MINUTES
OF
PUTNAM COUNTY COMMISSION
JULY 21, 2008

Prepared By:
Wayne Nabors
Putnam County Clerk
29 N Washington Avenue
Cookeville, TN 38501
931/526-7106
Regular Monthly Session
Monday, July 21, 2008 6:00PM

1. Call to Order - Sheriff David Andrews

2. Invocation  District 11

3. Pledge to the Flag of the United States of America  District 11

4. Roll Call - County Clerk Wayne Nabors

5. Approval of the Agenda

6. Approval of the Minutes of Previous Meeting

7. Unfinished Business and Action Thereon by the Board

A. Report of Standing Committees

1. Planning Committee

2. Fiscal Review Committee

3. Nominating Committee

B. Report of Special Committees

B. Other Unfinished Business

1. Planning Committee

   a. Recommends approval of the Putnam County Strategic Plan for 2008-2012.
b. Recommends approval of the exchange of properties between the City of Cookeville and the County to allow the City of Cookeville to have the small portion of property on the northwest corner of the Library parking lot in exchange for additional parking for the Library on the east side of the City's Dogwood Park property.

2. Fiscal Review Committee

   a. Recommends approval of a Resolution Rounding Property Tax Amounts to the Nearest Dollar.

   b. Recommends approval to establish a "Day Reporting Program" as proposed by PSI at the cost of $15 per day.

   c. Recommends approval to pay Cumberland County $2,865 for the initial year to let the Glade Creek Area residents dump their household garbage.

3. Nominating Committee

   a. Recommends that Scott McCanless and Kevin Maynard be reappointed to the Judicial Commissioner Interview Committee for another 1 year term to expire July 2009.

B. Report of Special Committees

C. Resolutions

D. Election of Notaries

E. Other New Business

7. Announcements and Statements

10. Adjourn
The Chairman asked for a voice vote on the motion to approve the agenda as amended for the July 21, 2008 meeting of the Putnam County Board of Commissioners. The motion carried.

MOTION RE: APPROVE MINUTES

Commissioner Jim Martin moved and Commissioner Kevin Maynard seconded to approve the amended minutes of the June 16, 2008 meeting of the Putnam County Board of Commissioners and the June 30, 2008 recess session.

The Chairman asked for a voice vote on the motion to approve the amended minutes of the June 16, 2008 meeting of the Putnam County Board of Commissioners and the June 30, 2008 recess session. The motion carried.

UNFINISHED BUSINESS AND ACTION THEREON BY THE BOARD

REPORT OF STANDING COMMITTEES

PLANNING COMMITTEE: No unfinished business.

FISCAL REVIEW COMMITTEE: No unfinished business.

NOMINATING COMMITTEE: No unfinished business.

REPORT OF SPECIAL COMMITTEES

OTHER UNFINISHED BUSINESS

PLANNING COMMITTEE

MOTION RE: PLANNING COMMITTEE RECOMMENDS APPROVAL OF THE PUTNAM COUNTY STRATEGIC PLAN FOR 2008-2012

Commissioner Gene Mullins moved and Commissioner Mike Atwood seconded to approve the strategic plan for 2008-2012.

(SEE ATTACHED)
Economic Development Division

Goal: To create and retain quality jobs for the citizens of the region through a targeted and comprehensive marketing plan and program via public/private regional partnerships.

Objective: To serve as the community/region "sales team" in recruiting new industry.

Suggested Tasks/Programs/Projects:

Site Development
- Highlands Business Park Master Plan assistance.
- Western Putnam County rail site option/preservation.
- Additional (regional) Site Development.
- Upper Cumberland Regional Airport Business Park assistance.
- Livingston/Overton County Industrial Park assistance.

Marketing
- Consultant direct marketing program (e-mail updates, good news mailings, familiarization tours, visits to offices, etc.).
- Key customers/partners marketing program (ECD, MTIDA, TVA, others – trade shows, recruiting trips, meetings).
- Orange Carpet Tour.

Advertising
- Tennessee Economic Development Guide.
- ECD sponsored, sanctioned trade publications.
- Prospect gifts (i.e. coffee mugs, coasters, golf balls, framed eagle print, etc.).
- Search Engine optimization for Chamber Web site.
- Business Tennessee advertising (April).

Existing Industry Committee

Objective: To create more jobs and payrolls through the establishment of a comprehensive retention and expansion program for existing industries in Putnam County and Highlands.

Suggested Tasks/Programs/Projects:
- E-synchronist Program – Continue to expand the program by completion of Putnam County surveys. Begin expansion into Sparta and White County under the direction of the Sparta-White County Chamber of Commerce. Conduct at least 40 new surveys.
Annual Recognition Program – Develop and implement a year round program highlighted by a special event (golf tournament).
Expand into region.

Joint Economic and Community Development Board (J.E.C.D.B)
Objective: In accordance with State law, and as a requirement for the annual Governor’s Three-Star Award, provide Putnam County’s economic development partners an opportunity for input and communication in the economic development process.

Suggested Tasks/Programs/Projects:
- Conduct quarterly meetings.
- Communicate information to the general public.
- Revise/amend the strategic plan.

Convention & Visitors Bureau
Objective: To increase the number of visitors to the community and region with emphasis on increasing hotel/motel occupancy rates.

Suggested Tasks/Programs/Projects:
- Continue implementation of the Randall Marketing Plan received early 2007.
- Continue relationship marketing with key tourism partners (example: TN Department of Tourist Development, Upper Cumberland Tourism Association and T.V.A).
- Complete a tourism-only Web site.
- Attraction/event expansion assistance/development. Increase visitors to region by assisting in this area (i.e. Rails with Trails Authority, Railroad Rendezvous Springfest, Upper Cumberland Air Show).

Highlands Visitor Center Task Force
Objective: To stimulate growth in the Highlands by increasing visitor volume, expenditures, and overnight stays through an interpretive center that showcases the region’s natural beauty, historic places of interest, cultural uniqueness, education and economic development.

Suggested Tasks/Programs/Projects:
- Complete feasibility study and implement Highlands Visitor Center Strategic Plan.
- Research and develop a long-term strategic plan that includes additional funding sources, permanent location options, expansion to include arts/music incubator, etc.
Highlands Manufacturing Association
Objective: To provide a forum and vehicle for area manufacturers to share information for the purpose of ensuring the expansion of the manufacturing base in the region.
Selected Accomplishments/Activities:
- Continue development of trade association group.
- Expand the association to include White and Overton County employers.
- Provide information and programs of interest to industry.

Retail Development Committee
Objective: To be a catalyst in developing a marketing program designed to increase retail sales in Putnam County at a higher rate than the state’s average.
Selected Accomplishments/Activities:
- Complete and begin implementation of the strategic report to be reviewed by Chamber board during.
- Package and distribute retail information for use by prospective retailers and developers. (as needed)
- Participate with TVA, ECD and other partners in trade shows, etc. to show support and create greater awareness of retail opportunities.
  - Attend International Council of shopping Center Shows
  - Attend other retail shows that are relevant to our market
- Develop programs to promote existing Chamber retail members in growing their respective businesses

Medical Development Committee
Toney Hudson, Chair
Objective: To create higher paying jobs and payrolls by working with the community and Highlands region in the growth and expansion of the medical sector of the economy.
Suggested Tasks/Programs/Projects:
- Develop a coalition with local and regional healthcare providers based on the previous inventory and needs analysis to address issues involving health care.
- Provide appropriate assistance in recruiting desired specialists and primary care providers to the region.
  - Support Cookeville Regional Medical Center in the recruitment of
primary care providers by attending and staffing booths at state medical society meetings.

- Encourage healthcare related education to support Cookeville Regional Medical Center and other healthcare providers and the community at large.
  - Plan and implement monthly programs to bring in doctors, nurses, and other healthcare personnel to address health related issues of interest to the community.
- Provide assistance and promote missing specialty areas (i.e. drug, alcohol and mental health treatment center(s) inpatient and outpatient).

Retirement Development Committee

Objective: To be a catalyst in attracting resourceful retirees to the county and region who will become net economic assets.

Suggested Tasks/Programs/Projects:

- Develop a marketing plan to aggressively recruit active retirees.
  - Utilize in-kind contributions to develop plan
- Develop and package information to recruit a developer for high quality retirement communities.
  - Identify developers of high quality retirement communities
- Continue participation with TN ECD as a pilot community in trade shows and recruiting missions to create more awareness of the region and its potential for retirement development.
- Attend two Live South Retiree Shows annually.
- Apply and attain the prestigious community “Seal of Approval” from American Association of Retirement Communities (AARC)
- Participate in state, regional and national retirement development associations, including the American Association of Retirement Communities.

Organizational Development Division

Bob Luna, Vice Chair

Goal: To continue to strengthen the organizational structure for greater service to the membership with emphasis upon membership recruitment, retention, benefits, and services.

Ambassadors Committee

Donna Harris, Chair

Objective: To serve as the Chamber’s volunteer public relations team and assist the Chamber in membership recruitment and retention.

Suggested Tasks/Programs/Projects:
- Develop a contact program with all members to enhance retention, networking, and Chamber involvement.
- Communicate Chamber membership benefits to non-Chamber members and facilitate new business for Chamber members by promoting their products and services to other members.
- Represent the Chamber at New Member Orientation, Business Before Hours, Business After Hours, Ribbon Cuttings/Ground Breakings, and various community events.

**Annual Meeting Committee**

*Bob Luna, Chair*

**Objective:** To provide the Chamber membership with the 2008 Annual Meeting (early 2009) that is recognized as the premier annual business event in the region.

**Suggested Tasks/Programs/Projects:**
- Plan and implement the meeting.
- Secure a well known speaker.
- Coordinate logistics, event pricing, ticket sales, etc.

**Objective:** To coordinate the fall and spring Small Business Expos.

**Suggested Tasks/Programs/Projects:**
- Plan and implement the March and September Expos’
- Seek to grow the public component of the event.

**Public Policy Division**

**Goal:** Business Advocacy—To be the business community’s watchdog/guardian of the region’s pro-business climate and advocate its positions at all levels of government.

**Governmental Affairs Committee**

*Carolyn Morrison, Chair*

**Objective:** To represent the interests of the business community at all levels of government.

**Suggested Tasks/Programs/Projects:**
- In cooperation with other regional Chambers, develop a 2009 regional Legislative Agenda for review and approval by the Chamber board of directors.
- Monitor and lobby for approval of the Legislative Agenda.
  - Meet with appropriate local and state officials
- Plan and sponsor a state legislative function for State Legislators
Continue to coordinate the Highlands Council of Governments to improve communication and coordination of the public sector in achieving regional economic development goals.
- Plan semi-annual meetings
- Plan and implement networking event at Upper Cumberland Regional Airport with partners to include local officials and state legislators

Community Development Division

Goal: Community Improvement—To be the Community Development architect and facilitator in a public/private partnership to enhance the quality of life for the citizens of the region.

Adopt-A-School Program

Objective: To improve the quality of public education through a process that links Putnam County employers with individual schools in the Putnam County School system.

Suggested Tasks/Programs/Projects:
- Expand the program by adding more adopters.
- Provide ongoing assistance to existing adopters.
- Plan and implement an annual educational and networking opportunity for all adopters and schools.

Christmas Parade

Objective: To provide the region with an annual Christmas Parade to kick off the holiday season.

Suggested Tasks/Programs/Projects:
- Plan and implement the annual event.
- Encourage more regional band participation
- Assist Algood and Monterey

Community Appearance/Image Committee

Objective: Facilitate improvement of our community and region’s aesthetic appearance and first visual impression by developing and implementing an improvement program with emphasis on major entranceways. (I-40, US Highway 111, and US Highway 70, Regional Airport, etc.)

Suggested Tasks/Programs/Projects:
- Develop a Gateway Welcome Signage program for visitors entering the Highlands region Phase I - U.S. Highway 111 N & S, I-40 E & W
- Oversee the implementation of a regional branding program to create greater awareness and a positive image of the area as a very special
and desirable place to live, work, play and visit. (Examples: water tower, public vehicles, public buildings, etc.)

- Encourage beautification programs for entranceways in Putnam County and respective communities.
  - Work with cities and counties in an effort to gain grant monies for entranceways beautification.
  - Offer any assistance needed to the City of Cookeville in completing Exits 287 & 288
  - Explore private funding for entranceways beautification

- Implement county-wide semi-annual clean-up days and other recognition programs designed to promote and create awareness of importance of aesthetics in economic development.
  - Working with the Clean Commission, respective cities and counties and volunteers to plan and implement a spring and fall countywide clean-up day in Putnam County.

- Work with the Tree Board to encourage the planting of Redbud trees with the goal of becoming a Redbud community and assist in promoting a Redbud Festival in the near future.

**Workforce Development/Education Committee**

**Objective:** To be an advocate for life long education and be catalyst for the region to provide an excellent 21st century workforce that meets and exceeds the requirements present and future employers.

**Suggested Tasks/Programs/Projects:**

- Promote “Lifetime Learning” as a core strategy of the 21st century workforce
  - Target three age groups – High School, higher education, adult education
- Plan and implement a regional Job Fair each year.
  - Partner with regional Chambers of Commerce, career centers, University, community colleges, and technical centers in the region.
- Integrate mentoring/tutoring/classroom instruction into the Leadership Putnam and Adopt-a-School programs
  - Assist high school age students with identifying potential areas of interest and basic requirements of successful careers
  - Partner with the Putnam County Board of Education to encourage and develop teaching in the classroom, grades 9-12, utilizing business people as teachers.
Utilize the Workforce Development Study results and develop plan to reduce the high school drop-out rate in the Highlands and Upper Cumberland region.

- Increase % of regional population with 2 or 4-year college degrees
- Promote technical or associate degrees for those who do not desire a 4-year university-style curriculum.
- Assist students with researching and obtaining scholarships and financial aid
- Promote college fairs at local high schools, including representation of business leaders
- Plan and implement educational, learning tours of local business and industry for high school students with a career focus in technical education.

Telecommunications Committee

Objective: To provide the region with a state-of-the-art telecommunications system that will be an asset for quality business recruitment and retention of 21st century jobs.

Suggested Tasks/Programs/Projects:

- Develop an overview of accomplishments and the direction that should be taken to provide affordable high speed internet to all businesses and residents.
- Continue to work with local/regional providers in attempt to upgrade services to businesses.
- Obtain charts, displays, and maps from providers to show areas of service with indication of where and when improvements will be made and publish information to business owners and residents in Putnam County.

Governor's Three-Star Committee

Objective: To provide appropriate support to local governments ensuring that Cookeville and Putnam County obtains recertification as a Tennessee Three-Star Community.

Suggested Tasks/Programs/Projects:
Provide appropriate documentation in accordance with the Governor's Three-Star Certification plan.

Transportation Committee
Objective: To seek to improve a comprehensive, intermodal transportation system as an economic development tool and asset for the region.

Suggested Tasks/Programs/Projects:
- Working with cities and county and state legislators, review and update road priority list:
  - New 5th Exit
  - 4-Lane South Jefferson to Highway 111
  - Gould Drive Extension
  - 4-Lane Highway 70 West
  - 4-Lane Highway 70 East
- Lobby TDOT for projects once sanctioned by the Board of Directors.
- Support the expansion of rail service to the east.
- Work with Airport Authority to improve and expand service capabilities as a key economic engine for the region.
- Provide appropriate assistance to Gainesboro/Jackson County in long range river port project.
- Continue to support local mass transit efforts.

Arts/Music Incubator
Chair TBD

Objective: To develop and implement a regional arts/music incubator as a quality of life benefit for local citizens, a work force attraction and retention tool for young knowledgeable workers, and a new tourist attraction for the Highlands.

Suggested Tasks/Programs/Projects:
- Conduct a feasibility study and make recommendations to the Board of Directors.
- Regional implementation once approved.
- Plan and implement an "Art on Display" exhibition for the fall each year to promote arts and crafts in the region.
The Chairman asked for discussion on the motion.

The Commissioners discussed the motion.

The Chairman asked for a voice vote on the motion to approve the Putnam County Strategic Plan for 2008-2012. The motion carried.

MOTION RE: PLANNING COMMITTEE RECOMMENDS APPROVAL OF THE EXCHANGE OF PROPERTIES BETWEEN THE CITY OF COOKEVILLE AND THE COUNTY TO ALLOW THE CITY OF COOKEVILLE TO HAVE THE SMALL PORTION OF PROPERTY ON THE NORTHWEST CORNER OF THE LIBRARY PARKING LOT IN EXCHANGE FOR ADDITIONAL PARKING FOR THE LIBRARY ON THE EAST SIDE OF THE CITY'S DOGWOOD PARK PROPERTY

Commissioner Gene Mullins moved and Commissioner Jere Mason seconded to approve the exchange of properties between the City of Cookeville, and the county to allow the City of Cookeville to have the small portion of property on the northwest corner of the library parking lot in exchange for additional parking for the library on the east side of the city's Dogwood Park property.

(SEE ATTACHED)
July 3, 2008

Ms. Kim Blaylock  
Putnam County Executive  
Putnam County Courthouse  
Cookeville, TN 38501

Dear Kim,

As you know, the City of Cookeville is expanding Dogwood Park. Part of the plan is to extend the amphitheater seating around the pavilion, and to accomplish this part of the project, the city needs a small portion of the northwest corner of the Library parking lot.

The Library Board has agreed to allow the city to encroach upon the parking lot in exchange for additional parking for the Library on the east side of the city's park property. The Library is also planning an expansion which is projected to encroach upon the city's history museum parking lot. The city has no problem with this arrangement, and I am asking the county to approve it.

A map is attached that reflects the exchanges for your review. If you have any questions, just give me a call.

Sincerely,

Jim Shipley  
City Manager
The Chairman asked for discussion on the motion.

There was no discussion.

The Chairman asked for a voice vote on the motion to approve the exchange of properties between the City of Cookeville and the county to allow the City of Cookeville to have the small portion of property on the northwest corner of the library parking lot in exchange for additional parking for the library on the east side of the city’s Dogwood Park property. The motion carried.

FISCAL REVIEW COMMITTEE

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF A RESOLUTION ROUNGING PROPERTY TAX AMOUNTS TO THE NEAREST DOLLAR

Commissioner Bob Duncan moved and Commissioner Joe Trobaugh seconded to approve a resolution rounding property tax amounts to the nearest dollar.

(SEE ATTACHED)
RESOLUTION
ROUNDING PROPERTY TAX AMOUNTS
TO THE NEAREST DOLLAR

WHEREAS, Tennessee Code Annotated, Section 67-5-102 (a) (1) authorizes counties to levy an ad valorem tax upon all property subject to such tax, and

WHEREAS, Tennessee Code Annotated, Section 67-5-102 (a) (2) directs that the amount of such tax shall be fixed by the county legislative body of each county, and

WHEREAS, the rounding of ad valorem property tax amounts to the nearest dollar would simplify and expedite the payment and collection of property taxes in the county,

NOW, THEREFORE BE IT RESOLVED by the Putnam County Board of Commissioners meeting in regular session this 21st day of July, 2008, directs that individual ad valorem property tax amounts be rounded to the nearest dollar. Such rounding shall be applied uniformly to all property tax bills in the county for real and personal property, and shall be accomplished by rounding amounts ending in $.01 to $.49 down to the nearest dollar, and amounts ending in $.50 to $.99 up to the nearest dollar. Such rounding shall apply only to the amount, and not to any interest or penalty added to delinquent taxes.

THIS RESOLUTION SHALL be effective for the 2008 tax year, the public welfare requiring it.

PASSED THIS 21st DAY OF JULY, 2008.

Wayne Nabors
County Clerk

Kim Blaylock
County Executive
The Chairman asked for discussion on the motion. There was no discussion.

The Chairman asked the Commissioners to vote on the motion to approve a resolution rounding property tax amounts to the nearest dollar and the Commissioners voted as follows:

FOR
David Randolph
Larry Epps
Bob Duncan
Jim Martin
Jerry Ford
Scott McCandless
Marson McCormick
Johnnie Wheeler
Anna Ruth Burroughs
Reggie Shanks
Joel Cowan
Mike Medley
Joe Trobaugh
Eris Bryant
Sue Neal
Dale Moss
Greg Rector
Kevin Maynard
Gene Mullins
Jere Mason
Bill Walker
Mike Atwood
Ron Chaffin

ABSENT
Andy Honeycutt

The Clerk announced that twenty-three (23) voted for, zero (0) voted against, and one (1) absent. The Chairman announced that the motion carried.

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL TO ESTABLISH A DAY REPORTING PROGRAM AS PROPOSED BY PSI AT THE COST OF $15 PER DAY

Commissioner Bob Duncan moved and Commissioner Sue Neal seconded to approve establishing a day reporting program as proposed by PSI at the cost of $15 per day.

(SEE ATTACHED)
DAY REPORTING CENTERS

Day Reporting Centers As A Sentencing Alternative

What are Day Reporting Centers?
Day reporting centers are a more recent correctional option that originated in Great Britain in the early 1970s. These centers require offenders who are on pretrial release, probation, or parole to appear at a specific location on a frequent and regular basis. Unlike community corrections centers, the day reporting centers are non-residential and offenders are required to report to the centers but return to their homes to sleep at night. There is extreme diversity in day reporting centers operating across the country in terms of type of offenders, types of services, number of clients served at a center, and length of time to be spent at the center. Typically while at the center, offenders are required to participate in services (treatment, employment search, etc.) or activities (urine test, meetings with parole agent, etc.) provided by the center or other community agencies. One study of several day reporting centers (Parent et al., 1995) revealed some common characteristics, however. Most day reporting centers were established by a local agency. The typical program operates five days (about 54 hours) per week and has a program duration of about five months. Day reporting centers frequently test offenders for drug use. On average, a day reporting center serves fewer than 100 offenders at any one time and employs one line-staff member for about every seven offenders. The centers emphasize both strict surveillance and high levels of treatment. Proponents of these centers boast that day reporting satisfies several justifications of punishment - incapacitation, retribution, and rehabilitation.

What does the research say about Day Reporting Centers?
While there have been some descriptive studies of day reporting programs, to date there have been no rigorous outcome evaluations examining the effectiveness of the programs in preventing crime. One recent study of a day reporting center in Ogden, Utah concluded that only 22 percent of offenders who were discharged from a day reporting program were reincarcerated after at least one year from discharge. While this study has come the closest to an outcome evaluation, conclusions are weakened by the fact that a control group of non-day reporting offenders was not used. Outcome research on day reporting centers is desperately needed given their recent popularity as an intermediate sanction.

Who has used Day Reporting Centers?
The first day reporting center was established in England in 1974. The first American center opened in 1986 in Hampden County, Massachusetts. By 1995, 114 centers were established in 22 states. The most notably established programs are in Harris County (Houston), Texas; Hartford, Connecticut; Maricopa County (Phoenix), Arizona; and Hampden County (Springfield), Massachusetts.

What are the costs and benefits of Day Reporting Centers?
No formal cost-benefit analysis has compared the costs of day reporting centers to the costs associated with incarceration. However, according to a 1995 survey of day reporting centers in the U.S. (Parent et al., 1995) the typical day reporting center costs approximately $20 per day, per offender and employs one line-staff member for approximately every seven offenders. While the average daily cost per offender varied widely between centers and the average daily cost is taken from a 7-year-old survey, it seems as if the costs associated with maintaining the physical plant of a day reporting center is less when compared to the cost of maintaining a facility that houses offenders overnight. There seems to be some surface evidence that day reporting centers are a relatively inexpensive intermediate sanction.

One potential benefit of day reporting centers is that they may free up scarce prison, jail, and probation/parole resources for use with offenders who pose more of a risk to public safety. Of course this benefit depends on the type of offenders that a day reporting program is targeting. A day reporting center could potentially serve a “net widening” function and target offenders who would not normally have been incarcerated in the first place. Another potential benefit of day reporting centers is the emphasis on both incapacitation and rehabilitation. Further research is needed to determine the cost-effectiveness of day reporting centers as a sentencing alternative.
SOURCES


Across the nation, the inmate population in county jails is growing to problematic levels. As a result, many counties are creating alternatives to incarceration, such as day reporting centers.

Nationally, jails now operate at 95 percent capacity, a dangerously high level according to experts like Ken Kerle, a Washington, D.C.-based criminal justice expert. When jails are full, inmate and staff safety is jeopardized, staffing costs rise and jails' facilities degrade prematurely. "When a jail population reaches 90 percent of the facility's capacity, day-to-day operations get tricky," Kerle says.

The most common strategy to prevent jail overcrowding is expanding jail facilities, but that can be expensive. In 2001, the Franklin County Jail in Chambersburg, Pa., was reaching its limit, and Warden John Wetzel and county commissioners considered expansion. The 194-bed jail went well beyond its rated capacity, surging to more than 400 inmates last year. "When we received construction cost estimates of $30,000 to $50,000 per bed, it tuned us into adding alternatives to detention," Wetzel says. Officials decided to open a community-based day reporting center that would allow the county to build a smaller, more affordable jail, saving the county $10 million, Wetzel says.

Day reporting centers are places to which offenders who are on pretrial release, probation or parole are required to appear regularly. Through treatment and training, the centers provide an intermediate sanction for, and reduce recidivism by, low-risk offenders. Most people referred to the centers have drug and alcohol problems and are closely monitored as part of a 90- to 180- day program with random drug screens and breathalyzers. The centers also offer classes in anger management, substance abuse, life skills, cognitive skills, and employment and educational training. The Washington-based Bureau of Justice Statistics estimates that 4,747 day reporting centers existed nationwide in 2005, although few are as intensive as Franklin County's program.

The Franklin County center, which opened in April, will manage up to 200 offenders when fully implemented. The jail inmate population has dropped to 286 inmates since the center opened, 100 less than last year.

In 2000, Sedgwick County, Kan., added almost 600 beds to its jail at a cost of $37.5 million. But, by 2005, the county again needed to expand the jail. Rather than simply add more beds, the county opened a day reporting center in Wichita, Kan., that will eventually see 350 offenders. Sedgwick County's day reporting center offers similar programs to Franklin County's, with intensive supervision, regular drug and alcohol screens and treatment and training to match the specific needs of offenders.

Sedgwick County also incorporated other jail-count reduction measures such as creating a mental health diversion program and mental health court; expanding pretrial services; and enhancing the sheriff's
STATE OF TENNESSEE

COUNTY OF PUTNAM

BE IT REMEMBERED: that on July 21, 2008 there was a regular meeting of the Putnam County Board of Commissioners.

There were present and presiding the Chairman Bill Walker and County Clerk Wayne Nabors.

The Chairman recognized Reverend Gordon Smith for the invocation.

The Chairman recognized Commissioner Jere Mason to lead the Pledge to the Flag of the United States of America.

The Chairman asked the Commissioners to signify their presence at the meeting and the following were present:

PRESENT

David Randolph  Joe Trobaugh
Larry Epps     Eris Bryant
Bob Duncan     Sue Neal
Jim Martin     Dale Moss
Jerry Ford     Greg Rector
Scott McCanless Kevin Maynard
Marson McCormick Gene Mullins
Johnnie Wheeler Jere Mason
Anna Ruth Burroughs Bill Walker
Reggie Shanks  Mike Atwood
Joel Cowan     Ron Chaffin
Mike Medley

ABSENT

Andy Honeycutt

The Clerk announced that twenty-three (23) were present and one (1) absent. Therefore, the Chairman declared a quorum.
MOTION RE: APPROVE AGENDA

Commissioner Johnnie Wheeler moved and Commissioner Anna Ruth Burroughs seconded to approve the agenda as amended for the July 21, 2008 meeting of the Putnam County Board of Commissioners.

(SEE ATTACHED)
inmate release process. "If we can get to the offender earlier and fix the root problem, we'll benefit in the long run," says Mark Masterson, director of the Sedgwick County Department of Corrections. "If we do not try something different, we can expect the same results."

*Patrick Hyde is a Boulder, Colo.-based freelance writer.*
Sample Itinerary for High-Risk Offenders

PHASE I:

- Offenders required to report in daily for a period of 30 days. Offenders also required wearing the GPS electronic monitoring unit.
- Offenders will be required to submit to urine tests on a daily basis for drug screening.
- Offenders will be required to participate in Alcohol and Drug Counseling Sessions, Life Skills/Vocational training, and Health Education Programs.
- Offenders will also be required to participate in community-based outreach programs, faith based programs, non-profit organizations, and in organizing projects of their own in order to serve the community.
- Offenders will have set curfews unless otherwise noted; job, school, etc.

PHASE II:

- Offenders required to report in three days a week for a period of 30 days. Offenders also required wearing the GPS electronic monitoring unit.
- Offenders will be required to attend aftercare programs. Offenders will still be required to seek GED and/or some other vocational training.
- Offenders will be required to submit to urine tests AT LEAST three times a week for drug testing.
- Offenders still required participating in and organizing community-based outreach programs as well as faith-based programs.
- Offenders will have set curfews unless otherwise noted; job, school, etc.

PHASE III:

- Offenders are required to report to Daily Reporting two days a week for a period of 30 days. Offenders are still required to wear the GPS unit.
- Offenders at this phase are required to be more involved with the community. They are required to either have full/part-time employment and/or be attending GED or some other vocational training.
- Offenders will be required to submit urine tests for drug screening AT LEAST twice a week.
- Offenders will still be required to be in their home at a certain time.
- At THE END of PHASE III, offenders will be presented with a certificate of completion from the Daily Reporting Center.
Putnam County Day Reporting Center Proposal

A Recommendation for Putnam County General Sessions Court
From
PSI Probation, LLC

July 8, 2008

Submitted to:
Honorable John Hudson and Honorable Nolan Goolsby

Prepared by:
Tim Cook, President
July 8, 2008

Honorable John Hudson
Honorable Nolan Goolsby
Putnam County General Sessions Court Judge
421 East Spring Street
Cookeville, TN 38501

Re: Implementation of Day Reporting Centers

Dear Judges:

The enclosed proposal is for the implementation of a Day Reporting Center (DRC) in Putnam County. We believe that our proposal offers Putnam County a very cost effective solution to jail overcrowding without compromising public safety. PSI Probation has an exceptional combination of experience and resources to ensure the success of a Day Reporting Center.

Putnam County has seen an increase in the number of offenders that are processed through the system. This is due to the growth of Putnam County, its location on I-40, and the role as “Hub of the Upper Cumberland.” As a consequence, the Putnam County Jail that was to provide adequate housing for many years is now over capacity. Putnam County is now spending a large sum of taxpayer dollars to house these offenders.

The offenders that are currently costing the taxpayers the most are minimum security offenders. It is well documented that most crimes are drug or alcohol related. The link between criminal activity and substance abuse has been well established. Among the top seven crimes leading to arrest in 2004, at least four were associated with substance abuse; 1,745,700 drug violations, 1,432,500 DUls, 613, 900 liquor violations, and 550,800 arrests for drunkenness (Kedia, p. 84). While these are national numbers, they are relative to the numbers in the Upper Cumberland. Statistics show that incarceration will not help an offender to overcome their addiction. Once released from custody they are likely to re-offend because the underlying problem(s) has not been addressed. The criminal justice system and the medical system are the two entities that bear the largest cost for substance abuse.

Instituting a day reporting center in Putnam County will not only provide immediate relief for the overcrowded jail but will also provide offenders greater supervision and treatment options, thereby reducing the recidivism rate. These goals can be met while at the same time maintaining public safety. The success of the DRC will be directly related
to the offenders that are served. Offenders that are convicted of crimes against persons, sell and/or manufacture of narcotics should be ineligible for participation in the program.

A variety of treatment programs, such as Anger Management, Consumer Responsibility, MRT, AA/NA, etc. will be offered to address underlying problems. In addition, special highly visible community service projects will be undertaken. Also offered will be electronic monitoring and/or alcohol monitoring, educational and mental health assessments, very frequent drug screening, and employment assistance. One of the main goals will be to keep the offenders employed so that costs, fines, and restitution can be paid. Offenders will attend the DRC and classes as determined by the Court and/or intake assessment.

The cost of implementing a DRC for Putnam County will be $15.00/day for each offender served. This rate will be based on the number of days the DRC is operating. Most centers operate either five or six days per week. This is the total cost to the county. By utilizing the DRC, Putnam County will have no initial capital expenditures and will not be responsible for offender medical bills. After researching several Day Reporting Centers, the average charge to the county or municipality ranges from $21.00-$27.00 per day. To help reduce the cost to Putnam County, the offender will be responsible for paying a portion of the costs. This cost will be equal to one hour’s wage. The $15.00 per day rate will also include electronic/GPS monitoring if used. PSI is able to offer this service at a lower than average rate because we have been serving Putnam County for many years and most of the structure is currently in place.

PSI will maintain all vital statistics and provide the Court and Putnam County Officials with quarterly information on the performance of the DRC. This information will include the number of offenders served, services rendered, court costs paid and recidivism rates.

In conclusion, a Day Reporting Center can significantly reduce Putnam County’s cost of housing minimum risk offenders, while providing needed services to reduce recidivism rates and maintain public safety. Please note that this a preliminary proposal and the actual classes or structure may change as needs arise. We are excited about the opportunity to continue to work with the Putnam County General Sessions Court to provide needed services. I am available at anytime to all Putnam County Officials. Please contact me at the office during regular business hours or anytime by calling 261-5478.

Sincerely,

Timothy R. Cook
President
**Purpose:**

A Day Reporting Center will enable Putnam County to ease jail overcrowding and provide treatment that addresses underlying causes of criminal behavior.

Day Reporting Centers can:
- Immediately reduce overcrowded jails
- No capital expenditures required by Putnam County
- Reduce costs of housing inmates in other jurisdictions
- Provide more space for serious offenders
- Lower recidivism rates through intensive treatment and supervision

**History**

Day Reporting Centers were started in the early 1970's in Great Britain. The first Day reporting Center in the United States opened in Massachusetts in 1986. DRC's contain both punitive and rehabilitative aspects. It has been the history of corrections in the United States to swing from a punitive philosophy to treatment philosophies. The pendulum swings between these two models every decade or so. In a February 1992 article written for the JARCA Journal, Ronald P. Corbett drew attention to the changing political philosophies of the past four decades and their impact on correctional programming:

> Corrections since the mid-century can be seen as having passed through two eras – a rehabilitation era during the 1950’s and 60’s, characterized by an unbridled faith in social work-type interventions with offenders; and later (1975-90), a punishment era, characterized by an emphasis on control and custody. Both models were found wanting: the first from a lack of empirical support for effectiveness of traditional forms of treatment, and the second from the prohibitive costs of the “bricks and mortar” approach for so little apparent long-term gain. In short, an exclusive focus on either goal proved fruitless (Corbett, 1992, p.26).

Day Reporting Centers vary in the programs offered and the offender population that is served. Both of these factors are dictated by the county’s particular needs. History shows that the most effective Day Reporting Centers are ones that have the majority approval of the community they serve. Acceptance of these programs comes from careful consideration of the offenders served. Thorough screening helps ensure the appropriate candidates are admitted into the program.

Day Reporting Centers are both punitive and treatment oriented. The punitive aspect requires the offender to report several times per week, complete a comprehensive itinerary, and submit to several drug screens weekly. They are also required to perform community service work. The main focus of most Day Reporting Centers is the treatment aspect. As early as 1994, studies reported savings as high as $7.46 for every dollar invested in substance abuse treatment. By 2001, Washington, D.C., Arizona,
California and Hawaii had all enacted legislation favoring treatment over incarceration for non-violent substance abusers, and the cost-effectiveness of the results have been astonishing. In Arizona, for example, diversion to drug treatment of 2,600 offenders saved taxpayers $2.36 million in the first year (Kedia, p. 88).

Eligibility:

It is recommended that the following individuals be allowed to participate in the Putnam County Day Reporting Center.

1. Non-violent offenders
2. First time offenders
3. Offenders with mandatory sentences for thefts, simple possession, capiases, etc.

No offender that is charged with crimes against persons or the sell and/or manufacture of narcotics should be eligible for Day Reporting Center participation. PSI will advise the Court if it is known that someone is not eligible. Working closely with the Court and the Putnam County Sheriff's Department, will help avoid placement of someone who is not eligible into the DRC. Once eligibility is established, offenders will be assessed and then put into one of three groups; high risk, medium risk, low risk. Offenders will report to the DRC based on their risk level. This risk level is not a level of risk to the community but the likelihood that the offender will relapse into substance abuse or receive new charges. Offenders will be assessed using the LSI-1 (Level of Service Inventory.) The tool takes several factors into consideration to assess the offender risk level. All assessments will be conducted by a licensed counselor.

Operations:

It is proposed that the Putnam County Day Reporting Center be staffed from 8a.m-5p.m. Monday thru Friday. Hours will be changed if necessary to accommodate offender’s schedules. In addition, an officer will be on call 24/7 for all county or court officials.

Reporting Schedules:

High Risk Offenders – 5 days per week
Medium Risk Offenders - 3 days per week
Low Risk Offenders- 1-3 days per week
Program Services:

The Putnam County Day Reporting Center will provide a structured supervision program for non-violent minimum risk offenders. In addition several in-house programs will be offered to participating offenders.

- Substance abuse assessments
- Mental health/I.Q. assessments
- Anger management classes
- Driver improvement program
- Moral Reconciliation Therapy
- AA/NA
- Computer class
- Rules of the Road
- Consumer Awareness
- Parenting class
- Faith Based Programs (participation is voluntary)
- Employment Assistance
- Budgeting
- Relapse prevention
- Thinking For Good

Additional offender services will be added as needs arise. Offenders will be placed in classes according to the intake assessments.

Assessment and Treatment Services:

PSI will be contracting with local mental health and treatment professionals to provide professional counseling services as deemed necessary. We are working with a counseling agency to develop a comprehensive test that will be administered to all DRC individuals. This assessment will include a substance abuse component, mental health component and educational level component. By understanding all of these factors, we are better able to develop treatment plans that will reduce recidivism rates.

Community Service:

PSI will continue to use established agencies for community service placements. In addition participants in the DRC will be involved in special community projects. These may include helping at Fall Fun Fest or other community events. PSI is also exploring the feasibility of a van purchase so that trash details can be conducted. These projects will be highly visible to the community.
Employment

One of the main goals of the Day Reporting Center is ensure that the offenders maintain gainful employment. This will enable offenders to pay costs, fines and restitution. Offenders not employed when assigned to the DRC will automatically be categorized into a high risk category.

Electronic Monitoring:

High risk offenders will be required to be monitored by electronic devices. PSI will utilize various devices to help maintain offender accountability. Some of the devices used are:

1. Traditional RF monitoring
2. GPS monitoring (active and passive)
3. Voice recognition
4. SCRAM (Secured Continuous Remote Alcohol Monitoring)

Drug Screening:

Data show that the more often offenders are drug screened; the less likely they are to use illegal substances. PSI currently uses a five panel test. All positive results are confirmed by a certified lab. All offenders at the DRC will be drug screened at least weekly.

Costs:

Day Reporting Centers operate at substantially less costs than incarceration facilities. By utilizing the DRC Putnam County will save in the following ways:

- No costs to house offenders in other counties
- No additional county employees needed
- No medical bills

Since PSI is currently serving Putnam County we are able to offer a DRC at the cost of $15.00 per day per offender. In order to operate at this price to the county, PSI will also assess a fee to the offender. This fee will be equal to one hour of the offender’s wage. PSI can start taking offenders into a DRC program with only a couple of weeks notice. Staff will be added to accommodate increasing clients of the DRC. PSI can service up to 175 offenders with our current plans.

We understand the Court will decide the participants of the DRC. Below we have provided a couple of scenarios of how the DRC could be used.
**Scenario #1:**

Misdemeanor Theft - Normally serves 5 days and probation.

Subject is instead ordered to serve 30 days in jail or complete a three day DRC program. Subject will be assessed and then be required to attend the Consumer Awareness Class and complete 8 hours of community service. The subject would then be on supervised probation to monitor court costs and other conditions.

**Scenario #2:**

Probation Violation – 90 day sentence.

Subject would be ordered to Day Reporting Center
Assessment completed
High risk offender
Reports daily for first 30 days
Attends classes according to needs
Must maintain employment
Receives rewards for meeting specified goals
Reports
Placed on electronic monitoring

**Summary:**

A PSI operated Day Reporting Center is a very cost effective way to reduce overcrowding issues, provide treatment options, maintain offender accountability without compromising public safety. Offering the DRC option to only minimum risk, well qualified offenders will help ensure the success of the Putnam County Day Reporting Center. Without addressing the underlying problems that is the cause of most criminal activity, Putnam County will have to continue to provide larger facilities to house offenders. While no program can completely rehabilitate all offenders, merely reducing the number will save Putnam County a large sum of money each year. While a Day Reporting Center may not remove the need for a larger jail facility, it will reduce Putnam County’s cost by diverting some offenders from incarceration.

It is our proposal that the Day Reporting Center be implemented for a one year period. During this period, PSI plans to collect a comprehensive set of data from the DRC. It is our goal to have the Criminal Justice Department at Tennessee Tech to analyze the data that is presented. This would give an independent analysis of the success of the Day Reporting Center. All successes or failures will be reported back to the Court. The first report would occur after six months of operation.
References

The Chairman asked for discussion on the motion. The Commissioners discussed the motion. The Chairman wants noted that he has a conflict in this matter.

The Chairman asked the Commissioners to vote on the motion to approve establishing a day reporting program as proposed by PSI at the cost of $15 per day. The Commissioners voted as follows:

FOR

David Randolph
Larry Epps
Bob Duncan
Jim Martin
Jerry Ford
Scott McCanless
Marson McCormick
Johnnie Wheeler
Anna Ruth Burroughs
Reggie Shanks
Joel Cowan
Mike Medley
Joe Trobaugh
Eris Bryant
Sue Neal
Dale Moss
Greg Rector
Kevin Maynard
Gene Mullins
Jere Mason
Mike Atwood
Ron Chaffin

ABSTAIN

Bill Walker

ABSENT

Andy Honeycutt

The Clerk announced that twenty-two (22) voted for, one (1) abstained, zero (0) against, and one (1) absent.

The Chairman announced that the motion carried.
MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS
APPROVAL TO PAY CUMBERLAND COUNTY $2,865 FOR THE INITIAL
YEAR TO LET THE GLADE CREEK AREA RESIDENTS DUMP THEIR
HOUSEHOLD GARBAGE

Commissioner Bob Duncan moved and Commissioner Jim Martin seconded to
approve paying Cumberland County $2,865 for the initial year to let the Glade
Creek area residents dump their household garbage.

(SEE ATTACHED)
May 9, 2008

Kim Blaylock, Putnam County Mayor
300 East Spring Street, Room 8
Cookeville, TN 38501

Dear Kim,

As you know, residents of Putnam County have approached Cumberland County regarding their desire to utilize Cumberland County Convenience Centers for their household solid waste disposal. You and I have discussed this issue within the context of their desire to be annexed into Cumberland County so that they can use these Cumberland County services.

A group of these Putnam County residents who reside in the Glade Creek area attended the Cumberland County Commission Environmental Committee meeting on Wednesday, May 7, 2008. Apparently, Putnam County Commissioner Marson McCormick and Cumberland County Commissioner Kenneth Carey had discussed a possible solution whereby Putnam County would provide funding to Cumberland County for a predetermined number of households to use the Cumberland County Convenience Centers.

The Committee determined that this would be the best solution to this issue. I have asked our Solid Waste Director to provide for a formula to determine that cost. This formula will include collection, hauling and disposal expenses per household. There would also be a cost associated with identification cards or automobile stickers or both for each household. While our efforts here are in regard to the citizens of the Glade Creek area, we have had similar concerns expressed by other Putnam County residents in the Cumberland Cove area.

We believe that the cost for these thirty-four households will be $2,865 for the initial year. Cumberland County looks forward to assisting you in finding a workable solution to this issue. Please contact me should you require additional information.

Sincerely,

Brock Hill
County Mayor

www.brockhill.org

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The Chairman asked for discussion on the motion.

The Commissioners discussed the motion.

The Chairman asked the Commissioners to vote on the motion recommending approval to pay Cumberland County $2,865 for the initial year to let the Glade Creek area residents dump their household garbage and the Commissioners voted as follows:

FOR

David Randolph
Larry Epps
Bob Duncan
Jim Martin
Jerry Ford
Scott McCanless
Johnnie Wheeler
Anna Ruth Burroughs
Joe Trobaugh
Eris Bryant
Sue Neal
Dale Moss
Greg Rector
Gene Mullins
Jere Mason
Bill Walker
Mike Atwood
Ron Chaffin

AGAINST

Marson McCormick
Reggie Shanks
Joel Cowan
Mike Medley

ABSTAIN

ABSENT

The Clerk announced that eighteen (18) voted for, four (4) against, one (1) abstained, and one (1) absent.

The Chairman announced that the motion carried.
NOMINATING COMMITTEE

MOTION RE: THE NOMINATING COMMITTEE RECOMMENDS THAT SCOTT MCCANLESS AND KEVIN MAYNARD BE REAPPOINTED TO THE JUDICIAL COMMISSIONER INTERVIEW COMMITTEE FOR ANOTHER 1 YEAR TERM TO EXPIRE JULY 2009

Commissioner Greg Rector moved and Commissioner Mike Atwood seconded to approve Scott McCanless and Kevin Maynard be reappointed to the Judicial Commissioner Interview Committee for another 1 year term to expire July 2009.

The Chairman asked for discussion on the motion. There was no discussion.

The Chairman asked for a voice vote on the motion recommending Scott McCanless and Kevin Maynard be reappointed to the Judicial Commissioner Interview Committee for another 1 year term to expire July 2009. The motion carried.

REPORT OF SPECIAL COMMITTEES

RESOLUTIONS

MOTION RE: ELECTION OF NOTARIES

Commissioner Jere Mason moved and Commissioner Jim Martin seconded to approve the Election of Notaries.

(SEE ATTACHED)
ELECTION OF NOTARIES

BETH ALLEN
GAIL ALLRED
DEBORAH ANDERSON
WILMA J. BROWN
HAROLD BURRIS
MICHELLE D. COE
WANDA K. COX
DEBORAH KAY COMBS
JODI DENNIS
JANET DYER
MARVIN E. DYER
WILMA L. ELDRIDGE
BILLIE J. GROSS
MITZI HILL
SHEILA G. HINES
ROGER L. HOLT
ANDREA KARRAS
BEN A. KILGROW
ANITA LEDBETTER
LORA M. LOOPER
MARY D. MCNEAL
SHEILA B. OAKLEY
KIMBERLY D. PALK
PATRICIA J. QUALLS
DONNA ROWAN
CLARA SHOCKLEY
CHARLIE TRISDALE
ESMERALDA V. TUCKER
SHANA VAN AALTEN
GAIL WATERS
JENNY L. WILSON
The Chairman asked for discussion on the motion. There was no discussion.

The Chairman asked for the Commissioners to vote on the motion to approve the Election of Notaries and the Commissioners voted as follows:

FOR                                    AGAINST

Larry Epps                            David Randolph
Bob Duncan                             
Jim Martin                             
Jerry Ford                             
Scott McCanless                        
Marson McCormick                       
Johnnie Wheeler                        
Anna Ruth Burroughs                     
Reggie Shanks                          
Joel Cowan                             
Mike Medley                            
Joe Trobaugh                           
Eris Bryant                            
Sue Neal                               
Dale Moss                              
Greg Rector                            
Kevin Maynard                          
Gene Mullins                           
Gene Mullins                           
Jere Mason                             
Bill Walker                            
Mike Atwood                            
Ron Chaffin                            

The Clerk announced that twenty-two (22) voted for, one (1) voted against, and one (1) absent.

The Chairman announced the motion carried.
OTHER NEW BUSINESS

ANNOUNCEMENTS AND STATEMENTS

Rick Russell with Barge, Waggoner, Sumner & Cannon, Inc. speaks to the Commission regarding the jail.

MOTION RE: ADJOURN

Commissioner Jere Mason moved and Commissioner Joe Trobaugh seconded the motion to adjourn the meeting.

The Chairman asked for a voice vote on the motion to adjourn. The motion carried.
FISCAL REVIEW COMMITTEE
MINUTES
July 14, 2008
Prepared by Deborah Francis

ROLL CALL

Bob Duncan Present Greg Rector Present
Jerry Ford Present Kevin Maynard Present
David Randolph Present Bill Walker Present
Johnnie Wheeler Absent Ron Chaffin Present
Joe Trobaugh Present Sue Neal Present
Andy Honeycutt Present Joel Cowen Present

Item #1 Rounding Property Tax Resolution

Motion: Recommends approval of a Resolution Rounding Property Tax Amounts to the Nearest Dollar.

Made By: Neal Made By: Trobaugh
Seconded: Ford Seconded: Randolph

VOICE VOTE APPROVED

Item #2 Hear report from the Vehicle Use Committee
Joel Cowan told the Committee that there were issues that were still not solved and that this Committee would report back in August.

NO MOTIONS WERE MADE

Item #3 Criminal Justice Committee
Kim told the Committee that CTAS had suggested that we form a "Criminal Justice Committee". They have already met and we will get the minutes to the meeting out to all Commissioners. Barge, Waggoner Sumner & Cannon reps will be at Full Commission if there are any questions about the meeting.

NO MOTIONS MADE

Item #4 Establishing a "Day Reporting Program"
This is another form of alternate sentencing that would be in addition to the electronic monitoring. This is where they would check in with the courts everyday at the cost of $15 per day.

Motion: Recommends approval to establish a "Day Reporting Program" as proposed by PSI at the cost of $15 per day.

Made By: Trobaugh Made By: Trobaugh
Seconded: Randolph Seconded: Randolph

VOICE VOTE APPROVED

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Item #5  Letter from Cumberland County Mayor in regards to the household waste disposal for the Glade Creek Area.

Motion: Recommends approval to pay Cumberland County $2,865 for the initial year to let the Glade Creek Area residents dump their household garbage.

Made By: Ford  
Seconded: Randolph

VOICE VOTE  APPROVED

Item #6  Any other business

NONE

ADJOURNED
FISCAL REVIEW AGENDA

TO: Putnam County Board of Commissioners

FROM: Kim Blaylock, County Executive

DATE: July 9, 2008

RE: Fiscal Review Committee Agenda

Listed below are items to be considered by the County's Fiscal Review Committee on Monday, July 14, 2008, at 5:00 PM in the County Commission Chambers at the Courthouse.

1. Consider a Resolution Rounding Property Tax Amounts to the Nearest Dollar.

2. Hear a report from the Vehicle Use Committee.

3. Discuss suggestions from the Criminal Justice Committee.

4. Discuss establishing a "Day Reporting Program"
   Kim Blaylock

5. Discuss letter from Cumberland County Mayor, Brock Hill concerning household waste disposal for the Glade Creek area.

6. Any other business that needs to be reviewed by the Fiscal Review Committee.
Item #1  Putnam County Strategic Plan for 2008-2012

Motion:  Recommends approval of the Putnam County Strategic Plan for 2008-2012.

Made By:  Mason
Seconded:  Epps

Item #2  Any other business that needs reviewing by Committee

Kim asked the Committee to consider the request from the City of Cookeville to encroach upon the parking lot that the Library is currently using in exchange for additional parking for the Library on the east side of the City's property. This would give the Library an additional eight parking spaces.

Motion:  Recommends approval the exchange of properties between the City of Cookeville and the County to allow the City of Cookeville to have the small portion of property on the northwest corner of the Library parking lot in exchange for additional parking for the Library on the east side of the City's Dogwood Park property.

Made By:  Mason
Seconded:  Epps

Kim asked the Committee to consider beginning the meeting for Planning at 5:30PM instead of 6:00 PM. No motions were made on this at this time

ADJOURNED
TO: Putnam County Board of Commissioners

FROM: Kim Blaylock, County Executive

DATE: July 9, 2008

RE: Planning Agenda

Listed below are items to be considered by the County's Planning Committee on Monday, July 14, 2008, at 6:00 PM in the County Commission Chambers at the Courthouse.

1. Consider approval of the Putnam County Strategic Plan for 2008-2012.

2. Any other business that needs to be reviewed by the Planning Committee.
TO: Putnam County Board of Commissioners

FROM: Kim Blaylock, County Executive

DATE: July 9, 2008

RE: Nominating Committee Agenda

Listed below are the items to be considered by the County Nominating Committee on Monday, July 14, 2008 at 5:30 PM in the Commission Chambers.

1. Consider appointments for the Judicial Commissioner Interview Committee. 
   Current members are Scott McCanless & Kevin Maynard
   1 year terms to expire July 2009

2. Any other business that needs to be reviewed by the Nominating Committee.