MINUTES
OF
PUTNAM COUNTY COMMISSION
APRIL 15, 2013

Prepared by: Wayne Nabors
Putnam County Clerk
121 S Dixie Avenue
Cookeville, TN 38501
STATE OF TENNESSEE

COUNTY OF PUTNAM

BE IT REMEMBERED: that on April 15, 2013 there was a regular meeting of the Putnam County Board of Commissioners.

There were present and presiding the Chairman, Mike Atwood and County Clerk, Wayne Nabors.

The Sheriff, David Andrews called the meeting to order.

The Chairman, Mike Atwood, recognized Randy Porter for the Invocation.

The Chairman, Mike Atwood, recognized Commissioner Sue Neal to lead the Pledge to the Flag of the United States of America.

The Chairman asked the Commissioners to signify their presence at the meeting and the following were present:

PRESENT:

Scott Ebersole
David Gentry
Jerry Ford
Ron Williamson
John Ludwig
Anna Ruth Burroughs
Terry Randolph
Chris Savage
Reggie Shanks
Joe Trobaugh
Mike Medley

Eris Bryant
Sue Neal
Jonathan Williams
Daryl Blair
Kevin Maynard
Kim Bradford
Jim Martin
Bob Duncan
Marsha Bowman
Steve Pierce
Mike Atwood
Cathy Reel

ABSENT:

Tom Short

The Clerk announced that twenty-three (23) were present and one (1) absent. Therefore, the Chairman declared a quorum.

MOTION RE: APPROVAL OF THE AGENDA

The Chairman announced the Sheriff asked for a brief report to be made under New Business Item E.

Commissioner Ron Williamson moved and Commissioner Daryl Blair seconded the motion to approve the Agenda as Amended.

(SEE ATTACHED)
AGENDA
PUTNAM COUNTY
BOARD OF COMMISSIONERS

Monthly Awards will be presented at 5:45 PM

Regular Monthly Session
Monday, April 15, 2013 6:00PM

Presiding: Honorable Mike Atwood
Commission Chairman

1. Call to Order - Sheriff David Andrews

2. Invocation

3. Pledge to the Flag of the United States of America

4. Roll Call - County Clerk Wayne Nabors

5. Approval of the Agenda

6. Approval of the Minutes of Previous Meeting

7. Unfinished Business and Action Thereon by the Board
   A. Report of Standing Committees
      1. Planning Committee
      2. Fiscal Review Committee
      3. Nominating Committee
   B. Report of Special Committees
   C. Other Unfinished Business

8. New Business and Action Thereon by the Board
   A. Report of Standing Committees
      1. Planning Committee
         a. Recommends that the Commission Chairman appoint a committee to
            review all County Personnel Policies.
2. Fiscal Review Committee


b. Recommends approval of budget amendments to the General Purpose School Fund as presented.

c. Recommends approval of a Resolution for Putnam County to submit a grant application to the Tennessee Department of Environment and Conservation for recreational trails program.

d. Consider establishing an Audit Committee and set amount of members and length of terms.

e. Recommends for auditors from the State and those that were hired by the Fair Fair Board be available to answer questions about the qualifying opinion of the 2011-2012 Audit.

3. Nominating Committee

B. Report of Special Committees

C. Resolutions

D. Election of Notaries

E. Other New Business

9. Announcements and Statements

10. Adjourn
The Chairman asked for discussion on the motion to approve the Agenda as Amended. There was none.

The Chairman asked for a voice vote on the motion to approve the Agenda as Amended. The motion carried.

MOTION RE: APPROVE MINUTES OF THE PREVIOUS MEETING

Commissioner Kevin Maynard moved and Commissioner Kim Bradford seconded the motion to approve the Minutes of the March 18, 2013 meeting of the Putnam County Board of Commissioners.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion to approve the Minutes of the March 18, 2013 meeting of the Putnam County Board of Commissioners. The motion carried.

UNFINISHED BUSINESS AND ACTION THEREON BY THE BOARD

REPORT OF STANDING COMMITTEES

PLANNING COMMITTEE: No unfinished business.

FISCAL REVIEW COMMITTEE: No unfinished business.

NOMINATING COMMITTEE: No unfinished business.

REPORT OF SPECIAL COMMITTEES:

OTHER UNFINISHED BUSINESS: None

NEW BUSINESS AND ACTION THEREON BY THE BOARD

REPORT OF STANDING COMMITTEES

PLANNING COMMITTEE

MOTION RE: THE PLANNING COMMITTEE RECOMMENDS THAT THE COMMISSION CHAIRMAN APPOINT A COMMITTEE TO REVIEW ALL COUNTY PERSONNEL POLICIES

Commissioner Jim Martin moved and Commissioner Ron Williamson seconded the motion to approve the Commission Chairman appoint a Committee to review all County Personnel Policies.

The Chairman asked for discussion on the motion to approve the Commission Chairman appoint a Committee to review all County Personnel Policies. There was none.
The Chairman asked the Commissioners for a voice vote on the motion to approve the Commission Chairman appoint a committee to review all County Personnel Policies. The motion carried.

The County Commission Chairman, Mike Atwood appointed Ron Williamson as Chairman, Terry Randolph, Bob Duncan, Scott Ebersole, and Sue Neal to a Committee to review all County Personnel Policies.

FISCAL REVIEW COMMITTEE

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF A RESOLUTION AUTHORIZING THE REDEMPTION OF PUTNAM COUNTY’S OUTSTANDING GENERAL OBLIGATION REFUNDING BONDS, SERIES 2004, DATED AUGUST 1, 2004

Commissioner Scott Ebersole moved and Commissioner Chris Savage seconded the motion to approve a Resolution Authorizing the Redemption of Putnam County’s Outstanding General Obligation Refunding Bonds, Series 2004, Dated August 1, 2004.
A RESOLUTION AUTHORIZING THE REDEMPTION OF PUTNAM COUNTY’S OUTSTANDING GENERAL OBLIGATION REFUNDING BONDS, SERIES 2004, DATED AUGUST 1, 2004

WHEREAS, Putnam County, Tennessee (the "County") has heretofore issued its General Obligation School Refunding Bonds, Series 2004, dated August 1, 2004, in the principal amount of $7,970,000 (the “Bonds”); and

WHEREAS, the remaining balance of $6,095,000, Series 2004 Bonds maturing on April 1, 2014 through April 1, 2019 are redeemable on April 1, 2013 and thereafter at a redemption price equal to 100% of the principal amount thereof, plus accrued interest from April 1, 2013 to the redemption date; and

WHEREAS, the Commission has determined that it is in the best interests of the County to redeem the Bonds in accordance within the required official notice.

NOW, THEREFORE, BE IT RESOLVED as follows:

SECTION 1. Redemption Authorized. The Bonds shall be redeemed upon proper notice, and the County Executive and County Clerk are hereby authorized to take all such steps and to give all such notices as required to redeem the Bonds.

SECTION 2. Funds for Redemption. Funds for the redemption of the Bonds shall come from available funds of the County in accordance with state law. The County Executive responsible for the General Debt Service fund from which the funds for the redemption are disbursed are hereby authorized to amend the budget in accordance with state law for the disbursement of funds for the redemption of the Bonds.

SECTION 3. Repeal of Conflicting Resolutions. All other resolutions and orders, or parts thereof, in conflict with the provisions of this resolution, are, to the extent of such conflict, hereby repealed.

SECTION 4. Effective Date. That this resolution shall take effect from and after its passage, the general welfare of Putnam County, Tennessee requiring it.

Adopted and approved this 15th day of April, 2013.

By: _____________________________

Kimberly B. Blaylock
COUNTY EXECUTIVE

ATTEST:

M. Wayne Nabors
COUNTY CLERK

COUNTY CLERK
PUTNAM COUNTY, TN
The Board of County Commissioners of Putnam County, Tennessee met in a regular session on April 15, 2013, at 6:00 p.m., at the County Courthouse, 300 E. Spring Street, Cookeville, Tennessee, with Mike Atwood, Chairman, presiding.

The following Commissioners were present:

\( \text{(23) Present} \)

The following Commissioners were absent:

\( \text{(1) Absent} \)

There were also present the County Executive Kimberly B. Blaylock, and, County Clerk, M. Wayne Nabors.

After the meeting was duly called to order, the following resolution was introduced by Scott Ebersole, seconded by Chris Savage and after due deliberation, was adopted by the following vote:

Aye: \( \text{(22)} \)

Nay: \( \text{(1)} \)

Absent: \( \text{(1)} \)
The Chairman asked for discussion on the motion to approve a Resolution Authorizing the Redemption of Putnam County's Outstanding General Obligation Refunding Bonds, Series 2004, Dated August 1, 2004. The Commissioners discussed the motion.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Scott Ebersole  Eris Bryant
David Gentry  Sue Neal
Ron Williamson  Jonathan Williams
John Ludwig  Daryl Blair
Anna Ruth Burroughs  Kevin Maynard
Terry Randolph  Kim Bradford
Chris Savage  Jim Martin
Reggie Shanks  Bob Duncan
Joe Trobaugh  Marsha Bowman
Mike Medley  Steve Pierce

AGAINST:

Jerry Ford

ABSENT:

Tom Short

The Clerk announced that twenty-two (22) voted for, one (1) voted against, and one (1) absent. The motion carried.

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE GENERAL PURPOSE SCHOOL FUND AS PRESENTED

Commissioner Scott Ebersole moved and Commissioner Kim Bradford seconded the motion to approve Budget Amendments to the General Purpose School Fund as presented.

(SEE ATTACHED)
April 2, 2013

Honorable Commissioners
Putnam County Courthouse
Cookeville, TN 38501

Honorable Commissioners:

Please consider approval of the budget amendments to the General Purpose School Fund, as submitted.

Sincerely,

Mark McReynolds
Putnam County Board of Education

Enclosures:

- To budget for Critical Need CL/Civics grant issued by TN Dept. of workforce Development.
- To budget donation from The Knights of Columbus designated for Special Ed CDC classrooms.
- To budget LEAPS Grant to match funds awarded from the State of Tennessee.
## Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Adult Education

<table>
<thead>
<tr>
<th>Item #</th>
<th>Fund #</th>
<th>Account #</th>
<th>Account Description</th>
<th>Current Approved Amount</th>
<th>Increase</th>
<th>Increase</th>
<th>Requested Approval Amount</th>
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<td>141</td>
<td>71600-116-ELCV2</td>
<td>Teachers</td>
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<td>71600-201-ELCV2</td>
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<td>847.04</td>
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<td>141</td>
<td>71600-204-ELCV2</td>
<td>Retirement</td>
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<td>141</td>
<td>71600-212-ELCV2</td>
<td>Medicare</td>
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<td>166.16</td>
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<td>5</td>
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<td>Materials/Supplies</td>
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<td>141</td>
<td>48600-ELCV2</td>
<td>Other State Education Funds</td>
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<td>497120-ELCV2</td>
<td>Adult Basic Education</td>
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### Explanation
Critical needs for EL/Civics services issued by TN Dept. of Labor and Workforce Development

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**Requested by:**

**Recommended for Approval:**

**Official / Department Head**

**Reviewed by:**

**Chief Financial Officer**

**Action by Fiscal Review Committee:**

Recommended for Approval

No Recommendation

**Date:**

**Action by County Commission:**

Approved

Not Approved

**Date:**
Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Special Education

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<th>Increase</th>
<th>Increase</th>
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<td>Donation</td>
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<td>71200-725</td>
<td>Special Education Equipment</td>
<td>24,050.00</td>
<td>762.00</td>
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<td>24,812.00</td>
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Explanation: To budget donation from The Knights of Columbus for SE students in the CDC classrooms.

Requested by: Sheri Roberson, Supervisor

Reviewed by: Mark Kelly, Finance Director

Recommended for Approval: Official / Department Head

Action by Fiscal Review Committee: Recommended for Approval / No Recommendation

Action by County Commission: Approved / Not Approved
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<tr>
<th>Item</th>
<th>Fund</th>
<th>Amount</th>
<th>Description</th>
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<th>Increase/Decrease</th>
<th>Decrease</th>
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<td>Internship</td>
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<td>72300-182-LEAPS</td>
<td>Non-Certified Substitutes</td>
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<td>6,432.00</td>
<td>1,000.00</td>
<td>5,432.00</td>
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</table>

Explanation: Corrects original budget to actual award amount for the LEAPS Grant.

Requested by: [Signature]
Recommended for Approval: [Signature]
Official / Department Head: [Signature]

Action by Fiscal Review Committee: Recommended for Approval
No Recommendation

Action by County Commission: Approved
Not Approved
The Chairman asked for discussion on the motion to approve Budget Amendments to the General Purpose School Fund as presented. The Commissioners discussed the motion.

The Chairman asked the Commissioners to vote on the motion to approve Budget Amendments to the General Purpose School Fund as presented. The Commissioners voted as follows:

FOR:

Scott Ebersole          Eris Bryant
David Gentry           Sue Neal
Jerry Ford              Jonathan Williams
Ron Williamson          Daryl Blair
John Ludwig             Kevin Maynard
Anna Ruth Burroughs     Kim Bradford
Terry Randolph          Jim Martin
Chris Savage            Bob Duncan
Reggie Shanks           Marsha Bowman
Joe Trobaugh            Steve Pierce
Mike Medley             Mike Atwood
                         Cathy Reel

ABSENT:

Tom Short

The Clerk announced that twenty-three (23) voted for, zero (0) voted against, and one (1) absent. The motion carried.

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF A RESOLUTION FOR PUTNAM COUNTY TO SUBMIT A GRANT APPLICATION TO THE TENNESSEE DEPARTMENT OF ENVIRONMENT AND CONSERVATION FOR RECREATIONAL TRAILS PROGRAM

Commissioner Scott Ebersole moved and Commissioner Sue Neal seconded the motion to approve a Resolution for Putnam County to Submit a Grant Application to the Tennessee Department of Environment and Conservation for Recreational Trails Program.

(SEE ATTACHED)
RESOLUTION

WHEREAS, Putnam County, Tennessee has demonstrated a commitment to quality recreation programs, facilities and services; and

WHEREAS, Putnam County has partnered with the City of Cookeville, Town of Monterey and City of Algood to develop a non-motorized, multi-use trail; and

WHEREAS, Putnam County is eligible for funds under the Recreational Trails Program; and

BE IT RESOLVED, by the Putnam County Commission that the Putnam County Executive is authorized to make application to the Tennessee Department of Environment and Conservation for up to $191,360.00, and should the grant be approved Putnam County will provide the matching funds of 20% or up to $47,840.00. This match will consist of in-kind services and local funds.

BE IT FURTHER RESOLVED, the Putnam County Commission authorizes and directs the County Executive to:

A. Enter into the necessary agreement with Kwill Consultants to prepare all necessary documents for the completion of application to funding agency.

B. Execute necessary agreements for administrative services without further action by the County Commission, contingent upon approval by the funding agency at a rate set by the grant guidelines.

DULY PASSED AND ADOPTED this the ___day of ___.

15TH DAY OF APRIL, 2013.

Putnam County Executive

DATE

ATTEST:

County Clerk

COUNTY CLERK

PUTNAM COUNTY, TN
The Chairman asked for discussion on the motion to approve a Resolution for Putnam County to Submit a Grant Application to the Tennessee Department of Environment and Conservation for Recreational Trails Program. The Commissioners discussed the motion.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Scott Ebersole
David Gentry
Ron Williamson
John Ludwig
Reggie Shanks
Joe Trobaugh

Eris Bryant
Sue Neal
Jonathan Williams
Daryl Blair
Kevin Maynard
Kim Bradford
Jim Martin
Bob Duncan
Marsha Bowman
Steve Pierce
Mike Atwood
Cathy Reel

AGAINST:

Jerry Ford
Anna Ruth Burroughs
Terry Randolph
Chris Savage
Mike Medley

ABSENT:

Tom Short

The Clerk announced that eighteen (18) voted for, five (5) voted against, and one (1) absent. The motion carried.

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS TO CONSIDER ESTABLISHING AN AUDIT COMMITTEE AND SET AMOUNT OF MEMBERS AND LENGTH OF TERMS

Commissioner Scott Ebersole moved and Commissioner Jim Martin seconded the motion to consider establishing an Audit Committee and set amount of members and length of terms.

(SEE ATTACHED)
RESOLUTION TO ESTABLISH AN AUDIT COMMITTEE
FOR PUTNAM COUNTY

WHEREAS, Tennessee Code Annotated (T.C.A.) Section 9-3-405, encourages county
governments to establish an independent Audit Committee, and provides that the
Tennessee Comptroller of the Treasury (Comptroller) may require an Audit Committee in
counties that (1) are in noncompliance with the accounting and financial reporting
standards required by the Governmental Accounting Standards Board or (2) have
recurring findings from the annual audit for three or more consecutive years that are
determined by the Comptroller’s office to be a material weakness in internal control or
material noncompliance with government auditing standards; and

WHEREAS, the Comptroller and the Government Finance Officers Association of the
United States and Canada recommends that all county governments establish an Audit
Committee as a best practice and to assist the County Commission in the oversight of the
public funds and financial reporting process; and

WHEREAS, the PUTNAM County Commission realizes the need, especially in today’s
current environment of fewer available resources, for increased transparency and
accountability of public funds, and that the County Commission is ultimately responsible
for ensuring that management is meeting its internal control and financial reporting
responsibilities; and

WHEREAS, the County Commission finds it to be in the best interests of PUTNAM
County to establish an Audit Committee;

NOW THEREFORE BE IT RESOLVED by the County Commission of PUTNAM
County, meeting this 15th day of April, 2013, that:

SECTION 1. Pursuant to the provisions of T.C.A. § 9-3-405, the County Commission of
PUTNAM County does hereby establish an Audit Committee to provide independent
review and oversight of the county’s financial reporting processes and the county’s
internal controls, a review of the external auditor’s report and follow up on
management’s corrective action, and compliance with laws, regulations, and ethics.

SECTION 2. The Audit Committee will consist of (7) members [no fewer than
three members], to be comprised of members of the County Commission, citizens of
PUTNAM County, or a combination of both. To insure the committee’s independence and
effectiveness, no Audit Committee member will be an elected official (with the exception
of elected county commissioners), employee, spouse of an official/employee, or person
that cotemplates assets with an official/employee of PUTNAM County. While committee
members need not be accountants, they should possess sufficient knowledge and
experience in finance, business, and accounting to discharge the committee’s duties. The
members of the Audit Committee shall be appointed by the County Commission to
staggered (2) year terms. To establish staggered terms, the initial members of the
committee shall be appointed so that half of the members serve (1) year terms and half (2) year terms. Thereafter all members shall be appointed to serve (2) year terms.

SECTION 3. Meetings of the Audit Committee shall be held in accordance with the provisions of T.C.A. § 9-3-405. Meetings shall be subject to the open meetings provisions of T.C.A. Title 8, Chapter 44, except that upon a majority vote of those members in attendance for the public portion of a meeting, the Audit Committee may hold confidential, nonpublic executive sessions to discuss the following items as authorized in T.C.A. § 9-3-405:

(1) Items deemed not subject to public inspection under T.C.A. §§ 10-7-503 and 10-7-504, and all other matters designated as confidential or privileged;

(2) Current or pending litigation and pending legal controversies;

(3) Pending or ongoing audits or audit related investigations;

(4) Information protected by federal law; and

(5) Matters involving the reporting of illegal, improper, wasteful, or fraudulent activity under T.C.A. § 9-3-406, where the informant has requested anonymity.

The Audit Committee will follow Roberts Rules of Order. Each year at its first meeting, the committee will elect a chairman, vice-chairman, and secretary. Meeting agendas will be prepared by the chairman and provided in advance to members along with appropriate briefing materials. Minutes of the Audit Committee meetings will be filed in the Office of County Clerk.

SECTION 4. The committee shall have access to the services of a financial expert, either through a committee member or an outside party engaged by the committee for this purpose. Such financial expert should, through both education and experience, and in a manner specifically relevant to the county government sector, possess (1) an understanding of generally accepted accounting principles and financial statements; (2) experience in preparing or auditing financial statements of comparable entities; (3) experience in applying such principles in connection with the accounting for estimates, accruals, and reserves; (4) experience with internal accounting controls; and (5) an understanding of Audit Committee functions.

SECTION 5. The duties and responsibilities of the Audit Committee are:

(a) To carefully review, upon completion of the county’s annual audit, all audit findings in audit report and consult with the external auditors regarding any irregularities and deficiencies disclosed in the annual audit. The Audit Committee is empowered to meet with management to discuss audit findings and/or disagreements with the external auditors. The committee should satisfy itself that appropriate and timely corrective action
has been taken by management to remedy any identified weaknesses. The committee should determine what corrective action, if any, should be recommended to the County Commission.

(b) To consider the effectiveness of the internal control system, including information technology security and control, review the effectiveness of the system for monitoring compliance with laws and regulations, and review the process for communicating the county's ethics policies to county personnel and monitoring compliance therewith.

(c) To establish a process by which employees, taxpayers, or other citizens may confidentially report suspected illegal, improper, wasteful or fraudulent activity under provisions of T.C.A. § 9-3-406.

(d) To annually present a written committee report detailing how it discharged its duties and any committee recommendations to the full County Commission.

SECTION 6. The Audit Committee will be adequately funded to carry out the duties and responsibilities as set out in this Resolution and under applicable law.

SECTION 7. This resolution creating the duties and responsibilities of the Audit Committee has been submitted to the Comptroller prior to approval by this legislative body, and this resolution conforms with the report issued by the Comptroller.

Adopted this 15th day of April, 2013

APPROVED:

[Signature]
County Mayor

ATTEST

[Signature]
County Clerk
The Chairman asked for discussion on the motion to approve to consider establishing an Audit Committee and set amount of members and length of terms. The Commissioners discussed the motion.

MOTION RE: ESTABLISH A 7 MEMBER AUDIT COMMITTEE, WITH 4 MEMBERS BEING COUNTY COMMISSIONERS AND 3 MEMBERS BEING NON-COUNTY COMMISSIONERS WITH 2 YEAR STAGGERED TERMS

Commissioner Chris Savage moved and Commissioner Joe Trobaugh seconded the motion to establish a 7 member Audit Committee, with 4 members being County Commissioners and 3 members being non-County Commissioners with 2 year staggered terms.

MOTION RE: ALL MEMBERS BE ELECTED BY THE COUNTY COMMISSION

Commissioner Mike Medley moved and Commissioner Kevin Maynard seconded the substitute motion for all members to be elected by the County Commission.

The Chairman asked for discussion on the motion. There was none.

MOTION RE: ESTABLISH A 7 MEMBER AUDIT COMMITTEE, SELECTED AND ELECTED BY THE COUNTY COMMISSION WITH STAGGERED TERMS: WITH 3 MEMBERS BEING COUNTY COMMISSIONERS – 1 MEMBER FOR A 1 YEAR TERM AND 2 MEMBERS FOR A 2 YEAR TERM AND 4 MEMBERS BEING NON-COUNTY COMMISSIONERS WITH 2 MEMBERS FOR A 1 YEAR TERM AND 2 MEMBERS FOR A 2 YEAR TERM AND ALL MEMBERS ARE UNPAID

Commissioner Bob Duncan moved and Commissioner Jim Martin seconded the substitute motion to establish a 7 member Audit Committee, selected and elected by the County Commission with staggered terms: with 3 members being County Commissioners and 4 members being non-County Commissioners. For the County Commissioner members, one member will be a 1 year term and two members will be a 2 year term. For the Non-County Commissioner Members, two members will be for a 1 year term and two members will be 2 year terms and all members are unpaid.

The Chairman asked for discussion on the substitute motions. The Commissioners discussed the motion.
The Chairman asked the Commissioners to vote on the substitute motions to establish a 7 member Audit Committee, selected and elected by the County Commission with staggered terms: with 3 members being County Commissioners and 4 members being non-County Commissioners. For the County Commissioner members, one member will be a 1 year term and two members will be a 2 year term. For the Non-County Commissioner Members, two members will be for a 1 year term and two members will be 2 year terms and all members are unpaid. The Commissioners voted as follows:

FOR:

Scott Ebersole  
David Gentry  
Jerry Ford  
Ron Williamson  
John Ludwig  
Anna Ruth Burroughs  
Terry Randolph  
Chris Savage  
Joe Trobaugh  
Mike Medley

Eris Bryant  
Sue Neal  
Jonathan Williams  
Jim Martin  
Bob Duncan  
Marsha Bowman  
Steve Pierce  
Mike Atwood  
Cathy Reel

ABSTAIN:

Reggie Shanks

AGAINST:

Daryl Blair  
Kevin Maynard

ABSENT:

Kim Bradford

Tom Short

The Clerk announced that nineteen (19) voted for, three (3) voted against, one (1) abstained, and one (1) absent. The motion carried.

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS FOR AUDITORS FROM THE STATE AND THOSE THAT WERE HIRED BY THE FAIR BOARD BE AVAILABLE TO ANSWER QUESTIONS ABOUT THE QUALIFYING OPINION OF THE 2011-2012 AUDIT

County Executive Kim Blaylock informed the Commission that the State Auditors informed her that they would not meet with a Commission body but would meet with an Audit Committee.
MOTION RE: ALLOW COUNTY EXECUTIVE TO OBTAIN AUDIT PROPOSALS FOR ENDING FISCAL YEAR 2013 FROM PRIVATE CPA FIRMS

Commissioner Bob Duncan moved and Commissioner Jim Martin seconded the motion to allow the County Executive to obtain audit proposals for ending fiscal year 2013 from private CPA firms.

The Chairman asked for discussion on the motion. The Commissioners discussed the motion.

The Chairman asked for a voice vote on the motion to allow the County Executive to obtain audit proposals for ending fiscal year 2013 from private CPA firms. The motion carried.

NOMINATING COMMITTEE: None

REPORT OF SPECIAL COMMITTEES: None

RESOLUTIONS: None

ELECTION OF NOTARIES

Commissioner Ron Williamson moved and Commissioner Mike Medley seconded the motion to approve the Election of Notaries.

(SEE ATTACHED)
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<tr>
<td>ANTHONY P DALTON</td>
<td>ARLENE MASON</td>
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<tr>
<td>PAM R DELANEY</td>
<td>KIMBERLY MCQUISTON</td>
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<td>CHRISTIANNA DERLINGA</td>
<td>ANDY MEADOWS</td>
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<td>BARBARA S DYER</td>
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<td>BRITTON A JARED</td>
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<td>CARLA S LAMB</td>
<td>MICHELLE WHITEAKER</td>
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<td>JOSE R MARTINEZ</td>
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The Chairman asked for discussion on the Election of Notaries. There was none.

The Chairman asked the Commissioners to vote on the Election of Notaries. The Commissioners voted as follows:

FOR:

Scott Ebersole  Eris Bryant
David Gentry  Sue Neal
Jerry Ford  Jonathan Williams
Ron Williamson  Daryl Blair
John Ludwig  Kevin Maynard
Anna Ruth Burroughs  Kim Bradford
Terry Randolph  Jim Martin
Chris Savage  Bob Duncan
Reggie Shanks  Marsha Bowman
Joe Trobaugh  Steve Pierce
Mike Medley  Mike Atwood
Cathy Reel

ABSENT:

Tom Short

The Clerk announced that twenty-three (23) voted for, zero (0) voted against, and zero (0) absent. The motion carried.

OTHER NEW BUSINESS: None

SHERIFF DAVID ANDREWS GIVES A REPORT TO THE COMMISSION REGARDING ANKLE BRACELETS AND TRACKING OF JAIL INMATES

ANNOUNCEMENTS AND STATEMENTS

EMPLOYEE OF THE MONTH: NONE

CITIZEN OF THE MONTH: NONE

MOTION RE: ADJOURN

Commissioner Mike Medley moved and Commissioner Joe Trobaugh seconded the motion to Adjourn.

The Chairman asked for a voice vote on the motion to Adjourn. The motion carried.
PLANNING COMMITTEE
MINUTES
April 8, 2013
Prepared by Deborah Francis

Jim Martin Present  Eris Bryant Present
Tom Short Present  Kim Bradford Present
Reggie Shanks Present  Marsha Bowman Present
Ronald Williamson Present  Jonathan Williams Present
Anna Ruth Burroughs Present  David Gentry Present
Cathy Reel Present  Joe Trobaugh Present

Item #1  Discussion of amendment of County Wide Personnel Policy
Chairman Eris Bryant told the Committee that this was placed on the wrong committee.

Motion:  Recommends that a Committee be appointed to look at all County Personnel Policies.

Made By:  Williamson  VOICE VOTE  APPROVED
Seconded:  Martin

Item #2  Any other business

Mr. Jim Delaney asked to speak to the Committee about considering recommending to the Fair Board Committee to look at letting other people rent the fairgrounds for motorcycle races other than only AMA sanctioned organizations.
Mr. Delaney would like to rent the fairground for motorcycle races.

NO MOTIONS MADE

ADJOURNED

25
FISCAL REVIEW COMMITTEE
MINUTES
April 8, 2013
Prepared by Deborah Francis

ROLL CALL

Bob Duncan Present
Jerry Ford Present
Scott Ebersole Present
Terry Randolph Present
Mike Medley Present
Andy Honeycutt Present
Daryl Blair Present
Kevin Maynard Present
Steve Pierce Present
Mike Atwood Present
Sue Neal Present
Chris Savage Absent

Item #1 Bond Resolution for Refunding Bonds


Made By: Duncan VOICE VOTE APPROVED
Seconded: Neal

Item #2 General Purpose School fund amendment

Motion: Recommends approval of budget amendments to the General Purpose School fund.

Made By: Neal VOICE VOTE APPROVED
Seconded: Savage

Item #3 Grant for Rails with Trails from TDEC

Motion: Recommends approval of a Resolution for Putnam County to submit a grant application to the Tennessee Department of Environment and Conservation for recreational trails program.

Made By: Neal VOICE VOTE APPROVED
Seconded: Medley

Item #4 Discuss the formation of an Audit Committee.

Motion: Recommends to consider the establishment of an Audit Committee and set amount of members and length of terms.

Made By: Atwood VOICE VOTE APPROVED
Seconded: Medley

Item #5 Any other business

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Commissioner asked that the Committee ask for the State Auditors be at meeting on Monday night of the 15th.

Motion: Recommends approval to ask auditors from the State and auditor that audited the Fair Board to answer questions about the qualifying opinion of the 2011-2012 Audit.

Made By: Duncan
Seconded: Medley

VOICE VOTE APPROVED

ADJOURNED