

**COUNTY CLERK – PUTNAM COUNTY**  
**APPLICATION FOR TENNESSEE NOTARY PUBLIC**

I HEREBY MAKE APPLICATION FOR TENNESSEE NOTARY PUBLIC FOR PUTNAM COUNTY, TN.

The application must be signed under oath in the presence of the County Clerk and submitted at least 5 days prior to the meeting of the county legislative body at which it is to be considered. You will be required to post a bond in the amount of ten thousand dollars (\$10,000). The bond must be filed in the office of the County Clerk, who will accept the required fees and administer the oath of office. You are not authorized to act as a notary public until you have received your commission from the Governor, filed your bond, and taken the oath of office. If you move your residence or your principal place of business out of this county, you are required by law to notify the County Clerk of the change of address.

1. NAME \_\_\_\_\_ AGE \_\_\_\_\_  
(NAME AS IT WILL APPEAR ON YOUR NOTARY COMMISSION AND SEAL)

2. HOME ADDRESS: \_\_\_\_\_ TN \_\_\_\_\_  
STREET CITY HOME ZIP CODE

3. RESIDENCE COUNTY: \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_ PHONE # \_\_\_\_\_

4. EMPLOYED BY: \_\_\_\_\_ BUSINESS PHONE # \_\_\_\_\_

5. BUSINESS ADDRESS: \_\_\_\_\_  
STREET CITY STATE ZIP CODE

6. EXPIRATION DATE OF YOUR CURRENT COMMISSION (IF RENEWAL APPLICATION): \_\_\_\_\_

PLEASE CIRCLE EITHER YES OR NO TO ANSWER THE FOLLOWING QUESTIONS:

- |  |     |    |
|--|-----|----|
| 1. Are you a United States citizen?  | YES | NO |
| 2. Have you ever been convicted of offering or giving a bribe, larceny, or any other offense declared infamous by law:   | YES | NO |
| 3. If the answer to question 2 was YES, has your citizenship been restored?  | YES | NO |
| 4. Is there an unpaid judgment against you for money received in an official capacity and due to the United States, to Tennessee or any Tennessee county, or are you a defaulter to the treasury?  | YES | NO |
| 5. Are you a soldier, seaman, marine, or airman in the regular Army, Navy, or Air Force of the United States, a member of the United States Congress, or a person holding any office of profit or trust under any foreign power, other state or the United States? | YES | NO |
| 6. Have you ever been removed from office as a notary public for official misconduct?  | YES | NO |
| 7. Have you ever had a notarial commission revoked or suspended by this or any other state?  | YES | NO |
| 8. Have you ever been found by a court of this state or any other state to have engaged in the unauthorized practice of law?   | YES | NO |
| 9. Is there any other reason that you are legally disqualified from holding the office of a notary public?   | YES | NO |

I DO SWEAR OR AFFIRM UNDER PENALTIES OF PERJURY THAT THE STATEMENTS ABOVE ARE TRUE AND CORRECT.

\_\_\_\_\_  
APPLICANT

SUBSCRIBED AND SWORN TO BEFORE ME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

SEAL

\_\_\_\_\_  
COUNTY CLERK, PUTNAM COUNTY, TN

\_\_\_\_\_  
DEPUTY CLERK