

MINUTES
OF
PUTNAM COUNTY COMMISSION
JUNE 18, 2012

Prepared by:

Wayne Nabors
Putnam County Clerk
121 S Dixie Avenue
Cookeville, TN 38501

STATE OF TENNESSEE

COUNTY OF PUTNAM

BE IT REMEMBERED: that on June 18, 2012 there was a regular meeting of the Putnam County Board of Commissioners.

There were present and presiding the Chairman, Jerry Ford and County Clerk, Wayne Nabors.

The Sheriff, David Andrews called the meeting to order.

The Chairman, Jerry Ford recognized Ron Stanford of Trinity Assembly of God for the Invocation.

The Chairman, Jerry Ford recognized Commissioner Kevin Maynard to lead the Pledge to the Flag of the United States of America.

The Chairman asked the Commissioners to signify their presence at the meeting and the following were present:

PRESENT

Scott Ebersole	Eris Bryant
Tom Short	Sue Neal
David Gentry	Jonathan Williams
Jerry Ford	Daryl Blair
Ron Williamson	Kevin Maynard
John Ludwig	Kim Bradford
Anna Ruth Burroughs	Jim Martin
Terry Randolph	Bob Duncan
Chris Savage	Marsha Bowman
Reggie Shanks	Steve Pierce
Joe Trobaugh	Mike Atwood
Michael Medley	Cathy Reel

The Clerk announced that twenty-four (24) were present and zero (0) absent. Therefore, the Chairman declared a quorum.

MOTION RE: APPROVE THE AGENDA

Commissioner Joe Trobaugh moved and Commissioner Scott Ebersole seconded the motion to approve the Agenda.

(SEE ATTACHED)

AGENDA PUTNAM COUNTY BOARD OF COMMISSIONERS

Monthly Awards will be presented at 5:45 PM

Regular Monthly Session
Monday, June 18, 2012 6:00PM

Presiding: Honorable Jerry Ford
Commission Chairman

1. Call to Order - Sheriff David Andrews
2. Invocation *District 10*
3. Pledge to the Flag of the United States of America *District 10*
4. Roll Call - County Clerk Wayne Nabors
5. Approval of the Agenda
6. Approval of the Minutes of Previous Meeting
7. Unfinished Business and Action Thereon by the Board
 - A. Report of Standing Committees
 1. Planning Committee
 2. Fiscal Review Committee
 3. Nominating Committee
 - B. Report of Special Committees
 - C. Other Unfinished Business
 1. Hear from representatives of the Chamber of Commerce on the success of the HOG Rally.
8. New Business and Action Thereon by the Board
 - A. Report of Standing Committees

1. Planning Committee

- a. Discuss Camera system at the jail.
As per Parliamentarian, motion needs to be made to suspend the rules to add consideration of Option #5 of Jail Camera Proposal.

2. Fiscal Review Committee

- a. Recommends approval of budget amendments to the County General Fund as presented.
- b. Recommends approval of budget amendments to the General Purpose School fund as presented.
- c. Recommends approval of the Extended School Fund as presented.
- d. Recommends approval of budget amendment to the Road Department Fund as presented.
- e. Recommends approval of budget amendment to the Parks & Recreation Fund as presented.
- f. Recommends approval of budget amendments to the Industrial/Economic Development Fund.
Note that the beginning fund balance for June 2011 is an increase of \$1,668,316.
- g. Recommends approval of the establishment of the Community Development Fund with amendment.
- h. Recommends approval of budget amendments to the Solid Waste Sanitation Fund as presented.
- i. Recommends approval of the Putnam County Board of Education to enter into a multi-year financing agreement with Kansas State Bank of Manhattan to purchase Compass Learning Software.
- j. Recommends approval of write off amount of uncollectible debt in the amount of \$461,351 for Putnam County Emergency Services.
- k. Discuss write off amount of \$9,291.09 for uncollectible debt for the Solid Waste department .
THIS COMES WITHOUT RECOMMENDATION
- L. Recommends approval of a Resolution authorizing the County Executive to apply for and administer a Litter Grant with the State Department of Transportation.
- m. Recommends approval of a Resolution to adopt a continuing budget and tax rate for the Fiscal Year beginning July 1, 2012, and to authorize the issuance of Tax Anticipation Notes for Putnam County, Tennessee.
- n. Recommends approval of a Capital Outlay Note Resolution authorizing the issuance of a capital outlay note for the Putnam County Justice Center Renovation Project 2011-2012 in an amount not to exceed \$450,000.00.

- o. Recommends approval of a budget amendment to the Capital Projects Fund as presented with the Capital Outlay Note Resolution.

3. Nominating Committee

- a. Recommends the appointment of Ted McWilliams to the Putnam County Library Board for a 3 year term to expire June 2015.

B. Report of Special Committees

C. Resolutions

D. Election of Notaries

E. Other New Business

9. Announcements and Statements

10. Recess until Thursday, June 28, 2012 at 6:00PM

Final year end amendments for Fiscal Year closing FY 2011-2012 for various funds.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked the Commissioners for a voice vote on the motion to approve the Agenda. The motion carried.

MOTION RE: APPROVE MINUTES OF THE PREVIOUS MEETING

Commissioner Kevin Maynard moved and Commissioner Bob Duncan seconded the motion to approve the Minutes of the May 21, 2012 meeting of the Putnam County Board of Commissioners.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion to approve the Minutes of the May 21, 2012 meeting of the Putnam County Board of Commissioners. The motion carried.

UNFINISHED BUSINESS AND ACTION THEREOF BY THE BOARD

REPORT OF STANDING COMMITTEES

PLANNING COMMITTEE: No unfinished business.

FISCAL REVIEW COMMITTEE: No unfinished business.

NOMINATING COMMITTEE: No unfinished business.

REPORT OF SPECIAL COMMITTEES:

OTHER UNFINISHED BUSINESS:

HEAR FROM REPRESENTATIVES OF THE CHAMBER OF COMMERCE ON THE SUCCESS OF THE HOG RALLY

NEW BUSINESS AND ACTION THEREON BY THE BOARD

REPORT OF STANDING COMMITTEES

PLANNING COMMITTEE

MOTION RE: THE PLANNING COMMITTEE RECOMMENDS TO DISCUSS CAMERA SYSTEM AT THE JAIL (AS PER PARLIAMENTARIAN, MOTION NEEDS TO BE MADE TO SUSPEND THE RULES TO ADD CONSIDERATION OF OPTION #5 OF JAIL CAMERA PROPOSAL)

(SEE ATTACHED)

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Jail Camera System

January 2012 - Presentation Summary

Correction officers rely on two access control systems to safely operate the jail. The door access control system is used to control movement in, out and within the jail. The door access control system also includes an intercom system which is used to process access requests. The camera system is used to monitor and verify movement inside and outside the jail and is a mission-critical system that officers must be able to rely on. The door access control system and camera system work together using vendor software and a switching device called a 'matrix switcher'. Without these two systems, it would be near impossible to safely operate the jail at current employee levels.

Much of the camera system dates back to 1992 when the system was first installed. Over the years, modifications and additions have been made to the system. Our primary problem at this time is the 'matrix switcher' which is plagued with 'lock-ups' and requires frequent re-booting to restore operation. Our other major problem is wiring issues which greatly complicates any troubleshooting activities such as camera signal loss and image quality issues. From January 17th to January 30th 2012 the 'matrix switcher' has failed 8 times and required re-booting to restore operation. Two DVR hard drives have failed which resulted in approximately four weeks of lost video.

Below is a summary list of the most critical issues with the current camera system:

1. Faulty matrix switcher.
2. System is unreliable causing officer safety issues.
3. Poor image quality.
4. Frequent failures of DVR recorders resulting in recorded video loss.
5. Lack of camera coverage inside and outside the jail.
6. Wiring infrastructure problems.

The included printed images are examples of the current analog camera image and a digital camera image as seen during the presentation on Jan 17th 2012.

The following page is a summary of options that can be considered:

Camera System Options – Putnam County Jail

1. Replace Matrix Switcher Only

\$41,000.00

- + Fixes the immediate problem of the current faulty switcher.
- Does not address officer safety issues.
- Does not address poor image quality.
- System would not be reliable.
- Does not address recording issues.
- Does not address lack of coverage problems.
- Will need to revisit the problem soon.

2. Replace the camera system with an updated analog solution.

\$245,000.00

- + Fixes the immediate problem of the current faulty switcher.
- + Officer safety improves some.
- + System would be somewhat more reliable but with poor image quality compared to digital.
- + Fixes recording issues.
- Does not address poor image quality.
- Does not address coverage problems.
- Using older analog technology.
- Will need to revisit coverage and image quality problems soon.

3. Replace the camera system with digital technology.

\$420,000.00

- + Analog Encoder and Switcher not needed.
- + Officer safety greatly improved.
- + Image quality greatly improved.
- + System would be much more reliable.
- + Fixes coverage problems (indoor and outdoor).
- + Uses the latest digital technology.
- + Fixes recording issues except for time span. (~60-90 days on current quote)
- + Would not have to revisit any camera system problems until equipment 'end-of-life' (7 to 10 years) ***

* Recording time can be lengthened by adding servers.

** Recording time can be lengthened by optimizing camera configurations.

*** If properly maintained.

***New Option - MTI Certified Digital Solution**

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4. MTI Certified Digital Solution (120 Cameras).

\$289,740.00

- + Video switching controlled by PC and software.
- + Officer safety greatly improved.
- + Image quality greatly improved.
- + System would be much more reliable.
- + Addresses some coverage problems (indoor and outdoor).
- + Uses the latest digital technology.
- + - Fixes recording issues except for time span. (~120 days on current quote)
- + - Would not have to revisit any camera system problems other than coverage issues until equipment 'end-of-life' (7 to 10 years) ***
- + - Provides a base digital system that can easily be expanded in the future to address additional coverage issues.

* Recording time can be lengthened by adding servers.

** Recording time can be lengthened by optimizing camera configurations.

*** If properly maintained. (Server end-of-life is ~5years)

***New Option - MTI Certified Digital Solution**

5. MTI Certified Digital Solution (180 Cameras).

\$370,500.00

- + Video switching controlled by PC and software.
- + Officer safety greatly improved.
- + Image quality greatly improved.
- + System would be much more reliable.
- + Addresses coverage problems (indoor and outdoor).
- + Uses the latest digital technology.
- + - Fixes recording issues except for time span. (~120 days on current quote)
- + - Would not have to revisit any camera system problems until equipment 'end-of-life' (7 to 10 years) ***

* Recording time can be lengthened by adding servers.

** Recording time can be lengthened by optimizing camera configurations.

*** If properly maintained. (Server end-of-life is ~5years)

For any technical questions, please do not hesitate to call:

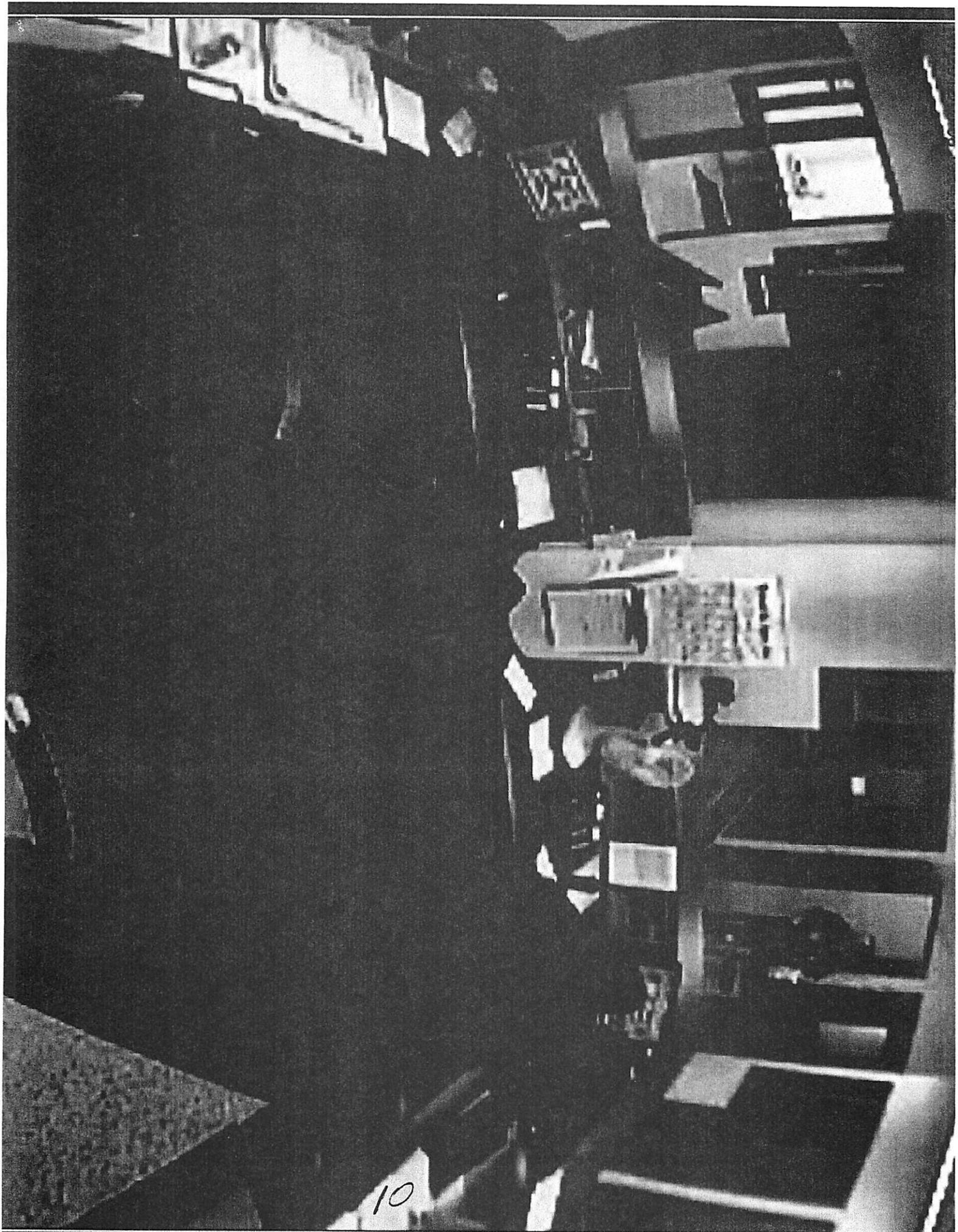
Trey Hassler

Technology Officer

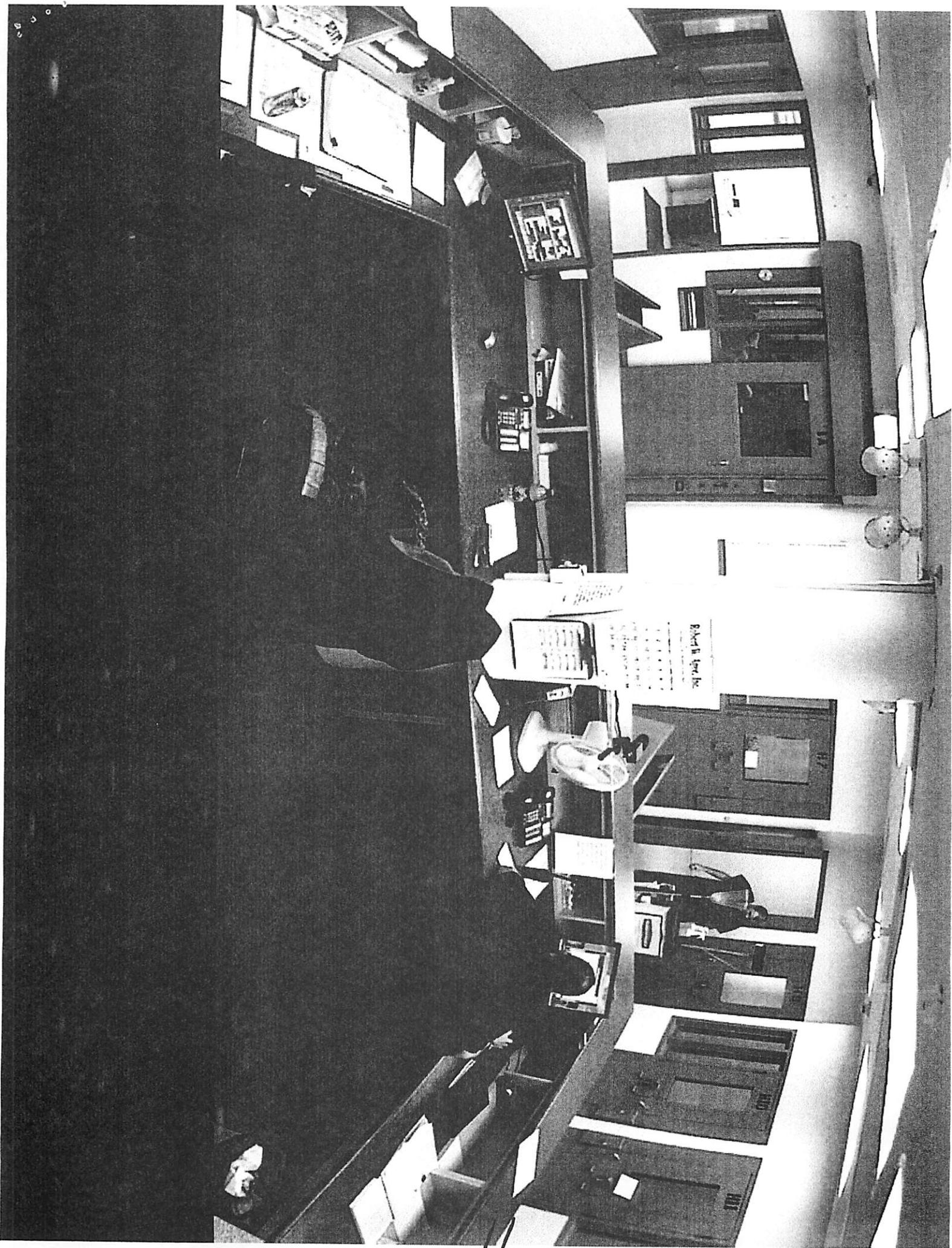
Putnam County Sheriff's Office

Email: trey.hassler@sheriff.putnamcountyttn.gov

Cell Phone: 931-265-0691



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MOTION RE: SUSPEND THE RULES TO ADD CONSIDERATION OF OPTION #5 OF JAIL CAMERA PROPOSAL

Commissioner Jim Martin moved and Commissioner Jonathan Williams seconded the motion to suspend the rules to add consideration of Option #5 of Jail Camera Proposal.

The Chairman asked for discussion on the motion to suspend the rules to add consideration of Option #5 of Jail Camera Proposal. The Commissioners discussed the motion.

The Chairman asked the Commissioners to vote on the motion to suspend the rules to add consideration of Option #5 of Jail Camera Proposal. The Commissioners voted as follows:

FOR:

Tom Short
David Gentry
Jerry Ford
Ron Williamson
John Ludwig
Anna Ruth Burroughs
Terry Randolph
Chris Savage
Reggie Shanks

Sue Neal
Jonathan Williams
Kim Bradford
Jim Martin
Bob Duncan
Marsha Bowman
Steve Pierce
Mike Atwood
Cathy Reel

AGAINST:

Scott Ebersole
Joe Trobaugh
Michael Medley

Eris Bryant
Daryl Blair
Kevin Maynard

The Clerk announced that eighteen (18) voted for, six (6) voted against, and zero (0) absent. The motion carried.

MOTION RE: AMEND THE MOTION AND APPROVE TO ORDER SWITCHER AND STAY WITH THE ANALOG SYSTEM AS WAS VOTED IN THE DECEMBER 2011 MEETING

Commissioner Eris Bryant moved and Commissioner Kim Bradford seconded the amended motion to order the switcher and stay with the analog systems as voted on in the December 2011 meeting.

The Chairman asked for discussion on the amended motion. The Commissioners discussed the amended motion.

MOTION RE: TABLE THE AMENDMENT TO ORDER SWITCHER AND STAY WITH THE ANALOG SYSTEM

Commissioner Bob Duncan moved and Commissioner Jonathan Williams seconded the motion to table the amendment to order switcher and stay with the analog system.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked the Commissioners to vote on the motion to table the amendment to order switcher and stay with the analog system.

The commissioners voted as follows:

FOR:

Scott Ebersole
David Gentry
Ron Williamson
John Ludwig

Sue Neal
Jonathan Williams
Jim Martin
Bob Duncan

AGAINST:

Tom Short
Jerry Ford
Anna Ruth Burroughs
Terry Randolph
Chris Savage
Reggie Shanks
Joe Trobaugh
Michael Medley

Eris Bryant
Daryl Blair
Kevin Maynard
Kim Bradford
Marsha Bowman
Steve Pierce
Mike Atwood
Cathy Reel

The Clerk announced eight (8) voted for, sixteen (16) voted against, and zero absent.
The motion failed.

MOTION RE: CEASE DEBATE AND VOTE ON ALL PENDING MOTIONS

Commissioner Mike Atwood moved and Commissioner Terry Randolph seconded the motion to cease debate and vote on all pending motions.

The Chairman asked the Commissioners to vote on the motion to cease debate and vote on all pending motions. The Commissioners voted as follows:

FOR:

Scott Ebersole

Tom Short

David Gentry

Jerry Ford

Ron Williamson

John Ludwig

Anna Ruth Burroughs

Terry Randolph

Chris Savage

Reggie Shanks

Joe Trobaugh

Michael Medley

Eris Bryant

Sue Neal

Jonathan Williams

Daryl Blair

Kevin Maynard

Kim Bradford

Jim Martin

Bob Duncan

Marsha Bowman

Steve Pierce

Mike Atwood

Cathy Reel

The Clerk announced twenty-four (24) voted for, zero (0) voted against, and zero absent. The motion carried.

The Chairman asked the Commissioners to vote on the amended motion to order the switcher and stay with the analog systems as voted on in the December 2011 meeting. The Commissioners voted as follows:

FOR:

Scott Ebersole
David Gentry
Jerry Ford
Anna Ruth Burroughs
Terry Randolph
Chris Savage
Reggie Shanks
Joe Trobaugh
Michael Medley

Eris Bryant
Daryl Blair
Kevin Maynard
Kim Bradford
Marsha Bowman
Steve Pierce
Cathy Reel

AGAINST:

Tom Short
Ron Williamson
John Ludwig

Sue Neal
Jonathan Williams
Jim Martin
Bob Duncan
Mike Atwood

The Clerk announced sixteen (16) voted for, eight (8) voted against, and zero absent. The motion carried.

The Chairman asked the Commissioners to vote on the motion as amended. The Commissioners voted as follows:

FOR:

Scott Ebersole
Tom Short
David Gentry
Jerry Ford
Anna Ruth Burroughs
Terry Randolph
Chris Savage
Reggie Shanks
Michael Medley

Eris Bryant
Daryl Blair
Kevin Maynard
Kim Bradford
Marsha Bowman
Steve Pierce
Mike Atwood

AGAINST:

Ron Williamson
John Ludwig

Sue Neal
Jonathan Williams
Jim Martin
Bob Duncan

ABSTAIN:

Joe Trobaugh

The Clerk announced seventeen (17) voted for, six (6) voted against, one (1) abstained, and zero (0) absent. The motion carried.

FISCAL REVIEW COMMITTEE

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE COUNTY GENERAL FUND AS PRESENTED

Commissioner Mike Atwood moved and Commissioner Jim Martin seconded the motion to approve Budget Amendments to the County General Fund as presented.

(SEE ATTACHED)

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Putnam County Budget Amendment/Transfer Authorization Form

YEAR END CLEANUP

Department: COUNTY GENERAL FUND

Date: JUNE 6, 2012

Fund #	Account #	Account Description	Current Amount	Decrease	Increase	Requested	Amount Expended
101	County Attorney 51400-101	Attorney/Director	125,000		27,000	152,000	142,467
101	Election Commission 51500-187	Overtime	6,000	3,000		3,000	2,025
101	51500-435	Office Supplies	36,000		3,000	39,000	33,150
101	Codes Department 51750-399	Other Cont. Service	0		25,000	25,000	20,404
101	#41530	Mechanical Permits	8,000		25,000	33,000	23,649
101	Judicial Commissioners 53700-196	InService Training	1,897		600	2,497	2,497
101	Sheriff Dept. 54110-187	Overtime	172,774		15,000	187,774	178,260
101	54110-196	In Service Training	50,000		2,500	52,500	48,631
101	54110-316	Contributions (Reserve)	12,500		100	12,600	12,563
101	54110-317	Data Processing	5,610		700	6,310	6,280
101	54110-399	Other Contracted Services	25,000	24,800		500	0
101	54110-451	Uniforms	28,000		500	28,500	28,448
101	54110-718	Motor Vehicles	279,700		6,000	285,700	279,457
101	Jail 54210-160	Guards	1,293,000	6,600		1,286,400	1,167,921
101	54210-187	Overtime	42,300		5,000	47,300	43,433
101	54210-435	Office Supplies	21,000		600	21,600	21,552
101	54210-790	Other Equipment	15,000		1,000	16,000	15,908
101	Juvenile Services 54240-160	Guards	408,250	6,000		402,250	345,639
101	54240-187	Overtime	12,000		5,000	17,000	14,117
101	54240-422	Food Supplies	4,300		1,000	5,300	4,362
101	Civil Defense 54410-399	Other Cont. Srv. (Grant)	47,000		5,000	52,000	52,000
	#47220	Civil Defense Reimb	47,000		5,000	52,000	52,000
101	Ambulance Service 55130-169	Part Time	268,110		2,720	270,830	231,854
101	55130-361	Permits	1,700		2,900	4,600	4,539
101	#43120	Patient Charges	3,000,000		2,900	3,002,900	2,620,230
101	#44990	Local Revenue			2,720		
101	Contributions 58500-309	Contracts to other Agencies <i>Repair to spring at Voc Rehab</i>	0		15,175	15,175	15,175
101	Miscellaneous 58900-320	Dues & Memberships	9,175		571	9,746	9,746
101	58900-336	Repair Equipment	33,800		8,000	41,800	39,986
101	58900-425	Gasoline	500,000		142,000	642,000	611,677
101	58900-502	Building Insurance	33,721		1,675	35,396	35,392
101	58900-503	Excess Risk	53,520		400	53,920	53,904
101	58900-599	Other Charges	55,000		5,000	61,000	56,049
101	Transfers Out 99100-590	Transfer to Other Funds To Parks & Recreation To provide funds for operations Hotel/Motel	229,444		50,000	279,444	0
101	#35110	Reserve for Parks & Recreation	243,290	<i>Do not exceed</i> 50,000		193,290	
101	#40130	Cir/Clk & Master Coll. Prior Yr.	110,000		95,000	205,000	209,566
101	#43190	General Service Charge	10,000		15,000	25,000	27,183
101	#48110	Cont. Prisoner Boarding	70,000		90,421	160,421	208,513

Year End Cleanup for County General Fund

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Putnam County Election Commission

705 County Services Drive
Cookeville, Tennessee 38501
(931) 526-2566 Phone • (931) 526-8724 Fax



DATE: May 29, 2012
TO: Debby Francis and Fiscal Review Committee
FROM: Debbie Steidl, Administrator of Elections *ds*
RE: Line Item transfers

The following Line Item transfers need to be made to the Election Commission budget:

\$3,000.00 from Line Item 187 "Overtime" to Line Item 435 "Postage" for the purchase of stamps;

MEMORANDUM

TO: Kim Blaylock, County Executive
Debby Francis
Budge Committee

FROM: Sheriff David K. Andrews

DATE: June 4, 2012

RE: Budget Amendments

I am requesting that the following budget amendments be made:

Take \$5,000.00 out of 101-54240-160 (Guards) and put into 101-54240-187 (Overtime)

Take \$1,000.00 out of 101-54240-160 (Guards) and put into 101-54240-422 (Food Supplies)

Take \$15,000.00 out of 101-54110-399 (Other Contracted Services) and put into 101-54110-187 (Overtime)

Take \$2,500.00 out of 101-54110-399 (Other Contracted Services) and put into 101-54110-196 (In-Service Training)

Take \$100.00 out of 101-54110-399 (Other Contracted Services) and put into 101-54110-316 (Contributions)

Take \$700.00 out of 101-54110-399 (Other Contracted Services) and put into 101-54110-317 (Data Processing Services)

Take \$500.00 out of 101-54110-399 (Other Contracted Services) and put into 101-54110-451 (Uniforms)

Take \$6,000.00 out of 101-54110-399 (Other Contracted Services) and put into 101-54110-718 (Motor Vehicles)

Take \$100.00 out of 101-54110-399 (Other Contracted Services) and put into 101-54110-790 (Other Equipment) SWAT

PUTNAM COUNTY EMERGENCY MEDICAL SERVICES

270 Carlen Drive; Cookeville, TN 38501
Phone (931) 528-1555 Fax (931)372-0295

BUDGET AMENDMENTS

From 43120 Patient Charges to 55130-361 Permits \$2,900

The State of Tennessee went up on the cost of our ambulance permits and license.

From 44990 EMS Standby to 55130-169 Part-time Personnel \$ 2,720

EMS is reimbursed where we cover ballgames, sporting and special events. This is to transfer those funds to cover our cost already incurred. No new money.

Take \$5,000.00 out of 101-54210-160 (Guards) and put into 101-54210-187 (Overtime)

Take \$600.00 out of 101-54210-160 (Guards) and put into 101-54210-435 (Office Supplies)

Take \$1,000.00 out of 101-54210-160 (Guards) and put into 101-54210-790 (Other Equipment)

The Chairman asked for discussion on the motion to approve Budget Amendments to the County General Fund as presented. There was none.

The Chairman asked the Commissioners to vote on the motion to approve Budget Amendments to the County General Fund as presented. The Commissioners voted as follows:

FOR:

Tom Short
David Gentry
Jerry Ford
Ron Williamson
John Ludwig
Anna Ruth Burroughs
Chris Savage
Reggie Shanks

Sue Neal
Jonathan Williams
Kevin Maynard
Kim Bradford
Jim Martin
Bob Duncan
Marsha Bowman
Mike Atwood
Cathy Reel

AGAINST:

Scott Ebersole
Terry Randolph
Joe Trobaugh
Michael Medley

Eris Bryant
Daryl Blair
Steve Pierce

The Clerk announced that seventeen (17) voted for, seven (7) voted against, and zero (0) absent. The motion carried.

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE GENERAL PURPOSE SCHOOL FUND AS PRESENTED

Commissioner Mike Atwood moved and Commissioner Sue Neal seconded the motion to approve Budget Amendments to the General Purpose School Fund as presented.

(SEE ATTACHED)

*Department of Education
Putnam County*

MR. JERRY BOYD, Interim Director of Schools

Board of Education

Eric Brown, Chairman
Robert Hargis, Vice-Chairman

1400 East Spring Street
Cookeville, Tennessee 38506-4313
Phone (931) 526-9777
FAX (931) 372-0391

Board Members

Dr. Ray Jordon
Jerry Maynard
David McCormick
Dr. Janet Moore

June 5, 2012

Honorable Commissioners
Putnam County Courthouse
Cookeville, TN 38501

Honorable Commissioners:

Please consider approval of the budget amendments to the General Purpose School (Fund 141), as submitted.

Sincerely,


Mark McReynolds

Putnam County Board of Education

Enclosures:

- To budget for substitute teachers paid from the schools to the district
- To budget additional funds from schools paid to district
- To budget for BEP growth revenue to purchase portion of Compass Learning Software
- Reallocate total appropriations – Extended Contract
- Reallocation of MATER (Material Center) funds
- Adult Education – End of Year cleanup
- To budget for Energy Efficient Schools Initiative (EESI) Grant used to purchase HVAC for Baxter Elementary and White Plains Academy
- To budget for sale of surplus vehicles in order to purchase digital radios for transportation department
- To budget for expenditures approved by the Board of Education to be expended from Prescott Central Middle School sale proceeds per GASB 54 regulations
- To reallocate Education of Underage Drinking Grant to match the needs of the program
- To reallocate “Other Contracted Services” from “Operation of Plant” (72610) to “Maintenance of Plant” (72620)
- To correct budget for amount due from Food Service Fund (146) to account for Food Service office salaries
- To reallocate budget based on additional personnel needs (nurse, drivers and attendants) based on population of students
- To reallocate teacher object code (116) from Regular Instruction Program (71100) to Early Childhood Education (73400)
- To budget for additional medical insurance expense due to unknown changes to medical coverage at time of original budget
- Special Education – Spring Clean-up
- Amendment authorizing Putnam County BOE to transfer additional funds from General Purpose School Fund (141) to Federal Project Fund (142) for cash flow purposes

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: _____

DATE: 7-Jun-12

Item #	Fund #	Account #	Account Description	Current Approved Amount	Increase	Increase	Requested Approval Amount
1	141	43570- - -SUBS	Receipts from Individual Schools	19,377.00		12,091.00	31,468.00
2	141	71100- -195-SUBS	Certified Substitute Teachers	18,000.00	11,000.00		29,000.00
3	141	71100- -198-SUBS	Non-Certified Substitute Teachers	-	250.00		250.00
4	141	71100- -201-SUBS	Social Security	1,116.00	678.00		1,794.00
5	141	71100- -212-SUBS	Employer Medicare Liability	261.00	163.00		424.00
				38,754.00	12,091.00	12,091.00	62,936.00

Explanation: To budget for substitute teachers paid from the schools to the district

Requested by: _____ Supervisor Recommended for Approval: _____ Official / Department Head

Reviewed by: *Mark Reynolds*
Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: _____

Action by County Commission: Approval Non-Approval Date: _____

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Putnam County **Budget Amendment** / Line Item Transfer Authorization Form

Department: _____

DATE: 7-Jun-12

Item #	Fund #	Account #	Account Description	Current Approved Amount	Increase	Increase	Requested Approval Amount
1	141	43570	Receipts from Individual Schools	56,715.00	20,332.00		77,047.00
2	141	71100-399- -SCHCK	Other Contracted Services	4,200.00		3,100.00	7,300.00
3	141	72210-189- -SCHCK	Other Salaries and Wages	45,000.00		14,781.00	59,781.00
4	141	72210-201- -SCHCK	Social Security	2,790.00		793.00	3,583.00
5	141	72210-204- -SCHCK	State Retirement	4,073.00		1,473.00	5,546.00
6	141	72210-212- -SCHCK	Employer Medicare Liability	653.00		185.00	838.00
				113,431.00	20,332.00	20,332.00	154,095.00

Explanation: To budget additional funds from Schools paid to the District.

Requested by: _____
Supervisor

Recommended for Approval: _____
Official / Department Head

Reviewed by: Mark P. [Signature]
Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: _____

Action by County Commission: Approval Non-Approval Date: _____

25

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: _____

DATE: 7-Jun-12

Item #	Fund #	Account #	Account Description	Current Approved Amount	Increase	Increase	Requested Approval Amount
1	141	46511	Basic Education Program	38,625,000.00	265,000.00		38,890,000.00
2	141	71100-790	Other Capital Outlay			265,000.00	265,000.00
					265,000.00	265,000.00	39,155,000.00

Explanation: To budget for BEP growth revenue to purchase portion of Compass Learning-Digital Content Platform

Requested by: _____
Supervisor

Recommended for Approval: _____
Official / Department Head

Reviewed by: Mark McLaughlin 5/19/12
Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval

No Recommendation

Date: _____

Action by County Commission: Approval

Non-Approval

Date: _____

26

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: _____

DATE: _____

Item #	Fund #	Account #	Account Description	Current Approved Amount	Increase	Decrease Increase	Requested Approval Amount
		46615-Excon	Career Ladder-Extended Cont	-	-	150,000.00	-
				-	-		-
	141	71100-127-Excon	Career Ladder-Extended Cont	148,000.00	140,000.00	-	288,000.00
	141	71100-201-Excon	Social Security	10,000.00	2,500.00		12,500.00
	141	71100-204-Excon	State Retirement	12,000.00	5,000.00		17,000.00
	141	71100-212-Excon	Employer Medicare Liability	11,571.00	2,500.00		14,071.00
							-
				181,571.00	150,000.00	150,000.00	331,571.00

Explanation: Reallocate total appropriations - Extended Contract

Requested by: _____ Recommended for Approval: _____
Supervisor *Official / Department Head*

Reviewed by: *Maria M. Reynolds*
Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: _____

Action by County Commission: Approved Not Approved Date: _____

27

Putnam County Budget Amendment / Line Item Transfer Authorization Form

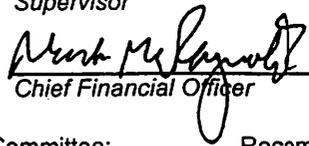
Department: _____

DATE: June 2012 _____

Item #	Fund #	Account #	Account Description	Current Approved Amount	Increase	Decrease	Requested Approval Amount
3	141	71100-204-MATER	State Retirement	45.25	-	45.25	-
5	141	71100-399-MATER	Other Contracted Services	5,041.50	3,000.00		8,041.50
6	141	71100-429-MATER	Instructional Supplies	235,000.00	10,000.00		245,000.00
7	141	71100-449-MATER	Textbooks	350,000.00		19,000.00	331,000.00
9	141	71100-722-MATER	Regular Instruction Equipment	30,000.00	45.25		30,045.25
10	141	71100-790-MATER	Other Equipment	19,000.00	19,000.00		38,000.00
11	141	72210-355-MATER	Travel	1,400.00	3,500.00		4,900.00
12	141	72210-399-MATER	Other Contracted Services	9,000.00	700.00		9,700.00
13	141	72210-432-MATER	Library Books	88,000.00		16,500.00	71,500.00
14	141	72210-435-MATER	Office Supplies	1,600.00		700.00	900.00
				739,086.75	36,245.25	36,245.25	739,086.75

Explanation: Reallocation of MATER (Materials Center) funds

Requested by: _____ Recommended for Approval: _____
Supervisor *Official / Department Head*

Reviewed by: 
 Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: _____

Action by County Commission: Approved Not Approved Date: _____

28

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: _____

DATE: 7-Jun-12

Item #	Fund #	Account #	Account Description	Current Approved Amount	Increase	Increase	Requested Approval Amount
1	141	46530- -EESI	Energy Efficient School Initiative	-	57,212.65		57,212.65
2	141	72620-790- -EESI	Other Equipment	-		57,212.65	57,212.65
				-	57,212.65	57,212.65	114,425.30

Explanation: To budget for Energy Efficient School Initiative (EESI) Grant used to purchase HVAC for Baxter Elementary and White Plains Academy.

Requested by: _____ Recommended for Approval: _____
Supervisor Official / Department Head

Reviewed by: Mark [Signature]
Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: _____

Action by County Commission: Approval Non-Approval Date: _____

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Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: _____

DATE: 7-Jun-12

Item #	Fund #	Account #	Account Description	Current Approved Amount	Increase	Increase	Requested Approval Amount
1	141	44530	Sale of Equipment	10,000.00	14,829.25		24,829.25
2	141	72710-729	Transportation Equipment	452,056.00		14,829.25	466,885.25
				462,056.00	14,829.25	14,829.25	491,714.50

Explanation: To budget for Sale of Surplus vehicles in order to purchase digital radios for transportation department.

Requested by: _____ *Supervisor* Recommended for Approval: _____ *Official / Department Head*

Reviewed by: *Mark McLaughlin* _____ *Chief Financial Officer*

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: _____

Action by County Commission: Approval Non-Approval Date: _____

31

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: _____

DATE: 7-Jun-12

Item #	Fund #	Account #	Account Description	Current Approved Amount	Decrease	Increase	Requested Approval Amount
1	141	72810-708-PSALE	Communication Equipment	184,560.00		12,620.00	197,180.00
2	141	39000-PSALE	Unassigned Fund Balance	1,260,629.48	12,620.00		1,248,009.48
				1,445,189.48	12,620.00	12,620.00	1,445,189.48

Explanation: To budget for expenditures approved by the Board of Education to be expended from Prescott Central Middle School sale proceeds per GASB 54 regulations.

Requested by: _____ Recommended for Approval: _____
Supervisor Official / Department Head

Reviewed by: *Mark McLeary*
Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: _____

Action by County Commission: Approval Non-Approval Date: _____

32

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: _____

DATE: 7-Jun-12

Item #	Fund #	Account #	Account Description	Current Approved Amount	Decrease	Increase	Requested Approval Amount
1	141	73300-399-EUDL	Other Contracted Services	22,000.00	3,000.00		19,000.00
2	141	73300-499-EUDL	Other Supplies and Materials	2,000.00		3,000.00	5,000.00
							-
							-
				24,000.00	3,000.00	3,000.00	24,000.00

Explanation: To reallocate Education of Underage Drinking Law Grant to match the needs of the program.

Requested by: _____
Supervisor

Recommended for Approval:

Official / Department Head

Reviewed by: *[Signature]*
Chief Financial Officer

33

Action by Fiscal Review Committee: Recommended for Approval

No Recommendation

Date: _____

Action by County Commission: Approval

Non-Approval

Date: _____

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: _____

DATE: 7-Jun-12

Item #	Fund #	Account #	Account Description	Current Approved Amount	Decrease	Increase	Requested Approval Amount
1	141	72120-131	Medical Personnel	194,028.00		24,289.10	218,317.10
2	141	72120-201	Social Security	28,359.00		1,505.92	29,864.92
3	141	72120-204	State Retirement	44,944.00		2,552.78	47,496.78
4	141	72120-212	Employer Medicare	6,633.00		352.20	6,985.20
5	141	72710-146	Bus Drivers	837,947.00		21,212.00	859,159.00
6	141	72710-164	Attendants	173,270.00		19,410.90	192,680.90
7	141	72710-201	Social Security	78,987.00		2,518.62	81,505.62
8	141	72710-204	State Retirement	131,058.00		4,269.47	135,327.47
9	141	72710-212	Employer Medicare	18,473.00		589.91	19,062.91
10	141	72810-120	Computer Programers	369,260.00	64,913.00		304,347.00
11	141	72810-201	Social Security	28,884.00	4,024.61		24,859.39
12	141	72810-204	State Retirement	45,396.00	6,822.36		38,573.64
13	141	72810-212	Employer Medicare	6,755.00	940.93		5,814.07
				1,963,994.00	76,700.90	76,700.90	1,963,994.00

Explanation: To reallocate budget based on additional personnel needs (Nurses, Drivers and Attendants) based on population of students.

Requested by: _____
Supervisor

Recommended for Approval: _____
Official / Department Head

Reviewed by: 
Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval

No Recommendation Date: _____

Action by County Commission: Approval

Non-Approval Date: _____

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: _____

DATE: 7-Jun-12

Item #	Fund #	Account #	Account Description	Current Approved Amount	Decrease	Increase	Requested Approval Amount
1	141	71100-116	Teachers	22,752,224.00	35,187.00		22,717,037.00
2	141	73400-116	Teachers	720,740.00		35,187.00	755,927.00
							-
							-
				23,472,964.00	35,187.00	35,187.00	23,472,964.00

Explanation: To reallocate Teacher object code (116) from Regular Instruction Program (71100) to Early Childhood Education (73400)

Requested by: _____ *Supervisor* Recommended for Approval: _____ *Official / Department Head*

Reviewed by: *[Signature]*
Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: _____

Action by County Commission: Approval Non-Approval Date: _____

LC

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: _____

DATE: 7-Jun-12

Item #	Fund #	Account #	Account Description	Current Approved Amount	Decrease	Increase	Requested Approval Amount
1	141	72110-207	Medical Insurance	14,280.00		9,723.69	24,003.69
2	141	72120-207	Medical Insurance	93,073.00		27,377.85	120,450.85
3	141	72410-207	Medical Insurance	600,493.00		45,866.33	646,359.33
4	141	72520-207	Medical Insurance	11,150.00		4,827.00	15,977.00
5	141	72710-207	Medical Insurance	264,061.00		69,935.86	333,996.86
6	141	73400-207	Medical Insurance	224,229.00		40,520.07	264,749.07
7	141	72610-434	Natural Gas	795,700.00	198,250.80		597,449.20
				2,002,986.00	198,250.80	198,250.80	2,002,986.00

Explanation: To budget for additional Medical Insurance Expense due to unknown changes to Medical coverages at time of original budget.

Requested by: _____ Supervisor
 Recommended for Approval: _____ Official / Department Head

Reviewed by: Mark [Signature]
 Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: _____

Action by County Commission: Approval Non-Approval Date: _____

Item #	Fund #	Account #	Account Description	Current Approved Amount	Increase	Decrease	Requested Approval Amount
1	141	71200-163-FED	Ed. Assistants	63,426.05		471.00	62,955.05
2	141	71200-168-FED	Other		129.00		129.00
3	141	71200-201	Social Security	266,490.00		1,043.00	265,447.00
4	141	71200-201-FED	Social Security	4,827.00		144.00	4,683.00
5	141	71200-204	State Retirement	411,075.00	1,000.00		412,075.00
6	141	71200-204-FED	State Retirement	7,950.00		648.00	7,302.00
7	141	71200-260-FED	Life Insurance	63.00	13.00		76.00
8	141	71200-207-FED	Health Insurance	25,533.00	2,251.00		27,784.00
9	141	71200-208	Dental Insurance	20,126.00		3,000.00	17,126.00
10	141	71200-208-FED	Dental Insurance	437.00		8.00	429.00
11	141	71200-212-FED	Medicare	1,129.00		33.00	1,096.00
12	141	71200-312	Contracts	110,113.00	2,700.00		112,813.00
13	141	71200-429	Instructional Supplies	49,000.00	300.00		49,300.00
14	141	71200-429- FED	Instructional Supplies	5,030.00		6.00	5,024.00
15	141	71200-725	Special Education Equipment	24,650.00	43.00		24,693.00
16	141	72120-207-SPED	Health Insurance	27,188.00	1.00		27,189.00
17	141	72120-208-SPED	Dental Insurance	502.00	33.00		535.00
18	141	72120-210-SPED	Unemployment Compensation	227.00	20.00		247.00
19	141	72120-189-SPED	Other Salaries and Wages	165,366.00		54.00	165,312.00
20	141	72220-117	Career Ladder	8,000.00	3,084.00		11,084.00
21	141	72220-124	Psychological Personnel	243,369.00	30.00		243,399.00
22	141	72220-135	Assesment Personnel	83,038.00		10,135.00	72,903.00
23	141	72220-161	Secretary	36,130.00	1,076.00		37,206.00
24	141	72220-189	Other Salaries and Wages	152,599.00	8,055.00		160,654.00
25	141	72220-189-RTI	Other Salaries and Wages	16,570.00		8,340.00	8,230.00
26	141	72220-201-RTI	Social Security	1,027.00		508.00	519.00
27	141	72220-204	State Retirement	53,798.00	480.00		54,278.00
28	141	72220-204-RTI	State Retirement	1,500.00		755.00	745.00
29	141	72220-207	Health Insurance	103,352.00	2,515.00		105,867.00
30	141	72220-207-RTI	Health Insurance	1,649.00		485.00	1,164.00
31	141	72220-212	Medicare	4,733.00	3,533.00		8,266.00
32	141	72220-355	Travel	28,926.00	1,450.00		30,376.00
33	141	72220-399-FED	Other Contracted Service	30,148.00		1,083.00	29,065.00
TOTAL				1,947,971.05	26,713.00	26,713.00	1,947,971.05

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Explanation: Spring Clean up

Requested by: Laura Rich
Laura Rich Supervisor

Recommended for Approval: _____
Official / Department Head

Reviewed by: _____
Business Manager OR Assistant Director for Personnel & Business

Action by Fiscal Review Committee **None Required**

Action by County Commission: **None Required**

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: _____

DATE: 7-Jun-12

Item #	Fund #	Account #	Account Description	Current Approved Amount	Decrease	Increase	Requested Approval Amount
1	141	99100-590	Operating Transfer Out	500,000.00		500,000.00	1,000,000.00
2	141	39000	Undesignated Fund Balance Reserve	7,132,817.00	500,000.00		6,632,817.00
							-
							-
							-
							-
				7,632,817.00	500,000.00	500,000.00	7,632,817.00

Explanation: Amendment authorizing Putnam County BOE to transfer additional funds from General Purpose School Fund (141) to Federal Projects Fund (142) for cash flow purposes.

Requested by: _____ *Supervisor* Recommended for Approval: _____ *Official / Department Head*

Reviewed by: *Mark McKeown*
Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: _____

Action by County Commission: Approval Non-Approval Date: _____

40

The Chairman asked for discussion on the motion to approve Budget Amendments to the General Purpose School Fund as presented. There was none.

The Chairman asked the Commissioners to vote on the motion to approve Budget Amendments to the General Purpose School Fund as presented. The Commissioners voted as follows:

FOR:

Scott Ebersole	Eris Bryant
Tom Short	Sue Neal
David Gentry	Jonathan Williams
Jerry Ford	Daryl Blair
Ron Williamson	Kevin Maynard
John Ludwig	Kim Bradford
Anna Ruth Burroughs	Jim Martin
Terry Randolph	Bob Duncan
Chris Savage	Steve Pierce
Reggie Shanks	Mike Atwood
Joe Trobaugh	Cathy Reel
Michael Medley	

AGAINST:

Marsha Bowman

The Clerk announced twenty-three (23) voted for, one (1) voted against, and zero (0) absent. The motion carried.

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF THE EXTENDED SCHOOL FUND AS PRESENTED

Commissioner Mike Atwood moved and Commissioner Jim Martin seconded the motion to approve the Extended School Fund as presented.

(SEE ATTACHED)

41

Department of Education

Putnam County

MR. JERRY BOYD, Director of Schools

Board of Education
Eric Brown, Chairman
Robert Hargis, Vice-Chairman

1400 East Spring Street
Cookeville, Tennessee 38506-4313
Phone (931) 526-9777
FAX (931) 372-0391

Board Members
Dr. Ray Jordon
Jerry Maynard
David McCormick
Dr. Janet Moore

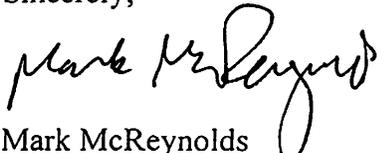
June 5, 2012

Honorable Commissioners
Putnam County Courthouse
Cookeville, TN 38501

Honorable Commissioners:

Please consider approval of the budget amendments to the Extended School Program Fund (146), as submitted.

Sincerely,



Mark McReynolds
Putnam County Board of Education

Enclosures:

- To budget for additional revenue for the SAC-After School program
- To budget for additional revenue for the school daycare program

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: SAC

6/7/2012

Item #	Fund #	Account #	Account Description	Current Approved Amount	Increase	Increase	Requested Approval Amount
1	146	43581	Revenue	654,400.00	80,365.00		734,765.00
2	146	73300-189-SAC	Other Salaries and Wages	470,000.00		60,000.00	470,000.00
3	146	73300-201-SAC	Social Security	26,000.00		4,600.00	30,600.00
4	146	73300-207-SAC	Medical	60,000.00		6,300.00	66,300.00
5	146	73300-422-SAC	Food and Supplies	20,000.00		8,150.00	28,150.00
6	146	73300-212-SAC	Medicare	6,700.00		450.00	7,150.00
7	146	73300-790-SAC	Other Equipment	13,494.70		665.00	14,159.70
8	146	73300-208-SAC	Dental	1,000.00		200.00	1,200.00
9							-
							-
							-
							-
							-
							-
							-
							-
							-
				1,251,594.70	80,365.00	80,365.00	1,352,324.70

Explanation: Revenue increase to receipt additional revenues

Requested by: Melinda Mc Cleem
Supervisor

Recommended for Approval: Y. Gresson
Official / Department Head

Reviewed by: Mark McKeown
Finance Director

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: _____

Action by County Commission: Approved Not Approved Date: _____

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Employee Child Care

6/7/2012

Item #	Fund #	Account #	Account Description	Current Approved Amount	Increase	Increase	Requested Approval Amount
1	146	43581	Revenue	83,350.00	39,915.00		123,265.00
2	146	73300-189-LITPE	Other Salaries and Wages	70,000.00		31,000.00	101,000.00
3	146	73300-201-LITPE	Social Security	3,200.00		3,100.00	6,300.00
4	146	73300-206-LITPE	Life Insurance	-		20.00	20.00
5	146	73300-499-LITPE	Other supplies and materials	-		965.00	965.00
6	146	73300-509-LITPE	Refunds	-		260.00	260.00
7	146	73300-790-LITPE	Other Equipment			1,600.00	1,600.00
8	146	73300-422-LITPE	Food	3,000.00		1,750.00	4,750.00
9	146	73300-212-LITPE	Medicare	900.00		670.00	1,570.00
10	146	73300-204-LITPE	Retirement	1,700.00		350.00	2,050.00
11	146	73300-208-LITPE	Dental	1,000.00		200.00	1,200.00
							-
							-
							-
							-
							-
							-
							-
				163,150.00	39,915.00	39,915.00	242,980.00

Explanation: Revenue increase to receipt additional revenues

Requested by: Melinda McClew
Supervisor

Recommended for Approval:

B. Greeson
Official / Department Head

Reviewed by: B. Greeson Mark Reynolds
Finance Director

Action by Fiscal Review Committee: Recommended for Approval No Recommendation

Date: _____

Action by County Commission: Approved Not Approved

Date: _____

The Chairman asked for discussion on the motion to approve the Extended School Fund as presented. There was none.

The Chairman asked the Commissioners to vote on the motion to approve the Extended School Fund as presented. The Commissioners voted as follows:

FOR:

Scott Ebersole	Eris Bryant
Tom Short	Sue Neal
David Gentry	Jonathan Williams
Jerry Ford	Daryl Blair
Ron Williamson	Kevin Maynard
John Ludwig	Kim Bradford
Anna Ruth Burroughs	Jim Martin
Terry Randolph	Bob Duncan
Chris Savage	Marsha Bowman
Reggie Shanks	Steve Pierce
Joe Trobaugh	Mike Atwood
Michael Medley	Cathy Reel

The Clerk announced twenty-four (24) voted for, zero (0) voted against, and zero (0) absent. The motion carried.

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENT TO THE ROAD DEPARTMENT FUND AS PRESENTED

Commissioner Mike Atwood moved and Commissioner John Ludwig seconded the motion to approve the Budget Amendment to the Road Department as presented.

(SEE ATTACHED)

The Chairman asked for discussion on the motion to approve the Budget Amendment to the Road Department Fund as presented. There was none.

The Chairman asked the Commissioners to vote on the motion to approve the Budget Amendment to the Road Department Fund as presented. The Commissioners voted as follows:

FOR:

Scott Ebersole	Eris Bryant
Tom Short	Sue Neal
David Gentry	Jonathan Williams
Jerry Ford	Daryl Blair
Ron Williamson	Kevin Maynard
John Ludwig	Kim Bradford
Anna Ruth Burroughs	Jim Martin
Terry Randolph	Bob Duncan
Chris Savage	Marsha Bowman
Reggie Shanks	Steve Pierce
Joe Trobaugh	Mike Atwood
Michael Medley	Cathy Reel

The Clerk announced twenty-four (24) voted for, zero (0) voted against, and zero (0) absent. The motion carried.

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENT TO THE PARKS AND RECREATION FUND AS PRESENTED

Commissioner Mike Atwood moved and Commissioner Scott Ebersole seconded the motion to approve the Budget Amendment to the Parks and Recreation Fund as presented.

(SEE ATTACHED)

46

Putnam County Budget Amendment/Transfer Authorization Form

Department: **Parks & Recreation Fund**
Year End Cleanup

Date: **June 2012**

<u>Fund #</u>	<u>Account #</u>	<u>Account Description</u>	<u>Current Approved Amount</u>	<u>Decrease</u>	<u>Increase</u>	<u>Amount Requested</u>	<u>Amount Expended</u>
123	56700-307	Communication	5,000		2,000	7,000	5,519
123	56700-335	Maint & Repair (Bldg)	24,400		7,000	31,400	30,012
123	56700-338	Maint & Repair (Vehicle)	3,000		700	3,700	3,029
123	56700-425	Gasoline	13,000		200	13,200	13,157
123	56700-435	Office Supplies	1,500		100	1,600	1,535
123	56700-452	Utilities	140,000	2,400		137,600	118,532
123	56700-799	Other Capital Outlay	20,000	20,000		0	0
123	56900-335	Maint & Repair (Bldg)	1,000		5,000	6,000	4,075
123	56900-499	Other Supplies	18,225		1,400	19,625	19,498
123	58900-510	Trustee Commission	10,000		6,000	16,000	15,149
123	#49800	Transfer In From General Fund	0		50,000		
		<i>This is A DO NOT EXCEED AMOUNT</i>					
123	#39000	Fund Balance		50,000			

YEAR END CLEANUP

The Chairman asked for discussion on the motion to approve the Budget Amendment to the Parks and Recreation Fund as presented. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Scott Ebersole
David Gentry
Ron Williamson
John Ludwig
Anna Ruth Burroughs
Terry Randolph
Chris Savage
Reggie Shanks
Joe Trobaugh

Eris Bryant
Sue Neal
Jonathan Williams
Daryl Blair
Kevin Maynard
Kim Bradford
Jim Martin
Bob Duncan
Marsha Bowman
Steve Pierce
Mike Atwood
Cathy Reel

AGAINST:

Tom Short
Michael Medley

ABSTAIN:

Jerry Ford

The Clerk announced twenty-one (21) voted for, two (2) voted against, one (1) abstained, and zero (0) absent. The motion carried.

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENT TO THE INDUSTRIAL / ECONOMIC DEPARTMENT FUND (NOTE THAT THE BEGINNING FUND BALANCE FOR JUNE 2011 IS AN INCREASE OF \$1,668,316)

Commissioner Mike Atwood moved and Commissioner Jim Martin seconded the motion to approve the Budget Amendment to the Industrial / Economic Department Fund.

(SEE ATTACHED)

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Putnam County Budget Amendment/Transfer Authorization Form

Department **INDUSTRIAL/ECONOMIC DEVELOPMENT FUND** JUNE 2012

Fund #	Account #	Account Description	Current Approved Amount	Decrease	Increase	Amount Requested	Amount Expended (Received) YTD
119	51710-189	Other Salaries & Wages	67,550	67,550		0	0
119	51710-299	Fringe Benefits	18,650	18,650		0	0
119	51710-307	Communication	4,000	4,000		0	0
119	51710-349	Printing & Stationery	1,000	1,000		0	0
119	51710-425	Gasoline	1,000	1,000		0	0
119	51710-435	Office Supplies	2,250	2,250		0	0
119	51710-452	Utilities	2,300	2,300		0	0
119	51710-599	Other Charges	1,000	1,000		0	0
119	51710-719	Office Equipment	2,250	2,250		0	0
119	99100-590	Transfer to other Funds	28,000		28,000	0	
119	#46980	Other State Grants	30,300	30,300		0	
119	#48140	Contracted Services	72,000	72,000		0	
ALL THE ABOVE TRANSFERRED TO FUND #359							
119	51710-321	Engineering Services	0		1,000	1,000	500
119	51710-399	Other Contracted Services <i>Engineering Costs that used to be in General Fund but left out of Ind/Econ. Fund</i>	0		7,800	7,800	5,850
119	#39000	Fund Balance		8,800			

NOTE: As per County Audit, the Commission needs to be aware of the change in the beginning fund balance for #119 Fund for period ending June 30, 2011. There is an increase of \$1,668,316.00.
 The Beginning fund balance for July 2011 is (as per Audit) \$6,786,102.
 The reason for this is because the Audit was done AFTER the budget was approved and figures were not audited at that time.

The Chairman asked for discussion on the motion to approve the Budget Amendment to the Industrial / Economic Department Fund. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Scott Ebersole
David Gentry
Jerry Ford
Ron Williamson
John Ludwig
Terry Randolph
Chris Savage
Reggie Shanks
Joe Trobaugh
Michael Medley

Eris Bryant
Sue Neal
Jonathan Williams
Daryl Blair
Kevin Maynard
Kim Bradford
Jim Martin
Bob Duncan
Marsha Bowman
Steve Pierce
Mike Atwood
Cathy Reel

AGAINST:

Tom Short
Anna Ruth Burroughs

The Clerk announced twenty-two (22) voted for, two (2) voted against, and zero (0) absent. The motion carried.

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF THE ESTABLISHMENT OF THE COMMUNITY DEVELOPMENT FUND WITH AMENDMENT

Commissioner Mike Atwood moved and Commissioner Scott Ebersole seconded the motion to approve the Establishment of the Community Development Fund with Amendment.

(SEE ATTACHED)

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Putnam County Budget Amendment/Transfer Authorization Form

Department **NEW FUND - COMMUNITY DEVELOPMENT #359**

Date: **JUNE 2012**

<u>Fund #</u>	<u>Account #</u>	<u>Account Description</u>	<u>Current Approved Amount</u>	<u>Decrease</u>	<u>Increase</u>	<u>Amount Requested</u>	<u>Amount Expended (Received) YTD</u>
DEVELOPMENT							
359	51710-189	Other Salaries & Wages	0		67,550	67,550	
359	51710-299	<i>Fringe Benefits</i>	0		18,650	18,650	
359	51710-307	Communication	0		4,000	4,000	1,255
359	51710-349	Printing & Stationery	0		1,000	1,000	31
359	51710-425	Gasoline	0		1,000	1,000	0
359	51710-435	Office Supplies	0		2,250	2,250	606
359	51710-452	Utilities	0		2,300	2,300	0
359	51710-599	Other Charges	0		1,000	1,000	742
359	51710-719	Office Equipment	0		2,250	2,250	767
359	#46980	Other State Grants	0		30,300	30,300	30,300
359	#48140	Contracted Services	0		72,000	72,000	64,500
359	#49800	Operating Transfer From #119 Industrial/Economic Dev. Fund	0		28,000	28,000	0

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The Chairman asked for discussion on the motion to approve the Establishment of the Community Development Fund with Amendment. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Scott Ebersole	Eris Bryant
Tom Short	Sue Neal
Jerry Ford	Jonathan Williams
Ron Williamson	Daryl Blair
John Ludwig	Kevin Maynard
Anna Ruth Burroughs	Kim Bradford
Terry Randolph	Jim Martin
Chris Savage	Bob Duncan
Reggie Shanks	Marsha Bowman
Joe Trobaugh	Steve Pierce
Michael Medley	Mike Atwood
	Cathy Reel

AGAINST:

David Gentry

The Clerk announced twenty-three (23) voted for, one (1) voted against, and zero (0) absent. The motion carried.

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE SOLID WASTE SANITATION FUND AS PRESENTED

Commissioner Mike Atwood moved and Commissioner Eris Bryant seconded the motion to approve the Budget amendments to the Solid Waste Sanitation Fund as presented.

(SEE ATTACHED)

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Putnam County Budget Amendment/Transfer Authorization Form

Department: SOLID WASTE SANITATION FUND

Date: JUNE 6, 2012

<u>Fund #</u>	<u>Account #</u>	<u>Account Description</u>	<u>Current Approved Amount</u>	<u>Decrease</u>	<u>Increase</u>	<u>Amount Requested</u>	<u>Amount Expended</u>
116	55710-169	Part Time	40,000	10,200		29,800	23,185
116	55710-189	Other Salaries	426,750		10,200	436,950	400,675
116	55710-335	Maint & Repair (Bldgs)	95,000		22,134	117,134	39,533
116	55710-331	Legal Services	5,000	3,600		1,400	1,000
116	55710-338	Maint & Repair (Vehic)	100,000	16,634		83,366	73,324
116	55710-355	Travel	4,000	1,200		2,800	2,724
116	55710-399	Other Cont. Service	55,000		4,800	59,800	56,905
116	55710-425	Gasoline	95,000		28,500	123,500	100,236
116	55710-451	Uniforms	8,000		800	8,800	8,754
116	55710-718	Motor Vehicles	240,000	34,000		206,000	206,000
116	55710-719	Office Equipment	2,000	800		1,200	706

As per Solid Waste Director Keith Street
Year End Cleanup

The Chairman asked for discussion on the motion to approve the Budget Amendments to the Solid Waste Sanitation Fund as presented. The Commissioners discussed the motion.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Scott Ebersole	Eris Bryant
Tom Short	Sue Neal
David Gentry	Jonathan Williams
Jerry Ford	Daryl Blair
Ron Williamson	Kevin Maynard
John Ludwig	Kim Bradford
Anna Ruth Burroughs	Jim Martin
Terry Randolph	Bob Duncan
Chris Savage	Marsha Bowman
Reggie Shanks	Steve Pierce
Joe Trobaugh	Mike Atwood

AGAINST:

Michael Medley	Cathy Reel
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The Clerk announced twenty-two (22) voted for, two (2) voted against, and zero (0) absent. The motion carried.

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF THE PUTNAM COUNTY BOARD OF EDUCATION TO ENTER INTO A MULTI-YEAR FINANCING AGREEMENT WITH KANSAS STATE BANK OF MANHATTAN TO PURCHASE COMPASS LEARNING SOFTWARE

Commissioner Mike Atwood moved and Commissioner Sue Neal seconded the motion to approve the Putnam County Board of Education to enter into a multi-year financing agreement with Kansas State Bank of Manhattan to purchase Compass Learning Software.

(SEE ATTACHED)

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Department of Education

Putnam County

MR. JERRY BOYD, Director of Schools

Board of Education

Eric Brown, Chairman
Robert Hargis, Vice-Chairman

1400 East Spring Street
Cookeville, Tennessee 38506-4313
Phone (931) 526-9777
FAX (931) 372-0391

Board Members

Dr. Ray Jordon
Jerry Maynard
David McCormick
Dr. Janet Moore

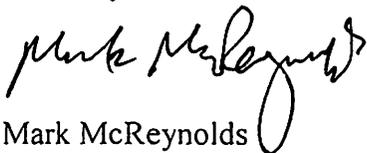
June 5, 2012

Honorable Commissioners
Putnam County Courthouse
Cookeville, TN 38501

Honorable Commissioners:

Please consider approval allowing the Putnam County Board of Education to enter into a multi-year financing agreement with Kansas State Bank of Manhattan to purchase Compass Learning Software (curriculum/assessment software). The total payment over the three year period is \$300,951. Payments will be spread equally over each year starting in year 2012/13 in the amount of \$100,317 per year with the last payment in year 2014/15.

Sincerely,



Mark McReynolds
Putnam County Board of Education

GOVERNMENT OBLIGATION CONTRACT

Obligor:
Putnam County Board of Education
1400 East Spring Street
Cookeville, Tennessee 38506

Obligee:
Kansas State Bank of Manhattan
1010 Westloop, P.O. Box 69
Manhattan, Kansas 66505-0069

Dated as of May 29, 2012

This Government Obligation Contract dated as of the date listed above is between Obligee and Obligor listed directly above. Obligee desires to finance the purchase of the Equipment described in Exhibit "A" to Obligor and Obligor desires to finance the purchase of the Equipment from Obligee subject to the terms and conditions of this Contract which are set forth below.

I. Definitions:

Section 1.01. Definitions. The following terms will have the meanings indicated below unless the context clearly requires otherwise:

"Budget Year" means the Obligor's fiscal year. "Commencement Date" is the date when Obligor's obligation to pay Contract Payments begins. "Contract" means this Government Obligation Contract, all Exhibits, and all documents relied upon by Obligee prior to execution of this Contract. "Contract Payments" means the payments Obligor is required to make under this Contract as set forth on Exhibit "B". "Contract Term" means the Original Term and all Renewal Terms. "Equipment" means all of the items of Equipment listed on Exhibit "A" and all replacements, restorations, modifications and improvements. "Government" as used in the title hereof means a State or a political subdivision of the State within the meaning of Section 103(a) of the Internal Revenue Code of 1986, as amended ("Code"), or a constituted authority or district authorized to issue obligations of on behalf of the State or political subdivision of the State within the meaning of Treasury Regulation 1.103-1(b), or a qualified volunteer fire company within the meaning of section 150(e)(1) of the Code. "Obligee" means the entity originally listed above as Obligee or any of its assignees. "Obligor" means the entity listed above as Obligor and which is financing the Equipment from Obligee under the provisions of this Contract. "Original Term" means the period from the Commencement Date until the end of the Budget Year of Obligor. "Renewal Term" means the annual term which begins at the end of the Original Term and which is simultaneous with Obligor's Budget Year. "State" means the state in which Obligor is located.

II. Obligor Warranties

Section 2.01. Obligor represents, warrants and covenants as follows for the benefit of Obligee or its assignees: (a) Obligor is an "issuer of tax exempt obligations" because Obligor is the State or a political subdivision of the State within the meaning of Section 103(a) of the Internal Revenue Code of 1986, as amended, (the "Code"). Obligor is authorized under the Constitution and laws of the State to enter into this Contract, and has used such authority to properly execute and deliver this Contract. Obligor has followed all proper procedures of its governing body in executing this Contract. The Officer of Obligor executing this Contract has the authority to execute and deliver this Contract. This Contract constitutes a legal, valid, binding and enforceable obligation of the Obligor in accordance with its terms. (b) Obligor shall use the Equipment only for essential, traditional government purposes. (c) Obligor has never non-appropriated funds under a Contract similar to this Contract. (d) Obligor presently intends to continue this Contract for the Original Term and all Renewal Terms as set forth on Exhibit "B" hereto. The official of Obligor responsible for budget preparation will include in the budget request for each Budget Year the Contract Payments to become due in such Budget year, and will use all reasonable and lawful means available to secure the appropriation of money for such Budget Year sufficient to pay the Contract Payments coming due therein. Obligor reasonably believes that moneys can and will lawfully be appropriated and made available for this purpose. (e) Upon request by Obligee, Obligor will provide Obligee with current financial statements. (f) Obligor hereby warrants that the General Fund of the Obligor is the primary source of funds or a backup source of funds from which the Contract Payments can be made.

III. Acquisition of Equipment, Contract Payments and the Purchase Option Price

Section 3.01. Acquisition. Obligor shall be solely responsible for the ordering of the Equipment and for the delivery and installation of the Equipment.

Section 3.02. Contract Payments. Obligor shall pay Contract Payments exclusively to Obligee or its assignees in lawful, legally available money of the United States of America. The Contract Payments shall constitute a current expense of the Obligor and shall not constitute an indebtedness of the Obligor. The Contract Payments are due as set forth on Exhibit B. Obligee shall have the option to charge interest at the highest lawful rate on any Contract Payment received later than the due date for the number of days that the Contract Payment(s) were late, plus any additional accrual on the outstanding balance for the number of days that the Contract Payment(s) were late. Obligee shall also have the option, on monthly payments only, to charge a late fee of up to 10% of the monthly Contract Payment that is past due. The Contract Payments will be payable without notice or demand. Furthermore, Obligor agrees to pay any additional fees/costs incurred by Obligee relating to Obligor's requirement that a certain payment mechanism be utilized.

Section 3.03. Contract Payments Unconditional. Except as provided under Section 4.01, THE OBLIGATIONS OF OBLIGOR TO MAKE CONTRACT PAYMENTS AND TO PERFORM AND OBSERVE THE OTHER COVENANTS CONTAINED IN THIS CONTRACT SHALL BE ABSOLUTE AND UNCONDITIONAL IN ALL EVENTS WITHOUT ABATEMENT, DIMINUTION, DEDUCTION, SET-OFF OR DEFENSE. **Section 3.04. Purchase Option Price.** Upon thirty (30) days written notice, Obligor shall have the option to pay, in addition to the Contract Payment, the corresponding Purchase Option Price which is listed on the same line on Exhibit B. This option is only available to the Obligor on the Contract Payment date and no partial prepayments are allowed. If Obligor chooses this option and pays the Purchase Option Price to Obligee then Obligee will transfer any and all of its rights, title and interest in the Equipment to Obligor. **Section 3.05. Contract Term.** The Contract Term of the Contract shall be the Original Term and all Renewal Terms until all the Contract Payments are paid as set forth on Exhibit B except as provided under Section 4.01 and Section 9.01 below. If, after the end of the budgeting process which occurs at the end of the Original Term or any Renewal Term, Obligor has not non-appropriated as provided for in this Contract then the Contract Term shall be extended into the next Renewal Term and the Obligor shall be obligated to make all the Contract Payments that come due during such Renewal Term. **Section 3.06. Disclaimer of Warranties.** OBLIGEE MAKES NO WARRANTY OR REPRESENTATION, EITHER EXPRESS OR IMPLIED, AS TO THE VALUE, DESIGN, CONDITION, MERCHANTABILITY, FITNESS FOR PARTICULAR PURPOSE OR ANY OTHER WARRANTY WITH RESPECT TO THE EQUIPMENT. OBLIGEE SHALL NOT BE LIABLE FOR ANY INCIDENTAL, INDIRECT, SPECIAL OR CONSEQUENTIAL DAMAGE ARISING OUT OF THE INSTALLATION, OPERATION, POSSESSION, STORAGE OR USE OF THE EQUIPMENT BY OBLIGOR.

IV. Non-Appropriation

Section 4.01. Non-Appropriation. If insufficient funds are available in Obligor's budget for the next Budget Year to make the Contract Payments for the next Renewal Term and the funds to make such Contract Payments are otherwise unavailable by any lawful means whatsoever, then Obligor shall have the option to non-appropriate the funds to pay the Contract Payments for the next Renewal Term. Lack of a sufficient appropriation shall be evidenced by the passage of an ordinance or resolution by the governing body of Obligor specifically prohibiting Obligor from performing its obligations under this Contract and from using any moneys to pay the Contract Payments due under this Contract for a designated Budget Year and all subsequent Budget Years. If Obligor chooses this option, then all obligations of the Obligor under this Contract regarding Contract Payments for all remaining Renewal Terms shall be terminated at the end of the then current Original Term or Renewal Term without penalty or liability to the Obligor of any kind provided that if Obligor has not delivered possession of the Equipment to Obligee as provided herein and conveyed to Obligee or released its interest in the Equipment by the end of the last Budget Year for which Contract Payments were paid, the termination shall nevertheless be effective but Obligor shall be responsible for the payment of damages in an amount equal to the amount of the Contract Payments thereafter coming due under Exhibit "B" which are attributable to the number of days after such Budget Year during which Obligor fails to take such actions and for any other loss suffered by Obligee as a result of Obligor's failure to take such actions as required. Obligor shall immediately notify the Obligee as soon as the decision to non-appropriate is made. If such non-

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appropriation occurs, then Obligor shall deliver the Equipment to Obligee as provided below in Section 9.04. Obligor shall be liable for all damage to the Equipment other than normal wear and tear. If Obligor fails to deliver the Equipment to Obligee, then Obligee may enter the premises where the Equipment is located and take possession of the Equipment and charge Obligor for costs incurred. If Obligor non-appropriates under this section, then Obligor shall not purchase, lease or rent Equipment performing same or similar functions to those performed by the Equipment for a period of 360 days unless otherwise prohibited by public policy considerations.

V. Insurance, Damage, Insufficiency of Proceeds

Section 5.01. Insurance. Obligor shall maintain both casualty insurance and liability insurance at its own expense with respect to the Equipment. Obligor shall be solely responsible for selecting the insurer(s) and for making all premium payments. Obligor shall provide Obligee with a Certificate of Insurance which lists the Obligee and/or assigns as a loss payee and an additional insured on the policies with respect to the Equipment. (a) Obligor shall insure the Equipment against any loss or damage by fire and all other risks covered by the standard extended coverage endorsement then in use in the State and any other risks reasonably required by Obligee in an amount at least equal to the then applicable Purchase Option Price of the Equipment. (b) The liability insurance shall insure Obligee from liability and property damage in any form and amount satisfactory to Obligee. (c) Obligor may self-insure against the casualty risks and liability risks described above. If Obligor chooses this option, Obligor must furnish Obligee with a certificate and/or other documents which evidences such coverage. (d) All insurance policies issued or affected by this Section shall be so written or endorsed such that the Obligee and its assignees are named additional insureds and loss payees and that all losses are payable to Obligor and Obligee or its assignees as their interests may appear. Obligor shall furnish to Obligee certificates evidencing such coverage throughout the Contract Term. **Section 5.02. Damage to or Destruction of Equipment.** Obligor assumes the risk of loss or damage to the Equipment. At the option of Obligee, Obligor shall either (1) apply the Net Proceeds to replace, repair or restore the Equipment or (2) apply the Net Proceeds to the applicable Purchase Option Price. For purposes of this Section and Section 5.03, the term Net Proceeds shall mean the amount of insurance proceeds collected from all applicable insurance policies after deducting all expenses incurred in the collection thereof. **Section 5.03. Insufficiency of Net Proceeds.** If there are no Net Proceeds for whatever reason or if the Net Proceeds are insufficient to pay in full the cost of any replacement, repair, restoration, modification or improvement of the Equipment, then Obligor shall, at the option of Obligee, either (1) complete such replacement, repair, restoration, modification or improvement and pay any costs thereof in excess of the amount of the Net Proceeds or (2) apply the Net Proceeds to the Purchase Option Price and pay the deficiency, if any, to the Obligee. **Section 5.04. Obligor Negligence.** Obligor assumes all risks and liabilities, whether or not covered by insurance, for loss or damage to the Equipment and for injury to or death of any person or damage to any property. Obligor hereby assumes responsibility for and agrees to reimburse Obligee for all liabilities, obligations, losses, damages, penalties, claims, actions, costs and expenses (including reasonable attorneys' fees) incurred by or asserted against Obligee that relate to or arise out of a claim, suit or proceeding, based in whole or in part upon the negligent conduct of Obligor, its officers, employees and agents, to the maximum extent permitted by law.

VI. Title and Security Interest

Section 6.01. Title. Title to the Equipment shall vest in Obligor when Obligor acquires and accepts the Equipment. Title to the Equipment will automatically transfer to the Obligee in the event Obligor non-appropriates under Section 4.01 or in the event Obligor defaults under Section 9.01. In either of such events, Obligor shall execute and deliver to Obligee such documents as Obligee may request to evidence the passage of legal title to the Equipment to Obligee. **Section 6.02. Security Interest.** To secure the payment of all Obligor's obligations under this Contract, as well as all other obligations, debts and liabilities, whether now existing or subsequently created, Obligor hereby grants to Obligee a security interest under the Uniform Commercial Code constituting a first lien on the Equipment described more fully on Exhibit "A". Furthermore, Obligor agrees that any and all Equipment listed on any other Exhibit A, whether prior to or subsequent hereto, secures all obligations, debts and liabilities of every kind and character, plus interest thereon, whether now existing or hereafter arising. Obligor agrees that any Equipment listed on Exhibit "A" will remain personal property and will not become a fixture even if attached to real property. The security interest established by this section includes not only additions, attachments, repairs and replacements, to the Equipment but also all proceeds therefrom. Obligor authorizes Obligee to prepare and record any Financing Statement required under the Uniform Commercial Code to perfect the security interest created hereunder.

VII. Assignment

Section 7.01. Assignment by Obligee. All of Obligee's rights, title and/or interest in and to this Contract may be assigned and reassigned in whole or in part to one or more assignees or sub-assignees by Obligee at any time without the consent of Obligor. No such assignment shall be effective as against Obligor until the assignor shall have filed with Obligor written notice of assignment identifying the assignee. Obligor shall pay all Contract Payments due hereunder relating to such Equipment to or at the direction of Obligee or the assignee named in the notice of assignment.

VIII. Maintenance of Equipment

Section 8.01. Obligor shall keep the Equipment in good repair and working order. Obligor shall also maintain the Equipment during the Contract Term in accordance with all manufacturers's and warranty specifications. Obligee shall have no obligation to inspect, test, service, maintain, repair or make improvements or additions to the Equipment under any circumstances. Obligor will be liable for all damage to the Equipment, other than normal wear and tear, caused by Obligor, its employees or its agents. Obligor shall pay for and obtain all permits, licenses and taxes necessary for the installation, operation, possession, storage or use of the Equipment. If the Equipment includes any titled vehicle(s), then Obligor is responsible for obtaining such title(s) from the State and also for ensuring that Obligee is listed as First Lienholder on all of the title(s). Obligor shall not during the term of this Contract create, incur or assume any levies, liens or encumbrances of any kind with respect to the Equipment except those created by this Contract. Obligor agrees that Obligee or its Assignee may execute any additional documents including financing statements, affidavits, notices, and similar instruments, for and on behalf of Obligor which Obligee deems necessary or appropriate to protect Obligee's interest in the Equipment and in this Contract. The Equipment is and shall at all times be and remain personal property. Obligor shall allow Obligee to examine and inspect the Equipment at all reasonable times.

IX. Default

Section 9.01. Events of Default defined. The following events shall constitute an "Event of Default" under this Contract: (a) Failure by Obligor to pay any Contract Payment listed on Exhibit "B" for fifteen (15) days after such payment is due according to the Payment Date listed on Exhibit "B". (b) Failure to pay any other payment required to be paid under this Contract at the time specified herein and a continuation of said failure for a period of fifteen (15) days after written notice by Obligee that such payment must be made. If Obligor continues to fail to pay any payment after such period, then Obligee may, but will not be obligated to, make such payments and charge Obligor for all costs incurred plus interest at the highest lawful rate. (c) Failure by Obligor to observe and perform any warranty, covenant, condition, promise or duty under this Contract for a period of thirty (30) days after written notice specifying such failure is given to Obligor by Obligee, unless Obligee agrees in writing to an extension of time. Obligee will not unreasonably withhold its consent to an extension of time if corrective action is instituted by Obligor. Subsection (c) does not apply to Contract Payments and other payments discussed above. (d) Any statement, material omission, representation or warranty made by Obligor in or pursuant to this Contract which proves to be false, incorrect or misleading on the date when made regardless of Obligor's intent and which materially adversely affects the rights or security of Obligee under this Contract. (e) Any provision of this Contract which ceases to be valid for whatever reason and the loss of such provision would materially adversely affect the rights or security of Obligee. (f) Obligor admits in writing its inability to pay its obligations. Obligor defaults on one or more of its other obligations. Obligor applies or consents to the appointment of a receiver to manage its affairs or makes a general assignment for the benefit of creditors. **Section 9.02. Remedies on Default.** Whenever any Event of Default exists, Obligee shall have the right to take one or any combination of the following remedial steps: (a) With or without terminating this Contract, Obligee may declare all Contract Payments and other amounts payable by Obligor hereunder to the end of the then current Budget Year to be immediately due and payable. (b) With or without terminating this Contract, Obligee may require Obligor at Obligor's expense to redeliver any or all of the Equipment to Obligee as provided below in Section 9.04. Such delivery shall take place within fifteen (15) days after the event of default occurs. If Obligor fails to deliver the Equipment, Obligee may enter the premises where the Equipment is located and take possession of the Equipment and charge Obligor for cost incurred. Notwithstanding that Obligee has taken possession of the Equipment, Obligor shall still be obligated to pay the remaining Contract Payments due up until the end of the then current Original Term or Renewal Term. Obligor will be liable for any damage to the Equipment caused by Obligor or its employees or agents. (c) Obligee may take whatever action at law or in equity that may appear necessary or desirable to enforce its rights. Obligor shall be responsible to Obligee for all costs incurred by Obligee in the enforcement of its rights under this Contract including, but not limited to, reasonable attorney fees. **Section 9.03. No Remedy Exclusive.** No remedy herein conferred upon or reserved to Obligee is intended to be exclusive and every such remedy shall be cumulative and shall be in addition to every other remedy given under this Contract

now or hereafter existing at law or in equity. No delay or omission to exercise any right or power accruing upon any default shall impair any such right or shall be construed to be a waiver thereof. Section 9.04 Return of Equipment and Storage. (a) Surrender: The Obligor shall, at its own expense, surrender the Equipment to the Obligee in the event of a default or a non-appropriation by delivering the Equipment to the Obligee to a location accessible by common carrier and designated by Obligee. In the case that any of the Equipment consists of software, Obligor shall destroy all intangible items constituting such software and shall deliver to Obligee all tangible items constituting such software. At Obligee's request, Obligor shall also certify in a form acceptable to Obligee that Obligor has complied with the above software return provisions and that they will immediately cease using the software and that they shall permit Obligee and/or the vendor of the software to inspect Obligor's locations to verify compliance with the terms hereto. (b) Delivery: The Equipment shall be delivered to the location designated by the Obligee by a common carrier unless the Obligee agrees in writing that a common carrier is not needed. When the Equipment is delivered into the custody of a common carrier, the Obligor shall arrange for the shipping of the item and its insurance in transit in accordance with the Obligee's instructions and at the Obligor's sole expense. Obligor, at its expense, shall completely sever and disconnect the Equipment or its component parts from the Obligor's property all without liability to the Obligee. Obligor shall pack or crate the Equipment and all of the component parts of the Equipment carefully and in accordance with any recommendations of the manufacturer. The Obligor shall deliver to the Obligee the plans, specifications operation manuals or other warranties and documents furnished by the manufacturer or vendor on the Equipment and such other documents in the Obligor's possession relating to the maintenance and methods of operation of such Equipment. (c) Condition: Except as otherwise agreed by the parties, when the Equipment is surrendered to the Obligee it shall be in the condition and repair required to be maintained under this Contract. It will also meet all legal regulatory conditions necessary for the Obligee to sell or lease it to a third party and be free of all liens. Except as otherwise agreed by the parties, if Obligee reasonably determines that the Equipment or an item of the Equipment, once it is returned, is not in the condition required hereby, Obligee may cause the repair, service, upgrade, modification or overhaul of the Equipment or an item of the Equipment to achieve such condition and upon demand, Obligor shall promptly reimburse Obligee for all amounts reasonably expended in connection with the foregoing. (d) Storage: Upon written request by the Obligee, the Obligor shall provide free storage for the Equipment or any item of the Equipment for a period not to exceed 60 days after the expiration of its Contract Term before returning it to the Obligee. The Obligor shall arrange for the insurance described to continue in full force and effect with respect to such item during its storage period and the Obligee shall reimburse the Obligor on demand for the incremental premium cost of providing such insurance.

X. Miscellaneous

Section 10.01. Notices. All notices shall be sufficiently given and shall be deemed given when delivered or mailed by registered mail, postage prepaid, to the parties at their respective places of business as first set forth herein or as the parties shall designate hereafter in writing. Section 10.02. Binding Effect. Obligor acknowledges this Contract is not binding upon the Obligee or its assignees unless the Conditions to Funding listed on the Documentation Instructions have been met to Obligee's satisfaction, and Obligee has executed the Contract. Thereafter, this Contract shall inure to the benefit of and shall be binding upon Obligee and Obligor and their respective successors and assigns. Section 10.03. Severability. In the event any provision of this Contract shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof. Section 10.04. Amendments, Addenda, Changes or Modifications. This Contract may be amended, added to, changed or modified by written Contract duly executed by Obligee and Obligor. Furthermore, Obligee reserves the right to charge Obligor a fee, to be determined at that time, as compensation to Obligee for the additional administrative expense resulting from such amendment, addenda, change or modification. Section 10.05. Execution in Counterparts. This Contract may be simultaneously executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument. Section 10.06. Captions. The captions or headings in this Contract do not define, limit or describe the scope or intent of any provisions or sections of this Contract. Section 10.07. Entire Writing. This Contract constitutes the entire writing between Obligee and Obligor. No waiver, consent, modification or change of terms of this Contract shall bind either party unless in writing and signed by both parties, and then such waiver, consent, modification or change shall be effective only in the specific instance and for the specific purpose given. There are no understandings, Contracts, representations, conditions, or warranties, express or implied, which are not specified herein regarding this Contractor the Equipment financed hereunder. Any terms and conditions of any purchase order or other documents submitted by Obligor in connection with this Contract which are in addition to or inconsistent with the terms and conditions of this Contract will not be binding on Obligee and will not apply to this Contract.

Acceptance of Equipment Certification. By signing and attesting directly below, Obligor hereby certifies that the Equipment described directly below in Exhibit A has been delivered and installed in accordance with Obligor's specifications. Obligor further certifies that they have conducted such inspection and/or testing of the Equipment as it deems necessary and hereby acknowledges that it accepts the Equipment for all intended purposes.

Resolution and Authorization. By signing and attesting directly below, Obligor hereby warrants and certifies that the Governing Body of the Obligor at either a special or regular meeting or through some other approved method of authorization has determined that this Contract is in the best interests of the Obligor and the Governing Body did at such meeting or through some other approval method approve the entering into of the Contract by the Obligor and specifically designated and authorized the individual(s) who have signed directly below to execute this Contract on Obligor's behalf along with any related documents (including any escrow Contract) necessary to the consummation of the transaction contemplated by the Contract.

PUTNAM COUNTY BOARD OF EDUCATION

KANSAS STATE BANK OF MANHATTAN

By: _____

By: _____

Typed Name and Title: _____

Typed Name and Title: Marsha Jarvis, Vice President

Attested By: _____

Typed Name and Title: _____

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EXHIBIT A – DESCRIPTION OF EQUIPMENT

RE: Government Obligation Contract dated as of May 29, 2012, between Kansas State Bank of Manhattan (Obligee) and Putnam County Board of Education (Obligor)

Below is a detailed description of all the items of Equipment including quantity, model number and serial number where applicable:

CompassLearning Software

Physical Address of Equipment after Delivery: _____

EXHIBIT B –PAYMENT SCHEDULE

Date of First Payment: August 31, 2012
Total Number of Payments: Three (3)
Number of Payments Per Year: One (1)

Pmt No.	Due Date	Total Payment	Service Payment	Contract Payment	Applied to Interest	Applied to Principal	*Purchase Option Price
1	31-Aug-12	\$100,317.00	\$43,235.73	\$57,081.27	\$1,856.50	\$55,224.77	\$109,226.44
2	31-Aug-13	\$100,317.00	\$43,235.73	\$57,081.27	\$5,698.13	\$51,383.14	\$55,419.78
3	31-Aug-14	\$100,317.00	\$43,235.73	\$57,081.27	\$2,923.95	\$54,157.32	\$0.00

Putnam County Board of Education

Signature

Typed Name and Title

**Assumes all Contract Payments due to date are paid*

The Chairman asked for discussion on the motion to approve the Putnam County Board of Education to enter into a multi-year financing agreement with Kansas State Bank of Manhattan to purchase Compass Learning Software. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Scott Ebersole	Eris Bryant
Tom Short	Sue Neal
David Gentry	Jonathan Williams
Jerry Ford	Daryl Blair
Ron Williamson	Kevin Maynard
John Ludwig	Kim Bradford
Anna Ruth Burroughs	Jim Martin
Terry Randolph	Bob Duncan
Chris Savage	Marsha Bowman
Reggie Shanks	Steve Pierce
Joe Trobaugh	Mike Atwood
Michael Medley	Cathy Reel

The Clerk announced twenty-four (24) voted for, zero (0) voted against, and zero (0) absent. The motion carried.

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF THE WRITE OFF AMOUNT OF UNCOLLECTIBLE DEBT IN THE AMOUNT OF \$461,351 FOR PUTNAM COUNTY EMERGENCY SERVICES

Commissioner Mike Atwood moved and Commissioner Bob Duncan seconded the motion to approve the write off amount of uncollectible debt in the amount of \$461,351 for Putnam County Emergency Services.

(SEE ATTACHED)

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PUTNAM COUNTY EMERGENCY MEDICAL SERVICES

270 Carlen Drive; Cookeville, TN 38501
Phone (931) 528-1555 Fax (931)372-0295

Randy Porter, Director

Tommy Copeland, Asst. Director

Putnam County Commissioners

Once a year we must present you with a list of all the accounts that we have written off as uncollectible debt. We are only allowed to show you the account number and the amount per Federal HIPPA Laws, so we saved on printing costs and only printed one list, which is available for review in the County Executive's office.

Total amount billed by EMS \$5,145,732
June 1, 2011 to May 31, 2012

Total amount being written off \$461,351
June 1, 2011 to May 31, 2012

Percentage of write off 9.0%

As I told you last year, our write off was less than normal due to us being behind from moving to our new building and this year's would be a little higher as we caught back up. Most of the accounts being written off are from 2009.

The Chairman asked for discussion on the motion to approve the write off amount of uncollectible debt in the amount of \$461,351 for Putnam County Emergency Services. The Commissioners discussed the motion.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Scott Ebersole	Eris Bryant
Tom Short	Sue Neal
David Gentry	Jonathan Williams
Ron Williamson	Daryl Blair
John Ludwig	Kevin Maynard
Anna Ruth Burroughs	Kim Bradford
Terry Randolph	Jim Martin
Chris Savage	Bob Duncan
Reggie Shanks	Marsha Bowman
Joe Trobaugh	Steve Pierce
Michael Medley	Mike Atwood
	Cathy Reel

ABSTAINED:

Jerry Ford

The Clerk announced twenty-three (23) voted for, zero (0) voted against, one (1) abstained, and zero (0) absent. The motion carried.

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS TO DISCUSS WRITE OFF AMOUNT OF \$9,291.09 FOR UNCOLLECTIBLE DEBT FOR THE SOLID WASTE DEPARTMENT (THIS COMES WITHOUT RECOMMENDATION)

Commissioner Mike Atwood moved and Commissioner Eris Bryant seconded the motion to approve write off amount of \$9,291.09 for uncollectible debt for the Solid Waste Department.

(SEE ATTACHED)

62

PUTNAM COUNTY SOLID WASTE DEPT.

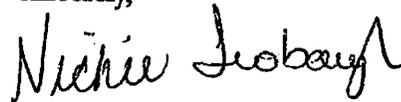
June 5, 2012

To Whom It May Concern:

SUBJECT: WRITE -OFF FOR JULY 1, 2011 THRU JUNE 5, 2012

The Putnam County Solid Waste Dept. has wrote-off \$9,291.09 for this fiscal year. I have copies that explain the reasons why they where wrote off. The main reasons were turned over to collection agency (Coface) and were stated efforts exhausted or too small for suit or out of business.

Sincerely,



Nickie Trobaugh
Billing Clerk/Scale Operator

The Chairman asked for discussion on the motion to approve the write off amount of \$9,291.09 for uncollectible debt for the Solid Waste Department. The Commissioners discussed the motion.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Jerry Ford
Anna Ruth Burroughs
Terry Randolph
Reggie Shanks
Joe Trobaugh

Eris Bryant
Daryl Blair
Marsha Bowman
Steve Pierce
Mike Atwood

AGAINST:

Scott Ebersole
Tom Short
David Gentry
Ron Williamson
John Ludwig
Chris Savage
Michael Medley

Sue Neal
Jonathan Williams
Kevin Maynard
Kim Bradford
Jim Martin
Bob Duncan
Cathy Reel

The Clerk announced ten (10) voted for, fourteen (14) voted against, and zero (0) absent. The motion failed.

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF A RESOLUTION AUTHORIZING THE COUNTY EXECUTIVE TO APPLY FOR AND ADMINISTER A LITTER GRANT WITH THE STATE DEPARTMENT OF TRANSPORTATION

Commissioner Mike Atwood moved and Commissioner Jim Martin seconded the motion to approve a Resolution authorizing the County Executive to apply for and administer a Litter Grant with the State Department of Transportation.

(SEE ATTACHED)

64

AUTHORIZATION RESOLUTION

Resolution authorizing submission of an application for a Litter and Trash Collection Grant from the Tennessee Department of Transportation and authorizing the acceptance of said Grant.

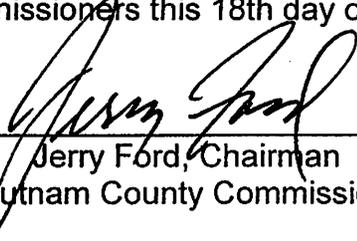
WHEREAS, Putnam County, Tennessee intends to apply for the aforementioned grant from the Tennessee Department of Transportation; and

WHEREAS, the contract for the grant will impose certain legal obligations upon Putnam County, Tennessee;

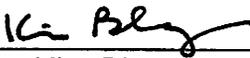
NOW THEREFORE BE IT RESOLVED:

1. That Kim Blaylock, County Executive, is authorized to apply on behalf of Putnam County, Tennessee for a Litter and Trash Collection Grant from The Tennessee Department of Transportation.
2. That should said application be approved by the Tennessee Department of Transportation, then Kim Blaylock, County Executive, is authorized to execute contracts or other necessary documents which may be required to signify acceptance of Litter and Trash Collection Grant by Putnam County, Tennessee

Duly passed and approved by the Putnam County Board of Commissioners this 18th day of June, 2012.



Jerry Ford, Chairman
Putnam County Commission



Kim Blaylock
Putnam County Executive

ATTESTED: 

Wayne Nabors, County Clerk

The Chairman asked for discussion on the motion to approve the Resolution authorizing the County Executive to apply for and administer a Litter Grant with The State Department of Transportation. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

- | | |
|---------------------|-------------------|
| Scott Ebersole | Eris Bryant |
| Tom Short | Sue Neal |
| David Gentry | Jonathan Williams |
| Jerry Ford | Daryl Blair |
| Ron Williamson | Kevin Maynard |
| Anna Ruth Burroughs | Kim Bradford |
| Terry Randolph | Jim Martin |
| Chris Savage | Bob Duncan |
| Reggie Shanks | Marsha Bowman |
| Joe Trobaugh | Steve Pierce |
| Michael Medley | Mike Atwood |
| | Cathy Reel |

AGAINST:

John Ludwig

The Clerk announced twenty-three (23) voted for, one (1) voted against, and zero (0) absent. The motion carried.

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF A RESOLUTION TO ADOPT A CONTINUING BUDGET AND TAX RATE FOR THE FISCAL YEAR BEGINNING JULY 1, 2012, AND TO AUTHORIZE THE ISSUANCE OF TAX ANTICIPATION NOTES FOR PUTNAM COUNTY, TENNESSEE

Commissioner Mike Atwood moved and Commissioner Jim Martin seconded the motion to approve a Resolution to adopt a continuing budget and tax rate for the Fiscal Year beginning July 1, 2012, and to authorize the issuance of Tax Anticipation Notes for Putnam County, Tennessee.

(SEE ATTACHED)

66

**RESOLUTION TO ADOPT A
CONTINUING BUDGET AND TAX RATE
FOR THE FISCAL YEAR BEGINNING
JULY 1, 2012, AND TO AUTHORIZE
THE ISSUANCE OF TAX ANTICIPATION NOTES
FOR PUTNAM COUNTY, TENNESSEE**

WHEREAS, all appropriations included in the County's Fiscal Year 2011-2012 Budget will cease effective June 30, 2012, and,

WHEREAS, the County will not have an opportunity to adopt the County's Fiscal Year 2012-2013 Budget until the July Session which will be held on July 16, 2012, and

WHEREAS, County departments will need to operate at some level without appropriations after July 1, 2012, and until a new County Budget is adopted,

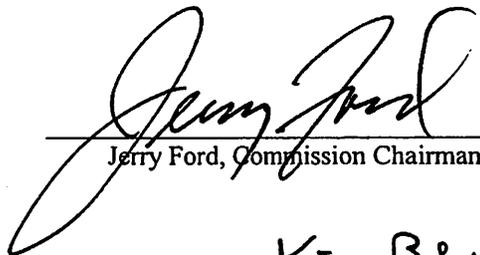
NOW, THEREFORE, BE IT RESOLVED by the Putnam County Board of Commissioners meeting in the regular session on June 18, 2012 that amounts set out in the Fiscal Year 2011-2012 Appropriation Resolution are hereby continued until a new Fiscal Year 2012-2013 Appropriation Resolution is adopted, and;

BE IT FURTHER RESOLVED, that the property tax rate of \$2.6451 per each \$100.00 of taxable property for the Fiscal Year beginning July 1, 2011, shall remain in effect until a new property tax rate is adopted, and;

BE IT FURTHER RESOLVED, that the County Executive and County Clerk are hereby authorized to borrow money on tax anticipation notes, provided that such notes are first approved by the State Director of Local Finance, to pay for the expenses herein authorized until the taxes and other revenues for the Fiscal Year 2011-2012 have been collected, not exceeding 60% of the appropriations of each individual fund of the continuing budget. The notes evidencing the loans authorized under this section shall be issued under the authority of Title 9, Chapter 21, Tennessee Code Annotated. All said notes shall mature and be paid in full without renewal not later than June 30, 2013:

BE IT FURTHER RESOLVED, that this resolution shall take effect from and after its passage and its provisions shall be in force from and after July 1, 2012.

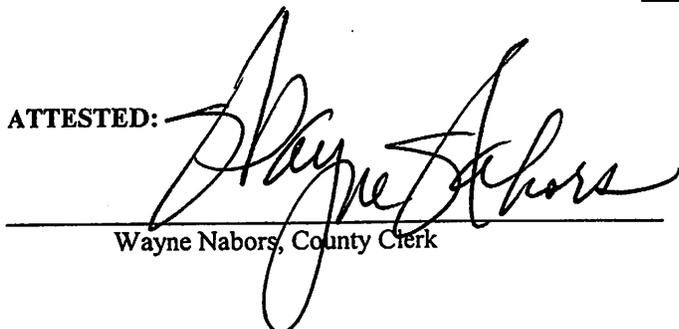
Adopted this 18th day of June 2012.



Jerry Ford, Commission Chairman



Kim Blaylock, County Executive

ATTESTED: 

Wayne Nabors, County Clerk

The Chairman asked for discussion on the motion to approve a Resolution to adopt a continuing budget and tax rate for the Fiscal Year beginning July, 2012, and to authorize the issuance of Tax Anticipation Notes for Putnam County, Tennessee. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Scott Ebersole	Eris Bryant
David Gentry	Sue Neal
Jerry Ford	Jonathan Williams
Ron Williamson	Daryl Blair
John Ludwig	Kevin Maynard
Anna Ruth Burroughs	Kim Bradford
Terry Randolph	Jim Martin
Chris Savage	Bob Duncan
Reggie Shanks	Steve Pierce
Joe Trobaugh	Mike Atwood
Michael Medley	Cathy Reel

AGAINST:

Tom Short	Marsha Bowman
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The Clerk announced twenty-two (22) voted for, two (2) voted against, and zero (0) absent. The motion carried.

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF A CAPITAL OUTLAY NOTE RESOLUTION AUTHORIZING THE ISSUANCE OF A CAPITAL OUTLAY NOTE FOR THE PUTNAM COUNTY JUSTICE CENTER RENOVATION PROJECT 2011-2012 IN AN AMOUNT NOT TO EXCEED \$450,000.00

Commissioner Mike Atwood moved and Commissioner Scott Ebersole seconded the motion to approve a Capital Outlay Note Resolution authorizing the Issuance of a Capital Outlay Note for the Putnam County Justice Center Renovation Project 2011-2012 in an amount not to exceed \$450,000.00.

(SEE ATTACHED)

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Putnam County Budget Amendment/Transfer Authorization Form

CAPITAL PROJECTS FUND - #171

Date: June 2012

<u>Fund #</u>	<u>Account #</u>	<u>Account Description</u>	<u>Current Approved Amount</u>	<u>Decrease</u>	<u>Increase</u>	<u>Amount Requested</u>	<u>Amount Expended</u>
171	County Buildings 51800-712	Heating & Cooling	70,000	70,000		0	0
171	Fire Prevention 54310-706	Building Construction	100,000	100,000		0	0
171	Jail 54210-707	Building Improvements	450,000		620,000	1,070,000	142,987
171	#49200	Note Proceeds			450,000		

Explanation: For Justice Center renovation

Requested By:
Kim Blaylock

The Chairman asked for discussion on the motion to approve a Capital Outlay Note Resolution authorizing the Issuance of a Capital Outlay Note for the Putnam County Justice Center Renovation Project 2011-2012 in an amount not to exceed \$450,000.00. The Commissioners discussed the motion.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Scott Ebersole	Eris Bryant
Tom Short	Sue Neal
David Gentry	Jonathan Williams
Jerry Ford	Daryl Blair
Ron Williamson	Kevin Maynard
John Ludwig	Kim Bradford
Anna Ruth Burroughs	Jim Martin
Terry Randolph	Bob Duncan
Chris Savage	Marsha Bowman
Reggie Shanks	Steve Pierce
Joe Trobaugh	Mike Atwood
Michael Medley	Cathy Reel

The Clerk announced twenty-four (24) voted for, zero (0) voted against, and zero (0) absent. The motion carried.

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF A BUDGET AMENDMENT TO THE CAPITAL PROJECTS FUND AS PRESENTED WITH THE CAPITAL OUTLAY NOTE RESOLUTION

Commissioner Mike Atwood moved and Commissioner John Ludwig seconded the motion to approve a Budget Amendment to the Capital Projects Fund as presented with the Capital Outlay Note Resolution.

(SEE ATTACHED)

**RESOLUTION OF THE GOVERNING BODY OF
PUTNAM COUNTY, TENNESSEE,
AUTHORIZING THE ISSUANCE, SALE, AND PAYMENT
OF INTEREST BEARING
CAPITAL OUTLAY NOTES NOT TO EXCEED**

\$450,000

**PUTNAM COUNTY JUSTICE CENTER RENNOVATION PROJECT
2011-2012**

WHEREAS, the Governing Body of Putnam County, Tennessee (the “Local Government”) has determined that it is necessary and desirable **to upgrade the heating and air conditioning, upgrade the fire alarm system and any other repairs needed** (the “Project”) for the benefit of the citizens of the Local Government; and

WHEREAS, the Governing Body has determined that the Project will promote or provide a traditional governmental activity or otherwise fulfill a public purpose; and

WHEREAS, under the provision of Parts I, IV and VI of Title 9, Chapter 21, Tennessee Code Annotated (the “Act”) local governments in Tennessee are authorized to finance the cost of this Project through the issuance and sale of interest capital outlay notes upon the approval of the State Director of Local Finance; and

WHEREAS, the Governing Body finds that it is advantageous to the Local Government to authorize the issuance of capital outlay notes to finance the cost of the Project;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of Putnam County, Tennessee, as follows:

Section 1. That, for the purpose of providing funds to finance the cost of the Project in and for the Local Government, the County Executive of the Local Government is hereby authorized in accordance with the terms of this resolution to issue capital outlay notes in a principal amount not to exceed **Four Hundred and Fifty Thousand Dollars (\$450,000.00)** (the “Notes”) at either a competitive public sale, or at a private negotiated sale upon approval of the State Director of Local Finance pursuant to terms, provisions, and conditions of the Act. The notes shall be designated “**Putnam County Justice Center Renovation Project**” Capital Outlay Notes, Series 2012; shall be numbered serially from 1 upwards; shall be dated as of the date of issuance; shall be in denomination (s) as agreed upon with the purchaser; shall be sold at not less than 99% of par value and accrued interest; and shall bear interest at a rate or rates not to exceed **twelve per cent (12%)**, per annum, and in no event shall the rate exceed the legal limit provided by law.

Section 2. That, the Notes shall mature not later than three (3) years after the date of issuance and that the Notes and any extension or renewal notes shall not exceed the reasonably expected economic life of the Project, which is hereby certified by the Governing Body to be at least **fifteen (15)** years. Provided, however, that each year the Notes are outstanding, **one-third (1/3)**, but in no event not less than **one-ninth (1/9)**, of the original principal amount of the Notes shall mature without renewal but subject to prior redemption.

Section 3. That, the Notes shall be subject to redemption at the option of the Local Government, in whole or in part, at any time, at the principal amount and accrued interest to the date of redemption, without a premium.

Section 4. That, the Notes shall be direct general obligations of the Local Government and the Local Government hereby pledges its taxing power as to all taxable property in the Local Government for the Purpose of providing funds for the payment of principal and of interest on the Notes. The Governing Body of the Local Government hereby authorizes, if necessary, the levy and collection of a special tax on all taxable property of the Local Government over and above all other taxes authorized by the Local Government to create a sinking fund to retire the Notes with interest as they mature in an amount necessary for that purpose.

Section 5. That, the notes shall be executed in the name of the Local Government and bear the manual signatures of the County Executive and the County Clerk with the Local Government seal affixed thereon; and shall be payable as to principal and interest at the office of the County Trustee or the paying agent duly appointed by the Local Government. Proceeds of the Notes shall be deposited with the County Trustee and shall be paid out for the purpose of financing the Project pursuant to this Resolution and as required by law.

Section 6. That, the Notes will be issued in fully registered form and that at all times during which any note remains outstanding and unpaid, the Local Government or its agent shall keep or cause to be kept at its office a note register for the registration, exchange or transfer of the Notes. The note register, if held by an agent of the Local Government, shall at all times be open for inspection by the Local Government or any duly authorized officer of the Local Government. Each Note shall have qualities and incidents of a negotiable instrument and shall be transferable upon the note register kept by the Local Government or its agent, by the registered owner of the Note in person or by

the registered owner's attorney duly authorized in writing, upon presentation and surrender to the Local Government or its agent together with a written instrument of transfer satisfactory to the Local Government duly executed by the registered owner or the registered owner's duly authorized attorney. Upon the transfer of any such Note, the Local Government shall issue in the name of the transferee a new registered note or notes of the same aggregate principal amount and maturity as the surrendered Note. The Local Government shall not be obligated to make any such Note transfer during the fifteen (15) days next preceding an interest payment date on the Notes or, in the case of any redemption of the Notes, during the forty-five (45) days next preceding the date of redemption.

Section 7. That, the Notes shall be in substantially the form attached hereto and shall recite that the Notes are issued pursuant to Title 9, Chapter 221, Tennessee Code Annotated.

Section 8. That, the Notes shall be sold only after the receipt of the written approval of the State Director of Local Finance for the sale of the Notes.

Section 9. That, The County hereby designated the Notes as "**qualified tax-exempt obligations**" within the meaning and for the purpose of Section 265 (b) (3) of the Code. The amount of "**qualified tax-exempt obligations**" within the meaning of Section 265 (b) (3) of the Code which is reasonably expected to be issued during any calendar year by the County as an issuer (and all subordinate entities thereof) as defined in Section 265 (b) (3) of the Code will not exceed \$10,000,000.00.

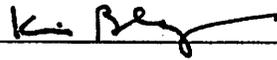
Section 10. That, after the issuance and sale of the Notes, and for each year that any of the Notes are outstanding, the Local Government shall submit its annual budget to the

State Director of Local Finance for approval immediately upon the Local Government's adoption of the budget.

Section 11. That, if any of the Notes shall remain unpaid at the end of three (3) years from the issue date, then the unpaid Notes shall be renewed or extended as permitted by law, or retired from the funds of the Local Government or be converted into bonds pursuant to Chapter 11 of Title 9 of the Tennessee Code Annotated, or any other Law, or be otherwise liquidated as approved by the State Director of Local Finance.

Section 12. That, all orders or resolutions in conflict with this Resolution are hereby repealed insofar as such conflict exists and this Resolution shall become effective immediately upon its passage.

Duly passed and approved this 18th day of June 2012.



Kim Blaylock
County Executive

ATTESTED:



Wayne Nabors
County Clerk

The Chairman asked for discussion on the motion to approve a Budget Amendment to the Capital Projects Fund as presented with the Capital Outlay Note Resolution. There was none.

The Chairman asked for a vote on the motion. The Commissioners voted as follows:

FOR:

Scott Ebersole	Eris Bryant
Tom Short	Sue Neal
David Gentry	Jonathan Williams
Jerry Ford	Daryl Blair
Ron Williamson	Kevin Maynard
John Ludwig	Kim Bradford
Anna Ruth Burroughs	Jim Martin
Terry Randolph	Bob Duncan
Chris Savage	Marsha Bowman
Reggie Shanks	Steve Pierce
Joe Trobaugh	Mike Atwood
Michael Medley	Cathy Reel

The Clerk announced twenty-four (24) voted for, zero (0) voted against, and zero (0) absent. The motion carried.

NOMINATING COMMITTEE

MOTION RE: NOMINATING COMMITTEE RECOMMENDS THE APPOINTMENT OF TED MCWILLIAMS TO THE PUTNAM COUNTY LIBRARY BOARD FOR A 3 YEAR TERM TO EXPIRE JUNE 2015

Commissioner Jim Martin moved and Commissioner Daryl Blair seconded the motion to approve the appointment of Ted McWilliams to the Putnam County Library Board for a 3 year term to expire June 2015.

The Chairman asked for discussion on the motion to approve the appointment of Ted McWilliams to the Putnam County Library Board for a 3 year term to expire June 2015. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

REPORT OF SPECIAL COMMITTEES

RESOLUTIONS

ELECTION OF NOTARIES

Commissioner Eris Bryant moved and Commissioner Ron Williamson seconded the motion to approve the Election of Notaries.

(SEE ATTACHED)

76

**PUTNAM COUNTY CLERK
WAYNE NABORS COUNTY CLERK
P.O. BOX 220
COOKEVILLE TN 38503
Telephone 931-526-7106
Fax 931-372-8201**

Notaries to be elected June 18, 2012

ALICIA ALLEN	TRACEY T KINCAID
BETH ALLEN	BRITTANY D MILLER
DEBORAH ANDERSON	EDWARD C NETTENSTROM
HAROLD BURRIS	MARGARET L NOLAND
WANDA K COX	CONNIE SHOEMAKE
PEYTON HARPER	BARBARA STEWART
KAREN W HARRIS	KELLY SULLIVAN
SHEILA G HINES	JEREMY M TOLLISON
ROGER L HOLT	JENNY L WILSON
KENDRA IRWIN	SANDRA G WILSON
W R JARVIS	
SHEILA HOLLOWAY JULIAN	

The Chairman asked for discussion on the Election of Notaries. There was none.

The Chairman asked the Commissioners to vote on the Election of Notaries. The Commissioners voted as follows:

FOR:

Scott Ebersole	Eris Bryant
Tom Short	Sue Neal
David Gentry	Jonathan Williams
Jerry Ford	Daryl Blair
Ron Williamson	Kevin Maynard
John Ludwig	Kim Bradford
Anna Ruth Burroughs	Jim Martin
Terry Randolph	Bob Duncan
Chris Savage	Marsha Bowman
Reggie Shanks	Steve Pierce
Joe Trobaugh	Mike Atwood
Michael Medley	Cathy Reel

The Clerk announced twenty-four (24) voted for, zero (0) voted against, and zero (0) absent. The motion carried.

ANNOUNCEMENTS AND STATEMENTS

EMPLOYEE OF THE MONTH: NONE

CITIZEN OF THE MONTH: NONE

SPECIAL AWARD FOR THE MONTH: ATMS ODYSSEY OF THE MIND

(SEE ATTACHED)

78

SPECIAL AWARDS FOR JUNE 2012

ATMS ODYSSEY OF THE MIND

This program is an international educational program that provides creative problem-solving opportunities for students from kindergarten through college. Team members apply their creativity to solve problems that range from building mechanical devices to presenting their own interpretation of literary classics. They then bring their solutions to competition on the local, state, and World level. Thousands of teams from throughout the U.S. and from about 25 other countries participate in the program.

Recently our 6th grade Avery Trace Team competed at the State Finals competition here at Tennessee Tech. University and won first place in our division and problem. We then traveled to the World Finals competition in Ames, Iowa where we placed 42nd overall in our division and problem, but in spontaneous portion of the competition, we placed 15th! In so doing, we ranked higher than teams from Hong Kong, the Philippines, Mexico, and several other U.S teams in that division and problem.

Our students were allowed to participate in the Odyssey of the Mind Buddy Team program where they were partnered with a team from South Korea. The two groups students immediately became friends and now are a part of a larger Global community.

Immediately following the competition, the Team called a meeting to discuss their approach to next year's problem and how they again plan to approach World Finals.

Our Team consists of all sixth grade students who competed against, traditionally seventh and eighth grade students in this competition

Avery Trace Odyssey of the Mind Team:

Macinsie Bennett
Reagan White
Bailey Ebersole
Taylor Wilkey
Jalen Mink
Zach Smith
Will Dillehay
Coach: Beau DeBord

(Submitted By: COMM. CATHY REEL) 79

RECESS UNTIL THURSDAY, JUNE 28, 2012 AT 6:00 PM

**FINAL YEAR END AMENDMENTS FOR FISCAL YEAR CLOSING FY 2011-2012
FOR VARIOUS FUNDS**

FISCAL REVIEW COMMITTEE MINUTES

June 11, 2012

Prepared by Deborah Francis

ROLL CALL

Bob Duncan	Present	Daryl Blair	Absent
Jerry Ford	Present	Kevin Maynard	Present
Scott Ebersole	Present	Steve Pierce	Present
Terry Randolph	Present	Mike Atwood	Present
Mike Medley	Present	Sue Neal	Present
John Ludwig	Present	Chris Savage	Present

Item #1 Amendments to County General Fund

Motion: Recommends approval of budget amendments to the County General Fund as presented.

Made By: Maynard
Seconded: Ludwig

VOICE VOTE

APPROVED
Medley voted "NO"

Item #2 Amendments to the General Purpose School Fund

Motion: Recommends approval of budget amendments to the General Purpose School fund as presented.

Made By: Maynard
Seconded: Neal

VOICE VOTE

APPROVED
Duncan voted "NO"

Item #3 Amendments to the School Food Service Fund Several questions about this amendment. Was presented with a decrease in fund balance.

Motion: To approve

Made By: Maynard
Seconded: Savage

NO RECOMMENDATION

ROLL CALL VOTE

<u>Yes</u>	<u>No</u>
Randolph	Ebersole
Savage	Duncan
Maynard	Ford
Pierce	Ludwig
Atwood	Medley
	Neal

Note that a request has been pulled from the agenda. The BOE will meet on the 28th and will present another replacement amendment for consideration at that recessed meeting of the Full Commission.

Item #4 Amendment to the Extended School Fund

Motion: Recommends approval of the Extended School Fund as presented.

Made By: Maynard
Seconded: Ford

VOICE VOTE

APPROVED

81

Item #11 Putnam County Emergency Services uncollectible debt

Motion: Recommends approval of write off amount of uncollectible debt in the amount of \$461,351.

Made By: Duncan VOICE VOTE APPROVED
Seconded: Ford

Item #12 Solid Waste write-off amount of \$9,291.09 for uncollectible debt.

Motion: Recommends approval of write off amount of uncollectible debt in the amount of \$9,291.09.

Made By: Neal WAIT ON THIS QUESTION ABOUT THIS
Seconded: Maynard on agenda with NO RECOMMENDATION

Item #13 Litter Grant authorization resolution

Motion: Recommends approval of a Resolution authorizing the County Executive to apply for and administer a Litter Grant with the Department of Transportation.

Made By: Maynard VOICE VOTE APPROVED
Seconded: Randolph

Item #14 Continuing Resolution

Motion: Recommends approval of a Resolution to adopt a continuing budget and tax rate for the Fiscal Year beginning July 1, 2012, and to authorize the issuance of Tax Anticipation Notes for Putnam County Tennessee.

Made By: Maynard VOICE VOTE APPROVED
Seconded: Pierce

Item #15 Any other business

a. Capital Outlay Note Resolution

Motion: Recommends approval of a Capital Outlay Note Resolution authorizing the issuance of a capital outlay note for the Putnam County Justice Center Renovation Project 2011-2012 in an amount not to exceed \$450,000.00.

Made By: Maynard VOICE VOTE APPROVED
Seconded: Ludwig

b. Capital Projects Fund amendment

Motion: Recommends approval of a budget amendment to the Capital Projects Fund as presented with the Capital Outlay Note Resolution.

Made By: Maynard VOICE VOTE APPROVED
Seconded: Ford

ADJOURNED

8 3

FISCAL REVIEW AGENDA

TO: Putnam County Board of Commissioners

FROM: Kim Blaylock, County Executive

DATE: June 6, 2012

RE: Fiscal Review Committee Agenda

Listed below are items to be considered by the County's Fiscal Review Committee on Monday, June 11, 2012, at 5:30 PM in the County Commission Chambers at the Courthouse.

1. Consider budget amendment to the County General Fund.
2. Consider budget amendment to the General Purpose School Fund.
3. Consider budget amendments to the School Food Service Fund #143.
4. Consider budget amendments to the Extended School Fund #146.
5. Consider budget amendment to the Road Department Fund.
6. Consider budget amendments to the Parks & Recreation Fund.
7. Consider budget amendments to the Industrial/Economic Development Fund.
8. Discuss and consider budget amendment to establish the Community Development Fund.
9. Consider budget amendment to the Solid Waste Sanitation Fund.
10. Consider a request from the Board of Education to enter into a multi-year financing agreement for the purchase of curriculum/assessment software.
11. Consider approval of write off amounts for Emergency Medical Services.
12. Consider approval of write off for the Solid Waste Department department.
13. Consider approval of a Resolution authorizing the County Executive to apply for and administer a Litter Grant from the Department of Transportation.
14. Consider a Resolution to adopt a Continuing Budget and Tax Rate for the Fiscal Year beginning July 1, 2012, and to authorize the Issuance of Tax Anticipation Notes for Putnam County Tennessee.
15. Any other business that needs to be reviewed by the Fiscal Review Committee.

PLANNING COMMITTEE MINUTES

June 11, 2011

Prepared by Deborah Francis

Jim Martin	Present	Eris Bryant	Present
Tom Short	Present	Kim Bradford	Present
Reggie Shanks	Present	Marsha Bowman	Present
Ronald Williamson	Absent	Jonathan Williams	Present
Anna Ruth Burroughs	Present	David Gentry	Present
Cathy Reel	Present	Joe Trobaugh	Present

Item #1 *Updates on the camera system at the jail*
This item was on this agenda because funding totaling \$50,000 was approved to replace the Matrix Switcher at a cost of \$41,000.00. Trey Hassler presented different options that could be done instead of replacing the switcher.

Motion: Recommends to send to Fiscal Review for approval of option #5 which is a MTI Certified Digital Solution in an amount of \$370,500.

Made By: Martin

Seconded: Short

Since Fiscal Review had already met earlier, the following motion was made:

Motion: Recommends to Chairman of the Commission that discussion to add on the agenda the recommendation of Option #5, for a digital camera system in an amount of \$370,500.

Made By: Williams

Seconded: Martin

VOICE VOTE

APPROVED

Note that after speaking with Parliamentarian Kevin Maynard, he advised that this be placed on under Planning for discussion and for the Commission to vote to suspend the rules to add this on agenda.

Item #2 *Representatives with the Chamber of Commerce and the HOG Rally spoke to the Committee on the success of this event. They will also speak to Full Commission.*

Item #3 Any other business

NONE

ADJOURNED

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FISCAL REVIEW AGENDA

TO: Putnam County Board of Commissioners

FROM: Kim Blaylock, County Executive

DATE: June 6, 2012

RE: Fiscal Review Committee Agenda

Listed below are items to be considered by the County's Fiscal Review Committee on Monday, June 11, 2012, at 5:30 PM in the County Commission Chambers at the Courthouse.

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5. Consider budget amendment to the Road Department Fund.
6. Consider budget amendments to the Parks & Recreation Fund.
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8. Discuss and consider budget amendment to establish the Community Development Fund.
9. Consider budget amendment to the Solid Waste Sanitation Fund.
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11. Consider approval of write off amounts for Emergency Medical Services.
12. Consider approval of write off for the Solid Waste Department department.
13. Consider approval of a Resolution authorizing the County Executive to apply for and administer a Litter Grant from the Department of Transportation.
14. Consider a Resolution to adopt a Continuing Budget and Tax Rate for the Fiscal Year beginning July 1, 2012, and to authorize the Issuance of Tax Anticipation Notes for Putnam County Tennessee.
15. Any other business that needs to be reviewed by the Fiscal Review Committee.

NOMINATING COMMITTEE

TO: Putnam County Board of Commissioners

FROM: Kim Blaylock, County Executive

DATE: June 6, 2012

RE: Nominating Committee Agenda

Listed below are items to be considered by the Nominating Committee on Monday, June 6, 2012 AFTER THE PLANNING COMMITTEE in the Commission Chambers.

1. Consider three appointments to the Library Board for 3 year terms to expire June 2015.

Current members are:

Greg Rector
Larry Garrett
Alma Anderson

2. Any other business that needs to be reviewed by the Nominating Committee.

Nominating Committee Minutes
June 11, 2012
Prepared by Scott Ebersole

Chairman Martin brought the meeting to order at 6:50 pm with the following committee members were present;

Jim Martin
Mike Atwood
Eris Bryant
Jerry Ford
Scott Ebersole

Item #1 Consider appointment to the Library Board for 3 year term.
Current member is Greg Rector and he has expressed that he no longer would like to serve.

Chairman Martin has asked Ted McWilliams if he would be willing to serve and he is.

A motion was made to appoint him.

Motion Passed

No other business needing to be discussed, meeting was adjourned

MINUTES
OF
PUTNAM COUNTY COMMISSION
(RECESSED SESSION)
JUNE 28, 2012

Prepared By:

**Wayne Nabors
Putnam County Clerk
121 S Dixie Avenue
Cookeville, TN 38501
(931) 526-7106**

STATE OF TENNESSEE

COUNTY OF PUTNAM

BE IT REMEMBERED: that on June 28, 2012 there was a recessed session of the Putnam County Board of Commissioners.

There were present and presiding the Chairman Jerry Ford and County Clerk Wayne Nabors.

The Chairman asked the Commissioners to signify their presence at the meeting and the following were present.

PRESENT:

Scott Ebersole	Eris Bryant
Tom Short	Sue Neal
Jerry Ford	Jonathan Williams
Ron Williamson	Daryl Blair
John Ludwig	Jim Martin
Anna Ruth Burroughs	Bob Duncan
Terry Randolph	Marsha Bowman
Chris Savage	Steve Pierce
Reggie Shanks	Mike Atwood
	Cathy Reel

ABSENT:

David Gentry	Kevin Maynard
Joe Trobaugh	Kim Bradford
Michael Medley	

The Clerk announced that nineteen (19) were present and five (5) absent. Therefore, the Chairman declared a quorum.

AGENDA

(SEE ATTACHED)

AGENDA PUTNAM COUNTY BOARD OF COMMISSIONERS

**Recessed Monthly Sessions
Thursday, June 28, 2012 6:00 PM**

**Presiding: Honorable Jerry Ford
Commission Chairman**

- 1. Unfinished Business and Action Thereon By the Board**
 - a. Consider budget amendments to the County General Fund for:
GASB 34 Amendments
Misc. Final County General Clean Up
 - b. Consider budget amendments for the Food Service Budget pending approval by the Board of Education.
 - c. Discuss suspending the rules and hear from County Attorney concerning the Solid Waste Write Offs for Uncollectible Debt.
- 2. Announcements**
- 3. Adjourn**

UNFINISHED BUSINESS AND ACTION THEREON BY THE BOARD

**MOTION RE: CONSIDER BUDGET AMENDMENTS TO THE COUNTY GENERAL
FUND FOR: GASB 34 AMENDMENTS
MISC. FINAL COUNTY GENERAL CLEAN UP**

Commissioner Jim Martin moved and Commissioner Eris Bryant seconded the motion to approve Budget Amendments to the County General Fund for GASB 34 Amendments and Misc. Final County General Clean Up.

(SEE ATTACHED)

4

Kim  **BLAYLOCK**
COUNTY EXECUTIVE

300 E. Spring St. - Rm. 8 Cookeville, TN 38501 (931) 526-2161 Ph. 528-1300 Fax

MEMO

TO: HONORABLE COUNTY COMMISSION MEMBERS
FROM: DEBBY FRANCIS, MGR. OF ACCTS & BUDGETS
DATE: JUNE 28, 2012
RE: GASB AMEMDMENTS

Attached are the amendments to the County General Fund as to be in compliance of GASB 34.
I appreciate your consideration and approval.

Social Security

			Increase	Decrease
51100	201	County Commission	9,113	
51300	201	County Executive	28,740	
51500	201	Election Commission	12,514	
51600	201	Register of Deeds	11,018	
51710	201	Development		4,864
51750	201	Codes Compliance	4,006	
51800	201	County Buildings	68,487	
51810	201	Technology	9,537	
51910	201	Preservation of Records		2,251
52300	201	Property Assessor	20,919	
52400	201	County Trustee	21,288	
52500	201	County Clerk	40,381	
52900	201	Other Finance	5,482	
53100	201	Circuit Court	79,370	
53300	201	General Sessions Court	21,640	
53330	201	Drug Court	35	
53400	201	Chancery Court	15,634	
53500	201	Juvenile Court	10,347	
53600	201	District Attorney General		8,305
53700	201	Judicial Commissioners	4,419	
53900	201	Other Administration of Justice	1,352	
54110	201	Sheriff's Department	262,058	
54210	201	Jail	136,898	
54220	201	Workhouse	3,333	
54240	201	Juvenile Services	33,646	
54310	201	Fire Protection	2,929	
55110	201	Local Health Center	1,585	
55130	201	Ambulance	218,322	
55190	201	Other Local Health	42	
55710	201	Sanitation Management		54,763
55900	201	Other Public Health	70,311	
56700	201	Parks & Recreation		27,704
56900	201	Soccer		2,401
57100	201	Agricultural Extension	1,809	
57500	201	Soil Conservation	3,823	
58300	201	Veteran's Services	2,183	
58600	201	Employee Benefits - Social Security		1,101,221
			1,101,221	1,101,221

Medical Insurance

			Increase	Decrease
51100	207	County Commission		
51300	207	County Executive	27,721	
51500	207	Election Commission	23,167	
51600	207	Register of Deeds	26,942	
51710	207	Development		3,722
51750	207	Codes Compliance	16,894	
51800	207	County Buildings	172,010	
51810	207	Technology	18,933	
51910	207	Preservation of Records		4,627
52300	207	Property Assessor	47,303	
52400	207	County Trustee	33,324	
52500	207	County Clerk	101,051	
52900	207	Other Finance	14,155	
53100	207	Circuit Court	125,032	
53300	207	General Sessions Court	18,201	
53330	207	Drug Court	64	
53400	207	Chancery Court	38,415	
53500	207	Juvenile Court	34,890	
53600	207	District Attorney General		7,066
53700	207	Judicial Commissioners	4,627	
53900	207	Other Administration of Justice	800	
54110	207	Sheriff's Department	465,628	
54210	207	Jail	227,934	
54220	207	Workhouse	7,097	
54240	207	Juvenile Services	73,302	
55110	207	Local Health Center	4,407	
55130	207	Ambulance	324,600	
55190	207	Other Local Health	81	
55710	207	Sanitation Management		76,356
55900	207	Other Public Health	91,399	
56700	207	Parks & Fair Boards		38,669
57100	207	Agricultural Extension		
57500	207	Soil Conservation	11,587	
58300	207	Veteran's Services		
58600	207	Medical Insurance		
			1,909,564	1,909,564

COUNTY GENERAL NOTES PAYABLE

			INCREASE	DECREASE
54410	602	Principal on Notes	58,334	
56700	602	Principal on Notes	24,000	
53100	602	Principal on Notes	75,000	
53500	602	Principal on Notes	75,000	
58900	602	Principal on Notes		232,334
			232,334	232,334

8

GASOLINE

			Increase	Decrease
51100	425	County Commission		
51300	425	County Executive		
51500	425	Election Commission		
51600	425	Register of Deeds		
51750	425	Codes Compliance	4,550	
51800	425	County Buildings	28,301	
51810	425	Technology		
52300	425	Property Assessor		
52400	425	County Trustee		
52500	425	County Clerk		
52900	425	Other Finance	2,831	
53100	425	Circuit Court		
53300	425	General Sessions Court	533	
53400	425	Chancery Court		
53500	425	Juvenile Court		
53600	425	District Attorney General		
53700	425	Judicial Commissioners		
53900	425	Other Administration of Justice		
54110	425	Sheriff's Department	275,196	
54120	425	Special Patrols		
54210	425	Jail		
54220	425	Workhouse		
54240	425	Juvenile Services	1,129	
54310	425	Fire Protection	22,332	
54410	425	Civil Defense		
55110	425	Local Health Center		
55130	425	Ambulance	182,428	
55190	425	Other Local Health		
55710	425	Sanitation Management		
55900	425	Other Public Health		
56300	425	Senior Citizens		
56700	425	Parks & Fair Boards	18,202	
57100	425	Agricultural Extension		
57500	425	Soil Conservation		
58300	425	Veteran's Services		
58500	425	Other Agencies	98,263	
		SWS	82,840	
		Task Force	32	
		911	2,612	
		Senior Cit.	377	
		PCEMA	12,402	
58900	425	Miscellaneous - Gasoline		633,765
			633,765	

Maintenance & Repair Services - Equipment

			Increase	Decrease
51100	336	County Commission		
51300	336	County Executive	770	
51500	336	Election Commission	2,422	
51600	336	Register of Deeds		
51760	336	GIS		
51750	336	Codes Compliance		
51800	336	County Buildings		
51810	336	Technology		
52300	336	Property Assessor	200	
52400	336	County Trustee	110	
52500	336	County Clerk		
52900	336	Other Finance		
53100	336	Circuit Court	269	
53300	336	General Sessions Court	3,640	
53400	336	Chancery Court	1,105	
53500	336	Juvenile Court		
53600	336	District Attorney General		
53700	336	Judicial Commissioners		
53900	336	Other Administration of Justice		
54110	336	Sheriff's Department	16,277	
54120	336	Special Patrols		
54210	336	Jail		
54220	336	Workhouse		
54240	336	Juvenile Services		
54310	336	Fire Protection	482	
54410	336	Civil Defense		
55110	336	Local Health Center		
55130	336	Ambulance	15,870	
55190	336	Other Local Health		
55710	336	Sanitation Management		
55900	336	Other Public Health		
56700	336	Parks & Fair Boards		
57100	336	Agricultural Extension	752	
57500	336	Soil Conservation		
58300	336	Veteran's Services		
58900	336	Equipment Repair		41,897
			41,897	41,897
add'l needed for Equipment Repair				
58900	336	Equipment Repair	5,800	
58600	205	Supplemental Ins		5,800

Longevity Pay

			Increase	Decrease
51100	186	County Commission		
51300	186	County Executive	5,200	
51500	186	Election Commission	1,300	
51600	186	Register of Deeds	0	
51750	186	Codes Compliance	900	
51800	186	County Buildings	17,000	
51810	186	Technology	2,700	
52300	186	Property Assessor	4,400	
52400	186	County Trustee	10,300	
52500	186	County Clerk	8,700	
52900	186	Other Finance	800	
53100	186	Circuit Court	24,300	
53300	186	General Sessions Court	1,800	
53400	186	Chancery Court	3,300	
53500	186	Juvenile Court	1,800	
53600	186	District Attorney General		
53700	186	Judicial Commissioners	1,100	
53900	186	Other Administration of Justice		
54110	186	Sheriff's Department	64,468	
54210	186	Jail	14,200	
54220	186	Workhouse	2,000	
54240	186	Juvenile Services	10,925	
54310	186	Fire Protection		
54410	186	Civil Defense		
55110	186	Local Health Center		
55130	186	Ambulance	47,400	
55190	186	Other Local Health		
55710	186	Sanitation Management		11,900
55900	186	Other Public Health	5,100	
56700	186	Parks & Fair Boards	10,735	
56900	186	Other Cultural & Recreational	1,035	
57100	186	Agricultural Extension	600	
57500	186	Soil Conservation	500	
58300	186	Veteran's Services		
58600	186	Employee Benefits - Longevity		240,563
58900				
			240,563	240,563
add'l funds needed				
58600-186	Employee Benefits		6,000	
58600-206				6,000

//

Life Insurance

Increase

Decrease

			Increase	Decrease
51100	County Commission			
51300	County Executive	0.015	198	
51500	Election Commission	0.012	159	
51600	Register of Deeds	0.015	198	
51750	Codes Compliance	0.009	119	
51800	County Buildings	0.07	922	
51810	Technology	0.009	119	
51910	Preservation of Records	0.003		40
52300	Property Assessor	0.027	355	
52400	County Trustee	0.021	277	
52500	County Clerk	0.064	843	
52900	Other Finance	0.006	79	
53100	Circuit Court	0.06	790	
53300	General Sessions Court	0.009	119	
53400	Chancery Court	0.018	237	
53500	Juvenile Court	0.015	198	
53600	District Attorney General	0.003		40
53700	Judicial Commissioners	0.006	79	
53900	Other Administration of Justice	0.003	40	
54110	Sheriff's Department	0.185	2,390	
54120	Special Patrols			
54210	Jail	0.121	1,594	
54220	Workhouse	0.003	40	
54240	Juvenile Services	0.046	606	
54310	Fire Protection	0.009	119	
54410	Civil Defense			
55110	Local Health Center	0.003	40	
55130	Ambulance	0.146	1,923	
55190	Other Local Health	0.003	40	
55710	Sanitation Management	0.049		645
55900	Other Public Health	0.064	843	
56700	Parks & Fair Boards			
57100	Agricultural Extension	0.003	40	
57500	Soil Conservation	0.003	40	
58300	Veteran's Services	0.003	40	
			12,447	
58600-206	Life Insurance			12,447

Employee Supplemental Insurance

			Increase	Decrease
51300	205	County Executive	2,145	
55900	205	Other Public Health	429	
58600	205	Employee Supplemental Ins.		2,574
			2,574	2,574

Workman's Compensation

		Increase	Decrease
51100	County Commission		
51300	County Executive	0.015	
51500	Election Commission	0.012	
51600	Register of Deeds	0.015	
51710	Development	0.004	
51750	Codes Compliance	0.009	716
51800	County Buildings	0.07	
51810	Technology	0.009	
51910	Preservation of Records	0.003	
52300	Property Assessor	0.027	537
52400	County Trustee	0.021	
52500	County Clerk	0.064	
52900	Other Finance	0.006	
53100	Circuit Court	0.06	
53300	General Sessions Court	0.009	
53400	Chancery Court	0.018	
53500	Juvenile Court	0.015	
53600	District Attorney General	0.003	
53700	Judicial Commissioners	0.006	537
53900	Other Administration of Ju:	0.003	
54110	Sheriff's Department	0.185	
54120	Special Patrols		
54210	Jail	0.121	
54220	Workhouse	0.003	
54240	Juvenile Services	0.046	
54310	Fire Protection	0.009	
54410	Civil Defense		
55110	Local Health Center	0.003	
55130	Ambulance	0.146	
55190	Other Local Health	0.003	
55710	Sanitation Management	0.049	
55900	Other Public Health	0.064	8,771
56700	Parks & Fair Boards		
57100	Agricultural Extension	0.003	
57500	Soil Conservation	0.003	
58300	Veteran's Services	0.003	
58600-513	Workman's Compensation	169,092	169,092

Dental Insurance

			Increase	Decrease
51100	208	County Commission		
51300	208	County Executive	66	
51500	208	Election Commission	319	
51600	208	Register of Deeds	647	
51750	208	Codes Compliance	548	
51800	208	County Buildings	2,212	
51710	208	Development		626
51810	208	Technology	209	
51910	208	Preservation of Records		61
52300	208	Property Assessor	410	
52400	208	County Trustee	603	
52500	208	County Clerk	986	
52900	208	Other Finance	187	
53100	208	Circuit Court	1,954	
53300	208	General Sessions Court	746	
53400	208	Chancery Court	853	
53500	208	Juvenile Court		
53600	208	District Attorney General		
53700	208	Judicial Commissioners	21	
53900	208	Other Administration of Justice		
54110	208	Sheriff's Department	2,962	
54210	208	Jail	2,487	
54220	208	Workhouse	338	
54240	208	Juvenile Services	451	
55110	208	Local Health Center		
55130	208	Ambulance	1,988	
55190	208	Other Local Health		
55710	208	Sanitation Management		1,084
55900	208	Other Public Health	2,749	
56700	208	Parks & Fair Boards		393
57100	208	Agricultural Extension	80	
57500	208	Soil Conservation	500	
58300	208	Veteran's Services		
58600	208	Dental Insurance		21,316
			21,316	21,316

State Retirement

			Increase	Decrease
51100	204	County Commission		
51300	204	County Executive	25,715	
51500	204	Election Commission	15,617	
51600	204	Register of Deeds	15,336	
51710	204	Development		6,682
51750	204	Codes Compliance	6,474	
51800	204	County Buildings	86,500	
51810	204	Technology	12,328	
51910	204	Preservation of Records		2,733
52300	204	Property Assessor	29,763	
52400	204	County Trustee	23,805	
52500	204	County Clerk	55,233	
52900	204	Other Finance	8,565	
53100	204	Circuit Court	75,049	
53300	204	General Sessions Court	37,035	
53330	204	Drug Court	49	
53400	204	Chancery Court	23,986	
53500	204	Juvenile Court	15,875	
53600	204	District Attorney General		9,213
53700	204	Judicial Commissioners	3,425	
53900	204	Other Administration of Justice	315	
54110	204	Sheriff's Department	334,820	
54210	204	Jail	164,633	
54220	204	Workhouse	3,980	
54240	204	Juvenile Services	47,290	
54310	204	Fire Protection	4,024	
55110	204	Local Health Center	2,202	
55130	204	Ambulance	285,641	
55190	204	Other Local Health	63	
55710	204	Sanitation Management		53,742
55900	204	Other Public Health	107,815	
56700	204	Parks & Fairboards		37,595
56900	204	Soccer		3,299
57100	204	Agricultural Extension	2,580	
57500	204	Soil Conservation	5,665	
58300	204	Veteran's Services	3,043	
58600	204	State Retirement		1,396,826
			1,396,826	1,396,826

Unemployment

			Increase	Decrease
51100	210	County Commission		
51300	210	County Executive	375	
51500	210	Election Commission	522	
51600	210	Register of Deeds	281	
51710	210	Development	288	
51750	210	Codes Compliance	144	
51800	210	County Buildings	2,004	
51810	210	Technology	216	
51910	210	Preservation of Records		106
52300	210	Property Assessor	626	
52400	210	County Trustee	432	
52500	210	County Clerk	1,323	
52900	210	Other Finance	234	
53100	210	Circuit Court	2,017	
53300	210	General Sessions Court	66	
53330	210	Drug Court	2	
53400	210	Chancery Court	430	
53500	210	Juvenile Court	360	
53600	210	District Attorney General		271
53700	210	Judicial Commissioners	262	
53900	210	Other Administration of Justice	78	
54110	210	Sheriff's Department	5,579	
54210	210	Jail	3,955	
54220	210	Workhouse	173	
54240	210	Juvenile Services	1,029	
54310	210	Fire Protection	216	
55110	210	Local Health Center	72	
55130	210	Ambulance	5,477	
55190	210	Other Local Health	1	
55710	210	Sanitation Management		3,003
55900	210	Other Public Health	2,515	
56700	210	Parks and Fairboards		1,525
56900	210	Soccer		121
57100	210	Agricultural Extension	72	
57500	210	Soil Conservation	144	
58300	210	Veteran's Services	72	
58600	210	Unemployment		28,965
			28,965	28,965

BUDGET AMENDMENT SUMMARY FOR COUNTY GENERAL

JUNE 2012

<u>County General Expenditure</u>	<u>Debit</u>	<u>Credit</u>
<u>51220 Beer Board</u>		
191 Committee Fees		150
<u>51750 Codes</u>		
103 Asstant-Codes		67
399 Contracted Services		2,000
<u>51810 Technology</u>		
120 Computer Programer		400
<u>53300 General Sessions</u>		
102 Judges		240
189 Other Salaries		4
355 Travel	244	
<u>53330 Drug Control</u>		
105 Director		10,000
307 Communication		1,000
355 Travel		2,000
435 Office Supplies		1,000
599 Other Charges		1,000
719 Office Equipment		3,000
<u>53400 Chancery Court</u>		
189 Other Salaries		1,500
<u>54110 Sheriff's Dept</u>		
196 Inservice		370
148 Dispatchers		2,326
187 Overtime		116
401 Animal Food		70
790 Other Equipment (SWAT)		53
307 Communication	2,935	
<u>54240 Juvenile Services</u>		
199 Other Per Diem		1,122
451 Uniforms		41
307 Communications	1,163	
<u>54610 Coroner</u>		
199 Fees		800
399 Autopsies		25,315
599 Other Charges		730
<u>55130 Ambulance Service</u>		
307 Communication	1,750	
<u>54490 Homeland Security</u>		
735 Health Equipment		1,750
<u>County General Revenue</u>		
#35120 Reserve for Employee Benefits	1,500	
43120 Patient Fees	26,845	
46220 Drug Control Grants	18,000	
48110 Prisoner Board (Juveniles)	2,617	

TOTAL 55,054 55,054

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Putnam County Budget Amendment/Transfer Authorization Form

YEAR END CLEANUP

Department: COUNTY GENERAL FUND

Date: JUNE 28, 2012

Fund #	Account #	Account Description	Current Amount	Decrease	Increase	Requested	Amount Expended
101	Beer Board 51220-191	Committee Fees	1,940		150	2,090	2,025
101	Codes Department 51750-103	Assistant	30,750		67	30,817	30,817
	51750-399	Contracted Services	25,000		2,000	27,000	25,495
	#48110	Prisoner Board	116,421		2,617	119,038	288,894
101	Technology 51810-120	Computer Programmer	114,200		400	114,600	114,600
101	General Sessions 53300-102	Judges	296,660		240	296,900	296,900
	53300-189	Other Salaries	53,675		4	53,679	53,679
	53300-355	Travel	3,000	244		2,756	2,302
101	Drug Control 53330-105	Director	0		10,000	10,000	0
	53330-307	Communication	0		1,000	1,000	0
	53330-355	Travel	0		2,000	2,000	0
	53330-435	Office Supplies	0		1,000	1,000	0
	53330-599	Other Charges	0		1,000	1,000	0
	53330-719	Office Equipment	0		3,000	3,000	0
	#46220	Drug Control Grants			18,000		
101	Chancery Court 53400-189	Other Salaries	151,200		1,500	152,700	152,700
	#35120	Reserve for Employee Benefits (sick)		1,500			
101	Sheriff's Department 54110-196	Inservice	52,500		370	52,870	52,870
	54110-148	Dispatchers	242,750		2,326	245,076	245,076
	54110-187	Overtime	187,774		116	187,890	187,890
	54110-401	Animal Food	6,000		70	6,070	6,070
	54110-790	Other Equipment (SWAT)	15,000		53	15,053	15,053
	54110-307	Communication	43,000	2,935		40,065	32,507
101	Juvenile Services 54240-199	Other Per Diem	10,074		1,122	11,196	11,196
	54240-451	Uniforms	2,700		41	2,741	2,741
	54240-307	Communication	5,900	1,163		4,737	2,537
101	Coroner 54610-199	Per Diem & Fees	6,000		800	6,800	6,800
	54610-399	Contracted Services (Autopsies)	53,000		25,315	78,315	72,315
	54610-599	Other Charges	4,000		730	4,730	4,729
	#43120	Patient Charges			26,845		
101	Ambulance Service 55130-307	Communication	12,500	1,750		10,750	10,336
101	Homeland Security 54490-735	Health Equipment	83,900		1,750	85,650	84,816

MEMORANDUM

TO: Kim Blaylock, County Executive
Debby Francis
Budge Committee

FROM: Sheriff David K. Andrews

DATE: June 26, 2012

RE: Budget Amendments

I am requesting that the following budget amendments be made:

Take \$370.00 out of 101-54110-307 (Communication) and put into 101-54110-196 (Inservice)

Take \$2,326.00 out of 101-54110-307 (Communication) and put into 101-54110-148 (Dispatchers/Radio Operators)

Take \$116.00 out of 101-54110-307 (Communication) and put into 101-54110-187 (Overtime)

Take \$70.00 out of 101-54110-307 (Communication) and put into 101-54110-401 (Animal Food and Supplies)

Take \$53.00 out of 101-54110-307 (Communication) and put into 101-54110-790 (Other Equipment SWAT)

Take \$1,122.00 out of 101-54240-307 (Communication) and put into 101-54240-199 (Other Per Diem and Fees)

Take \$41.00 out of 101-54240-307 (Communication) and put into 101-54240-451 (Uniforms)

PUTNAM COUNTY EMERGENCY MEDICAL SERVICES

270 Carlen Drive; Cookeville, TN 38501
Phone (931) 528-1555 Fax (931)372-0295

BUDGET AMENDMENTS

From 43120 Patient Charges to 54610-199 Coroner Fees \$800

From 43120 Patient Charges to 54610-399 Autopsy Fees \$25,315

From 43120 Patient Charges to 54610-599 Other Charges \$730

Audit has changed the way they want us to book the autopsy and the Coroner/Medical Examiner Fees. They want us to pay for an autopsy in the budget year it is ordered, not the year it is completed and billed. If we don't do this, we may receive an audit finding next year.

Putnam County Budget Amendment/Line Item Transfer Authorization Form

Department: Drug Court

Date: 6/27/2012

<u>Item #</u>	<u>Fund #</u>	<u>Account #</u>	<u>Account Description</u>	<u>Current Approved Amount</u>	<u>Increase</u>	<u>Decrease</u>	<u>Requested Approval Amount</u>	<u>Amount Expended (Received) YTD</u>
1	53330		105 Director		\$ 10,000.00			
2	53330		307 Communication		\$ 1,000.00			
3	53330		355 Travel		\$ 2,000.00			
4	53330		435 Office Supplies		\$ 1,000.00			
5	53330		599 Other Charges		\$ 1,000.00			
6	53330		719 Equipment		\$ 3,000.00			

*46220
Drug Control
Grant*

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Explanation: See Letter Attached.

Requested by: *Julie Bryant*
Supervisor Julie Bryant

Recommended for approval: *Meg Bowman*
Official/Department Head Meg Bowman

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: _____

Action by County Commission: Approved Not Approved Date: _____

The Chairman asked for discussion on the motion to approve Budget Amendments to the County General Fund for GASB 34 Amendments and Misc. Final County General Clean Up. There was none.

The Chairman asked the Commissioners to vote on the motion to approve the Budget Amendments to the County General Fund for GASB 34 Amendments and Misc. Final County General Clean Up. The Commissioners voted as follows:

FOR:

Scott Ebersole
Tom Short
Jerry Ford
Ron Williamson
John Ludwig
Anna Ruth Burroughs
Terry Randolph
Chris Savage
Reggie Shanks

Eris Bryant
Sue Neal
Jonathan Williams
Daryl Blair
Jim Martin
Bob Duncan
Marsha Bowman
Steve Pierce
Mike Atwood
Cathy Reel

ABSENT:

David Gentry
Joe Trobaugh
Michael Medley

Kevin Maynard
Kim Bradford

The Clerk announced nineteen (19) voted for, zero (0) voted against, and five (5) absent. The Clerk announced the motion carried.

**MOTION RE: CONSIDER BUDGET AMENDMENTS FOR THE FOOD SERVICE
BUDGET PENDING APPROVAL BY THE BOARD OF EDUCATION**

Commissioner Eris Bryant moved and Commissioner Sue Neal seconded the motion to approve Budget Amendments for the Food Service Budget pending approval by the Board of Education.

(SEE ATTACHED)

Department of Education Putnam County

MR. JERRY BOYD, Director of Schools

Board of Education
Eric Brown, Chairman
Robert Hargis, Vice-Chairman

1400 East Spring Street
Cookeville, Tennessee 38506-4313
Phone (931) 526-9777
FAX (931) 372-0391

Board Members
Dr. Ray Jordon
Jerry Maynard
David McCormick
Dr. Janet Moore

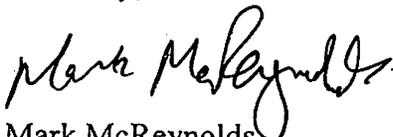
June 12, 2012

Honorable Commissioners
Putnam County Courthouse
Cookeville, TN 38501

Honorable Commissioners:

Please consider removal of the Food Service Budget Amendment requests presented for consideration of approval for the June 18th, 2012 County Commission meeting.

Sincerely,



Mark McReynolds
Putnam County Board of Education

Enclosures:

- To budget for Milk Grant
- To budget for yearly federal food commodities
- To budget for underestimated revenue based on student participation and increase in expenses to be funded from Fund Balance

Note:
After BOE approval, this will be
brought back on June 18th Meeting.

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Food Service

DATE: 5/17/2012

Item #	Fund #	Account #	Account Description	Current Approved Amount	Increase	Increase	Requested Approval Amount
1	143	44170-CC	Milk Grant				
2	143	73100-599-CC	Other Charges (Paint & Supplies, Bus Ads)		1,610.00		1,610.00
3	143	73100-399-CC	Other Contracted Services (Labor for wall mural)			710.00	710.00
						900.00	900.00
					1,610.00	1,610.00	3,220.00

Explanation: To budget for Milk Grant

Requested by:

Allen Dulfer
Supervisor

Recommended for Approval:

Official / Department Head

Reviewed by:

Paul Rayner
Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval

No Recommendation

Date:

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Food Service

DATE: 5/17/2012

Item #	Fund #	Account #	Account Description	Current Approved Amount	Increase	Increase	Requested Approval Amount
1	143	47112	Commodity Revenue				
2	143	73100-469	Commodity Expenditures		361,877.20		361,877.20
						361,877.20	361,877.20
					361,877.20	361,877.20	723,754.40

Explanation: To budget for yearly commodities

Requested by: *Karen Dalton* Supervisor

Recommended for Approval: _____
Official / Department Head

Reviewed by: *Mark Polyzou*
Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval

No Recommendation

Date: _____

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Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Food Service

DATE: 05/17/12

Item #	Fund #	Account #	Account Description	Current Approved Amount	Decrease	Increase	Requested Approval Amount
1	143	73100-165	Cafeteria Personnel	1,527,127.00		88,000.00	1,615,127.00
2	143	73100-201	Social Security	94,682.00		1,000.00	95,682.00
3	143	73100-204	State Retirement	120,651.00		6,500.00	127,151.00
4	143	73100-206	Life Insurance	3,000.00	3,000.00		-
5	143	73100-207	Medical Insurance	305,450.00	10,000.00		295,450.00
6	143	73100-208	Dental Insurance	7,674.00	1,000.00		6,674.00
7	143	73100-212	Employer Medicare	22,144.00		500.00	22,644.00
8	143	73100-307	Communication	11,353.00		500.00	11,853.00
9	143	73100-336	Maintenance	55,000.00		18,000.00	73,000.00
10	143	73100-355	Travel	12,000.00		3,000.00	15,000.00
11	143	73100-399	Other Contracted Services	31,940.00		21,000.00	52,940.00
12	143	73100-421	Food Preparation Supplies	110,000.00		1,500.00	111,500.00
13	143	73100-422	Food Supplies	1,885,000.00		300,000.00	2,185,000.00
14	143	73100-435	Office Supplies	6,000.00		3,000.00	9,000.00
15	143	73100-499	Other Supplies & Materials	5,400.00		2,000.00	7,400.00
16	143	73100-524	In-service/Staff Development	12,400.00	8,200.00		4,200.00
17	143	73100-599	Other Charges	26,000.00		46,000.00	72,000.00
18	143	73100-710	Food Service Equipment	14,350.00	7,300.00		7,050.00
19	143	99100-590	Transfers to Other Funds	494,981.00	34,000.00		460,981.00
20	143	34570	Fund Balance	1,092,965.52	427,500.00		665,465.52
				5,838,117.52	491,000.00	491,000.00	2,427,021.00

Explanation: Underestimated revenue based on student participation; increased personnel expenses due to increased participation; unexpected increase in food cost)

Requested by: *Karen Dalton* Supervisor Recommended for Approval: _____ Official / Department Head

Reviewed by: *Mary Johnson* Chief Financial Officer

Action by Fiscal Review Committee: None Required

Action by County Commission: None Required

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The Chairman asked for discussion on the motion to approve Budget Amendments to the Food Service Budget pending approval by the Board of Education. The Commissioners discussed the motion.

The Chairman asked the Commissioners to vote on the motion to approve the Budget Amendments to the Food Service Budget pending approval by the Board of Education. The Commissioners voted as follows:

FOR:

Scott Ebersole
Tom Short
Jerry Ford
Ron Williamson
John Ludwig
Anna Ruth Burroughs
Terry Randolph
Chris Savage
Reggie Shanks

Eris Bryant
Sue Neal
Jonathan Williams
Daryl Blair
Jim Martin
Bob Duncan
Marsha Bowman
Steve Pierce
Mike Atwood
Cathy Reel

ABSENT:

David Gentry
Joe Trobaugh
Michael Medley

Kevin Maynard
Kim Bradford

The Clerk announced nineteen (19) voted for, zero (0) voted against, and five (5) absent. The Clerk announced the motion carried.

MOTION RE: APPROVE CHANGE OF WRITE OFF (\$5,825.59) OF SOLID WASTE AND SEND RECOMMENDATION TO SOLID WASTE COMMITTEE TO FURTHER INSURE RULES OF COLLECTIONS IN THE FUTURE (COME UP WITH A POLICY OF COLLECTIONS)

Commissioner Jim Martin moved and Commissioner Sue Neal seconded the motion to approve a change of write-off amount to \$5,825.59 of Solid Waste and send recommendation to the Solid Waste Committee to further insure rules of collections in the future and come up with a policy of collections.

The Chairman asked for discussion on the motion to approve a change of write-off amount to \$5,825.59 of Solid Waste and send recommendation to the Solid Waste Committee to further insure rules of collections in the future and come up with a policy of collections. The Commissioners discussed the motion.

The Chairman asked the Commissioners to vote on the motion to approve the motion to approve a change of write-off amount to \$5,825.59 of Solid Waste and send recommendation to the Solid Waste Committee to further insure rules of collections in the future and come up with a policy of collections. The Commissioners voted as follows:

FOR:

Scott Ebersole	Eris Bryant
Tom Short	Sue Neal
Jerry Ford	Jonathan Williams
Ron Williamson	Daryl Blair
John Ludwig	Jim Martin
Anna Ruth Burroughs	Bob Duncan
Terry Randolph	Marsha Bowman
Chris Savage	Steve Pierce
Reggie Shanks	Mike Atwood
	Cathy Reel

ABSENT:

David Gentry	Kevin Maynard
Joe Trobaugh	Kim Bradford
Michael Medley	

The Clerk announced nineteen (19) voted for, zero (0) voted against, and five (5) absent. The Clerk announced the motion carried.

ANNOUNCEMENTS

ADJOURN

Commissioner Mike Atwood moved and Commissioner Ron Williamson seconded the motion to adjourn. The motion carried.