

AMENDMENT 2025-001
AN AMENDMENT TO THE PUTNAM COUNTY SUBDIVISION REGULATIONS
REGARDING PLAT CERTIFICATES REQUIRED ON PLATS

WHEREAS, as stated under *Section 13-3-403* of the *Tennessee Code Annotated*, inclusive, authorizes the Putnam County Regional Planning Commission to revise the Subdivision Regulations that will protect the health, safety, and welfare of the general public; and

WHEREAS, a revision of the subdivision regulations can be made to clarify the regulations; and

WHEREAS, a public hearing was held on 03/11/2025, with public notice of public hearing published on 02/05/2025 in the Herald Citizen Newspaper; and

WHEREAS, the Putnam County Regional Planning Commission voted on 03/11/2025 to amend the Putnam County Subdivision Regulations, and

NOW, THEREFORE, BE IT RESOLVED by the Putnam County Regional Planning Commission as follows:

SECTION I: The Subdivision Regulations for Putnam County, Tennessee as indicated shall be amended as follows:

SECTION I: The Subdivision Regulations for Putnam County, Tennessee as indicated shall be amended as follows:

In Article III, a new section is hereby added as Section H and will read as follows:

H. Mail service is required within every subdivision.

During a new development's design and planning phase (i.e. before the developers and builders finalize plans and submit final plats), developers and builders are required by the United States Postal Service to notify the local Postal Service. Development along new streets should plan for basic or customized Centralized Mail Delivery Installations for residential communities (i.e. Neighborhood Delivery Centers or Cluster Box Units). The layout and design of centralized delivery must meet the requirements of the United States Post Office and the design and location of such mailboxes must receive approval from the Planning Commission and be shown on all plats. No CBU or associated parking areas are allowed in any road right-of-way.

SECTION II: The Subdivision Regulations for Putnam County, Tennessee as indicated shall be amended as follows:

In Appendix B, this language shall be added as Certificate 12:

12. CERTIFICATE OF APPROPRIATE MAIL DELIVERY SYSTEM

I hereby certify that this subdivision will be eligible for mail delivery from the USPS and that all requirements for mail delivery as set forth by the USPS have been met and that Cluster Box Units (CBUs), if required for mail delivery as determined by the USPS, are shown on the plat.

Date

Postmaster of the Post Office

SECTION III: The Subdivision Regulations for Putnam County, Tennessee as indicated shall be amended as follows:

In Article II.C.14, a new item is hereby added as item H and will read as follows:

H. **Certificate Of Appropriate Mail Delivery System**

SECTION IV: The Subdivision Regulations for Putnam County, Tennessee as indicated shall be amended as follows:

In Article II.C.15, a new item is hereby added as item F and will read as follows:

F. **Certificate Of Appropriate Mail Delivery System**

SECTION V: This amendment shall become effective following adoption by the planning commission:

Chairman, Putnam County Regional Planning Commission

Date

ATTEST:

Secretary, Putnam County Regional Planning Commission

Date