MINUTES
OF
PUTNAM COUNTY COMMISSION
SEPTEMBER 19, 2011

Prepared by:

Wayne Nabors
Putnam County Clerk
121 S Dixie Avenue
Cookeville, TN 38501
STATE OF TENNESSEE

COUNTY OF PUTNAM

BE IT REMEMBERED: that on September 19, 2011 there was a regular meeting of the Putnam County Board of Commissioners.

There were present and presiding the Chairman, Bob Duncan and County Clerk, Wayne Nabors.

The Sheriff, David Andrews called the meeting to order.

The Chairman Bob Duncan recognized Commissioner Tom Short for the Invocation.

The Chairman recognized County Commissioner, Scott Ebersole to lead the Pledge to the Flag of the United States of America.

The Chairman asked the Commissioners to signify their presence at the meeting and the following were present:

PRESENT

Scott Ebersole        Eris Bryant
Tom Short            Sue Neal
David Gentry         Jonathan Williams
Jerry Ford           Daryl Blair
Ron Williamson       Kevin Maynard
Andy Honeycutt       Kim Bradford
Anna Ruth Burroughs   Jim Martin
Terry Randolph       Bob Duncan
Chris Savage          Marsha Bowman
Reggie Shanks         Steve Pierce
Joe Trobaugh         Mike Atwood
Michael Medley        Cathy Reel

The Clerk announced that twenty-four (24) were present and zero (0) absent. Therefore, the Chairman declared a quorum.

MOTION RE: APPROVE AGENDA

Commissioner Scott Ebersole moved and Commissioner Mike Atwood seconded the motion to approve the Agenda.

(SEE ATTACHED)
AGENDA

PUTNAM COUNTY
BOARD OF COMMISSIONERS

Monthly Awards will be presented at 5:45 PM

Regular Monthly Session
Monday, September 19, 2011 6:00PM

Presiding: Honorable Bob Duncan
Commission Chairman

1. Call to Order - Sheriff David Andrews

2. Invocation  District 1

3. Pledge to the Flag of the United States of America  District 1

4. Roll Call - County Clerk Wayne Nabors

5. Approval of the Agenda

6. Approval of the Minutes of Previous Meeting

7. Election of Chairman of the County Commission. The Nominating Committee recommends the consideration of Bob Duncan or Jerry Ford.

8. Election of Chairman Protempore of the County Commission. The Nominating Committee recommends to consider Sue Neal, Daryl Blair or Mike Atwood.

9. Election of Parliamentarian of the County Commission. The Nominating Committee recommends the consideration of Kevin Maynard.

10. Unfinished Business and Action Thereon by the Board

   A. Report of Standing Committees

      1. Planning Committee

      2. Fiscal Review Committee

      3. Nominating Committee

   B. Report of Special Committees

      1. Consider approval of recommendation of the report from the Redistricting Committee.

11. New Business and Action Thereon by the Board

   A. Report of Standing Committees
1. Planning Committee

   a. Recommends approval of the revised Putnam County Rental Policy which allows Putnam County municipalities/governmental entities to use the Fairgrounds at no charge, but will provide Special Events Insurance.

   b. Recommends approval to allow permission for the Cavalier Cross Country Boosters to build a covered pavilion for the Cross Country Team.

   c. Recommends approval for county departments to fill out a Long Range Planning Questionnaire as proposed by the Land and Facilities Committee, to be turned in to the County Executive’s Office within 60 days.

2. Fiscal Review Committee

   a. Recommends approval of budget amendments to the General Purpose School as presented.

   b. Recommends approval of budget amendments to the County General Fund in the amount of $16,642.

   c. Recommends approval of budget amendments to the Road Department Fund.

   d. Recommends approval of budget amendment to the Capital Project Fund in the amount of $450,000 for the jail.

   e. Recommends approval to do a Debt Study and create a Debt Management Policy.

   f. Consider options for employee health insurance. **COMES WITH NO RECOMMENDATION**

2. Nominating Committee

   a. Recommends approval of the appointment of the following to the Upper Cumberland Regional Airport Board of Adjustments:

      
      Bill Scruggs to fill unexpired term Expires 9-2012
      Gary Carwile 3 year term Expires 9-2014
      Allen Ray 3 year term Expires 9-2014

   b. Recommends approval of Sam Tayes (Greenbelt) to the Joint Economic and Community and Development Board.

      4 year term Expires 9-2015

B. Report of Special Committees

   1. Hear report from Rules Committee

C. Resolutions
D. Election of Notaries

E. Other New Business

1. Ratification of County Executive Kim Blaylock appointment of Kay Detwiler to the Regional Planning Committee.
   Term to expire September 2015

2. Commission Chairman to appoint 4 members to serve on the Rules Committee.

12. Announcements and Statements

13. Adjourn
The Chairman asked for a voice vote on the motion to approve the Agenda for the September 19, 2011 meeting of the Putnam County Board of Commissioners. The motion carried.

**MOTION RE: APPROVE MINUTES OF THE PREVIOUS MEETING**

Commissioner Kevin Maynard moved and Commissioner Mike Atwood seconded the motion to approve the minutes of the August 15, 2011 meeting and the special called meeting September 1, 2011 of the Putnam County Board of Commissioners.

The Chairman asked for a voice vote on the motion to approve the minutes of the August 15, 2011 and the special called September 1, 2011 meetings of the Putnam County Board of Commissioners. The motion carried.

**RE: ELECTION OF CHAIRMAN OF THE COUNTY COMMISSION. THE NOMINATING COMMITTEE RECOMMENDS THE CONSIDERATION OF BOB DUNCAN AND JERRY FORD**

The Chairman asked for additional nominations to serve as Chairman. There was none.

The Chairman asked for a vote on the nominations to serve as Chairman of the Putnam County Commission. The Commissioners voted as follows:

**FOR BOB DUNCAN:**

Scott Ebersole
Tom Short
Bob Duncan
Jim Martin
Ron Williamson
Chris Savage

**FOR JERRY FORD:**

David Gentry
Jerry Ford
Andy Honeycutt
Anna Ruth Burroughs
Terry Randolph
Reggie Shanks

Michael Medley
Joe Trobaugh
Eris Bryant
Daryl Blair
Kevin Maynard
Kim Bradford
Steve Pierce
Marsha Bowman
Cathy Reel

The Clerk announced nine (9) voted for Bob Duncan, fifteen (15) voted for Jerry Ford, and zero (0) absent. Jerry Ford is elected as Chairman of the Putnam County Commissioners.
RE: ELECTION OF CHAIRMAN PROTEMPORE OF THE COUNTY COMMISSION.
THE NOMINATING COMMITTEE RECOMMENDS TO CONSIDER SUE NEAL,
DARYL BLAIR OR MIKE ATWOOD

The Chairman asked for other nominations to serve as Chairman Protempore. Mike Atwood wished to withdraw. Commissioner Steve Pierce nominated Chris Savage.

The Chairman asked for a vote on the nominations of Sue Neal, Daryl Blair, and Chris Savage to serve as Chairman Protempore of the Putnam County Commission. The Commissioners voted as follows:

FOR SUE NEAL:

Tom Short
Bob Duncan
Jim Martin
Ron Williamson

Sue Neal
Jonathan Williams
Mike Atwood

FOR DARYL BLAIR:

Jerry Ford
Andy Honeycutt
Terry Randolph
Reggie Shanks

Joe Trobaugh
Eris Bryant
Daryl Blair
Kim Bradford

FOR CHRIS SAVAGE:

Scott Ebersole
David Gentry
Anna Ruth Burroughs
Chris Savage

Michael Medley
Kevin Maynard
Steve Pierce
Marsha Bowman
Cathy Reel

The Clerk announced seven (7) voted for Sue Neal, eight (8) voted for Daryl Blair, and nine (9) voted for Chris Savage, and zero (0) absent.

The Clerk announced Sue Neal is dropped and asked the Commissioners to vote for Daryl Blair or Chris Savage as Chairman Protempore of the County Commission.

FOR DARYL BLAIR:

Jim Martin
Jerry Ford
Andy Honeycutt
Terry Randolph
Reggie Shanks

Joe Trobaugh
Eris Bryant
Sue Neal
Daryl Blair
Kim Bradford
FOR CHRIS SAVAGE:

Scott Ebersole
Tom Short
Bob Duncan
David Gentry
Ron Williamson
Anna Ruth Burroughs
Chris Savage

Michael Medley
Jonathan Williams
Kevin Maynard
Steve Pierce
Marsha Bowman
Cathy Reel
Mike Atwood

The Clerk announced ten (10) voted for Daryl Blair, fourteen (14) voted for Chris Savage, and zero (0) absent. Chris Savage is elected as Chairman Protempore of the Putnam County Commission.

RE: ELECTION OF PARLIAMENTARIAN OF THE COUNTY COMMISSION. THE NOMINATING COMMITTEE RECOMMENDS THE CONSIDERATION OF KEVIN MAYNARD

The Chairman asked for other nominations for Parliamentarian of the County Commission. There was none.

The Chairman asked for a voice vote on the nomination of Kevin Maynard to serve as Parliamentarian of the County Commission. The nomination carried.

UNFINISHED BUSINESS AND ACTION THEREOF BY THE BOARD

REPORT OF STANDING COMMITTEES

PLANNING COMMITTEE: No unfinished business.

FISCAL REVIEW COMMITTEE: No unfinished business.

NOMINATING COMMITTEE: No unfinished business.

REPORT OF SPECIAL COMMITTEES:

MOTION RE: CONSIDER APPROVAL OF RECOMMENDATION OF THE REPORT FROM THE REDISTRICTING COMMITTEE

Commissioner Scott Ebersole moved and Commissioner Cathy Reel seconded the motion to approve the report from the Redistricting Committee.

The Chairman asked for discussion on the motion to approve the report from the Redistricting Committee. There was none.
The Chairman asked the Commissioners to vote on the motion to approve the report from the Redistricting Committee. The Commissioners voted as follows:

FOR:
Scott Ebersole
David Gentry
Jerry Ford
Ron Williamson
Andy Honeycutt
Anna Ruth Burroughs
Terry Randolph
Chris Savage
Reggie Shanks
Joe Trobaugh
Michael Medley

Eris Bryant
Sue Neal
Daryl Blair
Kevin Maynard
Kim Bradford
Jim Martin
Marsha Bowman
Steve Pierce
Mike Atwood
Cathy Reel

AGAINST:

Tom Short

Jonathan Williams
Bob Duncan

The Clerk announced twenty-one (21) voted for, three (3) voted against, and zero (0) absent. The motion carried.

NEW BUSINESS AND ACTION THEREON BY THE BOARD

REPORT OF STANDING COMMITTEES

PLANNING COMMITTEE

MOTION RE: PLANNING COMMITTEE RECOMMENDS APPROVAL OF THE REVISED PUTNAM COUNTY RENTAL POLICY WHICH ALLOWS PUTNAM COUNTY MUNICIPALITIES / GOVERNMENTAL ENTITIES TO USE THE FAIRGROUNDS AT NO CHARGE, BUT WILL PROVIDE SPECIAL EVENTS INSURANCE

Commissioner Eris Bryant moved and Commissioner Jim Martin seconded the motion to recommend the approval of the Revised Putnam County Rental Policy which allows Putnam County Municipalities / Governmental Entities to use the Fairgrounds at no charge, but will provide special events insurance.

(SEE ATTACHED)
September 14, 2011

Kim Blaylock
County Executive
Putnam County
300 East Spring St., Room 8
Cookeville, TN 38501

Re: Resolution
Lease of the Putnam County Fairgrounds

Dear Kim:

Pursuant to the Planning Committee Meeting of September 12, 2011, enclosed is a revised Resolution pursuant to the recommendation of the Committee.

Should you have any questions, please do not hesitate to give me a call.

Sincerely,

Jeffrey G. Jones
For the Firm

JGJ/jk

Enclosure: As Stated.
RESOLUTION

WHEREAS, Putnam County owns property known as the Putnam County Fairgrounds;

and

WHEREAS, the Putnam County Commission approved a Fairground Leasing Contract in March 2008; and

WHEREAS, Section 1 of the aforementioned Putnam County Fairgrounds Rental Policy and Procedures states:

The Putnam County Fairground is available for by any individual(s), non-profit, or public service organization(s), and for any other lawful purpose or event, on a fee basis, per the terms set forth in the rental contract as approved by the Putnam County Commission.

WHEREAS, the Rental Policy and Procedures of the Putnam County Fairgrounds does not contemplate use of the same by any governmental entity located in Putnam County, Tennessee, or municipality located in Putnam County, Tennessee.

NOW, THEREFORE, PREMISES CONSIDERED, the Putnam County Commission hereby resolves that:

1. The Putnam County Fairgrounds may be available for use by any governmental entity located in Putnam County, Tennessee, or municipality located in Putnam County, Tennessee.

2. The terms of the Putnam County Fairgrounds Rental Policy and Procedures shall not apply to said governmental entities and/or municipalities, with the exception that said governmental entities and/or municipalities using the Putnam County Fairgrounds shall provide the County with a Special Events Policy of Insurance covering an event sponsored by said governmental entity naming the County as an additional insured.
BE IT RESOLVED, this the 19th day of Sept., 2011.

Chairman

County Clerk
The Chairman asked for discussion on the motion to recommend the approval of the Revised Putnam County Rental Policy which allows Putnam County Municipalities / Governmental Entities to use the Fairgrounds at no charge, but will provide special events insurance. The Commissioners discussed the motion.

The Chairman asked the Commissioners to vote on the motion to approve the Revised Putnam County Rental Policy which allows Putnam County Municipalities / Governmental Entities to use the Fairgrounds at no charge, but will provide special events insurance. The Commissioners voted as follows:

FOR:
Scott Ebersole  
Tom Short  
Jerry Ford  
Ron Williamson  
Chris Savage  
Joe Trobaugh  
Michael Medley  

Eris Bryant  
Sue Neal  
Jim Martin  
Bob Duncan  
Marsha Bowman  
Steve Pierce  

AGAINST:
David Gentry  
Andy Honeycutt  
Anna Ruth Burroughs  
Terry Randolph  
Reggie Shanks  

Jonathan Williams  
Daryl Blair  
Kevin Maynard  
Kim Bradford  
Mike Atwood  
Cathy Reel  

The Clerk announced thirteen (13) voted for, eleven (11) voted against, and zero (0) absent. The motion carried.

MOTION RE: PLANNING COMMITTEE RECOMMENDS APPROVAL TO ALLOW PERMISSION FOR THE CAVALIER CROSS COUNTRY BOOSTERS TO BUILD A COVERED PAVILION FOR THE CROSS COUNTRY TEAM

Commissioner Eris Bryant moved and Commissioner Ron Williamson seconded the motion to allow permission for the Cavalier Cross Country Boosters to build a covered pavilion for the Cross Country Team.

The Chairman asked for discussion on the motion to allow permission for the Cavalier Cross Country Boosters to build a covered pavilion for the Cross Country Team. The Commissioners discussed the motion.

The Chairman asked for a voice vote on the motion to allow permission for the Cavalier Cross Country Boosters to build a covered pavilion for the Cross Country Team. The motion carried.
MOTION RE: PLANNING COMMITTEE RECOMMENDS APPROVAL FOR COUNTY DEPARTMENTS TO FILL OUT A LONG RANGE PLANNING QUESTIONNAIRE AS PROPOSED BY THE LAND AND FACILITIES COMMITTEE, TO BE TURNED IN TO THE COUNTY EXECUTIVE'S OFFICE WITHIN 60 DAYS

Commissioner Eris Bryant moved and Commissioner Ron Williamson seconded the motion to approve County Departments to fill out a long range planning questionnaire as proposed by the Land and Facilities Committee, to be turned in to the County Executive's Office within 60 days.

(SEE ATTACHED)
Long Range Planning Questionnaire

Note: All questions need to be answered in segments of 1-5-10-20 years. If you already have a long range plan, please submit with this form digitally if possible (excel or Word Doc.)

Name: ___________________________ Dept: ___________________________

Date: ___________________________ Email: ___________________________

Estimate annual percentage increase needed per year to maintain existing services within your department

List all anticipated capital needs during this duration:

Capital needs (building, land, equipment) with estimated cost and date needed use a second sheet if necessary.

Department needs (personnel, software, improvements) (These should include date, cost and reason for need.)

List below any other information you feel pertinent
The Chairman asked for discussion on the motion to approve County Departments to fill out a long range planning questionnaire as proposed by the Land and Facilities Committee, to be turned in to the County Executive's Office within 60 days. The Commissioners discussed the motion.

The Chairman asked for a voice vote on the motion to approve County Departments to fill out a long range planning questionnaire as proposed by the Land and Facilities Committee, to be turned in to the County Executive's Office within 60 days. The motion carried.

FISCAL REVIEW COMMITTEE

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE GENERAL PURPOSE SCHOOL FUND AS PRESENTED

Commissioner Mike Atwood moved and Commissioner Scott Ebersole seconded the motion to approve the Budget Amendments to the General Purpose School Fund as presented.

(SEE ATTACHED)
August 30, 2011

Honorable Commissioners  
Putnam County Courthouse  
Cookeville, TN 38501

Honorable Commissioners:

Please consider approval of the budget amendments to the General Purpose School Fund, as submitted (note: Board of Education has taken no action on these items as of this date).

Sincerely,

Mark McReynolds  
Putnam County Board of Education

Enclosures:

- Amendment authorizing Putnam County Board of Education to transfer funds from General Purpose School Fund (141) to Federal Projects Fund (142) for cash flow purposes.
- To establish budget for the LEAP’s Grant Program for 2011-2012.
- To reallocate “English as a Second Language” budget.
- To increase final BEP allocation per revision from State after Draft #2 approval. To be used for curriculum expenses.

Cc: Board of Education
Putnam County **Budget Amendment** / Line Item Transfer Authorization Form

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<th>Fund #</th>
<th>Account #</th>
<th>Account Description</th>
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**Explanation:** Amendment authorizing Putnam County BOE to transfer funds from General Purpose School Fund (141) to Federal Projects Fund (142) for cash flow purposes.

Requested by: ________________________________  Recommended for Approval: ________________________________

Supervisor

Reviewed by: ________________________________  Date: ________________________________

Chief Financial Officer

**Action by Fiscal Review Committee:**  Recommended for Approval  No Recommendation

Official / Department Head
MEMORANDUM

TO: Directors of Schools
Finance Directors

FROM: Wesley Robertson
Executive Director of Local Finance

DATE: August 21, 2009

SUBJECT: Transfer from 141 to 142

The Tennessee Department of Education (TN DOE) has been made aware of cash flow shortages in the School Federal Project Fund (142), which can also result in an audit finding if there is a cash overdraft at June 30th. In order to provide operating funds until federal reimbursement of grant expenditures are received by a LEA, it may become necessary for local officials to authorize the transfer of available undesignated fund balance from the General Purpose School Fund (141) to the School Federal Project Fund (142) sub fund (999). This transfer should be a sufficient amount for the stated purpose. The resolution should specify the amount of the transfer and indicate that the transfer is restricted for the purpose of providing operating funds for federal reimbursement of grant expenditures. Attached is an example of a resolution. These transferred funds would remain in the School Federal Project Fund (142) sub fund (999) indefinitely or until the School Board and/or Funding Body (County Commission or City Council) act to transfer the funds back to the General Purpose School Fund (141).

The transfer from the General Purpose School Fund (141) would be accounted for as an Operating Transfer Out (99100) and a reduction of Cash with Trustee (11140), which reduces the undesignated fund balance of the General Purpose School Fund (141). The transfer into the School Federal Projects Fund (142) sub fund (999) would be accounted for as an Operating Transfer In (49900) and an increase to Cash with Trustee (11140), which would become part of fund equity as Designated Fund Balance (35110) in the School Federal Projects Fund (142) sub fund (999). The local Board of Education should not transfer excessive funds from the General Purpose School Fund (141) to the School Federal Projects Fund (142) sub fund (999) to intentionally reduce the fund balance of the General Purpose School Fund to manipulate the budgetary process.

Cc: Commissioner Timothy K. Webb, Ed.D.
Deputy Commissioner Robert W. Greene

Enclosure
Putnam County Budget Amendment / Line Item Transfer Authorization Form

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Explanation: Increased Revised Final BEP allocation after Draft #2 approval. To be used for curriculum expenses.

Requested by: ___________________________ Recommended for Approval: ___________________________

Reviewed by: ___________________________ Official / Department Head ___________________________

Action by Fiscal Review Committee: Recommended for Approval No Recommendation

Date: ___________________________
### Putnam County Budget Amendment / Line Item Transfer Authorization Form

**Department:** Grants

**DATE:** 9/1/2011

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<td>20</td>
<td>141</td>
<td>73300-499-LEAPS</td>
<td>Other Supplies/Materials</td>
<td>23,000.00</td>
<td>0</td>
<td>0</td>
<td>23,000.00</td>
</tr>
<tr>
<td>21</td>
<td>141</td>
<td>73300-524-LEAPS</td>
<td>Inservice/Staff Development</td>
<td>1,500.00</td>
<td>0</td>
<td>0</td>
<td>1,500.00</td>
</tr>
<tr>
<td>22</td>
<td>141</td>
<td>73300-599-LEAPS</td>
<td>Other Charges</td>
<td>6,500.00</td>
<td>0</td>
<td>0</td>
<td>6,500.00</td>
</tr>
<tr>
<td>23</td>
<td>141</td>
<td>73300-790-LEAPS</td>
<td>Other Equipment</td>
<td>5,000.00</td>
<td>0</td>
<td>0</td>
<td>5,000.00</td>
</tr>
<tr>
<td>24</td>
<td>141</td>
<td></td>
<td>Indirect Cost</td>
<td>5,349.00</td>
<td>0</td>
<td>0</td>
<td>5,349.00</td>
</tr>
</tbody>
</table>

**Explanation:**
To establish budget for the LEAPs Grant Program for 2011 - 2012.

**Requested by:**
- **Sandra Keen**
  - 9/23/11

**Recommended for Approval:**
- **Official / Department Head**
  - Mark McArthur
  - 9/23/11

**Reviewed by:**
- **Chief Financial Officer**
  - Mark McArthur
  - 9/23/11

**Action by Fiscal Review Committee:**
- **Recommended for Approval**
- **No Recommendation**

**Action by County Commission:**
- **Approved**
- **Not Approved**

**Date:**

- **Fiscal Review Committee:**
  - [ ]
- **County Commission:**
  - [ ]
Putnam County **Budget Amendment** / Line Item Transfer Authorization Form

<table>
<thead>
<tr>
<th>Item #</th>
<th>Fund #</th>
<th>Account #</th>
<th>Account Description</th>
<th>Current Approved Amount</th>
<th>Decrease</th>
<th>Increase</th>
<th>Requested Approval Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>141</td>
<td>71100-429- -ESL</td>
<td>Instructional Supplies</td>
<td>3,400.00</td>
<td>2,200.00</td>
<td></td>
<td>1,200.00</td>
</tr>
<tr>
<td>2</td>
<td>141</td>
<td>72130-355- -ESL</td>
<td>Travel</td>
<td>3,400.00</td>
<td>2,200.00</td>
<td></td>
<td>2,200.00</td>
</tr>
</tbody>
</table>

Explanation: Reallocated "English as a Second Language" Budget.

Requested by: ___________________________  Recommended for Approval: ___________________________

Reviewed by: **Mark McLaughlin**  
Chief Financial Officer

**Action by Fiscal Review Committee:** Recommended for Approval  No Recommendation

DATE: 1-Sep-11

Official / Department Head: ___________________________

Date: ___________________________
The Chairman asked for discussion on the motion to approve the Budget Amendments to the General Purpose School Fund. There was none.

The Chairman asked the Commissioners to vote on the Budget Amendments to the General Purpose School Fund. The Commissioners voted as follows:

FOR:

Scott Ebersole       Eris Bryant
Tom Short           Sue Neal
David Gentry       Jonathan Williams
Jerry Ford           Daryl Blair
Ron Williamson    Kevin Maynard
Andy Honeycutt    Kim Bradford
Anna Ruth Burroughs    Jim Martin
Terry Randolph        Bob Duncan
Chris Savage     Marsha Bowman
Reggie Shanks      Steve Pierce
Joe Trobaugh       Mike Atwood
Michael Medley     Cathy Reel

The Clerk announced twenty-four (24) voted for, zero (0) against, and zero (0) absent. The motion carried.

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE COUNTY GENERAL FUND IN THE AMOUNT OF $16,642

Commissioner Mike Atwood moved and Commissioner Kevin Maynard seconded the motion to approve the Budget Amendments to the County General Fund in the amount of $16,642.

(SEE ATTACHED)
## BUDGET AMENDMENT SUMMARY FOR COUNTY GENERAL

### County General Expenditure

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Debit</th>
<th>Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>63100</td>
<td>Circuit Court Clerk</td>
<td></td>
<td></td>
</tr>
<tr>
<td>194</td>
<td>Jury &amp; Witness Fees</td>
<td>800</td>
<td></td>
</tr>
<tr>
<td>199</td>
<td>Other Per Diem</td>
<td>842</td>
<td></td>
</tr>
<tr>
<td>317</td>
<td>Data Processing</td>
<td></td>
<td>1,642</td>
</tr>
<tr>
<td>64110</td>
<td>Sherriff's Department</td>
<td></td>
<td></td>
</tr>
<tr>
<td>718</td>
<td>Motor Vehicles</td>
<td></td>
<td>50,000</td>
</tr>
</tbody>
</table>

### COUNTY GENERAL REVENUE

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Debit</th>
</tr>
</thead>
<tbody>
<tr>
<td>39000</td>
<td>Fund Balance</td>
<td>50,000</td>
</tr>
</tbody>
</table>

**TOTAL**

<table>
<thead>
<tr>
<th>Debit</th>
<th>Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>51,642</td>
<td>51,642</td>
</tr>
</tbody>
</table>
Putnam County Budget Amendment/Transfer Authorization Form

<table>
<thead>
<tr>
<th>Department</th>
<th>County General Fund</th>
<th>Date:</th>
<th>September 13, 2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fund #</td>
<td>Account #</td>
<td>Amount</td>
<td>Decrease</td>
</tr>
<tr>
<td>101</td>
<td>54110-718</td>
<td>225,000</td>
<td>50,000</td>
</tr>
<tr>
<td>101</td>
<td>36000</td>
<td>50,000</td>
<td></td>
</tr>
</tbody>
</table>

Explanation: As per amendment by Full Commission
Putnam County Budget Amendment/Line Item Transfer Authorization Form

Department: Circuit Court Clerk  Date: September 1, 2011

<table>
<thead>
<tr>
<th>Item #</th>
<th>Fund #</th>
<th>Account #</th>
<th>Account Description</th>
<th>Current Approved Amount</th>
<th>Increase</th>
<th>Decrease</th>
<th>Requested Approval Amount</th>
<th>Amount Expended (Received) YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>194</td>
<td>53100</td>
<td>53100</td>
<td>Jury &amp; Witness Fees</td>
<td>$28,800.00</td>
<td>-$800.00</td>
<td></td>
<td>$28,000.00</td>
<td></td>
</tr>
<tr>
<td>199</td>
<td>53100</td>
<td>53100</td>
<td>Other Per Diem &amp; Fees</td>
<td>$33,700.00</td>
<td>-$842.00</td>
<td></td>
<td>$32,858.00</td>
<td></td>
</tr>
<tr>
<td>317</td>
<td>53100</td>
<td>53100</td>
<td>Data Processing</td>
<td>$7,050.00</td>
<td>$1,642.00</td>
<td></td>
<td>$8,692.00</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

Totals $69,550.00 $1,642.00 $1,642.00 $69,550.00

Explanation: to cover two-year increase in yearly maintenance contract for Bridge Computer System.

Requested by: Marcia Borys  Supervisor

Recommended for approval: MB  Official/Department Head

Action by Fiscal Review Committee: Recommended for Approval

No Recommendation  Date:

Action by County Commission: Approved

Not Approved  Date:
The Chairman asked for discussion on the motion to approve the Budget Amendments to the County General Fund in the amount of $16,642. The Commissioners discussed the motion.

MOTION RE: AMEND THE MOTION TO APPROVE BUDGET AMENDMENTS TO THE COUNTY GENERAL FUND IN THE AMOUNT OF $51,642 (THE DIFFERENCE BETWEEN THE $15,000 (THAT APPROPRIATION NOW BEING $50,000) IS TO PURCHASE TWO (2) NEW CARS FOR THE SHERIFF'S DEPARTMENT)

Commissioner Michael Medley moved and Commissioner Johnathan Williams seconded to amend the motion to approve the Budget Amendments to the County General Fund in the amount of $51,642, the difference between the $15,000 (that appropriation now being $50,000) is to purchase two (2) new cars for the Sheriff's Department.

The Chairman asked for discussion on the motion to amend the Budget Amendments to the County General Fund in the amount of $51,642. There was none.

The Chairman asked the Commissioners to vote on the motion to amend the Budget Amendments to the County General Fund in the amount of $51,642. The Commissioners voted as follows:

FOR:

Scott Ebersole
David Gentry
Jerry Ford
Ron Williamson
Anna Ruth Burroughs
Chris Savage
Reggie Shanks
Joe Trobaugh
Michael Medley

Sue Neal
Jonathan Williams
Daryl Blair
Kevin Maynard
Jim Martin
Bob Duncan
Marsha Bowman
Steve Pierce
Mike Atwood

AGAINST:

Tom Short
Andy Honeycutt
Terry Randolph

Eris Bryant
Kim Bradford
Cathy Reel

The Clerk announced eighteen (18) voted for, six (6) against, and zero (0) absent. The motion carried.
The Chairman asked for discussion on the original motion as amended to approve the Budget Amendments to the County General Fund in the amount of $51,642. There was none.

The Chairman asked the Commissioners to vote on the original motion as amended to approve the Budget Amendments to the County General Fund in the amount of $51,642. The Commissioners voted as follows:

FOR:

Scott Ebersole
David Gentry
Jerry Ford
Ron Williamson
Andy Honeycutt
Anna Ruth Burroughs
Chris Savage
Reggie Shanks
Joe Trobaugh
Michael Medley

Sue Neal
Jonathan Williams
Daryl Blair
Kevin Maynard
Jim Martin
Bob Duncan
Marsha Bowman
Steve Pierce
Mike Atwood

AGAINST:

Tom Short
Terry Randolph

Eris Bryant
Kim Bradford
Cathy Reel

The Clerk announced that nineteen (19) voted for, five (5) voted against, and zero (0) absent. The motion carried.

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE ROAD DEPARTMENT FUND

Commissioner Mike Atwood moved and Commissioner Kevin Maynard seconded the motion to approve Budget Amendments to the Road Department Fund.
Putnam County Budget Amendment/Line Item Transfer Authorization Form
Road Department
September, 2011 Commission Meeting

<table>
<thead>
<tr>
<th>Item</th>
<th>Fund</th>
<th>Account</th>
<th>Description</th>
<th>Decrease Fund Balance</th>
<th>Increase Expenditures</th>
<th>Approved Expenditures</th>
<th>Requested</th>
<th>Expended</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>131</td>
<td>39000</td>
<td>Fund Balance</td>
<td>80,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>131</td>
<td>62000.405</td>
<td>Liquid Asphalt</td>
<td></td>
<td>80,000</td>
<td>120,000</td>
<td>200,000</td>
<td>62,269</td>
<td>137,731</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Totals</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Explanation: Material needed for road surface repair due to flooding and age.

Requested by: Randy Jones, Putnam County Road Supervisor

Date: 09-01-11

Action by Fiscal Review Committee: Recommended Approval
Date: ____________

Action by County Commission: Approved
Date: ____________
The Chairman asked for discussion on the motion to approve the Budget Amendments to the Road Department Fund. There was none.

The Chairman asked the Commissioners to vote on the motion to approve the Budget Amendments to the Road Department Fund. The Commissioners voted as follows:

FOR:

Scott Ebersole
Tom Short
David Gentry
Jerry Ford
Ron Williamson
Andy Honeycutt
Anna Ruth Burroughs
Terry Randolph
Chris Savage
Reggie Shanks
Joe Trobaugh
Michael Medley

Eris Bryant
Sue Neal
Jonathan Williams
Daryl Blair
Kevin Maynard
Kim Bradford
Jim Martin
Bob Duncan
Marsha Bowman
Steve Pierce
Mike Atwood
Cathy Reel

The Clerk announced twenty-four (24) voted for, zero (0) against, and zero (0) absent. The motion carried.

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENT TO THE CAPITAL PROJECT FUND IN THE AMOUNT OF $450,000 FOR THE JAIL

Commissioner Mike Atwood moved and Commissioner Jim Martin seconded the motion to approve the Budget Amendment to the Capital Project Fund in the amount of $450,000 for the jail.

(SEE ATTACHED)

30
## Putnam County Budget Amendment/Transfer Authorization Form

**Department**: Capital Projects Fund  
**Date**: September 1, 2011

<table>
<thead>
<tr>
<th>Fund #</th>
<th>Account #</th>
<th>Account Description</th>
<th>Current Approved Amount</th>
<th>Decrease</th>
<th>Increase</th>
<th>Amount Requested</th>
<th>Amount Expended (Received) YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>171</td>
<td>54110-708</td>
<td>Communicat. Equip (radios)</td>
<td>110,000</td>
<td>20,000</td>
<td></td>
<td>90,000</td>
<td>0</td>
</tr>
<tr>
<td>171</td>
<td>54210-720</td>
<td>Plant Operation Equip (Locks)</td>
<td>165,000</td>
<td>50,000</td>
<td></td>
<td>115,000</td>
<td>0</td>
</tr>
<tr>
<td>171</td>
<td>54210-707</td>
<td>Building Improvements</td>
<td>0</td>
<td></td>
<td>450,000</td>
<td>450,000</td>
<td>0</td>
</tr>
<tr>
<td>171</td>
<td>#39000</td>
<td>Fund Balance</td>
<td></td>
<td></td>
<td></td>
<td>380,000</td>
<td></td>
</tr>
</tbody>
</table>

**Explanation**: Jail
The Chairman asked for discussion on the motion to approve Budget Amendments to the Capital Project Fund in the amount of $450,000 for the jail. There was none.

The Chairman asked the Commissioners to vote on the motion to approve Budget Amendments to the Capital Project fund in the amount of $450,000 for the jail. The Commissioners voted as follows:

FOR:

Scott Ebersole
Tom Short
David Gentry
Jerry Ford
Ron Williamson
Andy Honeycutt
Anna Ruth Burroughs
Terry Randolph
Chris Savage
Reggie Shanks
Joe Trobaugh
Michael Medley

Sue Neal
Jonathan Williams
Daryl Blair
Kevin Maynard
Kim Bradford
Jim Martin
Bob Duncan
Marsha Bowman
Steve Pierce
Mike Atwood
Cathy Reel

AGAINST:

Eris Bryant

The Clerk announced twenty-three (23) voted for, one (1) against, and zero (0) absent. The motion carried.

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL TO DO A DEBT STUDY AND CREATE A DEBT MANAGEMENT POLICY

Commissioner Mike Atwood moved and Commissioner Chris Savage seconded the motion to approve a Debt Study and create a Debt Management Policy.

The Chairman asked for discussion on the motion to approve a Debt Study and create a Debt Management Policy. The Commissioners discussed the motion.

MOTION RE: AMEND MOTION TO INCLUDE A DEBT STUDY CLASS FROM CTAS

Commissioner Scott Ebersole moved and Commissioner Tom Short seconded to amend the motion to include a Debt Study Class from CTAS.

The Chairman asked for discussion on the amended motion. There was none.

The Chairman asked for a voice vote to amend the motion to include a Debt Study Class from CTAS. The motion carried.
The Chairman asked for discussion on the original motion as amended to include a Debt Study Class from CTAS and create a Debt Management Policy. There was none.

The Chairman asked for a voice vote to approve the amended motion to include a Debt Study Class from CTAS and create a Debt Management Policy. The motion carried.

MOTION RE: FISCAL REVIEW COMMITTEE APPROVES TO CONSIDER OPTIONS FOR EMPLOYEE HEALTH INSURANCE (COMES WITH NO RECOMMENDATION)

Commissioner Daryl Blair moved and Commissioner Eris Bryant seconded the motion to consider options for Employee Health Insurance.

(SEE ATTACHED)

33
FULLY INSURED
MULTI-OPTION -- ALTERNATE RATE QUOTE
BLUE NETWORKS

Group Name: Putnam County Local Government
Effective Date: 12/1/2011 - 11/30/2012
Mktg. Representative: Wayne Webb
Broker Name: Bennett, Shawn C

PPO CONTRACTS

<table>
<thead>
<tr>
<th></th>
<th>Individual</th>
<th>Ee-Spouse</th>
<th>Ee-Children</th>
<th>Family</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>175</td>
<td>56</td>
<td>23</td>
<td>87</td>
<td></td>
<td>341</td>
</tr>
</tbody>
</table>

PPO RATES

- Deductible: $500
- Out-of-Pocket: $2,000
- Coinsurance: 30%
- Office Visit Copay: $30
- Specialist OV: $30
- Copay: Out Patient Surgery ER Copay: $100
- In Patient Copay: Mental Health Unsld/Parity - IP only Prior Auth
- Formulary Standard Drug Network/MAC: RX04/MAC A Retail Supply Restricted: Yes
- Home Delivery: 2x copay Oral Contr: No Excluded
- Shared Health: Included 4th Qtr Ded: Included
- Carryover
- Well Care: 100%

In Network Benefits

<table>
<thead>
<tr>
<th>Benefits</th>
<th>Individual</th>
<th>65/35 2 Person</th>
<th>65/35 Family</th>
</tr>
</thead>
<tbody>
<tr>
<td>PPO Plan</td>
<td>$352.60</td>
<td>$705.91</td>
<td>$998.90</td>
</tr>
<tr>
<td>Mental Health / SA</td>
<td>6.38</td>
<td>12.77</td>
<td>18.07</td>
</tr>
<tr>
<td>Prescription Drug Card</td>
<td>87.86</td>
<td>175.90</td>
<td>248.90</td>
</tr>
<tr>
<td>Special Accident</td>
<td>None</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Vision Care Rider</td>
<td>Admin Only</td>
<td>0.48</td>
<td>0.48</td>
</tr>
<tr>
<td>COBRA Admin.</td>
<td>None</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Other</td>
<td>Admin Only</td>
<td>0.48</td>
<td>0.48</td>
</tr>
<tr>
<td>Total</td>
<td>$447.32</td>
<td>$895.06</td>
<td>$1,266.35</td>
</tr>
</tbody>
</table>

Comments: 75% of eligible employees must be enrolled, (employees w/ coverage through spouse are excluded from calculation of eligible employees), but not less than 50% of the eligible employees, Employer required to contribute a minimum of 50% of the individual rate for each employee. Pre-x is not waived on initial enrollment w/o proof of prior creditable coverage. Benefits are based on CORE4 benefits. Commission Disclosure: The rates presented in this proposal include BlueCross BlueShield of Tennessee's distribution costs. If you use a broker, those costs are paid to the broker as commissions and may include additional compensation. If applicable, your broker can answer any questions you may have regarding commissions.

NOTICE: BLUECROSS BLUESHIELD OF TENNESSEE DOES NOT CONDUCT NONDISCRIMINATION TESTING TO DETERMINE WHETHER A GROUP'S HEALTH PLAN IS COMPLIANT WITH IRS RULES THAT PROHIBIT A HEALTH PLAN FROM FAVORING HIGHLY COMPENSATED INDIVIDUALS OR KEY EMPLOYEES.

PPO IER Retention: 9.96%
Underwriter: Heather McGriff
Completed

Monthly Premium: $267,703
Date: 9/8/2011

34
PPO Prospective Rate Quote

Fully Insured
MULTI-OPTION -- ALTERNATE RATE QUOTE
BLUE NETWORK P/S

Group Name: Putnam County Local Government
Effective Date: 12/1/2011 - 11/30/2012
Mktg. Representative: Wayne Webb
Broker Name: Bennett, Shawn C

PPO CONTRACTS

<table>
<thead>
<tr>
<th>Individual</th>
<th>Ex-Spouse</th>
<th>Ex-Children</th>
<th>Family</th>
</tr>
</thead>
<tbody>
<tr>
<td>175</td>
<td>56</td>
<td>23</td>
<td>87</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>341</td>
</tr>
</tbody>
</table>

PPO RATES

<table>
<thead>
<tr>
<th>3-Tier</th>
<th>90/110 Individual</th>
<th>70/130 2-Person</th>
<th>70/130 Family</th>
</tr>
</thead>
<tbody>
<tr>
<td>PPO Plan</td>
<td>Coinsurance</td>
<td>$351.46</td>
<td>$703.62</td>
</tr>
<tr>
<td>Mental Health / SA</td>
<td>Unltd/Parity - IP only</td>
<td>4.69</td>
<td>9.39</td>
</tr>
<tr>
<td>Prior Auth</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Prescription Drug Card</td>
<td>$10/$35/$50</td>
<td>87.90</td>
<td>175.98</td>
</tr>
<tr>
<td>Special Accident</td>
<td>None</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Vision Care Rider</td>
<td>None</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>COBRA Admin.</td>
<td>Admin Only</td>
<td>0.48</td>
<td>0.48</td>
</tr>
<tr>
<td>Other</td>
<td>None</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td>$444.53</td>
<td>$889.47</td>
</tr>
</tbody>
</table>

Comments: 75% of eligible employees must be enrolled, (employees w/ coverage through spouse are excluded from calculation of eligible employees), but not less than 50% of the eligible employees. Employer required to contribute a minimum of 50% of the individual rate for each employee, Pre-x is not waived on initial enrollment w/o proof of prior creditable coverage. Benefits are based on CORE4 benefits. Commission Disclosure: The rates presented in this proposal include BlueCross BlueShield of Tennessee’s distribution costs. If you use a broker, those costs are paid to the broker as commissions and may include additional compensation. If applicable, your broker can answer any questions you may have regarding commissions.

NOTICE: BLUECROSS BLUESHIELD OF TENNESSEE DOES NOT CONDUCT NONDISCRIMINATION TESTING TO DETERMINE WHETHER A GROUP’S HEALTH PLAN IS COMPLIANT WITH IRS RULES THAT PROHIBIT A HEALTH PLAN FROM FAVORING HIGHLY COMPENSATED INDIVIDUALS OR KEY EMPLOYEES.

PPO IER Retention: 10.01%
Underwriter: Heather McGriff
Completed

Monthly Premium: $266,033
Date: 9/8/2011

35
**MULTI-OPTION -- ALTERNATE RATE QUOTE**

**Group Name:** Putnam County Local Government  
**Effective Date:** 12/1/2011 - 11/30/2012  
**Mktg. Representative:** Wayne Webb  
**Broker Name:** Bennett, Shawn C

### PPO CONTRACTS

<table>
<thead>
<tr>
<th>PPO CONTRACTS</th>
<th>Individual</th>
<th>Ee-Spouse</th>
<th>Ee-Children</th>
<th>Family</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>PPO RATES</strong></td>
<td><strong>175</strong></td>
<td><strong>56</strong></td>
<td><strong>23</strong></td>
<td><strong>87</strong></td>
<td><strong>341</strong></td>
</tr>
</tbody>
</table>

### In Network Benefits

- **Deductible:** $1,000
- **Out-of-Pocket:** $4,000
- **Coinsurance:** 80%
- **Office Visit Copay:** $30
- **Specialist OV:** $30
- **Out Patient Surgery Ded/Coins:**
- **ER Copay:** $100
- **In Patient Copay:**
- **Mental Health Unltd/Parity – IP only Prior Auth**
- **Formulary:** Standard
- **Drug Network/MAC:** RX04 / MAC A
- **Retail Supply Restricted:** Yes
- **Home Delivery 2x copay**
- **Oral Contri Excluded:**
- **Shared Health Included**
- **4th Qtr Ded Carryover Included**
- **Well Care 100%**

### 3-Tier

<table>
<thead>
<tr>
<th>3-Tier</th>
<th>95/5</th>
<th>75/25</th>
<th>75/25</th>
</tr>
</thead>
<tbody>
<tr>
<td>PPO Plan</td>
<td>$310.51</td>
<td>$621.64</td>
<td>$879.65</td>
</tr>
<tr>
<td>Mental Health / SA</td>
<td>5.20</td>
<td>10.41</td>
<td>14.73</td>
</tr>
<tr>
<td>Prescription Drug Card</td>
<td>$10/$35/$50</td>
<td>88.62</td>
<td>177.42</td>
</tr>
<tr>
<td>Special Accident</td>
<td>None</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Vision Care Rider</td>
<td>None</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>COBRA Admin.</td>
<td>Admin Only</td>
<td>0.48</td>
<td>0.48</td>
</tr>
<tr>
<td>Other</td>
<td>None</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Total</td>
<td>$404.81</td>
<td>$809.95</td>
<td>$1,145.91</td>
</tr>
</tbody>
</table>

**Comments:** 75% of eligible employees must be enrolled. (employees w/ coverage through spouse are excluded from calculation of eligible employees), but not less than 50% of the eligible employees. Employer required to contribute a minimum of 50% of the individual rate for each employee. Pre-x is not waived on initial enrollment w/o proof of prior creditable coverage. Benefits are based on CORE4 benefits. Commission Disclosure: The rates presented in this proposal include BlueCross BlueShield of Tennessee’s distribution costs. If you use a broker, those costs are paid to the broker as commissions and may include additional compensation. If applicable, your broker can answer any questions you may have regarding commissions.

**NOTICE:** BLUECROSS BLUESHIELD OF TENNESSEE DOES NOT CONDUCT NONDISCRIMINATION TESTING TO DETERMINE WHETHER A GROUP’S HEALTH PLAN IS COMPLIANT WITH IRS RULES THAT PROHIBIT A HEALTH PLAN FROM FAVORING HIGHLY COMPENSATED INDIVIDUALS OR KEY EMPLOYEES.

**PPO IER Retention:** 10.82%  
**Underwriter:** Heather McGriff  
**Completed:**

**Monthly Premium:** $242.249  
**Date:** 9/8/2011

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The Chairman asked for discussion on the motion to approve considering options for Employee Health Insurance. The Commissioners discussed the motion.

The Chairman asked the Commissioners to vote on the motion to go with the proposal to consider options for Employee Health Insurance. The Commissioners voted as follows:

FOR:

Scott Ebersole
Tom Short
David Gentry
Jerry Ford
Ron Williamson
Andy Honeycutt
Anna Ruth Burroughs
Terry Randolph
Chris Savage
Reggie Shanks

Eris Bryant
Sue Neal
Jonathan Williams
Daryl Blair
Kevin Maynard
Kim Bradford
Jim Martin
Bob Duncan
Marsha Bowman
Steve Pierce
Mike Atwood
Cathy Reel

ABSTAIN:

Joe Trobaugh
Michael Medley

The Clerk announced twenty-two (22) voted for, zero (0) against, two (2) abstained, and zero (0) absent. The motion carried.

NOMINATING COMMITTEE

MOTION RE: NOMINATING COMMITTEE RECOMMENDS APPROVAL OF THE APPOINTMENT OF THE FOLLOWING TO THE UPPER CUMBERLAND REGIONAL AIRPORT BOARD OF ADJUSTMENTS:

| BILL SCRUGGS TO FILL UNEXPIRED TERM | EXPIRES 9-2012 |
| GARY CARWILE 3 YEAR TERM | EXPIRES 9-2014 |
| ALLEN RAY 3 YEAR TERM | EXPIRES 9-2014 |

Commissioner Jim Martin moved and Commissioner Eris Bryant seconded the motion appointing Bill Scruggs, Gary Carwile, and Allen Ray to serve on the Upper Cumberland Regional Airport Board of Adjustments.

The Chairman asked for other nominations. There were none.

The Chairman asked for a voice vote on the appointments of Bill Scruggs, Gary Carwile, and Allen Ray to the Upper Cumberland Regional Airport Board of Adjustment. The motion carried.
MOTION RE: NOMINATING COMMITTEE RECOMMENDS APPROVAL OF SAM TAYES (GREENBELT) TO THE JOINT ECONOMIC AND COMMUNITY AND DEVELOPMENT BOARD (4 YEAR TERM EXPIRES 9-2015)

Commissioner Jim Martin moved and Commissioner Daryl Blair seconded the motion to appoint Sam Tayes to the Joint Economic and Community and Development Board.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the appointment of Sam Tayes to the Joint Economic and Community and Development Board. The motion carried.

REPORT OF SPECIAL COMMITTEES

HEAR REPORT FROM RULES COMMITTEE

RESOLUTIONS

ELECTION OF NOTARIES

Commissioner Eris Bryant moved and Commissioner Joe Trobaugh seconded the motion to approve the Election of Notaries.

(SEE ATTACHED)
Notaries to be elected September 19, 2011

<table>
<thead>
<tr>
<th>KAREN ANDERSON</th>
<th>DAVID W LEDBETTER</th>
</tr>
</thead>
<tbody>
<tr>
<td>DEBBIE BURCHETT</td>
<td>JOHN M MABRY JR</td>
</tr>
<tr>
<td>PAULA COGBILL</td>
<td>SARAH MCALPIN</td>
</tr>
<tr>
<td>TREVOR F DYER</td>
<td>JESSICA D MCCARTT</td>
</tr>
<tr>
<td>AMANDA FARRIS</td>
<td>MELBA MURPHREE</td>
</tr>
<tr>
<td>SELENA L FLATT</td>
<td>WANDA N PHILLIPS</td>
</tr>
<tr>
<td>DEBRA H FOSTER</td>
<td>PATRICIA D SEAGRAVE</td>
</tr>
<tr>
<td>ROBERT A GUNTER</td>
<td>STEFANIE N STITES</td>
</tr>
<tr>
<td>BRIAN K HARDIN</td>
<td>PENNYE MAJORS STRICKLAND</td>
</tr>
<tr>
<td>JANICE G JONES</td>
<td>VICKIE H VILA</td>
</tr>
</tbody>
</table>
The Chairman asked for discussion on the Election of Notaries. There was none.

The Chairman asked the Commissioners to vote on the Election of Notaries. The Commissioners voted as follows:

FOR:

Scott Ebersole  Eris Bryant
Tom Short      Sue Neal
David Gentry   Jonathan Williams
Jerry Ford      Daryl Blair
Ron Williamson  Kevin Maynard
Andy Honeycutt  Kim Bradford
Anna Ruth Burroughs Jim Martin
Terry Randolph  Bob Duncan
Chris Savage    Marsha Bowman
Reggie Shanks   Steve Pierce
Joe Trobaugh    Mike Atwood
Michael Medley  Cathy Reel

The Clerk announced that twenty-four (24) voted for, zero (0) voted against, and zero (0) absent. The motion carried.

OTHER NEW BUSINESS

MOTION RE: RECOMMENDS RATIFICATION OF COUNTY EXECUTIVE KIM BLAYLOCK’S APPOINTMENT OF KAY DETWILER TO THE REGIONAL PLANNING COMMITTEE (TERM TO EXPIRE SEPTEMBER 2015)

Commissioner Tom Short moved and Commissioner Jim Martin seconded the motion to approve Ratification of County Executive Kim Blaylock’s appointment of Kay Detwiler to the Regional Planning Committee.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked the Commissioners to vote on the motion to approve Ratification of County Executive Kim Blaylock’s appointment of Kay Detwiler to the Regional Planning Committee. The motion carried by a voice vote.
MOTION RE: RECOMMENDS CHAIRMAN TO APPOINT 4 MEMBERS TO SERVE ON THE RULES COMMITTEE

Commissioner Michael Medley moved and Commissioner Terry Randolph seconded the motion to delay until October the appointment of 4 members to serve on the Rules Committee.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked the Commissioners to vote on the motion to delay the appointment of 4 members to serve on the Rules Committee until the October Meeting of the Putnam County Board of Commissioners. The motion carried.

ANNOUNCEMENTS AND STATEMENTS

SPECIAL AWARD FOR MONTH: MONTEREY HIGH SCHOOL CHORUS

(SEE ATTACHED)
Monterey High School Chorus

In July of this year, the Monterey High School Chorus participated in the "Festival Corale Verona Garda Estate" in Verona, Italy. The festival is an annual event which brings together choral groups from all over the world. The MHS chorus, led by Mr. John Kimbrough, was the only chorus invited from the United States and performed with groups from Finland, France, Belgium, Greece, and Portugal. All of the other choral groups participating with the MHS chorus in the fourth session of this month long event were comprised solely of adults that had performed together for as many as twenty years. Although not a competition, our MHS chorus was so impressive, by word of the other groups performing, they were considered the best group at the festival.

In addition to scheduled performances in the towns of Costermano, Altavilla, St. Bonifacio, and Montichiari, our chorus performed at a mass held in the Basilica di San Marco, in Venice; a rare honor and achievement for these students to perform in one of the most famous churches and landmarks in the world.

Besides the musical performances, the chorus had a rare educational opportunity to tour ancient cities such as Verona, Viceneza, Mantova, Sirmione, Borghetto, and of course Venice, and experience the different historic and cultural influences that shaped the renaissance and much of Europe.

Listed in the festival program as the "Monterey Student Choir-Tennessee (USA)" the chorus included Monterey and Upperman High school students, former students, parents, grandparents, and "Friends of the MHS Chorus". The participants raised approximately $80,000 to represent us in Italy and show the world the talent and excellence that exists in Putnam County Tennessee.
ADJOURN:

Commissioner Michael Medley moved and Commissioner Joe Tobraugh seconded the motion to Adjourn.

The Chairman asked for a voice vote on the motion to Adjourn. The motion carried.
Nominating Committee Minutes
September 12, 2011
Prepared by Scott Ebersole

Chairman Martin brought the meeting to order at 6:40 pm with the following committee members were present:

Jim Martin
Bob Duncan
Mike Atwood
Eris Bryant
Scott Ebersole

Item #1
Elect Officers: Chairman, Vice Chairman and Secretary.

A motion was made to nominate current officers in their same capacity as last term,
Jim Martin - Chairman, Mike Atwood - Vice Chairman and Scott Ebersole - Secretary

Motion Passed

Item #2
Consider nominations for Commission Chairman, Chairman Protempore and Secretary

Nominations for Chairman were submitted as follows:

Bob Duncan was nominated by Mike Atwood
Jere Ford was nominated by Eris Bryant

A motion was made to send both names to the full Commission

Motion passed.

Nominations for Chairman Protempore were submitted as follows:

Sue Neal was nominated by Bob Duncan
Daryl Blair was nominated by Eris Bryant
Chairman Martin vacated his chair to nominate Mike Atwood

A motion was made to send these names to the full Commission

Motion passed.

4 4
Kevin Maynard was nominated for Parliamentarian

Motion passed.

Item #3
Kim Blaylock recommends the reappointment of Kay Detwiler to the
Regional Planning Committee for a 4 year term to expire September 2015

A motion was made to reappoint Kay Detwiler.

Motion passed

Item #4
Discuss the Upper Cumberland Regional Airport Board of Adjustments

Bill Scruggs was nominated to fill out Bill Walker's term.
Gary Carwile said that he would like to continue to serve
Alan Ray would like to serve

A motion was made to approve these appointments

Motion passed

Item #5
Discuss 2 appointments to the Joint Economic and Community and
Development Board:

Bill Bennett  Regional Planning
Sam Tayes  Greenbelt

There was some question as to whether Bill Bennett is eligible to serve
due to him no longer serving on Regional Planning.

A motion was made nominate Sam Tayes and to defer the appointment of
Bill Bennett until next month's meeting

Motion Passed

Item #6
Other business

A suggestion was made that the Nominating Committee get with Kim
Blaylock and meet with Fair Board candidates before the next meeting.

Bob Duncan made a motion that Chairman Martin would announce at the
September Full Commission meeting that candidates for the Fair Board
will have an opportunity to state their case for serving on the Board. All
commissioners are encouraged to attend.
Motion Passed

Item #7  Looking ahead to October’s meeting:

Beer board appointments
Anna Ruth Burroughs and Terry Randolph’s terms are up

Delinquent Property Tax Committee
Anna Ruth Burroughs, David Gentry, Andy Honeycutt and Marsha Bowman’s terms are up

No other business needing to be discussed, meeting was adjourned.
NOMINATING COMMITTEE

TO:        Putnam County Board of Commissioners

FROM:     Kim Blaylock, County Executive

DATE:    September 6, 2011

RE:    Nominating Committee Agenda

Listed below are items to be considered by the Nominating Committee on Monday, September 12, 2011 AFTER THE PLANNING AND FISCAL REVIEW MEETINGS.

1. Elect Officers: Chairman, Vice-Chairman & Secretary.

2. Consider nominations for Commission Chairman, Chairman Protempore and Parliamentarian. 1 year terms

3. Kim Blaylock recommends the reappointment of Kay Detwiler to the Regional Planning Committee for a 4 year term to expire September 2015.

4. Discuss the Upper Cumberland Regional Airport Board of Adjustments.

5. Discuss 2 appointments to the Joint Economic and Community and Development Board:
   Bill Bennett       Regional Planning
   Sam Tayes         Greenbelt
                     4 year terms to expire September 2015

6. Any other business that needs to be reviewed by the Nominating Committee.
PLANNING COMMITTEE
MINUTES
September 12, 2011

Jim Martin         Present
Tom Short          Present
Reggie Shanks      Present
Ronald Williamson  Present
Anna Ruth Burroughs Present
Cathy Reel         Present
Eris Bryant        Present
Kim Bradford       Present
Marsha Bowman      Present
Jonathan Williams  Present
David Gentry       Present
Joe Trobaugh       Present

Item #1  Election of Officers:

Eris Bryant was elected as Chairman
Tom Short was elected as Vice-Chairman
Cathy Reel was elected as Secretary

Item #2  Election of 1 member for the Nominating Committee

Jim Martin was elected as representative for the Nominating Committee

Item #3  Road Committee members

The following were appointed to the Road Committee
   Cathy Reel
   Mike Medley
   Anna Ruth Burroughs
   Kim Bradford
   1 year terms

Item #4  Putnam County Fairgrounds Resolution

Motion: Recommends approval of the revised Putnam County Rental
        Policy which allows Putnam County municipalities/governmental
        entities to use the Fairgrounds at no charge, but will provide
        Special Events Insurance.

Made By: Williamson
Seconded: Martin

VOICE VOTE
APPROVED

Item #5  Land & Facilities / Cross Country pavilion

Motion: Recommends approval to allow permission for the Cavalier Cross
        Country boosters to build a covered pavilion for the Cross
        Country team.

Made By: Martin
Seconded: Reel

VOICE VOTE
APPROVED
Item #6 Long Range Planning Questionnaire

Motion: Recommends approval for county departments to fill out the Long Range Planning Questionnaire as proposed by the Land and Facilities Committee and to be turned in within 60 days to the County Executive's Office.

Made By: Short
Seconded: Williamson

VOICE VOTE APPROVED

Item #7 Judicial Commissioner Resolution

Motion: Recommends approval of the Resolution to amend the rules regarding Judicial Commissioners.

Made By: Martin
Seconded: Gentry

VOICE VOTE APPROVED

Item #8 Was discussed in Fiscal Review

Item #9 Any other business

NONE

ADJOURNED
PLANNING COMMITTEE

TO: Putnam County Board of Commissioners

FROM: Kim Blaylock, County Executive

DATE: September 6, 2011

RE: Planning Committee Agenda

Listed below are items to be considered by the County’s Planning Committee on Monday, September 12, 2011, at 6:00 PM in the County Commission Chambers at the Courthouse.

1. Elect Officers: Chairman, Vice-Chairman and Secretary.

2. Elect 1 member to serve on the Nominating Committee.

3. Elect 4 members to serve on the Road Committee. Section CII of the “Rules Book”. This is a 1 year term.

4. Discuss Resolution pertaining to the Putnam County Fairgrounds.

5. Discuss Land & Facilities recommendation to allow permission for Cavalier Cross Country to build a covered pavilion for the Cross Country Team.

6. Discuss “Long Range Planning Questionnaire” form as proposed by the Land & Facilities Committee.

7. Consider Resolution to amend the rules regarding Judicial Commissioners.

8. Any other business that needs to be reviewed by the Planning Committee.

WORK SESSION WILL BE ON THURSDAY SEPTEMBER 8, 2011 AT 12:00 NOON IN THE COUNTY EXECUTIVE’S CONFERENCE ROOM.
ROLL CALL

Bob Duncan Present
Jerry Ford Present
Scott Ebersole Present
Terry Randolph Present
Mike Medley Present
Andy Honeycutt Present
Daryl Blair Present
Kevin Maynard Present
Steve Pierce Present
Mike Atwood Present
Sue Neal Present
Chris Savage Present

Item #1  Election of Officers:

Mike Atwood was elected as Chairman
Chris Savage was elected as Vice-Chairman
Daryl Blair was elected as Secretary

Item #2  Election of 1 member for the Nominating Committee

Scott Ebersole was elected as representative for the Nominating Committee

Item #3  GPS budget amendments

Motion: Recommends approval of General Purpose School Fund as presented.

Made By: Duncan
Seconded: Medley

VOICE VOTE APPROVED

Item #4  County General Amendment

Motion: Recommends approval of budget amendment to the County General Fund as presented (Circuit Court Clerk budget).

Made By: Medley
Seconded: Blair

VOICE VOTE APPROVED

Item #5  Road Department amendment

Motion: Recommends approval of budget amendment to the Road Department Fund.

Motion: Neal
Seconded: Maynard

VOICE VOTE APPROVED

51
Item #6  Budget amendment to the Capital Projects Fund.

Motion:  Recommends approval of budget amendment to the Capital Projects Fund.

Made By:  Duncan  
Seconded:  Ebersole  

VOICE VOTE  APPROVED

Item #7  Debt study as recommended by Land and Facilities

Motion:  Recommends approval to do a Debt Management Study and create a Debt Management Policy.

Made By:  Ebersole  
Seconded:  Pierce  

VOICE VOTE  APPROVED

Item #8  Any other business
Discussion of Health insurance options
After much discussion no motion was made therefore sending on to Full Commission with no recommendation.

Commissioner Ebersole asked the Committee to consider an amendment to the Sheriff's budget and after much discussion the following motion was made:

Motion:  Recommends to amend $15,000 from fund balance to 54110-718 to purchase surplus cars.

Made By:  Duncan  
Seconded:  Ford  

VOICE VOTE  APPROVED

ADJOURNED
FISCAL REVIEW AGENDA

TO: Putnam County Board of Commissioners
FROM: Kim Blaylock, County Executive
DATE: September 6, 2011
RE: Fiscal Review Committee Agenda

Listed below are items to be considered by the County’s Fiscal Review Committee on Monday, September 12, 2011, at 5:30 PM in the County Commission Chambers at the Courthouse.

1. Elect Officers: Chairman, Vice-Chairman and Secretary.

2. Elect 1 member to serve on the Nominating Committee.

3. Consider budget amendments to the General Purpose School Fund.

4. Consider budget amendments to the County General Fund.

5. Consider budget amendments to the Road Department Fund.

6. Discuss recommendation by the Land and Facilities Committee to do a debt study.

7. Any other business that needs to be reviewed by the Fiscal Review Committee.

WORK SESSION WILL BE ON THURSDAY SEPTEMBER 8, 2011 AT 12:00 NOON IN THE COUNTY EXECUTIVE’S CONFERENCE ROOM.