MINUTES
OF
PUTNAM COUNTY COMMISSION
APRIL 21, 2008

Prepared By: Wayne Nabors
Putnam County Clerk
29 N Washington Avenue
Cookeville, TN 38501
931/526-7106
STATE OF TENNESSEE

COUNTY OF PUTNAM

BE IT REMEMBERED: that on April 21, 2008 a regular meeting of the Putnam County Board of Commissioners was held.

There were present and presiding the Chairman Bill Walker and County Clerk Wayne Nabors.

The Sheriff, David Andrews, called the meeting to order.

The Chairman recognized Greg Bowman for the invocation.

The Chairman recognized Commissioner Eris Bryant to lead the Pledge to the Flag of the United States of America.

The Chairman asked the Commissioners to signify their presence at the meeting and the following Commissioners were present:

PRESENT

David Randolph          Mike Medley
Larry Epps             Joe Trobaugh
Jim Martin             Eris Bryant
Jerry Ford             Sue Neal
Scott McCanless        Dale Moss
Andy Honeycutt         Greg Rector
Marson McCormick       Kevin Maynard
Johnny Wheeler         Gene Mullins
Anna Ruth Burroughs    Jere Mason
Reggie Shanks          Bill Walker
Joel Cowan             Mike Atwood

ABSENT – Bob Duncan

The Clerk announced that twenty-three (23) were present and one (1) was absent. Therefore, the Chairman declared a quorum.
AGENDA
PUTNAM COUNTY
BOARD OF COMMISSIONERS

Regular Monthly Session
Monday, April 21, 2008 6:00PM

Presiding: Honorable Bill Walker
Commission Chairman

1. Call to Order - Sheriff David Andrews

2. Invocation  
   District 8

3. Pledge to the Flag of the United States of America  
   District 8

4. Roll Call - County Clerk Wayne Nabors

5. Approval of the Agenda

6. Approval of the Minutes of Previous Meeting

7. Unfinished Business and Action Thereon by the Board

   A. Report of Standing Committees

      1. Planning Committee

      2. Fiscal Review Committee

      3. Nominating Committee

   B. Report of Special Committees

   C. Other Unfinished Business

      1. Planning Committee

         a. Recommends approval that the available space at the Agriculture Extension
            Building be used as a temporary Veterans Hall.

         b. Recommends approval of lists of surplus equipment be sold at public auction. Lists
            were presented by the Sheriff, the Assessor and the Road Supervisor.
c. Recommends approval that all equipment associated with Probate and Juvenile Courts be moved from the County Clerk's office to the Circuit Court Clerk's office.

2. Fiscal Review Committee

   a. Recommends approval of the budget amendments to the General Purpose School Fund as presented.

   b. Recommends approval of the new employer contribution rate for Tennessee Consolidated Retirement System at 9.77%.

   c. Recommends approval for the Sycamore and Parkview flooring projects to be funded from the Capital Projects in an amount of $273,667 and for the balance to come from the General Purpose School Fund. (See budget amendment)

   d. Recommends approval of budget amendments to the County General Fund in an amount of $324,000.

3. Nominating Committee

   a. Recommends approval of the appointment of Dr. Sullivan Smith as County Medical Examiner for a 2 year term to expire April 2010.

B. Report of Special Committees

1. Hear report from the Rules Committee

2. Hear report from the Land and Facilities Committee

C. Resolutions

D. Election of Notaries

E. Other New Business

10. Announcements and Statements

11. Adjourn
The Chairman asked for questions on the motion. There were none.

The Chairman asked for a voice vote on the motion to approve the agenda as amended for the April 21, 2008 meeting of the Putnam County Board of Commissioners. The motion carried.

**MOTION RE: APPROVE MINUTES**

Commissioner Jere Mason moved and Commissioner Johnnie Wheeler seconded to approve the minutes of the March 17, 2008 meeting of the Putnam County Board of Commissioners.

The Chairman asked for questions on the motion. There were none.

The Chairman asked for a voice vote on the motion to approve the minutes of the March 17, 2008 meeting of the Putnam County Board of Commissioners. The motion carried.

**UNFINISHED BUSINESS AND ACTION THEREON BY THE BOARD**

**REPORT OF STANDING COMMITTEES**

**PLANNING COMMITTEE** – No unfinished business.

**FISCAL REVIEW COMMITTEE** – No unfinished business.

**NOMINATING COMMITTEE** – No unfinished business.

**REPORT OF SPECIAL COMMITTEES**

**OTHER UNFINISHED BUSINESS**
PLANNING COMMITTEE

MOTION RE: THE PLANNING COMMITTEE RECOMMENDS APPROVAL THAT THE AVAILABLE SPACE AT THE AGRICULTURE EXTENSION BUILDING BE USED AS A TEMPORARY VETERANS HALL.

Commissioner Gene Mullins moved and Commissioner Jere Mason seconded the recommendation to approve that the available space at the Agriculture Extension Building be used as a temporary Veterans Hall.

The Chairman asked for questions on the motion. There were none.

The Chairman asked for a voice vote on the motion to approve that the available space at the Agriculture Extension Building be used as a temporary Veterans Hall. The motion carried.


Commissioner Gene Mullins moved and Commissioner Mike Medley seconded to approve that the lists of surplus equipment be sold at public auction. Lists were presented by the Sheriff, the Assessor and the Road Supervisor.

(SEE ATTACHED)
HONORABLE KIM BLAYLOCK &
HONORABLE COUNTY COMMISSIONERS

FROM: DAVID K ANDREWS SHERIFF

SUBJECT: SHERIFF DEPT VEHICLES

PLEASE CONSIDER THE REQUEST TO RETIRE THE FOLLOWING
VEHICLES BECAUSE OF MILE AND MAINTANCE COST
THESE WILL BE SOLD IN PUBLIC AUCTION

1) 1999 FORD TAURUS (MAINTANCE)
   VIN#1FAFP52U5X1A172263
2) 1993 BMW (DRUG SEIZURE)
   VIN#WBACB431XPFL01513
3) 1993 CHEVY PU (DRUG SEIZURE)
   VIN#2GCEC19K0P1265667
4) 2001 FORD CROWN VIC (TOTALED IN WRECK)
   VIN#2FAFP71W41X149392
5) 1989 FORD VAN (15 PASSENGER) MAINTANCE
   VIN#1FBJS31H8KHB62410
6) 1995 FORD CROWN VIC (170000 MILES MAINTANCE)
   VIN#2FALP71W5SX135389
7) 2000 FORD CROWN VIC(200000 MILES MAINTANCE)
   VIN#2FAFP71W6YX150778
8) 1996 CHEVY CAMARO (DRUG SEIZURE)
   VIN#2G1FP22KXT2160124
9) 1999 FORD CROWN VIC (175000 MILES MAINTANCE)
   VIN#2FAFP71W3XX126887

THANKS

SHERIFF DAVID K ANDREWS
September 6, 2007

Mrs. Debby Francis
Budget Coordinator
Putnam County Executive Office

Dear Debby:

Please add the following vehicle to the county auction sale:

1995 Buick Century   Title Number: 64704634   paid 2200.00 3-25-2002
mileage 122,989     VIN: 1G4AG55MOS6484174

If you have any questions, please feel free to call me.

Sincerely,

Rhonda L. Chaffin
Assessor of Property
To:      Honorable Members Putnam County Commissions

Date:    April 21, 2008

Re:      Sale of Surplus Property

From:    

Billy Joe Lamb, Putnam County Road Supervisor

I wish to sell the following surplus property at public auction:

<table>
<thead>
<tr>
<th>Vehicle No.</th>
<th>Vehicle Description</th>
<th>Serial Numbers</th>
</tr>
</thead>
<tbody>
<tr>
<td>5</td>
<td>1986 GMC Jimmy 4X4</td>
<td>1G5CT18R1G8527349</td>
</tr>
<tr>
<td>10</td>
<td>1991 GMC 1/2 Ton Pick-up Truck</td>
<td>1GTDC14K2ME547001</td>
</tr>
<tr>
<td>14</td>
<td>1989 Ford F-15 Pick Up Truck</td>
<td>1FTDF15H3KNB86272</td>
</tr>
<tr>
<td>24</td>
<td>1988 Mack Dump Truck/Rogers Bed</td>
<td>1M2P179C6JW002072</td>
</tr>
<tr>
<td>29</td>
<td>1982 Mack Road Tractor</td>
<td>1M2N162Y2CA085751</td>
</tr>
<tr>
<td>29</td>
<td>Low Boy Model WT25 Phelan Trailer</td>
<td>SN2455</td>
</tr>
<tr>
<td>45</td>
<td>1976 Totem All Trailer/Lone Star</td>
<td>KHFBB653</td>
</tr>
<tr>
<td>56</td>
<td>1987 Chev.4X4 Pick-up Truck</td>
<td>1GCEV14K7HS155606</td>
</tr>
<tr>
<td>57</td>
<td>1987 Chev.4X4 Pick-up Truck</td>
<td>1GCEV14HXXHF371947</td>
</tr>
</tbody>
</table>
The Chairman asked for questions on the motion. There were none.

The Chairman asked for a voice vote on the motion to approve the lists of surplus equipment to be sold at public auction. Lists were presented by the Sheriff, the Assessor and the Road Supervisor. The motion carried.

MOTION RE: THE PLANNING COMMITTEE RECOMMENDS APPROVAL THAT ALL EQUIPMENT ASSOCIATED WITH PROBATE AND JUVENILE COURTS BE MOVED FROM THE COUNTY CLERK’S OFFICE TO THE CIRCUIT COURT CLERK’S OFFICE.

Commissioner Gene Mullins moved and Commissioner Jere Mason seconded to approve that all equipment associated with Probate and Juvenile Courts be moved from the County Clerk’s Office to the Circuit Court Clerk’s Office.

The Chairman asked for questions on the motion. There were none.

The Chairman asked for a voice vote on the motion to approve that all equipment associated with Probate and Juvenile Courts be moved from the County Clerk’s Office to the Circuit Court Clerk’s Office. The motion carried.

FISCAL REVIEW COMMITTEE

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS TO APPROVE THE BUDGET AMENDMENTS TO THE GENERAL PURPOSE SCHOOL FUND AS PRESENTED.

Commissioner Johnnie Wheeler moved and Commissioner Jim Martin seconded to approve the budget amendments to the General Purpose School Fund as presented.

(SEE ATTACHED)
Special Education Revenue
Summer School
Spring Cleaning
Coordinated School Health Grant
Family's First Grant
Department of Labor Grant
Enclosures: Insurance Recovery Funds – Jerry Wilson, Fire

Chief Financial Officer
Deborah C. Grant

Sincerely,

Submitted
Please consider approval of the budget amendments to the General Purpose School Fund as

Honorable Commissioners:

Pulman County Courthouse
Cookeville, TN 38501

Honorable Commissioners

April 4, 2006

Host Williams
Vernon Childress
David Mccormick
Dawn Shanks
Board Members

Dr. Kathleen Arrhart, Director of Schools

Department of Education

Pulman County
Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Jere Whitson Insurance Recovery Funds

<table>
<thead>
<tr>
<th>Item #</th>
<th>Fund #</th>
<th>Account #</th>
<th>Account Description</th>
<th>Current Approved Amount</th>
<th>Increase</th>
<th>Increase</th>
<th>Requested Approval Amount</th>
<th>Amount Expended (Received) YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>141</td>
<td>44520</td>
<td>Revenue - Insurance Recovery</td>
<td>150,000.00</td>
<td>261,083.00</td>
<td></td>
<td>411,083.00</td>
<td>150,000.00</td>
</tr>
<tr>
<td>2</td>
<td>141</td>
<td>71100-429-FIRE</td>
<td>Instructional Supplies</td>
<td>50,462.00</td>
<td>33,492.00</td>
<td>782.00</td>
<td>83,954.00</td>
<td>83,953.34</td>
</tr>
<tr>
<td>3</td>
<td>141</td>
<td>71100-499-FIRE</td>
<td>Other Supplies &amp; Materials</td>
<td>5.00</td>
<td>782.00</td>
<td>787.00</td>
<td>83,954.00</td>
<td>83,953.34</td>
</tr>
<tr>
<td>4</td>
<td>141</td>
<td>71100-722-FIRE</td>
<td>Regular Instruction Equipment</td>
<td>59,808.00</td>
<td>57,273.00</td>
<td></td>
<td>117,081.00</td>
<td>117,081.39</td>
</tr>
<tr>
<td>5</td>
<td>141</td>
<td>72210-432-FIRE</td>
<td>Library Books</td>
<td>1,556.00</td>
<td>60.00</td>
<td></td>
<td>1,616.00</td>
<td>1,616.24</td>
</tr>
<tr>
<td>6</td>
<td>141</td>
<td>72210-499-FIRE</td>
<td>Other Supplies &amp; Materials</td>
<td>-</td>
<td>591.00</td>
<td></td>
<td>591.00</td>
<td>591.00</td>
</tr>
<tr>
<td>7</td>
<td>141</td>
<td>72210-790-FIRE</td>
<td>Other Equipment</td>
<td>-</td>
<td>4,452.00</td>
<td></td>
<td>4,452.00</td>
<td>4,451.84</td>
</tr>
<tr>
<td>8</td>
<td>141</td>
<td>72310-399-FIRE</td>
<td>Other Contracted Services</td>
<td>21,750.00</td>
<td>156,153.00</td>
<td></td>
<td>177,903.00</td>
<td>172,623.81</td>
</tr>
<tr>
<td>9</td>
<td>141</td>
<td>73320-189-FIRE</td>
<td>Other Salaries &amp; Wages</td>
<td>424.00</td>
<td>85.00</td>
<td></td>
<td>509.00</td>
<td>508.87</td>
</tr>
<tr>
<td>10</td>
<td>141</td>
<td>72320-201-FIRE</td>
<td>Social Security</td>
<td>26.00</td>
<td>5.00</td>
<td></td>
<td>31.00</td>
<td>30.93</td>
</tr>
<tr>
<td>11</td>
<td>141</td>
<td>72320-204-FIRE</td>
<td>Retirement</td>
<td>-</td>
<td>8.00</td>
<td></td>
<td>8.00</td>
<td>8.04</td>
</tr>
<tr>
<td>12</td>
<td>141</td>
<td>72320-210-FIRE</td>
<td>Unemployment</td>
<td>2.00</td>
<td>1.00</td>
<td></td>
<td>3.00</td>
<td>2.65</td>
</tr>
<tr>
<td>13</td>
<td>141</td>
<td>72320-212-FIRE</td>
<td>Medicare</td>
<td>6.00</td>
<td>1.00</td>
<td></td>
<td>7.00</td>
<td>7.23</td>
</tr>
<tr>
<td>14</td>
<td>141</td>
<td>72320-399-FIRE</td>
<td>Other Contracted Services</td>
<td>1,559.00</td>
<td>6,262.00</td>
<td></td>
<td>7,821.00</td>
<td>7,821.25</td>
</tr>
<tr>
<td>15</td>
<td>141</td>
<td>72410-790-FIRE</td>
<td>Other Equipment</td>
<td>-</td>
<td>795.00</td>
<td></td>
<td>795.00</td>
<td>795.00</td>
</tr>
<tr>
<td>16</td>
<td>141</td>
<td>72610-410-FIRE</td>
<td>Custodial Supplies</td>
<td>4,407.00</td>
<td>1,123.00</td>
<td></td>
<td>5,530.00</td>
<td>5,529.97</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>140,055.00</td>
<td>261,083.00</td>
<td></td>
<td>401,086.00</td>
<td>395,808.17</td>
</tr>
</tbody>
</table>

To transfer insurance recovery funds into the General Purpose school fund to cover supplies, equipment, demolition, and other costs associated with the Jere Whitson fire.

Requested by: ________________________________  Recommended for Approval: ________________________________

Reviewed by: ________________________________  Official / Department Head

Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval  No Recommendation

Action by County Commission: Approved  Not Approved

Date: ________________________________  Date: ________________________________

Received 3/26/08
Putnam County **Budget Amendment / Line Item Transfer Authorization Form**

**Department:** Adult Ed Dept of Labor Grant (LABOR)  

### Item # | Fund # | Account # | Account Description | Current Approved Amount | Decrease | Decrease | Requested Approval Amount | Amount Expended (Received) YTD
---|---|---|---|---|---|---|---|---
1 | 141 | 47120 | Revenue | 18,688.00 | 18,663.00 | 25.00 | - |
2 | 141 | 71600-116 | Teachers | 15,700.00 | 15,700.00 | - | - |
3 | 141 | 71600-201 | Social Security | 973.00 | 973.00 | - | - |
4 | 141 | 71600-204 | Retirement | 962.00 | 962.00 | - | - |
5 | 141 | 71600-429 | Instructional Supplies | 800.00 | 800.00 | - | - |
6 | 141 | 71600-212 | Medicare | 228.00 | 228.00 | - | - |
7 | 141 |  |  |  |  |  |  |
8 | 141 |  |  |  |  |  |  |
9 | 141 |  |  |  |  |  |  |
10 | 141 |  |  |  |  |  |  |
11 | 141 |  |  |  |  |  |  |
12 | 141 |  |  |  |  |  |  |
13 | 141 |  |  |  |  |  |  |
14 | 141 |  |  |  |  |  |  |
15 | 141 |  |  |  |  |  |  |
16 | 141 |  |  |  |  |  |  |

<p>| | | | | | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
</table>

18,663.00 | 18,663.00 | 18,663.00 | - | - |

To correct Adult Education Budget.

Requested by:  
Recommended for Approval:  
Reviewed by:  
Official / Department Head

**Action by Fiscal Review Committee:** Recommended for Approval  
**No Recommendation**

**Action by County Commission:**  
Approved  
Not Approved

**Date:**  
**Date:**  

**RECEIVED:**  
3/18/08
## Putnam County Budget Amendment / Line Item Transfer Authorization Form

### Department: Families First Grant (FAMIL)

#### Item # | Fund # | Account # | Account Description | Current Approved Amount | Decrease | Decrease | Requested Approval Amount | Amount Expended (Received) YTD
--- | --- | --- | --- | --- | --- | --- | --- | ---
1 | 141 | 47120 | Revenue | 23,222.00 | 22,943.00 | 279.00 | - | -
2 | 141 | 71600-116 | Teachers | 17,590.00 | 17,590.00 | - | - | -
3 | 141 | 71600-201 | Social Security | 1,193.00 | 1,193.00 | - | - | -
4 | 141 | 71600-204 | Retirement | 1,180.00 | 1,180.00 | - | - | -
5 | 141 | 71600-429 | Instructional Supplies | 2,380.00 | 2,380.00 | - | - | -
6 | 141 | 72260-355 | Travel | 600.00 | 600.00 | - | - | -
7 | 141 | - | - | - | - | - | - | -
8 | 141 | - | - | - | - | - | - | -
9 | 141 | - | - | - | - | - | - | -
10 | 141 | - | - | - | - | - | - | -
11 | 141 | - | - | - | - | - | - | -
12 | 141 | - | - | - | - | - | - | -
13 | 141 | - | - | - | - | - | - | -
14 | 141 | - | - | - | - | - | - | -
15 | 141 | - | - | - | - | - | - | -
16 | 141 | - | - | - | - | - | - | -

Total: 22,943.00 22,943.00 22,943.00

---

To correct Families First Budget:

---

Requested by: ____________________________

Recommended for Approval: ____________________________ 3-19-08

Reviewed by: ____________________________ 3/17/08

Action by Fiscal Review Committee: Recommended for Approval

Action by County Commission: Approved

No Recommendation

Date:

Date:
Putnam County *Budget Amendment* / Line Item Transfer Authorization Form

Department: Coordinated School Health

<table>
<thead>
<tr>
<th>Item #</th>
<th>Fund #</th>
<th>Account #</th>
<th>Account Description</th>
<th>Current Approved Amount</th>
<th>Increase</th>
<th>Increase</th>
<th>Requested Approval Amount</th>
<th>Amount Expended (Received) YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>141</td>
<td>46590</td>
<td>Revenue</td>
<td>150,000.00</td>
<td>10,000.00</td>
<td></td>
<td>160,000.00</td>
<td>65,374.38</td>
</tr>
<tr>
<td>2</td>
<td>141</td>
<td>72120-499-CSHP</td>
<td>Other Supplies &amp; Materials</td>
<td>2,000.00</td>
<td>10,000.00</td>
<td></td>
<td>12,000.00</td>
<td>199.98</td>
</tr>
<tr>
<td>3</td>
<td>141</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>141</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>141</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>141</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>141</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>141</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>141</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>141</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>11</td>
<td>141</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>12</td>
<td>141</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>13</td>
<td>141</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>14</td>
<td>141</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>15</td>
<td>141</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>16</td>
<td>141</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

To budget an additional appropriation of $10,000 for the Coordinated School Health program

Requested by: Lori Paisley

Recommended for Approval: [Signature]

Reviewed by: [Signature]

Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval

No Recommendation

Action by County Commission: Approved

Not Approved

Date:

[Signature]

Date:

EXHIBIT

I.C.I.d

4/13/08

received

3/26/08
<table>
<thead>
<tr>
<th>Item #</th>
<th>Fund #</th>
<th>Account #</th>
<th>Account Description</th>
<th>Current Approved Amount</th>
<th>Increase</th>
<th>Decrease</th>
<th>Requested Approval Amount</th>
<th>Amount Expended (Received) YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>141</td>
<td>71100-116</td>
<td>Teachers</td>
<td>20,886,490.00</td>
<td></td>
<td></td>
<td>150,502.00</td>
<td>13,710,539.06</td>
</tr>
<tr>
<td>2</td>
<td>141</td>
<td>71100-163</td>
<td>Assistants</td>
<td>1,145,419.00</td>
<td>60,000.00</td>
<td></td>
<td>1,085,419.00</td>
<td>595,228.53</td>
</tr>
<tr>
<td>3</td>
<td>141</td>
<td>71100-201</td>
<td>Social Security</td>
<td>1,424,118.00</td>
<td></td>
<td>7,500.00</td>
<td>1,416,618.00</td>
<td>887,538.09</td>
</tr>
<tr>
<td>4</td>
<td>141</td>
<td>71100-204</td>
<td>State Retirement</td>
<td>1,447,191.00</td>
<td>6,000.00</td>
<td></td>
<td>1,441,191.00</td>
<td>924,618.38</td>
</tr>
<tr>
<td>5</td>
<td>141</td>
<td>71100-212</td>
<td>Medicare</td>
<td>333,060.00</td>
<td>3,000.00</td>
<td></td>
<td>330,060.00</td>
<td>206,381.62</td>
</tr>
<tr>
<td>6</td>
<td>141</td>
<td>71100-399</td>
<td>Other Contracted Services</td>
<td>7,500.00</td>
<td>6,500.00</td>
<td></td>
<td>1,000.00</td>
<td>960.00</td>
</tr>
<tr>
<td>7</td>
<td>141</td>
<td>71150-116</td>
<td>Teachers</td>
<td>256,205.00</td>
<td>7,000.00</td>
<td></td>
<td>263,205.00</td>
<td>173,459.43</td>
</tr>
<tr>
<td>8</td>
<td>141</td>
<td>71150-163</td>
<td>Assistants</td>
<td>19,590.00</td>
<td>5,114.00</td>
<td></td>
<td>24,710.00</td>
<td>16,524.70</td>
</tr>
<tr>
<td>9</td>
<td>141</td>
<td>71150-201</td>
<td>Social Security</td>
<td>201.00</td>
<td>751.00</td>
<td></td>
<td>952.00</td>
<td>11,570.69</td>
</tr>
<tr>
<td>10</td>
<td>141</td>
<td>71150-204</td>
<td>Retirement</td>
<td>18,223.00</td>
<td>1,151.00</td>
<td></td>
<td>19,374.00</td>
<td>12,524.82</td>
</tr>
<tr>
<td>11</td>
<td>141</td>
<td>71150-207</td>
<td>Medical Insurance</td>
<td>42,633.00</td>
<td>2,704.00</td>
<td></td>
<td>45,337.00</td>
<td>34,379.16</td>
</tr>
<tr>
<td>12</td>
<td>141</td>
<td>71150-212</td>
<td>Medicare</td>
<td>4,084.00</td>
<td>176.00</td>
<td></td>
<td>4,262.00</td>
<td>2,706.04</td>
</tr>
<tr>
<td>13</td>
<td>141</td>
<td>71200-116</td>
<td>Teachers</td>
<td>2,792,607.00</td>
<td></td>
<td>3,000.00</td>
<td>2,799,607.00</td>
<td>1,849,670.31</td>
</tr>
<tr>
<td>14</td>
<td>141</td>
<td>71200-163</td>
<td>Assistants</td>
<td>750,796.00</td>
<td>5,000.00</td>
<td></td>
<td>745,796.00</td>
<td>327,326.11</td>
</tr>
<tr>
<td>15</td>
<td>141</td>
<td>71200-171</td>
<td>Speech Pathologist</td>
<td>280,140.00</td>
<td>10,000.00</td>
<td></td>
<td>290,140.00</td>
<td>114,415.07</td>
</tr>
<tr>
<td>16</td>
<td>141</td>
<td>72110-704</td>
<td>Attendance Equipment</td>
<td>5,000.00</td>
<td></td>
<td>1,000.00</td>
<td>4,000.00</td>
<td>1,591.76</td>
</tr>
<tr>
<td>17</td>
<td>141</td>
<td>72120-207</td>
<td>Medical Insurance</td>
<td>44,353.00</td>
<td>5,000.00</td>
<td></td>
<td>49,353.00</td>
<td>43,559.70</td>
</tr>
<tr>
<td>18</td>
<td>141</td>
<td>72210-161</td>
<td>Secretaries</td>
<td>84,958.00</td>
<td></td>
<td>10,000.00</td>
<td>74,958.00</td>
<td>53,591.12</td>
</tr>
<tr>
<td>19</td>
<td>141</td>
<td>72210-189</td>
<td>Other Salaries &amp; Wages</td>
<td>130,000.00</td>
<td></td>
<td>10,000.00</td>
<td>120,000.00</td>
<td>59,227.08</td>
</tr>
<tr>
<td>20</td>
<td>141</td>
<td>72210-599</td>
<td>Other Charges</td>
<td>6,000.00</td>
<td></td>
<td></td>
<td>4,000.00</td>
<td>2,000.00</td>
</tr>
<tr>
<td>21</td>
<td>141</td>
<td>72210-790</td>
<td>Other Equipment</td>
<td>5,000.00</td>
<td></td>
<td></td>
<td>5,000.00</td>
<td>-</td>
</tr>
<tr>
<td>22</td>
<td>141</td>
<td>72215-105</td>
<td>Supervisor / Director</td>
<td>61,985.00</td>
<td></td>
<td>4,000.00</td>
<td>57,985.00</td>
<td>38,294.18</td>
</tr>
<tr>
<td>23</td>
<td>141</td>
<td>72215-189</td>
<td>Other Salaries &amp; Wages</td>
<td>100,160.00</td>
<td></td>
<td>9,000.00</td>
<td>99,160.00</td>
<td>72,105.64</td>
</tr>
<tr>
<td>24</td>
<td>141</td>
<td>72215-201</td>
<td>Social Security</td>
<td>12,285.00</td>
<td></td>
<td>556.00</td>
<td>11,729.00</td>
<td>6,184.25</td>
</tr>
<tr>
<td>25</td>
<td>141</td>
<td>72215-204</td>
<td>State Retirement</td>
<td>13,244.00</td>
<td></td>
<td>560.00</td>
<td>12,684.00</td>
<td>6,021.19</td>
</tr>
<tr>
<td>26</td>
<td>141</td>
<td>72215-207</td>
<td>Medical Insurance</td>
<td>25,437.00</td>
<td></td>
<td>3,586.00</td>
<td>21,851.00</td>
<td>15,993.51</td>
</tr>
<tr>
<td>27</td>
<td>141</td>
<td>72215-212</td>
<td>Medicare Liability</td>
<td>2,873.00</td>
<td></td>
<td>130.00</td>
<td>2,743.00</td>
<td>1,034.60</td>
</tr>
<tr>
<td>28</td>
<td>141</td>
<td>72220-189</td>
<td>Other Salaries &amp; Wages</td>
<td>89,097.00</td>
<td>1,700.00</td>
<td></td>
<td>90,870.00</td>
<td>60,388.09</td>
</tr>
<tr>
<td>29</td>
<td>141</td>
<td>72220-201</td>
<td>Social Security</td>
<td>10,418.00</td>
<td>1,850.00</td>
<td></td>
<td>12,268.00</td>
<td>8,365.94</td>
</tr>
<tr>
<td>30</td>
<td>141</td>
<td>72310-399</td>
<td>Other Contracted Services</td>
<td>72,478.00</td>
<td></td>
<td></td>
<td>192,478.00</td>
<td>13,397.97</td>
</tr>
<tr>
<td>31</td>
<td>141</td>
<td>72320-207</td>
<td>Medical Insurance</td>
<td>23,457.00</td>
<td></td>
<td></td>
<td>16,545.00</td>
<td>30,901.82</td>
</tr>
<tr>
<td>32</td>
<td>141</td>
<td>72320-307</td>
<td>Communication</td>
<td>28,500.00</td>
<td></td>
<td></td>
<td>5,000.00</td>
<td>24,079.80</td>
</tr>
<tr>
<td>33</td>
<td>141</td>
<td>72410-207</td>
<td>Medical Insurance</td>
<td>410,000.00</td>
<td></td>
<td></td>
<td>414,800.00</td>
<td>309,841.07</td>
</tr>
<tr>
<td>34</td>
<td>141</td>
<td>72510-599</td>
<td>Other Charges</td>
<td>38,288.00</td>
<td></td>
<td>4,000.00</td>
<td>34,288.00</td>
<td>6,906.23</td>
</tr>
<tr>
<td>35</td>
<td>141</td>
<td>72610-212</td>
<td>Employer Medicare</td>
<td>46,520.00</td>
<td></td>
<td>30,000.00</td>
<td>16,520.00</td>
<td>6,269.49</td>
</tr>
<tr>
<td>36</td>
<td>141</td>
<td>72610-434</td>
<td>Natural Gas</td>
<td>947,395.00</td>
<td></td>
<td>20,000.00</td>
<td>927,395.00</td>
<td>574,867.34</td>
</tr>
</tbody>
</table>
Putnam County **Budget Amendment** / Line Item Transfer Authorization Form

**Department:** School

**DATE:** 3-Apr-08

<table>
<thead>
<tr>
<th>Item #</th>
<th>Fund #</th>
<th>Account #</th>
<th>Account Description</th>
<th>Current Approved Amount</th>
<th>Increase</th>
<th>Decrease</th>
<th>Requested Approval Amount</th>
<th>Amount Expended (Received) YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>37</td>
<td>141</td>
<td>72620-399</td>
<td>Other Contracted Services</td>
<td>375,653.00</td>
<td>65,000.00</td>
<td></td>
<td>440,653.00</td>
<td>346,201.51</td>
</tr>
<tr>
<td>38</td>
<td>141</td>
<td>72710-399</td>
<td>Other Contracted Services</td>
<td>45,000.00</td>
<td></td>
<td></td>
<td>49,000.00</td>
<td>31,123.74</td>
</tr>
<tr>
<td>39</td>
<td>141</td>
<td>72210-412</td>
<td>Diesel Fuel</td>
<td>245,941.00</td>
<td>70,000.00</td>
<td></td>
<td>315,941.00</td>
<td>209,097.03</td>
</tr>
<tr>
<td>40</td>
<td>141</td>
<td>72710-425</td>
<td>Gasoline</td>
<td>46,148.00</td>
<td>15,000.00</td>
<td></td>
<td>61,146.00</td>
<td>49,070.95</td>
</tr>
<tr>
<td>41</td>
<td>141</td>
<td>72710-450</td>
<td>Tires</td>
<td>23,000.00</td>
<td>6,000.00</td>
<td></td>
<td>29,000.00</td>
<td>27,473.39</td>
</tr>
<tr>
<td>42</td>
<td>141</td>
<td>72710-453</td>
<td>Vehicle Parts</td>
<td>66,000.00</td>
<td>2,000.00</td>
<td></td>
<td>68,000.00</td>
<td>66,087.70</td>
</tr>
<tr>
<td>43</td>
<td>141</td>
<td>72810-207</td>
<td>Medical Insurance</td>
<td>50,911.00</td>
<td>11,545.00</td>
<td></td>
<td>62,456.00</td>
<td>46,045.00</td>
</tr>
<tr>
<td>44</td>
<td>141</td>
<td>72810-335</td>
<td>Maintenance &amp; Repair</td>
<td>16,195.16</td>
<td>1,000.00</td>
<td></td>
<td>17,196.16</td>
<td>16,393.01</td>
</tr>
<tr>
<td>45</td>
<td>141</td>
<td>72810-399</td>
<td>Other Contracted Services</td>
<td>16,000.00</td>
<td></td>
<td>1,000.00</td>
<td>17,000.00</td>
<td>11,320.00</td>
</tr>
</tbody>
</table>

| Total  |        |            |                          | 32,560,500.16           | 350,336.00| 350,336.00| 32,560,500.16            | 21,009,296.32                  |

---

Spring Cleanup

---

Requested by: ___________________________ Recommended for Approval: ___________________________

Reviewed by: ___________________________ Official / Department Head

*Chief Financial Officer*

Action by Fiscal Review Committee: Recommended for Approval: **No Recommendation**

Action by County Commission: Approved: **Not Approved**
### Budget Amendment / Line Item Transfer Authorization Form

**Department:** Summer School

<table>
<thead>
<tr>
<th>Item #</th>
<th>Fund #</th>
<th>Account #</th>
<th>Account Description</th>
<th>Current Approved Amount</th>
<th>Increase</th>
<th>Decrease</th>
<th>Requested Approval Amount</th>
<th>Amount Expended (Received) YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>141</td>
<td>71100-189-SUMME</td>
<td>Other Salaries &amp; Wages</td>
<td>4,000.00</td>
<td>-</td>
<td>3,250.00</td>
<td>750.00</td>
<td>-</td>
</tr>
<tr>
<td>2</td>
<td>141</td>
<td>71100-201-SUMME</td>
<td>Social Security</td>
<td>248.00</td>
<td>202.00</td>
<td>-</td>
<td>46.00</td>
<td>-</td>
</tr>
<tr>
<td>3</td>
<td>141</td>
<td>71100-204-SUMME</td>
<td>State Retirement</td>
<td>259.00</td>
<td>-</td>
<td>179.00</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>4</td>
<td>141</td>
<td>71100-210-SUMME</td>
<td>Unemployment</td>
<td>15.00</td>
<td>12.87</td>
<td>-</td>
<td>2.13</td>
<td>-</td>
</tr>
<tr>
<td>5</td>
<td>141</td>
<td>71100-212-SUMME</td>
<td>Medicare</td>
<td>58.00</td>
<td>-</td>
<td>47.00</td>
<td>11.00</td>
<td>-</td>
</tr>
<tr>
<td>6</td>
<td>141</td>
<td>71300-201-SUMME</td>
<td>Social Security</td>
<td>93.00</td>
<td>-</td>
<td>93.00</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>7</td>
<td>141</td>
<td>71300-204-SUMME</td>
<td>State Retirement</td>
<td>145.00</td>
<td>-</td>
<td>145.00</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>8</td>
<td>141</td>
<td>71300-210-SUMME</td>
<td>Unemployment</td>
<td>8.00</td>
<td>-</td>
<td>8.00</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>9</td>
<td>141</td>
<td>71300-212-SUMME</td>
<td>Medicare</td>
<td>8.00</td>
<td>-</td>
<td>8.00</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>10</td>
<td>141</td>
<td>72200-189-SUMME</td>
<td>Other Salaries &amp; Wages</td>
<td>4,000.00</td>
<td>6,080.00</td>
<td>-</td>
<td>10,080.00</td>
<td>-</td>
</tr>
<tr>
<td>11</td>
<td>141</td>
<td>72200-201-SUMME</td>
<td>Social Security</td>
<td>248.00</td>
<td>376.96</td>
<td>-</td>
<td>624.96</td>
<td>-</td>
</tr>
<tr>
<td>12</td>
<td>141</td>
<td>72200-204-SUMME</td>
<td>Retirement</td>
<td>248.00</td>
<td>-</td>
<td>709.60</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>13</td>
<td>141</td>
<td>72200-212-SUMME</td>
<td>Medicare</td>
<td>58.00</td>
<td>-</td>
<td>88.16</td>
<td>-</td>
<td>146.16</td>
</tr>
<tr>
<td>14</td>
<td>141</td>
<td>72710-146-SUMME</td>
<td>Transportation</td>
<td>7,500.00</td>
<td>5,233.32</td>
<td>2,266.68</td>
<td>2,266.76</td>
<td>-</td>
</tr>
<tr>
<td>15</td>
<td>141</td>
<td>72710-201-SUMME</td>
<td>Social Security</td>
<td>465.00</td>
<td>324.52</td>
<td>-</td>
<td>140.48</td>
<td>140.48</td>
</tr>
<tr>
<td>16</td>
<td>141</td>
<td>72710-204-SUMME</td>
<td>Retirement</td>
<td>713.00</td>
<td>-</td>
<td>497.66</td>
<td>215.35</td>
<td>215.35</td>
</tr>
<tr>
<td>17</td>
<td>141</td>
<td>72710-210-SUMME</td>
<td>Unemployment</td>
<td>40.00</td>
<td>-</td>
<td>28.22</td>
<td>-</td>
<td>11.78</td>
</tr>
<tr>
<td>18</td>
<td>141</td>
<td>72710-212-SUMME</td>
<td>Medicare</td>
<td>109.00</td>
<td>-</td>
<td>76.14</td>
<td>32.86</td>
<td>32.86</td>
</tr>
<tr>
<td>19</td>
<td>141</td>
<td>72220-499-SUMME</td>
<td>Other Supplies &amp; Materials</td>
<td>-</td>
<td>1,350.00</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>20</td>
<td>141</td>
<td>71100-499-SUMME</td>
<td>Other Supplies &amp; Materials</td>
<td>18,206.00</td>
<td>10,104.72</td>
<td>10,104.72</td>
<td>15,356.00</td>
<td>2,667.25</td>
</tr>
</tbody>
</table>

To adjust summer school budget to summer school needs.

**Requested by:**

**Recommended for Approval:**

**Reviewed by:**

**Chief Financial Officer**

---

**Action by Fiscal Review Committee:**

**Recommended for Approval**

**No Recommendation**

**Action by County Commission:**

**Approved**

**Not Approved**

**Date:**

**Date:**

---

**Received:**

3/26/08
Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Special Education

<table>
<thead>
<tr>
<th>Item #</th>
<th>Fund #</th>
<th>Account #</th>
<th>Account Description</th>
<th>Current Approved Amount</th>
<th>Increase</th>
<th>Increase</th>
<th>Requested Approval Amount</th>
<th>Amount Expended (Received) YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>141</td>
<td>44170</td>
<td>Revenue - Misc. Refunds</td>
<td>25,000.00</td>
<td>601.92</td>
<td>601.92</td>
<td>25,601.92</td>
<td>20,871.27</td>
</tr>
<tr>
<td>2</td>
<td>141</td>
<td>71200-429</td>
<td>Instructional Supplies and Materials</td>
<td>60,228.56</td>
<td>601.92</td>
<td>601.92</td>
<td>60,830.48</td>
<td>60,228.56</td>
</tr>
</tbody>
</table>

Refund check # 32018 received by the Special Education Department from Psychological Assessment Resources for returned test booklets

Requested by: Melanie Bussell, Supervisor

Recommended for Approval: Kathleen M. Brat 3-27-08

Reviewed by: Deborah K. Menta, CFO

Business Manager/ OR Assistant Director for Personnel & Business

DATE: 3-Apr-08

The Chairman asked for questions on the motion. There were none.

The Chairman asked the Commissioners to vote on the motion to approve budget amendments to the General Purpose School Fund as presented and the Commissioners voted as follows:

FOR

David Randolph          Joe Trobaugh
Larry Epps               Eris Bryant
Jim Martin               Sue Neal
Jerry Ford               Dale Moss
Scott McCanless          Greg Rector
Andy Honey cutt          Kevin Maynard
Marson McCormick         Gene Mullins
Johnnie Wheeler          Jere Mason
Anna Ruth Burroughs      Bill Walker
Reggie Shanks            Mike Atwood
Joel Cowan               Ron Chaffin
Mike Medley

ABSENT- Bob Duncan

The Clerk announced that twenty-three (23) voted for and one (1) was absent.

The Chairman announced that the motion carried.

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF THE NEW EMPLOYER CONTRIBUTION RATE FOR TENNESSEE CONSOLIDATED RETIREMENT SYSTEM AT 9.77%.

Commissioner Johnnie Wheeler moved and Commissioner Kevin Maynard seconded to approve the new employer contribution rate.

(SEE ATTACHED)
Acknowledgement of Employer Contribution Rate

TO: Tennessee Consolidated Retirement System
FROM: Putnam County General Fund
SUBJECT: New Employer Contribution Rate

This is to acknowledge the new employer contribution rate effective July 1, 2008 through June 30, 2010.

We elect to pay the rate of 9.77\%, recommended by the actuary.

<table>
<thead>
<tr>
<th>Department Code</th>
<th>Department Code</th>
<th>Department Code</th>
<th>Department Code</th>
<th>Department Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>80863</td>
<td>80860</td>
<td>80861</td>
<td>80862</td>
<td>80864</td>
</tr>
<tr>
<td>80865</td>
<td>80866</td>
<td>87760</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

NOTE: The department codes listed in this form and on the actuarial balance sheet are codes for departments within your local government. It is your responsibility to notify these departments of the new rates.

Please return to: Brett Smith
Tennessee Consolidated Retirement System
10th floor Andrew Jackson Building
Nashville, Tennessee 37243-0230

TR-4170
## Actuarial Balance Sheet

### Assets

Present Assets at Market Value:
- Employee Assets: $10,868,808
- Employer Assets: 32,142,833

Present Value of Prospective Contributions Payable by:
- Employees: 9,468,284
- Employer:
  - Normal: 14,544,451
  - Supplemental Liability: 2,716,112

**Total**: $69,740,488

### Liabilities

Present Value of:
- Basic Benefits Payable to:
  - Retired Employees: $10,097,927
  - Active Employees: 40,624,051
  - Inactive Employees: 3,015,100

Cost of Living Benefits Payable to:
- Retired Employees: 4,832,348
- Active Employees: 10,476,224
- Inactive Employees: 694,839

**Total**: $69,740,488

### Membership

<table>
<thead>
<tr>
<th></th>
<th>Active</th>
<th>Inactive</th>
<th>Retired</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number</td>
<td>892</td>
<td>639</td>
<td>277</td>
</tr>
<tr>
<td>Annual Salary</td>
<td>$21,066,054</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Recommended Employer Contribution Rates

- Normal: 7.97%
- Supplemental Liability Amortization*: 1.61%
- Cost of Administration: 0.19%
- **Total**: 9.77%

* Based on 12-Year Amortization of Supplemental Liability

### Note

The present value of vested benefits computed in accordance with Opinion #8 of the Accounting Principles Board is $40,177,621. The present value of accrued benefits, whether or not vested, is $42,077,745.
The Chairman asked for questions on the motion. There were none.

The Chairman asked the Commissioners to vote on the motion to approve the new employer contribution rate for Tennessee Consolidated Retirement System at 9.77% and the Commissioners voted as follows:

FOR

David Randolph  Joe Trobaugh
Larry Epps       Eris Bryant
Jim Martin       Sue Neal
Jerry Ford       Dale Moss
Scott McCanless Greg Rector
Andy Honeycutt   Kevin Maynard
Marson McCormick Gene Mullins
Johnnie Wheeler  Jere Mason
Anna Ruth Burroughs Bill Walker
Reggie Shanks    Mike Atwood
Joel Cowan       Ron Chaffin
Mike Medley

ABSENT- Bob Duncan

The Clerk announced that twenty-three (23) voted for and one (1) was absent.

The Chairman announced that the motion carried.

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL FOR THE SYCAMORE AND PARKVIEW FLOORING PROJECTS TO BE FUNDED FROM THE CAPITAL PROJECTS IN AN AMOUNT OF $273,667 AND FOR THE BALANCE TO COME FROM THE GENERAL PURPOSE SCHOOL FUND.

Commissioner Johnnie Wheeler moved and Commissioner Kevin Maynard seconded to approve that the Sycamore and Parkview flooring projects to be funded from the capital projects in an amount of $273,667 and for the balance to come from the General Purpose School Fund.

(SEE ATTACHED)
Putnam County Budget Amendment/Transfer Authorization Form

Department: CAPITAL PROJECTS FUND - AS PER FISCAL REVIEW

Date: April 16, 2008

<table>
<thead>
<tr>
<th>Fund #</th>
<th>Account #</th>
<th>Account Description</th>
<th>Current Approved Amount</th>
<th>Decrease</th>
<th>Increase</th>
<th>Amount Requested</th>
<th>Amount Expended (Received) YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>171</td>
<td>91300-707-001</td>
<td>Education Building Improvements</td>
<td>0</td>
<td></td>
<td>273,667</td>
<td>273,667</td>
<td>0</td>
</tr>
<tr>
<td>171</td>
<td>#39000</td>
<td>Fund Balance</td>
<td>273,667</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Explanation: Fiscal Review Recommendation for flooring projects for Sycamore and Parkview Elementary Schools

Requested By: Supervisor

Recommended for Approval: Official/Department Head

Action by Fiscal Review Committee
Recommended Yes
Not Recommended
Date 4-14-08

Action by County Commission
Approved
Not Approved
Date

35
R. Aaran Miller

Sincerely,

Contractor Agreement and Send a draft copy to both parties to review.

I have attached to this letter the bid tabulation form and the bid submittal

R. Aaran Miller

Dear Dr. Arthur,

Subject: Bid Results / Recommendation

I have received the bids received Thursday, April 3, 2008. For the above referenced

Department of Elementary School - Flooring Replacement

Dr. Kathleen Allain

Bid Recommendation

Cookville, TN 37045
1400 E. Spring Street
Pulman County Schools

Pulman County Schools
License Roster Search

**License Details**

<table>
<thead>
<tr>
<th>Profession Code</th>
<th>Licensee Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>1801</td>
<td>Contractor</td>
</tr>
<tr>
<td>35991</td>
<td>Licensed</td>
</tr>
</tbody>
</table>

**Contact Information**

- **Company:** FIRST RESPONSE, INC.
- **Address:** 1411 S. DICKERSON RD.
- **City:** GOODLETTSVILLE
- **State:** TN
- **Zip Code:** 37072
- **Original Date:** 5/18/1995 12:00:00 AM
- **Expiration Date:** 5/31/2009 12:00:00 AM

---

**Contractor's Class & Limit**

<table>
<thead>
<tr>
<th>License# or File#</th>
<th>Classification1</th>
<th>Classification2</th>
<th>Classification3</th>
<th>Monetary Limit</th>
</tr>
</thead>
<tbody>
<tr>
<td>35991</td>
<td>S-UST, HC, HRA, MU-2,3, &amp; C.D.</td>
<td>S-ENVIRONMENTAL &amp; EMERGENCY RESPONSE</td>
<td></td>
<td>UNLIMITED</td>
</tr>
</tbody>
</table>
### Flooring Replacement for Sycamore Elementary School

**cdp_08-001.2**

- **Designer:** R. Aaron Miller
  - Represented by: Cockrill Design & Planning
- **Owner:** Debi Gernt
  - Represented by: Putnam County Schools
- **Bid Opening Conducted by:** Debi Gernt
  - Represented by: Putnam County Schools

**Notice of Bid Extension:**

- Pursuant to the Invitations to Bid extended for

**Flooring Replacement for Sycamore Elementary School**

- Bids and bid Modifications must have been received here by...

**Thursday, April 3, 2008 at 10:00am (cst)**

I, thus declare the bidding closed and will now proceed to open and read the bids and modifications which have been received.

<table>
<thead>
<tr>
<th>D</th>
<th>A</th>
<th>S</th>
<th>Total</th>
<th>Base Bid</th>
<th>Alternate #1</th>
<th>Unit Price #1</th>
<th>Unit Price #2</th>
<th>Unit Price #3</th>
<th>Unit Price #4</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>$357,000.00</td>
<td>$267,000.00</td>
<td>$90,000.00</td>
<td>$1.25</td>
<td>$0.50</td>
<td>$6.00</td>
<td>$15.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$179,154.00</td>
<td>$107,264.00</td>
<td>$71,900.00</td>
<td>$1.90</td>
<td>$0.60</td>
<td>$3.50</td>
<td>$13.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$163,772.00</td>
<td>$92,234.00</td>
<td>$71,538.00</td>
<td>$1.24</td>
<td>$1.50</td>
<td>$2.50</td>
<td>$18.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$172,800.00</td>
<td>$110,800.00</td>
<td>$62,000.00</td>
<td>$1.50</td>
<td>$2.50</td>
<td>$10.00</td>
<td>$15.00</td>
</tr>
</tbody>
</table>

**Subcontractors**

- **Plumb.:** none required
- **Mech.:** none required
- **Elect.:** none required
- **Plumb.:** none required
- **Mech.:** none required
- **Elect.:** none required
- **Plumb.:** none required
- **Mech.:** none required
- **Elect.:** none required
- **Plumb.:** none required
- **Mech.:** none required
- **Elect.:** none required
- **Plumb.:** none required
- **Mech.:** none required
- **Elect.:** none required
bid recommendation

Dr. Kathleen Airhart
Putnam County Schools
1400 E. Spring Street
Cookeville, TN 38506

Subject
Park View Elementary School – Flooring Replacement
Bid Results / Recommendation

Dear Dr. Airhart,

I have reviewed the Bids received Thursday, April 3, 2008 for the above referenced project and find everything to be accurate and correct for Harrison Industrial Contractors. I confirmed that their license is current and active with an expiration date of 01/31/09. I have not received any communication from Harrison Industrial Contractors to withdraw their Bid, therefore it is our recommendation to proceed with awarding the contract to Harrison Industrial Contractors for the Base Bid of $81,000.00 and Alternate #1 of $36,000.00 (if selected) for a total bid of $117,000.00, which includes a 5% Contingency Allowance.

I have attached to this letter the bid tabulation form and the license verification information from the State of Tennessee. We will begin to generate the Owner / Contractor Agreement and send a draft copy for both parties to review.

Sincerely,

[Signature]

R. Aaron Miller

Cockrill Design & Planning
220 W Jackson Ave Knoxville, TN 37902 | V 865.633.9058 | F 865.633.9059 | w cockrilldp.com
### License Roster Search

<table>
<thead>
<tr>
<th>License# or File#</th>
<th>Classification 1</th>
<th>Classification 2</th>
<th>Classification 3</th>
<th>Monetary Limit</th>
</tr>
</thead>
<tbody>
<tr>
<td>46721</td>
<td>S-A.C.D. BC-2,3,4,11 &amp; 31</td>
<td></td>
<td></td>
<td>$1,000,000.00</td>
</tr>
</tbody>
</table>

### Licensee Details

- **Licensee ID**: 1891
- **Profession Name**: Contractor
- **License #:** 46721
- **License Activity Description**: Licensed
- **Licensee Details**: HARRISON INDUSTRIAL CONTRACTORS, INC.
  - **Address**: PO BOX 1065
  - **City**: LEWISBURG
  - **State**: TN
  - **Zip Code**: 37091
  - **Original Date**: 1/31/2001 12:00:00 AM
  - **Expiration Date**: 1/31/2009 12:00:00 AM
Pursuant to the Invitations to Bid extended for
Flooring Replacement for Park View Elementary School
cdp_08-001.1

<table>
<thead>
<tr>
<th>Representative</th>
<th>Designer</th>
<th>Represented by:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>R. Aaron Miller</td>
<td>Cockrill Design &amp; Planning</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Owner</th>
<th>Represented by:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Debi Gernt</td>
<td>Putnam County Schools</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Bid Opening</th>
<th>Conducted by:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Debi Gernt</td>
<td>Putnam County Schools</td>
</tr>
</tbody>
</table>

Bids and bid Modifications must have been received here by...

Thursday, April 3, 2008 at 10:00am (cst)

I, thus declare the bidding closed and will now proceed to open and read the bids and modifications which have been received.

<table>
<thead>
<tr>
<th>D</th>
<th>A</th>
<th>S</th>
<th>Total</th>
<th>Base Bid</th>
<th>Alternate #1</th>
<th>Unit Price #1</th>
<th>Unit Price #2</th>
<th>Unit Price #3</th>
<th>Unit Price #4</th>
<th>Subcontractors</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>$253,250.00</td>
<td>$213,250.00</td>
<td>$40,00.00</td>
<td>$1.25</td>
<td>$.50</td>
<td>$6.00</td>
<td>$15.00</td>
<td>Plumb. none required</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$137,663.00</td>
<td>$102,663.00</td>
<td>$35,000.00</td>
<td>$1.90</td>
<td>$.60</td>
<td>$3.50</td>
<td>$13.00</td>
<td>Plumb. none required</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$137,016.00</td>
<td>$100,886.00</td>
<td>$36,130.00</td>
<td>$1.24</td>
<td>$1.50</td>
<td>$2.90</td>
<td>$18.00</td>
<td>Plumb. none required</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$117,000.00</td>
<td>$81,000.00</td>
<td>$36,000.00</td>
<td>$1.50</td>
<td>$2.50</td>
<td>$10.00</td>
<td>$15.00</td>
<td>Plumb. none required</td>
</tr>
</tbody>
</table>
The Chairman asked for questions on the motion. The Commissioners discussed the motion.

The Chairman asked the Commissioners to vote on the motion to approve that the Sycamore and Parkview flooring projects to be funded from the capital projects in an amount of $273,667 and for the balance to come from the General Purpose School Fund and the Commissioners voted as follows:

FOR

David Randolph    Joe Trobaugh
Larry Epps        Eris Bryant
Jim Martin        Sue Neal
Jerry Ford        Dale Moss
Scott McCanless   Greg Rector
Andy Honeycutt    Kevin Maynard
Marson McCormick  Gene Mullins
Johnnie Wheeler   Jere Mason
Anna Ruth Burroughs Bill Walker
Reggie Shanks     Mike Atwood
Joel Cowan        Ron Chaffin
Mike Medley

ABSENT- Bob Duncan

The Clerk announced that twenty-three (23) voted for and one (1) was absent.

The Chairman announced that the motion carried.

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE COUNTY GENERAL FUND IN AN AMOUNT OF $324,000.

Commissioner Johnnie Wheeler moved and Commissioner Mike Medley seconded to approve budget amendments to the County General Fund in an amount of $324,000.

(SEE ATTACHED)
TO: County Commission Members
FROM: Debby Francis, Manager of Accounts/Budgets
DATE: April 9, 2008
RE: County General Amendments/Transfers below

County General Fund-101
Expenditure Code Number

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Debit</th>
<th>Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>51910</td>
<td>Preservation of Records</td>
<td></td>
<td></td>
</tr>
<tr>
<td>499</td>
<td>Other Supplies</td>
<td></td>
<td>6,000</td>
</tr>
<tr>
<td>53100</td>
<td>Circuit Court Clerk</td>
<td></td>
<td></td>
</tr>
<tr>
<td>194</td>
<td>Jury &amp; Witness Fees</td>
<td>7,900</td>
<td></td>
</tr>
<tr>
<td>199</td>
<td>Other Per Diem &amp; Fees</td>
<td>7,100</td>
<td></td>
</tr>
<tr>
<td>435</td>
<td>Office Supplies</td>
<td></td>
<td>15,000</td>
</tr>
<tr>
<td>54210</td>
<td>Jail</td>
<td></td>
<td></td>
</tr>
<tr>
<td>309</td>
<td>Contracts with Gov't Agencies</td>
<td></td>
<td>150,000</td>
</tr>
<tr>
<td>54240</td>
<td>Juvenile Services</td>
<td></td>
<td></td>
</tr>
<tr>
<td>187</td>
<td>Overtime</td>
<td>3,000</td>
<td></td>
</tr>
<tr>
<td>307</td>
<td>Communications</td>
<td></td>
<td>3,000</td>
</tr>
</tbody>
</table>

County General Fund - 101
Revenue Code Number

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Debit</th>
<th>Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>#39000</td>
<td>Fund Balance</td>
<td>306,000</td>
<td></td>
</tr>
<tr>
<td>#48915</td>
<td>Contracted Prisoner Boarding</td>
<td></td>
<td>150,000</td>
</tr>
</tbody>
</table>

TOTALS       | $324,000                   | $324,000|

35
Putnam County Budget Amendment/Transfer Authorization Form

<table>
<thead>
<tr>
<th>Fund #</th>
<th>Account #</th>
<th>Account Description</th>
<th>Current Approved</th>
<th>Decrease</th>
<th>Increase</th>
<th>Amount Requested</th>
<th>Amount Expended (Received) YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>101</td>
<td>51910-499</td>
<td>Other Supplies</td>
<td>2,000</td>
<td></td>
<td>6,000</td>
<td>8,000</td>
<td>0</td>
</tr>
<tr>
<td>101</td>
<td>#39000</td>
<td>Fund Balance</td>
<td></td>
<td></td>
<td>6,000</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Explanation: Additional Equipment needed see attached

Requested By: ____________________________
Supervisor: ____________________________

Recommended for Approval:
Official/Department Head: ____________________________

Action by Fiscal Review Committee
Recommended: ____________________________
Not Recommended: ____________________________

Action by County Commission
Approved: ____________________________
Not Approved: ____________________________

Date: ____________________________

36
### Putnam County Budget Amendment/Line Item Transfer Authorization Form

**Department:** Circuit Court Clerk  
**Date:** March 12, 2008

<table>
<thead>
<tr>
<th>Item #</th>
<th>Fund #</th>
<th>Account #</th>
<th>Account Description</th>
<th>Current Approved Amount</th>
<th>Increase</th>
<th>Decrease</th>
<th>Requested Approval Amount</th>
<th>Amount Expended (Received) YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>194</td>
<td>53100</td>
<td></td>
<td>Jury &amp; Witness Fees</td>
<td>$30,000.00</td>
<td>-$7,900.00</td>
<td></td>
<td>$22,100.00</td>
<td>$18,497</td>
</tr>
<tr>
<td>199</td>
<td>53100</td>
<td></td>
<td>Other Per Diem &amp; Fees</td>
<td>$34,000.00</td>
<td>-$7,100.00</td>
<td></td>
<td>$26,900.00</td>
<td>$18,280</td>
</tr>
<tr>
<td>435</td>
<td>53100</td>
<td></td>
<td>Office Supplies</td>
<td>$30,000.00</td>
<td>$15,000.00</td>
<td></td>
<td>$45,000.00</td>
<td>$29,007</td>
</tr>
</tbody>
</table>

**Totals:**  
$94,000.00  
$15,000.00  
-$15,000.00  
$94,000.00

**Explanation:** to purchase office supplies, postage, and printing needed for the remainder of the fiscal year.

**Requested by:** Marcia Borys  
Supervisor

**Recommended for approval:** MB

**Official/Department Head**

**Action by Fiscal Review Committee:**  
Recommended for Approval  
No Recommendation

**Date:**

**Action by County Commission:**  
Approved  
Not Approved

**Date:**
<table>
<thead>
<tr>
<th>Fund #</th>
<th>Account #</th>
<th>Account Description</th>
<th>Current Approved Amount</th>
<th>Decrease</th>
<th>Increase</th>
<th>Amount Requested</th>
<th>Amount Expended (Received) YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>101</td>
<td>54210-309</td>
<td>Contracts with Gov't Agencies</td>
<td>0</td>
<td></td>
<td>150,000</td>
<td>150,000</td>
<td>0</td>
</tr>
<tr>
<td>101</td>
<td>#46915</td>
<td>Contracted Prisoner Board</td>
<td>800,000</td>
<td></td>
<td>150,000</td>
<td></td>
<td>650,000</td>
</tr>
<tr>
<td>101</td>
<td>#39000</td>
<td>Fund Balance</td>
<td>300,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Explanation: Cost to cover transporting prisoners to other counties

Requested by ______________________  Recommended for Approval: ______________________
Supervisor ______________________   Official/Department Head ______________________

Action by Fiscal Review Committee
Recommended
Not Recommended
Date ______________________

Action by County Commission
Approved
Not Approved
Date ______________________
<table>
<thead>
<tr>
<th>Fund #</th>
<th>Account #</th>
<th>Account Description</th>
<th>Current Approved Amount</th>
<th>Decrease</th>
<th>Increase</th>
<th>Amount Requested</th>
<th>Amount Expended (Received) YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>101</td>
<td>54240-187</td>
<td>Overtime</td>
<td>11,000</td>
<td>3,000</td>
<td>14,000</td>
<td>10,815</td>
<td></td>
</tr>
<tr>
<td>101</td>
<td>54240-307</td>
<td>Communication</td>
<td>9,500</td>
<td>3,000</td>
<td>6,500</td>
<td>2,644</td>
<td></td>
</tr>
</tbody>
</table>

Explanation: As per memo from Sheriff Andrews

Requested By: Supervisor

Recommended for Approval: Official/Department Head

Action by Fiscal Review Committee
Recommended
Not Recommended
Date

Action by County Commission
Approved
Not Approved
Date
April 7, 2008

Debby Francis  
Manager Of Accounts  
300 East Spring Street  
Cookeville, TN. 38501

Dear Debby:

Please make the following budget amendment.

$3,000 out of 54240-307 into 54240-187 (Overtime)

Sincerely,

David K. Andrews  
Sheriff
The Chairman asked for questions on the motion. There were none.

The Chairman asked the Commissioners to vote on the motion to approve budget amendments to the County General Fund in an amount of $324,000 and the Commissioners voted as follows:

<table>
<thead>
<tr>
<th>FOR</th>
<th>AGAINST</th>
</tr>
</thead>
<tbody>
<tr>
<td>David Randolph</td>
<td>Eris Bryant</td>
</tr>
<tr>
<td>Larry Epps</td>
<td>Sue Neal</td>
</tr>
<tr>
<td>Jim Martin</td>
<td>Dale Moss</td>
</tr>
<tr>
<td>Jerry Ford</td>
<td>Greg Rector</td>
</tr>
<tr>
<td>Scott McCanless</td>
<td>Kevin Maynard</td>
</tr>
<tr>
<td>Andy Honeycutt</td>
<td>Gene Mullins</td>
</tr>
<tr>
<td>Johnnie Wheeler</td>
<td>Jere Mason</td>
</tr>
<tr>
<td>Anna Ruth Burroughs</td>
<td>Bill Walker</td>
</tr>
<tr>
<td>Reggie Shanks</td>
<td>Mike Atwood</td>
</tr>
<tr>
<td>Mike Medley</td>
<td>Ron Chaffin</td>
</tr>
<tr>
<td>Joe Trobaugh</td>
<td>Marson McCormick</td>
</tr>
<tr>
<td></td>
<td>Joel Cowan</td>
</tr>
<tr>
<td>ABSENT</td>
<td></td>
</tr>
<tr>
<td>Bob Duncan</td>
<td></td>
</tr>
</tbody>
</table>

The Clerk announced that twenty-one (21) voted for, two (2) voted against, and one (1) was absent.

The Chairman announced that the motion carried.

**MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF THE MONITOR SERVICE AGREEMENT.**

Commissioner Gene Mullins moved and Mike Medley seconded to approve the Monitor Service Agreement.

(SEE ATTACHED)
MONITORING SERVICE AGREEMENT

This agreement ("Agreement") is made between PROGRESSIVE SENTENCING, INC. ("PSI"), a Tennessee corporation with its principal place of business at 418 East Broad Street, Cookeville, TN 38501, and PUTNAM COUNTY, TENNESSEE ("Agency") with its principal place of business at 300 East Spring Street, Cookeville, TN 38501. This Agreement outlines the responsibilities of each party relative to the operation of an Electronic Monitoring Program.

This Agreement by the stated parties is effective as ________________, 2008.

WHEREAS, Agency has determined that a present need exists for the products and services set forth in this Agreement; and

WHEREAS, Agency is authorized to enter into this Agreement by the laws and regulations to which Agency is subject; and

WHEREAS, Agency and PSI agree that the terms and conditions of this Agreement apply to the products and services to be provided hereunder; and

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties agree as follows:

1. DEFINITIONS

   1.1 Client: A person sentenced and subject to Agency’s electronic home detention monitoring program.

   1.2 Equipment: PSI uses equipment manufactured by B.I., Int. A Unit consists of a Transmitter ("Transmitter") and a receiver ("Receiver") and uses RF technology or Global Positioning Technology ("GPS").

   1.3 Active Unit: An Active Unit is defined as unit which is assigned to a Client and is being monitored by PSI (an "Active Unit"). An Active Unit Day is defined as any day, or any portion thereof, in which there is an Active Unit (an "Active Unit Day").

   1.4 Alert Condition: An occurrence requiring PSI to provide information to Agency, as further set forth in the attached Exhibit A.

   1.5 Authorized Personnel: Those persons selected by Agency who are authorized to enroll Clients and select or adjust notification options.

   1.6 Notification Options: Predefined parameters selected by Agency which instruct PSI on how to respond to and notify Agency of an Alert Condition.

C/2
2. SERVICES AND RESPONSIBILITIES OF PSI

2.1 Training

PSI will supply initial on-site training for Agency staff at no charge prior to the commencement of the monitoring program.

2.2 Monitoring Service

PSI will provide the following monitoring services to Agency for Agency’s operation of an electronic home detention monitoring program. The monitoring services provided hereunder are specifically designed to determine by electronic means the presence of a person at a specified location (typically that person’s place of residence). The Transmitter is worn on the Client’s ankle and the Receiver is located in the home. After downloading the times the Client is to be at home, the Transmitter and Receiver continually communicate with each other. If the Receiver does not locate the Transmitter at a time the Client is to be home, the Receiver calls the monitoring center, who in turn notifies the supervising officer. The GPS unit is a one piece unit with two-way voice communication. Restrictions are downloaded to unit and all violations are immediately reported.

2.2.1 Record Keeping

All records will be kept in accordance with proper business practices. PSI has an accounting and records department. All hard files containing participant information will be kept for a minimum of five years. PSI will maintain all pertinent records regarding the electronic monitoring program in Putnam County. In addition, a managing partner or supervisor of PSI will be readily available to the Court and County Officials. All electronic files are kept indefinitely. These files will contain a photograph of the Client, all personal information and call contact notes with the Client. PSI places a very high value on contact notes and requires all employees to enter all contacts with Clients.

2.2.2 PSI will maintain twenty-four hours, seven (7) days per week monitoring of Clients who are properly enrolled hereunder by Agency.

2.2.3 Supervision of Clients

All Clients under electronic monitoring will be supervised by a trained probation officer. As per the requirement, an officer will be available for all aspects of electronic monitoring including, home visits, court appearance, and office visits. At all times there will an officer within a twenty-five mile radius of Putnam County. There will be two officers available to supervise electronic monitoring cases. Based on the size of the program, staff will be added as needed to ensure the highest quality of service possible. All Clients will be monitored by the guidelines set forth by the Court.
2.2.4 PSI will provide notification of Alert Conditions to authorized and identified Agency staff to the conditions established by the Court. Alert notification will in accordance with Section 2.2.5 herein or as agreed upon in writing by Agency and PSI.

2.2.5 Notification Options

PSI's Notification Options are set forth below. Prior to the commencement of the services provided hereunder, Agency will select a default Notification Option for the enrollment of Clients (the "Agency Level Notification Option"). This selection will be made on a PSI Agency Level Notification Form. The Agency Level Notification Option may be changed by Agency's Authorized Personnel at any time with the submission of a new Agency Level Notification Form. Unless otherwise specified by Agency at enrollment, Clients will be assigned the selected Agency Level Notification Option. During the enrollment of a Client, or during the monitoring term of such Client, Agency's Authorized Personnel may select a Notification Option other than the previously selected Agency Level Notification Option. Such selection will be set forth on either the Client Enrollment or Client Change Form. Selections set forth on either the Client Enrollment or Client Change Form will take precedence over the Agency Level Notification Option.

Equipment status alerts will be reported via the Agency Level Notification Option. Agency will be notified according to the Agency Level Notification Form.

2.2.5.1 Option 1

On a 24 hour, 7 day per week basis, all curfew and Equipment status alerts in excess of thirty (30) minutes will be reported to Agency staff immediately upon the completion of a thirty (30) minute period from the occurrence of the Alert Condition or as soon as possible thereafter. All tampers and missed call messages will be reported to Agency staff within fifteen (15) minutes of the monitoring center's receipt of those messages or as soon as possible thereafter. All other messages will be reported to Agency the next day via facsimile transmission of the daily summary report. All exclusion zone violations will be addressed immediately.

2.2.5.2 Option 2

All tampers and missed call messages will be reported to Agency staff within fifteen (15) minutes of the monitoring center's receipt of those messages or as soon as possible thereafter. All other messages will be reported to Agency the next day via facsimile transmission of the daily summary report. Notification Option 2 applies seven (7) days per week, including weekends and holidays.

2.2.5.3 Option 3

All Alert Conditions will be reported to Agency the next day via facsimile transmission of the daily summary report.
Deviations from the Standard Notification Options may be made by submitting a revised Agency Level Notification Form signed by Authorized Personnel. Agreed upon deviations may subject the Agency to an increase in the Monitoring Service Charge.

3. REPORTING

As requested, a monthly report will be submitted to the Court, County Executive and Sheriff detailing the number of participants, original law violations, reason for electronic monitoring, number of violations and compliance rates for the programs. Reports will be generated using customized software developed by PSI for the purpose of tracking individuals on probation/electronic monitoring. This report will be presented in the format and on the date specified by the appropriate authority.

3.1 Customer Support

PSI will provide Agency with its best efforts to answer specific customer support requests as related to the Equipment, monitoring services, and overall operation of the program.

4. AGENCY'S OBLIGATION

4.1 To retain complete authority for Client selection and management;

4.2 To be responsible for all liaison work with the involved courts and/or agencies;

4.3 To provide PSI with an Agency Level Notification Form;

4.4 To identify Authorized Personnel;

4.5 To provide PSI required Client case and curfew information via the Client Enrollment Form and/or Client Change Form;

4.6 To identify and make available Agency staff and/or Equipment (fax, page) for the purpose of notification by PSI to Agency of alerts and Equipment status problems;

4.7 To perform or oversee orientation and installation of Equipment in compliance with PSI policy. PSI policy established a specifically correct method of Equipment installation. Orientation, in accordance with PSI policy, establishes Equipment use guidelines.

4.8 To establish an Alert Condition response policy and to respond to Alert Condition notifications in accordance with that policy.

5. COST OF SERVICES

5.1 Monitoring Service Charges
Every Active Unit is subject to daily charge, the "Monitoring Service Charge", as set forth in Exhibit B hereto. For every Active Day, Agency shall pay PSI an amount based upon the Monitoring Service Charge.

5.2. Net 30

PSI will invoice Agency on a monthly basis for all charges incurred during the month. Payments shall be made by Agency to PSI within thirty (30) days of receipt of PSI's invoice.

6. TERM, TERMINATION, RENEWAL

The term of this Agreement is for one (1) year (unless terminated as provided herein) from the effective date of this Agreement. This Agreement, its terms and conditions, and authorized amendments are renewed automatically for succeeding periods of one (1) year each on the anniversary of its original effective date unless otherwise terminated as provided herein.

This Agreement may be terminated for convenience by either party upon sixty (60) days prior written notification to the other party. Cessation of services and responsibilities defined in this Agreement may not take place less than sixty (60) days from the receipt of notification except in the event of neglect of responsibility by either party. No termination may take place without this notification procedure.

All notifications with respect to this Agreement shall be in writing and signed by a duly authorized representative of the party. Notification documents shall be sent by certified mail or delivered by messenger.

Upon proper notification neither party shall be obligated to the other in any way outside those responsibilities defined in this Agreement. Notwithstanding, upon completion of PSI services, Agency shall immediately return all property due to PSI.

7. LIMITATION OF LIABILITY

Putnam County will not be responsible for any stolen or damaged equipment or injuries as a result of the electronic monitoring.

8. INSURANCE

PSI shall maintain comprehensive general liability insurance, including acts, errors or omissions and contractual liability insurance, in an amount not less than $1,000,000. The Agency shall maintain general liability coverage in an amount equal to the Tennessee Governmental Tort Liability Act limits. Upon request, the parties hereto shall furnish to the other a certificate of insurance or other evidence that required insurance is in effect.
9. **FORCE MAJEURE**

PSI shall not be liable for any delay in the performance of any obligation due to Agency under this Agreement due to any cause beyond PSI's reasonable control, including, without limitation, acts of God, labor disputes, fire, natural phenomena or governmental restrictions.

10. **GENERAL**

Each party is obligated to protect the proprietary rights and trade secrets which must be revealed during the course of business. Such obligation shall be for the term of the Agreement and five (5) years thereafter. Protection shall be interpreted as against the use of such information in a way deemed detrimental to the other party. Publicly available information shall not be considered proprietary.

This Agreement is limited in its scope to its defined purpose. It is no way implies that either party has specific knowledge or bears responsibility for the business practices of the other party. All business practices and contract compliance outside the defined conditions of this Agreement and authorized amendments are the sole responsibility of each party.

Any provisions of this Agreement which is found to be prohibited by law shall be ineffective to the extent of such prohibition without invalidating the remainder of this Agreement. Preprinted terms and conditions of any purchase or other instrument issued by Agency in connection with this Agreement which are in addition to or inconsistent with the terms and conditions of this Agreement will not be binding on PSI and will not apply to this Agreement.

11. **GOVERNING LAW**

This Agreement shall be governed by and construed in accordance with the laws of the State of Tennessee. In the event that a dispute arises with respect to any of the provisions herein contained or any other matter affecting the relationship between the parties, the Chancery Court for Putnam County shall have exclusive jurisdiction over any disputes arising from this agreement and shall be tried without a jury. All attorneys' fees and associated expenses shall be awarded to the prevailing party.
12. ENTIRE AGREEMENT

The representations made in this Agreement constitute the entire agreement. No prior or contemporaneous negotiations, understanding, or agreements shall be valid unless in writing and signed by authorized representatives of each party.

IN WITNESS WHEREOF, the parties have executed this Agreement by their duly authorized representatives, effective as of the date first set forth above.

PROGRESSIVE SENTENCING, INC.                    PUTNAM COUNTY

By: ______________________________________      By: ______________________________________

Printed Name:_________________________________ Printed Name:___________________________

Printed Title:_______________________________    Printed Title:___________________________
EXHIBIT A

to the
MONITORING SERVICE AGREEMENT
between
PROGRESSIVE SENTENCING, INC. ("PSI")
and
PUTNAM COUNTY, TENNESSEE ("AGENCY")

ALERT/MESSAGE CONDITIONS

CURFEW ALERTS

Did Not Return: The Client did not return after the scheduled period started. This message is sent if the Transmitter in Range message is not received within fifteen minutes after the client is scheduled to be in the residence.

Did Not Leave: The Client did not leave the range of the FMD during a scheduled leave period. This message is only sent if the Transmitter Out of range is not received within fifteen minutes of the leave time. The message is only sent if a must leave schedule is in place.

Transmitter In Range: Occurs when the FMD receives a message from a matching transmitter when the Client comes into range of the FMD.

Transmitter Out Of Range: Occurs when the FMD has not received a signal from the transmitter for six minutes.

TAMPER ALERTS

Transmitter Open Strap: The Client has removed or attempted to remove the transmitter, or the transmitter was disassembled to replace the battery. If the Client tampered with the transmitter in range of the FMD, the tamper message will be called in immediately. If the transmitter is being operated in manual reset mode, and is tampered out of range of the FMD, the actual time of tamper is recorded and sent immediately when the Client comes in range. If the transmitter is being operated in manual reset mode, an officer must use the PSI Activator to reset the transmitter.

Transmitter Close Strap: The transmitter is restored from its previous tamper status. If the transmitter is being operated in automatic mode and automatically resets while out of range of the FMD, the time of restoration will be recorded and sent immediately upon coming in range.

Note: The transmitter must be properly affixed to the Client in order to receive this message. It is recommended that a physical inspection of the transmitter is conducted after receipt of this message.

EQUIPMENT STATUS ALERTS

Missed Call Late: The callback from the FMD has not been received within 45 minutes of the scheduled callback time.

Power Fail AC: Power to the FMD was interrupted. This message is sent eight seconds after the AC power interrupted either by a power outage or by the
power adapter being unplugged. When the power is interrupted, the FMD immediately switches to battery backup. The host computer then waits fifteen minutes to see if a restore message is called in from the FMD. If a restore message is not received within fifteen minutes, then the Power Fail message is sent and an alert is generated.

**Power Restore AC:** The power to the FMD has been restored.

**Power Fail Telephone:** The FMD detected that the telephone line plugged into the FMD has been disconnected for more than thirty seconds. This message could also be the result of insufficient volatage.

**Unit Battery Low:** The internal FMD battery has approximately ten minutes of reserve power remaining. If this message is unable to be sent, the unit shuts down in ten minutes and all messages held in memory are lost.

**Manual Restart:** Indicates that the power switch has been keyed on. This message also is sent upon power restoration after complete depletion of the FMD's back up battery.

**Transmitter Not Found:** The FMD has not received a signal from the transmitter within six minutes following the installation.

**Transmitter Mode Automatic:** The transmitter tamper reset mode is set for automatic. If the transmitter is restored following a tamper, the transmitter will automatically reset seventeen minutes after proper installation.

**Transmitter Mode Manual:** The transmitter tamper reset mode is set for manual. In the manual mode, a tampered transmitter can only be reset by the PSI Activator.

**Transmitter Error Battery Low:** The transmitter battery is low and must be replaced within five days.

**Transmitter Restore Battery:** The transmitter battery is now installed. This message is received when the FMD is first installed in the Client's residence (if the battery is transmitting).

**Location Verify Expire:** The host computer was unsuccessful in its attempts to call the FMD for a location verification.

**Log Overflow Fault:** The FMD holds up to 64 messages in memory. The Log Overflow Fault message indicates that the memory is full and is stored in the event that a long duration problem has occurred such as a telephone line disconnection. Once the Log Overflow Fault message (64th messages) is recorded, all messages received thereafter are saved in order of priority.

Example: Transmitter Open Strap.

**Exclusion Zone Violation:** Occurs when the offender violates a specific, predetermined area that the offender is prohibited from entering.

---

**COMMUNICATION MESSAGES**

**Carrier Not Detected:** The FMD did not receive a carrier tone from the host computer's modem and the messages were not transmitted.

**Host No Answer:** The FMD attempted to call the host computer, but received no answer.

**Line Tied Up Level 1:** The FMD attempted to call the host computer, but the line was in use. This message recorded on the first series of attempts to call the host computer once connection has been made.

**Line Tied Up Level 2:** Same as Line Tied Up Level 1 except this message is recorded on the second series of attempts to call the host computer once connection has been made.
Line Tied Up Level 3: Same as Line Tied Up Level 1 except this message is recorded on the third series of attempts to call the host computer once connection has been made.

Link Lost Error: The FMD’s communication with the host computer was interrupted and the information did not transfer. This message is usually caused by interference on the telephone line.

No Ring Detected: The FMD attempts to call the host, but does not detect a carrier tone.
EXHIBIT B

to the
MONITORING SERVICE AGREEMENT
between
PROGRESSIVE SENTENCING, INC. ("PSI")
and
PUTNAM COUNTY, TENNESSEE ("AGENCY")

Pursuant to Section 6 of the Monitoring Service Agreement referenced above, the cost to Agency for the services rendered by PSI is as follows:

CHARGES:

Monitoring Service Charge:

RF Bracelet- $6.00 per day per participant. This will include all the equipment, staff and supplies. This will be the total amount billed to the Agency.

GPS- $9.00 per day per participant. This will include all the equipment, staff and supplies. This will be the total amount billed to the Agency.
The Chairman asked for questions on the motion. The Commissioners discussed the motion.

The Chairman asked the Commissioners to vote on the motion to approve the Monitor Service Agreement and the Commissioners voted as follows:

FOR

David Randolph
Larry Epps
Jim Martin
Jerry Ford
Scott McCanless
Andy Honeycutt
Marson McCormick
Johnnie Wheeler
Anna Ruth Burroughs
Reggie Shanks
Joel Cowan

ABSTAIN

Mike Medley
Joe Trobaugh
Eris Bryant
Sue Neal
Dale Moss
Greg Rector
Kevin Maynard
Gene Mullins
Jere Mason
Mike Atwood

Bill Walker

The Clerk announced that twenty-two (22) voted for, one (1) abstained, and one (1) was absent.

The Chairman announced that the motion carried.

NOMINATING COMMITTEE


Commissioner Greg Rector moved and Commissioner Gene Mullins seconded to approve the appointment of Dr. Sullivan Smith as County Medical Examiner for a 2-year term to expire April 2010.

The Chairman asked for questions on the motion. There were none.

The Chairman asked the Commissioners for a voice vote on the appointment of Dr. Sullivan Smith as County Medical Examiner for a 2-year term to expire April 2010. The motion carried.
REPORT OF SPECIAL COMMITTEES

Commissioner Larry Epps gave a report from the Rules Committee.

Commissioner Gene Mullins gave a report from the Land and Facilities Committee.

The Employee of the Month Award was given to John Bill Dyer, Director of the Putnam County Parks and Recreation.

The Citizen of the Month Award was given to Monika Bowman of Cookeville Regional Medical Center.

The Special Recognition Award was given to LaShay Davis, a junior at Upperman High School. She was elected Miss Double A Basketball for the State of Tennessee.

RESOLUTIONS

MOTION RE: ELECTION OF NOTARIES

Commissioner Jere Mason moved and Commissioner Reggie Shanks seconded to approve the election of notaries.

(SEE ATTACHED)
ELECTION OF NOTARIES

JAMIE L. ASHBURN
JUDY BATES
ANGIE D. BYERS
MELISSA M. CATHEY
MARIA COFFMAN
NICOLE R. FREEMAN
LISA G. FULLER
LINDA SUE GREEN
SANDRA S. HORNER
DON O. JOHNSON
SHIRLEY KIRBY
BRENDA M. OLIVER
STEPHEN T. PIERCE
WALTER C. PHILLIPS
LINDA G. SHANNON
JASON STANFORD
RACHEL W. STARNES
BARBARA STEWART
JULIE STOUDER
ROSEMARY RAY
NANCY M. RECTOR
BRENDA G. SPAIN
CHRISTY TOWER
BRENDA L. WARFEL
WILMA D. WHEELER
The Chairman asked for questions on the motion. There were none.

The Chairman asked the Commissioners to vote on the motion to approve the election of notaries and the Commissioners voted as follows:

FOR
Larry Epps
Jim Martin
Jerry Ford
Scott McCanless
Andy Honeycutt
Marson McCormick
Johnlie Wheeler
Anna Ruth Burroughs
Reggie Shanks
Joel Cowan
Mike Medley

Eris Bryant
Sue Neal
Dale Moss
Greg Rector
Kevin Maynard
Gene Mullins
Jere Mason
Bill Walker
Mike Atwood
Ron Chaffin

AGAINST- David Randolph

ABSTAIN- Joe Trobaugh

ABSENT- Bob Duncan

The Clerk announced that twenty-one (21) voted for, one (1) abstained, one (1) voted against, and one (1) was absent.

The Chairman announced that the motion carried.

OTHER NEW BUSINESS

ANNOUNCEMENTS AND STATEMENTS

MOTION RE: ADJOURN

Commissioner Jere Mason moved and Commissioner Joe Trobaugh seconded to adjourn.

The Chairman asked for questions on the motion. There were none.

The Chairman asked for a voice vote on the motion to adjourn. The motion carried.
PLANNING COMMITTEE
MINUTES
April 14, 2008
Prepared by Deborah Francis

Jim Martin Present Eris Bryant Present
Scott McCanless Present Dale Moss Present
Reggie Shanks Present Jere Mason Present
Marson McCormick Present Gene Mullins Present
Anna Ruth Burroughs Present Mike Atwood Present
Larry Epps Present Mike Medley Present

Item #1 Use of Agriculture Extension building
Motion: Recommends approval that the available space at the Agriculture Extension Building be used as a temporary Veterans Hall.
Made By: Mason VOICE VOTE APPROVED
Seconded: Epps

Item #2 List of surplus equipment
Motion: Recommends approval of lists of surplus equipment be sold at public auction. Lists were presented by the Sheriff, the Assessor and the Road Supervisor.
Made By: Mason VOICE VOTE APPROVED
Seconded: Epps

Item #3 Discussion about the move of Probate and Juvenile courts
Motion: Recommends approval that all equipment associated with Probate and Juvenile Courts be moved from the County Clerk's office to the Circuit Court Clerk's office.
Made By: Mason VOICE VOTE APPROVED
Seconded: Medley

Item #4 Any other business that needs to be reviewed by the Planning Committee
NONE

ADJOURNED
Listed below are items to be considered by the County's Planning Committee on Monday, April 14, 2008, at 6:00 PM in the County Commission Chambers at the Courthouse.

1. Discuss using space at the Agriculture Extension building for a temporary Veterans Hall.
   
   Kim Blaylock

2. Consider approval of list of surplus equipment to be sold at public auction. Lists presented by Sheriff David Andrews, Road Supervisor Red Lamb, and Assessor of Property Rhonda Chaffin.

3. Discuss the move of Probate and Juvenile Courts from the County Clerk's office to the Circuit Court Clerk's Office
   
   Kim Blaylock

4. Any other business that needs to be reviewed by the Planning Committee.
ROLL CALL

Bob Duncan  Present  |  Greg Rector  Present
Jerry Ford   Present  |  Kevin Maynard Present
David Randolph Present |  Bill Walker  Present
Johnnie Wheeler Present  |  Ron Chaffin  Present
Joe Trobaugh  Present  |  Sue Neal  Present
Andy Honeycutt Present

Item #1  Budget amendments to the General Purpose School Fund

Motion:  Recommends approval of budget amendments to the General Purpose School Fund as presented.

Made By:  Wheeler
Seconded:  Maynard

VOICE VOTE  APPROVED

Item #2  Vehicle Usage Committee Recommendations

The Chairman of this committee, Johnnie Wheeler, asked for an extension for 30 days. The Sheriff has not been able to meet with the committee.

Item #3  New Employer Contribution for TCRS

Motion:  Recommends approval of the new employer contribution rate for Tennessee Consolidated Retirement System at a rate of 9.77%.

Made By:  Maynard
Seconded:  Walker

VOICE VOTE  APPROVED

Item #4  Bid results for flooring projects for Sycamore and Parkview Schools

Bids came in more that what was in the Capital Projects Fund ($273,666.99).

Motion:  Recommends approval for the Sycamore and Parkview flooring projects to be funded from the Capital Projects Fund in an amount of $273,667 and for the rest to come from the General Purpose School Budget.

Made By:  Maynard
Seconded:  Rector

VOICE VOTE  APPROVED
Item #5  Consider budget amendments to the County General Fund.
The Sheriff came with a $300,000 amendment from fund balance to cover
the cost of paying counties to house our inmates.
Kim discussed with the Committee about using electronic monitoring
at a cost of $6 per day. Some inmates could qualify to be on house arrest.

Motion: Recommends approval of budget amendments to the County General Fund
in an amount of $324,000.

Made By: Maynard
Seconded: Chaffin

Item #6  Any other business
NONE

ADJOURNED
TO: Putnam County Board of Commissioners
FROM: Kim Blaylock, County Executive
DATE: April 9, 2008
RE: Fiscal Review Committee Agenda

Listed below are items to be considered by the County's Fiscal Review Committee on Monday, April 14, 2008, at 5:00 PM in the County Commission Chambers at the Courthouse.

1. Consider budget amendments to the General Purpose School Fund

2. Any recommendations from the Vehicle Usage Committee.

3. Discuss Tennessee Consolidated Retirement System New Employer Contribution Rate.

4. Discuss with the Board of Education bid results for the flooring projects for Sycamore and Parkview Schools.

5. Consider budget amendments to the County General Fund.

6. Any other business that needs to be reviewed by the Fiscal Review Committee.
TO:        Putnam County Board of Commissioners  
FROM:     Kim Blaylock, County Executive  
DATE:     April 9, 2008  
RE:       Nominating Committee Agenda  

Listed below are the items to be considered by the County Nominating Committee on Monday, April 14, 2008 at 5:30 PM in the Commission Chambers.

1. Consider appointment to the position of County Medical Examiner for a 2 year term to expire April 2010.  
   Current Medical Examiner Sullivan Smith MD

2. Consider appointments to the County Tax Equalization Board. These are 2 year terms to expire April 2010.  
   Current Members  
   Donald Bilbrey (East)  
   Perry Nash (South)  
   Steve Bartlett (North)  
   Morgan McHenry (West)  
   See letter from Assessor Rhonda Chaffin

3. Any other business that needs to be reviewed by the Nominating Committee.
Debby Francis

From: Gene Mullins [GMullins@tntech.edu]
Sent: Tuesday, April 15, 2008 08:08
To: Debby Francis
Cc: Greg Rector
Subject: Nominating Minutes 4/14/08

Debby,

1. County Medical Examiner
Mullins moved to reappoint Dr. Sullivan Smith as County Medical Examiner.
Atwood second.
Approved on voice vote.

2. County Tax Equalization Board
Atwood moved to defer until May meeting
Duncan second.
Approved on voice vote.

Gene Mullins
Dept. of Chemistry
Tennessee Technological University
Cookeville, TN 38505
931-372-3536

04/15/2008