MINUTES
OF
PUTNAM COUNTY COMMISSION
MARCH 17, 2008

Prepared By:

Wayne Nabors
Putnam County Clerk
29 N Washington Avenue
Cookeville, TN 38501
931/526-7106
STATE OF TENNESSEE

COUNTY OF PUTNAM

BE IT REMEMBERED: that on March 17, 2008 a regular meeting of the Putnam County Board of Commissioners was held.

There were present and presiding the Chairman Bill Walker and County Clerk Wayne Nabors.

The Sheriff, David Andrews, called the meeting to order.

The Chairman recognized Commissioner Mike Medley for the invocation.

The Chairman recognized Commissioner Joe Trobaugh to lead the Pledge to the Flag of the United States of America.

The Chairman asked the Commissioners to signify their presence at the meeting and the following Commissioners were present:

PRESENT

David Randolph
Larry Epps
Bob Duncan
Jerry Ford
Scott McCanless
Andy Honeycutt
Marson McCormick
Johnnie Wheeler
Anna Ruth Burroughs
Reggie Shanks
Joel Cowan

Mike Medley
Joe Trobaugh
Eris Bryant
Sue Neal
Dale Moss
Greg Rector
Kevin Maynard
Gene Mullins
Jere Mason
Bill Walker
Mike Atwood
Ron Chaffin

ABSENT

Jim Martin

The Clerk announced that twenty-three (23) were present and one (1) was absent. Therefore, the Chairman declared a quorum.
MOTION RE: APPROVAL OF AGENDA

Commissioner Gene Mullins moved and Commissioner Jere Mason seconded to approve the agenda for the March 17, 2008 meeting of the Putnam County Board of Commissioners.

(SEE ATTACHED)
AGENDA

PUTNAM COUNTY
BOARD OF COMMISSIONERS

Monthly Awards will be presented at 5:45 PM

Regular Monthly Session
Monday, March 17, 2008, 6:00 PM

Presiding: Honorable Bill Walker
Commission Chairman

1. Call to Order - Sheriff David Andrews

2. Invocation  District 7

3. Pledge to the Flag of the United States of America  District 7

4. Roll Call - County Clerk Wayne Nabors

5. Approval of the Agenda

6. Approval of the Minutes of Previous Meeting

7. Unfinished Business and Action Thereon by the Board

A. Report of Standing Committees

1. Planning Committee

2. Fiscal Review Committee

3. Nominating Committee

B. Report of Special Committees

C. Other Unfinished Business

1. Planning Committee

a. Consider approval to purchase the O. J. Wright property.  
This comes WITHOUT RECOMMENDATION

b. Recommends approval that the speed limit for Penthouse Road be set at 30 MPH.
c. Recommends approval of a Resolution Transferring Jurisdiction of Juvenile Court and Probate Court from the County Clerk to the Circuit Court Clerk.

d. Recommends approval of the Fairground leasing contract, policy and Fees as presented.

e. Recommends approval to keep Glade Creek Community in Putnam County.

f. Recommends approval for a plaque to be made naming Monterey EMS Building for Bill Parrott.

g. Recommends that a resolution be sent to the State of Tennessee asking them to consider leaving the FSA office in Putnam County.

2. Fiscal Review Committee

a. Recommends approval of amendments to the General Purpose School Fund as presented.

b. Recommends approval of amendments to the Road Department Fund as presented.

c. Recommends approval of a Resolution to Establish Archives and Records Management Fee for document files in Various Putnam County Offices, and to name Glenn Jones as Archivist at a salary of $24,200 per year.

d. Recommends approval of amendments to the County General Fund in an amount of $9,900. This is less the $1,845 requested by the Election Commission.

e. Recommends there be no tax freeze for 2008 and that the Tax Freeze Sub Committee look at this issue again in April 2009.

3. Nominating Committee

a. Recommends the appointment of Mike Atwood to the Upper Cumberland Regional Airport Authority as the representative for Putnam County for a three year term to expire March 31, 2011.
b. Recommends the ratification of Kim Blaylock's appointments to the Regional Planning Commission as follows:

    Kay Detwiler to fill the unexpired term of Bill Bennett
term to expire September 2011
Phil Wilbourn to fill the unexpired term of Ronnie Lafever
term to expire September 2009

D. Report of Special Committees

E. Resolutions

F. Election of Notaries

G. Other New Business

10. Announcements and Statements

11. Adjourn
The Chairman asked for questions on the motion. There were none.

The Chairman asked for a voice vote on the motion to approve the agenda for the March 17, 2008 meeting of the Putnam County Board of Commissioners. The motion carried.

**MOTION RE: APPROVE MINUTES**

Commissioner Bob Duncan moved and Commissioner Johnnie Wheeler seconded to approve the minutes of the February 19, 2008 meeting of the Putnam County Board of Commissioners.

The Chairman asked for questions on the motion, There were none.

The Chairman asked for a voice vote on the motion to approve the minutes of the February 19, 2008 meeting of the Putnam County Board of Commissioners. The motion carried.

**UNFINISHED BUSINESS AND ACTION THEREON BY THE BOARD**

**REPORT OF STANDING COMMITTEES**

**PLANNING COMMITTEE:** No unfinished business.

**FISCAL REVIEW COMMITTEE:** No unfinished business.

**NOMINATING COMMITTEE:** No unfinished business.

**REPORT OF SPECIAL COMMITTEES**

**OTHER UNFINISHED BUSINESS**
PLANNING COMMITTEE

Consider approval to purchase the O.J. Wright property. This comes without recommendation.

MOTION RE: POSTPONE THE PURCHASE OF THE O.J. WRIGHT PROPERTY UNTIL THE MAY 2008 COUNTY COMMISSION MEETING

Commissioner Gene Mullins moved and Commissioner Mike Medley seconded to postpone the purchase of the O.J. Wright property until the May 2008 County Commission meeting.

(SEE ATTACHED)
Recommendation to Purchase the O. J. Wright Property

The Land & Facilities Subcommittee recommends to the Planning Committee that the county purchase the O. J. Wright property for $1.8 million, with $150,000 to be paid from the capital projects fund and $150,000 to be paid from county general at closing, and the balance to be paid over 10 years in annual payments of $150,000 plus accrued interest at an interest rate of 4%. This recommendation is subject to certain contractual changes recommended by the county attorney and his approval of said changes.

In making this recommendation, members of the Land & Facilities Subcommittee note the following facts:

- The parcel contains approximately 130 acres, making the cost $14,000 per acre.
  - School board recently purchased nearby property for approximately $20,600 per acre.
- Approximately 30 acres is in a 100 year flood plain. Not counting the flood plain land, the cost per acre would be $18,000.
  - Flood plain land can be used as farm land, parking areas, green space, or other uses that would not make any flooding worse downstream.
- County currently has no land for future county needs.
- Future needs include:
  1. Relocation of county functions from existing locations to make better use of existing lands not currently in "highest & best use."
  2. Emergency services sub-station south of I-40.
  3. Additional space for non-felony inmates.
- Mr. Wright retains life estate of 3 years in house & 3 acres.
- Purchase can be accomplished without tax increase.
- Land prices are probably only going to increase.
The Chairman asked for questions on the motion.

The Commissioners discussed the motion.

**MOTION RE: TABLE MOTION REGARDING THE O.J. WRIGHT PROPERTY INDEFINITELY**

Commissioner Johnnie Wheeler moved and Commissioner Jere Mason seconded to table the motion regarding the O.J. Wright property indefinitely.

The Commission discussed the motion to table.

Commissioner Johnnie Wheeler withdrew her motion.

The Chairman asked for a voice vote on the motion to postpone the purchase of the O.J. Wright property until the May 2008 County Commission meeting. The voice vote was undecided.

The Chairman asked the Commissioners to vote on the motion to purchase the O.J. Wright property until the May 2008 County Commission meeting and the Commissioners voted as follows:

**FOR**

Larry Epps  
Bob Duncan  
Scott McCanless  
Andy Honeycutt  
Sue Neal  
Greg Rector  
Gene Mullins  
Mike Atwood  
Ron Chaffin

**AGAINST**

David Randolph  
Jerry Ford  
Marson McCormick  
Johnnie Wheeler  
Anna Ruth Burroughs  
Reggie Shanks  
Joel Cowan  
Mike Medley  
Joe Trobaugh  
Dale Moss  
Jere Mason

**ABSENT**

Jim Martin

**ABSTAIN**

Kevin Maynard  
Bill Walker
The Clerk announced that nine (9) voted for, twelve (12) voted against, two (2) abstained, and one (1) was absent.

The Chairman announced that the motion failed.

**MOTION RE: TABLE INDEFINITELY THE PURCHASE OF THE O.J. WRIGHT PROPERTY**

Commissioner Johnnie Wheeler moved and Commissioner Mike Medley seconded to table indefinitely the purchase of the O.J. Wright property.

The Commission discussed the motion.

Commissioner Johnnie Wheeler withdrew her motion to table.

Jeff Jones, County Attorney, spoke to the Commission.

**MOTION RE: IF THE O.J. WRIGHT PROPERTY IS NOT PURCHASED BY PUTNAM COUNTY IT WILL NOT BE BROUGHT BACK BEFORE THE COMMISSION FOR FOUR YEARS**

Commissioner Mike Medley moved and Commissioner Jere Mason seconded to approve that if the O.J. Wright property is not purchased by Putnam County it will not be brought back before the Commission for four years.

The Commission discussed the motion.

Commissioner Mike Medley withdrew his motion.

The Chairman declared a recess for five minutes.

The Chairman called the meeting back in session to consider item 1a the purchase of the O.J. Wright property.

The Commission discussed the motion.
MOTION RE: NOT TO PURCHASE THE O.J. WRIGHT PROPERTY, SUSPEND THE PURCHASE OF THE PROPERTY INDEFINITELY AND THE BUILDING AND FACILITIES COMMITTEE TO SEARCH FOR MORE PROPERTY

Commissioner Jere Mason moved and Commissioner Joe Trobaugh seconded not to purchase the O.J. Wright property, suspend the purchase of the property indefinitely, and the Building and Facilities Committee to search for more property.

The Chairman asked for questions on the motion.

The Chairman asked the Commissioners to vote on the motion not to purchase the O.J. Wright property, suspend the purchase of the property indefinitely and the Building and Facilities Committee to search for more property and the Commissioners voted as follows:

FOR
David Randolph
Andy Honeycutt
Marson McCormick
Johnnie Wheeler
Anna Ruth Burroughs
Reggie Shanks
Joel Cowan
Mike Medley
Joe Trobaugh
Eris Bryant
Dale Moss
Jere Mason

AGAINST
Larry Epps
Bob Duncan
Jerry Ford
Scott McCanless
Sue Neal
Greg Rector
Gene Mullins
Mike Atwood
Ron Chaffin

ABSENT
Jim Martin

ABSTAIN
Kevin Maynard
Bill Walker

The Clerk announced that twelve (12) voted for, nine (9) voted against, two (2) abstained, and one (1) was absent.

The Chairman announced that the motion failed.
MOTION RE: THE PLANNING COMMITTEE RECOMMENDS APPROVAL THAT THE SPEED LIMIT FOR PENTHOUSE ROAD BE SET AT 30 MPH

Commissioner Gene Mullins moved and Commissioner Jere Mason seconded to approve that the speed limit for Penthouse Road be set at 30 mph

(SEE ATTACHED)
TO: CHAIRMAN OF THE SPEED LIMIT STUDY COMMITTEE  
PUTNAM COUNTY PLANNING COMMITTEE  
% COUNTY EXECUTIVE  

RE: REQUEST FOR SPEED LIMIT REVIEW  

DATE: 2-4-08  

We the undersigned resident(s) who are 18 years old or older of the  
____________ (Road)(Lane) of ________ (Road)(Lane) do hereby  
request the Speed Limit Committee review traffic conditions on our road between  
__________ (Road)(Lane) and ________ (Road)(Lane). We feel there is sufficient traffic congestion to warrant a speed limit reduction below 55 M.P.H. (For consideration, this petition must be signed by a majority of the residents 18 or older living on said road.)

<table>
<thead>
<tr>
<th>SIGNATURE</th>
<th>ADDRESS</th>
<th>TELEPHONE</th>
</tr>
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<tr>
<td></td>
<td>4193 Penthouse Rd</td>
<td>520-4050</td>
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<tr>
<td>Committ C. Tedesco</td>
<td>4937 Penthouse Rd</td>
<td>520-4050</td>
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<tr>
<td>Allen J. Miller</td>
<td>4933 Penthouse Rd</td>
<td>520-4050</td>
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<tr>
<td>Evangel K. Silva</td>
<td>3123 Penthouse Rd</td>
<td>528-7818</td>
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<tr>
<td>John D. Lee</td>
<td>5223 Penthouse Rd</td>
<td>528-2518</td>
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<tr>
<td>Peter F. weed</td>
<td>5691 Penthouse Rd</td>
<td>520-1419</td>
</tr>
<tr>
<td>John L. and Carol</td>
<td>5691 Penthouse Rd</td>
<td>520-1419</td>
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<tr>
<td>John E. North</td>
<td>5660 Penthouse Rd</td>
<td>528-7305</td>
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<tr>
<td>Delilah Walker</td>
<td>5924 Penthouse Rd</td>
<td>530-1101</td>
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<tr>
<td>Mike H. Murphy</td>
<td>5501 Penthouse Rd</td>
<td>536-6623</td>
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<td>Michael J. Williams</td>
<td>5522 Penthouse Rd</td>
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<td>Rosina Palazzo</td>
<td>5460 Penthouse Rd</td>
<td>525-3874</td>
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<tr>
<td>Steven H. Leopold</td>
<td>4953 Penthouse Rd</td>
<td>528-4879</td>
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<tr>
<td>Heather P. Jordan</td>
<td>5557 Penthouse Rd</td>
<td>303-7711</td>
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<tr>
<td>Bonnie K. Stuyve</td>
<td>5735 Penthouse Rd</td>
<td>528-7777</td>
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<tr>
<td>Holly Robinson</td>
<td>5030 Penthouse Rd</td>
<td>372-3081</td>
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<td>Dana K. Pearson</td>
<td>5000 Penthouse Rd</td>
<td>372-3081</td>
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<tr>
<td>Carole H. Meeker</td>
<td>4935 Kentwood Rd</td>
<td>520-1935</td>
</tr>
<tr>
<td>Larry E. Round</td>
<td>5237 Kentwood Rd</td>
<td>520-1935</td>
</tr>
<tr>
<td>Anna M. Smith</td>
<td>5185 Penthouse Rd</td>
<td>529-5309</td>
</tr>
<tr>
<td>John D. Smith</td>
<td>5185 Penthouse Rd</td>
<td>525-4413</td>
</tr>
</tbody>
</table>
The Chairman asked for questions on the motion. There were none.

The Chairman asked for a voice vote on the motion to approve that the speed limit for Penthouse Road be set at 30 mph. The motion carried.

**MOTION RE: THE PLANNING COMMITTEE RECOMMENDS APPROVAL OF A RESOLUTION TRANSFERRING JURISDICTION OF JUVENILE COURT AND PROBATE COURT FROM THE COUNTY CLERK TO THE CIRCUIT COURT CLERK**

Commissioner Gene Mullins moved and Commissioner Jere Mason seconded to approve a Resolution transferring jurisdiction of Juvenile Court and Probate Court from the County Clerk to the Circuit Court Clerk.

(SEE ATTACHED)
RESOLUTION TO AMEND PRIVATE ACTS OF 1965
OF PUTNAM COUNTY, TENNESSEE AND TO ENACT PRIVATE ACT
REGARDING JUVENILE COURT CLERK

WHEREAS, the Section 5 of Private Acts of 1965 of Putnam County, Tennessee,
Chapter 229, provides:

SECTION 5. That the County Court Clerk of Putnam County shall remain the Clerk of
the Probate Court and all fees received by him as Clerk of the Probate Court shall
continue to be a part of the fees of his office. He is empowered and authorized to employ
necessary deputy clerks or clerks who shall be compensated out of the fees of the office
as now provided by law upon his making application for such assistance as provided by
Chapter 20, Title 8, Tennessee Code Annotated.;

and

WHEREAS, the duties of administrating the Juvenile Courts currently is currently
undertaken by the County Clerk in Putnam County pursuant to Tennessee Code Annotated §37-
1-210;

and

WHEREAS, the County Legislative body has determined that it is in the best interests of
the county that the duties of administrating the Juvenile and Probate Courts currently undertaken
by the County Clerk in Putnam County be transferred to the Circuit Court Clerk;

NOW, THEREFORE, BE IT RESOLVED by the County Legislative body of Putnam
County, Tennessee that:

Section 1. The Legislature for the State of Tennessee amend the Private Acts of 1965,
Chapter 229, of Putnam County, Tennessee to provide that the duties of administrating the
Probate Courts currently undertaken by the Putnam County Clerk in Putnam County be
transferred to the Putnam County Circuit Court Clerk. Thus, the amended section shall read:

SECTION 5. That the Circuit Court Clerk of Putnam County shall be the Clerk of the
Probate Court and all fees received by him/her as Clerk of the Probate Court shall
continue to be a part of the fees of his/her office. He/She is empowered and authorized to
employ necessary deputy clerks or clerks who shall be compensated out of the fees of the
office as now provided by law upon his making application for such assistance as
provided by Chapter 20, Title 8, Tennessee Code Annotated.;

Section 2. The Legislature for the State of Tennessee enact a Private Act for Putnam
County, Tennessee, to provide that the duties of administrating the Juvenile Court currently
undertaken by the Putnam County Clerk in Putnam County be transferred to the Putnam County
Circuit Court Clerk.
Section 3. This resolution shall be effective upon its passage and approval, the public welfare requiring it.

Adopted this the 17th day of March, 2008.

Wayne Nabors, County Clerk

Kim Blaylock, County Executive
March 3, 2008

TO: Commission Planning Committee of
    The Putnam County Board of Commissioners

SUBJECT: Transfer of Juvenile Court & Probate Court

Please allow this to serve as my official request to transfer Juvenile Court and Probate Court from the County Clerk's office to the appropriate Court Clerk's office accordingly.

I have attached a copy of the e-mail from the Administrative Office of the Courts staff attorney David Haines and the Attorney General opinion concerning the transfer of Probate Court.

However, I will leave this to your discretion.

Thank you....

Wayne Nabors
County Clerk
Here is a link to the A.G's Opinion that we discussed. As you can see, the duties for Putnam County probate would be transferred to the clerks and master if Putnam County were removed from the list of counties that are currently exempt from the provisions of TCA Section 18-6-106.

http://www.attorneygeneral.state.tn.us/op/2003/OP/OP143.pdf

Please let me know if you need anything else.
STATE OF TENNESSEE
OFFICE OF THE
ATTORNEY GENERAL
SECOND FLOOR CORDELL HULL BUILDING
425 FIFTH AVENUE NORTH
NASHVILLE, TENNESSEE 37243-0488

November 7, 2003

Opinion No. 03-143

Probate Court Clerk in Unicoi County

QUESTION

2003 Tenn. Pub. Acts Ch. 310 deletes Title 16, Chapter 16, Part 1, in its entirety. Section 2 of this act provides in part that “[n]o later than July 1, 2006, notwithstanding any law or public, private, special or local act to the contrary, no county clerk shall serve as clerk of a court with probate jurisdiction.” Under 1981 Tenn. Priv. Acts Ch. 98, probate jurisdiction in Unicoi County was vested in the Unicoi County General Sessions Court. The same act assigns various functions to the Unicoi County Court Clerk. Does Chapter 310 remove probate jurisdiction from the Unicoi County General Sessions Court and the Unicoi County Court Clerk and assign those functions to the Chancery Court and the Clerk and Master?

OPINION

Chapter 310 does not transfer probate jurisdiction from the Unicoi County General Sessions Court. Under the act, however, all probate functions now performed by the Unicoi County Court Clerk under 1981 Tenn. Priv. Acts Ch. 98 must be transferred to the Clerk of the Unicoi County General Sessions Court or the Clerk and Master no later than July 1, 2006.

ANALYSIS

This opinion concerns the effect of 2003 Tenn. Pub. Acts Ch. 310 on probate matters in Unicoi County. Section 1 of the act deletes Part 1 of Chapter 16 of Title 16 of the Tennessee Code in its entirety. That statutory scheme established a county court in each county to deal with probate matters. Section 2 of the act added the following subdivision (a)(1) to Tenn. Code Ann. § 18-6-106, regarding administration of estates:

No later than July 1, 2006, notwithstanding any law or public, private, special or local act to the contrary, no county clerk shall serve as clerk of a court with probate jurisdiction. No later than July 1, 2006, in any county in which the county clerk is performing this function, the duties as to administration of estates and guardian appointments shall be vested in either the clerk of the court with probate jurisdiction or the clerk and master. No later than July 1, 2006, in any county in which the county clerk is the only clerk of the
court with probate jurisdiction, these duties shall be transferred to the clerk and master.

(Emphasis added). Section 2 of this act exempts counties in a population bracket from the act. Under the 2000 federal census, Sevier County falls within this bracket and is exempted from the act. Sections 3, 4, and 5 of the act delete Tenn. Code Ann. §§ 18-6-107, -108 and -110. These statutes all assigned duties related to the administration of estates to the county court clerk. Sections 6 through 10 exempt counties in various population brackets from the act. Under the 2000 census, Putnam, Rutherford, Lauderdale, Loudon, Cannon and Dickson Counties fall within the specified brackets and are exempted from the act. No provision exempts Unicoi County from the act.

Section 1 of 1981 Tenn. Priv. Acts Ch. 98 provides:

The Judge of the General Sessions Court of Unicoi County is hereby vested with jurisdiction over the probate of wills and the administration of estates, and all matters relating thereto, previously vested in the County Court, the County Judge or County Chairman, and the Chancery Court. However, to assist the Judge of the General Sessions Court, the County Court Clerk shall be authorized and empowered to grant letters of administration and letters testamentary, appoint administrators and executors, receive and adjudicate all claims, probate wills in common form, determine allowances to surviving spouse and family of the deceased, preside over the assignment of homestead, direct and approve final distributions, and hear and determine all probate matters whether herein enumerated or not. Subject to the approval of the General Sessions Judge, such clerk may also take and state all accounts and settlements. The Judge of the General Sessions Court shall hear all probates in solemn form and may hear such other probate matters as he may deem proper. All action taken by the County Court Clerk shall be subject to review by the Judge of the General Sessions Court by simple motion, petition, or the filing of exceptions as may be appropriate.

The duties of the clerk of a court having probate jurisdiction are set forth in Tenn. Code Ann. § 18-6-106, which Chapter 310 has now designated as subsection (b). These duties are somewhat different from those accorded the Unicoi County Court Clerk under the private act. But the duties accorded the Unicoi County Court Clerk clearly include functions performed by the probate court clerk under Tenn. Code Ann. § 18-6-106(b). Further, Chapter 310 provides that, in any county where the county court clerk is acting as the clerk of the court with probate jurisdiction, "the duties as to administration of estates and guardian appointments shall be vested in either the clerk of the court with probate jurisdiction or the clerk and master." (Emphasis added). Under this statute, therefore, we think the General Assembly intended that all probate functions now performed by the Unicoi
County Court Clerk under 1981 Tenn. Priv. Acts Ch. 98 must be transferred to the Clerk of the Unicoi County General Sessions Court or the Clerk and Master no later than July 1, 2006.

______________________________
PAUL G. SUMMERS
Attorney General and Reporter

______________________________
MICHAEL E. MOORE
Solicitor General

______________________________
ANN LOUISE VIX
Senior Counsel

Requested by:

Honorable David Hawk
State Representative
202 War Memorial Building
Nashville, TN 37243-0105
MOTION RE: AMEND MOTION TO TAKE EFFECT JULY 1, 2008 AND ADD THE NAMES OF THE EMPLOYEES THAT WILL TRANSFER LAWANDA WILSON, KRISTY JOHNSON, CHRISTY MURPHY, AMY HOUSTON, AND MICHELLE NEAL

Commissioner Jere Mason moved and Commissioner Joe Trobaugh seconded to amend the motion to take effect July 1, 2008 and add the names of the employees that will transfer Lawanda Wilson, Kristy Johnson, Christy Murphy, Amy Houston, and Michelle Neal.

The Chairman asked for questions on the amendment. There were none.

The Chairman asked for a voice vote on the amendment to take effect July 1, 2008 and add the names of the employees that will transfer Lawanda Wilson, Kristy Johnson, Christy Murphy, Amy Houston, and Michelle Neal. The amendment carried.

The Chairman asked the Commissioners for a voice vote on the motion as amended to approve the Resolution transferring jurisdiction of Juvenile Court and Probate Court from the County Clerk to the Circuit Court Clerk, to take effect July 1, 2008 and add the names of the employees that will transfer Lawanda Wilson, Kristy Johnson, Christy Murphy, Amy Houston, and Michelle Neal. The motion carried.

MOTION RE: THE PLANNING COMMITTEE RECOMMENDS APPROVAL OF THE FAIRGROUND LEASING CONTRACT, POLICY AND FEES AS PRESENTED

Commissioner Gene Mullins moved and Commissioner Jere Mason seconded to approve the fairground leasing contract, policy and fees as presented.

(SEE ATTACHED)
Date: March 3, 2008

Memo to: Kim Blaylock – Putnam County Executive

Subject: Fairgrounds Leasing Contract, Policy and Fees

From: Ron Chaffin – Fair Board President

Pursuant to the agreement between Putnam County and the Putnam County Agricultural & Industrial Fair Inc., the Fair Board acting as Leasing Agent for the Fairgrounds property, wishes to submit the following recommendations to the Planning Committee for consideration during its next regular meeting on March 10, 2008:

I. Rental Contract – Recommend approval of the Rental Contract without any changes noted in the Rental Policy.

II. Rental Policy – Recommend approval of the Rental Policy with revised changes. (Exhibit A)

* Persons desiring to use the Putnam County Fairgrounds must contact the Authorized Leasing Agent (Putnam County Maintenance Department) to receive a copy of the Rental Policy and Procedures, Rental Fee Schedule, and Rental Contract.

III. Rental Fees – Recommend approval of Rental Fee Schedule without any Changes noted. (Exhibit B)

Thank you,

Ron Chaffin

Enclosures (2)
Section 1: Rental Policy Statement

The Putnam County Fairground is available for use by any individual(s), non-profit, or public service organization(s), and for any other lawful purpose or event, on a fee basis, per the terms set forth in the rental contract as approved by the Putnam County Commission.

Section 2: Rental Procedures

Person desiring to use the Putnam County Fairgrounds must contact the authorized leasing agent (the Putnam County Maintenance Department), to receive a copy of the rental policy and procedures, rental fee schedule and rental contract. The Leasing Agent will assist in the scheduling of each event, the preparation and execution of the Rental Contract, the collection of the rental fees, and will answer questions pertaining to the Rental Policy and Procedures.

The completed Rental Contract and appropriate fee deposit must be received 10 days prior to the event and will be delivered to the County Executive for approval. The Rental Contract will be binding only upon receiving the approval and signature of the County Executive. A copy of the signed Rental Contract will be returned to the Lessee (herein after referred to as the “User”) upon the completion of the approved process.

User will present a copy of the signed Rental Contract to the Putnam County Maintenance Department 24 hours prior to the event and receive a key to the access to the Fairgrounds. Early access to the Fairgrounds, or any type of special arrangement must be specified in the Rental Contract. The Maintenance Department may charge a fee for special preparations, and user acknowledges that these fees, if any, are to be invoiced by the Leasing Agent upon completion of the event.

The user shall not alter the grounds in anyway during the 11 months of the year. The 12th month is assumed by the Putnam County Fair Board and has the right to alter the grounds because of nightly events that are held during the Putnam County Fair. In this event, the grounds will be put back to its original state at the expense of the Putnam County Fair Board.
The Maintenance Department upon completion of the event will conduct a final inspection of the Fairgrounds, and the key should be returned at the same time. Repairs of any damages, which occurred during the event, will be the responsibility of the user and, if the damage is not repaired in a timely manner, then all repairs will be made by the Maintenance Department. All charges for the repairs and the fees for the use of electricity, water and cleanup (if applicable and not paid in advance) will be invoiced to the user by the Leasing Agent. All invoices must be paid within 10 days of the date of the invoice, and payments should be made directly to the office of the County Executive.

User assumes responsibility for the security of the Fairgrounds before, during and after the event while the key is in the User’s possession. Any special arrangements for the control of traffic entering or leaving the Fairgrounds will be sole the responsibility of the User, and must be made by the User with the appropriate Law Enforcement Agency.

**User acknowledges that the advertising and/or promotion of alcoholic beverages are not permitted at any time on the Fairgrounds property.**

Terms and conditions set forth in the Rental Contract and the Schedule of Rental Fees have been approved by the County Commission. The Leasing Agency does not have the authority to set aside or change any Terms and Conditions or Rental Fees without the approval of the County Executive.
PUTNAM COUNTY FAIRGROUNDS

"RENTAL FEE SCHEDULE"

EFFECTIVE 1/1/2008 – 12/31/2008

Rental Fees:

- Arena Area (Not including Stage)
- Grandstands
- Upper Restrooms
- Handicapped Restroom
- Concession Stand (Northeast Corner Arena)
  - Total Rental Fee $300.00/Day
- Concert Stage (Includes 2-400 Amp Electrical Services) $500.00/Day
- Concert Stage (Without 2 – 400 Amp Electrical Services) $300.00/Day
- Additional Concession Stands
  - Large $50.00/Day
  - Small $25.00/Day
- Midway Area (Includes Lower Restrooms) $150.00/Day
- Specific Buildings (Example: Cow Barn) $150.00/Day
- Horse Stalls (Each) $5.00/Day

Electrical Fees:

- Basic Charge For Electricity (If Used) $25.00/Day
- Arena Lights (In addition to basic charge) $100.00/night

Water Fees:

- Basic Charge for water (if Used) $25.00/Day

Clean-Up Fees:

- Grounds Clean-Up fee $250.00/Event

Note: Omit Clean-Up fee when user cleans up grounds.

Discounts:

- Approved Non Profit Groups (501C Status) – Less 50%
- Agricultural Events (excluding Rodeos) – Less 25%

Note: Discounts do not apply to Electricity, Water and Clean-Up fees.
The Chairman asked for questions. There were none.

The Chairman asked for a voice vote on the motion to approve the fairground leasing contract, policy and fees as presented. The motion carried.

**MOTION RE: THE PLANNING COMMITTEE RECOMMENDS APPROVAL TO KEEP GLADE CREEK IN PUTNAM COUNTY**

Commissioner Gene Mullins moved and Commissioner Sue Neal seconded to keep Glade Creek in Putnam County.

The Chairman asked for questions on the motion. There were none.

The Chairman asked for a voice vote on the motion to keep Glade Creek in Putnam County. The motion carried.

**MOTION RE: THE PLANNING COMMITTEE RECOMMENDS APPROVAL FOR A PLAQUE TO BE MADE NAMING MONTEREY EMS BUILDING FOR BILL PARROTT**

Commissioner Gene Mullins moved and Commissioner Andy Honeycutt seconded to approve a plaque be made naming Monterey EMS Building for Bill Parrott.

The Chairman asked for questions on the motion. There were none.

The Chairman asked for a voice vote on the motion to approve a plaque to be made naming Monterey EMS Building for Bill Parrott. The motion carried.

**MOTION RE: THE PLANNING COMMITTEE RECOMMENDS APPROVAL THAT A RESOLUTION BE SENT TO THE STATE OF TENNESSEE ASKING THEM TO CONSIDER LEAVING THE FSA OFFICE IN PUTNAM COUNTY**

Commissioner Joe Trobaugh moved and Commissioner Dale Moss seconded to approve that a resolution be sent to the State of Tennessee asking them to consider leaving the FSA office in Putnam County.

(SEE ATTACHED)
RESOLUTION
URGING FEDERAL AND STATE OFFICIALS
TO REOPEN THE PUTNAM FARM SERVICE OFFICE

Whereas, the Putnam County Farm Service Agency provides assistance to local farmers, and

Whereas, Putnam County is the most heavily populated county in the Upper Cumberland Area, and

Whereas, it will be an inconvenience for the farmers of this county to travel outside the county for assistance;

Now Therefore Be It Resolved by the Board of County Commissioners of Putnam County, meeting in full session on this the 17th day of March, 2008, that the appropriate federal and state officials take the necessary steps to reopen the Farm Service Agency office in Putnam County as it has been in the past.

Kim Blaylock, County Executive

Wayne Nabors, County Clerk
The Chairman asked for questions. There were none.

The Chairman asked for a voice vote on the motion to approve that a resolution be sent to the State of Tennessee asking them to consider leaving the FSA office in Putnam County. The motion carried.

FISCAL REVIEW COMMITTEE

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF AMENDMENTS TO THE GENERAL PURPOSE SCHOOL FUND AS PRESENTED

Commissioner Bob Duncan moved and Commissioner Sue Neal seconded to approve amendments to the General Purpose School Fund as presented.

(SEE ATTACHED)
March 3, 2008

Sincerely,

[Signature]

Deborah K. Gent
Chief Financial Officer

Enclosures:

Job Training Partnership Act Grant
Community Enhancement Grant
Model Dropout Prevention Program Grant
Adult Education Grant
Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Community Enhancement Grant

<table>
<thead>
<tr>
<th>Item #</th>
<th>Fund #</th>
<th>Account #</th>
<th>Account Description</th>
<th>Current Approved Amount</th>
<th>Increase</th>
<th>Increase</th>
<th>Requested Approval Amount</th>
<th>Amount Expended (Received) YTD</th>
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<tr>
<td>1</td>
<td>141</td>
<td>46980-CEG</td>
<td>Revenue</td>
<td>-</td>
<td>1,000.00</td>
<td>1,000.00</td>
<td>1,000.00</td>
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<tr>
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<td>141</td>
<td>72710-499-CEG</td>
<td>Other Supplies &amp; Materials</td>
<td>-</td>
<td>1,000.00</td>
<td>1,000.00</td>
<td>1,000.00</td>
<td>-</td>
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</table>

To program Community Enhancement Grant received. No matching funds required.

Requested by: Kathleen Airhart

Recommended for Approval: Kathleen M. Martin 2-28-08

Reviewed by: Kimberly M. Martin

Chief Financial Officer

Action by Fiscal Review Commit: Approved

Action by County Commission: Not Approved
Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Job Training Partnership Act

<table>
<thead>
<tr>
<th>Item #</th>
<th>Fund #</th>
<th>Account #</th>
<th>Account Description</th>
<th>Current Approved Amount</th>
<th>Increase</th>
<th>Increase</th>
<th>Requested Approval Amount</th>
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<td>6,000.00</td>
<td>-</td>
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<td>141</td>
<td>71100-116-JTPA</td>
<td>Teachers</td>
<td>12,320.00</td>
<td>-</td>
<td>5,264.00</td>
<td>17,584.00</td>
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<td>-</td>
<td>311.00</td>
<td>1,075.00</td>
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</table>

To budget additional revenue in the Job Training Partnership Act grant.

Requested by: ________________________________

Recommended for Approval: ________________________________ 2-28-08

Reviewed by: ________________________________ 2/28/08

Chief Financial Officer

Action by Fiscal Review Committee: No Recommendation

Action by County Commission: Approved

Date:

RECEIVED 2/27/08
Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Grant

<table>
<thead>
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<th>Item</th>
<th>Fund #</th>
<th>Account #</th>
<th>Account Description</th>
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<td>Office Supplies</td>
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<td>141</td>
<td>72210-524-GRWRI</td>
<td>Inservice / Staff Development</td>
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<td>875.00</td>
<td>2,625.00</td>
<td>2,605.14</td>
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<td>141</td>
<td>72210-790-GRWRI</td>
<td>Other Equipment</td>
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<td>1,375.00</td>
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<td>1,375.00</td>
<td>1,375.00</td>
<td>4,500.00</td>
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</table>

To move funds to cover cost of two new computers in the department due to hardware problems on existing one's.

Requested by: Dr. Sandra Koczwara
Supervisor

Recommended for Approval: Kathleen M. Hunt
Official / Department Head

Reviewed by: Julian Klemm
Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval
No Recommendation

Action by County Commission: Approved
Not Approved

Date:

Date:
Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Adult Education Grant (NEWAE)  

<table>
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<tr>
<th>Item #</th>
<th>Fund #</th>
<th>Account #</th>
<th>Account Description</th>
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<th>Decrease</th>
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<td>71100-116</td>
<td>Teacher</td>
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<td>141</td>
<td>71100-201</td>
<td>Social Security</td>
<td>991.00</td>
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<td>3</td>
<td>141</td>
<td>71100-204</td>
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<td>71600-212</td>
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<td>18,204.00</td>
<td>18,204.00</td>
<td>3,600.79</td>
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</tbody>
</table>

To match grant budget with state approved budget.

Requested by:  

Recommended for Approval:  

Reviewed by:  

Chief Financial Officer

Action by Fiscal Review Committee Recommended for Approval: No Recommendation

Action by County Commission: Approved Not Approved

Date:
Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Model Dropout Prevention Grant

<table>
<thead>
<tr>
<th>Item #</th>
<th>Fund #</th>
<th>Account #</th>
<th>Account Description</th>
<th>Current Approved Amount</th>
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<th>Requested Approval Amount</th>
<th>Amount Expended (Received) YTD</th>
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<td>1</td>
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<td>46980-MDPG</td>
<td>Other State Grants</td>
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<td>71200-399-MDPG</td>
<td>Other Contracted Services</td>
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<td>Indirect Cost</td>
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<td>144,685.00</td>
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</tbody>
</table>

144,553.00 6,000.00 6,000.00 144,553.00 89,299.35

To budget funds for the Model Dropout Prevention Grant awarded to PCS for 2007-08 school year.

Requested by: Melanie Buswell, Supervisor

Recommended for Approval: [Signature]

Reviewed by: [Signature]

Action by Fiscal Review Committee: Recommended for Approval

No Recommendation

Action by County Commission: Approved

Not Approved

Date: 6-Mar-08
The Chairman asked for questions on the motion. There were none.

The Chairman asked the Commissioners to vote on the motion to approve amendments to the General Purpose School Fund as presented and the Commissioners voted as follows:

FOR

David Randolph        Mike Medley
Larry Epps            Joe Trobaugh
Bob Duncan            Eris Bryant
Jerry Ford            Sue Neal
Scott McCanless       Dale Moss
Andy Honeycutt        Greg Rector
Marson McCormick      Kevin Maynard
Johnnie Wheeler       Gene Mullins
Anna Ruth Burroughs   Jere Mason
Reggie Shanks         Bill Walker
Joel Cowan            Mike Atwood
                      Ron Chaffin

ABSENT – Jim Martin

The Chairman announced that twenty-three (23) voted for and one (1) was absent.

The Chairman announced that the motion carried.

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF AMENDMENTS TO THE ROAD DEPARTMENT FUND AS PRESENTED

Commissioner Bob Duncan moved and Commissioner Joe Trobaugh seconded to approve amendments to the Road Department Fund as presented.

(SEE ATTACHED)
## Putnam County Budget Amendment/Line Item Transfer Authorization Form

### Road Department  Date: 03-17-2008

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Fund No.</th>
<th>Account #</th>
<th>Description</th>
<th>Current Approved</th>
<th>Increase</th>
<th>Decrease</th>
<th>Amount Requested</th>
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<td>600</td>
<td></td>
<td>28,350</td>
<td>19,629</td>
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<td>2</td>
<td>131</td>
<td>62000.443</td>
<td>Road Signs</td>
<td>25,000</td>
<td>20,000</td>
<td></td>
<td>45,000</td>
<td>23,949</td>
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<tr>
<td>3</td>
<td>131</td>
<td>62000.444</td>
<td>Salt</td>
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<td>7,000</td>
<td></td>
<td>17,000</td>
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<td>61000.337</td>
<td>Maint./Repair</td>
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<td>600</td>
<td>1,400</td>
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<td>62000.404</td>
<td>Cold Mix</td>
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<td>62000.440</td>
<td>Metal Pipe</td>
<td>12,000</td>
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<td>4,000</td>
<td>8,000</td>
<td>249</td>
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</table>

### Explanation:

**Expenditure Increases:**

- **61000.189** Bookkeeper: Typied incorrectly from approved committee amount
- **62000.443** Road Signs: Budgeted amount spent to erect railroad signs
- **62000.444** Salt: Transferred amount will be used to replace road name signs with larger signs as mandated by the Federal Government

**Expenditure Decreases:**

- **62000.444** Salt: Need to replenish stock pile while quoted price is low
- **All**: Not needed

### Requested by:

Department Head/County Official

### Action by Fiscal Review Committee

- Recommended
- Not Recommended

### Action by County Commission

- Recommended
- Not Recommended

### Date:

- _________
The Chairman asked for questions on the motion. There were none.

The Chairman asked the Commissioners to vote on the motion to approve amendments to the Road Department Fund as presented and the Commissioners voted as follows:

FOR

David Randolph  Mike Medley
Larry Epps  Joe Trobaugh
Bob Duncan  Eris Bryant
Jerry Ford  Sue Neal
Scott McCanless  Dale Moss
Andy Honeycutt  Greg Rector
Marson McCormick  Kevin Maynard
Johnnie Wheeler  Gene Mullins
Anna Ruth Burroughs  Jere Mason
Reggie Shanks  Bill Walker
Joel Cowan  Mike Atwood
Ron Chaffin

ABSENT – Jim Martin

The Clerk announced that twenty-three (23) voted for and one (1) was absent.

The Chairman announced that the motion carried.

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF A RESOLUTION TO ESTABLISH ARCHIVES AND RECORDS MANAGEMENT FEE FOR DOCUMENT FILES IN VARIOUS PUTNAM COUNTY OFFICES, AND TO NAME GLENN JONES AS ARCHIVIST AT A SALARY OF $24,200 PER YEAR

Commissioner Bob Duncan moved and Commissioner Jerry Ford seconded to approve a Resolution to Establish Archives and Records Management Fee for document files in various Putnam County Offices, and to name Glenn Jones as Archivist at a salary of $24,200 per year.

( SEE ATTACHED )
RESOLUTION TO ESTABLISH ARCHIVES AND RECORDS
MANAGEMENT FEE FOR
DOCUMENTS FILES IN VARIOUS PUTNAM COUNTY OFFICES

WHEREAS, Tennessee Code Annotated, Section 10-7-408, authorizes county legislative bodies to establish and collect an archives and records management fee not to exceed two dollars ($2.00) per document filed in all county offices except the county register, including, but not limited to, the county clerk, the county trustee, the sheriff, the county assessor, the county executive and county commissioners, with the funds collected through this fee to be designated exclusively for duplicating, storing and maintaining any records required by law to be permanently kept; and

WHEREAS, the County Legislative body has determined that it is in the best interests of the county that such a records management fee be established and collected in all county offices except the county register, including, but not limited to, the county clerk, the county trustee, the sheriff, the county assessor, the county executive and county commissioners in Putnam County;

NOW, THEREFORE, BE IT RESOLVED by the County Legislative body of Putnam County, Tennessee that:

Section 1. An archives and records management fee is hereby established in the amount of two dollars ($2.00) on each document filed in all county offices except the county register, including, but not limited to, the county clerk, the county trustee, the sheriff, the county assessor, the county executive and county commissioners.

Section 2. The archives and records management fee shall be collected in all county offices except the county register, including, but not limited to, the county clerk, the county trustee, the sheriff, the county assessor, the county executive and county commissioners, on each document filed on or after July 1, 2008.

Section 3. The funds collected through this fee shall be designated and used by the Putnam County for duplicating, storing, and maintaining records required by law to be permanently kept.

Section 4. This resolution shall be effective upon its passage and approval, the public welfare requiring it.

Adopted this the 17th day of March, 2008.

Kim Blaylock, County Executive

Wayne Nabors, County Clerk
The Chairman asked for questions on the motion. The Commission discussed the motion.

The Chairman asked for the Commissioners to vote on the motion to approve a Resolution to Establish Archives and Records Management Fee for document files in various Putnam County offices, and to name Glenn Jones as Archivist at a salary of $24,200 per year and the Commissioners voted as follows:

FOR

David Randolph        Mike Medley
Larry Epps            Joe Trobaugh
Bob Duncan            Eris Bryant
Jerry Ford            Sue Neal
Scott McCanless       Dale Moss
Andy Honeycutt        Greg Rector
Marson McCormick      Kevin Maynard
Johnnie Wheeler       Gene Mullins
Anna Ruth Burroughs   Jere Mason
Reggie Shanks         Bill Walker
                      Mike Atwood
                      Ron Chaffin

ABSTAIN – Joel Cowan

ABSENT – Jim Martin

The Clerk announced that twenty-two (22) voted for, one (1) abstained, and one (1) was absent.

The Chairman announced that the motion carried.

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF AMENDMENTS TO THE COUNTY GENERAL FUND IN AN AMOUNT OF $9,900.

Commissioner Bob Duncan moved and Commissioner Mike Medley seconded to approve amendments to the County General Fund in an amount of $9,900.

( SEE ATTACHED )
TO: County Commission Members
FROM: Debby Francis, Manager of Accounts/Budgets
DATE: March 4, 2008
RE: County General Amendments/Transfers below

<table>
<thead>
<tr>
<th>County General Fund-101</th>
<th>Expenditure Code Number</th>
<th>Debit</th>
<th>Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>51500 Election Commission</td>
<td>399 Other Contracted Services</td>
<td>1,845</td>
<td></td>
</tr>
<tr>
<td></td>
<td>719 Office Equipment</td>
<td></td>
<td>1,845</td>
</tr>
<tr>
<td>51910 Preservation of Records</td>
<td>189 Other Salaries &amp; Wages</td>
<td></td>
<td>6,050</td>
</tr>
<tr>
<td></td>
<td>Benefits</td>
<td></td>
<td>1,850</td>
</tr>
<tr>
<td></td>
<td>499 Other Supplies &amp; Materials</td>
<td></td>
<td>2,000</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>County General Fund - 101</th>
<th>Revenue Code Number</th>
<th>Debit</th>
<th>Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>39000 Fund Balance</td>
<td></td>
<td>9,900</td>
<td></td>
</tr>
</tbody>
</table>

**TOTALS**                             $11,745              $11,745
<table>
<thead>
<tr>
<th>Fund #</th>
<th>Account #</th>
<th>Account Description</th>
<th>Current Approved Amount</th>
<th>Decrease</th>
<th>Increase</th>
<th>Amount Requested</th>
<th>Amount Expended (Received) YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>101</td>
<td>51500-399</td>
<td>Other Contracted Srv.</td>
<td>7,000</td>
<td>1,845</td>
<td></td>
<td>5,155</td>
<td>3,280</td>
</tr>
<tr>
<td>101</td>
<td>51500-719</td>
<td>Office Equipment</td>
<td>4,773</td>
<td>1,845</td>
<td></td>
<td>6,618</td>
<td>4,845</td>
</tr>
</tbody>
</table>

Explanation: See memo from Nancy Boman

Requested By: ____________________________

Recommended for Approval: ____________________________

Action by Fiscal Review Committee
Recommended
Not Recommended
Date ____________

Action by County Commission
Approved
Not Approved
Date ____________
I thank you for your kind attention to this matter.

Permanent Solution ASAP.

Voters and Putnam County needs to address that fact with a
building does not meet ADA specifications for handicapped
prestations for the February 5th primary election day. The
Federal Government bought for Putnam County, at the voting
and return the handicapped supplies which the state and
service is because I was unable to get anyone to deliver, set up
I had money in line item # 51500- 3999, other contracted
The reason I had money in line item # 51500- 999; other contracted
I had to purchase a new one immediately for obvious reasons.
Anymore. This happened just as early polling was beginning and
the machine was eleven years old and could not be rebuilt.
Replaced by a new one in the 2007-2008 budget contract I went out.
I will request a transfer of funds from line item # 51500-999,

RE: Budget Transfer Amendment

FROM: Nancy Bowden, Administrator of Elections
TO: Fiscal Review Committee
DATE: February 21, 2009

931-526-2566
Cooperative, Tennessee 38501
300 East Spring St. Room 10
## Putnam County Budget Amendment/Transfer Authorization Form

**Department:** Preservation of Records  
**Date:** March 4, 2008

<table>
<thead>
<tr>
<th>Fund #</th>
<th>Account #</th>
<th>Account Description</th>
<th>Current Approved Amount</th>
<th>Decrease</th>
<th>Increase</th>
<th>Amount Requested</th>
<th>Amount Expended (Received) YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>101</td>
<td>51910-169</td>
<td>Other Salaries Benefits</td>
<td>0</td>
<td>0</td>
<td>6,050</td>
<td>6,050</td>
<td>0</td>
</tr>
<tr>
<td>101</td>
<td>51910-469</td>
<td>Other Supplies &amp; Materials</td>
<td>0</td>
<td>2,000</td>
<td>2,000</td>
<td>2,000</td>
<td>0</td>
</tr>
<tr>
<td>101</td>
<td>#39000</td>
<td>Fund Balance</td>
<td>0</td>
<td>9,300</td>
<td>9,300</td>
<td>9,300</td>
<td>9,300</td>
</tr>
</tbody>
</table>

**Explanation:** This is for the Proposed Archives Project-Kim Blaylock will report

**Requested By:**  
**Recommended for Approval:**

**Action by Fiscal Review Committee:**  
**Recommended**  
**Not Recommended**  
**Date**  

**Action by County Commission:**  
**Approved**  
**Not Approved**  
**Date**
The Chairman asked for questions on the motion. The Commission discussed the motion.

The Chairman asked the Commissioners to vote on the motion to approve amendments to the County General Fund in an amount of $9,900 and the Commissioners voted as follows:

FOR

David Randolph  Mike Medley
Larry Epps      Joe Trobaugh
Bob Duncan      Eris Bryant
Jerry Ford      Sue Neal
Scott McCanless Dale Moss
Andy Honeycutt  Greg Rector
Marson McCormick Kevin Maynard
Johnnie Wheeler Gene Mullins
Anna Ruth Burroughs Jere Mason
Reggie Shanks   Bill Walker
Joel Cowan      Mike Atwood
                 Ron Chaffin

ABSENT – Jim Martin

The Clerk announced that twenty-three (23) voted for and one (1) was absent.

The Chairman announced that the motion carried.

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS NOT TO APPROVE THE $1,845 REQUESTED BY THE ELECTION COMMISSION

Commissioner Bob Duncan moved and Commissioner Kevin Maynard seconded not to approve the $1,845 requested by the Election Commission.

The Chairman asked for questions on the motion.

The Commissioners discussed the motion.
MOTION RE: AMEND MOTION AND APPROVE THE REQUEST OF THE ELECTION COMMISSION FOR A COPIER

Commissioner Reggie Shanks moved and Commissioner Johnnie Wheeler seconded to approve the request of the Election Commission for a copier.

The Chairman asked for questions on the amendment. There were none.

The Chairman asked for the Commissioners to vote on the amendment to approve the request of the Election Commission for a copier and the Commissioners voted as follows:

FOR

David Randolph
Larry Epps
Scott McCanless
Andy Honeycutt
Marson McCormick
Johnnie Wheeler
Anna Ruth Burroughs
Reggie Shanks
Joel Cowan

Mike Medley
Joe Trobaugh
Eris Bryant
Dale Moss
Greg Rector
Kevin Maynard
Gene Mullins
Jere Mason
Bill Walker
Mike Atwood

AGAINST

Bob Duncan
Sue Neal
Ron Chaffin

ABSTAIN – Jerry Ford

ABSENT – Jim Martin

The Clerk announced that nineteen (19) voted for, three (3) voted against, one (1) abstained, and one (1) was absent.

The Chairman announced that the amendment carried.
MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS THAT THERE BE NO TAX FREEZE IMPLEMENTED FOR 2008 AND THAT THE TAX FREEZE SUB-COMMITTEE LOOK AT THIS ISSUE AGAIN IN APRIL 2009

Commissioner Bob Duncan moved and Commissioner Kevin Maynard seconded that there be no tax freeze implemented for 2008 and that the Tax Freeze Sub-Committee look at this issue again in April 2009.

The Chairman asked for questions on the motion.

The Commission discussed the motion.

The Chairman asked the Commissioners to vote on the motion to approve that there be no tax freeze implemented for 2008 and that the Tax Freeze Sub-Committee look at this issue again in April 2009 and the Commissioners voted as follows:

FOR

David Randolph
Larry Epps
Bob Duncan
Jerry Ford
Scott McCanless
Mike Medley
Joe Trobaugh
Eris Bryant
Sue Neal
Greg Rector
Kevin Maynard
Gene Mullins
Jere Mason
Bill Walker

AGAINST

Andy Honeycutt
Marson McCormick
Johnnie Wheeler
Anna Ruth Burroughs
Reggie Shanks
Joel Cowan
Dale Moss
Mike Atwood
Ron Chaffin

ABSENT – Jim Martin

The Clerk announced that fourteen (14) voted for, nine (9) voted against, and one (1) was absent.

The Chairman announced that the motion carried.
NOMINATING COMMITTEE

MOTION RE: THE NOMINATING COMMITTEE RECOMMENDS THE APPOINTMENT OF MIKE ATWOOD TO THE UPPER CUMBERLAND REGIONAL AIRPORT AUTHORITY AS THE REPRESENTATIVE FOR PUTNAM COUNTY FOR A THREE YEAR TERM TO EXPIRE MARCH 31, 2011

Commissioner Greg Rector moved and Commissioner Joe Trobaugh seconded to approve the appointment of Mike Atwood to the Upper Cumberland Regional Airport Authority as the representative for Putnam County for a three year term to expire March 31, 2011.

The Chairman asked for questions on the motion. There were none.

The Chairman asked for a voice vote on the motion to approve the appointment of Mike Atwood to the Upper Cumberland Regional Airport Authority as the representative for Putnam County for a three year term to expire March 31, 2011. The motion carried.

MOTION RE: THE NOMINATING COMMITTEE RECOMMENDS APPROVAL OF THE RATIFICATION OF KIM BLAYLOCK’S APPOINTMENTS TO THE REGIONAL PLANNING COMMISSION AS FOLLOWS:

KAY DETWILER TO FILL THE UNEXPIRED TERM OF BILL BENNETT – TERM TO EXPIRE SEPTEMBER 2011
PHIL WILBOURN TO FILL THE UNEXPIRED TERM OF RONNIE LAFEVER – TERM TO EXPIRE SEPTEMBER 2009

Commissioner Greg Rector moved and Commissioner Jere Mason seconded to approve the ratification of Kim Blaylock’s appointments to the Regional Planning Commission as follows: Kay Detwiler to fill the unexpired term of Bill Bennett – term to expire September 2011, and Phil Wilbourn to fill the unexpired term of Ronnie Lafever – term to expire September 2009.

The Chairman asked for questions on the motion. There were none.

The Chairman asked for a voice vote on the motion to approve the ratification of Kim Blaylock’s appointments to the Regional Planning Commission as follows: Kay Detwiler to fill the unexpired term of Bill Bennett – term to expire September 2011, and Phil Wilbourn to fill the unexpired term of Ronnie Lafever – term to expire September 2009. The motion carried.
REPORT OF SPECIAL COMMITTEES

The Employee of the Month Award was presented to Steve D. Mayberry.

The Citizen of the Month was presented to Hilda Watts.

RESOLUTIONS

MOTION RE: ELECTION OF NOTARIES

Commissioner Jere Mason moved and Commissioner Joe Trobaugh seconded to approve the Election of Notaries.

(SEE ATTACHED)
ELECTION OF NOTARIES

MICHELLE L. BOWICK
JOHN DAVID CORLEY
LEON H. FOSTER
J. KEN HALL
JAMIE LYNN LAFEVER
PENNY L. LOFTIS
PATRICIA G. MAXWELL
KATHY J. NULL
JOHN W. PAUL
SANDY SPRONG
MAXINE STEWART
JAMIE L. SWARTZ
TANYA M. THEOPHILE
GAIL A. TURNER
HOLLY S. WALLACE
VICKIE M. WALLING
JEAN WILSON
The Chairman asked for questions on the motion. There were none.

The Chairman asked the Commissioners to vote on the motion to approve the Election of Notaries and the Commissioners voted as follows:

FOR

Larry Epps
Bob Duncan
Jerry Ford
Scott McCanless
Andy Honeycutt
Marson McCormick
Johnnie Wheeler
Anna Ruth Burroughs
Reggie Shanks
Joel Cowan

Mike Medley
Joe Trobaugh
Eris Bryant
Sue Neal
Dale Moss
Greg Rector
Kevin Maynard
Gene Mullins
Jere Mason
Bill Walker
Mike Atwood
Ron Chaffin

AGAINST – David Randolph

ABSENT – Jim Martin

The Clerk announced that twenty-two (22) voted for, one (1) voted against, and one (1) was absent.

The Chairman announced that the motion carried.

OTHER NEW BUSINESS

ANNOUNCEMENTS AND STATEMENTS

MOTION RE: ADJOURN

Commissioner Jere Mason moved and Commissioner Joe Trobaugh seconded to adjourn.

The Chairman asked for a voice vote on the motion to adjourn. The motion carried.
PLANNING COMMITTEE
MINUTES
March 10, 2008
Prepared by Deborah Francis

ROLL CALL

Jim Martin Present
Scott McCanless Present
Reggie Shanks Present
Marson McCormick Present
Anna Ruth Burroughs Present
Larry Epps Absent
Eris Bryant Present
Dale Moss Present
Jere Mason Present
Gene Mullins Present
Mike Atwood Present
Mike Medley Present

Item #1 Consideration to purchase the O.J. Wright Property for $1.8 Million.
This was recommended by the Land & Facilities Committee

Motion: Recommends approval to purchase the O. J. Wright property.

Made By: Atwood
Seconded: Martin

ROLL CALL VOTE

YES
Martin
McCanless
Mullins
Atwood
NO
Shanks
McCormick
Burroughs
Bryant
Moss
Mason
Medley

This goes to Full Commission
WITHOUT recommendation

Item #2 Speed limit for Penthouse Road

Motion: Recommends approval that the speed limit for Penthouse Road be set at 30 MPH.

Made By: Mason
Seconded: Medley

VOICE VOTE APPROVED

Item #3 Transferring jurisdiction of Juvenile Court and Probate Court

Motion: Recommends approval of a Resolution Transferring Jurisdiction of Juvenile Court and
Probate Court from the County Clerk to the Circuit Court Clerk.

Made By: Mason
Seconded: Moss

VOICE VOTE APPROVED
Item #4  Fairground leasing contract, policy & fees

Motion: Recommends approval of the Fairground leasing contract, policy and Fees as presented.

Made By: Mason  Seconded: Martin  VOICE VOTE  APPROVED

Item #5  Discussion about Glade Creek

Motion: Recommends approval to keep Glade Creek in Putnam County and to send giving them to Cumberland County without recommendation.

Made By: Mason  Seconded: Medley  VOICE VOTE  APPROVED

Item #6  Discussion about naming Monterey EMS Building for Bill Parrott

Motion: Recommends approval for a plaque to be made naming Monterey EMS Building for Bill Parrott.

Made By: Mason  Seconded: McCormick  VOICE VOTE  APPROVED

Item #7  Any other business

Commissioner Reggie Shanks asked the Committee to consider sending a Resolution to the State asking that they leave the FSA Office in Putnam County.

Motion: Recommends that a resolution be send to the State of Tennessee asking them to consider leaving the FSA office in Putnam County.

Made By: Shanks  Seconded: Atwood  VOICE VOTE  APPROVED

ADJOURNED
Listed below are items to be considered by the County's Planning Committee on Monday, March 10, 2008, at 6:00 PM in the County Commission Chambers at the Courthouse.

1. Consider recommendation by the Land & Facilities Subcommittee to purchase the O. J. Wright property for $1.8 Million, with $150,000 to be paid from the capital projects fund and $150,000 to be paid from the County General Fund at closing, and the balance to be paid over 10 years in annual payments of $150,000 plus accrued interest at an interest rate of 4%. This recommendation is subject to certain contractual changes recommended by the County Attorney and his approval of said changes.

2. Consider speed limit for Penthouse Road.

3. Discuss transferring Juvenile Court and Probate Court jurisdiction from the County Court Clerk to the Circuit Court Clerk.

4. Discuss Fairgrounds Leasing Contract, Policy and Fees.

5. Discuss giving the Glade Creek area to Cumberland County.

6. Discuss naming the Monterey EMS Facility after Bill Parrott.

7. Any other business that needs to be reviewed by the Planning Committee.
FISCAL REVIEW COMMITTEE
MINUTES
March 10, 2008
Prepared by Deborah Francis

ROLL CALL

Bob Duncan  Present  Greg Rector  Present
Jerry Ford  Present  Kevin Maynard  Present
David Randolph  Present  Bill Walker  Present
Johnnie Wheeler  Absent  Ron Chaffin  Present
Joe Trobaugh  Present  Sue Neal  Present
Andy Honeycutt  Present  Joel Cowan  Present

Item #1  Amendments to the General Purpose School Fund
Motion:  Recommends approval of amendments to the General Purpose School Fund as presented.
Made By:  Neal  VOICE VOTE  APPROVED
Seconded:  Rector

Item #2  Amendments to the Road Department Fund
Motion:  Recommends approval of amendments to the Road Department Fund as presented.
Made By:  Cowan  VOICE VOTE  APPROVED
Seconded:  Ford

Item #3  Document fee Resolution to establish archives
Motion:  Recommends approval of a Resolution to Establish Archives and Records Management Fee for document files in Various Putnam County Offices, and to name Glenn Jones as Archivist at a salary of $24,000 per year.
Made By:  Ford  VOICE VOTE  APPROVED
Seconded:  Neal

Item #4  Budget amendments to the County General Fund
Motion:  Recommends approval of amendments to the County General Fund in an amount of $9,900. This is less the $1,845 requested by the Election Commission.
Made By:  Duncan  VOICE VOTE  APPROVED
Seconded:  Ford
Item #5  Hear a report from Property Tax Freeze Committee
Commissioner Sue Neal told the Committee that due to lack of information
concerning the fiscal impact, not only of tax impact, but also the
administering costs of implementing and administering this program,
the Committee will revisit this next year in April 2009.

Motion:  Recommends that this Committee revisit this next year in April 2009.

Made By:  Neal
Seconded:  Maynard

Voice Vote  APPROVED

Item #6  Hear from the Committee studying Vehicle Usage.

This Committee asked for a 30 day extension and will report back to the
Fiscal Review Committee at next month’s meeting.

Item #7  Any other business

NONE

ADJOURNED
FISCAL REVIEW AGENDA

TO: Putnam County Board of Commissioners

FROM: Kim Blaylock, County Executive

DATE: March 3, 2008

RE: Fiscal Review Committee Agenda

Listed below are items to be considered by the County's Fiscal Review Committee on Monday, March 10, 2008, at 5:00 PM in the County Commission Chambers at the Courthouse.

1. Consider budget amendments to the General Purpose School Fund

2. Consider budget amendments to the Highway Department Fund.

3. Consider a Resolution to Establish Archives & Records Management Fee for Document Files in Various Putnam County Offices.

4. Consider budget amendments to the County General Fund.

5. Hear a report from the Tax Free Subcommittee. Commissioner Neal

6. Hear a report from the Vehicle Usage Committee. Commissioner Wheeler

7. Any other business that needs to be reviewed by the Fiscal Review Committee.
TO:       Putnam County Board of Commissioners

FROM:     Kim Blaylock, County Executive

DATE:     March 3, 2008

RE:       Nominating Committee Agenda

Listed below are the items to be considered by the County Nominating Committee on Monday, March 10, 2008 at 5:30 PM in the Commission Chambers.

1. Consider appointment to the Upper Cumberland Regional Airport Authority as Putnam County representative for a 3 year term to expire March 31, 2011.

2. Ratification of Kim Blaylock's appointments to the Regional Planning Commission as follows:
   
   Kay Detwiler to fill the unexpired term of Bill Bennett with term to expire September 2011.
   Phil Wilbourn to fill the unexpired term of Ronnie LaFever with term to expire September 2009.

3. Any other business that needs to be reviewed by the Nominating Committee.