STATE OF TENNESSEE

COUNTY OF PUTNAM

BE IT REMEMBERED: that on October 20, 2008 there was a regular meeting of the Putnam County Board of Commissioners.

There were present and presiding the Chairman Jim Martin and County Clerk Wayne Nabors.

The Chairman recognized David Hill, Public Relations Director for Tennessee Bible College for the invocation.

The Chairman recognized Commissioner Bob Duncan to lead the Pledge to the Flag of the United States of America.

The Chairman asked the Commissioners to signify their presence at the meeting and the following were present:

PRESENT

David Randolph
Larry Epps
Bob Duncan
Jim Martin
Jerry Ford
Scott McCanless
Andy Honeycutt
Marson McCormick
Johnnie Wheeler
Anna Ruth Burroughs
Reggie Shanks
Joel Cowan

Mike Medley
Joe Trobaugh
Eris Bryant
Sue Neal
Dale Moss
Greg Rector
Kevin Maynard
Gene Mullins
Jerry Mason
Bill Walker
Mike Atwood
Ron Chaffin

The Clerk announced that twenty-four (24) were present and zero (0) absent. Therefore, the Chairman declared a quorum.
MOTION RE: AMEND AGENDA

Commissioner Johnnie Wheeler moved and Commissioner Anna Ruth Burroughs seconded the motion to move Item 3A to Item 7D: Recommends that 5 appointments from the following list be chosen to serve on the Putnam County Fair Board for 3 year terms to expire October 2011:

Shields Griggs
Joe Frank Adkins
Jim Qualls
Scott Stockton
Gary Maynard

Dennis Tennant
Charles Maberry
Patsy Allison
Sherry Jackson

The Chairman asked for a voice vote on the motion to move Item 3A to Item 7D. The motion carried.

MOTION RE: APPROVE AGENDA AS AMENDED

Commissioner Johnnie Wheeler moved and Commissioner Anna Ruth Burroughs seconded to approve the agenda as amended for the October 20, 2008 meeting of the Putnam County Board of Commissioners.

(SEE ATTACHED)
AGENDA

PUTNAM COUNTY
BOARD OF COMMISSIONERS

Monthly Awards will be presented at 5:45 PM

Regular Monthly Session
Monday, October 20, 2008 6:00PM

1. Call to Order - Sheriff David Andrews

2. Invocation District 2

3. Pledge to the Flag of the United States of America District 2

4. Roll Call - County Clerk Wayne Nabors

5. Approval of the Agenda

6. Approval of the Minutes of Previous Meeting

7. Unfinished Business and Action Thereon by the Board

A. Report of Standing Committees

   1. Planning Committee

   2. Fiscal Review Committee

   3. Nominating Committee

B. Report of Special Committees

C. Other Unfinished Business

8. New Business and Action Thereon by the Board

   1. Planning Committee

      a. Recommends approval to hire Barge, Waggoner, Sumner & Cannon as architects for the jail project and that their scope of work include a needs assessment study.

      b. Consider approval to hire Barge, Waggoner, Sumner & Cannon to conduct a feasibility study of converting factory space at Fisk & Shag Rag to a jail annex.

         This comes from Planning with NO recommendation (6-6 vote)
c. Recommends that the speed limit for Elmore Town Road be set at 30 MPH.

d. Recommends approval of a Resolution authorizing Putnam County Tennessee in conjunction with the City of Cookeville to submit an application to the Building Finance Committee of the Tennessee Board of Economic Growth to Acquire a Certificate of Public Purpose and Necessity.

e. Recommends approval to add the following roads to the Official County Road Map:
   
   Cedar Creek Circle
   Hulon Dyer Drive
   
   Located in Cedar Creek Phase II Subdivision

2. Fiscal Review Committee

a. Recommends approval of budget amendments to the General Purpose School Fund as presented.  
   Note: The Amendment for $32,910 will be brought back next month for approval per Mark McReynolds

b. Recommends approval of budget amendments to the County General Fund in the amount of $25,954.

c. Recommends approval of budget amendments to the Capital Projects Fund in the amount of $1,017,840.

d. Recommends approval of budget amendments to the Preservation of Records Fund in the amount of $4,105.

e. Recommends approval to accept County Clerk Wayne Nabors’ letter of explanation concerning the Records Management Fee.

f. Recommends approval to fund 1/2 of grant match with the City of Baxter to repair Elmore Town Bridge in an amount of $2,500 with funding coming from the Capital Projects Fund.

3. Nominating Committee

a. Recommends that 5 appointments from the following list be chosen to serve of the Putnam County Fair Board for 3 year terms to expire October 2011:

   Shields Griggs
   Joe Frank Adkins
   Jim Qualls
   Scott Stockton
   Gary Maynard

   Dennis Tennant
   Charles Maberry
   Patsy Allison
   Sherry Jackson

b. Recommends that the following be appointed to the Putnam County Beer Board to serve 3 year terms to expire October 2011:

   Anna Ruth Burroughs
   David Randolph
c. Recommends that the following be appointed to the Delinquent Tax Committee to serve 2 year terms to expire October 2010:

   Andy Honeycutt
   Anne Ruth Burroughs
   Johnnie Wheeler

d. Recommends that the following be appointed to the Upper Cumberland Airport Board of Adjustments for 3 year terms to expire September 2011:

   Joe Floyd
   Gary Carwile

B. Report of Special Committees

C. Resolutions

D. Election of Notaries

E. Other New Business

9. Announcements and Statements

10. Adjourn
The Chairman asked for a voice vote on the motion to approve the agenda as amended for the October 20, 2008 meeting of the Putnam County Board of Commissioners. The motion carried.

MOTION RE: APPROVE MINUTES

Commissioner Bob Duncan moved and Commissioner Mike Atwood seconded to approve the minutes of the September 15, 2008 meeting of the Putnam County Board of Commissioners.

The Chairman asked for a voice vote on the motion to approve the minutes of the September 15, 2008 meeting of the Putnam County Board of Commissioners. The motion carried.

MOTION RE: CHANGE ABSTAIN VOTES TO ABSENT VOTES IN MINUTES WHEN MEMBERS HAVE LEFT MEETING BEFORE ADJOURNMENT

Commissioner Bob Duncan moved and Commissioner Mike Atwood seconded the motion to change abstain votes to absent votes in minutes when members have left meeting before adjournment.

The Chairman asked for a voice vote on the motion and the motion carried.

UNFINISHED BUSINESS AND ACTION THEREON BY THE BOARD

REPORT OF STANDING COMMITTEES

PLANNING COMMITTEE: No unfinished business.

FISCAL REVIEW COMMITTEE: No unfinished business.

NOMINATING COMMITTEE: No unfinished business

REPORT OF SPECIAL COMMITTEES

OTHER UNFINISHED BUSINESS

NOMINATING COMMITTEE
MOTION RE: THE NOMINATING COMMITTEE RECOMMENDS THAT 5 APPOINTMENTS FROM THE FOLLOWING LIST BE CHOSEN TO SERVE ON THE PUTNAM COUNTY FAIR BOARD FOR 3 YEAR TERMS TO EXPIRE OCTOBER 2011:

SHIELDS GRIGGS  
JOE FRANK ADKINS  
JIM QUALLS  
SCOTT STOCKTON  
GARY MAYNARD  

DENNIS TENNANT  
CHARLES MABERRY  
PATSY ALLISON  
SHERRY JACKSON

Commissioner Ron Chaffin moved and Commissioner Jere Mason seconded the motion to elect 5 appointments to the Putnam County Fair Board for the term of 3 years to expire October 2011.

(SEE ATTACHED)
September 25, 2008

To: Kim Blaylock
    Putnam County Executive

From: Ron Chaffin
    Putnam County Fair Board

Ms. Blaylock,

    On September 16, 2008, the following names were presented from the Putnam County Fair Board as nominees that will be voted on by the Putnam County Commission on October 20, 2008. There are 5 positions that will need to be filled for this year’s board.

The nominees are as follows:

    Shields Griggs     Patsy Allison
    Joe Frank Adkins   Sherry Jackson
    Scott Stockton     Charles Maberry
    Jim Qualls
    Dennis Tennant

If you should have any questions, please don’t hesitate to call. Thanks for your consideration.

Sincerely,

Ron Chaffin
Chairman
Putnam County Fair Board
The Chairman asked for a vote on the appointments to serve on the Putnam County Fair Board.

The Commissioners voted as follows:

Larry Epps: Tennant
David Randolph: Griggs; Adkins; Qualls; Maynard; Tennant
Bob Duncan: Griggs; Adkins; Stockton; Maynard; Tennant
Jim Martin: Griggs; Adkins; Stockton; Maynard; Tennant
Scott McCanless: Griggs; Adkins; Qualls; Tennant; Maberry
Jerry Ford: Griggs; Adkins; Qualls; Stockton; Maberry
Andy Honeycutt: Griggs; Adkins; Tennant; Maberry; Jackson
Marson McCormick: Griggs; Adkins; Tennant; Maberry; Jackson
Anna Ruth Burroughs: Griggs; Adkins; Stockton; Tennant; Jackson
Johnnie Wheeler: Griggs; Adkins; Tennant; Maberry; Jackson
Reggie Shanks: Griggs; Adkins; Tennant; Maberry; Allison
Joel Cowan: Griggs; Adkins; Tennant; Maberry; Allison
Mike Medley: Adkins; Stockton; Tennant; Allison; Jackson
Joe Trobaugh: Griggs; Adkins; Tennant; Maberry; Jackson
Eris Bryant: Griggs; Adkins; Tennant; Allison; Jackson
Sue Neal: Griggs; Adkins; Qualls; Stockton; Allison
Dale Moss: Griggs; Adkins; Maynard; Allison; Jackson
Greg Rector: Griggs; Adkins; Qualls; Maynard; Jackson
Kevin Maynard: Griggs; Adkins; Qualls; Stockton; Tennant
Gene Mullins: Griggs; Tennant
Jere Mason: Griggs; Adkins; Stockton; Tennant; Maberry
Bill Walker: Griggs; Adkins; Stockton; Tennant; Maberry
Ron Chaffin: Griggs; Adkins; Qualls; Stockton; Maynard
Mike Atwood: Griggs; Adkins; Qualls; Stockton; Maynard

The Clerk announced:

Griggs received 22 votes
Adkins received 22 votes
Qualls received 8 votes
Stockton received 11 votes
Maynard received 7 votes
Tennant received 18 votes
Maberry received 10 votes
Allison received 6 votes
Jackson received 9 votes

Shields Griggs, Joe Frank Adkins, and Dennis Tennant are elected on this voting to the Putnam County Fair Board for a three year term to expire October 2011.
The Chairman asked for election of two to serve on the Putnam County Fair
Board from the following:  Jim Qualls  Scott Stockton
       Gary Maynard  Charles Maberry
       Patsy Allison  Sherry Jackson

The Commissioners voted as follows:

Larry Epps: Stockton; Maberry
David Randolph: Qualls; Maberry
Bob Duncan: Stockton; Maynard
Jim Martin: Stockton; Maynard
Scott McCanless: Qualls; Stockton
Jerry Ford: Stockton; Maberry
Andy Honeycutt: Maberry; Jackson
Marson McCormick: Maberry; Jackson
Anna Ruth Burroughs: Stockton; Jackson
Johnnie Wheeler: Maberry; Jackson
Reggie Shanks: Maberry; Allison
Joel Cowan: Qualls; Maberry
Mike Medley: Stockton; Jackson
Joe Trobaugh: Maberry; Jackson
Eris Bryant: Allison; Jackson
Sue Neal: Qualls; Allison
Dale Moss: Maynard; Allison
Greg Rector: Qualls; Jackson
Kevin Maynard: Qualls; Stockton
Gene Mullins: Qualls; Jackson
Jere Mason: Stockton; Maberry
Bill Walker: Stockton; Maberry
Ron Chaffin: Qualls; Stockton
Mike Atwood: Qualls; Stockton

The Clerk announced:  Jim Qualls received 9 votes
                      Scott Stockton received 12 votes
                      Gary Maynard received 3 votes
                      Charles Maberry received 11 votes
                      Patsy Allison received 4 votes
                      Sherry Jackson received 9 votes

No one was elected on this vote. Eliminate Gary Maynard and re-vote on two of
the following:  Jim Qualls  Scott Stockton
                  Charles Maberry  Patsy Allison
                  Sherry Jackson
The Chairman asked for election of two to serve on the Putnam County Fair Board from the following:

Jim Qualls               Scott Stockton
Gary Maynard             Charles Maberry
Patsy Allison            Sherry Jackson

The Commissioners voted as follows:

Larry Epps: Stockton; Maberry
David Randolph: Qualls; Maberry
Bob Duncan: Stockton; Maynard
Jim Martin: Stockton; Maynard
Scott McCanless: Qualls; Stockton
Jerry Ford: Stockton; Maberry
Andy Honeycutt: Maberry; Jackson
Marson McCormick: Maberry; Jackson
Anna Ruth Burroughs: Stockton; Jackson
Johnnie Wheeler: Maberry; Jackson
Reggie Shanks: Maberry; Allison
Joel Cowan: Qualls; Maberry
Mike Medley: Stockton; Jackson
Joe Trobaugh: Maberry; Jackson
Eris Bryant: Allison; Jackson
Sue Neal: Qualls; Allison
Dale Moss: Maynard; Allison
Greg Rector: Qualls; Jackson
Kevin Maynard: Qualls; Stockton
Gene Mullins: Qualls; Jackson
Jere Mason: Stockton; Maberry
Bill Walker: Stockton; Maberry
Ron Chaffin: Qualls; Stockton
Mike Atwood: Qualls; Stockton

The Clerk announced:

Jim Qualls received 9 votes
Scott Stockton received 12 votes
Gary Maynard received 3 votes
Charles Maberry received 11 votes
Patsy Allison received 4 votes
Sherry Jackson received 9 votes

No one was elected on this vote. Eliminate Gary Maynard and re-vote on two of the following:

Jim Qualls               Scott Stockton
Charles Maberry          Patsy Allison
Sherry Jackson
The Commissioners voted as follows:

Larry Epps: Stockton; Maberry
David Randolph: Qualls; Maberry
Bob Duncan: Qualls; Stockton
Jim Martin: Qualls; Stockton
Scott McCanless: Qualls; Stockton
Jerry Ford: Stockton; Maberry
Andy Honeycutt: Maberry; Jackson
Marson McCormick: Qualls; Jackson
Anna Ruth Burroughs: Stockton; Jackson
Johnnie Wheeler: Maberry; Jackson
Reggie Shanks: Maberry; Allison
Joel Cowan: Stockton; Maberry
Mike Medley: Stockton; Jackson
Joe Trobaugh: Maberry; Jackson
Eris Bryant: Allison; Jackson
Sue Neal: Qualls; Allison
Dale Moss: Allison; Jackson
Greg Rector: Qualls; Jackson
Kevin Maynard: Qualls; Stockton
Gene Mullins: Qualls; Jackson
Jere Mason: Stockton; Maberry
Bill Walker: Stockton; Maberry
Ron Chaffin: Qualls; Stockton
Mike Atwood: Qualls; Stockton

The Clerk announced: Jim Qualls received 11 votes
Scott Stockton received 13 votes
Charles Maberry received 10 votes
Patsy Allison received 4 votes
Sherry Jackson received 10 votes.

Scott Stockton was elected to the Putnam County Fair Board for a 3 year term to expire October 2011.

Eliminate Patsy Allison and re-vote on one of the following: Jim Qualls
Charles Maberry
Sherry Jackson
The Commissioners voted as follows:

Larry Epps: Maberry
David Randolph: Qualls
Bob Duncan: Qualls
Jim Martin: Qualls
Scott McCanless: Qualls
Jerry Ford: Maberry
Andy Honeycutt: Maberry
Marson McCormick: Jackson
Anna Ruth Burroughs: Qualls
Johnnie Wheeler: Jackson
Reggie Shanks: Maberry
Joel Cowan: Maberry
Mike Medley: Jackson
Joe Trobaugh: Maberry
Eris Bryant: Jackson
Sue Neal: Qualls
Dale Moss: Jackson
Greg Rector: Qualls
Kevin Maynard: Qualls
Gene Mullins: Qualls
Jere Mason: Maberry
Bill Walker: Maberry
Ron Chaffin: Qualls
Mike Atwood: Qualls

The Clerk announced: Jim Qualls received 11 votes
Charles Maberry received 8 votes
Sherry Jackson received 5 votes

No one elected on this voting. Eliminate Sherry Jackson and re-vote on one of the following: Jim Qualls
Charles Maberry
The Commissioners voted as follows:

Larry Epps: Charles Maberry
David Randolph: Jim Qualls
Bob Duncan: Jim Qualls
Jim Martin: Jim Qualls
Scott McCanless: Jim Qualls
Jerry Ford: Charles Maberry
Andy Honeycutt: Charles Maberry
Marson McCormick: Charles Maberry
Anna Ruth Burroughs: Jim Qualls
Johnnie Wheeler: Charles Maberry
Reggie Shanks: Charles Maberry
Joel Cowan: Charles Maberry
Mike Medley: Jim Qualls
Joe Trobaugh: Charles Maberry
Eris Bryant: Charles Maberry
Sue Neal: Jim Qualls
Dale Moss: Jim Qualls
Greg Rector: Jim Qualls
Kevin Maynard: Jim Qualls
Gene Mullins: Jim Qualls
Jere Mason: Charles Maberry
Bill Walker: Charles Maberry
Ron Chaffin: Jim Qualls
Mike Atwood: Jim Qualls

The Clerk announced: Jim Qualls received 13 votes
Charles Maberry received 11 votes

Jim Qualls is elected to the Putnam County Fair Board for a 3 year term to expire October 2011.

The 5 appointed to the Putnam County Fair Board for a 3 year term to expire October 2011 are: Shields Griggs, Joe Frank Adkins, Dennis Tennant, Scott Stockton, and Jim Qualls.
NEW BUSINESS AND ACTION THEREON BY THE BOARD

PLANNING COMMITTEE

MOTION RE: THE PLANNING COMMITTEE RECOMMENDS APPROVAL TO HIRE BARGE, WAGGONER, SUMNER & CANNON AS ARCHITECTS FOR THE JAIL PROJECT AND THAT THEIR SCOPE OF WORK INCLUDE A NEEDS ASSESSMENT STUDY

Commissioner Jere Mason moved and Commissioner Johnnie Wheeler seconded the motion to recommend approval to hire Barge, Waggoner, Sumner & Cannon as architects for the jail project and that their scope of work include a needs assessment study.

The Chairman asked for discussion on the motion.

MOTION RE: AMEND THE MOTION TO HIRE BARGE, WAGGONER, SUMNER & CANNON AS ARCHITECTS FOR THE JAIL PROJECT AND THAT THEIR SCOPE OF WORK INCLUDE A NEEDS ASSESSMENT STUDY AND EVALUATION OF THE EXISTING SITE AND THE FISK AND SHAG RAG ROAD SITE AND PRELIMINARY COSTS ESTIMATES FOR BOTH SITES

Commissioner Bob Duncan moved and Commissioner Larry Epps seconded the amended motion.

The Chairman asked for discussion on the motion. The Commissioners discussed the motion.

The Chairman asked the Commissioners to vote on the amended motion to hire Barge, Waggoner, Sumner & Cannon as architects for the jail project and that their scope of work include a needs assessment study and evaluation of the existing site and the Fisk and Shag Rag Road site and preliminary costs estimates for both sites. The Commissioners voted as follows:
FOR
Larry Epps
Bob Duncan
Jim Martin
Jerry Ford
Scott McCanless
Eris Bryant
Sue Neal
Dale Moss
Greg Rector
Kevin Maynard
Gene Mullins
Mike Atwood
Ron Chaffin

AGAINST
David Randolph
Andy Honeycutt
Marson McCormick
Johnnie Wheeler
Anna Ruth Burroughs
Joel Cowan
Mike Medley
Joe Trobaugh
Jere Mason
Bill Walker

ABSENT
Reggie Shanks

The Clerk announced thirteen (13) voted for, ten (10) voted against, and one (1) absent. The motion passed.

MOTION RE: CONSIDER APPROVAL TO HIRE BARGE, WAGGONER, SUMNER, & CANNON TO CONDUCT A FEASIBILITY STUDY OF CONVERTING FACTORY SPACE AT FISK & SHAG RAG TO A JAIL ANNEX (THIS COMES FROM PLANNING WITH NO RECOMMENDATION 6-6 VOTE)

No action taken.

MOTION RE: THE PLANNING COMMITTEE RECOMMENDS THAT THE SPEED LIMIT FOR ELMORE TOWN ROAD BE SET AT 30 MPH

Commissioner Jere Mason moved and Commissioner Mike Medley seconded the motion to approve the speed limit for Elmore Town Road be set at 30 mph.

(SEE ATTACHED)
TO:  CHAIRMAN OF THE SPEED LIMIT STUDY COMMITTEE  
PUTNAM COUNTY PLANNING COMMITTEE  
C/O COUNTY EXECUTIVE  

RE:  REQUEST FOR SPEED LIMIT REVIEW  

DATE:  9-17-05  

We, the undersigned residents (residents who are 18 years old or older) of the  
Elmore Town Rd.  (Road)(Lane)(   ) do hereby  
request the Speed Limit Committee review traffic conditions on our road between  
(Road)(Lane)(   ) and  
(   )  We  
feel there is sufficient traffic congestion to warrant a speed limit reduction below  
55 M.P.H.  NOTE:  For consideration, this Petition must be signed by at least 75%  
of the residents 18 years or older living on said road.  

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<td>Mr. and Mrs.</td>
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TO: CHAIRMAN OF THE SPEED LIMIT STUDY COMMITTEE
PUTNAM COUNTY PLANNING COMMITTEE
C/O COUNTY EXECUTIVE

RE: REQUEST FOR SPEED LIMIT REVIEW

DATE: 

We, the undersigned residents (residents who are 18 years old or older) of the (Road)(Lane)( ) do hereby request the Speed Limit Committee review traffic conditions on our road between (Road)(Lane)( ) and (Road)(Lane)( ). We feel there is sufficient traffic congestion to warrant a speed limit reduction below 55 M.P.H. NOTE: For consideration, this Petition must be signed by at least 75% of the residents 18 years or older living on said road.

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<tr>
<td>T. Brown</td>
<td>3410 Elmore Town Rd</td>
<td>858-5662</td>
</tr>
<tr>
<td>June Brown</td>
<td>3610 Elmore Town Rd</td>
<td>858-5662</td>
</tr>
</tbody>
</table>
TO: CHAIRMAN OF THE SPEED LIMIT STUDY COMMITTEE  
PUTNAM COUNTY PLANNING COMMITTEE  
C/O COUNTY EXECUTIVE 

RE: REQUEST FOR SPEED LIMIT REVIEW  

DATE: ________________  

We, the undersigned residents (residents who are 18 years old or older) of the  
(Road)(Lane)( ) do hereby  
request the Speed Limit Committee review traffic conditions on our road between  
(Road)(Lane)( ) and  
(Road)(Lane)( ). We  
feel there is sufficient traffic congestion to warrant a speed limit reduction below  
55 M.P.H. NOTE: For consideration, this Petition must be signed by at least 75%  
of the residents 18 years or older living on said road.  

<table>
<thead>
<tr>
<th>SIGNATURE</th>
<th>ADDRESS</th>
<th>TELEPHONE</th>
</tr>
</thead>
<tbody>
<tr>
<td>John H. Allen</td>
<td>2199 Elmore Town Rd, Baxter</td>
<td>931-647-7269</td>
</tr>
<tr>
<td>Melissa Allen</td>
<td>1861 Elmore Town Rd</td>
<td>931-644-8005</td>
</tr>
<tr>
<td>Laura M. Hatcher</td>
<td>1801 Elmore Town Rd, Baxter</td>
<td>931-510-6654</td>
</tr>
<tr>
<td>Tim Hatcher</td>
<td>1081 Elmore Town Rd, Baxter</td>
<td>931-853-4620</td>
</tr>
</tbody>
</table>

20
The Chairman asked for discussion on the motion. There was no discussion.

The Chairman asked for a voice vote on the motion to approve the speed limit for Elmore Town Road be set at 30 mph. The motion carried.

**MOTION RE: THE PLANNING COMMISSION RECOMMENDS APPROVAL OF A RESOLUTION AUTHORIZING PUTNAM COUNTY TENNESSEE IN CONJUNCTION WITH THE CITY OF COOKEVILLE TO SUBMIT AN APPLICATION TO THE BUILDING FINANCE COMMITTEE OF THE TENNESSEE BOARD OF ECONOMIC GROWTH TO ACQUIRE A CERTIFICATE OF PUBLIC PURPOSE AND NECESSITY**

Commissioner Jere Mason moved and Commissioner Mike Medley seconded the motion to approve a resolution authorizing Putnam County Tennessee in conjunction with the City of Cookeville to submit an application to the Building Finance Committee of the Tennessee Board of Economic Growth to acquire a certificate of public purpose and necessity.

(SEE ATTACHED)
RESOLUTION
RESOLUTION AUTHORIZING PUTNAM COUNTY, TENNESSEE IN CONJUNCTION WITH THE CITY OF COOKEVILLE TO SUBMIT AN APPLICATION TO THE BUILDING FINANCE COMMITTEE OF THE TENNESSEE BOARD OF ECONOMIC GROWTH TO ACQUIRE A CERTIFICATE OF PUBLIC PURPOSE AND NECESSITY

RESOLUTION:
REQUESTED BY: STATE OF TENNESSEE

PREPARED BY: CATHY ANDREWS
APPROVED AS TO FORM & CORRECTNESS:

(City Attorney)

ADOPTED: ____________________________

MINUTE BOOK ______ PAGE ______

WHEREAS, Cookeville and Putnam County is in need of a “Certificate of Public Purpose and Necessity” from the Building Finance Committee of the Tennessee Board of Economic Growth;

WHEREAS, Putnam County, Tennessee is therefore, authorizing the County Executive to make application in conjunction with City of Cookeville to the Building Finance Committee for a certificate of Public Purpose and Necessity and to proceed with plans to provide needed infrastructure to include but not limited to water, sewer, and road in the Highlands Business Park;

WHEREAS, City of Cookeville will apply for state and federal grant dollars and Putnam County will share equally with the City of Cookeville in the development cost of the business park;

WHEREAS, the County Executive is granted power to sign all required documents to assist in the application to obtain the certificate without further action from the Commission;

NOW, THEREFORE, BE IT RESOLVED, by the Putnam County Commission that:

1. The County Executive be authorized and directed to:
   A. Execute and submit an application to obtain a Certificate of Public Purpose and Necessity.

Adopted, this the 20th day of October, 2008 at Cookeville, Tennessee.

County Executive

County Court Clerk

22
The Chairman asked for discussion on the motion. The Commissioners discussed the motion.

The Chairman asked for a voice vote on the motion. The motion carried.

**MOTION RE: THE PLANNING COMMITTEE RECOMMENDS APPROVAL TO ADD THE FOLLOWING ROADS TO THE OFFICIAL COUNTY ROAD MAP:**
CEDAR CREEK CIRCLE (LOCATED IN CEDAR CREEK PHASE II SUBDIVISION)
HULON DYER DRIVE

Commissioner Jere Mason moved and Commissioner Johnnie Wheeler seconded the motion to add Cedar Creek Circle and Hulon Dyer Drive to the official county road map.

(SEE ATTACHED)
MEMORANDUM

TO: Debbie Francis, Putnam County Board of Commissioners
    Jerry Mason, Putnam County Planning Committee & Road Committee Chairman
    Putnam County Courthouse
    Cookeville, TN. 38501

    Mr. Red Lamb, Road Supervisor
    Putnam County Highway Department
    505 Jeffrey Circle
    Cookeville, TN 38501

FROM: Charles Brown, Staff Planner

DATE: October 7th, 2008

SUBJECT: ROAD TO BE CONSIDERED FOR ACCEPTANCE AS COUNTY ROAD

The Putnam County Regional Planning Commission recommended at the October 7th, 2008 meeting that as the following roads has been constructed to the county road specifications in accordance with the Putnam County Subdivision Regulations that it be accepted as a county road and subsequently placed on the Official County Road List and supplemental map. This recommendation is specifically to accept the roads as shown on the one (1) plat. The plat is for the Cedar Creek Phase II Subdivision which was recorded in the Putnam County Register of Deeds Office on January 22, 2008 in Plat Cabinet E, Page 183B, Instrument # 86804 and Receipt # 64965. I have attached copies of the final inspection report, the warranty contract signed by developers and the recorded plat for the committee to review.

1) Cedar Creek Phase II: Cedar Creek Circle and Hollow Dyer Drive

If you have any questions or comments concerning this matter, please contact me at the Local Planning Assistance Office at 528-1577 at your convenience.

Charles Brown
Community Planner

Cc: Putnam County Regional Planning Commission Chairman
    Jeff Jones, Putnam County Attorney
SUBDIVISION SUMMARY

NAME: Cedar Creek Phase II

ROAD NAMES: Cedar Creek Circle and Hulon Dyer Drive

PRELIMINARY APPROVAL GRANTED: 6-5-07

FINAL APPROVAL GRANTED: 1-8-08

PLAT SIGNED BY ENGINEER: 1-15-08

BOND AMOUNT: A $130,000.00 Letter of Credit was set up to insure completion of the base and asphalt. Letter of Credit expires on 1-18-09.

SUBGRADE: No soft spots were observed during proof roll.

UTILITIES: Observed utilities under the road were backfilled with rock.

BASE: Base was inspected prior to granting final approval. Base was inspected prior to paving. Base was 26' wide as required and a minimum of 6' thick at locations checked.

ASPHALT: Road was paved in August 2008 by Copeland DRP. Asphalt was inspected after installation. Width was 20' as required. Thickness along edge was a minimum of 2".

SHOULDER STONE: Shoulder stone has been applied.

WARRANTY CONTRACT: Warranty Contract has been signed by the Developer.

COMMENTS:

Based on my limited observations and other information available to me, the road(s) in this subdivision were constructed in general conformance with the Putnam County Subdivision Regulations.

Patrick Rinks, PE, County Engineer
Richard C. Rinks & Associates, Inc.
30 North Jefferson Avenue
Cookeville, Tennessee 38501
(T) 931-528-5543 - (F) 931-528-5544
patrick@ricks-consulting.com

Date: 10-7-08

25
The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion to add Cedar Creek Circle and Hulon Dyer Drive to the official county road map. The motion carried.

FISCAL REVIEW COMMITTEE

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE GENERAL PURPOSE SCHOOL FUND AS PRESENTED (NOTE: THE AMENDMENT FOR $32,910 WILL BE BROUGHT BACK NEXT MONTH FOR APPROVAL PER MARK MCREYNOLDS)

Commissioner Sue Neal moved and Commissioner Jerry Ford seconded the motion recommending approval of Budget Amendments to the General Purpose School Fund as presented.

(SEE ATTACHED)
September 29, 2008

Honorable Commissioners  
Putnam County Courthouse  
Cookeville, TN 38501

Honorable Commissioners:

Please consider approval of the budget amendments to the General Purpose School Fund, as submitted.

Sincerely,

Mark McReynolds  
Chief Financial Officer

Enclosures:  
Budget Additional Funds for “Tennessee Learn and Serve Grant”  
Correct “Transition 18-22 Year Old” Grant to match State Allocation  
Frontier telephone refund  
Adjust VOCRE Grant to balance State approved amounts  
Budget Additional Revenue for Coordinated School Health Grant  
Adjust Maintenance Funds at Baxter Elementary to Custodial Supplies  
Adjust Maintenance Funds at CHS to Instructional Equipment
Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Special Education

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Total: 2,843.69 6,500.00 6,500.00 9,343.69

Explanation: To Budget additional funds for the "Tennessee Learn and Serve" Grant for the 2008-09 School Year.

Requested by: Melanie Bussell

Recommended for Approval: Official / Department Head

Reviewed by: Chief Financial Officer
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<td>Instructional Materials and Supplies</td>
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<td>403.00</td>
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<td>Indirect Cost</td>
<td>1,502.00</td>
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</tbody>
</table>

**Explanation:** To correct budget for the "Transition Program for SPED Diploma Students 18-22 Year Old Class" Grant to match State Allocations

**Requested by:** Melanie Bussell

**Recommended for Approval:**

**Official / Department Head**

**Reviewed by:** [Signature]

**Chief Financial Officer**

---

**Note:** 
Fueled from Agenda in Oct. Will bring back in November.
Putnam County **Budget Amendment** / Line Item Transfer Authorization Form

Department: **Special Education**

<table>
<thead>
<tr>
<th>Item #</th>
<th>Fund #</th>
<th>Account #</th>
<th>Account Description</th>
<th>Current Approved Amount</th>
<th>Increase</th>
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<td>25.04</td>
<td>30,000.00</td>
<td>15,518.62</td>
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</tbody>
</table>

Explanation: To budget refund from Frontier for telephone charges

Requested by: **Melanie Russell**
Supervisor

Recommended for Approval: **Official / Department Head**

Reviewed by: **Mark McLean**
Chief Financial Officer

DATE: 2-Oct-08
Putnam County **Budget Amendment** / Line Item Transfer Authorization Form

**Department:** Special Education

<table>
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<td>47139</td>
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<td>72210-599-VOCRE</td>
<td>Other Charges</td>
<td>800.00</td>
<td>511.00</td>
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</tbody>
</table>

**Explanation:** To adjust VOCRE Grant budget to balance to State approved amounts

---

**Requested by:** Melanie Russell  
**Supervisor**

**Recommended for Approval:**

**Official / Department Head**

**Reviewed by:**  
**Chief Financial Officer**  
2/18/08
<table>
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<td>(160,000.00)</td>
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<td>72120 130 CSHP</td>
<td>Social Workers</td>
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<td>3</td>
<td>141</td>
<td>72120 131 CSHP</td>
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<td>3,425.00</td>
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</tbody>
</table>

To budget additional revenue & better utilize CSHP grant.

Requested by: [Signature]

Recommended for Approval

Reviewed by: [Signature] 9/18/08

Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval

No Recommendation

Date: ____________

Action by County Commission: Approved

Not Approved

Date: ____________
## Putnam County Budget Amendment / Line Item Transfer Authorization Form

**DATE:** 30-Sep-08

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<td>9,710.00</td>
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<td>3,000.00</td>
<td>9,710.00</td>
<td>5,333.75</td>
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**Explanations:** To adjust Maintenance Funds at Baxter Elementary School to Custodial Supplies

---

**Requested by:**

**Supervisor**

**Reviewed by:**

**Chief Financial Officer** 9/19/08

**Action by Fiscal Review Committee:**

**Recommended for Approval:** No Recommendation

**Action by County Commission:**

**Approved** Not Approved
Putnam County **Budget Amendment** / Line Item Transfer Authorization Form

<table>
<thead>
<tr>
<th>Item #</th>
<th>Fund #</th>
<th>Account #</th>
<th>Account Description</th>
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<td>Other Supplies and Materials</td>
<td>21,540.00</td>
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<td>141-71100-722</td>
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<td>95,092.00</td>
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<td><strong>20,832.75</strong></td>
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Explanation: To adjust Maintenance Funds at Cookeville High School to Instructional Equipment

Requested by: ___________________________  Recommended for Approval: ___________________________

Supervisor  

Reviewed by: ________________  Date: 9/19/08

Chief Financial Officer

**Action by Fiscal Review Committee:** Recommended for Approval  

**No Recommendation**  

Date:  

**Action by County Commission:** Approved  

Not Approved  

Date:
The Chairman asked for discussion on the motion. There was no discussion.

The Chairman asked for a roll-call vote on the motion recommending approval of budget amendments to the General Purpose School Fund as presented noting the amendment for $32,910 will be brought back next month for approval per Mark McReynolds. The Commissioners voted as follows:

FOR

David Randolph
Larry Epps
Bob Duncan
Jim Martin
Jerry Ford
Scott McCanless
Andy Honeycutt
Johnnie Wheeler
Anna Ruth Burroughs
Joel Cowan
Mike Medley
Joe Trobaugh
Eris Bryant
Sue Neal
Dale Moss
Greg Rector
Kevin Maynard
Gene Mullins
Jere Mason
Bill Walker
Mike Atwood
Ron Chaffin

ABSTAIN

Marson McCormick

ABSENT

Reggie Shanks

The Clerk announced twenty-two voted for, one (1) abstained, and one (1) absent. The motion carried.

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE COUNTY GENERAL FUND IN THE AMOUNT OF $25,954

Commissioner Sue Neal moved and Commissioner Bob Duncan seconded the motion recommending approving Budget Amendments to the County General Fund in the amount of $25,954.

(SEE ATTACHED)
Putnam County Budget Amendment/Transfer Authorization Form

<table>
<thead>
<tr>
<th>Fund #</th>
<th>Account #</th>
<th>Account Description</th>
<th>Current Approved Amount</th>
<th>Decrease</th>
<th>Increase</th>
<th>Amount Requested</th>
<th>Amount Expended (Received) YTD</th>
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<td>54490-790</td>
<td>Homeland Security Other Equipment</td>
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<td>Misc. Refund</td>
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<td><strong>22,959</strong></td>
<td><strong>159,754</strong></td>
<td><strong>253,61</strong></td>
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**Explanation:** Expenditure refunded on Grant, Funds reserved for Archives and Public Safety Grant

**Requested By:**

**Recommended for Approval:**

**Official/Department Head:**

**Action by Fiscal Review Committee**
- Recommended
- Not Recommended

**Action by County Commission**
- Approved
- Not Approved

**Date:**
The Chairman asked for discussion on the motion. There was no discussion.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR

David Randolph
Larry Epps
Bob Duncan
Jim Martin
Jerry Ford
Scott McCanless
Andy Honeycutt
Marson McCormick
Johnnie Wheeler
Anna Ruth Burroughs
Joel Cowan
Mike Medley
Joe Trobaugh
Eris Bryant
Sue Neal
Dale Moss
Greg Rector
Kevin Maynard
Gene Mullins
Jere Mason
Bill Walker
Mike Atwood
Ron Chaffin

ABSENT

Reggie Shanks

The Clerk announced twenty-three voted for, zero (0) against, and one (1) absent. The motion carried.

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE CAPITAL PROJECTS FUND IN THE AMOUNT OF $1,017,840

Commissioner Sue Neal moved and Commissioner Johnnie Wheeler seconded the motion recommending approval of Budget Amendments to the Capital Projects Fund in the amount of $1,017,840.

(SEE ATTACHED)
<table>
<thead>
<tr>
<th>Fund #</th>
<th>Account #</th>
<th>Account Description</th>
<th>Current Approved Amount</th>
<th>Decrease</th>
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<td>117,840</td>
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</table>

Explanation: To Budget for beginning project for new Clerk's Office & for Paving, road & etc.

Requested By: [Signature]
Supervisor: [Signature]

Recommended for Approval: [Signature]
Official/Department Head: [Signature]

Action by Fiscal Review Committee
Recommended
Not Recommended
Date:

Action by County Commission
Approved
Not Approved
Date:
The Chairman asked for discussion on the motion. There was no discussion.

The Chairman asked for a vote on the motion recommending approval of Budget Amendments to the Capital Projects Fund in the amount of $1,017,840. The Commissioners voted as follows:

FOR
David Randolph
Larry Epps
Bob Duncan
Jim Martin
Jerry Ford
Scott McCanless
Andy Honeycutt
Marson McCormick
Johnnie Wheeler
Anna Ruth Burroughs
Joel Cowan
Mike Medley
Joe Trobaugh
Eris Bryant
Sue Neal
Dale Moss
Greg Rector
Kevin Maynard
Gene Mullins
Jere Mason
Bill Walker
Mike Atwood
Ron Chaffin

ABSENT
Reggie Shanks

The Clerk announced twenty-three (23) voted for, zero (0) against, and one (1) absent. The motion carried.

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE PRESERVATION OF RECORDS IN THE AMOUNT OF $4,105

Commissioner Sue Neal moved and Commissioner Kevin Maynard seconded the motion to approve Budget Amendments to the Preservation of Records in the amount of $4,105.

(SEE ATTACHED)
<table>
<thead>
<tr>
<th>Fund #</th>
<th>Account #</th>
<th>Account Description</th>
<th>Current Approved Amount</th>
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<td>Misc. Refund From County General</td>
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Explanation: Bringing in 2007-2008 Reserve from County General Fund

Requested By: ________________________

Recommended for Approval: ________________________

Action by Fiscal Review Committee
Recommended
Not Recommended
Date ________________________

Action by County Commission
Approved
Not Approved
Date ________________________
The Chairman asked for discussion on the motion. There was no discussion.

The Chairman asked the Commissioners to vote on the motion to approve Budget Amendments to the Preservation of Records in the amount of $4,105. The Commissioners voted as follows:

FOR
David Randolph
Larry Epps
Bob Duncan
Jim Martin
Scott McCanless
Andy Honeycutt
Marson McCormick
Johnnie Wheeler
Anna Ruth Burroughs
Joel Cowan
Mike Medley
Joe Trobaugh
Eris Bryant
Sue Neal
Dale Moss
Greg Rector
Kevin Maynard
Gene Mullins
Jere Mason
Bill Walker
Mike Atwood
Ron Chaffin

ABSTAIN
Jerry Ford

ABSENT
Reggie Shanks

The Clerk announced twenty-two (22) voted for, one (1) abstained, and one (1) absent. The motion carried.

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL TO ACCEPT COUNTY CLERK WAYNE NABORS’ LETTER OF EXPLANATION CONCERNING THE RECORDS MANAGEMENT FEE

Commissioner Sue Neal moved and Commissioner Joe Trobaugh seconded the motion to approve accepting County Clerk Wayne Nabors’ letter of explanation concerning the Records Management Fee.

(SEE ATTACHED)
October 1, 2008

TO: All Putnam County Commissioners

SUBJECT: Final report & payment of RMF fees

Dear Commissioners:

This letter is in keeping with my total promise of a final report of the discussion of the uncollected RMF fees on titles from the September 15, 2008 commission meeting.

I mistakenly suspended the RMF fees on titles at the first of September and have acknowledged same and pledged to clear the matter in its entirety. As a result, there were only (9) days that those fees were not collected for. The amount of titles was 1,007. At $2.00 each, the RMF fee accordingly, that total comes to $2,014.00.

I consulted with Carl Lowe of the state Comptroller's office, better known as county audit, and his instructions were to just write a miscellaneous receipt for the amount. He told me it was not necessary that they sign off on anything just that I maintain the records showing the amount due and a copy of the said receipt and as far as they were concerned that would be the close of the matter. It is collections for September, 2008, it will be turned over as usual as a month end report of fees to the Trustee for September, 2008 and we move on.

I have enclosed a copy of the miscellaneous receipt written on September 30, 2008 for the amount of $2,014.00 showing that amount paid by my personal check accordingly. Should you have any further questions, I would appreciate your phone call to me personally.

Sincerely,

Wayne Nabors
County Clerk

Zc: Jeff Jones, Kim Blaylock
The Chairman asked for discussion on the motion to approve accepting County Clerk Wayne Nabors' letter of explanation concerning the Records Management Fee. The Commissioners discussed the motion.

**MOTION RE: CEASE DEBATE ON MOTION TO ACCEPT COUNTY CLERK WAYNE NABORS' LETTER OF EXPLANATION CONCERNING THE RECORDS MANAGEMENT FEE**

Commissioner Joe Trobaugh moved and Commissioner Mike Medley seconded the motion.

The Chairman asked for a vote on the motion to cease the debate. The Commissioners voted as follows:

**FOR**
David Randolph
Larry Epps
Bob Duncan
Jim Martin
Jerry Ford
Scott McCanless
Andy Honeycutt
Marson McCormick
Johnnie Wheeler
Anna Ruth Burroughs
Joel Cowan
Mike Medley
Joe Trobaugh
Eris Bryant
Sue Neal
Dale Moss
Greg Rector
Kevin Maynard
Gene Mullins
Jere Mason
Bill Walker
Mike Atwood
Ron Chaffin

**ABSENT**
Reggie Shanks

The Clerk announced twenty-three (23) voted for, zero (0) against, and one (1) absent. The motion carried.
The Chairman asked the Commissioners for a voice vote on the original motion recommending approval to accept County Clerk Wayne Nabors’ letter of explanation concerning the Records Management Fee. The motion carried.

**MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL TO FUND ½ OF GRANT MATCH WITH THE CITY OF BAXTER TO REPAIR ELMORE TOWN BRIDGE IN THE AMOUNT OF $2,500 WITH FUNDING COMING FROM THE CAPITAL PROJECTS FUND**

Commissioner Sue Neal moved and Commissioner Eris Bryant seconded the motion to approve to fund ½ of grant match with the City of Baxter to repair Elmore Town Bridge in the amount of $2,500 with funding coming from the Capital Projects Fund.

The Chairman asked for discussion on the motion. The Commissioners discussed the motion.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

**FOR**
- David Randolph
- Larry Epps
- Bob Duncan
- Jim Martin
- Jerry Ford
- Scott McCanless
- Andy Honeycutt
- Marson McCormick
- Johnnie Wheeler
- Anna Ruth Burroughs
- Joe Trobaugh
- Eris Bryant
- Sue Neal
- Dale Moss
- Greg Rector
- Kevin Maynard
- Gene Mullins
- Bill Walker
- Mike Atwood
- Ron Chaffin

**AGAINST**
- Joel Cowan
- Mike Medley
- Jere Mason

**ABSENT**
- Reggie Shanks

The Clerk announced twenty (20) voted for, three (3) against, and one (1) absent. The motion carried.
NOMINATING COMMITTEE

MOTION RE: THE NOMINATING COMMITTEE RECOMMENDS THAT THE FOLLOWING BE APPOINTED TO THE PUTNAM COUNTY BEER BOARD TO SERVE 3 YEAR TERMS TO EXPIRE OCTOBER 2011:

ANNA RUTH BURROUGHGS
DAVID RANDOLPH

Commissioner Ron Chaffin moved and Commissioner Jere Mason seconded the motion to approve Anna Ruth Burroughs and David Randolph to be appointed to the Putnam County Beer Board to serve 3 year terms to expire October 2011.

The Chairman asked for a voice vote on the motion. The motion carried.

MOTION RE: THE NOMINATING COMMITTEE RECOMMENDS THAT THE FOLLOWING BE APPOINTED TO THE DELINQUENT TAX COMMITTEE TO SERVE 2 YEAR TERMS TO EXPIRE OCTOBER 2010:

ANDY HONEYCUTT
JOHNNIE WHEELER

Commissioner Ron Chaffin moved and Commissioner Jere Mason seconded the motion to appoint Andy Honeycutt and Johnnie Wheeler to the Delinquent Tax Committee to serve 2 years terms to expire October 2010.

The Chairman asked for a voice vote on the motion. The motion carried.

MOTION RE: THE NOMINATING COMMITTEE RECOMMENDS THAT THE FOLLOWING BE APPOINTED TO THE UPPER CUMBERLAND AIRPORT BOARD OF ADJUSTMENTS FOR 3 YEAR TERMS TO EXPIRE SEPTEMBER 2011:

JOE FLOYD
GARY CARWILE

Commissioner Ron Chaffin moved and Commissioner Anna Ruth Burroughs seconded the motion to appoint Joe Floyd and Gary Carwile to the Upper Cumberland Airport Board of Adjustments for 3 year terms to expire September 2011.

The Chairman asked for a voice vote on the motion. The motion carried.

REPORT OF SPECIAL COMMITTEES

Citizen of the month for October 2008: Glenda Jones

Employee of the month for October 2008: Ron Easton

(SEE ATTACHED)
CITIZEN OF THE MONTH FOR OCTOBER - 2008

GLENDRA JONES

Glenda has been a volunteer leader in the Putnam County 4-H program for the past 16 years. She is actively involved in teaching approximately 75 students in youth leadership and horsemanship skills through the various 4-H horse projects through the Putnam County UT Extension Office.

She also coaches the horse judging teams where she has devoted 2 nights a week during 2008 working with those youth preparing them for judging contests at regional, state and national levels. She also trains judging teams for the National Walking Horse Celebration in Shelbyville and hippology teams for state and national events.

She has always exhibited enthusiasm, motivation and encouragement for many youth in Putnam County for which her skills, knowledge, dedication and outstanding volunteer service has been a blessing to many Putnam County families.

EMPLOYEE OF THE MONTH FOR OCTOBER - 2008

RON EASTON

PUTNAM COUNTY SOLID WASTE DEPT.

Ron began as an employee at the Ditty Road Collection site in May of 2006. When that site was closed, he began working at the new Burgess Falls Road site.

Ron has been recognized by many folks as one of the most helpful persons they have come in contact with. His boss says that "every call we get about Ron is a positive one and folks have nothing but good things to say about Ron and to thank the Solid Waste Department for having him as an employee. His kindness and dedication on the job is noticed by everyone using that site and we are very fortunate to have him in the Solid Waste Department."
RESOLUTIONS

MOTION RE: ELECTION OF NOTARIES

Commissioner Jere Mason moved and Commissioner Ron Chaffin seconded the motion to approve Election of Notaries.

(SEE ATTACHED)
NOTARIES TO BE ELECTED OCTOBER 20, 2008

AMY G ALLEN
GLENDA BILBREY
JAMES M DALE JR
DEBORAH S DEMING
DAVID HORNER
LOUIS R KEY
SHERRY L MAXWELL
FAYE MONK
RACHEL M MOSES
AMY SMITH
JOHN E SNOPE JR
NANCY R SNOPE
PAMELA SPURLOCK
ALICIA STEWART
JUDITH B SULLINS
JUDITH K TODD
KEVIN WALKER
The Chairman asked for discussion on the motion. There was no discussion.

The Chairman asked the Commissioners to vote on the Election of Notaries. The Commissioners voted as follows:

FOR
David Randolph
Larry Epps
Bob Duncan
Jim Martin
Scott McCanless
Andy Honeycutt
Marson McCormick
Johnnie Wheeler
Anna Ruth Burroughs
Joel Cowan
Mike Medley
Joe Trobaugh
Eris Bryant
Sue Neal
Greg Rector
Kevin Maynard
Gene Mullins
Jere Mason
Bill Walker
Mike Atwood
Ron Chaffin

ABSENT
Reggie Shanks
Dale Moss

The Clerk announced twenty-two (22) voted for, zero (0) against, and two (2) absent. The motion carried.

OTHER NEW BUSINESS

ANNOUNCEMENTS AND STATEMENTS

Commissioner Ron Chaffin gave a report on the 2008 Putnam County Fair.

MOTION RE: ADJOURN

Commissioner Andy Honeycutt moved and Commissioner Joe Trobaugh seconded the motion to adjourn the meeting.

The Chairman asked for a voice vote on the motion to adjourn. The motion carried.
PLANNING COMMITTEE
MINUTES
October 14, 2008
Prepared by Deborah Francis

Jim Martin          Present
Scott McCanless     Present
Reggie Shanks       Present
Marson McCormick    Present
Anna Ruth Burroughs Present
Larry Epps          Present

Eris Bryant          Present
Dale Moss            Present
Jere Mason           Present
Gene Mullins         Present
Mike Atwood          Present
Mike Medley          Present

Item #1  Selection of a firm to do a jail needs assessment study
After much discussion, the following motion was made:

Motion:  Recommends to hire Barge, Waggoner, Sumner & Cannon as architects for the jail project and that their scope of work include a needs assessment study.

Made By: Epps
Seconded: Martin

VOICE VOTE
APPROVED

Item #2  Selection of architect to conduct a feasibility study of converting vacant factory space at Fisk and Shag Rag to a non-permanent jail annex. Any cost would come from funds in the Capital Projects Fund set aside to remodel the Clerk's Office.

Motion:  Recommends to hire Barge, Waggoner, Sumner & Cannon to conduct a feasibility study of converting factory space at Fisk & Shag Rag to a jail annex.

Made By: Epps
Seconded: Martin

ROLL CALL VOTE
Yes: Epps, Martin, McCanless, Bryant, Mullins, Atwood
No:  McCormick, Burroughs, Shanks, Medley, Moss, Mason

MOTION FAILS

Item #3  Speed limit petition - Elmore Town Road

Motion:  Recommends to set speed limit for Elmore Town Road at 30 MPH.

Made By: Medley
Seconded: Mullins

VOICE VOTE
APPROVED

Item #4  Resolution to acquire a Certificate of Purpose for the Industrial Park.

Motion:  Recommends approval of a Resolution authorizing Putnam County Tennessee in conjunction with the City of Cookeville to submit an application to the Building Finance Committee of the Tennessee Board of Economic Growth to Acquire a Certificate of Public Purpose and Necessity.

Made By: Epps

VOICE VOTE
APPROVED
Item #5  Litigation Tax for Jail Construction
This special litigation tax is to be used for jail construction only. The Committee wants to know how much revenue could be received. Normally the State has a resolution that the Commission would need to pass.

Motion: Recommends to defer action on this Litigation Tax issue until next month, until a resolution can be obtained, and we have a little more information.

Made By: Epps  
Seconded: Mullins

VOICE VOTE  APPROVED

Item #6  Roads to add to County Road Map

Motion: Recommends approval to add the following roads to the Official County Road Map:
- Cedar Creek Circle
- Hulon Dyer Drive
These roads are in Cedar Creek Phase II Subdivision

Made By: Martin  
Seconded: Burroughs

VOICE VOTE  APPROVED

Item #7  Any other business

NONE

ADJOURNED
PLANNING COMMITTEE

TO: Putnam County Board of Commissioners
FROM: Kim Blaylock, County Executive
DATE: October 7, 2008
RE: Planning Agenda

Listed below are items to be considered by the County’s Planning Committee on TUESDAY, October 14, 2008, at 6:00 PM in the County Commission Chambers at the Courthouse.

1. Consider selection of a firm to conduct a jail needs assessment study.
   Deferred from last month

2. Consider selection of an architect to conduct a feasibility study of converting vacant factory space at Fisk and Shag Rag to a non-permanent jail annex with the cost of the study to be covered with funds from the bond issue (Capital Projects Fund) to remodel the County Clerk’s Office.

3. Consider speed limit petition for Elmore Town Road.

4. Consider approval of a Resolution authorizing Putnam County Tennessee in conjunction with the City of Cookeville to submit an application to the Building Finance Committee of the Tennessee Board of Economic Growth to Acquire a Certificate of Public Purpose and Necessity.

5. Discuss updates on Litigation Tax for Jail Construction.
   Was discussed briefly in September

6. Consider adding the following roads to the Official County Road Map:
   Cedar Creek Circle
   Hollow Dyer Drive
   Cedar Creek Phase II Subdivision

7. Any other business that needs to be reviewed by the Planning Committee.
FISCAL REVIEW COMMITTEE
MINUTES
October 14, 2008
Prepared by Deborah Francis

ROLL CALL

Bob Duncan Present
Jerry Ford Present
David Randolph Present
Johnnie Wheeler Present
Joe Trobaugh Present
Andy Honeycutt Present
Greg Rector Present
Kevin Maynard Present
Bill Walker Present
Ron Chaffin Present
Sue Neal Present
Joel Cowen Present

Item #1 GPS Amendments

Motion: Recommends approval of budget amendments to the General Purpose School Fund as presented.
Verification needed on Amendment #2 ($32,910) by meeting on Monday Night

Made By: Ford
Seconded: Duncan

VOICE VOTE APPROVED

Item #2 County General Amendments

Motion: Recommends approval of budget amendments to the County General Fund as presented.

Made By: Wheeler
Seconded: Ford

VOICE VOTE APPROVED

Item #3 Capital Projects Fund Amendments

Motion: Recommends approval of budget amendments to the Capital Projects Fund as presented.

Made By: Walker
Seconded: Wheeler

VOICE VOTE APPROVED

Item #4 Preservation of Records Amendments

Motion: Recommends approval of budget amendments to the Preservation of Records Fund as presented.

Made By: Duncan
Seconded: Rector

VOICE VOTE APPROVED

Item #5 Report from Vehicle Usage Committee
Commissioner Johnnie Wheeler told the Committee that their work was not complete and a final policy will be ready soon.

NO MOTIONS MADE
Item #6  Discussion about letter from Wayne Nabors on RMF.

Motion:  Recommends approval to accept Wayne Nabors letter of explanation about the Records Management Fee.

Made By:  Wheeler  
Seconded:  Cowan  

VOICE VOTE  
APPROVED  

Item #7  Request from City of Baxter on improvements to Elmore Town Bridge.
The City of Baxter got a grant for the repair of Elmore Town Bridge.
The Match is 80/20. The total match is $5,000 and the City of Baxter is asking that the County pay 1/2 of the $5,000.

Motion:  Recommends to fund 1/2 of grant match with the City of Baxter to repair Elmore Town Bridge in an amount of $2,500 with funding coming from the Capital Projects Fund.

Made By:  Duncan  
Seconded:  Trobaugh  

VOICE VOTE  
APPROVED  

Item #8  Any other business
Sheriff David Andrews told the Committee that he had be asked to work on staffing analysis and cost analysis and that he had them available for anyone that wants a copy.

ADJOURNED
TO: Putnam County Board of Commissioners
FROM: Kim Blaylock, County Executive
DATE: October 7, 2008
RE: Fiscal Review Committee Agenda

Listed below are items to be considered by the County's Fiscal Review Committee on TUESDAY, October 14, 2008, at 5:00 PM in the County Commission Chambers at the Courthouse.

1. Consider budget amendments to the General Purpose School Fund.
2. Consider budget amendments to the County General Fund.
3. Consider budget amendments to the Capital Projects Fund.
5. Hear a report from the Vehicle Usage Committee.
6. Discuss letter from County Clerk Wayne Nabors.
7. Discuss improvement to Elmore Town Bridge in Baxter.  
   Commissioner Sue Neal

8. Any other business that needs to be reviewed by the Fiscal Review Committee.
TO: Putnam County Board of Commissioners
FROM: Kim Blaylock, County Executive
DATE: October 7, 2008
RE: Nominating Committee Agenda

Listed below are the items to be considered by the County Nominating Committee on TUESDAY, October 14, 2008 at 5:30 PM in the Commission Chambers.

1. Consider 5 appointments to the Putnam County Fair Board to serve 3 year terms to expire October 2011. Following nominees as per Fair Board:
   - Shields Griggs
   - Joe Frank Adkins
   - Jim Qualls
   - Scott Stockton
   - Dennis Tennant
   - Charles Maberry
   - Patsy Allison
   - Sherry Jackson

2. Consider 2 appointments to the Putnam County Beer Board to serve 3 year terms to expire October 2011.
   Current Members:
   - Anna Ruth Burroughs
   - David Randolph

3. Consider 2 appointments to the Delinquent Tax Committee to serve a 2 year term to expire October 2010.
   Current Members:
   - Anna Ruth Burroughs
   - Johnnie Wheeler

4. Consider 2 appointments to the Upper Cumberland Airport Board of Adjustments to 3 year terms to expire September 2011. Deferred from last month
   Current Members:
   - Joe Floyd
   - Gary Carwile

5. Any other business that needs to be reviewed by the Nominating Committee.
TO: Putnam County Board of Commissioners

FROM: Kim Blaylock, County Executive

DATE: October 7, 2008

RE: Nominating Committee Agenda

Listed below are the items to be considered by the County Nominating Committee on TUESDAY, October 14, 2008 at 5:30 PM in the Commission Chambers.

1. Consider 5 appointments to the Putnam County Fair Board to serve 3 year terms to expire October 2011. Following nominees as per Fair Board:
   - Shelds Griggs
   - Joe Frank Adkins
   - Jim Qualls
   - Scott Stockton
   - [Signature]
   - Dennis Tennant
   - Charles Maberry
   - Patsy Allison
   - Sherry Jackson

2. Consider 2 appointments to the Putnam County Beer Board to serve 3 year terms to expire October 2011.
   - Current Members:
     - Anna Ruth Burroughs
     - David Randolph

3. Consider 2 appointments to the Delinquent Tax Committee to serve a 2 year term to expire October 2010.
   - Current Members:
     - Anna Ruth Burroughs
     - Johnnie Wheeler

4. Consider 2 appointments to the Upper Cumberland Airport Board of Adjustments to 3 year terms to expire September 2011. Deferred from last month
   - Current Members:
     - Joe Floyd
     - Gary Carwile

5. Any other business that needs to be reviewed by the Nominating Committee.
September 25, 2008

To: Kim Blaylock
    Putnam County Executive

From: Ron Chaffin
      Putnam County Fair Board

Ms. Blaylock,

    On September 16, 2008, the following names were presented from the Putnam County Fair Board as nominees that will be voted on by the Putnam County Commission on October 20, 2008. There are 5 positions that will need to be filled for this year’s board.

The nominees are as follows:

Shields Griggs   Patsy Allison
Joe Frank Adkins Sherry Jackson
Scott Stockton   Charles Maberry
Jim Qualls
Dennis Tennant

If you should have any questions, please don’t hesitate to call. Thanks for your consideration.

Sincerely,

Ron Chaffin
Chairman
Putnam County Fair Board