looking ahead to upcoming business for May

Insurance Committee – no appointments necessary until 2012

Redistricting Committee – The following list has been compiled of those interested in serving as of this meeting:

Steve Moore	Larry Epps	Marilyn Gray
Greg Rector	Ron Chaffin	Johnnie Wheeler
Charles "Pokey" Looper	Rick Reel	Jason Hix
Bob Bell	Joe Albrecht	Tom Short
Curtis Shinski	Jonathan Williams	Ricky Shelton
Mike Atwood	John Ludwig	Scott Ebersole

Commissioner Atwood expressed a desire that all candidates be contacted by those on this committee about the scope and commitment needed to complete this very important task.

Chairman Martin stated that these appointments must be made in May so that the committee can start in June to complete its work by August

No other business needing to be discussed, meeting was adjourned.

NOMINATING COMMITTEE

TO: Putnam County Board of Commissioners

FROM: Kim Blaylock, County Executive

DATE: March 30, 2011

RE: Nominating Committee Agenda

Listed below are items to be considered by the County's Planning Committee on Monday, April 11, 2011 at 5:30 PM in the Commission Chambers in the Courthouse.

1. Consider appointments to the Board of Health. There are 5 positions with 4 year terms.
2. Discuss letter from Assessor of Property Rhonda Chaffin concerning appointments to the Tax Equalization Board.
3. Any other business that needs to be reviewed by the Nominating Committee.